

MINUTES

GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY  
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)  
CITIZENS ADVISORY COMMITTEE (CAC)

Grace Knight Conference Room  
Alachua County Administration Building  
Gainesville, Florida

7:00 p.m.  
Wednesday  
March 26, 2003

MEMBERS PRESENT

Joe Wilson, Chair  
Phil Emmer  
Richard Fletcher  
Doug Hornbeck  
Jim Painter  
Mandy Parks  
Tony Porter  
John Skelly  
Robert Reller  
Cindy Smith  
Mike Wright

MEMBERS ABSENT

Jan Frentzen, Vice Chair  
James Foust  
James Higman  
[Vacancy]

OTHERS PRESENT

Ken McGurn  
Beth Pagel  
Bruce Pagel

STAFF PRESENT

Marlie Sanderson  
Thomas Hill  
Michael Escalante

CALL TO ORDER

Chair Joe Wilson called the meeting to order at 7:05 p.m.

I. INTRODUCTIONS

Chair Wilson asked everyone to introduce themselves.

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, introduced Mr. Thomas Hill, MTPO Senior Planner.

II. APPROVAL OF THE MEETING AGENDA

Chair Wilson requested that the meeting agenda be approved.

Mr. Sanderson requested that an agenda item to discuss a CAC vacancy be added.

**ACTION: Robert Reller moved to approve the meeting agenda amended to add item X<sub>2</sub>. CAC Vacancy after item X. Unified Planing Work Program. Tony Porter seconded; motion passed unanimously.**

### III. APPROVAL OF COMMITTEE MINUTES

**ACTION: Robert Reller moved to approve the January 29, 2003 minutes. John Skelly seconded; motion passed unanimously.**

### IV. CHAIRMAN'S REPORT

Mr. Sanderson announced that the next MTPO meeting is scheduled for April 10 at 1:30 p.m. in the Jack Durrance Auditorium. He said that the next CAC meeting is scheduled for June 4.

### V. CITY OF GAINESVILLE PARKING GARAGE

Mr. Sanderson stated that the CAC, at its December 4 meeting, discussed the proposed parking garage and a proposed alternative parking garage. During the discussion, the CAC approved a motion to:

*“recommend that a letter be sent to the Gainesville City Commission regarding the CAC requesting a presentation concerning the alternative parking garage from Mr. Ken McGurn.”*

Mr. McGurn, McGurn Enterprises President, discussed the proposed parking garage and answered questions.

### VI. MTPO PLANNING BOUNDARY AND VOTING MEMBERS

Mr. Sanderson stated that the Florida Department of Transportation (FDOT) received a letter from the Governor that requested that FDOT consult with representatives of newly urbanized areas and existing MPOs prior to requesting boundary maps and membership apportionment plans. He said that FDOT staff would like to have a decision from the Gainesville MTPO regarding extending the MTPO boundary countywide reflected in its recommendation to the Governor. He discussed the “MTPO Planning Area Boundary and Voting Membership Report” and answered questions.

**ACTION: Cindy Smith moved to recommend that the MTPO approve Alternative 2 consisting of:**

- 1. the metropolitan area only as the planning jurisdiction;**
- 2. voting membership of Mayor and six Commissioners from the City of Gainesville and the five Alachua County Commissioners; and**
- 3. a non-voting representative from:**

- A. Florida Department of Transportation;**
- B. Rural Advisor; and**
- C. University of Florida,**

**with a caveat regarding a determination as to whether the University of Florida could be a voting member of the MTPO. Robert Reller seconded.**

**SUBSTITUTE ACTION:**

**John Skelly moved to recommend that the MTPO approve Alternative 4 consisting of:**

- 1. a countywide metropolitan planning jurisdiction;**
- 2. With a simple voting membership drawn from:**
  - A. Four representatives from Mayor and six Commissioners from the City of Gainesville;**
  - B. Four representatives from the five Alachua County Commissioners;**
  - C. One representative selected by the Alachua County League of Cities; and**
- 3. a non-voting representative from:**
  - A. Florida Department of Transportation; and**
  - B. University of Florida.**

**Tony Porter seconded.**

**2<sup>ND</sup> SUBSTITUTE ACTION:**

**Doug Hornbeck moved to recommend that the MTPO approve Alternative 8 consisting of:**

- 1. a countywide metropolitan planning jurisdiction;**
- 2. a simple voting membership drawn from:**
  - A. the Mayor and six Commissioners from the City of Gainesville;**
  - B. the five Alachua County Commissioners; and**
  - C. one voting member selected by the Alachua County League of Cities; and**

**3. a non-voting representative from:**

- A. Florida Department of Transportation; and**
- B. University of Florida,**

**Tony Porter seconded; motion passed 10 to 1.**

**C. ENHANCEMENT PRIORITIES- 2003**

Mr. Sanderson stated that the MTPO, at its August meeting, discussed priorities for needed transportation projects. He said that during this discussion, the MTPO approved the formation of a working group to identify specific projects from the Countywide Bicycle Master Plan to recommend as enhancement priorities for next year's List of Priority Projects. He added that, at their December meetings, the MTPO Advisory Committees made appointments to a Transportation Enhancement Working Group. He reported that this Working Group has met and developed a recommended enhancement priority project list based upon the Countywide Bicycle Master Plan.

**ACTION: Cindy Smith moved to recommend that the MTPO approve the following priority**

**projects from the Countywide Bicycle Master Plan:**

<b>RANK</b>	<b>FACILITY</b>	<b>FROM</b>	<b>TO</b>	<b>BENEFIT/ COST RATIO</b>
1	Hull Road Extension Trail North	SW 34 <sup>th</sup> Street	SW 20 <sup>th</sup> Avenue/ SW 62 <sup>nd</sup> Boulevard	100.00
2	SW 23 <sup>rd</sup> Road Trail	Archer Road	SW 23 <sup>rd</sup> Terrace	94.82
3	Downtown East Central Trail	NE 39 <sup>th</sup> Avenue	Depot Avenue	91.19
4	I-75 Corridor Trail	SW 20 <sup>th</sup> Avenue	Archer Road	90.97
5	NW 83 <sup>rd</sup> Street Corridor Trail	NW 83 <sup>rd</sup> Street	NW 51 <sup>st</sup> Avenue	89.24

**Richard Fletcher seconded; motion passed 10 to 1.**

**VIII ENHANCEMENT APPLICATIONS- 2003**

Mr. Sanderson stated that, according to FDOT District 2 staff, the deadline this year for applications for transportation enhancement projects from the MTPO is May 1. He discussed the Transportation Enhancement projects criteria and answered questions. He reported that City and County Public Works Department staffs are currently working together to prepare an enhancement application for the Hull Road Extension Trail North project and that University of Florida staff has taken the lead on preparing an enhancement application for the SW 23<sup>rd</sup> Road Trail.



**ACTION: Robert Reller moved to recommend that the MTPO submit two enhancement applications this year- the Hull Road Extension Trail North project and the SW 23<sup>rd</sup> Road Trail project. Jim Painter seconded; motion passed unanimously.**

IX. YEAR 2025 TRANSPORTATION PLAN UPDATE

1. CONSULTANT SELECTION PROCESS

Mr. Sanderson stated that the MTPO is required to update its long range transportation plan by February 2006. He said that this plan update process takes about two years to complete. He added that the MTPO needs to contract with a consultant to work on this plan update so that they are ready to begin work on January 1, 2004. He discussed a proposed timeline to follow to select and contract with the consultant to work on this plan update. He described the membership of a Technical Review Committee which will include one representative from the City of Gainesville Public Works Department, the City of Gainesville Community Development Department, the Alachua County Public Works Department, the Alachua County Department of Growth Management, FDOT District 2 and the University of Florida.

**ACTION: Jim Painter moved to recommend that the MTPO approve a consultant selection process that includes a Technical Review Committee to score consultant presentations, with the final ranking of consultants approved by the MTPO. Robert Reller seconded; motion passed unanimously.**

2. SCOPE OF SERVICES ISSUES

Mr. Sanderson stated that the MTPO needs to prepare a scope of services that will be used for its long range transportation plan update. He said that the scope of services defines the specific tasks that will be completed as part of this plan update process. He added that in order to proceed with developing a final draft scope of services, MTPO staff needs to obtain policy direction from the MTPO concerning the following issues:

- A. review of the Livable Community Reinvestment Plan Vision Statement;
- B. the future land use scenario for model validation; and
- C. joint University of Florida and MTPO Planning.

He discussed these issues and answered questions. He noted that, upon receiving this policy direction, the final draft scope of services will be prepared for the MTPO to review at its next meeting.

**ACTION: Bob Reller moved to recommend that the MTPO approve as part of the scope of services for the next plan update to:**

1. **schedule a series of public workshops to review the MTPO's currently adopted vision statement to assist the MTPO in deciding what the vision statement for the Year 2025 Transportation Plan will be;**

2. **test and evaluate one future land use scenario that represents the most realistic forecast of where people will live and work in Alachua County in the Year 2025 based upon currently adopted comprehensive plans; and**
3. **agree to partner with the University of Florida and include any special tasks that the University needs to update the Campus Master Plan.**

**Mike Wright seconded; motion passed unanimously.**

X. UNIFIED PLANNING WORK PROGRAM (UPWP)

Mr. Sanderson stated that the staff services agreement between the MTPO and the Regional Planning Council (RPC) requires the annual submission of the budget for the support of the transportation planning staff. He said that the UPWP outlines and describes planning efforts to be undertaken by participating agencies to maintain a comprehensive, cooperative and continuing transportation planning program in the Gainesville Metropolitan Area. He discussed the draft UPWP and answered questions.

**ACTION: Bob Reller moved to recommend that the MTPO:**

1. **approve the Unified Planning Work Program;**
2. **authorize the MTPO Chair to enter into the Section 5303 Joint Participation Agreement;**
3. **authorize the MTPO to financially participate in the Section 5303 agreement including the \$10,525 contribution of MTPO funds; and**
4. **authorize the MTPO Chair to sign the Section 5303 Joint Participation Agreement.**

**Cindy Smith seconded; motion passed unanimously.**

X<sub>2</sub>. CAC VACANCY

Mr. Sanderson stated that there is a vacancy on the CAC that has a term that expires in December, 2003. He asked the CAC to recommend that the MTPO fill this vacancy in December.

**ACTION: Richard Fletcher moved to recommend that the MTPO fill the CAC vacancy in December. Robert Reller seconded; motion passed unanimously.**

Chair Wilson stated that a member of the asked for discussion of Charter Amendment 2.

X<sub>3</sub>. CHARTER AMENDMENT 2

A member of the CAC discussed Charter Amendment 2.

**It was a consensus of the CAC that this issue was not appropriate for the CAC.**

XI. INFORMATION ITEMS

There was no discussion of the information items.

ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

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Date

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Joseph N. Wilson, Chair

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