

MINUTES
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA

John R. "Jack" Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida

April 23, 2018
3:00 p.m.

MEMBERS PRESENT

David Arreola
Harvey Budd, Chair
Mike Byerly
Ken Cornell
Linda Dixon/Curtis Reynolds
Adrian Hayes-Santos
Robert Hutchinson
Doug Jones
Lee Pinkoson
Lauren Poe
Karen Taulbee/Greg Evans
Harvey Ward

MEMBERS ABSENT

Charles Chestnut IV
Charles Goston
Helen Warren

OTHERS PRESENT

See Exhibit A

STAFF PRESENT

Michael Escalante
Scott Koons

CALL TO ORDER

Chair Harvey Budd called the meeting to order at 3:05 p.m.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Chair Budd asked for approval of the meeting agenda and consent agenda.

MOTION: Commissioner Pinkoson moved to approve the Consent Agenda and Meeting Agenda. Commissioner Cornell seconded.

A member discussed the widening of NW 34th Street.

Several members discussed the draft Year 2045 Long-Range Transportation Plan Update Request for Qualifications and Scope of Services.

Scott Koons, Executive Director, discussed the Year 2045 Long-Range Transportation Plan Update process and answered questions.

FRIENDLY AMENDMENT

Commissioner Cornell requested to move CA.5 Year 2045 Long-Range Transportation Plan Update - Request for Qualifications and Scope of Services to the Meeting Agenda and to revisit the Scope of Services at a future meeting once a consultant is selected. Commissioner Pinkoson accepted the amendment.

MOTION AS AMENDED:

Commissioner Pinkoson moved to approve the:

- 1. Consent Agenda as amended to move CA.5 Year 2045 Long-Range Transportation Plan Update - Request for Qualifications and Scope of Services to the Meeting Agenda and to revisit the Scope of Services at a future meeting once a consultant is selected; and**
- 2. Meeting Agenda as amended to place CA.5 Year 2045 Long-Range Transportation Plan Update - Request for Qualifications and Scope of Service after item VI. Election of Chair.**

Commissioner Hutchinson seconded; motion passed unanimously.

II. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT - TWO FEDERAL TRANSIT ADMINISTRATION SECTION 5310 SMALL URBAN GRANT AWARDS AND ONE FEDERAL TRANSIT ADMINISTRATION SECTION 5339 CAPITAL GRANT AWARD TO THE REGIONAL TRANSIT SYSTEM

Scott Koons, Executive Director, stated that the Florida Department of Transportation has requested an amendment to the Transportation Improvement Program to add three Federal Transit Administration grant awards to the Regional Transit System. He further stated that the Metropolitan Transportation Planning Organization needs to amend its Transportation Improvement Program in order for the Regional Transit System to receive these funds.

Several members discussed Alachua County gas tax and transit revenues and expenditures.

MOTION: Commissioner Hutchinson moved to amend the Transportation Improvement Program to add two Federal Transit Administration Section 5310 Small Urban Grant awards and one Federal Transit Administration Section 5339 Capital grant awards to the Regional Transit System (Exhibit 1) to Fiscal Years 2017-18. Commissioner Hayes-Santos seconded.

FRIENDLY AMENDMENT

Commissioner Cornell requested that Regional Transit System funding and expenditures be discussed at a future meeting. Commissioner Pinkoson accepted the amendment.

MOTION AS AMENDED:

Commissioner Pinkoson moved to:

- 1. Amend the Transportation Improvement Program to add two Federal Transit Administration Section 5310 Small Urban Grant awards and one Federal Transit Administration Section 5339 Capital grant awards to the Regional Transit System (Exhibit 1) to Fiscal Years 2017-18; and**
- 2. Have Regional Transit System funding and expenditures discussed at a future meeting.**

Commissioner Hutchinson seconded. Mr. Koons conducted a hand vote; motion passed unanimously.

III. FLORIDA DEPARTMENT OF TRANSPORTATION - INTERSTATE 75 RELIEF UPDATE

Mr. Koons stated that, after the Interstate 75 Relief Study presentation at the February 26, 2018 meeting, the Metropolitan Transportation Planning Organization approved a motion to have the Executive Director prepare draft letters to the Governor and Florida Secretary of Transportation for review by the Metropolitan Transportation Planning Organization at its April 23, 2018 meeting regarding the transportation concerns discussed as part of the Interstate 75 Relief Update agenda item. He discussed the draft letters and answered questions.

MOTION: Mayor Poe moved to authorize the Chair to sign the letters to the Governor, Florida Secretary of Transportation and the legislative delegation. Commissioner Hayes-Santos seconded.

Judy Etzler spoke about Coastal Connector meetings occurring in Marion County. She asked if the Metropolitan Transportation Planning Organization had representation at these meetings.

A member noted that Alachua County staff was monitoring the Coastal Connector meetings.

FRIENDLY AMENDMENT

Commissioner Hayes-Santos requested that the Metropolitan Transportation Planning Organization receive an update on the Coastal Connector project from the Florida Turnpike Enterprise. Mayor Poe accepted the amendment.

MOTION: Mayor Poe moved to:

- 1. Authorize the Chair to sign the letters to the Governor, Florida Secretary of Transportation and the legislative delegation; and**
- 2. Request that the Metropolitan Transportation Planning Organization receive an update on the Coastal Connector project from the Florida Turnpike Enterprise.**

Commissioner Hayes-Santos seconded; motion passed unanimously.

IV. STATE ROAD 222 (NE 39TH AVENUE) CROSSWALK NE 28TH DRIVE BUS TURNAROUND

Mr. Koons stated that the Metropolitan Transportation Planning Organization received a concern from a citizen regarding installation of a crosswalk on State Road 222 (NE 39th Avenue) at NE 28th Drive. He said that this concern was forwarded to the Florida Department of Transportation District 2 Safety Office. He reported that District 2 is seeking a variance for a midblock pedestrian crossing on State Road 222 (NE 39th Avenue). He reported the advisory committees and staff recommendations.

A member asked whether a letter had been sent to the Tacachale Director concerning an access easement to State Road 24 (Waldo Road).

Mr. Koons reported that a letter had been sent to the Tacachale Director and that there has been no response as of today.

A member suggested scheduling a meeting between the Tacachale Director and the Metropolitan Transportation Planning Organization Chair.

Philip Mann, Gainesville Public Works Director, discussed the City of Gainesville cost estimate report and answered questions.

MOTION: Commissioner Cornell moved to request that the City of Gainesville provide a cost estimate for using the Grace Marketplace parking lot as a turnaround. Commissioner Hutchinson seconded; motion withdrawn.

MOTION: Commissioner Cornell moved to refer the Grace Marketplace turnaround to the Grace Marketplace Oversight Committee and the Regional Transit System. Commissioner Byerly seconded.

FRIENDLY AMENDMENT

Commissioner Byerly requested that a meeting be scheduled between the Metropolitan Transportation Planning Organization Chair or the Chair's designee and the Tacachale Director concerning an access easement to State Road 24 (Waldo Road). Commissioner Cornell accepted the amendment.

Krys Ochia, Regional Transit System Transit Planning Manager, discussed transit connections and headways, service to the County Jail and Lamplighter Mobile Home Park and answered questions.

A member requested ridership information to the County Jail and Lamplighter Mobile Home Park. He said the information could be emailed to the members.

Mr. Mann discussed concerns regarding unprotected pedestrian crossings on State Road 24 (Waldo Road).

MOTION AS AMENDED:

Commissioner Cornell moved to:

- 1. Refer the Grace Marketplace turnaround to the Empowerment Center Oversight Advisory Board (Grace Marketplace Oversight Committee) and the Regional Transit System; and**
- 2. Schedule a meeting between the Metropolitan Transportation Planning Organization Chair or the Chair's designee and the Tacachale Director concerning an access easement to State Road 24 (Waldo Road).**

Commissioner Byerly seconded; motion passed unanimously.

V. STATE HIGHWAY SYSTEM ROUNDABOUTS

Mr. Koons stated that the Metropolitan Transportation Planning Organization referred development of a list of State Highway System intersection roundabout locations to its advisory committees. He reported the advisory committees and staff recommendations.

Karen Taulbee, Florida Department of Transportation District 2 Urban Planning Manager, discussed the Department's Intersection Control Evaluation process and answered questions.

A member requested that the Intersection Control Evaluation criteria be provided to the Metropolitan Transportation Planning Organization.

MOTION: Commissioner Hayes-Santos moved to:

- 1. Request that the Florida Department of Transportation District 2 proceed with the evaluation for the installation a midblock crosswalk with control on State Road 222 (NE 39th Avenue) at NE 28th Drive; and**
- 2. Refer potential double-lane roundabouts to its advisory committees.**

Commissioner Ward seconded; motion passed unanimously.

**CA.5 YEAR 2045 LONG-RANGE TRANSPORTATION PLAN UPDATE -
REQUEST FOR QUALIFICATIONS AND SCOPE OF SERVICES**

Mr. Koons stated that every five years the Metropolitan Transportation Planning Organization is required by federal transportation law and rules to update its long-range transportation plan. He said that a consultant is contracted to assist in the development of the long-range transportation plan update.

MOTION: Commissioner Cornell moved to:

- 1. Approve RFQ No. 1 Request for Qualifications for the Gainesville Urbanized Area Transportation Study Year 2045 Long-Range Transportation Plan Update as revised to require the consultant to:**
 - Provide a list of communities consulted with for the five-year update of other long-range transportation plans; and**
 - Demonstrate experience with building transit in growing mid-sized communities;**
- 2. Request staff to solicit request for qualifications from consultants that have assisted in long-range transportation plan updates for peer communities; and**
- 3. Require the Metropolitan Transportation Planning Organization ratify the short list of consultants that respond to the request for qualifications.**

Mayor Poe seconded; motion passed unanimously.

VI. ELECTION OF CHAIR

Mr. Koons stated that the Metropolitan Transportation Planning Organization needed to elect a Chair with an effective date of May 18, 2018. He identified the current officers and noted that the Chair traditionally alternates between a City Commissioner and County Commissioner.

MOTION: Commissioner Byerly moved to elect Commissioner Cornell as Chair, Commissioner Arreola as Vice-Chair and Commissioner Chestnut as Secretary/Treasurer. Mayor Poe seconded; motion passed unanimously.

VII. TRAFFIC MANAGEMENT COORDINATION

Mr. Koons stated that Chair Budd requested a presentation from City of Gainesville Public Works Department concerning traffic management during incidents that cause roadway detours.

Mr. Mann discussed Interstate 75 closures, Traffic Management Center operations and coordination with law enforcement agencies and answered questions.

VIII. NEXT METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEETING

Chair Budd announced that the next Metropolitan Transportation Planning Organization meeting is scheduled for June 25, 2018 at 5:00 p.m.

IX. COMMENTS

A. METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEMBERS

A member asked staff to identify the topics for Metropolitan Transportation Planning Organization meetings scheduled to begin at 5:00 p.m.

Mr. Koons stated that two meetings begin at 5:00 p.m. He said that the June meeting topics are the Transportation Improvement Program and List of Priority Projects. He said that the December meeting topics are the Florida Department of Transportation draft Tentative Work Program and Metropolitan Transportation Planning Organization advisory committee appointments.

B. CITIZENS

There were no citizen comments.

C. CHAIR'S REPORT

Mr. Koons presented Chair Budd a plaque for his service as Chair.

ADJOURNMENT

The meeting was adjourned at 4:57 p.m.

6/25/18
Date


Charles Chestnut IV, Secretary/Treasurer

EXHIBIT A

<u>Interested Citizens</u>	<u>Alachua County</u>	<u>City of Gainesville</u>	<u>Florida Department of Transportation</u>
Judy Etzler Vicki Gervakis Morris Sherman	Sean McLendon Tom Strom Sylvia Torres	Dekova Batey Deborah Leistner Philip Mann Krys Ochia	None

* Via telephone
Spoke and provided written comments

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**CONSENT AGENDA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

**John R. "Jack" Durrance Auditorium
Alachua County Administration Building, Gainesville, Florida**

**3:00 p.m.
April 23, 2018**

STAFF RECOMMENDATION

- Page #7 CA. 1 Minutes - February 26, 2018 APPROVE MINUTES**
- This set of Metropolitan Transportation Planning Organization minutes is ready for review and approval.
- Page #17 CA. 2 Unified Planning Work Program Fiscal Year 2018-19 and Fiscal Year 2019-20 APPROVE STAFF RECOMMENDATION**
- This document contains the budget for Federal Highway Administration planning funds and Federal Transportation Administration planning funds, and identifies work tasks for the next two years.
- Page #25 CA. 3 Joint Participation Agreement - Fiscal Year 2018-19 and Fiscal Year 2019-20 APPROVE STAFF RECOMMENDATION**
- The Metropolitan Transportation Planning Organization needs to approve a new Joint Participation Agreement with the Florida Department of Transportation for the next two years.
- Page #47 CA. 4 Federal Transit Administration Planning Process Certification Statement APPROVE STAFF RECOMMENDATION**
- The Metropolitan Transportation Planning Organization needs to approve a new Section 5305(d) Grant Application that coincides with the Unified Planning Work Program submission in order to receive Federal Transit Administration planning funds.
- Page #69 CA. 6 Rural Advisor AUTHORIZE CHAIR TO SIGN RESPONSE LETTER**
- The Metropolitan Transportation Planning Organization received a letter from the City of Archer regarding the appointment of the Rural Advisor.

**Page #87 CA. 7 Fixing America's Surface Transportation Act - APPROVE RESOLUTION
Performance Measures Compliance in Planning Process**

The Metropolitan Transportation Planning Organization is required to be in compliance with federal law regarding performance measures in its planning process by May 27, 2018.

**Page #95 CA. 8 Transportation Disadvantaged Program - AUTHORIZE CHAIR
Alachua County Transportation Disadvantaged SIGNATURE
Coordinating Board Membership Certification**

The Metropolitan Transportation Planning Organization is required to annually certify the membership composition of the Transportation Disadvantaged Coordinating Board.

**Page #99 CA. 9 Transportation Disadvantaged Program - APPROVE RESOLUTION
Alachua County Resolutions of Appreciation OF APPRECIATION**

Earther Wright has served at the Citizens Advocate-User Representative on the Transportation Disadvantaged Coordinating Board.

**Page #103 CA. 10 Transportation Disadvantaged Program - REAPPOINT MR. EAST
Alachua County Transportation Disadvantaged Board
Reappointment**

James W. East has applied for reappointment as the Citizen Advocate Representative.

**Page #105 CA. 11 Transportation Disadvantaged Program - NO ACTION REQUIRED
Status Report**

The Metropolitan Transportation Planning Organization has asked for regular status reports concerning this program.