

Unified Planning Work Program

Fiscal Years 2016-17 and 2017-18



**Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area**

April 20, 2016 Review Draft

Unified Planning Work Program

Fiscal Years 2016-17 and 2017-18

(July 1, 2016 through June 30, 2017)

(July 1, 2017 through June 30, 2018)

Federal Project Identification Number: (To Be Determined)

Catalog of Federal Domestic Assistance Numbers:

20.205 - Highway Planning and Construction - Federal Highway Administration

20.505 - Federal Transit Technical Studies Grant (Metropolitan Planning) -
Federal Transit Administration

Florida Department of Transportation Financial Project Number: (To Be Determined)

Fiscal Years 2016-17 and 2017-18

The preparation of this report has been financed in part through grants from the Florida Department of Transportation and the Federal Highway Administration and Federal Transit Administration, United States Department of Transportation, under The State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, United States Code. The contents of this report do not necessarily reflect the official views or policy of the United States Department of Transportation.

Approved by the

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

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With Assistance from:

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April 20, 2016 Review Draft

Florida Department of Financial Services Cost Analysis Certification

Unified Planning Work Program								
Estimated Budget for Fiscal Year 2016-17								
Budget Category	Budget Category Description	FHWA (PL)	Local Cash	FTA 5305(d)	FTA State Match	FTA Local Match	Trans. Disad.	Total
Personnel Services								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Services								
	Consultant Staff Services	\$473,554	\$3,517	\$163,864	\$20,483	\$20,483	\$22,836	\$704,737
	Subtotal:	\$473,554	\$3,517	\$163,864	\$20,483	\$20,483	\$22,836	\$704,737
Travel								
	Member Travel	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000
	Subtotal:	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000
Other Direct Services								
	Purchase Newspaper Advertisements	\$7,000	\$0	\$0	\$0	\$0	\$1,350	\$8,350
	Memberships	\$500	\$0	\$0	\$0	\$0	\$0	\$500
	Office Supplies	\$1,500	\$0	\$0	\$0	\$0	\$0	\$1,500
	Subtotal:	\$9,000	\$0	\$0	\$0	\$0	\$1,350	\$10,350
	2016-17 Total:	\$484,554	\$3,517	\$163,864	\$20,483	\$20,483	\$24,186	\$717,087
Estimated Budget for Fiscal Year 2017-18								
Personnel Services								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Services								
	Consultant Staff Services	\$473,554	\$3,517	\$163,864	\$20,483	\$20,483	\$22,836	\$704,737
	Subtotal:	\$473,554	\$3,517	\$163,864	\$20,483	\$20,483	\$22,836	\$704,737
Travel								
	Member Travel	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000
	Subtotal:	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000
Other Direct Services								
	Purchase Newspaper Advertisements	\$7,000	\$0	\$0	\$0	\$0	\$1,350	\$8,350
	Memberships	\$500	\$0	\$0	\$0	\$0	\$0	\$500
	Office Supplies	\$1,500	\$0	\$0	\$0	\$0	\$0	\$1,500
	Subtotal:	\$9,000	\$0	\$0	\$0	\$0	\$1,350	\$10,350
	2017-18 Total:	\$484,554	\$3,517	\$163,864	\$20,483	\$20,483	\$24,186	\$717,087
	Two-Year Total:	\$969,108	\$7,034	\$327,728	\$40,966	\$40,966	\$48,372	\$1,434,174

Cost Analysis Certification as Required by Section 216.3475, Florida Statutes:

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

James M. Green

District MPO Liaison (Grant Manager) Name

Signature

Date

Table of Contents

Introduction.....	v
Chapter I: Organization and Management	3
Chapter II: Work Program	9
1.0 Administration	11
2.0 Data Collection	27
3.0 Transportation Improvement Program.....	31
4.0 Long-Range Transportation Plan	35
5.0 Special Project Planning	39
6.0 Regional Planning	41
7.0 Public Participation.....	45
8.0 System Planning	53
Chapter III: Summary Budget Tables	69

Tables

Table 1 Agency Participation Table Fiscal Year 2016-17	71
Table 2 Funding Source Table Fiscal Year 2016-17	72
Table 3 Federal Transit Administration Deliverables Table Fiscal Year 2016-17	73
Table 4 Agency Participation Table Fiscal Year 2017-18	74
Table 5 Funding Source Table Fiscal Year 2017-18	75
Table 6 Federal Transit Administration Deliverables Table Fiscal Year 2017-18	76
Table 7 Fixing America's Surface Transportation	C-5

Appendix

Appendix A: Funding Codes	A-3
Appendix B: Grant Application, Certifications and Assurances Required in the Metropolitan Planning Organization Unified Planning Work Program	B-3
Appendix C: Ten Federal Metropolitan Planning Factors Relationship to Metropolitan Planning Organization Unified Planning Work Program Tasks	C-3
Appendix D: Gainesville Metropolitan Area Planning Studies	D-3
Appendix E: Business Plan for Carryover Funds Fiscal Years 2016-17 to 2020-21	E-3
Appendix F: Amendments to Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program	F-3
Appendix G: Title VI Program	G-3
Appendix H: Planning Emphasis Areas	H-3
Appendix I: Summary of District Two Planning Activities	I-3
Appendix J: Consultant Dollars	J-3
Appendix K: Certification Materials	K-3

Introduction

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Introduction

A. Unified Planning Work Program - Defined

The Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area outlines and describes the planning efforts to be undertaken by participating agencies to maintain a comprehensive, cooperative and continuing transportation planning program in the Gainesville Metropolitan Area. The Gainesville Metropolitan Area is comprised of the Year 2010 United States Census Gainesville Urbanized Area and a transitioning area that extends to the City of Gainesville Urban Reserve Boundary. The Gainesville Urbanized Area includes a major portion of the City of Gainesville, a small portion of the City of Alachua and contiguous urbanized portions of unincorporated Alachua County. The transitioning area includes portions of unincorporated Alachua County and the City of Gainesville within the City of Gainesville Urban Reserve Boundary. Illustration I shows the Gainesville Metropolitan Area.

This Unified Planning Work Program has been prepared to define the tasks and anticipated funding requirements of the Gainesville Metropolitan Area transportation planning process for Fiscal Year 2016-17 and Fiscal Year 2017-18. This document serves to inform the public and all public officials and agencies, who contribute manpower and allocate funds to the transportation planning process, about all of the transportation planning tasks currently being conducted in the Gainesville Metropolitan Area. In addition, the Unified Planning Work Program provides the basis for federal funding of transportation planning activities identified in the document.

Transportation planning in the Gainesville Metropolitan Area is currently guided by a long-range transportation plan using input from public officials, technical experts and local citizens. State and federal governments participate in this planning process through the Florida Department of Transportation, the Federal Highway Administration, the Federal Aviation Administration and the Federal Transit Administration. The metropolitan area transportation planning process is administered by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. Voting members of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area include the Gainesville Mayor and City Commission, and the Alachua County Commission. Non-voting members include the Florida Department of Transportation, the University of Florida and a Rural Advisor selected by the Alachua County League of Cities. The North Central Florida Regional Planning Council provides staff services pursuant to a professional staff services agreement to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

B. Overview of Local and Regional Comprehensive Transportation Planning Activities

Local and regional comprehensive transportation planning activities are currently underway in the Gainesville Metropolitan Area. Both the City of Gainesville and Alachua County have adopted comprehensive plans. In addition, the North Central Florida Regional Planning Council has an adopted strategic regional policy plan and the University of Florida has an adopted campus master plan. All of these plans are updated on a periodic basis. These local and regional planning programs are incorporated into the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area planning program. This is primarily accomplished through the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Technical Advisory Committee. The City of Gainesville, Alachua County, Florida Department of Transportation, Gainesville/Alachua County Regional Airport Authority, School Board of Alachua County and University of Florida representatives are all members of this Committee.



1. Planning Priorities Facing the Metropolitan Planning Area

- ## Introduction

- an accurate Transportation Improvement Program that informs the public concerning proposed transportation projects that will be implemented over the next several years
- updated land use and socioeconomic information that supports the long-range transportation planning models
- updated level of service and mobility plan information concerning traffic congestion
- an annual review of the long-range transportation plan to identify needed revisions
- updating the long-range transportation plan every five years
- the need for transit planning to support the Regional Transit System
- the development of bicycle and pedestrian plans
- development of additional effective modeling systems that view transit, pedestrian and bicycling activities as viable modes of transportation
- identification of tasks that Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will perform with regard to implementation of Florida Department of Transportation Efficient Transportation Decision-Making process
- development of future year socioeconomic information by traffic analysis zone
- developing priorities for projects that are needed, but not currently funded
- development of a level of service assessment tool to identify needed safety projects
- implementation of enhanced transit service
- better connect people and destinations
- increase economic vitality and community livability
- develop a sustainable transportation system
- increase safety and security of the transportation system
- reduce greenhouse gas emissions
- development, implementation and evaluation of performance measures in support of the transportation planning process

2. Title 23 United States Code and Title 49 Code of Federal Regulations

This document contains planning tasks to be performed with funds under Title 23 United States Code and Title 49 Code of Federal Regulations. These tasks are identified in Task 8.3- Section 5305(d) Federal Transit Administration Grant.

3. Public Involvement Process

This Unified Planning Work Program was developed by involving the public and other transportation agencies. Planning tasks included in this Unified Planning Work Program were reviewed by the Citizens Advisory Committee on April 20, 2016, Technical Advisory Committee on April 20, 2016 and the Bicycle/Pedestrian Advisory Board on April 21, 2016. In addition, this document was reviewed and approved by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area on May 2, 2016. These meetings were noticed and time was allocated for public comment. In addition, the draft Unified Planning Work Program was available on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website and available for comments to Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area during regular business hours between 8:00 a.m. to 5:00 p.m., Monday through Friday. All comments received from the public were considered and revisions were made where appropriate.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has also prepared a Citizens' Guide to Transportation Planning document that overviews the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area planning process. This document is available at the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website or printed copies can be obtained by contacting the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

4. Regional, State and Federal Planning Emphasis Areas

There are three planning emphasis area projects for Fiscal Years 2016-17 and 2017-18. An update report of the Alachua/Marion Counties Regional Transportation Plan will address Regional Models of Cooperation. A report on performance-based planning and programming will address Fixing America's Surface Transportation implementation requirements. A report on access to essential services will address Ladders of Opportunity.

5. Title VI

The Unified Planning Work Program complies with the public involvement provisions of Title VI, which states: No person in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has adopted a Title VI Policy Statement and has also adopted a Title VI Complaint Process/Procedure. Attached as Appendix G is the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's Title VI information.

6. Performance-Based Approach

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area planning process will provide for the establishment and use of a performance-based approach to transportation decision-making to support national goals. Later in this document, the performance-based approach is used to identify measurable products for individual Unified Planning Work Program work tasks.

Chapter I

Organization and Management

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Chapter I: Organization and Management

A. Participants and Their Respective Roles in the Transportation Planning Process

The Metropolitan Planning Organization for the Gainesville Urbanized Area is advised by the following committees and boards- the Citizens Advisory Committee, the Technical Advisory Committee, the Bicycle/Pedestrian Advisory Board, the Alachua County Traffic Safety Team, and the Alachua County Transportation Disadvantaged Coordinating Board. Each conducts its prescribed responsibilities at regularly scheduled meetings.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for transportation planning in the Gainesville Metropolitan Area. The Technical Advisory Committee conducts research, reviews plans and programs and makes recommendations based upon technical expertise. The Citizens Advisory Committee and the Bicycle/Pedestrian Advisory Board provide the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area with citizen viewpoints and recommendations. The Alachua County Transportation Disadvantaged Coordinating Board works to increase transportation services to low-income persons, the elderly and persons with disabilities. Additional public input is provided through public meetings, meetings with local civic organizations, public workshops and public hearings. In addition, the Alachua County Traffic Safety Team develops recommendations to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area for safety-funded projects.

The work effort required to support the planning process will be conducted by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, the Florida Department of Transportation Tallahassee Office and the Florida Department of Transportation District Two Office. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area assembles and disseminates data, reports and other information generated by the continuing transportation planning process.

B. Planning and Funding Agreements

The following planning and funding agreements have been executed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area:

1. Interlocal Agreement for Creation of the Metropolitan Transportation Planning Organization (May 26, 2004)- The purpose of this Agreement is to ensure eligibility for the receipt of federal capital and operating assistance pursuant to 23 United States Code 134 and Section 3 (a) (2), 4 (a), 5 (g) (1) and 5 (1) of the Urban Mass Transportation Act of 1964, as amended [49 United States Code 1602 (a) (2), 1603 (a), and 1604 (g) (1) and (1)], and to implement and ensure a continuing, cooperative and comprehensive transportation planning process that results in coordinated plans and programs consistent with the comprehensively planned development of the affected urbanized area in cooperation with the Florida Department of Transportation.
2. Transportation Planning Funds Joint Participation Agreement (July 1, 2010)- The purpose of this Agreement is to assist in the undertaking of the planning funded portion of the Unified Planning Work Program of the Gainesville Metropolitan Area prepared by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in conformance with 23 Code of Federal Regulations Part 1 and 23 Code of Federal Regulations 450, Subpart A, to provide financial assistance to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized

Area for transportation planning related activities, as required under 23 United States Code 134, to state the terms and conditions upon which such assistance will be provided, and to recite the understanding as to the manner in which the Project will be undertaken and completed.

3. Standard Joint Participation Agreement for Section 5305(d) Federal Transit Administration Funds-Cash Match (September 27, 2012)- The purpose of this Agreement is to provide Florida Department of Transportation assistance to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area for the undertaking of Federal Transit Administration funded work elements as defined in the Unified Planning Work Program, and to state the terms and conditions upon which such assistance will be provided.
4. Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement (January 26, 2007)- The purpose of this Agreement is to set forth mutually acceptable procedures for implementing the provisions of Title 23 of the Code of Federal Regulations, Chapter 1, Part 450, Subpart A and B, Governor's Executive Order 83-150 and Federal Highway Program Manual 4-1-4.
5. Professional Staff Services Agreement (July 1, 2010)- The purpose of this Agreement is to set forth the responsibilities of the North Central Florida Regional Planning Council and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in performing the professional staff planning functions relative to the transportation planning process for the Gainesville Metropolitan Area, and to describe the cooperative procedures under which planning and programming will be conducted.
6. Interlocal Agreement for Creation of a Regional Transportation Plan (December 14, 2006) - The purpose of this Agreement is to create a regional transportation plan which identifies project priorities for funding through the Florida Transportation Regional Incentive Program.
7. Interlocal Agreement for Bicycle/Pedestrian Advisory Board Funding (May 22, 2002)- The purpose of this Agreement is for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to provide financial support to the City of Gainesville for providing staff services to the Bicycle/Pedestrian Advisory Board.

C. Operational Procedures and Bylaws

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area adopted updated Bylaws on September 30, 2013 for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, its Technical Advisory Committee and its Citizens Advisory Committee. The intent is to provide procedures and policies for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and its advisory committees in fulfilling the requirements for the transportation planning process for all modes of travel, and to ensure the accomplishment of the planning tasks within a cooperative framework properly related to comprehensive planning on a continuing basis. A copy of the bylaws can be obtained by contacting the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area at 352.955.2200 or from the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website at http://www.ncfrpc.org/mtpo/publications/MTPO_Publications.html.

D. Grant Application, Certifications and Assurances Required in the Unified Planning Work Program

The following certifications and assurances are included in Appendix B:

1. Federal Fiscal Year 2016-17 and Fiscal Year 2017-18 Certification Regarding Lobbying
2. Forms Required for Federal Transit Administration Section 5305(d) Funds:
 - A. Standard Form 424, Application for Federal Assistance;
 - B. Federal Fiscal Year 2016-17 Federal Transit Administration Certifications and Assurances;
 - C. Section 5305(d) Planning Line Item Codes - Fiscal Year 2016-17 and Fiscal Year 2017-18 (Federal Transit Administration Funds Only); and
 - D. Section 5305(d) Approved Project Budget for Fiscal Year 2016-17 and Fiscal Year 2017-18 (total dollars).
3. Federal Fiscal Year 2016-17 and Fiscal Year 2017-18 Debarment and Suspension Certification
4. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Resolution for Section 5305(d) Reimbursement
5. Statement of Continued Validity of One-time Submissions
6. Disadvantaged Business Enterprise Utilization
7. Title VI/Nondiscrimination Policy Statement

E. State/Metropolitan Planning Organization Certification- Summary Report Required in the Unified Planning Work Program

Appendix K contains certification materials, including a summary report by the Florida Department of Transportation of the findings and noteworthy practices of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

F. Ten Federal Metropolitan Planning Factors Relationship to Unified Planning Work Program Tasks

The work tasks included in this document are assessed as to their relationship to meeting the eight metropolitan planning factors. These areas are required to be considered as part of the metropolitan planning process by 23 United States Code 134(f)(1). The eight metropolitan planning factors are listed and a metropolitan planning area-Unified Planning Work Program work task matrix is provided in Appendix C.

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Chapter II

Work Program

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Chapter II: Work Program

The 2016-17 and 2017-18 Unified Planning Work Program, covering the Fiscal Year from July 1, 2016 to June 30, 2017 and the Fiscal Year from July 1, 2017 to June 30, 2018, was developed by Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, in accordance with its *Public Involvement Plan*, with the cooperation and participation of the Florida Department of Transportation, the public and other transportation agencies.

The Work Program Section of the Unified Planning Work Program documents each specific transportation planning task to be undertaken during Fiscal Years 2016-17 and 2017-18, including the purpose of the task, previous work accomplished, proposed methodology, responsible agencies, cost estimates and proposed funding sources, as well as an end product.

The Unified Planning Work Program is made up of eight major sections. The final section contains summary tables detailing the Unified Planning Work Program tasks by participating agencies and funding sources.

The eight major sections of the Unified Planning Work Program are briefly described, as follows:

- 1.0 Administration--The administration section describes task functions required to manage the transportation planning process on a continual basis, including program administration, development, review and reporting, staff development and an annual audit.
- 2.0 Data Collection--The data collection section includes work tasks needed to monitor area travel characteristics and factors affecting travel, such as socioeconomic, community and land use data, transportation system data, natural, physical and human environmental concerns and issues.
- 3.0 Transportation Improvement Program--The transportation improvement program section includes tasks required for the development and management of the transportation improvement program.
- 4.0 Long-Range Transportation Plan--The long-range transportation plan section addresses the plan actions for developing the long-range transportation plan.
- 5.0 Special Project Planning--The special project planning section describes non-recurring planning projects and/or projects that do not fit readily into other sections.
- 6.0 Regional Planning--The regional planning section includes a description of the planning activities the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area plans to conduct that include other metropolitan planning organizations and/or counties.
- 7.0 Public Participation--The public participation section describes the tasks necessary to implement the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's public participation program during the development of the unified planning work program, long-range transportation plan, transportation improvement program and other plans and programs as required.
- 8.0 Systems Planning - The systems planning section describes recurring planning studies/projects including transit, bicycle/pedestrian, transportation demand management or transportation disadvantaged planning.

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Unified Planning Work Program Fiscal Years 2016-17 and 2017-18

1.0 Administration

a. Purposes

- A. Program Management - To properly manage the transportation planning process on a continual basis, including program administration, development, review and reporting, staff development and an annual audit. The focus of this task is to provide the venue and policy context for the Florida Department of Transportation to consult with local officials.
- B. Advisory Committees - To provide technical and citizen-at-large recommendations to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
- C. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Bylaws - To provide structure to properly implement comprehensive, cooperative and continuing transportation planning process activities.
- D. Three-Year Business Plan - To describe major planning activities anticipated to occur in the future and explain the need for maintaining planning fund carryover balances.
- E. Review Agreements - to provide for updates of agreements as needed.
- F. Program/Professional Development - To keep up-to-date with the latest techniques and guidelines in transportation planning, management, financing and implementation. To inform all local governments about these new concepts in an effort to streamline and improve the transportation planning process.
- G. Technical Memoranda - To prepare special studies which could not be anticipated. Some of these special studies may be conducted using purchase orders to obtain consultant services for planning related tasks and studies, such as corridor planning studies and charrettes. This arrangement was approved by Florida Department of Transportation District Two staff on March 19, 2001 after discussing this arrangement with Federal Highway Administration staff.
- H. State Support and Program Management and Technical Assistance Federal Transit Administration - To provide guidance and technical assistance to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, staff and various committees as requested and/or required by Florida Department of Transportation policy for the Federal Transit Administration Section 5305(d) program. These funds are used to support the following activities in Task 8:
 - o To examine transportation system management and transportation demand management techniques which are designed to improve the transportation system through low-cost measures to reduce traffic congestion and obtain greater capacity out of the existing highway system. The activities discussed in this task are funded with Federal Transit Administration Section 5305(d) funds.

- To maintain current data about roadway conditions affecting bicycle, pedestrian and transit level of service and to use current data for setting bicycle, pedestrian and transit project priorities. The project priorities shall be based upon aggregations of facility segment data that create logical project termini.
- I. Annual Certification - Preparation for and assistance to federal and state officials in the annual certification process. The annual certification review meeting is conducted along with the development of the Unified Planning Work Program.
- J. Consideration of Safety and Security in the Transportation Planning Process- Continuity of Operations Plan - The Continuity of Operations Plan will be reviewed and revised as part of addressing consideration of safety and security in the transportation planning process. This plan is concerned with how the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will continue to function in the event of a natural or man-made disaster.
- K. Financial Statements and Auditor's Report - An audit will be performed of financial statements of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area for each fiscal year, Year One ending September 30, 2017 and Year Two ending September 30, 2018. This audit will be performed in accordance with the provisions of 2 Code of Federal Regulations, Part 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Grants.
- L. Organization Meeting Materials, Minutes and Recordkeeping - Appropriate meeting materials, including visualization and minutes will be prepared. Record of Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area activity, correspondence and documents will be maintained.
- M. Member Travel - The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is a member of the Florida Metropolitan Planning Organization Advisory Council. This statewide organization coordinates with the Florida Department of Transportation, Federal Highway Administration and Federal Transit Administration on transportation issues affecting Florida's metropolitan areas. The members attend quarterly meetings and may participate in training provided by the Institute.
- N. Quarterly Progress Reports and Invoices for Planning Funds - preparation of progress (activity) reports and invoices on a quarterly basis and conduct financial oversight of the Unified Planning Work Program.
- O. Unified Planning Work Program - The preparation of documents used to delineate the functional and financial responsibilities for transportation planning implementation.

b. Previous Work Completed

- A. Program Management - Work during Fiscal Years 2014-15 and 2015-16 consisted of Consultant Service Staff Support for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and its advisory committees and the Public Involvement Plan. In addition, an audit was performed of financial statements of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area for the fiscal years ended September 30, 2014 and September 30, 2015.
- B. Advisory Committees - Work completed for this task is discussed in Task 7.
- C. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Bylaws - There were no updates to the Bylaws.

- D. Three-Year Business Plan - Updates to the Three-Year Business Plan are incorporated into Task 1.
- E. Review Agreements - There were updates of agreements in this reporting period.
- F. Program/Professional Development - During Fiscal Years 2014-15 and 2015-16, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area members and representatives attended several statewide meetings, seminars and training workshops on urban transportation planning and program management. Some of the meetings, training workshops and seminars that Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area members and representatives attended included the following:
1. Metropolitan Planning Organization Advisory Council quarterly meetings;
 2. Florida Department of Transportation Level of Service Task Team meetings;
 3. Florida Department of Transportation Performance Measures Task Team meetings;
 4. Northeast Florida Transportation Forum quarterly meetings;
 5. Florida Department of Transportation Community Traffic Safety Team Coalition meetings;
 6. Association of Metropolitan Planning Organizations annual national conferences;
 7. Florida Department of Transportation Model Task Force meetings;
 8. Alachua County Traffic Safety Team monthly meetings;
 9. Federal Highway Administration/Federal Transit Administration/Metropolitan Planning Organization/Florida Department of Transportation Central Office/Florida Department of Transportation District Liaison Videoconferences; and
 10. Metropolitan Planning Organization Advisory Council Policy and Technical Subcommittee meetings.
- G. Technical Memorandum - Contracted with the University of Florida Survey Research Center to conduct the Telephone Survey 2014 as part of the Year 2040 Long-Range Transportation Plan update.
- H. State Support and Program Management and Technical Assistance Federal Transit Administration - The previous work completed using these funds include the following tasks reported in Task 8:
1. A multimodal [automotive (highway), bicycle, pedestrian and transit service] level of service evaluation was conducted using the Florida Department of Transportation 2012 Quality/Level of Service Handbook level of service analysis tools, Generalized Tables and LOSPLAN software. About 100 roadway facilities were analyzed using Florida Department of Transportation's Generalized Tables. The results of this evaluation are contained in the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's Multimodal Level of Service Report which is available on the ncfrpc.org/mtpo website;
 2. Monitored of pedestrian, bicycle and transit activity, including the preparation of an annual transit ridership report;
 3. Incorporated transit projects into the Transportation Improvement Program;

4. Assisted Regional Transit System staff in developing priorities for needed, but unfunded, transit projects;
 5. Improved transportation services to the elderly and persons with disabilities;
 6. Incorporated Federal Transit Administration grant-funded transportation disadvantaged projects into the Transportation Improvement Program;
 7. Assisted Regional Transit System staff in developing transit planning studies; and
 8. Incorporated safety and security into the transportation planning process.
- I. Annual Certification - Previous work for Certification includes:
- Preparation, approval and transmittal of 2015 and 2016 Joint Modified Certification Reports; and
 - Participation in certification review meetings with the Florida Department of Transportation.
- J. Consideration of Safety and Security in the Transportation Planning Process- Continuity of Operations Plan - Previous work for Consideration of Safety and Security in the Transportation Planning Process includes:
- Reviewed and updated the Continuity of Operations Plan.
- K. Financial Statements and Auditor's Report- Previous work for Audit includes:
- Preparation, approval and transmittal of Fiscal Year 2014 and 2015 Audit Reports.
- L. Organization Meeting Materials, Minutes and Recordkeeping- Previous work for Meeting Materials, Minutes and recordkeeping includes:
- Prepared and distributed meeting packets;
 - Posted minutes, meeting packets and planning documents on website;
 - Publicly noticed meetings in accordance with Public Involvement Plan criteria; and
 - Stored minutes, meeting packets, correspondence and planning documents at office.
- M. Member Travel- Previous work for Member Travel includes:
- Attendance at quarterly Metropolitan Planning Organization Advisory Council meetings; and
 - Participation in Metropolitan Planning Organization Advisory Council Institute training workshop.
- N. Quarterly Progress Reports and Invoices for Planning Funds- Previous work for Program Reporting and Invoicing includes:
- Preparation and transmittal of progress reports; and
 - Preparation and transmittal of invoices.

Unified Planning Work Program- Previous work for the Unified Planning Work Program includes:

- Preparation of the Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program; and
- preparation of Unified Planning Work Program revisions/modifications as needed.

c. Required Activities

- A. Program Management - Professional, technical and administrative consultant activities are conducted in accordance with the Professional Staff Services Agreement entered into by the North Central Florida Regional Planning Council and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
- B. Advisory Committees - The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is advised by several committees. These include the federally mandated Technical Advisory Committee and Citizens Advisory Committee. Additionally, the Alachua County Traffic Safety Team advises on safety-related issues and the Bicycle/Pedestrian Advisory Board advises on bicycle and pedestrian related issues. This task will include paying the City of Gainesville \$10,268.25 in Year One and \$10,781.66 in Year Two to provide staff support to the Bicycle/Pedestrian Advisory Board when it discusses Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area issues and agenda items. Required activities for Advisory Committees are discussed in Task 7 Public Participation.
- C. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Bylaws - The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area maintains Bylaws for its comprehensive cooperative and continuing transportation planning process activities. Required activities for Bylaws include:
- Review and update Bylaws (as needed); and
 - Post updated Bylaws on website (as updated)
- D. Three-Year Business Plan - The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has developed a Three-Year Business Plan that describes major planning activities anticipated to occur in the future. This Business Plan, shown in Appendix E, explains the need for maintaining a Planning funds carryover balance in excess of 50 percent of the annual Planning Fund allocation. Required activities for the Three-Year Business Plan are discussed in Task 1 Unified Planning Work Program.
- E. Review Agreements - The Interlocal Agreement for Creation of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area was originally signed on December 12, 1979 and last updated on May 26, 2004. Required activity includes review/update the Interlocal Agreement for Creation of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (as needed).
- F. Program/Professional Development - In order to keep abreast of new and changing techniques and guidelines related to transportation planning, representatives of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will attend training workshops, seminars and conferences.

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area representatives attend training workshops as needed and necessary in order to be able to evaluate the reliability of the data used by the traffic forecast model. A Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area member or an alternate participates in the Florida Metropolitan Planning Organization Advisory Council quarterly meetings. A Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area representative participates in Metropolitan Planning Organization Advisory Council staff meetings. A Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area representative participates in Public Involvement Officer meetings in conjunction with the Metropolitan Planning Organization Advisory Council meetings.

A Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area representative serves on the Florida Department of Transportation's statewide Level of Service Task Team and Performance Measures Task Teams and participates in several meetings and training workshops as needed. In addition, a Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area representative also attends Statewide Model Task Force meetings.

Attendance at workshops, seminars and conferences will increase the expertise of staff with respect to technical tools, data sources and forecasting models. This will help ensure that staff is adequately prepared to provide information needed to support local decision-making.

Required activities in support of Program/Professional Development include:

- Participate in Metropolitan Planning Organization Advisory Committee meetings/Institute training;
- Participate the Northeast Florida Transportation Forum;
- Participate in the Florida Model Task Force Rail/Transit Subcommittee;
- Attend the Florida Model Task Force meetings ;
- Attend the Federal Transit Administration/Florida Department of Transportation transit workshops/training meetings (as made available);
- Attend the Florida Department of Transportation Work Program meetings (as made available);
- Attend the Florida Department of Transportation Multimodal Transportation Planning/Complete Streets workshops/training meetings (as made available);
- Attend the Florida Department of Transportation Unified Planning Work Program/Agreements workshop/training meetings (as made available);
- Attend the Federal Highway Administration National Environmental Policy Act workshops/meetings (as made available);
- Participate in the United States Department of Transportation Civil Rights Symposiums (as made available)
- Attend the Federal Highway Administration/Florida Department of Transportation Title VI/public involvement training workshops (as made available);

- Participate in the United States Department of Transportation safety-related workshops/meetings;
- Attend the Florida Department of Transportation Transplex (as made available);
- Attend the Florida Department of Transportation Freight Mobility/Strategic Intermodal System workshops/meetings (as made available);
- Attend the Continuing Florida Aviation System Planning Process meetings;
- Participate in the Statewide Mobility Performance Measures Task Team meetings/training;
- Participate in Florida Department of Transportation Mobility Measures Pilot Group activities;
- Participate in a Level of Service Task Team/Coordinators meeting;
- Attend the Florida Department of Transportation Level of Service/Multimodal/Complete Streets Training Workshops/meetings (as made available);
- Attend the Florida Department of Transportation Performance Measures Training Workshops/meetings (as made available);
- Attend the Florida Department of Transportation Freight Mobility Training Workshops/meetings (as made available);
- Attend the Florida Department of Transportation Air Quality Training Workshops/meetings (as needed);
- Participate in Alachua County Traffic Safety Team meetings;
- Attend the Florida Department of Transportation Statewide Community Traffic Safety Coalition meeting (as made available);
- Attend the Florida Department of Transportation Safety Grant/Safety Training workshops (as made available);
- Participate in joint Federal Highway Administration/Federal Transit Administration/Florida Department of Transportation/ Metropolitan Planning Organization video conferences regarding transportation planning issues;
- Attend the Federal Highway Administration/Federal Transit Administration/Florida Department of Transportation District Liaison/ Metropolitan Planning Organization Video Conferences;
- Attend the Florida Department of Transportation Sun Trail meetings;
- Participate in the Florida Department of Transportation Florida Transportation Plan Regional Forums;
- Participate in the Interstate 75 Relief Agency Coordinating Meetings and other Strategic Intermodal System meetings/training events;

- Participate in Florida Department of Transportation SunTrail meetings and other bicycle/pedestrian meetings/training events; and
 - Participate in Florida Future Corridors meetings.
- G. Technical Memoranda - Preparation of special studies which could not be anticipated. Some of these special studies may be conducted using purchase orders to obtain consultant services for planning related tasks and studies, such as corridor planning studies and charrettes. This arrangement was approved by Florida Department of Transportation District Two staff on March 19, 2001 after discussing this arrangement with Federal Highway Administration staff. Required activities for Technical Memoranda include:
- Preparation of Technical Memoranda, consisting of any data collection, analysis, documentation, public notice and presentation to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and its advisory committees (as necessary).
- H. State Support and Program Management and Technical Assistance Federal Transit Administration - Management efforts include guidance and supervision of administrative tasks (program management, development, review and reporting) necessary to carry out the transportation planning process within the future metropolitan area boundaries of the Gainesville Metropolitan Area. Technical assistance includes both computer usage and staff analysis of various systems and project planning efforts (routine reviews and planning evaluations) as identified in study designs. Match for this task is cash and not "soft match" funds.

To develop the following eligible Federal Transit Administration Section 5305(d) transit planning activities in Task 8-

1. Program Support and Administration (44.21.00) - Development of the Unified Planning Work Program, interagency coordination, citizen participation, public information and local assistance.
2. Long-Range Transportation Planning- System Level (44.23.01) - The monitoring of pedestrian, bicycle and transit activity. In addition, this task will also include an assessment of bicycle, pedestrian and transit service using the Florida Department of Transportation Quality/Level of Service Handbook multimodal level of service analysis generalized tables to analyze existing roadway facilities to include evaluation for bicycle, pedestrian and transit modes of travel added to the current highway (automotive) travel mode analysis.
3. Short-Range Transportation Planning (44.24.00) - The monitoring of transit activity, including the preparation of an annual transit ridership report, and providing technical assistance to Regional Transit System staff (including providing assistance in the development of the Transit Development Plan); and the monitoring of bicycling activity, including the preparation of a bicycle usage trends program report.
4. Transportation Improvement Program (44.25.00) - Activities specifically emphasizing Transportation Improvement Program development and monitoring and developing transit project priorities for unfunded transit projects.
5. Planning Emphasis Areas (44.26.00) - Activities that are a priority for the Federal Highway Administration, Federal Transit Administration and Florida Department of Transportation.
6. Coordination of Non-Emergency Service Transportation (44.26.12) - The planning, development and improvement of transportation services to the elderly and persons with disabilities.

7. Incorporating Safety and Security in the Transportation Planning (44.26.16) - activities that incorporate safety and security into the transportation planning process.
- I. Annual Certification- Required activities for Certification include:
- Prepare Joint State- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Certification Report;
 - Participate in Joint State- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Certification Review;
 - Authorize Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Chair to sign a joint Florida Department of Transportation/ Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Certification Statement;
 - Approve Joint State- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Certification report; and
 - Transmit approved Joint State- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Certification report to the Florida Department of Transportation.
- J. Consideration of Safety and Security in the Transportation Planning Process- Continuity of Operations Plan - Required activities for Consideration of Safety and Security in the Transportation Planning Process include:
- Review and Update Continuity of Operations Plan; and
 - Post updated Continuity of Operations Plan on website (as updated).
- K. Financial Statements and Auditor's Report- Required activities for Audit include:
- Prepare Annual Single Audit;
 - Conduct Audit Committee meeting for review of Audit Report (public-noticed in accordance with Public Involvement Plan); and
 - Transmit Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area-approved Audit Report.
- L. Organization Meeting Materials, Minutes and Recordkeeping - Required activities regarding Meeting Materials, Minutes and Recordkeeping include:
- Prepare Draft Meeting Agenda for review by Chair prior to meeting date;
 - Prepare/distribute Meeting Packets with supporting documentation one week prior to meeting date;
 - Post meeting packets with supporting documentation on website;
 - Prepare visual presentations for meetings;

- Prepare minutes and resolutions for meetings;
- Post approved minutes on website;
- Prepare and place legal advertisements for meetings in The Gainesville Sun, The Gainesville Guardian and place Event Notices Advertisement for meetings in The independent Florida Alligator in accordance with Public Involvement Plan criteria;
- Post meeting notices on Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Facebook page, Gainesville City Hall bulletin board, Alachua County bulletin board and Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area office bulletin board;
- Submit meeting notices to Alachua County Meeting List for submission to The Gainesville Sun Sunday Section B;
- Prepare meeting press release and submit to Alachua County Communications Office;
- Conduct meetings;
- Prepare/distribute meeting cancellation notices (as needed);
- Prepare correspondence (as needed)
- Arrange Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and advisory committee meeting dates and locations;
- Prepare/Update Annual Calendar (as needed);
- Post Annual Calendar on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area office bulletin board, on website and in Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and advisory committee meeting packets (as needed);
- Maintain files;
- Award Kermit Sigmon Citizen Participation Award to Citizen Advisory Committee-selected recipient;
- Authorize Chair to sign a Title VI Nondiscrimination Policy Statement;
- Have Chief Staff Official sign a Title VI Nondiscrimination Policy Statement for submission to receive federal transportation planning funds;
- Elect officers- Chair, Vice Chair and Secretary/Treasurer;
- Appoint Audit Committee members; Plan East Gainesville Subcommittee members (as needed); and Metropolitan Planning Organization Advisory Council representative and alternate representative;

- Conduct new member orientations (as needed);
- Prepare and place display advertisements for vacancies due to term expirations or resignations for appointment to the Citizens Advisory Committee and the Bicycle/Pedestrian Advisory Board in The Gainesville Sun, The Gainesville Guardian and The independent Florida Alligator in accordance with Public Involvement Plan criteria;
- Appoint members to the Citizens Advisory Committee and Bicycle/Pedestrian Advisory Board (as vacancies occur);
- Conduct Plan East Gainesville Subcommittee meetings, as needed, to address topics referred by and develop recommendations (public-noticed in accordance with Public Involvement Plan);
- Approve the submission of Transportation Alternatives Program fund project applications (as needed)
- Assist Alachua County and City of Gainesville in their the submissions of Safe Routes to School-funded project applications (as needed);
- Assist Alachua County and City of Gainesville in their the submissions of Highway Safety Improvements Program-funded project applications (as needed); and
- Approve the submission of Transportation Regional Incentive Program applications (as needed).

M. Member Travel - Required activities for Member Travel include:

- Attend quarterly Metropolitan Planning Organization Advisory Council meetings; and
- Participation in Metropolitan Planning Organization Advisory Council Institute training workshop (as needed).

N. Quarterly Progress Reports and Invoices for Planning Funds - Required activities for Invoices and Progress Reports include:

- Perform financial accounting, bookkeeping and grants management;
- Prepare Quarterly Progress Report for work performed each quarter;
- Prepared Quarterly Invoices for expenditures and billings incurred each quarter;
- Prepare reimbursement requests for each quarter;
- Transmit Quarterly Progress Reports and Invoices to the Florida Department of Transportation; and
- Prepare grant de-obligations at end of fiscal year and forward de-obligation report to the Florida Department of Transportation.

- O. Unified Planning Work Program - The development of a Unified Planning Work Program document that contains all transportation and transportation-related planning activities anticipated within the Gainesville Metropolitan Area during the next two years, regardless of funding source. Required activities for the Unified Planning Work Program include:
- Prepare Section 5305(d) Federal Transit Administration Grant Application and Standard Certificates and Assurances;
 - Incorporate Three-Year Business Plan into Unified Planning Work Program;
 - Prepare Unified Planning Work Program Review Draft for submission to review agencies;
 - Prepare Unified Planning Work Program;
 - Approve a Federal Transit Administration Section 5305(d) Grant Application to receive additional Federal transit planning funds;
 - Approve the Standard Certifications and Assurances;
 - Approve a Joint Participation Agreement;
 - Approve Joint Participation Agreement extensions (as needed);
 - Approve the Unified Planning Work Program (as needed);
 - Transmit approved Unified Planning Work Program to the Florida Department of Transportation and Florida Department of Economic Opportunity with Section 5305(d) Federal Transit Administration Grant Application;
 - Post approved Unified Planning Work Program on website;
 - Prepare amendments/revisions to the Unified Planning Work Program (as needed);
 - Prepare Section 5305(d) Federal Transit Administration Grant revisions (as needed);
 - Approve amendments/revisions to its Two-Year Unified Planning Work Program (as needed);
 - Approve amendments to the Florida Department of Transportation supplemental agreement (as needed);
 - Transmit approved Unified Planning Work Program Amendments to the Florida Department of Transportation (as needed);
 - Transmit Section 5305(d) Federal Transit Administration Grant revisions (as needed); and
 - Post approved Unified Planning Work Program Amendments on website (as needed).

d. End Products and Estimated Completion Dates

- A. Program Management - The end products will be sound recordkeeping, two Financial Statements and Auditor's Reports, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meeting notice display advertisements, meeting packets, minutes for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and advisory committee meetings, two updated Continuity of Operations Plans, two certification documents and a transportation planning program that is accepted and understood by the public and transportation planning and programming that is coordinated with the comprehensively planned development of the metropolitan area.
- B. Program/Professional Development - Staff will maintain training materials, manuals and presentations from training and/or conferences. Metropolitan Planning Organization Advisory Council meeting/training materials will be maintained at the office.
- C. Program Reporting and Invoicing - Quarterly progress reports and invoices to the Florida Department of Transportation and the Federal Highway Administration that accompany the Planning funds invoices. These reports and invoices are completed at the end of each quarter.
- D. Technical Memoranda - Technical Memoranda for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area prepared as needed during each year.

Year One- Anticipated completion date is June 30, 2017.

Reviewed/Updated Continuity of Operations Program

An annual transit ridership monitoring report (anticipated completion date of March 2017).

A report that assesses the quality of bicycle, pedestrian and transit levels of service using Florida Department of Transportation-approved procedures (anticipated completion date of September 2016).

Fiscal Years 2017-18 to 2021-22 Transportation Improvement Program with an anticipated completion date of June 30, 2017.

Fiscal Year 2015-16 Audit Report.

Fiscal Year 2016-17 Unified Planning Work Program revisions/modifications as needed during the Fiscal Year (as needed).

Year Two- Anticipated completion date is June 30, 2018.

Reviewed/Updated Continuity of Operations Program

An annual transit ridership monitoring report (anticipated completion date of March 2018).

A report that assesses the quality of bicycle, pedestrian and transit levels of service using Florida Department of Transportation-approved procedures (anticipated completion date of September 2017).

Fiscal Years 2018-19 to 2022-23 Transportation Improvement Program (anticipated completion date of June 30, 2018).

Fiscal Year 2016-17 Audit Report.

Fiscal Year 2017-18 Unified Planning Work Program revisions/modifications as needed during the Fiscal Year (as needed).

Fiscal Years 2018-19 and 2019-20 Unified Planning Work Program report prepared and submitted in the fourth quarter of Fiscal Year 2017-18.

Product	Schedule of Activities											
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Year One	Fiscal Year 2016-17											
	2016						2017					
Bylaws	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Certification Report							✓	✓	✓			
Continuity of Operations Plan							✓	✓	✓			
Financial Statement and Auditor's Reports										✓	✓	✓
Unified Planning Work Program	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Year Two	Fiscal Year 2017-18											
	2017						2018					
Bylaws	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Certification Report							✓	✓	✓			
Continuity of Operations Plan							✓	✓	✓			
Financial Statement and Auditor's Reports										✓	✓	✓
Unified Planning Work Program	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year One- Fiscal Year 2016-17						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$179,554	-	-	\$3,517	-	\$183,071
Florida Department of Transportation	-	-	\$39,601	-	-	\$39,601
Alachua County	-	-	-	-	\$9,360	\$9,360
City of Gainesville	-	-	-	-	\$11,200	\$11,200
University of Florida	-	-	-	-	\$2,000	\$2,000
Total	\$179,554	-	\$39,601	\$3,517	\$22,560	\$245,232
Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year Two- Fiscal Year 2017-18#						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$179,554	-	-	\$3,517	-	\$183,071
Florida Department of Transportation	-	-	\$39,601	-	-	\$39,601
Alachua County	-	-	-	-	\$9,360	\$9,360
City of Gainesville	-	-	-	-	\$11,400	\$11,400
University of Florida	-	-	-	-	\$2,000	\$2,000
Total	\$179,554	-	\$39,601	\$3,517	\$22,760	\$245,432

*Lead Agency; #Planning Budget for Year Two is illustrative until approved by the Florida Legislature.

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Unified Planning Work Program Fiscal Years 2016-17 and 2017-18

2.0 Data Collection

a. Purpose

Routine surveillance activities to assess the network condition and the actual growth and changes in travel demand characteristics. Task 2 is a comprehensive multi-agency on-going task that is performed each year by the Florida Department of Transportation, Alachua County and the City of Gainesville. This task is included in the Unified Planning Work Program to describe data collection and reporting completed by the Florida Department of Transportation, Alachua County and the City of Gainesville.

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participates in the Intelligent Transportation System Consortium. As needed, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will convene a meeting of the Consortium to discuss prioritizing Intelligent Transportation System projects within the Gainesville Metropolitan Area. In addition, this task item also includes maintenance of the regional Intelligent Transportation System architecture.

b. Previous Work Completed

Traffic Volume Surveillance - City of Gainesville, Alachua County and Florida Department of Transportation traffic counting program.

Crash Surveillance Study and Program - City of Gainesville Crash Map and Alachua County Crash Surveillance Program.

c. Required Activities

Traffic Volume Surveillance- The maintenance of a traffic count program by Florida Department of Transportation, Alachua County and the City of Gainesville.

Crash Surveillance Study- The collection and analysis of crash data by Florida Department of Transportation, Alachua County and the City of Gainesville.

d. End Product

Year One- Anticipated completion date is June 30, 2017.

Traffic Volume Surveillance- Traffic count information in the form of a report. Crash Surveillance- crash information in the form of a report.

Year Two- Anticipated completion date is June 30, 2018.

Traffic Volume Surveillance- Traffic count information in the form of a report. Crash Surveillance- crash information in the form of a report.

Schedule of Activities											
Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Year One - Fiscal Year 2016-17											
2016						2017					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Year Two - Fiscal Year 2017-18											
2017						2018					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year One- Fiscal Year 2016-17						
Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	-	-	-	-	-	-
Florida Department of Transportation	-	-	-	-	-	-
*Alachua County	-	-	-	-	\$37,780	\$37,780
*City of Gainesville	-	-	-	-	\$30,300	\$30,300
University of Florida	-	-	-	-	-	-
Total	-	-	-	-	\$68,080	\$68,080
Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year Two- Fiscal Year 2017-18#						
Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	-	-	-	-	-	-
Florida Department of Transportation	-	-	-	-	-	-
*Alachua County	-	-	-	-	\$37,780	\$37,780
*City of Gainesville	-	-	-	-	\$31,000	\$31,000
University of Florida	-	-	-	-	-	-
Total	-	-	-	-	\$68,780	\$68,780

*Lead Agency; #Planning Budget for Year Two is illustrative until approved by the Florida Legislature.

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Unified Planning Work Program Fiscal Years 2016-17 and 2017-18

3.0 Transportation Improvement Program

a. Purpose

Tasks required for the development and management of the Transportation Improvement Program.

b. Previous Work Completed

Preparation of the Fiscal Years 2015-16 to 2019-20 and Fiscal Years 2016-17 to 2020-21 Transportation Improvement Programs and the preparation of Transportation Improvement Program amendments as needed.

c. Required Activities

The development of a document which is a staged five-year program of transportation improvement projects consistent with the transportation plans of the area. This task also includes making amendments to the Transportation Improvement Program as needed. In addition, this task will include:

1. The development of tangible strategies and activities for proactively involving freight shippers and users of public transportation in the development of the transportation improvement program.
2. The identification of transportation projects and strategies that increase the safety and security of transportation systems. This includes communication and collaboration among safety professionals, the enforcement community and transportation planners in order to successfully integrate safety and security into all stages of the transportation planning process.
3. Federal Funds Obligation Project List- An annual listing of projects for which federal funds have been obligated in the preceding year will be published or otherwise made available for public review. This information will be consistent with the categories identified in the Transportation Improvement Program. This list is included in the Appendix of the List of Priority Projects document and the Appendix of the Transportation Improvement Program document.

Metropolitan Planning Organization Transportation Improvement Program Project Prioritization Process

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will ensure that its Transportation Improvement Program includes a description of the methodology that was used to prioritize projects.

d. End Products

Year One- Anticipated completion date is June 30, 2017.

Fiscal Years 2017-18 to 2021-22 Transportation Improvement Program report prepared and submitted in the fourth quarter of Fiscal Years 2016-17.

Fiscal Years 2016-17 to 2020-21 Transportation Improvement Program amendments as needed during the Fiscal Year.

Fiscal Years 2015-16 Federal Funds Obligation Project List prepared and submitted in the first quarter of Fiscal Years 2016-17 as an appendix to the List of Priority Projects document and the Transportation Improvement Program document.

Year Two- Anticipated completion date is June 30, 2018.

Fiscal Years 2018-19 to 2022-23 Transportation Improvement Program report prepared and submitted in the fourth quarter of Fiscal Year 2017-18.

Fiscal Years 2017-18 to 2021-22 Transportation Improvement Program amendments as needed during the Fiscal Year.

Fiscal Years 2016-17 Federal Funds Obligation Project List prepared and submitted in the first quarter of Fiscal Year 2017-18 as an appendix to the List of Priority Projects document and the Transportation Improvement Programs document.

Schedule of Activities											
Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Year One - Fiscal Year 2016-17											
2016						2017					
								✓	✓	✓	✓
Year Two - Fiscal Year 2017-18											
2017						2018					
								✓	✓	✓	✓

Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year One- Fiscal Year 2016-17						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$50,000	-	-	-	-	\$50,000
Florida Department of Transportation	-	-	\$11,028	-	-	\$11,028
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	\$5,300	\$5,300
University of Florida	-	-	-	-	-	-
Total	\$50,000	-	\$11,028	-	\$5,300	\$66,328
Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year Two- Fiscal Year 2017-18#						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$50,000	-	-	-	-	\$50,000
Florida Department of Transportation	-	-	\$11,028	-	-	\$11,028
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	\$5,400	\$5,400
University of Florida	-	-	-	-	-	-
Total	\$50,000	-	\$11,028	-	\$5,400	\$66,428

*Lead Agency; #Planning Budget for Year Two is illustrative until approved by the Florida Legislature.

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Unified Planning Work Program Fiscal Years 2016-17 and 2017-18

4.0 Long-Range Transportation Plan

a. Purpose

Update current adopted long-range plan to be consistent with the planning requirements identified in federal legislation.

Integrate the Efficient Transportation Decision Making process into the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area planning and programming process.

b. Previous Work Completed

Reviewed the current adopted long-range transportation plan for consistency with the applicable provisions of federal legislation and Florida law. In addition, the current adopted long-range plan was reviewed to identify needed, but unfunded projects. Based upon this review, projects were added to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's priority list of needed projects.

In Fiscal Years 2014-15 and 2015-16, the Consultant scope-of-work contract and request for proposal documents were developed for the Year 2040 Long-Range Transportation Plan. In addition, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area adopted an update of its long-range transportation plan on October 5, 2015.

c. Required Activities

The current adopted long-range transportation plan will be reviewed each year for consistency with the applicable provisions of federal legislation and Florida law. In order to identify possible future revenues to implement additional projects in the long-range transportation plan, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will continue exploring alternative funding sources through the planning process. Incorporation of any new transportation system modification projects, changes in project dates and/or significant changes of funding of current projects will require a Long-Range Transportation Plan Amendment or Administrative Modification as appropriate. Required activities for the Long-Range Transportation Plan include:

- Prepare Amendments/Administrative Modifications (as needed);
- Prepare and place display advertisement for Long-Range Transportation Plan Amendment public hearing in The Gainesville Sun, The Gainesville Guardian and The Independent Florida Alligator in accordance with the Public Involvement Plan criteria (as needed);
- Conduct Long-Range Transportation Plan Amendment public hearing/Consider adoption of amendment(as needed);
- Transmit adopted Long-Range Transportation Plan Amendments to the Florida Department of Transportation (as needed);

- Post Long-Range Transportation Plan Amendments/Modifications on website (as updated); and
- Coordinate with University of Florida planning staff regarding the University Avenue Multimodal Corridor Planning Study project implementation (when projects are funded); and the Year 2040 Long-Range Transportation Plan and University of Florida Campus Master Plan (as needed)
- Initiate development of the Year 2045 Long-Range Transportation Plan Socioeconomic Report that includes:
 - Coordinate with the Florida Department of Transportation and the Metropolitan Planning Organization Advisory Council for the determination of the base year;
 - Coordinate with the Florida Department of Transportation, Alachua County and its municipalities and the University of Florida to consider land use scenarios and review and modify, as needed, any traffic analysis zones and other model inputs;
 - Collect and analyze population, employment, hotel/motel, school/university enrollment and other model variable data; and
 - Coordinate with Alachua County and its municipalities and the University of Florida to allocate forecasted population growth that is provided by the University of Florida Bureau of Economic and Business Research and employment growth that is provided by Regional Economic Models, Incorporated; and
- Initiate development of the Year 2045 Long-Range Transportation Plan Consultant Scope of Services.

EFFICIENT TRANSPORTATION DECISION MAKING

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will load the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's long-range needs and/or cost feasible plan into the Efficient Transportation Decision-Making data base and adopt policies relating to the submittal of projects both at the planning and programming phase. In addition, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will develop the purpose and need statements and logical termini for projects in the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area long-range transportation plan. These policies should also set up processes to respond to agency comments and to prepare planning summary reports. Additional activities will include uploading information about the community (such as socio-economic data) into the Efficient Transportation Decision-Making database to assist in the review of submitted projects and to strengthen the overall planning processes of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. The Florida Department of Transportation Environmental Management Office, in Tallahassee, will provide technical assistance. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area process will continue efforts to link planning and the National Environmental Policy Act of 1969 process in all steps of planning efforts, including any regionally significant projects.

Linking the Planning and Environmental Protection Agency Processes

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will continue to integrate Efficient Transportation Decision-Making into its existing planning and programming process. Additionally, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will continue efforts to link planning and the National Environmental Protection Act of 1969 process in all steps of planning efforts, including any regionally significant projects.

Consideration of Management and Operations within Planning Processes

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will include estimates for programs that support, operate and maintain the current system in long-range transportation plan documents. These estimates will be provided for the highway (state and local) and transit components. For the State Highway System, the Florida Department of Transportation will provide the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area with an appendix describing these costs. This information will be included in the appendix of the long-range transportation plan.

d. End Products

Amendment(s) / Administrative Modification(s) to the Year 2040 Long-Range Transportation Plan as is necessary that is compliant with federal legislation and state law; and integrates Efficient Transportation Decision-Making into its existing planning and programming process.

In addition, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area long-range transportation plan will be reviewed during the fourth quarter of Fiscal Year 2016-17 and Fiscal Year 2017-18 to identify needed, but unfunded, projects that will be included in the List of Priority Projects report discussed in Task 8.

Anticipated completion dates for the tasks described are June 30, 2017 and June 30, 2018.

Schedule of Activities											
Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Year One - Fiscal Year 2016-17											
2016						2017					
Year Two - Fiscal Year 2017-18											
2017						2018					
									✓	✓	✓

Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year One- Fiscal Year 2016-17						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	-	-	-	-	-	-
Florida Department of Transportation	-	-	-	-	-	-
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
Consultant	-	-	-	-	-	-
Total	-	-	-	-	-	-
Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year Two- Fiscal Year 2017-18#						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$25,000	-	-	-	-	\$25,000
Florida Department of Transportation	-		\$5,514	-	-	\$5,514
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	2,200	2,200
University of Florida	-	-	-	-	-	-
Consultant	-	-	-	-	-	-
Total	\$25,000		\$5,514	-	2,200	\$32,714

*Lead Agency; #Planning Budget for Year Two is illustrative until approved by the Florida Legislature.

Unified Planning Work Program Fiscal Years 2016-17 and 2017-18

5.0 Special Project Planning

a. Purpose

[RESERVED]

b. Previous Work Completed

Previous work for Special Project Planning includes:

- Pedestrian Safety Action Plan; and
- State Road 26 Multimodal Emphasis Study report.

c. Required Activities

There are no special project required activities anticipated for Fiscal Years 2016-17 and 2017-18.

d. End Products

There are no special project end products anticipated for Fiscal Years 2016-17 and 2017-18

Schedule of Activities											
Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Year One - Fiscal Year 2016-17											
2016						2017					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Year Two - Fiscal Year 2017-18											
2017						2018					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Responsible Agency	Funding Sources						
	Federal (Planning)	Federal 5305(d)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year One- Fiscal Year 2016-17							
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	-	-	-	-	-	-	-
Florida Department of Transportation	-	-	-	-	-	-	-
Alachua County	-	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Responsible Agency	Funding Sources						
	Federal (Planning)	Federal 5305(d)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year Two- Fiscal Year 2017-18							
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	-	-	-	-	-	-	-
Florida Department of Transportation	-	-	-	-	-	-	-
Alachua County	-	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-

*Lead Agency; #Planning Budget for Year Two is illustrative until approved by the Florida Legislature.

Unified Planning Work Program Fiscal Years 2016-17 and 2017-18

6.0 Regional Planning

a. Purpose

To provide products and processes that result in regional planning and cooperation between metropolitan planning organizations and integration of the Strategic Intermodal System, including planning activities the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area plans to conduct with other metropolitan planning organizations, the North Central Florida Regional Planning Council and/or other counties.

b. Previous Work Completed

The previous work completed includes working with the Alachua/Marion County Regional Transportation Plan Executive Committee to approve the submission of a City of Gainesville Transportation Regional Incentive Program application for SW 62nd Boulevard.

c. Required Activities

- A. Regional Models of Cooperation - During the coming year, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will develop products and processes that result in regional planning and cooperation between the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and integration of Florida Department of Transportation's Strategic Intermodal System. For proposed Transportation Regional Incentive Program projects with identified 50 percent local funding, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will prepare any needed updates to the interlocal agreement and the regional transportation plan. This Plan will include regional project prioritization and ranking.
- B. Regional Visioning - The North Central Florida Regional Planning Council will be convening and coordinating a regional visioning process, Vision North Central Florida - *Charting a Course for Economic Prosperity*. The regional visioning process encompasses the Enterprise Florida North Central Region, which includes the 13 counties in the North Central Florida Regional Planning Council region.

Regional visioning processes have taken place in all major metropolitan regions, and some small metropolitan and rural regions in Florida. The regional visioning process will use the Florida Chamber Foundation's Six Pillars for Securing Florida's Future as the organizing framework. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will provide \$10,000 for this regional visioning process.

d. End products

An updated regional transportation plan that identifies regionally significant transportation facilities that are located within the regional transportation area and contain a priority list of regionally significant projects. State and regional Clearinghouse review of projects that pertain to the systemwide 3-C transportation planning process.

A regional visioning process- Vision North Central Florida.

Anticipated completion date is June 30, 2018.

Schedule of Activities											
Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Year One - Fiscal Year 2016-17											
2016						2017					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Year Two - Fiscal Year 2017-18											
2017						2018					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year One- Fiscal Year 2016-17						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$30,000	-	-	-	-	\$30,000
Florida Department of Transportation	-	-	\$6,617	-	-	\$6,617
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
Total	\$30,000	-	\$6,617	-	-	\$36,617
Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year Two- Fiscal Year 2017-18#						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$30,000	-	-	-	-	\$30,000
Florida Department of Transportation	-	-	\$6,617	-	-	\$6,617
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
Total	\$30,000	-	\$6,617	-	-	\$36,617

*Lead Agency; #Planning Budget for Year Two is illustrative until approved by the Florida Legislature.

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Unified Planning Work Program Fiscal Years 2016-17 and 2017-18

7.0 Public Participation

a. Purpose

- A. Public Participation -Tasks necessary to implement the Public Involvement Plan of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area during development and implementation of the Unified Planning Work Program, long-range transportation plan, transportation improvement program and other plans and programs as required. This task will work on increasing public participation, particularly among traditionally underserved segments of the population. In addition, this task will include evaluating the effectiveness of public involvement activities and using the results to improve the public involvement process. This task includes the following work activities:
1. Provision of staff support to the Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee and Technical Advisory Committee;
 2. Publication of reader friendly display advertisements for public hearings;
 3. Each year, the Public Involvement Plan will be reviewed for overall performance and effectiveness, especially for low-income and minority populations, and if necessary, revised to increase public participation in the transportation planning process;
 4. Maintain an updated Citizens' Guide to Transportation Planning for distribution to the public;
 5. Outreach programs will continue to be provided to identify and involve disadvantaged transportation users, including minority and low-income communities, or any other segment of the business or public community in the transportation planning process, including such activities as:
 - Contact with minority groups or leaders will be used appropriately to identify information needs and planning/programming issues of concern;
 - Expansion of efforts to engage low-income communities, minority communities, limited English speakers, limited mobility populations and those who may otherwise be traditionally underserved and under-represented by the transportation system in order to increase their representation in the planning process;
 - Appropriate inclusion of minority media sources in notification activities for public meetings or public review of agency documents;
 - Use of data to map the location of linguistically isolated populations - the "traditionally underserved" to include limited English speakers and limited mobility population; and

- Provision of meeting formats that will encourage or facilitate participation by minorities or persons with disabilities. All public meetings or public workshops will be Title VI compliant and Americans with Disabilities Act compliant.
 - 6. Availability of technical information in formats and at places and times conducive to review by minorities or persons with disabilities;
 - 7. Assurance that its planning process is open and that public input is acknowledged and is considered in the decision-making of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area;
 - 8. Outreach programs will continue to identify and involve freight shippers and providers of freight transportation and public transportation in the transportation planning process; and
 - 9. Provision of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area documents and studies available in draft and then final form on its website. Website maintenance activities are updated on a regular basis.
- B. Citizens Advisory Committee and Bicycle/Pedestrian Advisory Board Participation - Advisory committee meetings are scheduled to precede regularly scheduled bimonthly Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meetings.
- C. Public Involvement Plan Review/Update - The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area maintains a Public Involvement Plan that provides for participation in the transportation planning process within the Gainesville Metropolitan Area by the:
- Technical Advisory Committee and Citizens Advisory Committee;
 - Bicycle/Pedestrian Advisory Board;
 - Alachua County Traffic Safety Team;
 - Alachua County Transportation Disadvantaged Coordinating Board; and
 - Citizens.
- D. Civil Rights - Title VI / Environmental Justice - This task implements United States Department of Transportation Title VI regulations in 49 Code of Federal Regulations Part 21 and integrates Title VI provisions and environmental justice principles into Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area programs and activities.

b. Previous Work Completed

- A. Public Participation -Previous work for Public Participation includes:
- Implementation of Public Involvement Plan strategies; and
 - Review of the Citizens' Guide to Transportation Planning.

- B. Citizens Advisory Committee and Bicycle/Pedestrian Advisory Board Participation - Previous work for advisory committee participation includes:
- Preparation of meeting materials, minutes and attendance records;
 - Public noticing of advisory committee meeting in accordance with Public Involvement Plan criteria; and
 - Staffing advisory committee meetings.
- C. Public Involvement Plan Review/Update - Previous work for the Public Involvement Plan includes:
- Review and update of the Public Involvement Plan; and
 - Implementation of Public Involvement Plan strategies.
- D. Civil Rights - Title VI / Environmental Justice - Previous work for the Civil Rights - Title VI / Environmental Justice includes:
- Preparation and approval of Title VI forms and Assurances; and
 - Preparation of an Environmental Justice Analysis of the Fiscal Years 2014-15 to 2018-19 and Fiscal Years 2015-16 to 2019-20 Transportation Improvement Programs.

c. Required Activities

- A. Public Participation -Required activities for Public Participation include:
- Implementation of Public Involvement Plan strategies; and
 - Review/Update Citizens' Guide to Transportation Planning (as needed).
- B. Citizens Advisory Committee and Bicycle/Pedestrian Advisory Board Participation - Required activities for advisory board participation include:
- Prepare advisory committee roster and attendance records;
 - Prepare advisory committee meeting agendas;
 - Prepare/distribute advisory committee meeting packets with supporting documentation one week prior to meeting date;
 - Provide advisory committee meeting materials with supporting documentation to Bicycle/Pedestrian Advisory Board staff one week prior to meeting date;
 - Attend Bicycle/Pedestrian Advisory Board meetings and present business items;
 - Post advisory committee meeting packets with supporting documentation on website;

- Post advisory committee meeting public notices on Gainesville City Hall bulletin board, Alachua County bulletin board and Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area office bulletin board;
- Submit advisory committee meeting notices to Alachua County Meeting List for submission to The Gainesville Sun Sunday Section B;
- Prepare visual presentations for advisory committee meetings;
- Prepare minutes for the advisory committee meetings;
- Post approved advisory committee minutes on website;
- Award Kermit Sigmon Citizens Advisory Committee Award selected by Citizens Advisory Committee;
- Prepare and place legal advertisement for Public Involvement Plan review in The Gainesville Sun, The Gainesville Guardian and place Event Notice advertisement for Public Involvement Plan Review in The independent Florida Alligator at least 45 days prior to meeting date;
- Conduct advisory committee meetings;
- Conduct Technical Advisory Committee subcommittee meetings, including appropriate preparation of meeting materials and public notice (as needed); and
- Conduct new Citizens Advisory Committee member orientation (as needed).

C. Public Involvement Plan Review/Update - Required activities for the Public Involvement Plan include:

- Review/Update of Public Involvement Plan;
- Approve update of Public Involvement Plan;
- Post approved Public Involvement Plan on website (as updated); and
- Implementation of Public Involvement Plan strategies.

D. Civil Rights - Title VI / Environmental Justice - Required activities for Civil Rights - Title VI / Environmental Justice implementation include:

- Preparation of Title VI Program required forms and assurances;
- Provide information to the public regarding the obligations of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area under the United States Department of Transportation Title VI regulations and apprise the public of the protections against discrimination afforded to them by Title VI;
- Develop procedures for investigating and tracking Title VI complaints filed against them and ensure that procedures for filing a complaint are available to members of the public upon request, including the development of a Title VI complaint form;

- Record and report transit-related Title VI investigations, complaints and lawsuits;
- Integrate into the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's Public Involvement Plan or processes the contents and considerations of Title VI, the Executive Order on Limited English Proficiency and the United States Department of Transportation's Limited English Proficiency Guidance;
- Ensure meaningful access to benefits, services, information and other important portions of Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area programs and activities for individuals who are Limited English Proficient;
- Provide a table depicting the racial breakdown of the membership of Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area boards and committees and a description of efforts made to encourage the participation of minorities on such advisory bodies;
- Submit Title VI compliance reports for planning activities and self-certify compliance with all applicable Federal requirements;
- Participate in Title VI/Environmental Justice training, if available;
- Review/Update Title VI Nondiscrimination Program document (as needed);
- Implement procedures to fully engage environmental justice populations in the public transportation decision-making process;
- Determine whether environmental justice populations would be subjected to disproportionately high and adverse human health or environmental effects as a result of a transportation plan, project or activity; and
- Investigate ways to avoid, minimize or mitigate disproportionately high and adverse human health or environmental effects.

d. End Products

Year One- Anticipated completion date is June 30, 2017.

Title VI Assurances, Title VI / Nondiscrimination Policy Statement and Title VI Compliance Reports

An Environmental Justice Analysis of the Fiscal Years 2016-17 to 2020-21 Transportation Improvement Program. Anticipated completion date is June 30, 2017.

Updated Public Involvement Plan and website and social media updates, flyers, letters and notices for workshops, periodical advertisements for planning level projects and meetings. Anticipated completion date is June 30, 2017.

Year Two- Anticipated completion date is June 30, 2018.

Title VI Assurances, Title VI / Nondiscrimination Policy Statement and Title VI Compliance Reports

An Environmental Justice Analysis of the Fiscal Years 2017-18 to 2021-22 Transportation Improvement Program. Anticipated completion date is June 30, 2018.

Updated Public Involvement Plan and website and social media updates, flyers, letters and notices for workshops, periodical advertisements for planning level projects and meetings. Anticipated completion date is June 30, 2018.

Schedule of Activities											
Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Year One - Fiscal Year 2016-17											
2016						2017					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Year Two - Fiscal Year 2015-16											
2017						2018					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year One- Fiscal Year 2016-17						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$100,000	-	-	-	-	\$100,000
Florida Department of Transportation	-	-	\$22,055	-	-	\$22,055
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
Total	\$100,000	-	\$22,055	-	-	\$122,055
Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year Two- Fiscal Year 2017-18#						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$100,000	-	-	-	-	\$100,000
Florida Department of Transportation	-	-	\$22,055	-	-	\$22,055
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
Total	\$100,000	-	\$22,055	-	-	\$122,055

*Lead Agency; #Planning Budget for Year Two is illustrative until approved by the Florida Legislature.

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Unified Planning Work Program Fiscal Years 2016-17 and 2017-18

8.0 System Planning

a. Purposes

- A. System Review and Analysis - To perform continual reviews of the highway system and update networks and plans as needed and identify methods to integrate safety and security within the transportation planning process. In addition, this task will also evaluate the transportation impacts of large, proposed developments. To evaluate the impact of proposed changes to the highway system to reflect land use, policy and other changes. This includes evaluating the transportation impacts of large, proposed developments within the Gainesville Metropolitan Area. This task will also include:
- B. Consideration of Safety and Security in the Transportation Planning Process- Federal legislation emphasizes the safety and security of transportation systems as a national priority focusing on transportation projects and strategies that "increase the safety and security of transportation systems." This entails communication and collaboration among safety professionals, the enforcement community and transportation planners in order to successfully integrate safety and security into all stages of the transportation planning process. This task will include developing priority lists of needed projects that are not currently funded. A special emphasis will be given to assigning a high priority to projects that increase the safety and security of transportation systems. Staff will continue to serve on the Alachua County Traffic Safety Team. Participation on the Team helps implement the State Strategic Highway Safety Plan.
- C. List of Priority Projects- This task will be developed by considering the following ten metropolitan planning factors:
 - FACTOR 1 Consideration of projects and strategies that will support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency;
 - FACTOR 2 Consideration of projects and strategies that will increase the safety of the transportation system for motorized and nonmotorized users;
 - FACTOR 3 Consideration of projects and strategies that will increase the accessibility and mobility options available to people and for freight;
 - FACTOR 4 Consideration of projects and strategies that will protect and enhance the environment, promote energy conservation, promote consistency between transportation improvements and State and local planned growth and economic development patterns and improve quality of life;
 - FACTOR 5 Consideration of projects and strategies that will enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;

- FACTOR 6 Consideration of projects and strategies that will promote efficient system management and operation;
- FACTOR 7 Consideration of projects and strategies that will emphasize the preservation of the existing transportation system;
- FACTOR 8 Consideration of projects and strategies that will increase the security of the transportation system for motorized and nonmotorized users;
- FACTOR 9 Consideration of projects and strategies that will improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation, and
- FACTOR 10 Consideration of projects and strategies that will enhance travel and tourism.
- D. Review of Florida Department of Transportation Tentative Work Program- Each December, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area reviews the Florida Department of Transportation Tentative Work Program.
- E. Congestion Management Process - Continue to review and update the congestion management process that includes the Multimodal Level of Service Report, Mobility Plan and Mobility Plan Status Report. Continue to develop the congestion management system as a tool to improve the Gainesville Metropolitan Area transportation system by ameliorating congestion and increasing mobility choice. The development of a data base of information needed to estimate existing levels of service using the Generalized Level of Service Tables and ARTPLAN and HIGHPLAN software. Use level of service information as an assessment tool for safety based upon existing level of service problems and identify how proposed projects will decrease safety problems in a regional context. Update the Mobility Plan to coincide with long-range transportation plan update. Prepare annual status reports. This monitoring system is a key component for prioritizing bicycle facility, pedestrian facility, roadway facility and transit projects that address congestion management in the Long-Range Transportation Plan and Transportation Improvement Program. This report addresses the congestion management process requirements in federal and state legislation.
- F. Gainesville Intelligent Transportation System Consortium- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participates in the Gainesville Intelligent Transportation System Consortium. As needed, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will convene a meeting of the Consortium to discuss prioritizing Intelligent Transportation System projects within the Gainesville Metropolitan Area. In addition, this task item also includes maintenance of the regional Intelligent Transportation System architecture.
- G. Transit Development Planning - The State of Florida Public Transit Block Grant Program was enacted by the Florida Legislature to provide a stable source of state funding for public transportation. The Block Grant Program requires public transit service providers to develop and adopt a ten-year Transit Development Plan, per the requirements set forth in Rule 14-73, Florida Administrative Code. Annual progress reports also must be submitted to the Florida Department of Transportation by September 1st of each year. A major update is required every five years and the annual progress reports are required in the interim years.
- H. Performance-Based Planning and Programming Report - Coordination with the Florida Department of Transportation for reporting on performance-based measures established by the Florida Department of Transportation and incorporated into the Year 2040 Long-Range Transportation Plan.

- I. Access to Essential Services Report - To evaluate whether there are essential services that are not readily accessible to the public. Access to Essential Services is a federal planning emphasis area.
- J. Federal Transit Administration Section 5305(d) Grant - To examine transportation system management and transportation demand management techniques which are designed to improve the transportation system through low-cost measures to reduce traffic congestion and obtain greater capacity out of the existing highway system. The activities discussed in this task are funded with Federal Transit Administration Section 5305(d) funds.

To maintain current data about roadway conditions affecting bicycle, pedestrian and transit level of service and to use current data for setting bicycle, pedestrian and transit project priorities. The project priorities shall be based upon aggregations of facility segment data that create logical project termini and can be analyzed for aggregate benefit-cost determination.

In support of the transportation system planning efforts for the Gainesville Metropolitan Area, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area typically utilizes these funds to develop the following eligible Federal Transit Administration Section 5305(d) transit planning activities-

- 1. Program Support and Administration (44.21.00) - Development of the Unified Planning Work Program, interagency coordination, citizen participation, public information and local assistance;
 - 2. Long Range Transportation Planning- System Level (44.23.01) - The monitoring of pedestrian, bicycle and transit activity. In addition, this task will also include an assessment of bicycle, pedestrian and transit service using the Florida Department of Transportation Quality/Level of Service Handbook multimodal level of service analysis generalized tables to analyze existing roadway facilities to include evaluation for bicycle, pedestrian and transit modes of travel added to the current highway (automotive) travel mode analysis;
 - 3. Short Range Transportation Planning (44.24.00) - The preparation of an annual transit ridership report and providing technical assistance to Regional Transit System (including providing assistance in the development of the Transit Development Plan); and the monitoring of bicycling activity, including the preparation of a bicycle usage trends program report;
 - 4. Transportation Improvement Program (44.25.00) - Activities specifically emphasizing Transportation Improvement Program development and monitoring and developing transit project priorities for unfunded transit projects; and
 - 5. Coordination of Non-Emergency Service Transportation (44.26.12) - The planning, development and improvement of transportation services to the elderly and persons with disabilities.
 - 6. Incorporating Safety and Security in the Transportation Planning (44.26.16) - Activities that incorporate safety and security into the transportation planning process.
- K. Transportation Disadvantaged Program - To establish a planning program that meets the requirements of Chapter 427, Florida Statutes, and Rule 41-2 of the Florida Administrative Code with respect to planning coordinated transportation services for the transportation disadvantaged (low-income, elderly and persons with disabilities).

Provide the Alachua County Transportation Disadvantaged Coordinating Board with sufficient staff support and resources to enable it to meet its responsibilities. Coordinate program resources for transportation services in order to increase service availability and more cost-effective transportation services to persons with limited access and special needs. As new information becomes available,

update United States Bureau of the Census information to identify the location of low-income, minority, elderly and disabled populations in order to assess the distribution of benefits and adverse environmental impacts of proposed plans and projects on these populations.

- L. Coordinated Human Service Plan and Coordination of Human Service Transportation - In accordance with Section 427.015 and Section 427.0157, Florida Statutes, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will develop local service needs and provide information, advice and direction to the community transportation coordinator. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will assist the Alachua County Transportation Disadvantaged Coordinating Board in development and implementation of its Transportation Disadvantaged Service Plan and provide information, advice and direction to the community transportation coordinator. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will work with federal, state and local agencies to ensure that transportation services are seamless, comprehensive and accessible to all citizens.

b. Previous Work Completed

- A. System Review and Analysis - Previous work for System Review and Analysis includes:
- Evaluation of the impact of proposed changes to the highway system to reflect land use, policy and other changes was completed.
- B. Consideration of Safety and Security in the Transportation Planning Process - Previous work for Consideration of Safety and Security in the Transportation Planning Process include:
- Participation in Alachua County Traffic Safety Team; and
 - Referral of safety-related issues to the Alachua County Traffic Safety Team.
- C. List of Priority Projects- Previous work for the List of Priority Projects includes:
- Submission of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area transportation priorities in the List of Priority Projects (Federal, State and Local) to use in developing the Florida Department of Transportation's District Two Five-Year Work Program.
- D. Review of Florida Department of Transportation Tentative Work Program - Previous work for the Florida Department of Transportation Tentative Work Program includes:
- Review of the Florida Department of Transportation Tentative Work Program to identify projects that were selected for inclusion in the Transportation Improvement Program.
- E. Congestion Management Process - Previous work for the Congestion Management Process includes:
- Mobility Plan Status Reports were prepared; and
 - The Multimodal Level of Service Report was updated to account for the latest annual average daily traffic counts provided by Alachua County, the City of Gainesville and the Florida Department of Transportation for the Gainesville Metropolitan Area. This report includes facility analyses using the Florida Department of Transportation Level of Service Handbook Generalized Tables.

- F. Gainesville Intelligent Transportation System Consortium- There has been no Gainesville Intelligent Transportation System Consortium activity to report.
- G. Transit Development Planning - Previous work for Transit Development Planning includes:
- Preparation of the Ten-Year Transit Development Plan by the City of Gainesville Regional Transit System in July 2014.
- H. Performance-Based Planning and Programming Report - This is a new planning emphasis area to be implemented in the Unified Planning Work Program.
- I. Access to Essential Services Report - This is a new planning emphasis area to be implemented in the Unified Planning Work Program.
- J. Federal Transit Administration Section 5305(d) Grant - Previous work funded with the Federal Transit Administration Section 5305(d) Grant includes:
1. A multimodal [automotive (highway), bicycle, pedestrian and transit service] level of service evaluation was conducted using the Florida Department of Transportation 2012 Quality/Level of Service Handbook level of service analysis tools, Generalized Tables and LOSPLAN software. About 100 roadway facilities were analyzed using Florida Department of Transportation's Generalized Tables. The results of this evaluation are contained in the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's Multimodal Level of Service Report and on the ncfrpc.org/mtpo website;
 2. The monitoring of pedestrian, bicycle and transit activity, including the preparation of an annual transit ridership report;
 3. Incorporated transit projects into the Transportation Improvement Program;
 4. Assisted Regional Transit System in developing priorities for needed, but unfunded, transit projects;
 5. Activities related to improving transportation services to the elderly and persons with disabilities;
 6. Incorporated Federal Transit Administration grant-funded transportation disadvantaged projects into the Transportation Improvement Program; and
 7. Assisted Regional Transit System in developing transit planning studies.
- K. Transportation Disadvantaged Program - Previous work consisted of assistance to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in providing staff support to the Alachua County Transportation Disadvantaged Coordinating Board for the following tasks:
- Provided a process for the appointment and reappointment of voting and non-voting members of the local coordinating board;
 - Prepared agendas for local coordinating board meetings consistent with the Local Coordinating Board and Planning Agency Operating Guidelines;
 - Prepared official minutes of local coordinating board meetings. For committee meetings, prepared minutes in the form of a brief summary of basic points, discussions, decisions and recommendations to the full board;

- Conducted at least one public hearing annually by the local coordinating board;
- Developed and updated Bylaws for local coordinating board approval;
- Developed, updated and implemented local coordinating board grievance procedures in accordance with the Florida Commission for the Transportation Disadvantaged guidelines;
- Maintained a current membership roster and mailing list of local coordinating board members;
- Provided public notice of local coordinating board meetings and local public hearings in accordance with the Coordinating Board and Planning Agency Operating Guidelines;
- Reviewed and commented on the Annual Operating Report for submittal to the local coordinating board, and forwarded comments/concerns to the Florida Commission for the Transportation Disadvantaged;
- Reported the actual expenditures of direct federal and local government transportation funds to the Florida Commission for the Transportation Disadvantaged;
- Encouraged integration of transportation disadvantaged issues into local and regional comprehensive plans. Ensured activities of the local coordinating board and community transportation coordinator were consistent with local comprehensive planning activities;
- Provided the local coordinating board with quarterly reports of planning accomplishments and expenditures as outlined in the planning grant agreement or any other activities related to the transportation disadvantaged program, including but not limited to consultant contracts, special studies and marketing efforts;
- Attended Florida Commission for the Transportation Disadvantaged-sponsored training, and the Commission's annual training workshop, within budget/staff/schedule availability;
- Attended at least one Florida Commission for the Transportation Disadvantaged meeting each year within budget/staff/schedule availability;
- Provided training for newly-appointed local coordinating board members;
- Provided technical assistance to the community transportation coordinator, purchasing agencies and others, as needed within budget/staff/schedule availability; and
- Ensured the local coordinating board conducts, at a minimum, an annual evaluation of the community transportation coordinator based on local standards and using the Florida for the Transportation Disadvantaged Commission Evaluation Workbook for Community Transportation Coordinators and Providers in Florida (at a minimum, using the modules concerning Competition in Use of Operators, Cost Effectiveness and Efficiency and Availability of Service).

L. Coordinated Human Service Plan and Coordination of Human Service Transportation

Previous work consisted of assistance from the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in providing assistance to the Alachua County Transportation Disadvantaged Coordinating Board to develop the Transportation Disadvantaged Service Plan included the following tasks:

- Jointly developed the transportation disadvantaged service plan with the community transportation coordinator and local coordinating board;
- Reviewed the Alachua County Transportation Disadvantaged Service Plan and recommended approval or changes to the local coordinating board; and
- Prepared the Alachua County Transportation Disadvantaged Service Plan following the Florida Commission for the Transportation Disadvantaged guidelines. The Service Plan addressed the Coordinated Human Service Plan requirements in federal legislation.

c. Required Activities

A. Consideration of Safety and Security in the Transportation Planning Process - Required activities for Consideration of Safety and Security in the Transportation Planning Process include:

- Participation in Alachua County Traffic Safety Team; and
- Referral of safety-related issues to the Alachua County Traffic Safety Team.

B. List of Priority Projects- Required activities for the List of Priority Projects include:

- Prepare List of Priority Projects;
- Coordinate development of draft List of Priority Projects with City of Gainesville, including Regional Transit System, Alachua County and University of Florida transportation planning staffs;
- Approve List of Priority Projects;
- Transmit approved List of Priority Projects to the Florida Department of Transportation; and
- Post approved List of Priority Projects on website (as updated).

C. Review of Florida Department of Transportation Tentative Work Program -Required activities for review of the Florida Department of Transportation Tentative Work Program include:

- Review the Florida Department of Transportation Tentative Work Program for:
 - Identification of federal and state funded projects;
 - Providing comments to the Florida Department of Transportation;
 - Identification of projects for inclusion in the Transportation Improvement Program; and
 - Identification of projects to be removed from the List of Priority Projects.

D. Congestion Management Process - Required activities for Congestion Management Process include:

- Update Mobility Plan (as needed);
- Post Mobility Plan on website (as updated);
- Prepare Mobility Plan Status Report (as needed);
- Post Mobility Plan Status Report on website (as updated);

- Prepare Multimodal Level of Service Report update; and
 - Post Multimodal Level of Service Report on website (as updated).
- E. Gainesville Intelligent Transportation System Consortium- Required activities for Gainesville Intelligent Transportation System Consortium Include:
- Participation in Gainesville Intelligent Transportation System Consortium events/activities, as needed.
- F. Transit Development Planning - Required activities for Transit Development Planning include:
- Providing technical assistance to the City of Gainesville Regional Transit System in developing updates to the Transit Development Plan, as needed.
- G. Performance-Based Planning and Programming Report - Required activities for developing the Performance-Based Planning and programming Report include:
- Prepare Performance-based Planning and Programming Report; and
 - Post Performance-based Planning and Programming Report on website.
- H. Access to Essential Services Report - Required activities for System Review and Analysis include:
- Prepare Access to Essential Services Report
 - Post Access to Essential Services Report on website (as updated)
- I. Federal Transit Administration Section 5305(d) Grant - Required Activities for expenditure of the Federal Transit Administration Section 5305(d) funds include:
- Prepare Audit Report;
 - Transmit approved Audit Report to the Florida Department of Transportation;
 - Review/Update of Public Involvement Plan;
 - Transmit approved Public Involvement Plan to the Florida Department of Transportation;
 - Prepare Multimodal Level of Service Report;
 - Transmit approved Multimodal Level of Service Report to the Florida Department of Transportation;
 - Prepare Transit Ridership Report;
 - Transmit approved Transit Ridership Report to the Florida Department of Transportation;
 - Assist Regional Transit System in developing priorities for needed, but unfunded, transit projects (as needed);

- Assist Regional Transit System in developing transit planning studies;
- Prepare Transportation Improvement Program;
- Incorporate transit projects into the Transportation Improvement Program;
- Transmit approved Transportation Improvement Program to the Florida Department of Transportation;
- Conduct activities related to improving transportation services to the elderly and persons with disabilities (as needed);
- Prepare Transportation Disadvantaged Service Plan; and
- Transmit approved Transportation Disadvantaged Service Plan to the Florida Commission for the Transportation Disadvantaged and Florida Department of Transportation.

J. Transportation Disadvantaged Program - Required activities for the Transportation Disadvantaged Program include:

- Prepare and place display advertisements for Transportation Disadvantaged Coordinating Board vacancies;
- Prepare Transportation Disadvantaged Coordinating Board attendance records and maintain member roster and mailing list;
- Provide a process for the appointment and reappointment of voting and non-voting members of the local coordinating board;
- Provide training for newly-appointed local coordinating board members;
- Prepare Transportation Disadvantaged Coordinating Board meeting agendas consistent with the Local Coordinating Board and Planning Agency Operating Guidelines;
- Provide public notices of Transportation Disadvantaged Coordinating Board meeting and public hearings;
- Prepare/distribute Transportation Disadvantaged Coordinating Board meeting packets with supporting documentation one week prior to meeting date;
- Prepare Transportation Disadvantaged Coordinating Board minutes and status reports for the Transportation Disadvantaged Coordinating Board and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area;
- Staff local coordinating board meetings;
- Provide status reports to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area;

- Update of United States Bureau of the Census information to identify the location of low-income, minority, elderly and disabled populations;
- Keep records of all meetings;
- Review/Update Bylaws annually;
- Activities related to improving transportation services to the elderly and persons with disabilities (as needed);
- Conduct at least one Transportation Disadvantaged Coordinating Board public hearing each year;
- Review, update and implement local coordinating board grievance procedures in accordance with the Florida Commission for the Transportation Disadvantaged guidelines annually;
- Review and comment on the Annual Operating Report for submittal to the local coordinating board, and forward comments/concerns to the Florida Commission for the Transportation Disadvantaged;
- Report the actual expenditures of direct federal and local government transportation funds to the Florida Commission for the Transportation Disadvantaged;
- Encourage integration of transportation disadvantaged issues into local and regional comprehensive plans;
- Ensure activities of the local coordinating board and community transportation coordinator were consistent with local comprehensive planning activities;
- Provide the local coordinating board with quarterly reports of planning accomplishments and expenditures as outlined in the planning grant agreement or any other activities related to the transportation disadvantaged program including but not limited to consultant contracts, special studies and marketing efforts;
- Attend Florida Commission for the Transportation Disadvantaged-sponsored training and the Commission's annual training workshop, within budget/staff/schedule availability;
- Provide technical assistance to the community transportation coordinator, purchasing agencies and others, as needed within budget/staff/schedule availability;

- Ensure the local coordinating board conducts, at a minimum, an annual evaluation of the community transportation coordinator based on local standards and using the Florida for the Transportation Disadvantaged Commission Evaluation Workbook for Community Transportation Coordinators and Providers in Florida (at a minimum, using the modules concerning Competition in Use of Operators, Cost Effectiveness and Efficiency and Availability of Service); and
 - Develop and issue request for proposal for community transportation coordinator.
- K. Coordinated Human Service Plan and Coordination of Human Service Transportation - Required activities for the development of the Transportation Disadvantaged Service Plan include:
- Review the Alachua County Transportation Disadvantaged Service Plan for modification recommendations to be approved by the local coordinating board;
 - Prepare Transportation Disadvantaged Service Plan in accordance with the Florida Transportation Disadvantaged Commission guidelines; and
 - Transmit approved Transportation Disadvantaged Service Plan to the Florida Commission for the Transportation Disadvantaged and Florida Department of Transportation.

d. End Products

Year One-

A report that discusses the transportation impacts of large, proposed developments within the Gainesville Metropolitan Area (if necessary).

Access to Essential Services Report (anticipated completion date September 2016).

Performance-Based Planning and Programming Report (anticipated completion date December 2016).

Annual Multimodal Level of Service Report and Mobility Plan Status Report (anticipated completion date September 2016).

List of Priority Projects Report for the Florida Department of Transportation Work Program will be developed in the fourth quarter of Fiscal Year 2016-17 (anticipated completion date is June 30, 2017).

A report that assesses the quality of bicycle, pedestrian and transit levels of service using Florida Department of Transportation-approved procedures (anticipated completion date of September 2016).

Audit Report (anticipated completion date of June 2017)

Review/Update of the Public Involvement Plan (anticipated completion date of March 2017)

An annual transit ridership monitoring report (anticipated completion date of March 2017).

Fiscal Years 2017-18 to 2021-22 Transportation Improvement Program (anticipated completion date of June 30, 2017).

Various work tasks and products required by Chapter 427, Florida Statutes and Florida Administrative Code, Rule 41-2, including:

1. A report that identifies the location of low-income, minority, elderly and disabled populations;
2. The Alachua County Transportation Disadvantaged Service Plan (anticipated completion date of June 2017); and
3. The preparation of meeting agendas, meeting minutes and meeting notices for Alachua County Coordinating Board meetings.

Year Two-

A report that discusses the transportation impacts of large, proposed developments within the Gainesville Metropolitan Area (if necessary).

Performance-Based Planning and Programming Report (anticipated completion date December 2017).

Annual Multimodal Level of Service Report and Mobility Plan Status Report (anticipated completion date September 2017).

List of Priority Projects Report for the Florida Department of Transportation Work Program will be developed in the fourth quarter of Fiscal Year 2017-18 (anticipated completion date is June 30, 2018).

A report that assesses the quality of bicycle, pedestrian and transit levels of service using Florida Department of Transportation-approved procedures (anticipated completion date of September 2017).

Audit Report (anticipated completion date of June 2018)

Review/Update of the Public Involvement Plan (anticipated completion date of March 2018)

An annual transit ridership monitoring report (anticipated completion date of March 2018).

Fiscal Years 2018-19 to 2022-23 Transportation Improvement Program (anticipated completion date of June 30, 2018).

Various work tasks and products required by Chapter 427, Florida Statutes and Florida Administrative Code, Rule 41-2, including:

1. A report that identifies the location of low-income, minority, elderly and disabled populations;
2. The Alachua County Transportation Disadvantaged Service Plan (anticipated completion date of June 2018); and
3. The preparation of meeting agendas, meeting minutes and meeting notices for Alachua County Coordinating Board meetings.

Schedule of Activities											
Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Year One - Fiscal Year 2016-17											
2016						2017					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Year Two - Fiscal Year 2017-18											
2017						2018					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year One- Fiscal Year 2016-17						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$288,864	-	-	\$20,483	-	\$309,347
Florida Department of Transportation	-	\$44,669	\$27,569	-	-	\$72,238
Alachua County	-	-	-	-	\$19,470	\$19,470
City of Gainesville	-	-	-	-	\$2,800	\$2,800
University of Florida	-	-	-	-	\$4,000	\$4,000
Total	\$288,864	\$44,669	\$27,569	\$20,483	\$26,270	\$407,855
Responsible Agency	Funding Sources					
	Federal (Planning)	State Cash	State In-Kind	Local Cash	Local In-Kind	Total
Year Two- Fiscal Year 2017-18#						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$263,864	-	-	\$20,483	-	\$284,347
Florida Department of Transportation	-	\$44,669	\$22,055	-	-	\$66,724
Alachua County	-	-	-	-	\$19,470	\$19,470
City of Gainesville	-	-	-	-	\$2,800	\$2,800
University of Florida	-	-	-	-	\$4,000	\$4,000
Total	\$263,864	\$44,669	\$22,055	\$20,483	\$26,270	\$377,341

*Lead Agency; #Planning Budget for Year Two is illustrative until approved by the Florida Legislature

Chapter III

Summary Budget Tables

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Chapter III: Summary Budget Tables

The following pages contain the following summary budget tables.

Table 1: Agency Participation Table, Fiscal Year 2016-17

Table 2: Funding Source Table, Fiscal Year 2016-17

Table 3: Federal Transit Administration Deliverable Table, Fiscal Year 2016-17

Table 4: Agency Participation Table, Fiscal Year 2017-18

Table 5: Funding Source Table, Fiscal Year 2017-18

Table 6: Federal Transit Administration Deliverable Table, Fiscal Year 2017-18

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Table 1

**Agency Participation Table
Fiscal Year 2016-17**

Task Number	FDOT	MTPO	Alachua County	City of Gainesville	University of Florida	Total
1.0 Program Management	39,601	183,071	9,360	11,200	2,000	245,232
2.0 Data Collection			37,780	30,300		68,080
3.0 Transportation Improvement Program	11,028	50,000		5,300		66,328
4.0 Long Range Transportation Plan	-	-	-	-	-	-
5.0 Special Project Planning	-	-	-	-	-	-
6.0 Regional Planning	6,617	30,000				36,617
7.0 Public Participation	22,055	100,000				122,055
8.0 System Planning	48,052	333,533	19,470	2,800	4,000	407,855
Total	127,353	696,604	66,610	49,600	6,000	946,167

*Planning budget for year two is illustrative until approved by the United States Congress.

FDOT - Florida Department of Transportation

FTA - Federal Transit Administration

MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

Table 2

**Funding Source Table
Fiscal Year 2016-17**

Task Number	1	2	3 4 5			6	7 8 9			10	(1+3+7)	(2+4+8+10)	(5+6+9)	(1-10)
	USDOT SPR		FTA			Other Local/ Agency Work	FHWA PL Funds			FDOT/ TD Grants	Total Federal	Total State	Total Local	Grand Total
	Federal	State	Federal	State	MTPO/ Local		Federal	State	MTPO					
1.0 Administration						22,560	179,554	39,601	3,517		179,554	39,601	26,077	245,232
2.0 Data Collection						68,080							68,080	68,080
3.0 Transportation Improvement Program						5,300	50,000	11,028			50,000	11,028	5,300	66,328
4.0 Long Range Transportation Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.0 Special Project Planning	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6.0 Regional Planning							30,000	6,617			30,000	6,617		36,617
7.0 Public Participation							100,000	22,055			100,000	22,055		122,055
8.0 System Planning			163,864	20,483	20,483	26,270	125,000	27,569 ¹		24,186	288,864	72,238	46,753	407,855
Total			163,864	20,483	20,483	122,210	484,554	106,870	3,517	24,186	648,418	151,539	146,210	946,167

*Planning Budget for year two is illustrative until approved by the United States Congress.

¹

The Florida Department of Transportation will soft match the Public Law funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represents the amount of soft match required (both State and local) for the amount of Federal Planning funds requested in this Unified Planning Work Program.

FDOT - Florida Department of Transportation

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

PL - Planning

SPR - Statewide Planning and Research

TD - Transportation Disadvantaged

USDOT - United States Department of Transportation

Table 3

**Federal Transit Administration Deliverables Table
Fiscal Year 2016-17**

Task Receiving Federal Transit Administration Funds	Amount Allocated	Specific Deliverable/End Product	Task Page Number
		Audit	
		Public Involvement Plan	
		Multimodal Level of Service Report	
		Annual Transit Ridership Report	
		Transportation Improvement Program	
		Alachua County Transportation Disadvantaged Service Plan	
8.0	\$204,830		53

Table 4
Agency Participation Table
Fiscal Year 2017-18

Task Number	FDOT	MTPO	Alachua County	City of Gainesville	University of Florida	Total
1.0 Program Management	39,601	183,071	9,360	11,400	2,000	245,432
2.0 Data Collection			37,780	31,000		68,780
3.0 Transportation Improvement Program	11,028	50,000		5,400		66,428
4.0 Long Range Transportation Plan	5,514	25,000		2,200		32,714
5.0 Special Project Planning	-	-	-	-	-	-
6.0 Regional Planning	6,617	30,000				36,617
7.0 Public Participation	22,055	100,000				122,055
8.0 System Planning	42,538	308,533	19,470	2,800	4,000	377,341
Total	127,353	696,604	66,610	52,800	6,000	949,367

*Planning budget for year two is illustrative until approved by the United States Congress.

FDOT - Florida Department of Transportation

FTA - Federal Transit Administration

MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

Table 5

**Funding Source Table
Fiscal Year 2017-18**

Task Number		1 2		3 4 5			6	7 8 9			10	(1+3+7)	(2+4+8+10)	(5+6+9)	(1-10)		
		USDOT SPR		FTA				Other Local/ Agency Work	FHWA PL Funds			FDOT/ TD Grants	Total Federal	Total State	Total Local	Grand Total	
				Federal	State	MTPO/ Local			Federal	State							MTPO
1.0	Administration						22,760	179,554	39,601	3,517		179,554	39,601	26,277	245,432		
2.0	Data Collection						68,780							68,780	68,780		
3.0	Transportation Improvement Program						5,400	50,000	11,028			50,000	11,028	5,400	66,428		
4.0	Long Range Transportation Plan						2,200	25,000	5,514			25,000	5,514	2,200	32,714		
5.0	Special Project Planning	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
6.0	Regional Planning							30,000	6,617			30,000	6,617		36,617		
7.0	Public Participation							100,000	22,055			100,000	22,055		122,055		
8.0	System Planning			163,864	20,483	20,483	26,270	100,000	22,055		24,186	263,864	66,724	46,753	377,341		
Total				163,864	20,483	20,483	125,410	484,554	106,870 ¹	3,517	24,186	648,418	151,539	149,410	949,367		

*Planning Budget for year two is illustrative until approved by the United States Congress.

¹

The Florida Department of Transportation will soft match the Public Law funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represents the amount of soft match required (both State and local) for the amount of Federal Planning funds requested in this Unified Planning Work Program.

FDOT - Florida Department of Transportation

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

PL - Planning

SPR - Statewide Planning and Research

TD - Transportation Disadvantaged

USDOT - United States Department of Transportation

Table 6

**Federal Transit Administration Deliverables Table
Fiscal Year 2017-18**

Task Receiving Federal Transit Administration Funds	Amount Allocated	Specific Deliverable/End Product	Task Page Number
8.0	\$204,830	Audit	53
		Public Involvement Plan	
		Multimodal Level of Service Report	
		Annual Transit Ridership Report	
		Transportation Improvement Program	
		Alachua County Transportation Disadvantaged Service Plan	

Appendix A

Funding Codes

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Appendix A: Funding Codes

The following is an explanation of the Funding Codes for Tables 2, 3, 5 and 6:

- Column 1 - United States Department of Transportation funds for Highway Planning and Research (Statewide Planning and Research);
- Column 2 - Florida Department of Transportation funds used to match Highway Planning and Research funds;
- Column 3 - Federal Transit Administration Section 5305(d) Funds;
- Column 4 - Florida Department of Transportation funds for matching the Federal Transit Administration Section 5305(d) funds;
- Column 5 - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area funds for matching the Section 5305(d) funds;
- Column 6 - Other Local/Local Agency Work participation in the transportation planning program;
- Column 7 - Federal Highway Administration Planning (Planning) funds;
- Column 8 - Florida Department of Transportation funds (in-kind services) for matching Planning funds;
- Column 9 - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area funds for matching Planning funds; and
- Column 10 - Florida Department of Transportation and Florida Commission for the Transportation Disadvantaged funds.

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Appendix B

Grant Applications, Certifications and Assurances Required in the Metropolitan Planning Organization Unified Planning Work Program

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Appendix B: Grant Application, Certifications and Assurances Required in the Metropolitan Planning Organization Unified Planning Work Program

The following certifications and assurances are included in this Appendix:

- I. Unified Planning Work Program Fiscal Year 2016-17- Year One
 - A. Federal Fiscal Year 2016-17 Certification Regarding Lobbying
 - B. Forms Required for Federal Transit Administration Section 5305(d) Funds
 - 1. Standard Form 424, Application for Federal Assistance
 - 2. Federal Fiscal Year 2016-17 Certifications and Assurances for Federal Transit Administration Assistance
 - 3. Section 5305(d) Grant Management Information System Planning Line Item Codes - Fiscal Year 2016-17 (Federal Transit Administration Funds Only)
 - 4. Section 5305(d) Approved Project Budget for Fiscal Year 2016-17 (total dollars)
 - C. Federal Fiscal Year 2016-17 Debarment and Suspension Certification
 - D. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Resolution for Section 5305(d) Reimbursement
 - E. Disadvantaged Business Enterprise Utilization
 - F. Title VI /Nondiscrimination Policy Statement
- II. Unified Planning Work Program Fiscal Year 2017-18- Year Two
 - A. Federal Fiscal Year 2017-18 Certification Regarding Lobbying
 - B. Forms Required for Federal Transit Administration Section 5305(d) Funds
 - 1. Standard Form 424, Application for Federal Assistance
 - 2. Federal Fiscal Year 2017-18 Certifications and Assurances for Federal Transit Administration Assistance
 - 3. Section 5305(d) Grant Management Information System Planning Line Item Codes - Fiscal Year 2017-18 (Federal Transit Administration Funds Only)
 - 4. Section 5305(d) Approved Project Budget for Fiscal Year 2017-18 (total dollars)
 - C. Federal Fiscal Year 2017-18 Debarment and Suspension Certification

- D. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Resolution for Section 5305(d) Reimbursement
- E. Disadvantaged Business Enterprise Utilization
- F. Title VI /Nondiscrimination Policy Statement

I

**Unified Planning Work Program Fiscal Year 2016-17 - Year One
Grant Application, Certifications and Assurances
Required in the Metropolitan Planning Organization
Unified Planning Work Program**

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FEDERAL FISCAL YEAR 2016-17
LOBBYING CERTIFICATION for GRANTS, LOANS
and COOPERATIVE AGREEMENTS

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that:

(1) No Federal or state appropriated funds have been paid or will be paid by or on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds \$100,000, and that all such subrecipients shall certify and disclose accordingly.

(4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

Helen K. Warren, Chair

Name of Metropolitan Planning Organization

Date

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Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Unified Planning Work Program Fiscal Years 2016-17 and 2017-18

OMB Number: 4040-0004

Expiration Date: 8/31/2016

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <div style="border: 1px solid black; height: 15px; width: 100%;"></div> * Other (Specify): <div style="border: 1px solid black; height: 15px; width: 100%;"></div>
* 3. Date Received: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>	4. Applicant Identifier: <div style="border: 1px solid black; height: 15px; width: 100%;">Not Applicable</div>	
5a. Federal Entity Identifier: <div style="border: 1px solid black; height: 15px; width: 100%;">Not Applicable</div>	5b. Federal Award Identifier: <div style="border: 1px solid black; height: 15px; width: 100%;">FL-80-0009</div>	
State Use Only:		
6. Date Received by State: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>	7. State Application Identifier: <div style="border: 1px solid black; height: 15px; width: 100%;">1001</div>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <div style="border: 1px solid black; height: 15px; width: 100%;">Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area</div>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <div style="border: 1px solid black; height: 15px; width: 100%;">59- 1834302</div>		* c. Organizational DUNS: <div style="border: 1px solid black; height: 15px; width: 100%;">0442335900000</div>
d. Address:		
* Street1: <div style="border: 1px solid black; height: 15px; width: 100%;">2009 NW 67th Place</div>		
Street2: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>		
* City: <div style="border: 1px solid black; height: 15px; width: 100%;">Gainesville</div>		
County/Parish: <div style="border: 1px solid black; height: 15px; width: 100%;">Alachua</div>		
* State: <div style="border: 1px solid black; height: 15px; width: 100%;">FL: Florida</div>		
Province: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>		
* Country: <div style="border: 1px solid black; height: 15px; width: 100%;">USA: UNITED STATES</div>		
* Zip / Postal Code: <div style="border: 1px solid black; height: 15px; width: 100%;">32653-1063</div>		
e. Organizational Unit:		
Department Name: <div style="border: 1px solid black; height: 15px; width: 100%;">Transportation Planning</div>		Division Name: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <div style="border: 1px solid black; height: 15px; width: 100%;">Mr.</div>	* First Name: <div style="border: 1px solid black; height: 15px; width: 100%;">Scott</div>	
Middle Name: <div style="border: 1px solid black; height: 15px; width: 100%;">R.</div>		
* Last Name: <div style="border: 1px solid black; height: 15px; width: 100%;">Koons</div>		
Suffix: <div style="border: 1px solid black; height: 15px; width: 100%;"></div>		
Title: <div style="border: 1px solid black; height: 15px; width: 100%;">Executive Director</div>		
Organizational Affiliation: <div style="border: 1px solid black; height: 15px; width: 100%;">North Central Florida Regional Planning Council</div>		
* Telephone Number: <div style="border: 1px solid black; height: 15px; width: 100%;">352.955.2200</div>		Fax Number: <div style="border: 1px solid black; height: 15px; width: 100%;">352.955.2209</div>
* Email: <div style="border: 1px solid black; height: 15px; width: 100%;">koons@ncfrpc.org</div>		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

E: Regional Organization

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.505

CFDA Title:

Section 5303(d)

*** 12. Funding Opportunity Number:**

FL-80-0009

*** Title:**

Metropolitan Transportation Planning

13. Competition Identification Number:

Not Applicable

Title:

Not Applicable

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Technical Studies in Support of Fiscal Year 2016-17 Unified Planning Work Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="3, 5"/>	* b. Program/Project: <input type="text" value="3, 5"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2016"/>	* b. End Date: <input type="text" value="06/30/2017"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="163,864.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text" value="20,483.00"/>
* d. Local	<input type="text" value="20,483.00"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="204,830.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Hon."/> <input type="button" value="v"/>	* First Name: <input type="text" value="Helen"/>
Middle Name: <input type="text" value="K."/>	
* Last Name: <input type="text" value="Warren"/>	
Suffix: <input type="text"/> <input type="button" value="v"/>	
* Title: <input type="text" value="Chair"/>	
* Telephone Number: <input type="text" value="352.955.2200"/>	Fax Number: <input type="text" value="352.955.2209"/>
* Email: <input type="text" value="koonse@ncfrpc.org"/>	
* Signature of Authorized Representative: <input type="text"/>	* Date Signed: <input type="text"/>

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APPENDIX A

**FEDERAL FISCAL YEAR 2016-17 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature page alternative to providing Certifications and Assurances in TEAM-Web)

Name of Applicant: Metropolitan Transportation Planning Organization for the
Gainesville Urbanized Area

The Applicant agrees to comply with applicable provisions of Groups 01 – 24. XX
OR

The Applicant agrees to comply with applicable provisions of the Groups it has selected:

<u>Group</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement and Procurement Systems.	_____
04.	Private Section Protections.	_____
05.	Rolling Stock Reviews and Bus Testing.	_____
06.	Demand Responsive Service.	_____
07.	Intelligent Transportation Systems.	_____
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	_____
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.	_____
10.	Alcohol and Controlled Substance Testing.	_____
11.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts and Core Capacity) and Capital Investment Grants Program in Effect before MAP-21 Became Effective.	_____
12.	State of Good Repair.	_____
13.	Fixed Guideway Modernization Grant Program.	_____
14.	Bus and Bus Facilities Formula Grants Program and Bus and Bus Related Equipment and Facilities Grant Program (Discretionary).	_____
15.	Urbanized Area Formula Grants Programs/Passenger Ferry Grants Program/Job Access and Reverse Commute (JARC) Program.	_____
16.	Seniors/Elderly/Individuals with Disabilities Programs and New Freedom Program.	_____
17.	Rural/Other Than Urbanized Areas/Appalachian Development/Over-the -Road Bus Accessibility Programs.	_____
18.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	_____
19.	Low or No Emission/Clean Fuels Grant Programs.	_____
20.	Paul S. Sarbanes Transit in Parks Program.	_____
21.	State Safety Oversight Program.	_____
22.	Public Transportation Emergency Relief Program.	_____
23.	Expedited Project Delivery Pilot Programs.	_____
24.	Infrastructure Finance Programs.	_____

APPENDIX A

**FEDERAL FISCAL YEAR 2016-17 FEDERAL TRANSIT ADMINISTRATION CERTIFICATIONS AND
ASSURANCES SIGNATURE PAGE**

*(Required of all Applicants for Federal Transit Administration funding and all Federal Transit Administration Grantees
with an active capital or formula project)*

AFFIRMATION OF APPLICANT

Name of Applicant: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

Name and Relationship of Authorized Representative: Helen K. Warren, Chair

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes and regulations, and follow applicable Federal directives, and comply with the certifications and assurances as indicated on the foregoing page applicable to each application it makes to the Federal Transit Administration in Federal Fiscal Year 2016.

The Federal Transit Administration intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances, should apply, as provided, to each project for which the Applicant seeks now, or may later seek Federal Transit Administration funding during Federal Fiscal Year 2016.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted with this document and any other submission made to the Federal Transit Administration, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 United States Code 3801 *et seq.*, and implementing United States Department of Transportation regulations, "Program Fraud Civil Remedies," 49 Code of Federal Regulations part 31 apply to any certification, assurance or submission made to the Federal Transit Administration. The criminal provisions of 18 United States Code 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 United States Code chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name Helen K. Warren, Chair

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Applicant): Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature _____ Date: _____

Name Michele L. Lieberman, Attorney for Applicant

Each Applicant for Federal Transit Administration funding and each Federal Transit Administration Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

Section 5305(d)
GMIS Planning Line Item Codes- Fiscal Year 2016-17
(Federal Transit Administration Funds Only)

Technical Classifications:

44.21.00	Program Support and Administration	\$40,800
44.22.00	General Development and Comprehensive Planning	
44.23.01	Long Range Transportation Plan: System Level	
44.23.02	Long Range Transportation Planning: Project Level	
44.24.00	Short Range Transportation Planning	56,800
44.25.00	Transportation Improvement Program	40,800
44.26.00	Planning Emphasis Areas	
44.26.12	Coordination of Non-Emergency Human Service Transportation	25,464
44.26.13	Participation of Transit Operators in Metropolitan Planning	
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	
44.26.16	Incorporating Safety & Security in Transportation Planning	
44.27.00	Other Activities	
Total Net Projects Cost		<u>\$163,864</u>

Accounting Classifications

44.30.01	Personnel	
44.30.02	Fringe Benefits	
44.30.03	Travel	
44.30.04	Equipment	
44.30.05	Supplies	
44.30.06	Contractual	\$163,864
44.30.07	Other	
44.30.08	Indirect Charges	
Total Net Projects Cost		<u>\$163,864</u>

Fund Allocations

44.40.01	MPO Activities	\$163,864
44.40.02	Transit Operator Activities	
44.40.03	State and/or Local Agency Activities	
Total Net Projects Cost		<u>\$163,864</u>

Section 5305(d)
GMIS Planning Line Item Codes- Fiscal Year 2016-17
(Total Dollars)

Technical Classifications:

44.21.00	Program Support and Administration	\$51,000
44.22.00	General Development and Comprehensive Planning	
44.23.01	Long Range Transportation Plan: System Level	
44.23.02	Long Range Transportation Planning: Project Level	
44.24.00	Short Range Transportation Planning	71,000
44.25.00	Transportation Improvement Program	51,000
44.26.00	Planning Emphasis Areas	
44.26.12	Coordination of Non-Emergency Human Service Transportation	31,830
44.26.13	Participation of Transit Operators in Metropolitan Planning	
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	
44.26.16	Incorporating Safety & Security in Transportation Planning	
44.27.00	Other Activities	
Total Net Projects Cost		\$204,830

Accounting Classifications

44.30.01	Personnel	
44.30.02	Fringe Benefits	
44.30.03	Travel	
44.30.04	Equipment	
44.30.05	Supplies	
44.30.06	Contractual	\$204,830
44.30.07	Other	
44.30.08	Indirect Charges	
Total Net Projects Cost		\$204,830

Fund Allocations

44.40.01	MPO Activities	\$204,830
44.04.02	Transit Operator Activities	
44.40.03	State and/or Local Agency Activities	
Total Net Projects Cost		\$204,830

Federal Share (80%)	\$163,864
Local Share (20%)	\$40,966

Accounting Classification	
91.37.08.8P-2	\$204,830

FEDERAL FISCAL YEAR 2016-17 DEBARMENT AND SUSPENSION CERTIFICATION

As required by United States Regulations on Government wide Debarment and Suspension (Nonprocurement) at 49 Code of Federal Regulations 29.510

- (1) The Metropolitan Planning Organization hereby certifies to the best of its knowledge and belief, that it and its principles:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and,
 - (d) Have not within a three-year period preceding this certification had one or more public transactions (Federal, state or local) terminated for cause or default.
- (2) The Metropolitan Planning Organization also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the United States Department of Transportation.

Metropolitan Transportation
Planning Organization
for the Gainesville Urbanized Area

Helen K. Warren, Chair

Name of Metropolitan Planning Organization

Date

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Joint Participation Agreement Resolution
[RESERVED]

Joint Participation Agreement Resolution (Continued)
[RESERVED]

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

It is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of Metropolitan Planning Organization contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and its consultants shall take all necessary and reasonable steps to ensure that disadvantage businesses have an opportunity to compete for and perform the contract work of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in a non-discriminatory environment.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall require its consultants to not discriminate on the basis of race, color, national origin, sex, age, disability, familial status, religious status, marital status, sexual orientation, or gender identity in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code.

Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

Helen K. Warren, Chair

Name of Metropolitan Planning Organization

Date

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TITLE VI/ NONDISCRIMINATION POLICY STATEMENT

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area assures the Florida Department of Transportation that no person shall on the basis of race, color, national origin, sex, age, disability, familial status, religious status, marital status, sexual orientation, or gender identity, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area program or activity.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area further agrees to the following responsibilities with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer;
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English;
3. Insert the clauses of *Appendix A* of this agreement in every contract subject to the Acts and the Regulations;
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the Florida Department of Transportation District Title VI Coordinator;
5. Participate in training offered on Title VI and other nondiscrimination requirements;
6. If reviewed by Florida Department of Transportation or United States Department of Transportation, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days; and
7. Have a process to collect racial and ethnic data on persons impacted by Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Dated _____

by _____

Scott R. Koons, AICP, Executive Director
Metropolitan Transportation Planning Organization for the
Gainesville Urbanized Area

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1.) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2.) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3.) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4.) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.

- (5.) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:
- a. withholding of payments to the Contractor under the contract until the Contractor complies, and/or
 - b. cancellation, termination or suspension of the contract, in whole or in part.
- (6.) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

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**Unified Planning Work Program Fiscal Years 2017-18- Year Two
Grant Application, Certifications and Assurances
Required in the Metropolitan Planning Organization
Unified Planning Work Program**

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FEDERAL FISCAL YEAR 2017-2018
LOBBYING CERTIFICATION for GRANTS, LOANS
and COOPERATIVE AGREEMENTS
[RESERVED]

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that:

(1) No Federal or state appropriated funds have been paid or will be paid by or on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds \$100,000, and that all such subrecipients shall certify and disclose accordingly.

(4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

To Be Determined, Chair

Name of Metropolitan Planning Organization

Date

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[RESERVED]

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received: <input type="text"/>		4. Applicant Identifier: <input type="text" value="Not Applicable"/>	
5a. Federal Entity Identifier: <input type="text" value="Not Applicable"/>		5b. Federal Award Identifier: <input type="text" value="FL-80-0009"/>	
State Use Only:			
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text" value="1001"/>	
8. APPLICANT INFORMATION:			
* a. Legal Name: <input type="text" value="Metropolitan Transportation Planning Organization for the Urbanized Area"/>			
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59- 1834302"/>		* c. Organizational DUNS: <input type="text" value="0442335900000"/>	
d. Address:			
* Street1: <input type="text" value="2009 NW 67th Place"/>			
Street2: <input type="text"/>			
* City: <input type="text" value="Gainesville"/>			
County/Parish: <input type="text" value="Alachua"/>			
* State: <input type="text" value="FL: Florida"/>			
Province: <input type="text"/>			
* Country: <input type="text" value="USA: UNITED STATES"/>			
* Zip / Postal Code: <input type="text" value="32653-1603"/>			
e. Organizational Unit:			
Department Name: <input type="text"/>		Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix: <input type="text" value="Mr."/>		* First Name: <input type="text" value="Scott"/>	
Middle Name: <input type="text" value="R."/>			
* Last Name: <input type="text" value="Koons"/>			
Suffix: <input type="text"/>			
Title: <input type="text" value="Executive Director"/>			
Organizational Affiliation: <input type="text" value="North Central Florida Regional Planning Council"/>			
* Telephone Number: <input type="text" value="352.955.2200"/>		Fax Number: <input type="text" value="352.955.2209"/>	
* Email: <input type="text" value="koons@ncfrpc.org"/>			

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: E: Regional Organization	
Type of Applicant 2: Select Applicant Type:	
Type of Applicant 3: Select Applicant Type:	
* Other (specify):	
* 10. Name of Federal Agency: Federal Transit Administration	
11. Catalog of Federal Domestic Assistance Number: 20.505	
CFDA Title: Section 5303(d)	
* 12. Funding Opportunity Number: FL-80-0009	
* Title: Metropolitan Transportation Planning	
13. Competition Identification Number: Not Applicable	
Title: Not Applicable	
14. Areas Affected by Project (Cities, Counties, States, etc.): <div><input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/></div>	
* 15. Descriptive Title of Applicant's Project: Technical Studies in Support of Fiscal Year 2017-18 Unified Planning Work Program	
Attach supporting documents as specified in agency instructions. <div><input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/></div>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="3, 5"/>	* b. Program/Project <input type="text" value="3, 5"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2017"/>	* b. End Date: <input type="text" value="06/30/2018"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="163,864.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text" value="20,483.00"/>
* d. Local	<input type="text" value="20,483.00"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="204,830.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Hon."/>	* First Name: <input type="text" value="To Be DetermineeTo Be Determined"/>
Middle Name: <input type="text" value="To Be Determined"/>	
* Last Name: <input type="text" value="To Be Determined"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Chair"/>	
* Telephone Number: <input type="text" value="352.955.2200"/>	Fax Number: <input type="text" value="352.955.2209"/>
* Email: <input type="text" value="koons@ncfrpc.org"/>	
* Signature of Authorized Representative: <input type="text"/>	* Date Signed: <input type="text"/>

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APPENDIX A

**FEDERAL FISCAL YEAR 2017-18 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature page alternative to providing Certifications and Assurances in TEAM-Web)

Name of Applicant: Metropolitan Transportation Planning Organization for the
Gainesville Urbanized Area

**The Applicant agrees to comply with applicable provisions of Groups 01 – 24. XX
OR**

The Applicant agrees to comply with applicable provisions of the Groups it has selected:

<u>Group</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement and Procurement Systems.	_____
04.	Private Section Protections.	_____
05.	Rolling Stock Reviews and Bus Testing.	_____
06.	Demand Responsive Service.	_____
07.	Intelligent Transportation Systems.	_____
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	_____
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.	_____
10.	Alcohol and Controlled Substance Testing.	_____
11.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts and Core Capacity) and Capital Investment Grants Program in Effect before MAP-21 Became Effective.	_____
12.	State of Good Repair.	_____
13.	Fixed Guideway Modernization Grant Program.	_____
14.	Bus and Bus Facilities Formula Grants Program and Bus and Bus Related Equipment and Facilities Grant Program (Discretionary).	_____
15.	Urbanized Area Formula Grants Programs/Passenger Ferry Grants Program/Job Access and Reverse Commute (JARC) Program.	_____
16.	Seniors/Elderly/Individuals with Disabilities Programs and New Freedom Program.	_____
17.	Rural/Other Than Urbanized Areas/Appalachian Development/Over-the -Road Bus Accessibility Programs.	_____
18.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	_____
19.	Low or No Emission/Clean Fuels Grant Programs.	_____
20.	Paul S. Sarbanes Transit in Parks Program.	_____
21.	State Safety Oversight Program.	_____
22.	Public Transportation Emergency Relief Program.	_____
23.	Expedited Project Delivery Pilot Programs.	_____
24.	Infrastructure Finance Programs.	_____

APPENDIX A

**FEDERAL FISCAL YEAR 2017-18 FEDERAL TRANSIT ADMINISTRATION CERTIFICATIONS AND
ASSURANCES SIGNATURE PAGE**

*(Required of all Applicants for Federal Transit Administration funding and all Federal Transit Administration Grantees
with an active capital or formula project)*

[RESERVED]

AFFIRMATION OF APPLICANT

Name of Applicant: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

Name and Relationship of Authorized Representative: To Be Determined, Chair

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes and regulations, and follow applicable Federal directives, and comply with the certifications and assurances as indicated on the foregoing page applicable to each application it makes to the Federal Transit Administration in Federal Fiscal Year 2016.

The Federal Transit Administration intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances, should apply, as provided, to each project for which the Applicant seeks now, or may later seek Federal Transit Administration funding during Federal Fiscal Year 2016.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted with this document and any other submission made to the Federal Transit Administration, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 United States Code 3801 *et seq.*, and implementing United States Department of Transportation regulations, "Program Fraud Civil Remedies," 49 Code of Federal Regulations part 31 apply to any certification, assurance or submission made to the Federal Transit Administration. The criminal provisions of 18 United States Code 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 United States Code chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name To Be Determined, Chair

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Applicant): Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature _____ Date: _____

Name Michele L. Lieberman, Attorney for Applicant

Each Applicant for Federal Transit Administration funding and each Federal Transit Administration Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

Section 5305(d)
GMIS Planning Line Item Codes- Fiscal Year 2017-18
(Federal Transit Administration Funds Only)
[RESERVED]

Technical Classifications:

44.21.00	Program Support and Administration	\$40,800
44.22.00	General Development and Comprehensive Planning	
44.23.01	Long Range Transportation Plan: System Level	
44.23.02	Long Range Transportation Planning: Project Level	
44.24.00	Short Range Transportation Planning	56,800
44.25.00	Transportation Improvement Program	40,800
44.26.00	Planning Emphasis Areas	
44.26.12	Coordination of Non-Emergency Human Service Transportation	25,464
44.26.13	Participation of Transit Operators in Metropolitan Planning	
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	
44.26.16	Incorporating Safety & Security in Transportation Planning	
44.27.00	Other Activities	
Total Net Projects Cost		<u>\$163,864</u>

^A Accounting Classifications

44.30.01	Personnel	
44.30.02	Fringe Benefits	
44.30.03	Travel	
44.30.04	Equipment	
44.30.05	Supplies	
44.30.06	Contractual	\$163,864
44.30.07	Other	
44.30.08	Indirect Charges	

F	Total Net Projects Cost	<u>\$163,864</u>
---	-------------------------	------------------

Fund Allocations

44.40.01	MPO Activities	\$163,864
44.40.02	Transit Operator Activities	
44.40.03	State and/or Local Agency Activities	
Total Net Projects Cost		<u>\$163,864</u>

Section 5305(d)
GMIS Planning Line Item Codes- Fiscal Year 2017-18
(Total Dollars)
[RESERVED]

Technical Classifications:

44.21.00	Program Support and Administration	\$51,000
44.22.00	General Development and Comprehensive Planning	
44.23.01	Long Range Transportation Plan: System Level	
44.23.02	Long Range Transportation Planning: Project Level	
44.24.00	Short Range Transportation Planning	71,000
44.25.00	Transportation Improvement Program	51,000
44.26.00	Planning Emphasis Areas	
44.26.12	Coordination of Non-Emergency Human Service Transportation	31,830
44.26.13	Participation of Transit Operators in Metropolitan Planning	
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	
44.26.16	Incorporating Safety & Security in Transportation Planning	
44.27.00	Other Activities	
Total Net Projects Cost		\$204,830

Accounting Classifications

44.30.01	Personnel	
44.30.02	Fringe Benefits	
44.30.03	Travel	
44.30.04	Equipment	
44.30.05	Supplies	
44.30.06	Contractual	\$204,830
44.30.07	Other	
44.30.08	Indirect Charges	
Total Net Projects Cost		\$204,830

Fund Allocations

44.40.01	MPO Activities	\$204,830
44.04.02	Transit Operator Activities	
44.40.03	State and/or Local Agency Activities	
Total Net Projects Cost		\$204,830

Federal Share (80%)		\$163,864
Local Share (20%)		\$40,966
Accounting Classification		
91.37.08.8P-2		\$204,830

FEDERAL FISCAL YEAR 2017-2018 DEBARMENT AND SUSPENSION CERTIFICATION
[RESERVED]

As required by United States Regulations on Government wide Debarment and Suspension (Nonprocurement) at 49 Code of Federal Regulations 29.510

- (1) The Metropolitan Planning Organization hereby certifies to the best of its knowledge and belief, that it and its principles:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and,
 - (d) Have not within a three-year period preceding this certification had one or more public transactions (Federal, state or local) terminated for cause or default.
- (2) The Metropolitan Planning Organization also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the United States Department of Transportation.

Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

To Be Determined, Chair

Name of Metropolitan Planning Organization

Date

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Joint Participation Agreement Resolution
[RESERVED]

Joint Participation Agreement Resolution (Continued)
[RESERVED]

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION
[RESERVED]

It is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of Metropolitan Planning Organization contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and its consultants shall take all necessary and reasonable steps to ensure that disadvantage businesses have an opportunity to compete for and perform the contract work of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in a non-discriminatory environment.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall require its consultants to not discriminate on the basis of race, color, national origin, sex, age, disability, familial status, religious status, marital status, sexual orientation, or gender identity in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code.

Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

To Be Determined, Chair

Name of Metropolitan Planning Organization

Date

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TITLE VI/ NONDISCRIMINATION POLICY STATEMENT
[RESERVED]

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area assures the Florida Department of Transportation that no person shall on the basis of race, color, national origin, sex, age, disability, familial status, religious status, marital status, sexual orientation, or gender identity, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area program or activity.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area further agrees to the following responsibilities with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer;
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English;
3. Insert the clauses of *Appendix A* of this agreement in every contract subject to the Acts and the Regulations;
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the Florida Department of Transportation District Title VI Coordinator;
5. Participate in training offered on Title VI and other nondiscrimination requirements;
6. If reviewed by Florida Department of Transportation or United States Department of Transportation, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days; and
7. Have a process to collect racial and ethnic data on persons impacted by Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Dated _____

by _____

Scott R. Koons, AICP, Executive Director
Metropolitan Transportation Planning Organization for the
Gainesville Urbanized Area

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1.) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2.) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3.) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4.) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.

- (5.) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:
- a. withholding of payments to the Contractor under the contract until the Contractor complies, and/or
 - b. cancellation, termination or suspension of the contract, in whole or in part.
- (6.) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

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Appendix C

Ten Federal Metropolitan Planning Factors for Fiscal Years 2016-17 and 2017-18 Relationship to Metropolitan Planning Organization Unified Planning Work Program Tasks

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Appendix C: Ten Federal Metropolitan Planning Factors Relationship to Metropolitan Planning Organization Unified Planning Work Program Tasks

The following is a listing of the areas to be considered in the Fixing America's Surface Transportation Act. As required by the Fixing America's Surface Transportation Act, these areas are being addressed in the development of transportation plans and programs.

- FACTOR 1 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- FACTOR 2 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will increase the safety of the transportation system for motorized and nonmotorized users;
- FACTOR 3 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will increase the accessibility and mobility options available to people and for freight;
- FACTOR 4 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will protect and enhance the environment, promote energy conservation, promote consistency between transportation improvements and State and local planned growth and economic development patterns and improve quality of life;
- FACTOR 5 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- FACTOR 6 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will promote efficient system management and operation;
- FACTOR 7 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will emphasize the preservation of the existing transportation system;
- FACTOR 8 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will increase the security of the transportation system for motorized and nonmotorized users
- FACTOR 9 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
- FACTOR 10 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will enhance travel and tourism.

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Fiscal Years 2016-17 and 2017-18 WORK TASKS SUMMARY DESCRIPTION

NUMBER	TASK TITLE
1.0	Administration
2.0	Data Collection
3.0	Transportation Improvement Program
4.0	Long-Range Transportation Plan
5.0	Special Projects [Reserved]
6.0	Regional Planning
7.0	Public Participation
8.0	System Planning

Table 7

**Fixing America's Surface Transportation
Metropolitan Planning Factors
Unified Planning Work Program Fiscal Years 2016-17 and 2017-18**

Task	Federal Metropolitan Planning Factor									
	1	2	3	4	5	6	7	8	9	10
1.0	X	X	X	X	X	X	X	X	X	X
2.0						X	X	X	X	X
3.0	X	X	X	X	X	X	X	X	X	X
4.0	X	X	X	X	X	X	X	X	X	X
5.0	-	-	-	-	-	-	-	-	-	-
6.0	X	X	X	X	X	X	X	X	X	X
7.0	X			X	X					
8.0	X	X	X	X	X	X	X	X	X	X

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Appendix D

Gainesville Metropolitan Area Planning Studies

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Appendix D: Gainesville Metropolitan Area Planning Studies

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Planning Studies

1. Long-Range Transportation Plan, including needs and cost feasible plans and socioeconomic report

Anticipated Completion Date - Five-year cycle; latest edition adopted in 2015

Expected Products - Gainesville Metropolitan Area-wide long-range (25-year) transportation planning

2. Transportation Improvement Program

Anticipated Completion Date - annual

Expected Products - Gainesville Metropolitan Area-wide short-range (5-year) transportation planning

3. Multimodal Level of Service Report

Anticipated Completion Date - annual

Expected Products - Gainesville Metropolitan Area-wide average annual daily traffic study, with multimodal (automotive, bicycle, pedestrian and transit) analysis using Florida Department of Transportation approved procedures

4. Regional Transit System Annual Ridership Monitoring Report

Anticipated Completion Date - annual

Expected Products - Regional Transit System fixed-route bus annual ridership study

5. Mobility Plan-Gainesville Metropolitan Area Congestion Management Process and Mobility Plan Status Report

Anticipated Completion Date - Mobility Plan- Reviewed and/or revised as needed concurrent with Long-Range Transportation Plan Update and changes to Federal and State legislation;

Anticipated Completion Date - Mobility Plan Status Report- annual

Expected Products - Gainesville Metropolitan Area-wide congestion management process and monitoring

6. Bicycle Usage Trends Report

Anticipated Completion Date - Bicycle Usage Trends Report - Updated as needed concurrent with Long-Range Transportation Plan Update.

City Of Gainesville and Alachua County

1. Traffic Volume Surveillance

Anticipated Completion Date - annual

Expected Products - annual traffic counts

2. Accident Surveillance and Study Program

Anticipated Completion Date - annual

Expected Products - annual crash information

3. Transit Development Plan for the Regional Transit System

Anticipated Completion Date - July 2019

Expected Products - annual transit service plan

4. Transportation Disadvantaged Service Plan

Anticipated Completion Date - annual

Expected Products - countywide short-range (one-year) paratransit service planning

Appendix E

Business Plan

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Appendix E: Business Plan for Carryover Funds Fiscal Years 2016-17 to 2020-21

Item	Fiscal Years				
	2016-17 ¹	2017-18	2018-19	2019-20	2020-21
Allocation/Estimated Allocation	\$484,554	\$484,554	\$484,554	\$484,554	\$484,554
Estimated Carryover	\$311,093	\$311,093	\$311,093	\$161,093	\$51,093
Available for Programming	\$795,647	\$795,647	\$795,647	\$645,647	\$535,647
Amount Programmed	\$484,554	\$484,554	\$634,554	\$594,554	\$524,554
Amount of Carryover for Next Fiscal Year	\$311,093	\$311,093	\$161,093	\$51,093	\$11,093

\\transportation\Marlie\ms16\UPWP\UPWP Update\business_plan.xlsx

¹Work on the Year 2045 Long Range Transportation Plan update with a total estimated cost of \$400,000 will occur in Fiscal Years 2018-19, 2019-20 and 2020-21. Expenditures by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area for the Year 2045 Long Range Transportation Plan in Fiscal Year 2018-19 are estimated to be \$200,000, expenditures in Fiscal Year 2019-20 are estimated to be \$160,000 and expenditures in Fiscal Year 2020-21 are estimated to be \$40,000.

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Appendix F

Amendments to

Fiscal Years 2016-17 and 2017-18

Unified Planning Work Program

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Appendix F: Amendments to Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program

Unified Planning Work Program Amendment Log

The following log of projects identifies approved amendments to the Unified Planning Work Program. This Unified Planning Work Program amendment log, Exhibit III, includes the following information:

1. Unified Planning Work Program amendment number (as assigned by Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area)
2. Date Unified Planning Work Program amendment was approved by the Metropolitan Transportation Planning Organization
3. Unified Planning Work Program amendment purpose, including, but not limited to:
 - A. adding a new task;
 - B. changing an existing task (refer to amendment description);
 - C. deleting an existing task; and
 - D. revising the tables to reflect changes in Unified Planning Work Program funding.
4. Amendment description.
 - A. task/table number; and
 - B. task/table modification.

This information will be incorporated into appropriate Unified Planning Work Program tasks and tables as the Unified Planning Work Program is amended in order to assure the consistency and accuracy of an up-to-date Unified Planning Work Program document.

Exhibit III

Unified Planning Work Program Amendment Log

Unified Planning Work Program Amendment			Amendment Description	
Number	Approval Date	Purpose	Task/ Table Number	Task/Table Modification
Year One				
1	-	-	-	-
2	-	-	-	-
Year Two				
1	-	-	-	-
2	-	-	-	-

Appendix G

Title VI Program

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Appendix G: Title VI Program



Florida Department of Transportation

RICK SCOTT
GOVERNOR

2198 Edison Avenue MS 2812
Jacksonville, FL 32204-2730

ANANTH PRASAD, P.E.
SECRETARY

April 23, 2012

Mr. Marlie Sanderson, AICP
Director of Transportation Planning
2009 NW 67th Place
Gainesville, FL 32653

RE: Title VI Non Discrimination Program Certification Review for the Gainesville
Metropolitan Transportation Planning Organization (MTPO)

Dear Marlie:

The Florida Department of Transportation (FDOT) District Two staff has completed a review of the Metropolitan Transportation Planning Organization (MTPO) Title VI Non Discrimination Program.

The District Two liaison provided a copy of the MTPO Title VI Non Discrimination Program to the District Administrative Compliance Monitor, the State Title VI Monitor and the Federal Highway Administration (FHWA), Florida Division Civil Rights Program Coordinator. A compilation of all the comments were previously provided to you. We believe the final program document reflects consideration and inclusion of a great majority of the comments and considerations.

The District agrees the MTPO Title VI Non Discrimination Program is in compliance. We request you continue to improve upon and consider best practices for the MTPO adopted program as needed, based on the comments that have been provided in this comprehensive review. The Title VI Non Discrimination Program review is part of the reporting/review requirements outlined in FTA Circular 4702.1, "Title VI Program Guidelines for Federal Transit Administration Recipients." As a sub recipient of FTA funding, the MTPO program compliance report is submitted for review every three (3) years as stated in the Circular. If major changes occur to the Program during the interim years, please submit an update of the program for review.

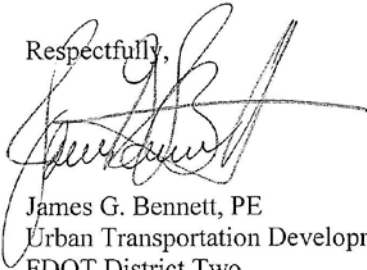
Thank you for your continued cooperation. Should you have any questions or need additional information, please contact me.

www.dot.state.fl.us

NORTH CENTRAL FLORIDA
RECEIVED
APR 25 2012
REGIONAL PLANNING COMMISSION

MTPO Title VI Certification
April 23, 2012

Respectfully,

A handwritten signature in black ink, appearing to read 'James G. Bennett', written over the word 'Respectfully,'.

James G. Bennett, PE
Urban Transportation Development Manager
FDOT District Two
904-360-5646
James.Bennett@dot.state.fl.us

xc: Scott Koons, Executive Director, NCFRPC
Yvonne Arens, MPO Statewide Coordinator
Charlotte Thomas, State Title VI Coordinator, FDOT
Carey Shepherd, Civil Rights Program Coordinator, FHWA Florida Division
Philip Worth, Modal Development Director, D2 FDOT

Title VI / Nondiscrimination Policy Statement

It is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that no person shall on the basis of race, color, national origin, sex, age, disability, familial status, religious status, marital status, sexual orientation, or gender identity, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights restoration Act of 1987 and the Florida Civil Rights Act of 1992, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

Helen K. Warren, Chair

Name of Metropolitan Planning Organization

Date

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Title VI Complaint Procedure
Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

1. Any person who believes that he or she, or any specific class of persons, has been subjected to discrimination or retaliation prohibited by the Title VI of the Civil Rights Act of 1964, as amended, and related statutes, may file a written complaint. All written complaints received by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall be referred immediately by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning to the Florida Department of Transportation's District Two Title VI Coordinator for processing in accordance with approved State procedures.
2. Verbal and non-written complaints received by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall be resolved informally by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning. If the issue has not been satisfactorily resolved through informal means, or if at any time the person(s) request(s) to file a formal written complaint, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning shall refer the Complainant to the Florida Department of Transportation's District Two Title VI Coordinator for processing in accordance with approved State procedures.
3. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning will advise the Florida Department of Transportation's District Two Title VI Coordinator within five (5) calendar days of receipt of the allegations. The following information will be included in every notification to the Florida Department of Transportation's District Two Title VI Coordinator.
 - (a) Name, address, and phone number of the complainant.
 - (b) Name(s) and address(es) of respondent.
 - (c) Basis of complaint (i.e., race, color, national origin, sex, age, disability, religion, familial status or retaliation).
 - (d) Date of alleged discriminatory act(s).
 - (e) Date of complaint received by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
 - (f) A statement of the complaint.
 - (g) Other agencies (state, local or Federal) where the complaint has been filed.
 - (h) An explanation of the actions the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has taken or proposed to resolve the allegation(s) raised in the complaint.
4. Within ten (10) calendar days, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning will acknowledge receipt of the allegation(s), inform the complainant of action taken or proposed action to process the allegation(s), and advise the complainant of other avenues of redress available, such as the Florida Department of Transportation's Equal Opportunity Office.

5. Within sixty (60) calendar days, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning will conduct and complete a review of the verbal or non-written allegation(s) and based on the information obtained, will render a recommendation for action in a report of findings to the Chief Staff Official of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
6. Within ninety (90) calendar days of the verbal or non-written allegation(s) receipt, the Chief Staff Official of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will notify the Complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the Complainant of his/her right to file a formal complaint with the Florida Department of Transportation's Equal Opportunity Office, if they are dissatisfied with the final decision rendered by the Chief Staff Official of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning will also provide the Florida Department of Transportation's District Two Title VI Coordinator with a copy of this decision and summary of findings.
7. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning will maintain a log of all verbal and non-written complaints received by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. The log will include the following information:
 - a. Name of complainant.
 - b. Name of respondent.
 - c. Basis of complaint (i.e., race, color, national origin, sex, age, disability, religion, familial status or retaliation).
 - d. Date verbal or non-written complaint was received by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
 - e. Date Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area notified the Florida Department of Transportation's District Two Title VI Coordinator of the verbal or non-written complaint.
 - f. Explanation of the actions the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has taken or proposed to resolve the issue raised in the complaint.

Appendix H

Planning Emphasis Areas

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Appendix H: Planning Emphasis Areas

A. Federal Planning Emphasis Areas-2015

In 2015, the Federal Highway Administration reiterated its 2014 Planning Emphasis Areas- Moving Ahead for Progress in the 21st Century Act Implementation, Regional Models of Cooperation and Ladders of Opportunity. Moving Ahead for Progress in the 21st Century Act emphasis areas are also maintained in the Fixing America's Transportation System Act. Descriptions of these emphasis areas are as follows:

Fixing America's Transportation System Act Implementation

Transition to Performance-Based Planning and Programming -

- Further develop performance management approach to transportation planning and programming; work with local planning partner to implement performance-based planning provisions such as collecting performance data, selecting and reporting performance targets for the metropolitan area and reporting actual system performance related to those targets.
- Consideration of exploring the use of scenario planning to develop the metropolitan transportation plan.

Regional Models of Cooperation

Ensure a Regional Approach to Transportation Planning by Promoting Cooperation and Coordination across Transit Agency, Metropolitan Planning Organization and State Boundaries -

- Consideration of thinking beyond traditional borders and adopt a coordinated approach to transportation planning that supports common goals and capitalizes on opportunities related to project delivery, congestion management, safety freight livability and commerce across boundaries.
- Consideration of revisiting the metropolitan area planning agreements to ensure that there are effective processes for cross-jurisdictional communication among State Departments of transportation, Metropolitan planning Organizations and providers of public transportation to improve collaboration, policy implementation technology use and performance management.
- Consideration of exploring the opportunity to partner with Regional Planning Organizations to conduct transportation planning in nonmetropolitan areas.

Ladders of Opportunity

Access to Essential Services -

- Consideration of identifying transportation connectivity gaps is accessing essential services, such as employment, health care, schools/education, and recreation.
- Consideration of development and implementation of analytical methods to identify gaps in the connectivity of the transportation system.
- Consideration of development of infrastructure and operational solutions that provide the public, especially the traditionally underserved populations, with adequate access to essential services.

- Consideration of evaluation of effectiveness of public participation plans for engaging transportation disadvantaged communities in the transportation decision-making process.
- Consideration for updating the Section 5310 Coordinated Human Service Public Transportation Plans.
- Consideration for assessing the safety and condition of pedestrian and bicycle facilities.
- Consideration of evaluating compliance with the Americans with Disabilities Act, particularly around schools, concentrations of disadvantaged populations, social services, medical and transit facilities.

B. State Planning Emphasis Areas-2015

In 2015, the Florida Department of Transportation provided its Planning Emphasis Areas- Advancing Multimodal Transportation Planning, Freight Planning, Transit Planning, Complete Streets and Bicycle/ Pedestrian. Descriptions of these emphasis areas are as follows:

Advancing Multimodal Transportation Planning

- Plans may be developed to consider multimodal planning at a jurisdictional or regional systemwide level for future transportation system modifications.

Freight Planning

- Consideration of the Florida Department of Transportation Freight Mobility and Trade Plan should be given as the Metropolitan Planning Organizations explore and plan for future transportation investments.

Transit Planning

- Consideration, where appropriate, of transit-oriented development, exclusive bus lanes, bus rapid transit, transit expansion, new starts alternatives and other transit options when planning for transportation system enhancements.

Complete Streets

- Consideration, where appropriate, to complete street policies that improve accessibility and public safety, address cultural needs, encourage economic development, and promote mobility across all modes of transportation.

Bicycle/Pedestrian

- Consideration of development of policies that support integration of safe and well-connected bicycle and walking networks in to the overall transportation system.
- Consideration of development and implementation of Pedestrian Safety Action Plan.
- Consideration of emphasis on enhancing or construction of new pedestrian and bicycle facilities.
- Consideration of improving roadway and pedestrian lighting, and installing pedestrian safety devices such as marked crosswalks and pedestrian signals.

- Consideration of reevaluation of the effectiveness of the safety plan to determine if the program is still appropriate and producing positive results.

Federal Highway Administration-Suggested Resources

http://www.fhwa.dot.gov/planning/performance_based_planning/pbpp_guidebook/pbppguidebook.pdf

http://www.fhwa.dot.gov/planning/performance_based_planning/mlrtp_guidebook/fhwahep14046.pdf

http://www.fhwa.dot.gov/planning/performance_based_planning/small_mpo_report/fhwahep15015.pdf

http://www.fhwa.dot.gov/planning/regional_models/

Florida Department of Transportation-Suggested Resources

<http://www.freightmovesflorida.com/freight-mobility-and-trade-plan/freight-mobility-and-trade-plan-overview>

<http://www.freightmovesflorida.com/docs/default-source/fmtpdocs/fmtp-policy-element-implementation-guide.pdf?sfvrsn=6>

<http://www.dot.state.fl.us/transit/>

<http://www.dot.state.fl.us/rddesign/CSI/Default.shtm>

<http://www.dot.state.fl.us/rddesign/CSI/Files/FINAL-CSI-Implementation-Plan.pdf>

<http://www.dot.state.fl.us/safety>

<http://www.dot.state.fl.us/safety/6-Resources/FloridaPedestrianandBicycleStrategicSafetyPlan.pdf>

<http://www.dot.state.fl.us/planning/policy/bikeped/>

<http://www.pinellascounty.org/mpo/docs/Pinellas%20PSAP%20Final%20Report%20083109.pdf>

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Appendix I

Summary of District Two Planning Activities

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Appendix I: Summary of District Two Planning Activities

FDOT District Two Planning Activities

District Two Planning Activities encompass continuing, cooperative, comprehensive efforts to coordinate State, District, regional and local transportation planning in the areas of policy planning, systems planning, statistics, environmental and safety. The District's Planning Activities include implementing policies, rules and procedures from SAFETEA-LU legislation and FTP 2060 policies that provide a strategic approach to transportation investments for statewide, regional and local priorities.

Air Quality /Environmental

The Department supports policies and programs to reduce transportation's contribution to air quality and climate change. Statewide transportation policies aim to support Federal law, promote energy conservation and protect and enhance the environment. The current state objectives/policies include the 2060 Florida Transportation Plan objective:

Plan and develop transportation systems and facilities in a manner which protects and, where feasible, restores the function and character of the natural environment and avoids or minimizes adverse environmental impacts.

Plan and develop transportation systems to reduce energy consumption, improve air quality, and reduce greenhouse gas emissions.

The Governor's Action Team on Energy and Climate Change developed recommendations and strategies for reducing greenhouse gas (GHG) emissions. Many of the Governor's Energy and Climate Change Action Team's recommendations reinforce on-going FDOT activities.

Bicycle and Pedestrian/Safety Activities

The District Reviews and identifies possible opportunities to add bicycle and sidewalk accommodations to resurfacing and capacity projects. Review and identify safety issues for opportunities to recommend additional programs or grant opportunities. Review Florida Department of Transportation (FDOT) plans and recommend, to the extent feasible, additional bicycle and sidewalk facilities that are consistent with the Gainesville Metropolitan Transportation Planning Organization and North Florida TPO plans. Review FDOT project scopes and plans for recommended safety or traffic operations policy review, if any. The District maintains and documents crash data and roadway characteristics inventory for all 18 counties. District Two participates on the local Community Traffic Safety Teams. District Two hosted a two day workshop in January, 2012, at the Lake City District Office, entitled *Designing for Pedestrian Safety*.

Community/Government Liaison

The District Provides policy, technical and administrative support, overall coordination, cooperation and assistance to the TPO Policy Board, TPO Committees, local governments and communities to include full participation in technical and staff support for advisory committees. Assist TPOs in conducting effective on-going transportation planning programs and processes; developing, maintaining and implementing plans and programs which meet state and federal requirements, and to promote cooperation among their planning processes and consistency in their plans and programs. Programs and plans include the Unified Planning Work Program, List of Priority Projects and Transportation Improvement Program, Long Range Transportation Plan, Public Involvement Plan and other plans and policy documents. The District coordinates with the TPOs to meet critical deadlines and to process amendments to the TIP and STIP. The District is responsible for conducting Joint Certification with the TPOs and ensuring that the planning process is certified. The District develops materials for the Five Year Work Program and coordinates the public involvement and presentations of the Work Program.

Corridor Planning Studies

The District conducts studies to identify and evaluate travel issues on major travel corridors, and evaluates the effectiveness and impacts of proposed alternatives, including a no build alternative. The results may range from a set of short-term recommended improvements that address specific problems to a long-range comprehensive action plan for improving the corridor. Project studies are both on and off FDOT system.

On the Strategic Intermodal System (SIS), these studies include the development of strategies and plans for service, interchange spacing and access management. This may include preparation of Action Plans, Master Plans, corridor studies, managed lanes and others as identified.

Design Traffic Forecast

Develop and update traffic projections for state highway corridors and supporting regional roads. These traffic projections are necessary to support road design for capacity and operational improvements and pavement design for resurfacing. The District provides traffic count updates yearly as well as historic and trend data, traffic forecasts, mapping and transportation modeling assistance, as requested.

Development of Regional Impact (DRI) Review

Performing under Florida Chapter 380 and associates rules, District Two staff serves in an advisory capacity to two regional planning councils, numerous local governments and the state Department of Economic Opportunity (DEO), by evaluating the projected transportation impacts from large, multi-use land development projects known as DRIs. If such land development projects adversely impact the level of service on nearby roads, planners identify these roads as deficient and propose suitable remedies to address the problem. A transportation analysis may start with the initial application for development approval (ADA) for a new DRI and culminate in a local government development order (DO). As a project matures over time, planners re-evaluate the project's transportation impacts through the notice of proposed change (NOPC) used by a developer to amend the development order. The District provides comment to local governments and DEO, as appropriate, on local government comprehensive plans, plan amendments, evaluation and appraisal reports (EAR). The Districts participates in methodology reviews and meetings for DRIs, Planned Unit Developments (PUDs), and establishment of Multi-Modal Transportation Districts and Transit Oriented Developments, as appropriate.

Joint Participation Agreements/Local Agency Program

The District develops, coordinates and reviews Joint Participation Agreements with TPOs, local and county government staff. The District develops, coordinates and assists local agencies and local and county government staff with a certification process (Local Agency Program – LAP) for federal dollars. The LAP certification and program allows FDOT to contract with other governmental agencies to develop, design, acquire right-of-way, and construct transportation facilities and to reimburse these governmental agencies for services provided to the traveling public.

Intelligent Transportation Systems (ITS) Planning

The Department will support the TPOs efforts to plan the ITS program and to structure ITS into their respective organizations. These ITS planning activities include ITS master plans, ITS Management Plan and an ITS Program Plan for each county, development of the TPOs capability to manage the Regional ITS Architecture, and developing ITS programs and projects for the TPOs Long-Range Transportation Plan (LRTP) and Transportation Improvement Program (TIP). Further, this support includes integrating intra-regional ITS deployment and operations, as well as assuring that intra-regional ITS deployment and operations are coordinated. FDOT staff participates in the North Florida TPO and Gainesville MTPO ITS Coalitions. District Two has become active in the North Florida 511 traffic advisory information system as part of the ITS architecture.

Efficient Transportation Decision-Making (ETDM) Process

The Efficient Transportation Decision-Making (ETDM) Process is designed to link planning with the NEPA process and the streamlining objectives identified in the Transportation Efficient Act for the 21st Century (TEA-21) legislation. District Two has implemented the ETDM process in all 18 counties. The District has an ETDM Coordinator and each TPO participates with an ETDM reviewer or participant on the Environmental Technical Advisory Team (ETAT) conducting project screening and review. For counties not in a TPO, the District Coordinator provides this planning level screen in concert with the local government.

Level of Service/Statistics

Identify roads that have a deficient level-of service for existing and future conditions; determine level of need and determine timing of improvements. Provide level-of-service analysis for all Strategic Intermodal System (SIS), and State Highway System (SHS) designated facilities for the 18 counties in District Two. The District participates on the TPOs Level of Service Committee. The Transportation Statistics Office is the principal source for highway and traffic data. Transportation statistics include traffic data collection (for example, AADT) system support data and GIS data, as well as mapping.

Local Government Comprehensive Plans

The District reviews and comments, pursuant to Chapter 163, F.S. and FDOT procedure 525-010-101-C, regarding major comprehensive plan changes and proposed land use changes having the potential to impact the level of service on the Strategic Intermodal Service (SIS) and the State Highway System (SHS).

Review Capital Improvements Elements and Five Year Schedules of Capital Improvements and coordinate with the Department Economic Opportunity, other agencies and local governments regarding the projected transportation impacts of the comprehensive plan amendment.

Coordinate as needed regarding the implementation of transportation mitigation proposals to the State system pursuant to recent changes to Chapter 163, F.S.

Long-Range Transportation Plan Update and Maintenance

Provide technical and policy advisory assistance to the District Two TPOs in developing, updating and maintaining their Long-Range Transportation Plan (LRTP) through coordinated and consistent effort. The District ensures that TPOs are aware of any Federal or State requirements and legislative changes involving compliance of the LRTP. The District provides state and federal revenue forecasts and district transportation costs.

District Two and the TPOs work in a coordinated and consistent effort by using a mutually agreed upon set of modeling and planning assumptions for the LRTP process. The District participates in the review of the overall performance of the Northeast Florida Regional Planning Model (NERPM) and the Gainesville Urban Area Transportations Planning Model (GUATS), in the maintenance of the TPOs long range plans and in the conduct of corridor and sub -area transportation studies to identify needed model enhancements and refinements.

The District supports the Northeast Florida Transportation Applications Forum as a way to provide an exchange of information on planning, LRTP and modeling issues to TPOs, district staff and local governments.

Multi-modal Transportation Studies

Conduct or provide technical assistance for corridor studies, sub-area studies and other special transportation analysis needed to identify local travel patterns and transportation needs and to evaluate and recommend improvements to meets those needs. The specific studies will be identified as needs are identified.

District staff coordinates with the Jacksonville Transportation Authority (JTA), a multi-modal independent state agency, and the Gainesville Regional Transit System (RTS) in development and review of planning and design of highway and premium transit (i.e. bus rapid transit) projects.

Regional Transportation Planning Coordination

Furthering the language and mandate of SAFETEA-LU, District Two supports and participates in all levels of regional coordination and proposed activities among the TPOs and local governments.

Provide on-going technical and policy advisory assistance to the TPOs and counties in District Two for participation in the Transportation Regional Incentive Grant Program (TRIP). FDOT staff conducts meetings and workshops to assist in development and understanding of the TRIP requirements and process.

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Appendix J

Consultant Dollars

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Appendix J: Consultant Dollars

The following table shows the consultant dollars to be spent for the tasks contained in this Unified Planning Work Program and represents all anticipated consultant work.

Task	Consultant	Consultant Dollars	End Product
-	-	-	-
-	-	-	-
-	-	-	-

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Appendix K

Certification Materials

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Appendix K: Certification Materials

Joint Certification Statement on the Metropolitan Transportation Planning Process

Pursuant to the requirements of 23 United States Code 134 (k)(5), 23 Code of Federal Regulations 450.334(a), the Department and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area have performed a review of the certification status of the metropolitan transportation planning process for the **Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area** with respect to the requirements of:

1. 23 United States Code. 134 and 49 United States Code 5303;
2. Title VI of the Civil Rights Act of 1964, as amended (42 United States Code 2000d-1) and 49 Code of Federal Regulations Part 21;
3. 49 United States Code 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
4. Section 1101(b) of the Moving Ahead for Progress in the 21st Century Act and 49 Code of Federal Regulations Part 26 regarding the involvement of disadvantaged business enterprises in United States Department of Transportation funded projects;
5. 23 Code of Federal Regulations Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. the provisions of the Americans with Disabilities Act of 1990 (42 United States Code 12101 et seq.) and the regulations found in 49 Code of Federal Regulations Parts 27, 37, and 38;
7. the Older Americans Act, as amended (42 United States Code 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
8. Section 324 of 23 United States Code regarding the prohibition of discrimination on the basis of gender; and
9. Section 504 of the Rehabilitation Act of 1973 (29 United States Code 794) and 49 Code of Federal Regulations Part 27 regarding discrimination against individuals with disabilities.

Included in this certification package is a summary of Noteworthy Achievements by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and, a list of any recommendations and/ or corrective actions. The contents of this Joint Certification Package have been reviewed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and accurately reflect the results of the joint certification review meeting held on March 25, 2014.

Based on a joint review and evaluation, the Florida Department of Transportation and the **Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area** recommend that the **Metropolitan Transportation Planning Process for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area** be **Certified**.

Florida Department of Transportation
District Two Secretary (or designee)

Date

Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area Chair (or designee)

Date

Florida Department of Transportation Certification Memorandum

[RESERVED]

SUMMARY OF NOTEWORTHY ACHIEVEMENTS- 2015

METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Long Range Transportation Plan- Administrative Modifications / Amendments

In 2015, there were no administrative modifications or amendments to the Year 2035 Long-Range Transportation Plan. The 2035 Long-Range Transportation Plan was superseded on October 5, 2015 by the adoption of the Year 2040 Long-Range Transportation Plan by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

Long-Range Transportation Plan- Priority #3 University Avenue Multimodal Corridor Study

On April 23, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area hosted the University Avenue Multimodal Corridor Study- Phase 2 workshop.

At its June 1, 2015 meeting, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area received a presentation and accepted the University Avenue Multimodal Corridor Study Phase 2 Final Report as a completed planning document.

The University Avenue Multimodal Corridor Study Phase 2 Final Report, which includes the Phase 1 Final Report in an appendix, was placed on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website and can be accessed at the following weblink:

http://ncfrpc.org/mtpo/publications/UnivAveMultimodel/SR26_Phase_2_Report_final_submittal.pdf

Long-Range Transportation Plan- Year 2040 Update

At its February 2, 2015 meeting, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area:

- received an update on the Year 2040 Long-Range Transportation Plan activities and a presentation on the Existing Plus Committed Project Network and the Year 2040 Long-Range Transportation Plan performance measures; and
- approved the Year 2040 Long-Range Transportation Plan performance measures.

On February 23, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area hosted its Year 2040 Long Range Transportation Plan Workshop #2. This workshop was noticed by display advertisement in The Independent Florida Alligator, The Gainesville Guardian and The Gainesville Sun on February 12, 2015. In addition, signs were placed in Regional Transit System buses.

At its April 13, 2015 meeting, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area:

- received a presentation on the draft Year 2040 Needs Plan; and
- approved the draft Year 2040 Needs Plan project list.

At its June 1, 2015 meeting, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area:

- received a report and presentation on the Year 2040 Needs Plan;
- conducted a public hearing on the Year 2040 Needs Plan; and
- adopted the Year 2040 Needs Plan.

The Year 2040 Needs Plan public hearing was noticed by display advertisement in The Independent Florida Alligator, The Gainesville Guardian and The Gainesville Sun on May 21, 2015.

At its August 3, 2015 meeting, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area:

- received a presentation on the Year 2040 Needs Plan evaluation and project rankings; and
- accepted the Year 2040 Needs Plan project rankings as a completed planning document.

On September 21, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area hosted its Year 2040 Long Range Transportation Plan Workshop #3. This workshop was noticed by display advertisement in The Independent Florida Alligator, The Gainesville Guardian and The Gainesville Sun on September 10, 2015. In addition, signs were placed in Regional Transit System buses.

At its October 5, 2015 meeting, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area:

- received a report and presentation on the Year 2040 Cost Feasible Plan;
- conducted a public hearing on the Year 2040 Cost Feasible Plan; and
- adopted the Year 2040 Cost Feasible Plan.

The Year 2040 Cost Feasible Plan public hearing was noticed by display advertisement in The Independent Florida Alligator, The Gainesville Guardian and The Gainesville Sun on September 24, 2015.

On December 30, 2015, the Year 2040 Long-Range Transportation Plan was made available to the public on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website and at its office at 2009 NW 67th Place, Gainesville, Florida. The Year 2040 Long-Range Transportation Plan final report, technical reports, summary report and poster can be accessed at the following weblink:

<http://ncfrpc.org/mtpo/LRTP.html>

Long-Range Transportation Plan- Gainesville Urbanized Area Transportation Study

As part of its long range transportation planning process, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area maintains a Florida Standard Uniform Model Structure-compliant computerized planning model, Gainesville Urbanized Area Transportation Study. In addition, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participates in the Florida Department of Transportation Model Task Force.

On February 11, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Northeast Florida Transportation Forum in Jacksonville.

On May 5, 6, and 7, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Model Task Force meetings in Orlando.

On May 11, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Northeast Florida Transportation Forum in Jacksonville.

On July 13, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in the Florida Model Task Force Rail/Transit Subcommittee web meeting.

On December 8, 9, and 10, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Model Task Force meeting in Orlando.

Long-Range Transportation Plan- Intelligent Transportation System Project Update

In 2015, the installation of the Interstate 75 Intelligent Transportation System Project was completed and operational.

On December 14, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area amended its Transportation Improvement Program to add a dynamic message board on U.S. Highway 441 south of State Road 331.

Transit Studies

On April 23, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Department of Transportation Accessing Transit workshop in Jacksonville.

On November 12, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Department of Transportation Transit Signal Priority and Queue Jumping Practitioners Forum in Jacksonville.

Each year, a transit service ridership report is presented to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. An electronic version of the current Transit Ridership Report is on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website at the following weblink:

<http://ncfrpc.org/mtpo/publications/Transit/AnnualTransitRidershipMonitoringReport2014meFinal.pdf>

Transportation Improvement Program

On February 2, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area amended its Fiscal Years 2014-15 to 2018-19 Transportation Improvement Program to consolidate the Federal Transit Administration Section 5307 projects.

On April 13, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area amended its Fiscal Years 2014-15 to 2018-19 Transportation Improvement Program to increase the funding of the Interstate 75 Resurfacing Project.

On June 1, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area adopted its Fiscal Years 2015-16 to 2019-20 Transportation Improvement Program. The Fiscal Years 2015-16 to 2019-20 Transportation Improvement Program is a staged implementation program of transportation projects that are scheduled over the next five years. These projects are consistent, to the maximum extent feasible, with the adopted comprehensive plans of the City of Gainesville and Alachua County.

The Fiscal Years 2015-16 to 2019-20 Transportation Improvement Program was noticed by display advertisement in The Independent Florida Alligator on May 14, 2015 and in The Gainesville Guardian and The Gainesville Sun on May 7, 2015. In addition, an electronic version of the draft Fiscal Years 2015-16 to 2019-20 Transportation Improvement Program was placed on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website.

On August 3, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area amended its Fiscal Years 2015-16 to 2019-20 Transportation Improvement Program to roll forward six projects.

On October 8, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Department of Transportation Work Program meeting in Lake City.

On December 14, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area amended its Fiscal Years 2015-16 to 2019-20 Transportation Improvement Program to add a dynamic message board on U.S. Highway 441 south of State Road 331.

An electronic version of the current Fiscal Years 2015-16 to 2019-20 Transportation Improvement Program is on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website at the following weblink:

http://ncfrpc.org/mtpo/publications/TIP/TIPDOC14c_4web.pdf

List of Priority Projects

On August 2, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved its List of Priority Projects- Fiscal Years 2016-17 to 2020-21. This document contains recommended priorities for projects that are needed, but not currently funded. This information is used by the Florida Department of Transportation each Fall to develop its Tentative Work Program. Development of the List of Priority Projects- Fiscal Years 2016-17 to 2020-21 includes the participation of the following agencies:

- Alachua County Public Works Department;
- Bicycle/Pedestrian Advisory Board;
- Gainesville Public Works Department; and
- Regional Transit System.

An electronic version of the current List of Priority Projects is on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website at the following weblink:

http://ncfrpc.org/mtpo/publications/LOPP/LOPP14a_4web.pdf

Multimodal Level of Service Report

Each year, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff updates the Multimodal Level of Service report to account for changes in average annual daily traffic and transit ridership. In addition, changes to the bicycle facility network and sidewalk network are updated. The current Multimodal Level of Service Report is on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website at the following weblink:

http://ncfrpc.org/mtpo/publications/LOS/LOS13RPTGT_4web.pdf

On April 8, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended a Florida Department of Transportation Multimodal Transportation Planning Best Practices workshop in Jacksonville.

Unified Planning Work Program

On February 2, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved:

- revisions to its Two-Year Unified Planning Work Program-Fiscal Years 2014-15 and 2015-16; and
- amendments to the Florida Department of Transportation supplemental agreement.

On March 19, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended a Florida Department of Transportation Unified Planning Work Program videoconference in Jacksonville.

On April 13, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved:

- the Standard Certifications and Assurances; and
- a Joint Participation Agreement extension of time revision to align the Florida Department of Transportation contract No. APW92 with the expiration date to the Two-Year Unified Planning Work Program-Fiscal Years 2014-15 and 2015-16.

On June 1, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorized its Chair to sign a joint Florida Department of Transportation/ Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Certification Statement.

On June 1, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved:

- A Federal Transit Administration Section 5305(d) Grant Application to receive additional Federal transit planning funds; and
- amendments to the Two-Year Unified Planning Work Program-Fiscal Years 2014-15 and 2015-16.

The current Unified Planning Work Program-Fiscal Years 2014-15 and 2015-16 is on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website at the following weblink:

http://ncfrpc.org/mtpo/publications/UPWP/UPWP_2014_2016_signed.pdf

On November 19, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended a Florida Department of Transportation Unified Planning Work Program/Agreements videoconference in Jacksonville.

On December 14, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved:

- revisions to its Two-Year Unified Planning Work Program-Fiscal Years 2014-15; and
- 2015-16 and amendments to the Florida Department of Transportation supplemental agreement.

On December 17, 2015, representatives of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in a Florida Department of Transportation Unified Planning Work Program webinar.

Public Involvement Plan Update

The current Public Involvement Plan is on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website at the following weblink:

<http://ncfrpc.org/mtpo/publications/PIP/PIPLAN14a.pdf>

Citizens Guide

As needed each year, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area updates a document entitled Citizens' Guide to Transportation Planning. This document is distributed at public meetings and workshops to inform citizens and elected officials about the transportation planning process. The current Citizens' Guide to Transportation Planning is on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website at the following weblink:

http://ncfrpc.org/mtpo/publications/Citizen_Guide/CitzGuide13b.pdf

Continuity of Operations Plan

On April 13, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved revisions to its Continuity of Operations Plan.

Metropolitan Transportation Planning Organization and Advisory Committees Staffing

In 2015, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff prepared meeting materials for several Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee and Technical Advisory Committee meetings. For each meeting, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff also prepared meeting notices, agendas, minutes, visual presentations and attendance records. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff also prepared public notices for:

- vacancies on the Alachua County Transportation Disadvantaged Coordinating Board, Bicycle/Pedestrian Advisory Board and Citizens Advisory Committee;
- Transportation Improvement Program;
- University Avenue Multimodal Corridor Study- Phase 2 Workshop;
- Year 2040 Long Range Transportation Plan Workshop #2;
- Year 2040 Needs Plan Public Hearing;
- Year 2040 Long Range Transportation Plan Workshop #3; and
- Year 2040 Cost Feasible Plan Public Hearing.

A representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Department of Transportation Transplex-2015 from July 24-25, 2015 in Orlando.

On September 2, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Department of Transportation Freight Mobility/Strategic Intermodal System workshop in Tampa.

A representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Continuing Florida Aviation System Planning Process meeting on September 30, 2015 in Dunnellon.

On October 5, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved the submission of a Transportation Alternatives Program fund project application.

Metropolitan Planning Organization Advisory Council

The Metropolitan Planning Organization Advisory Council is an organization comprised of all of Florida's metropolitan planning organizations. This organization facilitates a continuing, coordinated and consistent transportation planning process on a statewide basis. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's Metropolitan Planning Organization Advisory Council Representative and Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Staff Director participated in the quarterly Metropolitan Planning Organization Advisory Council meetings on January 22, 2015, April 2, 2015, July 23, 2015 and October 29, 2015. In addition, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff participated in the Metropolitan Planning Organization Advisory Council Policy and Technical Subcommittee meetings on March 6, 2015 and September 11, 2015.

Florida Department of Transportation Level of Service Coordinators

As part of its membership on the Level of Service Coordinators in 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in developing recommendations to Florida Department of Transportation Central Office on the implementation of the 2012 Quality/Level of Service Handbook update per the 2010 Highway Capacity Manual and new State Highway System Level of Service standards and participated in the Statewide Mobility Performance Measures Team.

On May 7, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in Florida Department of Transportation Performance Measures workshop in Ocala.

On May 21, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in the Statewide Mobility Performance Measures Team meeting in Tallahassee.

A representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in a Level of Service Coordinators meeting from May 28-29, 2015 in Orlando.

On October 12, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Department of Transportation Performance Measures Training Workshop in Jacksonville.

A representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in a Level of Service Coordinators meeting on November 24, 2015 in Tallahassee.

Federal Highway Administration Federal Transit Administration / Florida Department Of Transportation / Metropolitan Planning Organization Video Conferences

A representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in joint Federal Highway Administration/Federal Transit Administration/Florida Department of Transportation/ Metropolitan Planning Organization video conferences regarding transportation planning issues.

On March 25, 2015 and June 17, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Federal Highway Administration/Federal Transit Administration/Florida Department of Transportation District Liaison/ Metropolitan Planning Organization Video Conferences in Jacksonville.

On November 5, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Department of Transportation Sun Trail videoconference in Jacksonville.

Safety Program and the Alachua County Traffic Safety Team

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area supports the implementation of the State Highway Safety Plan and incorporating safety into the transportation planning process within the Gainesville Metropolitan Area. As a member of the Safety Team, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in nine Alachua County Traffic Safety Team meetings.

On March 30, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Department of Transportation Statewide Community Traffic Safety Coalition meeting in Tampa.

On June 18, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Department of Transportation Statewide Community Traffic Safety Coalition meeting in Jacksonville.

On December 7, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Department of Transportation Safety Grant workshop in Gainesville.

Alachua County Transportation Disadvantaged Coordinating Board

In 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area prepared meeting materials for four Coordinating Board meetings. For each meeting, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area also prepared meeting notices, agendas, minutes and attendance records. A representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area also prepared public notices for:

- vacancies on the Coordinating Board; and
- Transportation Disadvantaged Service Plan.

A representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area provided the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area with transportation disadvantaged program status reports in each of its meeting packets.

Title VI Program

A representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in the United States Department of Transportation Civil Rights Virtual Symposium from February 3-5, 2015.

A representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Federal Highway Administration/Florida Department of Transportation Title VI training workshop from March 24-25, 2015 in Ocoee.

On April 13, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorized its Chair to sign a Title VI Nondiscrimination Policy Statement. Also on April 13, 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Chief Staff Official signed a Title VI Nondiscrimination Policy Statement for submission to receive federal transportation planning funds.

A representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in the U.S. Department of Transportation Safe Accessible Pedestrian Travel for Older Adults webinar on July 30, 2015.

University of Florida Campus Master Plan Update

In 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area coordinated with University of Florida planning staff regarding the University Avenue Multimodal Corridor Planning Study and the Year 2040 Long-Range Transportation Plan.

Regional Connectivity

On February 11, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Florida Department of Transportation Florida Transportation Plan Regional Forum in Jacksonville.

On December 8, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Interstate 75 Relief Agency Coordination Meeting in Ocala.

Complete Streets

At its August 3, 2015 meeting, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area received a presentation from Florida Department of Transportation District One Secretary Billy Hattaway on the Department's new Complete Streets Policy and development of policy implementation.

On October 7, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area attended the Hands-On Activities to Apply Complete Streets Design and Planning Principles in Ocala.

On December 3, 2015, a representative of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in the How Metropolitan Planning Organizations Can Save Money and Improve Safety by Adopting Complete Streets Policies webinar.

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Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

Unified Planning Work Program Team

Scott R. Koons, AICP, Executive Director

* Michael Escalante, AICP, Senior Planner

* Primary Responsibility
** Secondary Responsibility

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for the Gainesville Urbanized Area**

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