

MINUTES

GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY  
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)  
CITIZENS ADVISORY COMMITTEE (CAC)

Grace Knight Conference Room  
Alachua County Administration Building  
Gainesville, Florida

7:00 p.m.  
Wednesday  
July 30, 2003

MEMBERS PRESENT

Joe Wilson, Chair  
Jan Frentzen, Vice Chair  
Phil Emmer  
Richard Fletcher  
James Foust  
Doug Hornbeck  
Tony Porter  
John Skelly  
Robert Reller  
Mike Wright

MEMBERS ABSENT

Jim Painter  
Mandy Parks  
Cindy Smith  
[2 Vacancies]

OTHERS PRESENT

Doreen Joyner-Howard  
Jeff Logan  
Shenley Neely  
John Sabatella  
Myrna Widmer  
Fred Wright

STAFF PRESENT

Marlie Sanderson  
Thomas Hill  
Michael Escalante

CALL TO ORDER

Chair Joe Wilson called the meeting to order at 7:10 p.m.

I. INTRODUCTIONS

Chair Wilson asked everyone to introduce themselves.

II. APPROVAL OF THE MEETING AGENDA

Chair Wilson noted that there was a request to amend the agenda to add discussion of the Alachua County Transportation Priorities.

**ACTION: Robert Reller moved to approve the agenda amended to add discussion of the Alachua County Transportation Priorities after agenda item XI. Williston Road Traffic Signal. Jan Frentzen seconded; motion passed unanimously.**

III. APPROVAL OF COMMITTEE MINUTES

**ACTION: Phil Emmer moved to approve the June 4, 2003 minutes. Jan Frentzen seconded; motion passed unanimously.**

#### IV. CHAIRMAN'S REPORT

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, announced that the next MTPO meeting is scheduled for August 14 at 7:00 p.m. in the Jack Durrance Auditorium. He said that the next CAC meeting is scheduled for October 14.

#### V. DRAFT YEAR 2003 LIST OF PRIORITY PROJECTS

Mr. Sanderson stated that, each year, the MTPO develops recommended transportation priorities for projects that are needed but not currently funded. He said that this information is used by FDOT each fall to develop its Tentative Five Year Work Program. He added that, by Florida Statute, the MTPO's "List of Priority Projects" must be submitted to FDOT by October 1, 2003. He noted that FDOT staff has asked for the MTPO's Year 2003 List of Priority Projects as soon as possible so that it may begin development of its Tentative Five Year Work Program. He reported that the draft Year 2003 List of Priority Projects includes the recommendations from the Alachua County/Gainesville Regional Airport Authority Director, Alachua County Traffic Safety Team, Alachua County Transportation Disadvantaged Coordinating Board, Bicycle/Pedestrian Advisory Board, Regional Transit System staff, City of Gainesville and Alachua County Public Works Department staffs and MTPO staff. He discussed the priorities document and answered questions.

Mr. Jeff Logan, Regional Transit System (RTS) Director, discussed RTS' bus operations, including fuels used and answered questions.

A member of the CAC requested that the CAC be provided additional information on the main bus and paratransit fleets and transit services.

**ACTION: Robert Reller moved to recommend that the MTPO approve the draft Table 1 Year 2003 Capacity Modification Priorities. Mike Wright seconded; motion passed 6 to 1.**

Mr. Sanderson discussed the draft Table 2 Fiscal Year 2003 Enhancement Priorities. He noted that this table was developed by the Bicycle/Pedestrian Advisory Board.

**ACTION: Phil Emmer moved to recommend that the MTPO approve the draft Table 2 Year 2003 Enhancement Priorities. Robert Reller seconded; motion passed 6 to 1.**

Mr. Sanderson discussed the draft Table 3 Fiscal Year 2003 Intermodal Connectivity Priorities. He noted that this table was developed by the Gainesville Regional Airport Director.

**ACTION: Phil Emmer moved to recommend that the MTPO approve only Priority #2 in the draft Table 3 Year 2003 Intermodal Connectivity Priorities. There was no second.**

**ACTION: Jan Frentzen moved to recommend that the MTPO approve only Priority #1 in the draft Table 3 Year 2003 Intermodal Connectivity Priorities. John Skelly**

**seconded; motion failed 2 to 5.**

**ACTION: Robert Reller moved to recommend that the MTPO not approve any of the projects in the draft Table 3 Year 2003 Intermodal Connectivity Priorities. Phil Emmer seconded; motion passed 4 to 3.**

Mr. Logan discussed the draft Table 4 Fiscal Year 2003 Public Transportation Priorities and answered questions.

**ACTION: Robert Reller moved to recommend that the MTPO approve the draft Table 4 Year 2003 Public Transportation Priorities. Jan Frentzen seconded; motion passed unanimously.**

Mr. Sanderson discussed the draft Table 5 Year 2003 Safety Priorities and answered questions.

**ACTION: Robert Reller moved to recommend that the MTPO approve the draft Table 5 Year 2003 Safety Priorities. Phil Emmer seconded; motion passed 6 to 1.**

Mr. Sanderson discussed the draft Table 6 Fiscal Year 2003 Traffic Operations Priorities and answered questions.

**ACTION: John Skelly moved to recommend that the MTPO approve the draft Table 6 Year 2003 Traffic Operations Priorities amended to**

- 1. rank Priority #7 N. 16<sup>th</sup> Avenue project as new priority #3;**
- 2. rank Priority #9 Waldo Road project as new priority #4; and**
- 3. rank the remaining priorities accordingly.**

**Jan Frentzen seconded, motion passed unanimously.**

Mr. Sanderson discussed the transportation disadvantaged program trust fund priorities tables and answered questions.

**ACTION: Robert Reller moved to recommend that the MTPO approve the draft Table 7 Year 2003 Transportation Disadvantaged Priorities- Transportation Disadvantaged Trust Funds. Doug Hornbeck seconded, motion passed unanimously.**

Mr. Sanderson discussed the transportation disadvantaged program Section 5311 priorities tables and answered questions.

**ACTION: Robert Reller moved to recommend that the MTPO approve the draft Table 8 Year 2003 Transportation Disadvantaged Priorities- Federal Transit Administration Section 5311-Nonurbanized Area Formula Program. Doug Hornbeck seconded, motion passed unanimously.**

A member of the CAC requested funding information for the Alachua County Transportation Disadvantaged program.

A member of the CAC requested information on how many transportation disadvantaged trips were allocated to persons outside the Gainesville Metropolitan Area.

**ACTION: Jan Frentzen moved to recommend that the MTPO approve the draft Year 2003 List of Priority Projects as a completed document. Phil Emmer seconded, motion passed unanimously.**

#### F. W. UNIVERSITY AVENUE RIGHT-OF-WAY ACQUISITION

Mr. Thomas Hill, MTPO Senior Planner, stated that the State Road 26A reconstruction design plans include acquisition of right-of-way to realign SR 26 with SR 26A and to provide instreet bicycle facilities. He said that these bicycle facilities were requested by the MTPO and will provide connectivity between the existing instreet bikelanes on State Road 26 and the University of Florida. He noted that during its June 18 meeting, the MTPO approved a motion to:

*“Refer the enclosed City Commission Resolution to it’s advisory committees for recommendations, including consideration of a landscape plan to add livability to the affected area.”*

**ACTION: Phil Emmer moved to recommend that the MTPO recommend that the Florida Department of Transportation (FDOT) continue with its current plans to purchase the needed right-of-way on W. University Avenue to construct instreet bikelanes. Robert Reller seconded; motion passed 6 to 1.**

#### VII. NEWBERRY ROAD TURNLANES

Mr. Sanderson stated that representatives of the Council of University Neighborhood Association (CUNA) expressed their concerns regarding the Florida Department of Transportation (FDOT) plans to modify the three median openings on Newberry Road between NW 43<sup>rd</sup> Street and NW 39<sup>th</sup> Road at the June 19 MTPO meeting,. He said that the MTPO requested FDOT meet with the local citizen groups to discuss the issues and to reach an agreement on planned median opening modifications. He reported that FDOT staff met with CUNA representatives and other local citizens and reached an agreement on the Newberry Road

median opening modifications. He said that FDOT will continue with plans to add a left-turn lane to the two medians west of NW 39<sup>th</sup> Road, but will close the median opening just east of NW 43<sup>rd</sup> Street.

**ACTION: Robert Reller moved to recommend that the MTPO approve the Florida Department of Transportation's recommendations discussed in the June 30, 2003 FDOT memorandum. Jan Frentzen seconded; motion passed unanimously.**

#### VIII SR 226 (S. 16<sup>TH</sup> AVENUE) RESURFACING PROJECT

Mr. Hill discussed the 60 percent design plans for resurfacing SR 226 from Archer Road to Williston Road that FDOT has forwarded for comment. He noted that this project will maintain the existing roadway configuration.

Ms. Doreen Joyner-Howard, FDOT District 2 Transportation Planner, discussed maintenance and answered questions.

**ACTION: Jan Frentzen moved to recommend that the MTPO approve the Florida Department of Transportation's 60 percent design plans for the State Road 226 Resurfacing Project. Robert Reller seconded; motion passed unanimously.**

#### IX. SR 329 (MAIN STREET) RESURFACING PROJECT

Mr. Hill discussed 60 percent design plans for resurfacing SR 329 from Williston Road to S. 16<sup>th</sup> Avenue that FDOT has forwarded for comment. He noted that this project will maintain the existing roadway configuration and that the scope of this project would not accommodate the inclusion of bikelanes.

**ACTION: Robert Reller moved to recommend that the MTPO approve the Florida Department of Transportation's 60 percent design plans for the State Road 329 Resurfacing Project. Phil Emmer seconded; motion passed unanimously.**

#### X. SR 331 (WILLISTON ROAD) RESURFACING PROJECT

Mr. Hill discussed the 60 percent design plans for resurfacing SR 331 from SW 13<sup>th</sup> Street to E. University Avenue that FDOT has forwarded for comment. He noted that this project will maintain the existing roadway configuration and include the reconfiguration of the Main Street intersection.

Ms. Myrna Widmer, FDOT Project Manager, and Ms. Joyner-Howard discussed the SR 331 resurfacing project and answered questions.

**ACTION: Robert Reller moved to recommend that the MTPO approve the Florida Department of Transportation's 60 percent design plans for the State Road 331 Resurfacing Project. Jan Frentzen seconded; motion passed unanimously.**

XI. SR 331 (WILLISTON ROAD) TRAFFIC SIGNAL

Mr. Sanderson stated that FDOT has forwarded design plans for the construction of a new mast arm traffic signal at the intersection of Williston Road and SE 16<sup>th</sup> Avenue.

**ACTION: Phil Emmer moved to recommend that the MTPO approve the Florida Department of Transportation's 60 percent design plans for the Williston Road and SE 16<sup>th</sup> Avenue traffic signal project with the following conditions:**

- A. verify that roadway lighting meets FDOT standards; and**
- B. replace the metal street sign with an illuminated street sign attached to the horizontal mast arm, if structurally possible.**

**Robert Reller seconded; motion passed 4 to 3.**

XI<sub>2</sub> ALACHUA COUNTY TRANSPORTATION PRIORITIES

Mr. John Sabatella, Alachua County Senior Planner, discussed the draft enhancement priorities and answered questions.

**ACTION: Phil Emmer moved to recommend that the Alachua County Commission approve Table-1 Multimodal Fiscal Year 2004-2005 Transportation Enhancement Priorities. Robert Reller seconded; motion passed unanimously.**

Mr. Sabatella discussed the draft transit priorities and answered questions.

**ACTION: Robert Reller moved to recommend that the Alachua County Commission approve Table-2 Multimodal Fiscal Year 2004-2005 Transit Priorities. Jan Frentzen seconded; motion passed unanimously.**

Mr. Sabatella discussed the draft traffic operations priorities and answered questions.

**ACTION: John Skelly moved to recommend that the Alachua County Commission approve Table-3 Efficiency Fiscal Year 2004-2005 Traffic Operations Intersection / Safety Modification Priorities. Robert Reller seconded; motion passed unanimously.**

Mr. Sabatella discussed the draft resurfacing/widening priorities and answered questions.

**ACTION: Phil Emmer moved to recommend that the Alachua County Commission approve Table-4 Maintenance Fiscal Year 2004-2005 Resurfacing / Widening Priorities. Mike Wright seconded; motion passed unanimously.**

Mr. Sabatella discussed the Bridge Priorities and answered questions.

**ACTION: Jan Frentzen moved to recommend that the Alachua County Commission approve Table-5 Maintenance Fiscal Year 2004-2005 Bridge Priorities amended to:**

- 1. modify Priority #1 to close the bridge to auto travel and remain open to bike and pedestrian travel; and**
- 2. delete Priority #2 and Priority #3.**

**Robert Reller seconded.**

Chair Wilson passed the gavel to Vice Chair Frentzen.

**SUBSTITUTE ACTION:**

**John Skelly moved to recommend that the Alachua County Commission approve Table-5 Maintenance Fiscal Year 2004-2005 Bridge Priorities amended to:**

- 1. delete Priority #1 in order to close this bridge to auto travel and remain open to bike and pedestrian travel; and**
- 2. rank the remaining projects accordingly.**

**Joe Wilson seconded; motion passed 6 to 1.**

Vice Chair Frentzen returned the gavel Chair Wilson.

Mr. Sabatella discussed the Capacity Modification Priorities and answered questions.

**ACTION: Phil Emmer moved to recommend that the Alachua County Commission approve Table-6 Capacity Fiscal Year 2004-2005 Capacity Modification Priorities. John Skelly seconded; motion passed unanimously.**

**ACTION: Jan Frentzen moved to recommend that the Alachua County Commission approve the Alachua County Transportation Priorities as amended as a complete document. Robert Reller seconded; motion passed unanimously.**

XII. DESIGN PLAN PERCENTAGE REVIEW POLICY

Mr. Sanderson discussed the current design plan review policy in the currently adopted MTPO Urban Design Policy Manual. He said that these procedures indicate when projects are forwarded to the Design Team for review. He noted that these procedures are not adequate and should be replaced by new guidelines.

**ACTION: Doug Hornbeck moved to recommend that the MTPO revise the MTPO Urban Design Policy Manual to include the following policy for the review of proposed transportation projects:**

**Project Design Plan Review Stages**

| Type               | Scoping | 30 Percent | 60 Percent |
|--------------------|---------|------------|------------|
| Construction       | ✓       | ✓          | ✓          |
| Resurfacing        | ✓       | -          | ✓          |
| Traffic Signals    | ✓       | -          | ✓          |
| Traffic Operations | ✓       | -          | ✓          |
| Enhancement        | ✓       | -          | ✓          |

**Jan Frentzen seconded; motion passed unanimously.**

XIII. WALKABLE COMMUNITY WORKSHOPS

Mr. Sanderson discussed the Walkable Community Workshops grant program. He said that the MTPO submitted an application for this program several years ago, but did not receive funding. He added that the MTPO needs to decide if it wants to submit another application for this program. He noted that there would need to be funding partners that would contribute to the \$8,000 fee besides the MTPO and workshop attendance needs to justify the expense of training, technical assistance and direct support.

**ACTION: Robert Reller moved to recommend that the MTPO should not apply for a Walkable Community Workshops grant. Jan Frentzen seconded; motion passed unanimously.**



#### XIV. MTPO TRANSPORTATION SYMPOSIUM

Mr. Sanderson stated that MTPO Chair Warren Nielsen has requested that staff make arrangements over the next few months to have a "MTPO Transportation Symposium." He added that the CAC has also requested that staff prepare an "orientation for new CAC members." He said that in order to begin to prepare material to present at both the Symposium and the CAC orientation, staff is requesting that the CAC assist in identifying a list of specific topics to discuss. He reviewed a list of topics identified so far by MTPO staff, including:

1. Lane width and automobile safety (crash rates);
2. Lane width and capacity;
3. Lane width and travel speeds;
4. Level of Service;
5. Speed for Maximum Roadway Service Volume (Capacity);
6. Concurrency Management and Reserve Trips;
7. Access Management (Number of Curb Cuts);
8. Travel Demand Modeling; and
9. Model Validation.

He discussed these topics and answered questions. He noted that the CAC was interested in project funding sources, the transportation planning process, a glossary of transportation terms and some technical transportation issues. He said that he would review this agenda item and bring it back to the CAC.

#### XV. INFORMATION ITEMS

There was no discussion of the information items.

#### ADJOURNMENT

The meeting was adjourned at 10:15 p.m.

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Date

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Joseph N. Wilson, Chair

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