

MINUTES

GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)
CITIZENS ADVISORY COMMITTEE (CAC)

Conference Room
North Central Florida Regional Planning Council
Gainesville, Florida

7:00 p.m.
Wednesday
January 24, 2007

MEMBERS PRESENT

MEMBERS ABSENT

OTHERS PRESENT

STAFF PRESENT

Jan Frentzen, Chair
Rob Brinkman, Vice Chair
John Carlson
Sheryl Conner
Sharon Hawkey
Thomas Hawkins
Chandler Otis
Tom Reilly
Robert Reller
Greg Sholar
Ewen Thomson
Larry Vettel
Gary Weed

Brooke Bass
Thomas Collett

Doug Robinson
Dave Smith

Mike Escalante

CALL TO ORDER

Chair Jan Frentzen called the meeting to order at 7:00 p.m.

I. INTRODUCTIONS

Introductions were done at the request of Chair Frentzen.

II. APPROVAL OF THE MEETING AGENDA

Chair Frentzen asked for approval of the meeting agenda.

ACTION: Sharon Hawkey moved to approve the meeting agenda. Chandler Otis seconded; motion passed unanimously.

III. APPROVAL OF COMMITTEE MINUTES

ACTION: Bob Reller moved to approve the September 20, 2006 minutes. Gary Weed seconded; motion passed unanimously.

IV. CHAIRMAN'S REPORT

Mr. Michael Escalante, AICP, MTPO Senior Planner, announced that the next MTPO meeting is scheduled for February 8th at 1:30 p.m. in the Jack Durrance Auditorium. He said that the CAC's next meeting is scheduled for February 28th.

A member of the CAC requested a report on agenda items V. SW 20th Avenue- FDOT Corridor Study and VI. MTPO Mast Arm Policy- Proposed Revisions that were discussed by the Technical Advisory Committee (TAC).

Mr. Escalante discussed agenda items V. SW 20th Avenue- FDOT Corridor Study and VI. MTPO Mast Arm Policy- Proposed Revisions and answered questions. He reported that the TAC approved the following motions:

1. recommend that the MTPO send a letter to the Florida Department of Transportation (FDOT) District 2 Secretary requesting that additional work on the SW 20th Avenue Corridor Study [FIN #2113353] be suspended until the MTPO's Urban Village Subcommittee forwards its final report and recommendations to the MTPO (around April or May 2007); and
2. approve and forward to the MTPO's Design Team the following changes to Policy 7.2.1 of the *MTPO Urban Design Policy Manual* for review and recommendation:

"FDOT staff shall install mast arms with All new signals within Alachua County shall be mast arms with horizontal signal heads on all FDOT projects from this date forward. This policy was approved on March 9, 1995. Exceptions to this policy may be granted if all three of the following conditions are met:

- the intersection is located in unincorporated Alachua County and outside the Gainesville Urbanized Area;
- one of the intersecting roads and/or approaches has not been built to an urban, four-lane cross-section; and
- the intersection must satisfy the Manual Uniform Traffic Control Devices (MUTCD) warrant number seven crash experience.

VII. BUS RAPID TRANSIT (BRT) FEASIBILITY STUDY- DRAFT SCOPE OF SERVICES

Mr. Escalante stated that the Regional Transit System (RTS) submitted a draft BRT Scope of Services the MTPO in December. He said that the MTPO referred the BRT Scope of Services to its Advisory Committees for review and comment.

Mr. Doug Robinson, RTS Chief Transit Planner, discussed the BRT Scope of Services and answered questions.

ACTION: Bob Reller moved to forward to the MTPO draft Bus Rapid Transit (BRT) Feasibility Study- Draft Scope of Services Exhibit 1 review comments . Sharon Hawkey seconded; motion passed unanimously.

VIII. COMMITTEE OFFICERS ELECTION

Mr. Escalante stated that its time for Committee Officer elections. He said that Jan Frentzen is the CAC Chair and Rob Brinkman is the Vice Chair.

ACTION: Sharon Hawkey moved to reappoint Jan Frentzen as CAC Chair and Rob Brinkman as CAC Vice Chair. Bob Reller seconded; motion passed unanimously.

IX. DR. KERMIT SIGMON CITIZEN PARTICIPATION AWARD- 2006

Mr. Escalante stated that, in 1997, the MTPO approved the annual Dr. Kermit Sigmon Citizen Participation Award. He said that this award will be presented each year by the MTPO to someone selected by the CAC in recognition for their contribution to the area's planning process. He reviewed the past recipients of the award. He asked the CAC to select someone for the award.

Chair Frentzen said that the CAC may choose any format to select the recipient.

ACTION: Rob Brinkman moved to nominate Ruth Steiner as the recipient of the Dr. Kermit Sigmon Citizen Participation Award for 2006. Bob Reller seconded; motion passed unanimously.

ACTION: Bob Reller moved to close nominations. Larry Vettel seconded; motion passed unanimously.

ACTION: Bob Reller moved to award the Dr. Kermit Sigmon Citizen Participation Award for 2006 to Ruth Steiner by acclamation. Larry Vettel seconded; motion passed unanimously.

X. CAC MEETING LOCATION.

Mr. Escalante stated that several CAC members expressed an interest in changing the CAC meeting location.

After discussion of this issue, no action was taken.

XI. NEW MEMBER ORIENTATION

Mr. Escalante stated that MTPO staff would conduct a new member orientation prior to the next CAC meeting if the CAC agrees.

It was a consensus of the CAC to have a new member Orientation prior to its next meeting and that the orientation include discussion on sources of transportation funding.

X. INFORMATION ITEMS

There was no discussion of the information items.

ADJOURNMENT

ACTION: Larry Vettel moved to adjourn the meeting. Bob Reller seconded; motion passed unanimously.

The meeting was adjourned at 7:50 p.m.

Date

Jan Frentzen, Chair

EXHIBIT 1

DRAFT BUS RAPID TRANSIT (BRT) SCOPE OF SERVICES MTPO STAFF MODIFICATION RECOMMENDATIONS

MTPO Staff has reviewed the draft Bus Rapid Transit (BRT) Scope of Services and makes the following recommendations:

I. Project Objective

Include language from the MTPO Plan East Gainesville (PEG) Final Report:

“The cornerstone of the recommended transportation plan for Plan East Gainesville is to establish a Bus Rapid Transit service that unifies East Gainesville with downtown and the Archer Road corridor as part of an integrated regional system.”

Consider including “using BRT to guide development/redevelopment to East Gainesville.”

Refer to the Gainesville Metropolitan Area 2025 Transportation Plan, not 2020 on line 11.

II. Previous Work

Refer to the Gainesville Metropolitan Area 2025 Transportation Plan, not 2020 on line 1.

Work Plan Task Descriptions- Task 3

Include as a third paragraph a PEG reference:

“The potential corridors for BRT consideration shall include the following Plan East Gainesville facilities:

- Archer Road- from Tower Road to SW 13th Street;
- Depot Avenue corridor- from SW 13th Street to Waldo Road;
- State Road 20/Hawthorne Road- from Waldo Road to SE 43rd Street; and
- Waldo Road- from Depot Avenue corridor to Airport industrial park.”

Work Plan Task Descriptions- Task 4

Include in the criteria screening process on line 4 reference to an element:

“appropriate density to support Bus Rapid Transit”