

MINUTES  
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)  
FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium  
Alachua County Administration Building  
Gainesville, Florida

6:00 p.m.  
Thursday  
December 14, 2006

MEMBERS PRESENT

Rodney Long, Chair  
Craig Lowe, Vice Chair  
James Bennett/Charles Baldwin  
Ed Braddy  
Rick Bryant  
Mike Byerly  
Paula DeLaney  
Linda Dixon/Ed Poppell  
Jack Donovan  
Mayor Pegeen Hanrahan  
Scherwin Henry  
John Martin  
Jeanna Mastrodicasa  
Lee Pinkoson

MEMBERS ABSENT

Cynthia Moore Chestnut

OTHERS PRESENT

See Exhibit A

STAFF PRESENT

Scott Koons  
Marlie Sanderson  
Brian Waterman  
Michael Escalante  
Lynn Franson-Godfrey

CALL TO ORDER

Chair Rodney Long called the meeting to order at 6:02 p.m.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Chair Long asked for approval of the consent agenda and meeting agenda.

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, noted that the consent agenda item concerning the Public Involvement Plan (PIP) Update was advertised in the Gainesville Sun newspaper as the opportunity for the public to speak to the MTPO about this Update. He asked the Chair to inquire whether anyone was present to discuss the PIP. He said that the City of Alachua has requested that agenda item II US 441 Employee Shuttle be deferred until the next MTPO meeting.

Chair Long asked whether there was anyone present to discuss the PIP. No one was present.

**ACTION: Commissioner Lowe moved to approve the Consent Agenda and the Meeting Agenda amended to defer agenda item II US 441 Employee Shuttle to the next MTPO meeting. Commissioner DeLaney seconded; motion passed unanimously.**

III. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS

Mr. Sanderson stated that the Florida Department of Transportation has requested two TIP amendments. He said that one amendment was to rollover unencumbered program funds from fiscal year 2005/2006 to fiscal year 2006/2007. He said that the second amendment was to add the Airport Access Road Project to fiscal year 2006/2007 due to changes to the source of funding and project number. He noted that Florida Statutes require that TIP actions be voted on by rollcall vote.

**ACTION: Commissioner Byerly moved to amend the Fiscal Years 2006/2007 - 2011/2012 TIP to:**

- 1. rollover the requested projects from the Fiscal Years 2005/2006 - 2010/2011 TIP (Amendment 06-1); and**
- 2. add the Gainesville Regional Airport Access Road at Waldo Road [SR 24] to Fiscal Year 2006/2007 and revise the project number to 2076144 (Amendment 06-2).**

**Commissioner DeLaney seconded.**

**Mr. Sanderson conducted a rollcall vote. The results are as follows:**

	<u>CITY</u>	<u>COUNTY</u>
<b>Commissioner DeLaney</b>		<b>Yes</b>
<b>Commissioner Donovan</b>	<b>Yes</b>	
<b>Mayor Hanrahan</b>	<b>Yes</b>	
<b>Commissioner Henry</b>	<b>Yes</b>	
<b>Commissioner Lowe</b>	<b>Yes</b>	
<b>Commissioner Mastrodicasa</b>	<b>Yes</b>	
<b>Commissioner Pinkoson</b>		<b>Yes</b>
<b>Commissioner Braddy</b>	<b>Yes</b>	
<b>Commissioner Bryant</b>	<b>Yes</b>	
<b>Commissioner Byerly</b>		<b>Yes</b>
<b>Chair Long</b>		<b>Yes</b>

**Motion passed.**

#### IV. BICYCLE/PEDESTRIAN ADVISORY BOARD VACANT POSITIONS

Mr. Sanderson stated that the MTPO needs to fill two vacancies on the B/PAB for a term ending in October, 2008. He asked if there were any applicants present to speak on their candidacy.

A member of the MTPO noted that one of the candidates had already been appointed to the B/PAB by the Alachua County Commission.

Mr. Ken Duffield spoke regarding his B/PAB candidacy.

A member of the MTPO asked if there was any information on how many terms have been served by the candidates seeking reappointment.

Mr. Sanderson stated that he did not have that information, but that it would be included in the meeting packet for future MTPO Advisory Committee appointments. He conducted a rollcall vote and reported the results.

**ACTION: Commissioner Byerly moved to reappoint Rajeeb Das for a term through October, 2009 and appoint Kenneth Duffield for a term through October, 2009. Commissioner DeLaney seconded; motion passed unanimously.**

#### V. CITIZENS ADVISORY COMMITTEE VACANT POSITIONS

Mr. Sanderson stated that the MTPO needs to fill five vacant positions on its CAC. He said that the five positions have a term of office through December, 2009. He asked if there were any applicants present to speak on their candidacy.

The following persons spoke regarding their candidacy for the CAC:

Darlene Pifalo	Chandler Otis	Thomas Hawkins
Sheryl Conner	Greg Sholar	Ben Phillips
Joy Glanzer		

A member of the MTPO asked if there were term limits for committee members.

Chair Long stated that there is no term limit.

Mr. Sanderson conducted a rollcall vote. He reported the results of the CAC appointment vote.

**ACTION: Commissioner Byerly moved to appoint John Carlson, Sheryl Conner, Thomas Hawkins, Chandler Otis and Greg Sholar to the CAC for a term through December, 2009. Commissioner DeLaney seconded; motion passed unanimously.**

VI. TRANSPORTATION DISADVANTAGED PROGRAM COMMUNITY  
TRANSPORTATION COORDINATOR

Mr. Sanderson introduced Ms. Lynn Franson-Godfrey, MTPO Senior Planner, to discuss the transportation disadvantaged program.

Ms. Franson-Godfrey reported the Alachua County Transportation Disadvantaged Coordinating Board's (ACTDCB) recommendation for paratransit service.

Mr. Mike Fay, Alachua County Assistant Public Works Director, stated that County staff's recommendation was to form a task force to review public transportation, including paratransit service.

Ms. Teresa Scott, Gainesville Public Works Director, stated that City staff agreed with County staff's recommendation.

A member of the MTPO discussed her concern with finding an expedited solution to the transportation disadvantaged service problem.

Commissioner DeLaney, ACTDCB Chair, expressed her disappointment with the transportation disadvantaged service

Mr. Russ Tieskotter, MV Transportation Regional Vice President, noted the changes that MV Transportation was doing to improve service.

A member of the MTPO requested long-term data to evaluate MV Transportation's full contract performance.

Mr. Tieskutter discussed MV's performance problems, including management and wage issues, and answered questions.

**ACTION: Commissioner Pinkoson moved to:**

- 1. recommend that the Alachua County Board of County Commissioners form a task force to review the provision and funding of countywide public transportation, including fixed route, paratransit, shuttle service, park-n-ride, and demand-response transportation. The task force should consist of County staff, City staff, University of Florida staff, Santa Fe Community College staff, various users of the demand-response transportation system and representatives from the outlying municipalities; and**
- 2. direct MTPO staff to work with MV Transportation to amend the current contract to establish liquidated damages for unmet performance standards that are not duplicative.**

**Commissioner DeLaney seconded.**

Ms. Teresa Scott noted that the City has a Transit Development Plan and that City staff is comfortable with the County looking into countywide transit services.

Several MTPO members discussed the action on the floor.

Chair Long suggested amending the second part of the action as follows:

1. authorize the MTPO Chair send a letter to the Florida Transportation Disadvantaged Commission regarding amending the current contract to establish liquidated damages for unmet performance standards that are not duplicative; and
2. authorize the Alachua County Transportation Disadvantaged Coordinating Board Chair to present the MTPO's transportation disadvantage service concerns to the Florida Transportation Disadvantaged Commission.

The following persons spoke:

William Kennedy

Staci Graf

Walt Willard

Marie Giancatarino

T.C. Roberson

Jim Hilliard

Ms. Scott discussed funding sources for transportation disadvantaged services and answered questions.

Mr. Sanderson discussed the CTC contracting process and answered questions.

Mr. Tieskotter discussed the funding gap between transportation disadvantaged service demand and service provided.

Mr. Jesus Gomez, RTS Director, also discussed the funding gap.

**ORIGINAL ACTION AS AMENDED:**

**Commissioner Pinkoson moved to:**

1. **recommend that the Alachua County Board of County Commissioners form a task force to review the provision and funding of countywide public transportation, including fixed route, paratransit, shuttle service, park-n-ride, and demand-response transportation. The task force should include at least County staff, City staff, University of Florida staff, Santa Fe Community College staff, various users of the demand-response transportation system and representatives from the outlying municipalities;**
2. **authorize the MTPO Chair send a letter to the Florida Transportation Disadvantaged Commission requesting an amendment to the current contract with MV Transportation to include liquidated damages;**

3. **authorize the Alachua County Transportation Disadvantaged Coordinating Board Chair to meet with the Florida Transportation Disadvantaged Commission Chair to discuss contract amendments; and**
4. **establishment of an oversight committee to review MV Transportation's performance, which could be from the Alachua County Transportation Disadvantaged Coordinating Board.**

**Commissioner DeLaney seconded; motion passed 10 to 1.**

**ACTION: Commissioner Donovan moved to:**

1. **request that County staff assess the cost to perform the Community Transportation Coordinator function for the County; and**
2. **have MTPO staff assess and report to the MTPO, as soon as possible, on the performance of MV Transportation's transportation disadvantaged service according to standards in order to make a decision whether it should continue in its role as the Community Transportation Coordinator.**

**Commissioner Byerly seconded; motion passed unanimously.**

## VII. FDOT TENTATIVE FIVE-YEAR WORK PROGRAM

Mr. Sanderson stated that the Florida Department of Transportation (FDOT) has requested comments concerning its Tentative Five Year Work Program for Fiscal Years 2006/2007 to 2010/2011. He said that Mr. Brian Waterman, MTPO Senior Planner, would discuss this topic.

Mr. Waterman said that the MTPO needs to decide whether to request changes to existing or proposed projects or request that new projects be added to, or existing projects be deleted from, this document. He said that FDOT staff has requested an opportunity to discuss the Tentative Five Year Work Program.

Mr. James Bennett, FDOT District 2 Urban Area Development Engineer, discussed the Tentative Five Year Work Program and answered questions.

Mr. Waterman discussed substantive issues regarding the projects funded in the Tentative Five Year Work Program and answered questions.

Ms. Scott discussed the status of the W. 6<sup>th</sup> Street Rail-Trail and answered questions.

Mr. Bennett discussed that Main Street Reconstruction project schedule and answered questions.

Commissioner John Martin, MTPO Rural Advisor, discussed his concerns about several projects in the Tentative Five Year Work Program.

City of Alachua Commissioner Roberta Hodges, discussed her concerns about the need for the four-laning of Archer Road to the City of Archer.

Mr. Sanderson discussed the MTPO's Livable Community Reinvestment Plan project priorities and answered questions.

Mr. Bennett noted that the Federal Highway Administration only recognizes projects in the cost feasible plan.

Mr. Fay discussed the level of service on Archer Road and answered questions.

Mr. Bennett discussed the status of the US 301 at Orange Heights overpass and Florida Intrastate Highway System east of the City of Hawthorne and answered questions.

**ACTION: Commissioner Pinkoson moved to forward the Tentative Five Year Work Program Substantive Comments in Table 1 and the Administrative Comment in Table 2 to FDOT. Commissioner Lowe seconded; motion passed unanimously.**

Mr. Sanderson stated that Mr. Bennett needed to leave soon and asked that agenda item XII. US 301 at State Road 20 Intersection be advanced on the agenda.

Chair Long stated that, unless there was an objection, that agenda item XII. US 301 at State Road 20 Intersection would be the next agenda item. There were no objections.

## XII. US 301 AT STATE ROAD 20 INTERSECTION

Mr. Sanderson stated that Hawthorne City Commissioner John Martin, MTPO Rural Advisor, at the June 15<sup>th</sup> MTPO meeting, requested an opportunity to discuss access management concerns regarding the US 301 at SR 20 intersection.

Commissioner Martin discussed his concerns regarding the US 301 at SR 20 intersection and answered questions.

Mr. Bennett discussed the US 301 at SR 20 intersection design and answered questions.

## VIII. ELECTION OF MTPO OFFICERS

Mr. Sanderson stated that the MTPO needed to elect a Chair, Vice-Chair and Secretary/Treasurer for the coming year. He identified the current officers and noted that the MTPO Chair traditionally alternates between the City Commission and County Commission.

**ACTION: Commissioner Byerly moved to elect Commissioner Lowe as the MTPO Chair, Commissioner Pinkoson as the MTPO Vice-Chair and Commissioner Bryant as the MTPO Secretary/Treasurer. Commissioner DeLaney seconded; motion passed unanimously.**

Vice-Chair Lowe presented Commissioner Long a plaque and thanked him for his service as MTPO Chair.

IX. MTPO AUDIT REVIEW COMMITTEE

Mr. Sanderson requested that the MTPO appoint two members to an Audit Review Committee. He noted that the MTPO Secretary/Treasurer traditionally chairs this committee.

**ACTION: Mayor Hanrahan moved to appoint Commissioner Bryant and Commissioner Chestnut to the MTPO Audit Review Committee and to have Commissioner Bryant serve as Committee Chair. Commissioner DeLaney seconded; motion passed unanimously.**

X. TRIP EXECUTIVE COMMITTEE

Mr. Sanderson asked the MTPO to appoint a City Commissioner and a County Commissioner to the Transportation Regional Incentive Program (TRIP) Executive Committee for calendar year 2007. He noted that Alachua County, in conjunction with the City of Gainesville and the MTPO, is working to create a regional partnership with the Ocala/Marion County Transportation Planning Organization (TPO). He said that the purpose of this regional partnership is to prepare a regional transportation plan that:

1. identifies regionally significant transportation facilities; and
2. contains a priority list of regional projects.

**ACTION: Mayor Hanrahan moved to appoint Commissioner Mastrodicasa and Commissioner Pinkoson as the TRIP Executive Committee representatives. Commissioner DeLaney seconded; motion passed unanimously.**

XI. STATEWIDE ORGANIZATION OF METROPOLITAN PLANNING ORGANIZATIONS (MPOAC)

Mr. Sanderson asked the MTPO to appoint voting and alternate representatives to the Florida Metropolitan Planning Organization Advisory Council (MPOAC) for calendar year 2007.

**ACTION: Commissioner Pinkoson moved to reappoint Commissioner DeLaney as the MPOAC voting representative and to reappoint Mayor Hanrahan as the MPOAC alternate representative. Commissioner Bryant seconded; motion passed unanimously.**

XIII. NEXT MTPO MEETING

Mr. Sanderson recommended that the MTPO cancel the January meeting.

**ACTION: Commissioner Henry moved to cancel the January meeting. Commissioner Delaney seconded; motion passed unanimously.**

XIV. COMMENTS

A. MTPO MEMBER COMMENTS

There were no MTPO member comments

B. CITIZENS COMMENTS

There were no citizens comments.

C. CHAIR'S REPORT

Chair Long announced that there would be a Plan East Gainesville workshop next Monday.

ADJOURNMENT

Chair Long adjourned the meeting at 10:55 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rick Bryant, Secretary/Treasurer

## EXHIBIT A

<u>Interested Citizens</u>	<u>Alachua County</u>	<u>City of Gainesville</u>	<u>Florida Department of Transportation</u>
Pam Alcantar	Alan Alcantar	Russ Blackburn	Karen Taulbee
Kali Blount	Michael Fay	Millie Crawford	
Rob Brinkman	Dave Schwartz	Matt Dube	
Robert Chapman		Jesus Gomez	
Sheryl Conner		Lee Ann Lowery	
Bruce DeLaney		Teresa Scott	
Ken Duffield			
Marie Giancaterino			
Brenda Fernandez			
Joy Glanzer			
Staci Graf			
Thomas Hawkins			
Debra Hill			
Jim Hilliard			
Roberta Hodges			
Rachel Humphrey			
William Kennedy			
Chandler Otis			
Ben Phillips			
Darlene Pifalo			
T.C. Roberson			
Greg Sholar			
Russ Tieskotter			
Walt Willard			

\* By telephone

# Provided written comments

**EXHIBIT 1**

**FISCAL YEARS 2006/2007 - 2011/2012  
TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS**

**Amendment 06-1-** Amend the Fiscal Years 2006/2007 - 2011/2012 TIP for the following rollover projects from the Fiscal Years 2005/2006 - 2010/2011 TIP:

<b>PROJECT NUMBER</b>	<b>PROJECT LOCATION</b>	<b>PROJECT DESCRIPTION</b>
2075452	N 39 <sup>th</sup> Avenue [SR222] FM: East of I-75 TO: West of NW 43 <sup>rd</sup> Street	Resurfacing- \$300,000 State DDR funds for railroad & utilities (RRU) phase
2076992	Newberry Road [SR 26] AT: NW 48 <sup>th</sup> Street	Traffic Operations - \$1,000 state DIH funds for construction (CST)
2077453	Main Street [SR329] AT: SW 16 <sup>th</sup> Avenue	Traffic Signal Update- \$100,000 state DDR funds for RRU phase
2077963	State Road 26 AT: State Road 222 AT: County Road 234	Safety Project- \$72,072 state DDR & DIH funds for right-of-way (ROW)
2113353	SW 20 <sup>th</sup> Avenue FM: SW 62 <sup>nd</sup> Boulevard TO: SW 34 <sup>th</sup> Street	Corridor Planning Study and 30 percent design plans- \$5,001 federal ACSA funds for preliminary engineering (PE)
2113654	University of Florida access	Pedestrian and Service Access Improvements- \$983,928 federal earmark S117 funds for CST
4068473	Gainesville Regional Airport	Federal Transit Administration (FTA) Section 5309 additional funding- \$297,600 federal FTA funds for transit improvement
4068476	Gainesville Regional Transit System	Facility expansion additional funding- \$988,139 federal earmark funds for facility expansion PTO studies

**EXHIBIT 2**

**FLORIDA DEPARTMENT OF TRANSPORTATION  
TENTATIVE FIVE YEAR WORK PROGRAM**

**TABLE 1**

**SUBSTANTIATIVE ISSUES**

<b>Section</b>	<b>Work Program/TIP Project</b>	<b>Issue</b>
Bicycle Projects	<b>Archer Road (SR 24) (Item No. 2078376)</b>  Construct Bike Path  <b>1</b> FM: SW 122 <sup>nd</sup> Street TO: SW 75 <sup>th</sup> Place	Request that FDOT program the funds for the Archer Road Bike Path (Item Number 2078376) identified in the adopted <i>Fiscal Years 2006/2007 - 2010/2011 Transportation Improvement Program (TIP)</i> that was not included in the Tentative Work Program.
Highways - State - Landscaping	<b>SR 331 (Item No. 2078014; Pg. 1)</b>  FM: SR 121 TO: SR 26/University Ave  <b>2</b>	Request that FDOT not fund the State Road 331 (Williston Road) Landscaping Project (Item Number 2078014), but fund our number one landscaping priority identified in the adopted <i>Fiscal Years 2007/2008 - 2011/2012 List of Priority Projects</i> , which is E. University Avenue from State Road 24 (Waldo Road) to County Road 329B.
Highways - State - Resurfacing	<b>SR 121 (Item No. 2077123; Pg. 1)</b>  FM: NW 5 <sup>th</sup> Avenue TO: US 441  <b>3</b>	Request that FDOT add the construction of center turn lanes to the resurfacing of SR 121 (Item Number 2077123) at several locations to implement priority number four (NW 34 <sup>th</sup> Street from NW 16 Avenue to US 441) of the adopted <u>Year 2025 Cost Feasible Plan</u> .
Highways - State - Safety	<b>State Road 26 (Item No. 2077963; Pg. 2)</b>  Intersection  <b>4</b> AT: SR 222 AT: CR 234	Request that FDOT move the State Road 26 Intersection projects (Item Number 2077963) construction (CST) funds from Fiscal Year 2008/2009 to Fiscal Year 2007/2008.

Note - Page numbers indicate what page the project is located in Exhibit 1 - Tentative FDOT Work Program.



# North Central Florida Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352) 955-2200      SUNCOM 625-2200      FAX (352) 955-2209



## CONSENT AGENDA METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium  
Alachua County Administration Building  
Gainesville, Florida

Thursday, 1:30 p.m.  
October 5, 2006

### STAFF RECOMMENDATION

- Page #193 CA. 1      **MTPO Minutes- October 5, 2006**      **APPROVE MINUTES**  
This set of MTPO minutes is ready for review
- Page #213 CA. 2      **MTPO Minutes- October 9, 2006**      **APPROVE MINUTES**  
This set of MTPO minutes is ready for review
- Page #223 CA. 3      **Unified Planning Work Program- Budget Revision**      **APPROVE REVISION**  
This revision is needed to program an extra \$5,000 in this year's budget for Task 3.6- Charrette Element
- Page #225 CA. 4      **Interlocal Agreement for Creation of a Regional Transportation Plan**      **APPROVE REVISIONS**  
These revisions are needed on page one to reference the City of Gainesville and Alachua County as parties to the Agreement
- Page #227 CA. 5      **Audit Administrative Change**      **AUTHORIZE CHAIR TO SIGN**  
FDOT is requesting that the MTPO add additional language to an existing agreement and sign and return the enclosed form
- Page #229 CA. 6      **Archer Braid Bicycle Pedestrian Corridor Design Proposal**      **APPROVE CONTRACT**  
This contract with the University of Florida will identify the number one priority project for future enhancement funds

**Page #245 CA. 7 Urban Village Planning Tasks- Contract APPROVE CONTRACT**

This contract will provide MTPO charrette funds to Alachua County to prepare these tasks

**Page #259 CA. 8 Proposed Traffic Signal at State Road 121 (Williston Road) and SW 62<sup>nd</sup> Avenue APPROVE STAFF RECOMMENDATION**

FDOT wants to know if the MTPO will grant a waiver to its adopted policy that requires mast arms so that a concrete strain pole can be installed

**Page #269 CA. 9 Section 5311- Alachua County Contract APPROVE CONTRACT**

Alachua County has agreed to contract with the MTPO so that the MTPO can receive full reimbursement for this program

**Page #281 CA. 10 MV Purchase of Service Agreement (for Alachua County Funds) APPROVE AGREEMENT**

This agreement is needed so that the MTPO can purchase trips from MV for Alachua County

**Page #305 CA. 11 MV Purchase of Service Agreement (for Section 5311 funds) APPROVE AGREEMENT**

This agreement is needed because the original MTPO purchase of service agreement with MV has expired

**Page #331 CA. 12 Section 5311- Future Grant Recipient APPROVE STAFF RECOMMENDATION**

Staff recommendation is for the MTPO not to apply for any future Section 5311 grant funds because the MTPO cannot provide the local match

**Page #333 CA. 13 Public Involvement Plan Update APPROVE JOINT RECOMMENDATIONS**

This time each year, the MTPO reviews this plan to see if changes are needed in order to improve the public involvement process

**Page #337 CA. 14 Bus Rapid Transit (BRT) Feasibility Study-  
Draft Scope of Services**

**APPROVE STAFF  
RECOMMENDATIONS**

RTS is requesting review comments concerning the enclosed draft scope of services

**Page #343 CA. 15 Transportation Disadvantaged Program  
Coordinating Board Appointment**

**APPOINT MS. TEAGUE**

Ms. Teague has been nominated by the Department of Children and Families to be its voting member on this Board

**Page #345 CA. 16 Transportation Disadvantaged Program-  
Status Report**

**NO ACTION REQUIRED**

The MTPO has asked for regular status reports concerning this program

**Page #355 CA. 17 Main Street Reconstruction**

**NO ACTION REQUIRED**

Enclosed is a letter from FDOT concerning this project