

MINUTES

GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY  
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)  
CITIZENS ADVISORY COMMITTEE (CAC)

Grace Knight Conference Room  
12 SE 1<sup>st</sup> Street  
Gainesville, Florida

7:00 p.m.  
Wednesday  
May 23, 2012

MEMBERS PRESENT

Rob Brinkman, Vice Chair  
E. J. Bolduc  
Blake Fletcher  
Melinda Koken  
John Richter  
Chandler Otis  
James Samec  
Ruth Steiner  
Ewen Thomson  
Chris Towne

MEMBERS ABSENT

Jan Frentzen, Chair  
Holly Blumenthal  
Nelle Bullock  
Mary Ann DeMatas  
Holly Shema

OTHERS PRESENT

Dave Cerlanek  
Doreen Joyner-Howard  
Ha Nguyen  
Melissa Norman  
Doug Robinson  
Matt Weismann  
Karen Taulbee  
Steve Wilson

STAFF PRESENT

Marlie Sanderson  
Michael Escalante

CALL TO ORDER

Vice Chair Rob Brinkman called the meeting to order at 7:03 p.m.

Mr. Marlie Sanderson, Director of Transportation Planning, discussed the new meeting packet format.

I. INTRODUCTIONS

Vice Chair Brinkman introduced himself and asked others to introduce themselves.

II. APPROVAL OF THE MEETING AGENDA

Mr. Sanderson asked that the agenda be amended to add an item for the County Transportation Sales Tax.

**MOTION: E. J. Bolduc moved to approve the meeting agenda amended to add item IV<sub>B</sub>. County Transportation Sales Tax. James Samec seconded; motion passed unanimously.**

III. APPROVAL OF COMMITTEE MINUTES

Vice Chair Brinkman asked for approval of the CAC meeting minutes.

**MOTION: Melinda Koken moved to approve the March 21, 2012 CAC minutes. James Samec seconded; motion passed unanimously.**

#### IV. PEDESTRIAN TRAFFIC SIGNAL TIMING POLICY

Mr. Sanderson stated that the MTPO discussed pedestrian signal timing at its April meeting and requested information on how the signal actuates.

Mr. Matt Weismann, Gainesville Intelligent Transportation System Engineer, discussed pedestrian signal timing and answered questions.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve a pedestrian signal timing policy in Exhibit 1. James Samec seconded; motion passed unanimously.**

#### V. TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Sanderson stated that the Transportation Improvement Program is the most important document that is approved annually by the MTPO. He said that the Transportation Improvement Program is a staged implementation program of transportation projects consistent, to the maximum extent feasible, with adopted comprehensive plans of Alachua County and the City of Gainesville. He added that, in order for Federal transportation funds to be spent in the Gainesville Metropolitan Area, they must be approved by the MTPO and included in this report. He noted that this year's document authorizes about \$13.5 million in Federal funds for projects within the Gainesville Metropolitan Area over the next fiscal year.

Mr. Sanderson discuss the funded airport projects.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 5- Airport Projects. James Samec seconded; motion passed unanimously.**

Mr. Sanderson discussed the funded bicycle facility projects.

Mr. E. J. Bolduc and Mr. Chris Towne declared conflicts of interest.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 6- Bicycle Facility Projects. John Richter seconded; motion passed 8 to 0, with two abstentions due to conflicts of interest.**

Mr. Sanderson discussed the funded drainage of right-of-way projects.

**MOTION: James Samec moved to recommend that the MTPO approve Table 7- Drainage of Right-of-Way Projects. John Richter seconded; motion passed unanimously.**

Mr. Sanderson discussed the funded intersection projects.

Mr. E. J. Bolduc declared a conflict of interest.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 8- Intersection Projects. John Richter seconded; motion passed 9 to 0, with one abstention due to conflict of interest.**

Mr. Sanderson discussed the funded interstate/interchange projects.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 9- Interstate/ Interchange Projects. James Samec seconded; motion passed unanimously.**

Mr. Sanderson discussed the funded landscaping projects.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 10- Landscaping Projects. James Samec seconded; motion passed unanimously.**

Mr. Sanderson discussed the funded landscaping projects.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 10- Landscaping Projects. James Samec seconded; motion passed unanimously.**

Mr. Sanderson discussed the funded Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area planning/administration activity.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 11- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Planning/ Administration Activity. James Samec seconded; motion passed unanimously.**

Mr. Sanderson discussed the funded pedestrian projects.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 12- Pedestrian Projects. James Samec seconded; motion passed unanimously.**

Mr. Sanderson discussed the funded railroad projects.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 13- Railroad Projects. James Samec seconded; motion passed unanimously.**

Mr. Sanderson discussed the funded resurfacing/repaving projects.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 14- Resurfacing/ Repaving Projects. James Samec seconded; motion passed unanimously.**

Mr. Sanderson discussed the funded road construction projects.

Mr. E. J. Bolduc and Mr. Chris Towne declared conflicts of interest.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 15- Road Construction Projects. James Samec seconded; motion passed 8 to 0, with two abstentions due to conflicts of interest.**

Mr. Sanderson discussed the funded road maintenance projects.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 16- Road Maintenance Projects. James Samec seconded; motion passed unanimously.**

Mr. Sanderson discussed the funded transit projects.

Mr. E. J. Bolduc declared a conflict of interest.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 17- Transit- Regional Transit System Projects. James Samec seconded; motion passed 9 to 0, with one abstention due to conflict of interest.**

Mr. Sanderson discussed the funded transportation disadvantaged projects.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve Table 18- Transit- Transportation Disadvantaged Projects. James Samec seconded; motion passed unanimously.**

Mr Sanderson asked for a recommendation on the Transportation Improvement Program document.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve the Fiscal Years 2012-13 to 2016-17 Transportation Improvement Program. James Samec seconded; motion passed 8 to 0, with two abstentions due to conflicts of interest.**

## VI. LIST OF PRIORITY PROJECTS

Mr. Sanderson stated that, each year, priorities are developed for unfunded projects. He said that these priorities are used by the Florida Department of Transportation to develop its Tentative Work Program. He added that this year's draft List of Priority Projects includes projects from the Year 2035 Livable Community Reinvestment Plan and from local agency recommendations. He discussed the draft tables and answered questions.

**MOTION: Melinda Koken moved to recommend the MTPO approve the List of Priority Projects. James Samec seconded; motion passed unanimously.**

## VI<sub>B</sub>. COUNTY TRANSPORTATION SALES TAX

Mr. Sanderson stated that the county transportation sales tax was referred to the committee by the Alachua County Commission.

Mr. Dave Cerlanek, Alachua County Engineer, discussed the proposed county transportation sales tax and answered questions.

**MOTION: Ruth Steiner moved to ask the Alachua County Board of County Commissioners reconsider its decision to remove the 0.25 percent (1/4 percent) transit portion of the Transportation System Surtax and the prohibition on the use of Transportation System Surtax funds for the construction of sidewalks. Melinda Koken called the question; question call passed by show-of-hands vote 6 to 4. Motion passed by show-of-hands vote 6 to 4.**

VII. NW 16TH AVENUE/NW 23RD AVENUE PROJECT

Mr. Sanderson stated that Alachua County staff requested an opportunity to present the NW 16th Avenue/NW 23rd Avenue Project to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

Ms. Ha Nguyen Alachua County Design/Contract Manager, Mr. Cerlanek and Mr. Steve Wilson, HDR Project Engineer, discussed the NW 16th Avenue/NW 23rd Avenue Project 60 Percent Design Plans and answered questions.

Ms. Melissa Norman discussed her concerns about crossing NW 16th Avenue.

**MOTION: Ruth Steiner moved to encourage the inclusion of safety features for all modes of transportation within the corridor with particular attention to people crossing the streets and for bicycles in the corridor. Melinda Koken seconded with an amendment to add signage for blind driveways and side streets that was accepted by Ms. Steiner.**

**MOTION AS AMENDED:**

**Ruth Steiner moved to encourage the inclusion of safety features for all modes of transportation within the corridor with particular attention to people crossing the streets, bicycles in the corridor and blind driveways and side streets. Melinda Koken seconded; motion passed unanimously.**

VIII. DRAFT TRANSPORTATION POLICY MANUAL

Mr. Sanderson stated that the Citizens Advisory Committee requested additional information regarding the Urban Design Policy Manual. He discussed the additional information and draft Transportation Policy Manual and answered questions.

**MOTION: Ruth Steiner moved to defer discussion on the draft Transportation Design Manual in order to allow staff to do further research. John Richter seconded; motion passed unanimously.**

IX. INFORMATION ITEMS

There was no discussion of the information items.

ADJOURNMENT

The meeting was adjourned at 9:43 p.m.

2/25/2012  
Date

  
Jan Frentzen, Chair

## EXHIBIT 1

### Pedestrian Traffic Signal Timing Policy

#### Background:

It is the goal of the Gainesville / Alachua County Traffic Management System (TMS) to efficiently and effectively move all forms of traffic throughout the Gainesville Urban Area. In order to achieve this goal, it is necessary to eliminate and minimize unnecessary delays to vehicular and non-vehicular traffic. Improvements in travel times and reductions in delay have already been realized along several of the major corridors. Specifically, those that were identified in the 2025 LOS report as having a LOS F or worse in the year 2000 and were designated as the corridors to be completed in Phase I of the TMS project.

#### Policy:

The MTPO adopts a policy to improve pedestrian transportation along the corridors that have high pedestrian volumes.

To improve transportation along certain major corridors, to extent possible, TMS staff will implement the following:

- Pedestrian phases in which the minimum programmed green time exceeds the length of the “walk” and flashing “DON’T WALK” will be placed in an automatic mode during times of high pedestrian activity.
- The corridors that will be targeted specifically are:
  - East / West University Avenue from NE 9<sup>th</sup> St to NW 22<sup>nd</sup> Street;
  - North / South Main Street from N. 2<sup>nd</sup> Avenue to S. Depot Avenue;
  - N.W. / S.W. 13<sup>th</sup> Street from N. 10<sup>th</sup> Avenue to S.W. 16<sup>th</sup> Avenue;
  - S.W. Archer Road from S.W. 13<sup>th</sup> Street to S.W. 34<sup>th</sup> Street;
  - S.W. 34<sup>th</sup> Street from Radio Road to Archer Road.
- Generally, this will be in place from 7:00 A.M. to 7:00 P.M. Nothing herein shall prohibit TMS staff from expanding those hours or roadway segments.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

|  |   |
|--|---|
| LAST NAME—FIRST NAME—MIDDLE NAME<br><b>Polovic, Robert, Joseph</b> | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE<br><b>ALACHUA COUNTY MTPO - CAC</b>   |
| MAILING ADDRESS<br><b>1210 NW 30th STREET</b>                      | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:<br><input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY |
| CITY      COUNTY<br><b>GAINESVILLE      ALACHUA</b>                | NAME OF POLITICAL SUBDIVISION:<br><b>ALACHUA COUNTY</b>   |
| DATE ON WHICH VOTE OCCURRED<br><b>5.23.2012</b>                    | MY POSITION IS:<br><input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE   |

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, E.J. KALONC III, hereby disclose that on MAY 23, 20 12:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

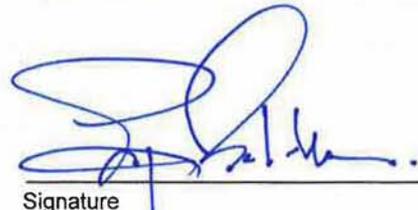
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

VOTING ON TRANSPORTATION IMPROVEMENT PROGRAM

- WORKING ON THE DESIGN FOR ONE OF (TABLE 15) THE PROPOSED CONSTRUCTION (TABLE 8) (DEPT ROYAL DARTMOUTH)
- MY OFFICE IS PART OF A SHORTLISTED TEAM (TABLE 17) PURSUING A TRAIL PROJECT (TABLE 6) BUS MAINT. FACILITY
- ABSTAINED ON OVERALL MOTION FOR DISCUSSION

MAY 23, 2012

Date Filed



Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

ALSO ABSTAINED FROM VOTING ON THE LIST OF PRIORITY PROJECTS DUE TO MY OFFICE'S PARTICIPATION (DESIGN) ON A PARTIALLY FUNDED PROJECT THAT IS PART OF THIS DOCUMENT

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

|  |   |
|--|---|
| LAST NAME FIRST NAME - MIDDLE NAME<br><b>TOWNE CHRIS</b> | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE<br><b>CAC</b>   |
| MAILING ADDRESS<br><b>10180 SW 104TH AVE</b>             | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:<br><input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY |
| CITY COUNTY<br><b>GAINESVILLE ALACHUA</b>                | NAME OF POLITICAL SUBDIVISION:  |
| DATE ON WHICH VOTE OCCURRED<br><b>5/23/12</b>            | MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE  |

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Your responsibilities under the law when faced with a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

#### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

#### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

#### IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

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- You must disclose orally the nature of your conflict in the measure before participating.
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DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, CHRIS TOLINE, hereby disclose that on 5/23/ 2012:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain;
- inured to the special gain of my business associate, \_\_\_\_\_;
- inured to the special gain of my relative, \_\_\_\_\_;
- inured to the special gain of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

- <sup>TO 2016/2017 TIP</sup> FY 2012/2013 BICYCLE FACILITIES PROJECT LIST (PAGE 49)  
- I Am CURRENTLY <sup>THE DESIGN</sup> ENGINEER ~~FOR ONE~~ FOR ONE OF THE PROJECTS ON THE LIST.
- <sup>TO 2016/2017 TIP</sup> FY 2012/2013 ROAD CONSTRUCTION PROJECTS (PAGE 67)  
- I Am CURRENTLY DOING PRELIMINARY UTILITY ENGINEERING FOR THE SE 4TH STREET RECONSTRUCTION
- FY 2012/2013 TO 2016/2017 TIP  
- DID NOT VOTE ON COMPLETE DOCUMENT FOR REASONS ABOVE.

5/23/12

Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317 (1991), A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$5,000.