

MINUTES

GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)
CITIZENS ADVISORY COMMITTEE (CAC)

Grace Knight Conference Room
Alachua County Administration Building
Gainesville, Florida

7:30 p.m.
Thursday
February 26, 2004

MEMBERS PRESENT

Joe Wilson, Chair
Jan Frentzen, Vice Chair
Sheryl Conner
Phil Emmer
Sharon Hawkey
Jim Painter
Tony Porter
John Skelly
Cindy Smith
Ruth Steiner
James Stringfellow
David Welch
Mike Wright

MEMBERS ABSENT

Tom Collett
James Foust

OTHERS PRESENT

Doreen Joyner-Howard
Deanna Monahan
Suraya Teeple
Fred Wright

STAFF PRESENT

Marlie Sanderson
Michael Escalante

CALL TO ORDER

Chair Joe Wilson called the meeting to order at 7:40 p.m.

I. INTRODUCTIONS

Chair Wilson asked everyone to introduce themselves.

II. APPROVAL OF THE MEETING AGENDA

Chair Wilson asked for approval of the meeting agenda. He noted that there may be an issue to be added to the agenda.

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, stated that there is an issue to add a retention pond to the State Road 26A project.

ACTION: Mike Wright moved to approve the agenda amended to add Agenda Item IV₂, State Road 26A Retention Pond. Anthony Porter seconded; motion passed unanimously.

III. APPROVAL OF COMMITTEE MINUTES

**ACTION: Jim Painter moved to approved the January 14, 2004 minutes as submitted.
Phil Emmer seconded; motion passed unanimously.**

IV. CHAIRMAN'S REPORT

Mr. Sanderson announced that the next MTPO meeting is scheduled for March 16 at 7:00 p.m. in the Jack Durrance Auditorium. He said that the next CAC meeting is scheduled for March 17. He added that there has been some changes to the September meeting schedules for the MTPO and its Advisory Committees. He said that the MTPO will meet September 2 and the CAC would meet on August 18 and September 29.

IV₂. STATE ROAD 26A RETENTION POND

Mr. Sanderson stated that the Florida Department of Transportation (FDOT) has been informed by the St. John's River Water Management District (SJRWMD) that additional stormwater retention area was necessary for the State Road 26A Reconstruction Project.

Mr. Fred Wright, FDOT Consultant Project Manager, discussed the SJRWMD-required enlargement of the retention pond behind the Westgate Publix grocery store for the State Road 26A Reconstruction Project and answered questions.

Ms. Deanna Monahan discussed her concern regarding the acquisition of her property for the stormwater retention pond.

Mr. Sanderson stated that Ms. Monahan could contact Alachua County Commissioner Mike Byerly, MTPO Chair, to place this issue on the MTPO's March 16 meeting agenda.

V. WEST UNIVERSITY AVENUE- DESIGN SPEED ISSUES

Mr. Sanderson and Mr. Wright discussed West University Avenue design speed issues and answered questions.

VI. UNIFIED PLANNING WORK PROGRAM (UPWP)

Mr. Sanderson stated that the staff services agreement between the MTPO and the Regional Planning Council (RPC) requires the annual submission of the budget for the support of the transportation planning staff. He said that the UPWP outlines and describes planning efforts to be undertaken by participating agencies to maintain a comprehensive, cooperative and

continuing transportation planning program in the Gainesville Metropolitan Area. He discussed the draft UPWP and answered questions.

ACTION: Cindy Smith moved to recommend that the MTPO:

- 1. approve the draft Unified Planning Work Program, but permit MTPO staff to make administrative changes to the document based on agency comments and recommendations;**
- 2. authorize the MTPO Chair to enter into the Section 5303 Joint Participation Agreement;**
- 3. authorize the MTPO to financially participate in the Section 5303 agreement including the \$10,525 contribution of MTPO funds; and**
- 4. authorize the MTPO Chair to sign the Section 5303 Joint Participation Agreement,**

Ruth Steiner seconded; motion passed unanimously.

VIII. STRATEGIC INTERMODAL SYSTEM (SIS) LETTER

Mr. Sanderson stated that the MTPO requested that its staff develop a draft letter regarding the equity of the Florida SIS. He discussed the draft letter and answered questions.

Ms. Suraya Teeple, FDOT Regional Planning Administrator, discussed the Florida SIS funding formula and answered questions.

IX. ENHANCEMENT APPLICATIONS- 2004

Mr. Sanderson stated that, according to FDOT District 2 staff, the deadline this year for applications for transportation enhancement projects from the MTPO is May 1. He discussed the Transportation Enhancement projects criteria and answered questions. He noted that there are some Enhancement-funded projects currently in the Work Program and recommended that there be no new applications for this year.

ACTION: Anthony Porter moved to recommend that the MTPO not request any enhancement project applications this year. Sheryl Conner seconded; motion passed unanimously.

X. NEW MEMBER ORIENTATION/TRAINING

Mr. Sanderson discussed the new member orientation issues and answered questions. He said that there would be a series of one-half hour orientation sessions prior to upcoming CAC meetings.

It was a consensus of the CAC to receive a series of transportation orientation workshops for new and current members.

Chair Wilson noted that attendance at these orientations would be optional for CAC members.

XI. ELECTION OF OFFICERS

Mr. Sanderson stated that it was time to select a new committee chair and vice-chair.

ACTION: Anthony Porter moved to reappoint Joe Wilson as CAC Chair. Sheryl Conner seconded; motion passed unanimously.

ACTION: Anthony Porter moved to reappoint Jan Frentzen as CAC Vice-Chair. Cindy Smith seconded; motion passed unanimously.

XII. DRAFT LIST OF PRIORITY PROJECTS- 2004

Mr. Sanderson stated that FDOT has informed the MTPO that its List of Priority Projects must be submitted by July 1. He noted that requests for project priority information have already be sent to Alachua County, City of Gainesville and University of Florida staffs and the Alachua County Traffic Safety Team.

XIII. INFORMATION ITEMS

There was no discussion of the information items.

ADJOURNMENT

The meeting was adjourned at 9:35 p.m.

Date

Joseph N. Wilson, Chair

