

MINUTES

GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)
TECHNICAL ADVISORY COMMITTEE (TAC)

Conference Room
North Central Florida Regional Planning Council
Gainesville, Florida

2:00 p.m.
Wednesday
March 26, 2003

MEMBERS PRESENT

Dean Mimms, Chair
Linda Dixon
Greg DuBois
Steve Dopp
Bob Elmore
Kathy Fanning
John Gifford
Doreen Joyner-Howard
Shenley Neely
John Sabatella
Geoff Sample
Shawn Woodin

MEMBERS ABSENT

Jodi Conway
Brian Kanely
Mac McEachern

OTHERS PRESENT

Karen Taulbee

STAFF PRESENT

Marlie Sanderson
Thomas Hill
Michael Escalante

CALL TO ORDER

Chair Dean Mimms, City of Gainesville Chief of Comprehensive Planning, called the meeting to order at 2:05 p.m.

I. INTRODUCTIONS

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, introduced Mr. Thomas Hill, MTPO Senior Planner.

Chair Mimms asked everyone to introduce themselves.

II. APPROVAL OF THE MEETING AGENDA

Chair Mimms asked the TAC to approve the agenda.

ACTION: Linda Dixon moved to approve the meeting agenda. John Gifford seconded; motion passed unanimously.

III. APPROVAL OF COMMITTEE MINUTES

ACTION: Linda Dixon moved to approve the January 29, 2003 minutes. John Gifford seconded; motion passed unanimously.

IV. CHAIRMAN'S REPORT

Mr. Sanderson announced that the next MTPO meeting is scheduled for April 10 at 1:30 p.m. in the Jack Durrance Auditorium. He said that the next TAC meeting is scheduled for June 4.

VI. MTPO PLANNING BOUNDARY AND VOTING MEMBERS

Mr. Sanderson stated that the Florida Department of Transportation (FDOT) received a letter from the Governor that requested that FDOT consult with representatives of newly urbanized areas and existing MPOs prior to requesting boundary maps and membership apportionment plans. He said that FDOT staff would like to have a decision from the Gainesville MTPO regarding extending the MTPO boundary countywide reflected in its recommendation to the Governor. He discussed the "MTPO Planning Area Boundary and Voting Membership Report" and answered questions.

ACTION: Linda Dixon moved to recommend that the MTPO approve Alternative 2 consisting of:

- 1. the metropolitan area only as the planning jurisdiction;**
- 2. voting membership of Mayor and six Commissioners from the City of Gainesville and the five Alachua County Commissioners; and**
- 3. a non-voting representative from:**
 - A. Florida Department of Transportation;**
 - B. Rural Advisor; and**
 - C. University of Florida,**

with a caveat regarding a determination as to whether the University of Florida could be a voting member of the MTPO.

John Sabatella seconded; motion passed unanimously.

VII. ENHANCEMENT PRIORITIES- 2003

Mr. Sanderson stated that the MTPO, at its August meeting, discussed priorities for needed transportation projects. He said that during this discussion, the MTPO approved the formation of a working group to identify specific projects from the Countywide Bicycle Master Plan to recommend as enhancement priorities for next year's List of Priority Projects. He added that, at their December meetings, the MTPO Advisory Committees made appointments to a Transportation Enhancement Working Group. He reported that this Working Group has met and developed a recommended enhancement priority project list based upon the Countywide Bicycle Master Plan.

ACTION: Linda Dixon moved to recommend that the MTPO approve the following priority projects from the Countywide Bicycle Master Plan:

RANK	FACILITY	FROM	TO	BENEFIT/ COST RATIO
1	Hull Road Extension Trail North	SW 34 th Street	SW 20 th Avenue/ SW 62 nd Boulevard	100.00
2	SW 23 rd Road Trail	Archer Road	SW 23 rd Terrace	94.82
3	Downtown East Central Trail	NE 39 th Avenue	Depot Avenue	91.19
4	I-75 Corridor Trail	SW 20 th Avenue	Archer Road	90.97
5	NW 83 rd Street Corridor Trail	NW 83 rd Street	NW 51 st Avenue	89.24

Greg DuBois seconded; motion passed unanimously.

VIII ENHANCEMENT APPLICATIONS- 2003

Mr. Sanderson stated that, according to FDOT District 2 staff, the deadline this year for applications for transportation enhancement projects from the MTPO is May 1. He discussed the Transportation Enhancement projects criteria and answered questions. He reported that City and County Public Works Department staffs are currently working together to prepare an enhancement application for the Hull Road Extension Trail North project and that University of Florida staff has taken the lead on preparing an enhancement application for the SW 23rd Road Trail.

ACTION: Linda Dixon moved to recommend that the MTPO submit as enhancement applications this year:

- 1. the Hull Road Extension Trail North project;**
- 2. the SW 23rd Road Trail project; and**

3. **any projects in the current MTPO List of Priority Projects Transportation Enhancement Priorities table that do not have applications on file with the Florida Department of Transportation and that the sponsoring agency still considers a priority.**

John Gifford seconded; motion passed unanimously.

IX. YEAR 2025 TRANSPORTATION PLAN UPDATE

1. CONSULTANT SELECTION PROCESS

Mr. Sanderson stated that the MTPO is required to update its long range transportation plan by February 2006. He said that this plan update process takes about two years to complete. He added that the MTPO needs to contract with a consultant to work on this plan update so that they are ready to begin work on January 1, 2004. He discussed a proposed timeline to follow to select and contract with the consultant to work on this plan update. He described the membership of a Technical Review Committee which will include one representative from the City of Gainesville Public Works Department, the City of Gainesville Community Development Department, the Alachua County Public Works Department, the Alachua County Department of Growth Management, FDOT District 2 and the University of Florida.

ACTION: John Gifford moved to recommend that the MTPO approve a consultant selection process that includes a Technical Review Committee to score consultant presentations, with the final ranking of consultants approved by the MTPO. Shenley Neely seconded; motion passed unanimously.

2. SCOPE OF SERVICES ISSUES

Mr. Sanderson stated that the MTPO needs to prepare a scope of services that will be used for its long range transportation plan update. He said that the scope of services defines the specific tasks that will be completed as part of this plan update process. He added that in order to proceed with developing a final draft scope of services, MTPO staff needs to obtain policy direction from the MTPO concerning the following issues:

- A. review of the Livable Community Reinvestment Plan Vision Statement;
- B. the future land use scenario for model validation; and
- C. joint University of Florida and MTPO Planning.

He discussed these issues and answered questions. He noted that, upon receiving this policy direction, the final draft scope of services will be prepared for the MTPO to review at its next meeting.

ACTION: Doreen Joyner-Howard moved to recommend that the MTPO approve as part of

the scope of services for the next plan update to:

- 1. schedule a series of public workshops to review the MTPO's currently adopted vision statement to assist the MTPO in deciding what the vision statement for the Year 2025 Transportation Plan will be;**
- 2. test and evaluate one future land use scenario that represents the most realistic forecast of where people will live and work in Alachua County in the Year 2025 based upon currently adopted comprehensive plans; and**
- 3. agree to partner with the University of Florida and include any special tasks that the University needs to update the Campus Master Plan.**

Shawn Woodin seconded; motion passed unanimously.

X. UNIFIED PLANNING WORK PROGRAM (UPWP)

Mr. Sanderson stated that the staff services agreement between the MTPO and the Regional Planning Council (RPC) requires the annual submission of the budget for the support of the transportation planning staff. He said that the UPWP outlines and describes planning efforts to be undertaken by participating agencies to maintain a comprehensive, cooperative and continuing transportation planning program in the Gainesville Metropolitan Area. He discussed the draft UPWP and answered questions.

ACTION: Bob Elmore moved to recommend that the MTPO:

- 1. approve the draft Unified Planning Work Program, but permit MTPO staff to make administrative changes to the document based on agency comments and recommendations;**
- 2. authorize the MTPO Chair to enter into the Section 5303 Joint Participation Agreement;**
- 3. authorize the MTPO to financially participate in the Section 5303 agreement including the \$10,525 contribution of MTPO funds; and**
- 4. authorize the MTPO Chair to sign the Section 5303 Joint Participation Agreement,**

John Gifford seconded; motion passed unanimously.

XI. INFORMATION ITEMS

There was no discussion of the information items.

ADJOURNMENT

The meeting was adjourned at 4:10 p.m.

Date

Dean Mimms, Chair