

MINUTES

GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)
CITIZENS ADVISORY COMMITTEE (CAC)

Grace Knight Conference Room
Alachua County Administration Building
Gainesville, Florida

7:00 p.m.
Wednesday
June 4, 2003

MEMBERS PRESENT

Joe Wilson, Chair
Jan Frentzen, Vice Chair
Phil Emmer
Richard Fletcher
James Foust
Jim Painter
Mandy Parks
John Skelly
Robert Reller
Cindy Smith
Mike Wright

MEMBERS ABSENT

James Higman
Doug Hornbeck
Tony Porter
[Vacancy]

OTHERS PRESENT

Doreen Joyner-Howard
Suraya Teeple
Myrna Widmer

STAFF PRESENT

Marlie Sanderson
Thomas Hill
Michael Escalante

CALL TO ORDER

Chair Joe Wilson called the meeting to order at 7:10 p.m.

I. INTRODUCTIONS

Chair Wilson asked everyone to introduce themselves.

II. APPROVAL OF THE MEETING AGENDA

Chair Wilson asked if there were any changes to the meeting agenda. He noted that there were none and decreed approval of the meeting agenda.

III. APPROVAL OF COMMITTEE MINUTES

ACTION: Robert Reller moved to approve the March 26, 2003 minutes corrected to show Robert Reller as the seconder for Agenda Item X₂ CAC Vacancy. Jan Frentzen seconded; motion passed unanimously.

IV. CHAIRMAN'S REPORT

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, announced that the next MTPO meeting is scheduled for June 19 at 7:00 p.m. in the Jack Durrance Auditorium. He said that the next CAC meeting is scheduled for July 30. He noted that if the MTPO schedules a meeting for July, that the CAC would meet July 16.

Ms. Doreen Joyner-Howard, Florida Department of Transportation (FDOT) Transportation Specialist, requested that the CAC discuss Agenda Item VI prior to Agenda Item V.

Chair Wilson stated that the CAC would discuss Agenda Item VI prior to Agenda Item V.

VI. US 441 (SW 13TH STREET) RESURFACING PROJECT

Mr. Sanderson stated that FDOT staff has submitted US 441 resurfacing design plans. He reported the Design Team's recommendations.

Ms. Joyner-Howard and Ms. Myrna Widmer, FDOT Project Manager, discussed the US 441 resurfacing design plans and answered questions.

Chair Wilson requested a presentation on:

1. lane width and its effects on traffic safety;
2. traffic speed effects on traffic flow; and
3. the correlation between lane width and traffic safety.

ACTION: Cindy Smith moved to recommend that the MTPO approve the US 441 resurfacing design plans with the following conditions:

- 1. a decorative hard surface treatment will replace the grass strip located between the roadway curb and the sidewalk;**
- 2. incorporate trees and/or tree wells into the pedestrian pavement design wherever possible; and**
- 3. have sidewalks placed at the outer edge of the right-of-way.**

Mike Wright seconded; motion passed 7 to 4.

V. EFFICIENT TRANSPORTATION DECISION MAKING (ETDM)

Mr. Sanderson stated that the TAC requested that the Florida Department of Transportation (FDOT) provided a presentation on its ETDM program.

Ms. Suraya Teeple, FDOT Transportation Planning Administrator, and Ms. Joyner-Howard discussed the ETDM program and answered questions.

VII. STATE ROAD (SR) 222 (NE 39TH AVENUE) RESURFACING PROJECT

Mr. Sanderson stated that the Florida Department of Transportation (FDOT) staff has submitted SR 222 resurfacing design plans. He discussed some photos of the project area.

Ms. Joyner-Howard discussed the SR 222 resurfacing design plans and answered questions.

ACTION: Jim Painter moved to recommend that the MTPO approve the State Road 222 resurfacing design plans. Robert Reller seconded; motion passed unanimously.

VIII. W 13TH STREET SIGNAGE AND MAST ARM PROJECT

Mr. Hill stated that the City of Gainesville Community Redevelopment Agency (CRA) requested discussion of the W 13th Street signage and mast arm project. He discussed the CRA concerns.

Mr. Sanderson discussed the W 13th Street signage and mast arm project and answered questions.

ACTION: Cindy Smith moved to recommend that the MTPO amend its Urban Design Policy Manual to incorporate a street sign review checklist that design team members will consider during plan review and discussions. This checklist will be applied on a project by project basis where intersection design is a consideration and include the following topics:

- 1. double-sided signs;**
- 2. signage color scheme;**
- 3. signage illumination;**
- 4. correct facility name and commemorative identification;**
- 5. sign position on main mast arm or as separate mast arm;**
- 6. continuity of signage design with surrounding area; and**
- 7. adaptation of street signs to accommodate unusual intersection geometry.**

Jim Painter seconded; motion passed unanimously.

IX. US 441 BICYCLE SAFETY PROJECT

Mr. Hill stated that FDOT staff has submitted US 441 Bicycle Safety Project design plans. He discussed some photos of the project area.

Ms. Joyner-Howard discussed the US 441 Bicycle Safety Project design plans and answered questions.

ACTION: John Skelly moved to recommend that the MTPO:

- 1. approve the US 441 Bicycle Safety Project design plans that include a five-foot bike lane and two-foot rumble strip that incorporates a skip-array pattern; and**
- 2. request that FDOT reduce the number of roadway signs located along the corridor, where possible, for aesthetic purposes.**

Richard Fletcher seconded; motion passed unanimously.

X. FISCAL YEARS 2003/2004-2007/2008 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Mr. Sanderson stated that the TIP is the most important document that is approved annually by the MTPO. He said that the TIP is a staged implementation program of transportation projects consistent, to the maximum extent feasible, with adopted comprehensive plans of Alachua County and the City of Gainesville. He added that, in order for Federal transportation funds to be spent in the Gainesville Metropolitan Area, they must be approved by the MTPO and included in this report. He noted that this year's document authorizes about \$28 million in Federal funds for projects within the Gainesville Metropolitan Area over the next three year period.

Chair Wilson requested that MTPO staff provide additional information on the State Road 26 turnlane project (#2113851) at the next CAC meeting.

Mr. Sanderson stated that he would work with FDOT staff to get additional information on the State Road 26 Turnlane Project (#2113851) for the next CAC meeting.

ACTION: Richard Fletcher moved to recommend that the MTPO approve the Fiscal Years

2003/04 - 2007/08 TIP amended to remove from Table 13 Road Construction Projects the:

- 1. Main Street Reconstruction Project (#2077851);**
- 2. State Road 26A Reconstruction Project (#2077901); and**
- 3. State Road 26A Enhancement Project.**

Phil Emmer seconded; motion failed 5 to 6.

ACTION: Cindy Smith moved to recommend that the MTPO approve the Fiscal Years 2003/04 - 2007/08 TIP Table 13 Road Constructions Projects. John Skelly seconded; motion passed 6 to 5.

ACTION: Jan Frentzen moved to recommend that the MTPO approve the Fiscal Years 2003/04 - 2007/08 TIP Table 5 Airport Projects. James Foust seconded; motion passed unanimously.

ACTION: Cindy Smith moved to recommend that the MTPO approve the Fiscal Years 2003/04 - 2007/08 TIP Table 6 Bicycle Facility Projects (Independent). Jan Frentzen seconded; motion passed unanimously.

ACTION: John Skelly moved to recommend that the MTPO approve the Fiscal Years 2003/04 - 2007/08 TIP Table 7 Drainage of Right-of-Way Projects. Robert Reller seconded; motion passed unanimously.

ACTION: Cindy Smith moved to recommend that the MTPO approve the Fiscal Years 2003/04 - 2007/08 TIP Table 8 Intersection Projects. John Skelly seconded; motion passed unanimously.

ACTION: James Foust moved to recommend that the MTPO approve the Fiscal Years 2003/04 - 2007/08 TIP Table 9 Interstate/Interchange Projects. Jim Painter seconded; motion passed unanimously.

ACTION: Richard Fletcher moved to recommend that the MTPO approve the Fiscal Years 2003/04 - 2007/08 TIP Table 10 Pedestrian Projects (Independent). Jim Painter seconded; motion passed unanimously.

ACTION: Jan Frentzen moved to recommend that the MTPO approve the Fiscal Years 2003/04 - 2007/08 TIP Table 11 Railroad Projects. Robert Reller seconded; motion passed unanimously.

ACTION: Richard Fletcher moved to recommend that the MTPO approve the Fiscal Years 2003/04 - 2007/08 TIP Table 12 Resurfacing/Repaving. Jim Foust seconded; motion passed 7 to 4.

ACTION: Jan Frentzen moved to recommend that the MTPO approve the Fiscal Years 2003/04 - 2007/08 TIP Table 14 Transit-Regional Transit System Projects. Cindy Smith seconded; motion passed unanimously.

ACTION: Richard Fletcher moved to recommend that the MTPO approve the Fiscal Years 2003/04 - 2007/08 TIP Table 15 Transit-Transportation Disadvantaged Projects. Jan Frentzen seconded; motion passed unanimously.

ACTION: Cindy Smith moved to recommend that the MTPO approve the Fiscal Years 2003/04 - 2007/08 TIP as a completed planning document . Richard Fletcher seconded; motion failed 5 to 6.

Chair Wilson requested that the CAC motions be forwarded to the MTPO in order to show its votes. He also requested that the MTPO packet include discussion of the CAC discourse on the Main Street Reconstruction Project, the State Road 26 Resurfacing Project and the State Road 26A Reconstruction Project.

XI. PROPOSED STATE ROAD 24 (ARCHER ROAD) AMENDMENT

Mr. Sanderson stated that the MTPO, at its meeting on April 10, discussed amending its long range transportation plan to include the four-laning of State Road 24 (Archer Road) west of Tower Road to the MTPO's planning boundary (near SW 91st Street). During this discussion, the MTPO approved a motion to:

“conduct a public hearing at its June meeting to consider four-laning Archer Road from Tower Road to the Gainesville Metropolitan Area boundary near SW 91st Street.”

He noted that the estimated cost of four-laning Archer Road between:

1. Tower Road and SW 91st Street, 1.44 miles, is about \$4 million; and
2. SW 91st Street and the City of Archer, 5.94 miles, is about \$14 million.

He discussed the four-lane project and answered questions.

ACTION: Jim Painter moved to recommend that the MTPO amend its long range transportation plan to include the construction of a four-lane divided roadway on portions of State Road 24 (Archer Road), from SW 75th Street (Tower Road) west to SW 91st Street. John Skelly seconded motion passed 7 to 4.

ACTION: Jim Painter moved to recommend that the MTPO rank the construction of a four-lane divided roadway on portions of State Road 24 (Archer Road), from SW 75th Street (Tower Road) west to SW 91st Street as priority #7. Phil Emmer seconded motion passed 7 to 4.

XII. YEAR 2025 TRANSPORTATION PLAN UPDATE-
REQUEST FOR PROPOSAL (RFP) PACKAGE

Mr. Sanderson stated that the MTPO is required to update its long range transportation plan by February 2006. He said that this plan update process takes about two years to complete. He added that the MTPO needs to contract with a consultant to work on this plan update so that they are ready to begin work on January 1, 2004. He discussed the plan update timeline, consultant selection process, scope of work and consultant contract.

ACTION: Richard Fletcher moved to recommend that the MTPO approve the Year 2025 Transportation Plan Update- Request for Proposal Package. Jan Frentzen seconded; motion passed unanimously.

XIII. ARCHER ROAD/SW 16TH AVENUE CHARRETTE

Mr. Sanderson stated that, each year, the MTPO, City of Gainesville and Alachua County each contribute \$5,000 to fund charrettes approved by the MTPO. He reviewed the previous charrettes that have been conducted by the MTPO so far. He reported that the MTPO, at its April 10 meeting, discussed which charrette to conduct next. He said that during this discussion, the MTPO approved the following motion to:

“select as the next charrette the Archer Road/SW 16th Avenue area with the understanding that this charrette:

- 1. will be coordinated with the SW 13th Street Charrette;*
- 2. will have a study area that includes the SW 24th Avenue extension to Archer Road and SE 4th Avenue because of its link to the Plan East Gainesville Bus Rapid Transit (BRT) project;*
- 3. will be scheduled after the MTPO receives its allocation from the City and County in October; and*
- 4. may include the University of Florida, Shands Hospital and the Florida Department of Transportation as funding partners.”*

ACTION: Jim Painter moved to recommend that the MTPO approve the Archer Road / SW 16th Avenue Charrette Scope of Services. Richard Fletcher seconded motion passed unanimously.

XIV. MTPO PLANNING BOUNDARY AND VOTING MEMBERS

Mr. Sanderson stated that the Florida Department of Transportation (FDOT) received a letter from the Governor that requested that FDOT consult with representatives of newly urbanized areas and existing MPOs prior to requesting boundary maps and membership apportionment plans. He said that FDOT staff would like to have a decision from the Gainesville MTPO regarding extending the MTPO boundary countywide reflected in its recommendation to the Governor. He reported that the MTPO, at its April 10 meeting, tabled discussion on this issue and requested additional information. He discussed the revised "MTPO Planning Area Boundary and Voting Membership Report" and answered questions. He reviewed the CAC's recommendation.

XVI. DESIGN PLAN REVIEW PERCENTAGE REVIEWS

Mr. Sanderson stated that FDOT staff has requested discussion of the design plan review process. He discussed the Design Team's design plan review procedure recommendations and FDOT's concern regarding the design plan review process and answered questions.

ACTION: Jim Painter moved to recommend that the MTPO revise its Urban Design Policy Manual project review procedures to include the following:

- 1. in October or November, the Design Team will review FDOT's Tentative Work Program and selects projects to review at the scoping stage;**
- 2. Design Team initial review at the scoping stage;**
- 2. Design Team's second review at 30 percent design plans; and**
- 3. Design Team's third review at 60 percent design plans.**

Jan Frentzen seconded; motion passed unanimously.

A member of the CAC asked whether the CAC could have additional meetings.

A member of the CAC asked whether there would be an orientation for new CAC members.

Mr. Sanderson stated that MTPO staff had conducted orientations for new CAC members in the past, but has not done any in recent years.

It was a consensus of the CAC to not have orientations for new CAC members during the summer because of various member vacation schedules, but to have the CAC Chair arrange to have the orientations sometime in the fall.

XVII. INFORMATION ITEMS

There was no discussion of the information items.

ACTION: Robert Reller moved to adjourn the meeting. Richard Fletcher seconded; motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 10:50 p.m.

Date

Joseph N. Wilson, Chair

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