

MINUTES
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)
FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida

6:00 p.m.
Thursday
December 13, 2007

MEMBERS PRESENT

Craig Lowe, Chair
Lee Pinkoson, Vice Chair
James Bennett/Charles Baldwin
Rick Bryant
Mike Byerly
Paula DeLaney
Jack Donovan
Mayor Pegeen Hanrahan
Scherwin Henry
Rodney Long
John Martin
Jeanna Mastrodicasa
Ed Poppell

MEMBERS ABSENT

Ed Braddy
Cynthia Moore Chestnut

OTHERS PRESENT

See Exhibit A

STAFF PRESENT

Marlie Sanderson
Michael Escalante

CALL TO ORDER

Chair Craig Lowe called the meeting to order at 6:08 p.m. Since a quorum was not yet present, he stated that the meeting would begin with non-action agenda items.

II. DR. KERMIT SIGMON CITIZEN PARTICIPATION AWARD

Mr. Sanderson stated that the MTPO Citizens Advisory Committee selected Professor Martin Gold as the recipient for the 2007 Dr. Kermit Sigmon Citizen Participation Award. He discussed his numerous contributions. He presented the award to Professor Gold.

Professor Gold thanked the MTPO and the CAC for his selection for the award.

A quorum was present at this time.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, noted that the MTPO Public Involvement Plan (PIP) was advertised in the Gainesville Sun and asked the Chair to inquire whether any citizens were present to comment on the PIP.

Chair Lowe asked if there were any citizens wanting to comment on the PIP.

There were no comments.

Mr. Sanderson recommended approval of the Consent Agenda and Meeting Agenda with the inclusion of a request by the Alachua County Energy Conservation Strategies Commission to comment on the MTPO Long Range Transportation Plan Update Scope of Services at the next MTPO meeting.

ACTION: Commissioner Pinkoson moved to:

- 1. approve the Consent Agenda and Meeting Agenda; and**
- 2. to receive a presentation from the Alachua County Energy Conservation Strategies Commission on the MTPO Long Range Transportation Plan Update Scope of Services at the next MTPO meeting.**

Commissioner DeLaney seconded; motion passed unanimously.

Chair Lowe stated that the City of Alachua agenda item would be next.

VI. CITY OF ALACHUA TRANSIT SYSTEM (CATS)

Mr. Sanderson stated that the Alachua County Manager requested that the City of Alachua Transit System (CATS) be discussed by the MTPO.

Ms. Danielle Judd, City of Alachua Assistant City Manager, made an opening presentation. She introduced Mr. Clovis Watson, Jr., City of Alachua Manager.

Mr. Watson recognized City of Alachua officials and staff at the meeting and made opening remarks regarding CATS.

Dr. Ward Scott, Alachua Transportation Committee, discussed the history of CATS.

Ms. Judd continued her presentation.

The Honorable Gib Coerper, City of Alachua Mayor, asked for MTPO support for CATS.

Ms. Judd, Mr. Watson and Ms. Patricia Lee, City of Alachua Grants Specialist, answered questions regarding CATS.

Mr. James Bennett, FDOT District 2 Urban Area Development Engineer, discussed the CATS funding provided by FDOT and answered questions. He noted that, if FDOT enters into the new agreement with the City of Alachua, it would include benchmarks and performance measures that would have to be met.

Ms. Judd and Mr. Watson answered additional questions regarding CATS.

Commissioner John Martin, MTPO Rural Advisor, recommended that the MTPO approve a letter of support.

Dr. Scott commented on transit dependency.

ACTION: Mayor Hanrahan moved to authorize the Chair to send a letter to FDOT that supports FDOT's continued funding of the City of Alachua Transit System for one year more and states that Alachua County and the City of Gainesville will consider fiscal support of the project. Commissioner Long seconded; motion passed 7 to 3.

III. CITIZENS ADVISORY COMMITTEE (CAC) VACANCIES- PROCEDURES TO FILL VACANT POSITIONS

Mr. Sanderson stated that CAC Chair has suggested a means to fill vacant positions automatically. He discussed the CAC Designate Selection Procedure (see Exhibit 1) and answered questions.

A member of the MTPO requested that MTPO staff inform MTPO members about MTPO Advisory Committee vacancy advertisements.

ACTION: Mayor Hanrahan moved to approve the CAC Designate Selection Procedure and readvertise to fill three CAC designate positions at the February MTPO meeting. Commissioner Mastrodicasa seconded; motion passed unanimously.

IV. CITIZENS ADVISORY COMMITTEE VACANT POSITIONS

Mr. Sanderson stated that the MTPO needs to fill eight vacant positions on its CAC. He said that there are three positions that have a term of office through December, 2008 and five positions that have a term of office through December, 2010. He asked if there were any applicants present to speak on their candidacy.

The following persons spoke regarding their candidacy for the CAC:

Sharon Hawkey

James Samec

Lauren Hertel

Ewen Thomson

Gary Weed

Nelle Bullock

Mr. Sanderson conducted a rollcall vote. He reported the results of the CAC appointment vote.

ACTION: Commissioner DeLaney moved to appoint Nelle Bullock and reappoint Jan Frentzen, Sharon Hawkey, Ewen Thomson and Gary Weed to the CAC for a term through December, 2010. Commissioner Donovan seconded; motion passed unanimously.

ACTION: Mayor Hanrahan moved to appoint Lauren Hertel, James Samec and Ruth Steiner to the CAC for a term through December, 2008. Commissioner Bryant seconded; motion passed unanimously.

V. BICYCLE/PEDESTRIAN ADVISORY BOARD VACANT POSITIONS

Mr. Sanderson stated that the MTPO needs to fill one vacancy on the B/PAB for a term ending in October, 2010. He asked if there were any applicants present to speak on their candidacy.

The following persons spoke regarding their candidacy for the B/PAB:

Richard Colbert

Bill Radunovich

Mr. Sanderson conducted a rollcall vote and reported the results.

ACTION: Commissioner DeLaney moved to reappoint Bill Radunovich for a term through October, 2010. Commissioner Bryant seconded; motion passed unanimously.

VII. FDOT TENTATIVE FIVE-YEAR WORK PROGRAM

Mr. Sanderson stated that the Florida Department of Transportation (FDOT) has requested comments concerning its Tentative Five Year Work Program for Fiscal Years 2008/2009 to 2012/2013. He discussed the MTPO staff review of the Tentative Five Year Work Program and answered questions.

Mr. Bennett discussed the Tentative Five Year Work Program and answered questions. He noted that reimbursement of federal funds for advanced LAP projects was not allowed.

Mr. Sanderson noted that FDOT has fully funded the Traffic Management System project. He discussed the MTPO Advisory Committees' recommendations and answered questions.

Commissioner DeLaney, Alachua County Transportation Disadvantaged Coordinating Board Chair, asked about the impact of the paratransit fund reduction.

Mr. Sanderson stated that this change corrects the Work Program so that it is consistent with the MTPO's List of Priority Projects. He said that since the Traffic Management System is fully funded, Surface Transportation Program (STP) funds should go to the MTPO's second priority, the 4-laning of SE 16th Avenue (State Road 226). He reported that there would be no adverse impact on the program with the funding reduction. He noted that there is still \$500,000 in STP funds to purchase paratransit vans. He added that the purchase of the vans with STP funds occurred when the Regional Transit System was considering becoming the coordinator.

Mr. Bennett discussed the MTPO Advisory Committees' recommendations and answered questions.

ACTION: Commissioner Pinkoson moved to request that FDOT:

- 1. re-stripe the travel lanes on US 441 (from Archer Road to NW 23rd Avenue) to add colorized instreet bikelanes as part of the upcoming Year 2009 resurfacing project (FIN #2078499); and**
- 2. move \$250,000 in Fiscal Years 2011, 2012 and 2013 (totaling \$750,000) for paratransit vans to the number two priority in the Year 2025 Livable Community Reinvestment Plan Cost Feasible Plan- widen SE 16th Avenue (Main Street to Williston Road) to four lanes."**

Commissioner DeLaney seconded; motion passed unanimously.

VIII. SW 62ND BOULEVARD CONNECTOR CORRIDOR STUDY

Mr. Sanderson stated that the County's consultant for the SW 62nd Boulevard Connector Corridor Study has developed alternative corridor alignments.

Mr. Dave Cerlanek, Alachua County Public Works Department Assistant Director, introduced Ms. Jennifer Spagnoli, Alachua County Traffic Engineer, the County's staff project manager and the County's consultant, Mr. Terry Shaw, HNTB Project Manager.

Mr. Shaw discussed the alternative corridor alignments and the proposed evaluation criteria and answered questions.

Mr. Bennett noted that these earmark funds must be obligated by June 2009.

ACTION: Commissioner Pinkoson moved to approve:

- 1. the evaluation criteria;**
- 2. basic number and type of lanes;**
- 3. Alternatives 1 through 4 for further testing and evaluation.**

Commissioner Henry seconded; motion passed unanimously.

IX. MAIN STREET 60 PERCENT DESIGN PLANS- N 8TH AVENUE TO N 23RD AVENUE

Mr. Sanderson stated that the Alachua County Public Works Department has requested review comments for the Main Street Design plans from N 8th Avenue to N 16th Avenue. He discussed the design plans and reported MTPO Advisory Committees' recommendations.

Mr. Cerlanek discussed the design plans and the MTPO Advisory Committees' recommendations and answered questions. He noted that County staff would present these recommendations and staff's evaluations to the County Commission.

Mr. Gaelan Bishop, Volkert Associates Project Manager, also discussed the design plans.

ACTION: Commissioner Byerly moved to authorize the Chair to send a letter recommending that the Alachua County Commission consider the following comments and approve the Main Street 60 Percent Design Plans:

- 1. relocate the post office entrance to align with N 14th Avenue;**
- 2. hardscape the area between the sidewalk and the curb on the east side of Main Street between N 8th Avenue to the north Good Year lot line;**
- 3. explore the cost of incorporating tree wells (unit cost per tree well) within the proposed hardscaped area; and**
- 4. refer to the Bicycle/Pedestrian Advisory Board a request for recommendations on:**
 - A. more design specificity regarding hardscaping the sidewalks through the corridor; and**
 - B. reconsideration of the roadway cross-section for an offstreet combined facility at the expense of instreet facilities.**

Commissioner DeLaney seconded; motion passed unanimously.

X. ELECTION OF MTPO OFFICERS

Mr. Sanderson stated that the MTPO needed to elect a Chair, Vice-Chair and Secretary/Treasurer for the coming year. He identified the current officers and noted that the MTPO Chair traditionally alternates between the City Commission and County Commission.

ACTION: Commissioner DeLaney moved to elect Commissioner Pinkoson as the MTPO Chair. Commissioner Mastrodicasa seconded; motion passed unanimously.

ACTION: Commissioner Pinkoson moved to elect Commissioner Henry as the MTPO Vice-Chair. Commissioner Bryant seconded; motion passed unanimously.

ACTION: Commissioner DeLaney moved to elect Commissioner Chestnut as the MTPO Secretary/Treasurer. Commissioner Byerly seconded; motion passed unanimously.

Vice-Chair Pinkoson presented Commissioner Lowe a plaque and thanked him for his service as MTPO Chair.

XI. MTPO AUDIT REVIEW COMMITTEE

Mr. Sanderson requested that the MTPO appoint two members to an Audit Review Committee. He noted that the MTPO Secretary/Treasurer traditionally chairs this committee.

ACTION: Commissioner Pinkoson moved to appoint Commissioner Chestnut and Commissioner Donovan to the MTPO Audit Review Committee and to have Commissioner Chestnut serve as Committee Chair. Commissioner Byerly seconded; motion passed unanimously.

XII. STATEWIDE ORGANIZATION OF METROPOLITAN PLANNING ORGANIZATIONS (MPOAC)

Mr. Sanderson asked the MTPO to appoint voting and alternate representatives to the Florida Metropolitan Planning Organization Advisory Council (MPOAC) for calendar year 2008.

ACTION: Commissioner Byerly moved to reappoint Commissioner DeLaney as the MPOAC voting representative and to reappoint Mayor Hanrahan as the MPOAC alternate representative. Commissioner Pinkoson seconded; motion passed unanimously.

VI. NEXT MTPO MEETING

Mr. Sanderson stated that the next MTPO meeting is scheduled for January 9th. He stated that he was not aware of any items that required MTPO action in January. He recommended that the MTPO meet on February 14th.

It was a consensus of the MTPO to meet on February 14th.

VII. COMMENTS

A. MTPO MEMBER COMMENTS

Commissioner DeLaney, MPOAC Representative, encouraged MTPO members to attend the MPOAC Institute.

B. CITIZENS COMMENTS

There were no citizen comments.

C. CHAIR'S REPORT

There was no Chair's Report.

ADJOURNMENT

Chair Lowe adjourned the meeting at 10:40 p.m.

Date

C.M. Chestnut, Secretary/Treasurer

EXHIBIT A

| <u>Interested Citizens</u> | <u>Alachua County</u> | <u>City of Gainesville</u> | <u>Florida Department of Transportation</u> |
|-----------------------------------|------------------------------|-----------------------------------|--------------------------------------------------------|
| Gaelan Bishop | Dave Cerlanek | Paul Folker | Leena Patil |
| Bev Browning | Michael Fay | Jesus Gomez | Karen Taulbee |
| Nelle Bullock | Kathy Fanning | Debbie Leistner | |
| Mayor Gib Coerper | Jennifer Spagnoli | Doug Robinson | |
| Richard Colbert | | | |
| Zeriah Folston | | | |
| Martin Gold | | | |
| Alexander Gold | | | |
| Sharon Hawkey | | | |
| Rachel Henry | | | |
| Lauren Hertel | | | |
| Danielle Judd | | | |
| Patricia Lee | | | |
| Michael MacMillan | | | |
| Mike New | | | |
| Samir Parab | | | |
| Bill Radunovich | | | |
| James Samec | | | |
| Ward Scott | | | |
| Terry Shaw | | | |
| Ewen Thomson | | | |
| Chris Towne | | | |
| Clovis Watson, Jr. | | | |
| Gary Weed | | | |
| Bob White | | | |
| * By telephone | | | |
| # Provided written comments | | | |

EXHIBIT 1

CITIZENS ADVISORY COMMITTEE (CAC) DESIGNATE SELECTION PROCEDURE

Once each year, the Metropolitan Transportation Planning Organization will appoint members to its CAC to fill any vacancies on that committee from a pool of applicants. From the pool of applicants that did not get appointed to the CAC, the MTPO will appoint up to three persons to be CAC Designate Members. The procedure for CAC Designate Members to automatically fill vacant CAC positions during the coming year is:

1. vacancies will be filled during the coming year from the pool of applicants based on the total number of MTPO member votes each applicant received; and
2. in case of a tie in the total number of votes, vacancies will be filled alphabetically.

North Central Florida Regional Planning Council

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CONSENT AGENDA METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida

Thursday, 6:00 p.m.
December 13, 2007

STAFF RECOMMENDATION

- Page #7 CA. 1 MTPO Minutes- October 11, 2007 APPROVE MINUTES**
- This set of MTPO minutes is ready for review
- Page #21 CA. 2 Transportation Improvement Program (TIP) Amendments APPROVE AMENDMENTS**
- These projects were not committed during the last fiscal year (2006/2007) and need to “roll forward” to Fiscal Year 2007/2008
- Page #25 CA. 3 Airport Entrance Road- Conceptual Design Plans APPROVE STAFF RECOMMENDATION**
- Gainesville Regional Airport officials have submitted conceptual design plans for review and comment
- Page #35 CA. 4 Public Involvement Plan Update APPROVE JOINT RECOMMENDATIONS**
- This time each year, the MTPO reviews this plan to see if changes are needed in order to improve the public involvement process
- Page #37 CA. 5 Alachua County Contract Amendment- Urban Village Planning Tasks APPROVE AMENDMENT**
- This contract needs to be extended to June 30, 2008

**Page #39 CA. 6 Transportation Disadvantaged Program- APPROVE STAFF
Community Transportation Coordinator Selection RECOMMENDATION**

A competitive request for proposals process is being recommended to select the next Coordinator for Alachua County

**Page #47 CA. 7 Transportation Disadvantaged Program- APPROVE STAFF
Resolution of Appreciation RECOMMENDATION**

This Resolution is for a member of the Coordinating Board who recently resigned

**Page #53 CA. 8 Transportation Disadvantaged Program- NO ACTION REQUIRED
Status Report**

The MTPO has asked for regular status reports concerning this program

Page #67 CA. 9 MPOAC Institute Weekend NO ACTION REQUIRED

Enclosed is information about this upcoming event. Please let us know if you are interested in attending

Page #71 CA. 10 SE 16th Avenue Citizen Email NO ACTION REQUIRED

Enclosed for your information is a recent email we received from Mr. John Smith

Page #73 CA. 11 Oak Hammock Traffic Signal NO ACTION REQUIRED

Enclosed for your information is recent correspondence from FDOT stating that this traffic signal has been approved

**Page #79 CA. 12 Bus Rapid Transit (BRT) Feasibility Study- NO ACTION REQUIRED
Scope of Services**

Enclosed for your information is the latest draft of this Study