

MINUTES
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA

Virtual Public Meeting
Via Communications Media Technology
Gainesville, Florida

April 20, 2020
3:00 p.m.

MEMBERS PRESENT

David Arreola, Chair
Mike Byerly
Ken Cornell
Linda Dixon/Curtis Reynolds
Adrian Hayes-Santos
Robert Hutchinson
Doug Jones
Lauren Poe
Gigi Simmons
Karen Taulbee/Greg Evans
Harvey Ward
Marihelen Wheeler

MEMBERS ABSENT

Charles Chestnut IV
Gail Johnson
Helen Warren

OTHERS PRESENT

See Exhibit A

STAFF PRESENT

Michael Escalante
Scott Koons

CALL TO ORDER

Chair David Arreola called the meeting to order at 3:04 p.m.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Chair Arreola asked for approval of the meeting agenda and consent agenda.

Several members discussed the Alachua County Transportation Disadvantaged Coordinating Board Membership Certification and Board membership vacancies.

A member suggested sending membership recruitment letters to transportation disadvantaged-related agencies concerning the vacancies.

MOTION: Mayor Poe moved to:

- 1. approve the Consent Agenda and Meeting Agenda; and**
- 2. authorize the Chair to send membership recruitment letters to transportation disadvantaged-related agencies concerning the vacancies.**

Commissioner Simmons seconded the motion. Chair Arreola declared a 12-minute recess to receive public comment. There was no public comment. After the 12-minute recess, Chair Arreola closed the recess. Scott Koons, Executive Director, conducted a roll call vote.

City Member	Yes	No	County Member	Yes	No
			Mike BYERLY	X	
			Ken CORNELL	X	
Adrian HAYES-SANTOS	X				
			Robert HUTCHINSON	X	
Lauren POE	X				
Gigi SIMMONS	X				
Harvey WARD	X				
			Marihelen WHEELER	X	
David ARREOLA	X				
Totals	5	0		4	0

Motion passed.

II. NEXT METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEETING

Mr. Koons announced that the next Metropolitan Transportation Planning Organization meeting is scheduled for June 22, 2020 at 5:00 p.m.

III. COMMENTS

A. METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEMBERS

A member discussed the fatality on the Gainesville-Hawthorne Rail/Trail at County Road 325.

Mr. Koons stated that staff will refer this issue to the Alachua County Traffic Safety Team.

A member asked about the advancement of construction projects by the Florida Department of Transportation due to the COVID-19 pandemic.

Karen Taulbee, Florida Department of Transportation Urban Planning Manager, discussed project advancement and said that information would be provided.

A member discussed safety concerns on the NW 24th Boulevard S-curve south of NW 53rd Avenue.

Chris Dawson, Alachua County Transportation Planning Manager, discussed a Waldo Road lane reduction project that was not included the Florida Department of Transportation Tentative Work Program.

B. CITIZENS

There were no citizen comments.

C. CHAIR'S REPORT

There was no Chair's Report.

ADJOURNMENT

The meeting was adjourned at 3:46 p.m.

Date 6/24/20


 Adrian Hayes-Santos, Secretary/Treasurer

EXHIBIT A

<u>Interested Citizens</u>	<u>Alachua County</u>	<u>City of Gainesville</u>	<u>Florida Department of Transportation</u>
None Reported	Chris Dawson Corbin Hanson Sylvia Torres	Lee Feldman Tammi Gibson Jesus Gomez Deborah Leistner Melisa McCreedy Frederick Murry	None

* Via telephone
Spoke and provided written comments

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**CONSENT AGENDA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

Virtual Public Meeting
Via Communications Media Technology
Gainesville, Florida

3:00 p.m.
April 20, 2020

STAFF RECOMMENDATION

Page #7 CA. 1 Continuity of Operations - Virtual Meetings,
Emergency Authority and Public Participation **APPROVE RESOLUTIONS**

The COVID-19 public health emergency has impacted normal operations of the Metropolitan Transportation Planning Organization which necessitate alternative administrative and public meeting procedures.

Page #19 CA. 2 Fiscal Year 2019 Audit **ACCEPT AUDIT
AND APPROVE PAYMENT**

The Metropolitan Transportation Planning Organization needs to accept the audit report and approve payment of the invoice for auditor services.

Page #45 CA. 3 Safety Performance Measures and Targets **APPROVE STAFF
RECOMMENDATION**

The Metropolitan Transportation Planning Organization needs to set safety performance measures and targets. (see Exhibit 1)

Page #55 CA. 4 Certification - Metropolitan Transportation
Planning Process Certification Statement **AUTHORIZE CHAIR
SIGNATURE**

Each year, the Metropolitan Transportation Planning Organization and the Florida Department of Transportation are required by federal law and regulation to jointly certify the transportation planning process.

Page #59 CA. 5 Federal Transit Administration
Section 5305(d) Grant Application **APPROVE STAFF
RECOMMENDATION**

The Metropolitan Transportation Planning Organization needs to approve a new Section 5305(d) Grant Application and Standard Assurances and Certifications in order to receive Federal Transit Administration planning funds for the first year (2020-21) of the Unified Planning Work Program.

Page #79 CA. 6 Unified Planning Work Program Fiscal Year 2020-21 and Fiscal Year 2021-22 APPROVE STAFF RECOMMENDATION

This document contains the budget for Federal Highway Administration planning funds and Federal Transportation Administration planning funds, and identifies work tasks for the next two years.

Page #85 CA. 7 Joint Participation Agreement - Fiscal Year 2020-21 and Fiscal Year 2021-22 APPROVE STAFF RECOMMENDATION

The Metropolitan Transportation Planning Organization needs to approve a new Joint Participation Agreement with the Florida Department of Transportation for the next two years.

Page #103 CA. 8 Title VI/Nondiscrimination Policy Statement FOR INFORMATION ONLY

On April 2, 2012, the Metropolitan Transportation Planning Organization authorized the Chief Staff Official to sign this policy statement each year.

Page #107 CA. 9 Transportation Disadvantaged Program - Fiscal Year 2020-21 Planning Grant Program Agreement Resolution APPROVE RESOLUTION

The Metropolitan Transportation Planning Organization needs to annually adopt a resolution authorizing the Chair to sign the Transportation Disadvantaged Program Planning Grant Agreement.

Page #111 CA. 10 Transportation Disadvantaged Program - Alachua County Transportation Disadvantaged Board Coordinating Board Membership Certification AUTHORIZE CHAIR SIGNATURE

The Metropolitan Transportation Planning Organization is required to annually certify the membership composition of the Transportation Disadvantaged Coordinating Board.

Page #115 CA. 11 Transportation Disadvantaged Program - Alachua County Transportation Disadvantaged Board Reappointments REAPPOINT MR. HARRIS, MR. LINDEN AND MS. MCKENZIE

Mr. Charles J. Harris has applied for reappointment as the alternate Florida Association for Community Action Representative. Mr. Albert H. Linden, Jr. has applied for reappointment as the voting Veterans Representative. Ms. Tiffany McKenzie has applied for reappointment as the voting Florida Association for Community Action Representative.

Page #123 CA. 12 Transportation Disadvantaged Program - Status Report NO ACTION REQUIRED

The Metropolitan Transportation Planning Organization has requested regular status reports concerning this program.

EXHIBIT 1

Safety Performance Targets

Safety Topic	Performance Measure	Target
1	Fatalities	Zero
2	Serious Injuries	Zero
3	Non-Motorized Fatalities and Serious Injuries	Zero
4	Fatalities Per 100 Million Vehicle Miles Travelled	Zero
5	Serious Injuries Per 100 Million Vehicle Miles Travelled	Zero

These Safety Performance Measures and Targets are consistent with the Florida Department of Transportation Targets. Safety Targets, which were originally approved December 16, 2019, have been reformatted for resubmission to the Florida Department of Transportation.