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MEETING NOTICE

EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **October 22, 2026**. The meeting will be held as a hybrid meeting in-person at the **Holiday Inn Hotel and Suites, Santa Fe Room, 213 Southwest Commerce Boulevard, Lake City, Florida**, and via Communications Media Technology at **6:00 p.m.**

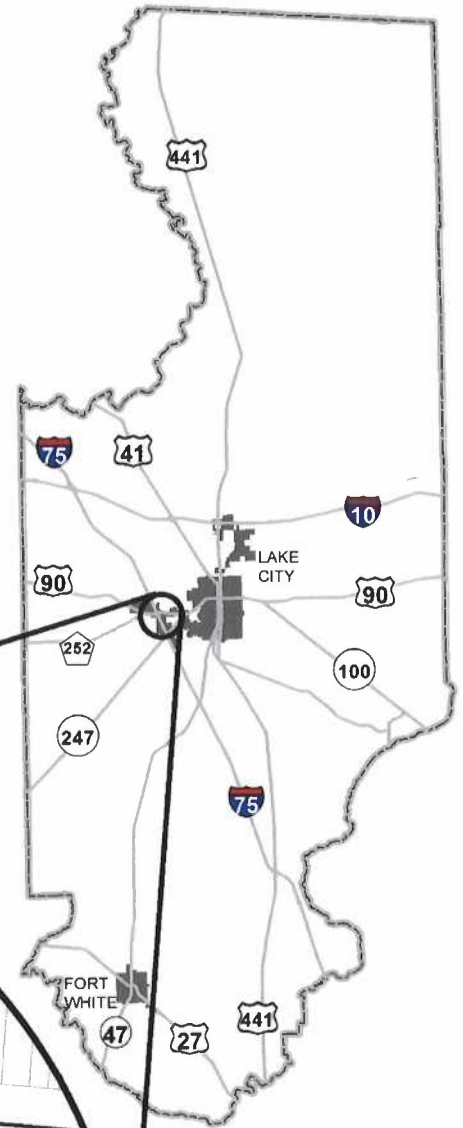
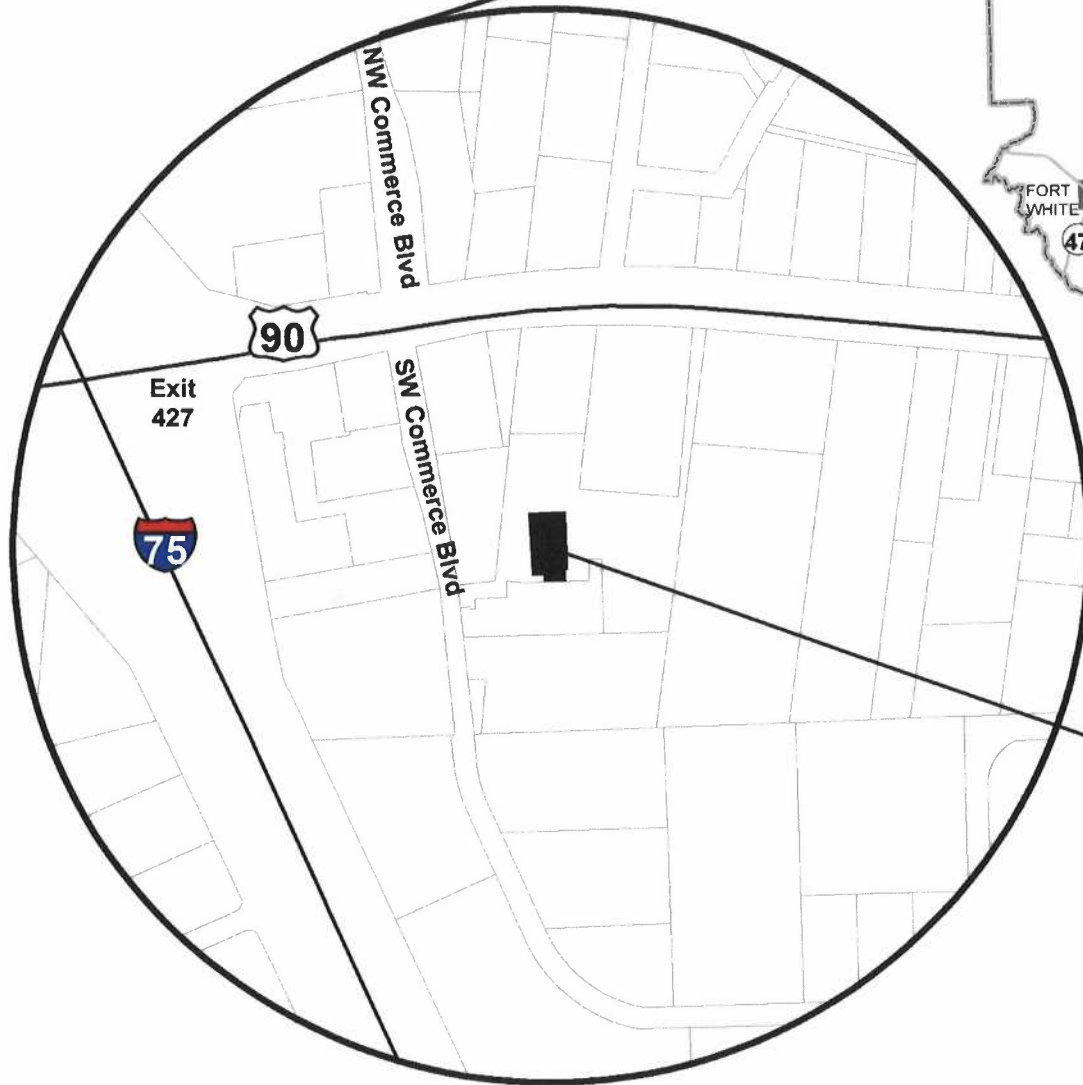
DIAL IN NUMBER: Toll Free 1.888.585.9008

CONFERENCE CODE: 205 635 682

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



1 inch = 500 feet

Holiday Inn
Hotel & Suites





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AGENDA EXECUTIVE COMMITTEE

Hybrid Public Meeting
Holiday Inn Hotel & Suites
213 Southwest Commerce Boulevard
Lake City, Florida and
Via Communications Media Technology

October 22, 2026
6:00 p.m.

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* I. APPROVAL OF MINUTES - September 24, 2026	5
II. CONTRACTS AND APPLICATIONS - None	
III. PROGRAM REPORT -	
* A. Florida Transportation Disadvantaged Program Community Transportation Coordinator Designation for Alachua County	7
* B. Transportation Disadvantaged Local Coordinating Board Appointments	11
IV. GENERAL ADMINISTRATION -	
* A. Amended Fiscal Year Budget 2025-26	13
V. OTHER BUSINESS - None	
VI. PUBLIC COMMENTS	

The Committee welcomes you to this meeting. This time is set aside for our citizens and general public to address the Committee. If you would like to address the Committee, please complete a form, come forward when you are called, and state your name for the record. Please also limit your comments to not more than three minutes. Your participation is welcomed.

See Attachments

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
EXECUTIVE COMMITTEE
MINUTES

Hybrid Meeting
Holiday Inn Hotel & Suites
Lake City, Florida and
Via Communications Media Technology

September 24, 2026
6:00 p.m.

MEMBERS PRESENT
IN PERSON

Patricia Bouie Hutchinson, Vice-Chair
Jhelecia Hawkins, Chair
Don Hale, Secretary

MEMBERS PRESENT
VIA COMMUNICATIONS
MEDIA TECHNOLOGY
(FOR QUORUM)

None

MEMBERS ABSENT

None

STAFF PRESENT

Scott Koons - In Person

OTHERS PRESENT

Moses Fletcher, Citizen, Suwannee County - In-Person
Stew Lilker, Columbia County Observer - In Person

MEMBERS PRESENT
VIA COMMUNICATIONS
MEDIA TECHNOLOGY
(NOT FOR QUORUM)

Mary Alford, Immediate Past Chair
Melissa McNeal, Treasurer

Noting a quorum being present, Chair Jhelecia Hawkins called the meeting to order at 6:03 p.m.

I. APPROVAL OF MINUTES - July 23, 2026

ACTION: Vice-Mayor Bouie Hutchinson made the motion, with a second by Commissioner Hale, to approve the minutes for the July 23, 2026 Executive Committee meeting as written and circulated. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS - None

III. PROGRAM REPORT - None

IV. GENERAL ADMINISTRATION

A. Proclamation Proclaiming October 2026 as Community Planning Month

ACTION: Commissioner Hale made the motion, with a second by Vice-Mayor Bouie Hutchinson, to recommend that the Council adopt a proclamation proclaiming October 2026 as Community Planning Month in the north central Florida region. The motion carried unanimously.

B. Proclamation Declaring October 2, 2026 as Manufacturing Day

ACTION: Vice-Mayor Bouie Hutchinson made the motion, with a second by Commissioner Hale, to recommend that the Council adopt a proclamation proclaiming October 2, 2026 as Manufacturing Day in the north central Florida region. The motion carried unanimously.

C. Proclamation Proclaiming October 19-25, 2026 as Florida City Government Week

ACTION: Commissioner Hale made the motion, with a second by Vice-Mayor Bouie Hutchinson, to recommend that the Council adopt a proclamation proclaiming October 19-25, 2026 as Florida City Government Week in the north central Florida region. The motion carried unanimously.

D. Executive Director Annual Evaluation

ACTION: Commissioner Hale made the motion, with a second by Commissioner Alford, to award the Executive Director a three percent merit pay adjustment, based upon the performance evaluation conducted by the members of the Executive Committee resulting in an overall score of 4.5 on a 5.0 scale and to concur with the request by Scott Koons, Executive Director, to defer his merit pay increase for Fiscal Year 2026 and Fiscal Year 2027 to Fiscal Year 2028. The motion carried 3 Yeas and 2 Nays.

V. OTHER BUSINESS - None

VI. PUBLIC COMMENTS -

Moses Fletcher, Citizen, Suwannee County, discussed hyper scale data centers and Florida Constitutional Amendment 3.

Stew Lilker, Columbia County Observer, discussed the Council website.

The meeting adjourned at 6:38 p.m.

Jhelecia Hawkins, Chair

10/22/26
Date



III.A.

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October 15, 2026

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Florida Transportation Disadvantaged Program -
Community Transportation Coordinator Designation for
Alachua County

RECOMMENDATION:

Approve attached Resolution No. 2026-15 recommending the Florida Commission for the Transportation Disadvantaged designate the City of Gainesville, Florida, as the Community Transportation Coordinator for Alachua County.

BACKGROUND:

The designation of MV Contract Transportation, Inc. as the Community Transportation Coordinator for Alachua County will terminate on November 30, 2026. The Florida Commission for the Transportation Disadvantaged requires that the North Central Florida Regional Planning Council recommend the Community Transportation Coordinator designation for Alachua County.

Section 287.057(3) (e) 12, Florida Statutes, allows for contractual services or commodities provided by governmental entities to not be subject to competitive solicitation requirements. Rule 41-2.010 (2), Florida Administrative Code allows the selection of agencies as community transportation coordinators to be negotiated without competitive acquisition upon the recommendation of the designated official planning agency. This recommendation may be made if it is in the best interest of the transportation disadvantaged population residing in Alachua County.

The City of Gainesville, Florida, is willing to serve as the Community Transportation Coordinator for Alachua County.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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RESOLUTION NO. 2026-15

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL RECOMMENDING THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED DESIGNATE THE CITY OF GAINESVILLE, FLORIDA, THE COMMUNITY TRANSPORTATION COORDINATOR FOR ALACHUA COUNTY

WHEREAS, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency for the Transportation Disadvantaged Program in Alachua County, has the authority to recommend the designation of the Community Transportation Coordinator, as authorized by Section 427.015(2), Florida Statutes and Rule 41-2.010(6), Florida Administrative Code;

NOW THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL:

1. That the North Central Florida Regional Planning Council has the authority to recommend the City of Gainesville, Florida, to be designated the Community Transportation Coordinator for Alachua County;
2. That the City of Gainesville, Florida, is willing to provide the services necessary to serve the transportation disadvantaged populations;
3. That the City of Gainesville, Florida, has the appropriate personnel, financial capacity, vehicle and equipment resources, experience and qualifications to serve the transportation disadvantaged populations;
4. That the City of Gainesville, Florida, has demonstrated the ability to coordinate a multitude of funding sources and service provisions;
5. That the City of Gainesville, Florida, has identified specific means by which it will comply with the provisions of the Americans with Disabilities Act and applicable local regulations governing handicapped accessibility requirements;
6. That the City of Gainesville, Florida, has demonstrated plans to provide the most cost effective and quality transportation services;
7. That the City of Gainesville, Florida, has demonstrated plans to coordinate with the public school system, private sector operators and other governmental agencies to maximize the effectiveness of the coordinated transportation system;
8. That the City of Gainesville, Florida, has demonstrated its plans to comply with federal, state and local safety requirements as specified in Section 341.0161, Florida Statutes; and
9. That the City of Gainesville, Florida, has demonstrated plans to comply with state, federal and local laws relating to substance abuse testing.

APPROVED AND ADOPTED by the North Central Florida Regional Planning Council, this 22nd day of October 2026.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

ATTEST:

Scott R. Koons, Executive Director

Jhelecia Hawkins, Chair

III.B.



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October 15, 2026

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Transportation Disadvantaged Program Local Coordinating Board Appointments

RECOMMENDATION:

- **Appoint KellyAnn Rivera as the voting Florida Department of Children and Families Representative on the Columbia, Hamilton and Suwannee; Lafayette County; and Madison County Transportation Disadvantaged Coordinating Boards.**
- **Appoint KellyAnn Rivera as the alternate Florida Department of Children and Families Representative on the Alachua County; Bradford County; Dixie County; Gilchrist County; Levy County; and Union County Transportation Disadvantaged Coordinating Boards.**

BACKGROUND:

- According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local transportation disadvantaged coordinating boards. It is recommended KellyAnn Rivera be appointed the voting Florida Department of Children and Families Representative on the Columbia, Hamilton and Suwannee County; Lafayette County; and Madison County Transportation Disadvantaged Coordinating Boards. It is recommended KellyAnn Rivera be appointed the alternate Florida Department of Children and Families Representative on the Alachua County; Bradford County; Dixie County; Gilchrist County; Levy County; and Union County Transportation Disadvantaged Coordinating Boards.

If you have any questions concerning this matter, please do not hesitate to contact me.



IV.A.

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October 15, 2026

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Fiscal Year 2025-26 Amended Budget

RECOMMENDATION:

Authorize the Finance Committee to review and approve on behalf of the Council the Fiscal Year 2025-26 amended budget within 60 days following the end of the fiscal year as recommended by the Executive Committee.

BACKGROUND:

The Council takes action during each year to accept work under contracts and additional grants which were not anticipated when the original budget was prepared. In addition, because the Council adopts the budget 16 months prior to fiscal year end, generally a number of conditions change which cause the expenditure levels to vary from the original figures.

To amend the budget, by taking into account both the contractual changes made during the year and variations in expenditure levels, the Council annually considers a fiscal year-end amendment. Consistent with that practice, staff will propose budget changes for the current year budget. This will include both increases and decreases in revenue for various program areas with associated changes in Direct and Indirect expenses.

The Executive Committee recommends that the Council authorize the Finance Committee to review and approve on behalf of the Council the Fiscal Year 2025-26 amended budget within 60 days following the end of the fiscal year.

If you have any questions concerning this matter, please do not hesitate to contact me.

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