MINUTES
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)
FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida

3:00 p.m.
Thursday
April 12, 2007

MEMBERS PRESENT
Craig Lowe, Chair
Lee Pinkoson, Vice Chair
James Bennett/Charles Baldwin
Ed Braddy
Rick Bryant
Mike Byerly
Cynthia Moore Chestnut
Paula DeLaney
Jack Donovan
Mayor Pegeen Hanrahan
Scherwin Henry
John Martin
Jeanna Mastrodicasa
Ed Poppell

MEMBERS ABSENT
Rodney Long

OTHERS PRESENT
See Exhibit A

STAFF PRESENT
Scott Koons
Marlie Sanderson
Michael Escalante
Lynn Franson-Godfrey

CALL TO ORDER

Chair Craig Lowe called the meeting to order at 3:05 p.m.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Chair Lowe asked for approval of the consent agenda and meeting agenda.

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, noted that the City of Alachua would not be present to discuss agenda item II. US 441 Employee Shuttle. He asked that the meeting agenda be amended to replace the US 441 Employee Shuttle with the Long Range Transportation Plan Amendment- Display Ad for agenda item II.

ACTION: Commissioner Henry moved to approve the Consent Agenda and the Meeting Agenda amended to replace US 441 Employee Shuttle with the Long Range Transportation Plan Amendment- Display Ad for agenda item II.
Commissioner Bryant seconded; motion passed unanimously.
II. LONG RANGE TRANSPORTATION PLAN AMENDMENT- DISPLAY AD

Mr. Sanderson stated that the University of Florida is requesting a Project Development and Environmental Study as soon as possible for the following adopted Year 2025 Needs Plan project:

**Archer Road (State Road 24)**- Reconstruct the intersection of Archer Road and SW 16th Avenue (State Road 226), including a two-lane extension of Shealy Drive to connect to Gale Lemerand Drive, and the reconstruction of Archer Road between SW 16th Avenue and Gale Lemerand Drive as a transit mall/emergency access road.

He said that this project is not included in the MTPO’s adopted Cost Feasible Plan. He noted that, in order to include this project in the adopted Cost Feasible Plan, the MTPO has to publish the attached display ad (see Exhibit B) and conduct a public hearing. He recommended that the public hearing be held at the next MTPO meeting on May 31st.

Mr. Ed Poppell, University of Florida Vice President for Finance and Administration, discussed the proposed plan amendment and answered questions.

**ACTION:** Commissioner Pinkoson moved to schedule a public hearing for May 31st and authorize the publication of the attached display ad. Mayor Hanrahan seconded; motion passed unanimously.

III. TRANSPORTATION DISADVANTAGED PROGRAM (TD)-

Mr. Sanderson stated that there were five TD program items on the MTPO meeting agenda. He said that they consisted of an overview, Commissioner DeLaney’s meeting with the Commission Executive Director, MV Transportation, Inc. performance evaluation, Alachua County referrals, and the Community Transportation Coordinator.

**A. OVERVIEW**

Mr. Sanderson delivered an overview presentation on the TD program and answered questions.

**B. MEETING WITH COMMISSION CHAIR**

Commissioner DeLaney, Alachua County Transportation Disadvantaged Coordinating Board Chair, discussed her meeting with Florida Commission for the Transportation Disadvantaged (FCTD) representatives, including Dr. J. R. Harding, FCTD Chairman, Ms. Lisa Bacot, FCTD Executive Director, and Ms. Karen Somerset, FCTD Assistant Executive Director for Program Administration and Oversight.
C. MV PERFORMANCE EVALUATION

Mr. Sanderson stated that the MTPO, at its December meeting, requested that MTPO staff prepare a performance evaluation report for the MTPO. He discussed this report and answered questions.

Commissioner DeLaney noted that the TD Board would be reviewing MV performance measures on a regular basis.

Ms. Lynn Franson-Godfrey, MTPO Senior Planner, discussed the transportation disadvantaged program performance evaluation report and answered questions.

D. ALACHUA COUNTY REFERRALS

Mr. Sanderson stated that the MTPO, at its December meeting, requested an assessment of the cost for Alachua County to perform the Community Transportation Coordinator function.

Mr. Richard Hedrick, Alachua County Public Works Department Director, discussed County staff’s assessment to perform the Community Transportation Coordinator function countywide and answered questions. He also discussed the Alachua County Public Transportation Task Force.

Mr. Sanderson announced that the next Task Force meeting will be Thursday, April 19th at 3:00 p.m. at the Center for Independent Living.

E. COMMUNITY TRANSPORTATION COORDINATOR

Mr. Sanderson discussed 12 options for the structure of the transportation disadvantaged program in Alachua County and answered questions.

Mr. Ron Marovich, MV Transportation Special Project Manager, and Ms Brenda Fernandez, MV Transportation General Manager, discussed the program and answered questions.

Mr. Sanderson stated that, if the MTPO does not take any action, Option 1 remains in place.

Ms. Staci Graf, Center for Independent Living Executive Director, reminded the MTPO that they had received a copy of the Center for Urban Transportation Research (CUTR) report on the Alachua County Transportation Disadvantaged Program.

Ms. Fernandez stated that MV Transportation would be interested in relinquishing its role as the Community Transportation Coordinator function and remain as a service provider for the program.
IV. SW 20TH AVENUE & 43RD STREET CONCEPTUAL INTERSECTION DESIGN PROJECT

Mr. Sanderson stated that Alachua County staff has requested that this agenda item be deferred.

**ACTION:** Commissioner DeLaney moved to defer discussion of the SW 20th Avenue & 43rd Street Conceptual Intersection Design Project. Commissioner Pinkoson seconded; motion passed unanimously.

V. TRANSPORTATION REGIONAL INCENTIVE PROGRAM-EXECUTIVE COMMITTEE STATUS REPORT

Mr. Sanderson stated that the Alachua/Marion County Regional Transportation Plan Executive Committee met February 1st. He noted that the Executive Committee is comprised of two appointed members each from the MTPO and the Ocala/Marion County Transportation Planning Organization. He said that during discussion of these topics, the Executive Committee:

1. approved the Alachua/Marion County Regional Transportation Plan (the Executive Committee had to approve this Plan in order for the Gainesville Traffic Management System Project to be eligible for FDOT District 2 funding); and

2. approved the submission of the Gainesville Traffic Management System (TMS) grant application for FDOT District 2 funding.

He reported that the TRIP application has been completed and submitted to FDOT.

VI. NEXT MTPO MEETING

**It was a consensus of the MTPO to meet on May 31st.**

VII. MTPO MEETING TIME

Mr. Sanderson requested that the MTPO discuss what is the best time to schedule afternoon meetings.

**ACTION:** Commissioner Chestnut moved to schedule MTPO daytime meetings to run from 3:00 p.m. to 6:00 p.m. with an option to extend meetings as necessary. Mayor Hanrahan seconded; motion passed unanimously.
VIII. COMMENTS

A. MTPO MEMBER COMMENTS

A member of the MTPO discussed a traffic safety concern at the Archer Road and SW 78th Street intersection.

A member of the MTPO discussed a request for a median opening on East University Avenue by Lake Forest Farms Home Owners Association.

Ms. Bridget DeSue, Lake Forest Farms Home Owners Association President, discussed the Association’s concerns regarding access to the Lake Forest Farms subdivision.

Mr. James Bennett, FDOT District Planning Manager, discussed access management along E. University Avenue and answered questions.

A member of the MTPO recommended that the Lake Forest Farms Home Owners Association meet with FDOT staff to discuss the median opening request.

Ms. Carol Barron, Neighborhood Housing Development Corporation (NHDC) representative, noted that the NHDC proposed a median opening into the subdivision and that FDOT had turned down the application.

Mr. Bennett stated that FDOT staff would meet with the Lake Forest Farms Home Owners Association to discuss this issue.

B. CITIZENS COMMENTS

There were no citizens comments.

C. CHAIR’S REPORT

There was no Chair’s Report.

ADJOURNMENT

Chair Lowe adjourned the meeting at 6:55 p.m.
## EXHIBIT A

<table>
<thead>
<tr>
<th>Interested Citizens</th>
<th>Alachua County</th>
<th>City of Gainesville</th>
<th>Florida Department of Transportation</th>
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<tr>
<td>Carol Barron</td>
<td>Dave Cerlanek</td>
<td>Russ Blackburn</td>
<td>Karen Taulbee</td>
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<tr>
<td>Steve Coughe</td>
<td>Richard Hedrick</td>
<td>Millie Crawford</td>
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<tr>
<td>Brenda Fernandez</td>
<td>Steve Lachnicht</td>
<td>Lea Ann Lowery</td>
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<tr>
<td>Staci Graf</td>
<td>John Sabatella</td>
<td>Teresa Scott</td>
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<tr>
<td>Ron Marovich</td>
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* By telephone
# Provided written comments
CONSENT AGENDA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida
Thursday, 3:00 p.m.
April 12, 2007

STAFF RECOMMENDATION

Page #9  CA. 1  MTPO Minutes- December 14, 2006
APPROVE MINUTES

This set of MTPO minutes is ready for review

Page #25  CA. 2  MTPO Fiscal Year 2006 Audit Review
APPROVE COMMITTEE
Committee Meeting
REPORT

The MTPO Audit Review Committee will meet on May 11th and its report will be
sent to City and County Offices later that day

Page #27  CA. 3  MTPO Audit
APPOINT COMMISSIONER BRYANT

In the past, the MTPO’s Secretary-Treasurer has been appointed to work with
the Regional Planning Council in the auditor selection process

Page #29  CA. 4  Joint Certification Statement
AUTHORIZED CHAIR TO SIGN

The Florida Department of Transportation is recommending that the MTPO planning
process be certified

Page #31  CA. 5  Unified Planning Work Program (UPWP)
APPROVE STAFF
RECOMMENDATIONS

This document is the MTPO staff budget for Fiscal Year 2007/2008
Page #37  CA. 6  Section 5303 Resolution  APPROVE RESOLUTION

This Resolution is required in order for the MTPO to receive Section 5303 transit planning funds.

Page #41  CA. 7  Enhancement Applications- 2007  APPROVE JOINT RECOMMENDATIONS

May 1st is the deadline for Enhancement project applications to the Florida Department of Transportation (FDOT).

Page #47  CA. 8  Enhancement Project- Cost Increases  NO ACTION REQUIRED

In 1995, the MTPO adopted a policy to have staff notify the MTPO when there are significant increases in the cost of enhancement projects.

Page #49  CA. 9  Bus Rapid Transit (BRT) Feasibility Study- Draft Scope of Services  APPROVE STAFF RECOMMENDATIONS

The MTPO has requested Advisory Committee comments on this scope.

Page #57  CA. 10  MTPO List of Priority Projects- Revisions for Transit Grant Application  APPROVE STAFF RECOMMENDATIONS

The Regional Transit System wants to apply for federal funds to retrofit 26 buses with wheelchair restraints.

Page #63  CA. 11  Audit Administrative Change  AUTHORIZE CHAIR TO SIGN

FDOT is requesting that the MTPO add additional language to an existing agreement.

Page #67  CA. 12  SW 20th Avenue- FDOT Corridor Study  APPROVE JOINT RECOMMENDATION

The recommendation is that this Study be postponed until after the MTPO Village Subcommittee completes its work.

Page #71  CA. 13  MV Purchase of Service Agreement (for Alachua County Funds)  APPROVE AMENDMENT

An amendment is needed to this agreement to extend the expiration date to September 30, 2007.
CA. 14 MV Purchase of Service Agreement
(for Section 5311 Funds)

APPROVE AMENDMENT

An amendment is needed to this agreement to extend the expiration date to September 30, 2007.

CA. 15 Section 5311 Status Report

NO ACTION REQUIRED

Alachua County is assisting the MTPO in obtaining full reimbursement from FDOT for MTPO expenses purchasing trips for rural County residents.

CA. 16 Transportation Disadvantaged Program-
2007-2008 Planning Grant Application

APPROVE RESOLUTION

This application is for state funds to support the MTPO’s Transportation Disadvantaged Program.

CA. 17 Transportation Disadvantaged Program-
MV Transportation- Operations Report

NO ACTION REQUIRED

The MTPO has asked for regular status reports concerning this program.

CA. 18 Regional Transit System Ridership

NO ACTION REQUIRED

Each year, MTPO staff provides the MTPO with annual transit ridership information.

CA. 19 Heart of Florida Transportation Alliance

NO ACTION REQUIRED

Funds are being requested to develop a plan to make ITS modifications along the I-75 corridor in Alachua and Marion Counties.

CA. 20 Progress Report on Urban Village Project

NO ACTION REQUIRED

Enclosed with this meeting packet is a report prepared by Alachua County staff discussing the current status of this project.

CA. 21 MPOAC 2007 Legislative Policy Positions

NO ACTION REQUIRED

Enclosed with this meeting packet is the 2007 MPOAC Legislative Policy Positions.
Enclosed are materials describing this upcoming event.

Enclosed is a letter from FDOT responding to the December MTPO review comments concerning FDOT’s Tentative Work Program.

Enclosed is a letter from FDOT stating the funding for this project has been delayed from Fiscal Year 2009/2010 to Fiscal Year 2010/2011.

Enclosed is a letter of support sent to Representative Corrine Brown for the county-wide traffic management system.

Enclosed is information about a request to have a median opening constructed on East University Avenue.
The Metropolitan Transportation Planning Organization (MTPO) has scheduled a public hearing to amend its Year 2025 Long Range Cost Feasible Transportation Plan. The proposed amendment includes:

- reconstruction of the intersection of Archer Road and SW 16th Avenue, including a two-lane extension of Shealy Drive to connect to Gale Lemerand Drive; and
- reconstruction of Archer Road between SW 16th Avenue and Gale Lemerand Drive as a transit mall/emergency vehicle access.

The meeting room will be open, with staff present to answer questions, at 7:00 p.m. More detailed information concerning this public hearing can be obtained in several ways: by visiting the website at www.ncfrpc.org (click transportation); by writing to the MTPO, 2009 NW 67th Place, Suite A, Gainesville, Florida 32653; by appearing in person at the above address during regular business hours; or by calling 955-2200. Braille, large print or recorded agendas are available upon request. Any person requiring special assistance, including special agendas or sign language interpretation, or accommodations to participate in this workshop should contact MTPO staff at 955-2200 no later than May 24, 2007.