May 29, 2019

TO: Citizens Advisory Committee
    Technical Advisory Committee

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Meeting Announcement and Agenda

On June 5, 2019, the Technical Advisory Committee will meet at 2:00 p.m. in the Gainesville Regional Utilities General Purpose Meeting, 301 SE 4th Avenue. Also, on June 5, 2019 the Citizens Advisory Committee will meet at 7:00 p.m. in the Traffic Management Center, 405 NW 39th Avenue. Times shown on this agenda are for the Citizens Advisory Committee meeting.

STAFF RECOMMENDATION

7:00 p.m. I. Introductions (if needed)*

Page #1 7:05 p.m. II. Approval of Meeting Agenda APPROVE AGENDA

Page #3 7:10 p.m. III. Approval of Committee Minutes APPROVE MINUTES

Page #11 7:15 p.m. IV. Transportation Improvement Program for Fiscal Years 2019-20 to 2023-24 APPROVE STAFF RECOMMENDATION

The Metropolitan Transportation Planning Organization needs to approve its Transportation Improvement Program in order to receive federal and state these funds.

Page #15 7:25 p.m. V. List of Priority Projects for Fiscal Years 2020-21 to 2024-25 APPROVE STAFF RECOMMENDATION

The Metropolitan Transportation Planning Organization needs to provide its List of Priority Projects to the Florida Department of Transportation.
Public Involvement Plan Update

Each year, the Metropolitan Transportation Planning Organization reviews its public involvement plan to ensure that its process provides full and open access to all citizens.

Bylaws Amendment - Technical Advisory Committee Membership Composition

The Metropolitan Transportation Planning Organization needs to amend its Bylaws to address the reorganization of transportation functions in the City of Gainesville Department of Mobility.

U.S. Highway 441 (SW 13th Street) Charrette Implementation - Status Report

University of Florida staff requested an opportunity for Technical Advisory Committee review and comment on campus transportation projects.

University of Florida Transportation Projects

University of Florida staff requested an opportunity for Technical Advisory Committee review and comment on campus transportation projects.

The following materials are for your information only and are not scheduled to be discussed unless otherwise requested.

Advisory Committee Attendance Records
Meeting Calendar - 2019
U.S. Highway 441 (West 13th Street) Maintenance - Florida Department of Transportation email
Florida Department of Transportation Responses - Pedestrian Scramble Trial Study
Interstate 75 and U.S. Highway 441 Safety Concerns
State Road 121 (NW 34th Street) at NW 30th Place Turnlane

The Citizens Advisory Committee scheduled a tour of the Traffic Management Center.

*No handout included with the enclosed agenda item.
MINUTES

GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE

Gainesville Regional Utilities Administration Building
301 SE 4th Avenue
Gainesville, Florida

April 3, 2019
2:00 p.m.

MEMBERS PRESENT
Chris Dawson
Ronald Fuller, Vice-Chair
Mari Schwabacher
Jason Simmons
Brian Singleton
Scott Wright

MEMBERS ABSENT
Aaron Carver
Linda Dixon
Yaima Droese
Deborah Leistner, Chair

OTHERS PRESENT
Kiana Clarence
Karen Taulbee
(by telephone)

STAFF PRESENT
Michael Escalante
Scott Koons

CALL TO ORDER

Vice-Chair Ronald Fuller, University of Florida Transportation and Parking Services Assistant Director, called the meeting to order at 2:03 p.m.

I. INTRODUCTIONS

Vice-Chair Fuller introduced himself and asked others to introduce themselves.

II. APPROVAL OF THE MEETING AGENDA

Vice-Chair Fuller asked for approval of the agenda.

Michael Escalante, Senior Planner, asked for an amendment to the agenda to defer item V. Bylaws Amendment and add as item V2. Florida Department of Transportation Revenue Forecast.

MOTION: Brian Singleton moved to approve the meeting agenda amended to add item V2. Florida Department of Transportation Revenue Forecast. Chris Dawson seconded; motion passed unanimously.

III. APPROVAL OF COMMITTEE MINUTES

Vice-Chair Fuller stated that the February 6, 2019 minutes were ready for consideration of approval by the Technical Advisory Committee.

MOTION: Brian Singleton moved to approve the February 6, 2019 Technical Advisory Committee minutes. Chris Dawson seconded; motion passed unanimously.
IV. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT - BICYCLE/PEDESTRIAN SAFETY STUDY PROJECTS

Mr. Escalante stated that the Metropolitan Transportation Planning Organization needs to amend its Transportation Improvement Program in order to receive the Federal Highway Administration grant funds for the bicycle/pedestrian safety study. He discussed the bicycle/pedestrian safety study and answered questions.

A member requested additional information such as the grant application or scope of services.

Mr. Escalante stated that staff would contact the University of Florida Transportation Institute and provide additional information in the April 22, 2019 Metropolitan Transportation Planning Organization meeting packet.

ACTION: Chris Dawson moved to recommend that the Metropolitan Transportation Planning Organization amend its Transportation Improvement Program in order to receive the Federal Highway Administration grant funds for the bicycle/pedestrian safety study (Exhibit 1). Scott Wright seconded; motion passed 5 to 1.

V. BYLAWS AMENDMENT

Mr. Escalante stated that the Metropolitan Transportation Planning Organization needs to amend its Bylaws in order to address the Technical Advisory Committee representation by the City of Gainesville Department of Mobility. He discussed the City of Gainesville Department of Mobility reorganization and answered questions.

A member asked whether the City of Gainesville Public Works Department remained as part of the Technical Advisory Committee.

Mr. Escalante stated that staff would research the Technical Advisory Committee representation status of the City of Gainesville Public Works Department.

ACTION: Brian Singleton moved to defer item V. Bylaws Amendment to a future Technical Advisory Committee meeting. Scott Wright seconded; motion passed unanimously.

V2. FLORIDA DEPARTMENT OF TRANSPORTATION REVENUE FORECAST

Mr. Escalante stated that the Florida Department of Transportation requested an opportunity to present the revenue forecast process. He discussed the revenue forecast categories for the Year 2040 Long-Range Transportation Plan.

Karen Taulbee, Florida Department of Transportation Urban Planning Manager, discussed the revenue forecast process for the Year 2045 Long-Range Transportation Plan update and answered questions.

VI. INFORMATION ITEMS

There was no discussion of the information items.

ADJOURNMENT

The meeting was adjourned at 2:56 p.m.
May 21, 2019

Mr. Scott Koons, AICP
Executive Director
Gainesville MTPO
2009 NW 67th Place
Gainesville, FL 32653

Re: FDOT Request: Amendments to the Gainesville MTPO Transportation Improvement Program (TIP) FY 2018/19 – 2022/23

Dear Mr. Koons:

The Florida Department of Transportation (FDOT) requests an amendment to the Transportation Improvement Program (TIP) for FY 2018/19 – 2022/2023. Please add the following TIP Amendments request for action by the TPO Board at the April meeting.

**ALACHUA COUNTY**

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<th>Fund</th>
<th>Phase</th>
<th>FY 2020</th>
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<tr>
<td>TSM</td>
<td>Construction</td>
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</table>

- **445061-1** City of Gainesville/UF Arterial Corridor
  Traffic Control Devices/System

- **445061-2** City of Gainesville/UF Arterial Corridor
  Traffic Control Devices/System

- **445186-1** University of Florida/Gainesville Pedestrian Aid Grant
  Traffic Control Devices/System

www.fdot.gov
Approval of this TIP Amendment will not affect the funding or advancement of other projects in the FY 2018/19 – 2022/23 TIP.

Please contact me if you have any questions or need additional information for these requests.

Sincerely,

Mari Schwabacher
Gainesville MTPPO Liaison
FDOT District Two
CALL TO ORDER
Chair Ruth Steiner called the meeting to order at 7:02 p.m.

I. INTRODUCTIONS
Chair Steiner introduced herself and asked others to introduce themselves.

II. APPROVAL OF THE MEETING AGENDA
Chair Steiner asked for approval of the agenda.

Michael Escalante, Senior Planner, asked for an amendment to the agenda to defer item V. Bylaws Amendment and add as item V2. Florida Department of Transportation Revenue Forecast.

MOTION: Chris Towne moved to approve the meeting agenda amended to defer item V. Bylaws Amendment to a future Citizens Advisory Committee meeting and add as item V2. Florida Department of Transportation Revenue Forecast. James Samec seconded; motion passed unanimously.

III. APPROVAL OF COMMITTEE MINUTES
Chair Steiner asked for approval of the February 6, 2019 Citizens Advisory Committee meeting minutes.

MOTION: James Samec moved to approve the February 6, 2019 Citizens Advisory Committee minutes. Chris Towne seconded; motion passed unanimously.
IV. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT - BICYCLE/PEDESTRIAN SAFETY STUDY PROJECTS

Mr. Escalante stated that the Metropolitan Transportation Planning Organization needs to amend its Transportation Improvement Program in order to receive the Federal Highway Administration grant funds for the bicycle/pedestrian safety study. He discussed the bicycle/pedestrian safety study and answered questions.

**ACTION:** Alyssa Brown moved to recommend that the Metropolitan Transportation Planning Organization amend its Transportation Improvement Program in order to receive the Federal Highway Administration grant funds for the bicycle/pedestrian safety study (Exhibit 1). Gil Levy seconded; motion passed unanimously.

V. BYLAWS AMENDMENT [Deferred]

Item V. Bylaws Amendment was deferred to a future Citizens Advisory Committee meeting.

V2. FLORIDA DEPARTMENT OF TRANSPORTATION REVENUE FORECAST

Mr. Escalante stated that the Florida Department of Transportation requested an opportunity to present the revenue forecast process. He discussed the revenue forecast categories for the Year 2040 Long-Range Transportation Plan and the revenue forecast process for the Year 2045 Long-Range Transportation Plan update and answered questions.

VI. INFORMATION ITEMS

A member discussed safety concerns at the Rock Creek Subdivision entrance on State Road 121 (NW 34th Street).

**ACTION:** Nelle Bullock moved to recommend that the Metropolitan Transportation Planning Organization request that the Florida Department of Transportation reevaluate the intersection for safety warrants and, if warranted, install turn lanes at the State Road 121 (NW 34th Street) at NW 30th Place (Rock Creek Subdivision) intersection. James Samec seconded; motion passed unanimously.

Mr. Escalante announced that the June 5, 2019 Citizens Advisory Committee meeting would be held at the City of Gainesville Traffic Management Center and would include a tour of the center.

**ADJOURNMENT**

The meeting was adjourned at 7:45 p.m.

Date ____________________________  Ruth Steiner, Chair

______________

Date

______________

Ruth Steiner, Chair

\t\mike\em19\cac\minutes\apr3cac.doc

-8-
May 21, 2019

Mr. Scott Koons, AICP
Executive Director
Gainesville MTPO
2009 NW 67th Place
Gainesville, FL 32653

Re:  FDOT Request: Amendments to the Gainesville MTPO Transportation Improvement Program (TIP) FY 2018/19 – 2022/23

Dear Mr. Koons:

The Florida Department of Transportation (FDOT) requests an amendment to the Transportation Improvement Program (TIP) for FY 2018/19 – 2022/2023. Please add the following TIP Amendments request for action by the TPO Board at the April meeting.

**ALACHUA COUNTY**

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www.fdot.gov
Approval of this TIP Amendment will not affect the funding or advancement of other projects in the FY 2018/19 – 2022/23 TIP.

Please contact me if you have any questions or need additional information for these requests.

Sincerely,

Mari Schwabacher
Gainesville MTPOL Liaison
FDOT District Two
May 29, 2019

TO: Technical Advisory Committee
Citizens Advisory Committee
Bicycle/Pedestrian Advisory Board

FROM: Scott R. Koons AICP, Executive Director

SUBJECT: Transportation Improvement Program for Fiscal Years 2019-20 to 2023-24

STAFF RECOMMENDATION

Recommend that the Metropolitan Transportation Planning Organization approve the Fiscal Years 2019-20 to 2023-24 Transportation Improvement Program as modified to incorporate review agency comments.

BACKGROUND

Please find a draft copy of the Fiscal Years 2019-20 to 2023-24 Transportation Improvement Program at the following website:


The Transportation Improvement Program is a staged implementation program of transportation projects consistent, to the maximum extent feasible, with adopted comprehensive plans of Alachua County and the City of Gainesville. A printed copy of the draft Transportation Improvement Program will be provided at the meeting.

Exhibit 1 is a copy of the advertisement that will appear in The Gainesville Sun, Gainesville Guardian and in The Independent Florida Alligator on May 30, 2019.

Authorization of Funds

The Transportation Improvement Program is the most important document that is approved annually by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. In order for federal transportation funds to be spent in the Gainesville Metropolitan Area, they must be approved by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and included in this document.

Attachment
COMMUNITY TRANSPORTATION MEETING
June 24, 2019 at 5:00 p.m.
Jack Durrance Auditorium, County Administration Building,
12 SE 1ST STREET, GAINESVILLE, FLORIDA

PURPOSE: The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has scheduled a public meeting to receive input concerning the proposed Transportation Improvement Program for Fiscal Years 2019-20 to 2023-24. The Transportation Improvement Program is a staged implementation program of transportation projects consistent, to the maximum extent feasible, with the Alachua County and City of Gainesville comprehensive plans.

Projects in the proposed Transportation Improvement Program are also consistent with the Gainesville Metropolitan Area Year 2040 Long-Range Transportation Plan. This plan identifies transportation system modifications expected to be served to serve projected volumes and patterns of traffic through the Year 2040. A final decision regarding all projects contained in the Transportation Improvement Program will be forwarded to the Florida Department of Transportation by the adoption of this Transportation Improvement Program document.

Public notice of public involvement activities and time established for public review and comments on the Transportation Improvement Program will satisfy the Program of Projects.

The Federal Obligations Reports are included in Appendix B of the Transportation Improvement Program. These Reports show the expenditure of federal funds within the Gainesville Metropolitan Area from October 1, 2017 through September 30, 2018.

This map only shows some of the transportation projects scheduled during the next five years. The proposed Transportation Improvement Program includes transportation projects such as: bicycle; pedestrian; project development and environmental studies; resurfacing/repaving; school safety concern; transportation alternatives; and transit projects, including transportation disadvantaged projects.

THE MEETING ROOM WILL BE OPEN AT 4:30 PM FOR THE PUBLIC TO REVIEW THE PROPOSED TRANSPORTATION IMPROVEMENT PROGRAM AND STAFF WILL BE PRESENT TO ANSWER QUESTIONS.

Copies of the meeting agenda and more detailed information concerning the Federal Obligations Report and proposed Transportation Improvement Program can be obtained by writing to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, c/o North Central Florida Regional Planning Council, 2009 NW 67th Place, Gainesville, Florida 32653, by appearing in person at the above address during business hours, at the www.ncfrpc.org/mtpo website, or by calling 352.955.2200. All persons are advised that, if they decide to contest any decision made at this public meeting, they will need a record of the proceedings and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which it is to be based. All interested persons are invited to attend and be heard. Public participation is solicited without regard to race, color, national origin, age, sex, sexual orientation, marital status, religious status, disability, familial status or gender identity. Persons who require special accommodations under the American with Disabilities Act, or persons who require translation services (free of charge), should contact Scott Koons at 352.955.2200, extension 101, at least seven (7) days before the public meeting.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area consists of the Gainesville City Commission, the Alachua County Commission and non-voting advisors of the University of Florida, the Florida Department of Transportation and the Alachua County League of Cities. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for the continuing, comprehensive and cooperative urban transportation planning program for the Gainesville Metropolitan Area. This planning program is required in order to receive federal and state funds for transportation projects.
May 29, 2019

TO: Technical Advisory Committee
Citizens Advisory Committee
Bicycle/Pedestrian Advisory Board

FROM: Scott R. Koons AICP, Executive Director

SUBJECT: List of Priority Projects for Fiscal Years 2020-21 to 2024-25

STAFF RECOMMENDATION

Recommend that the Metropolitan Transportation Planning Organization approve the Fiscal Years 2020-21 to 2024-25 List of Priority Projects.

BACKGROUND

Each year, the Metropolitan Transportation Planning Organization develops recommended transportation priorities for projects that are needed, but not currently funded (or fully-funded). This information is used by the Florida Department of Transportation each fall to develop its Tentative Five Year Work Program. The draft List of Priority Projects can be viewed at the following website link:


A printed copy of the draft List of Priority Projects will be provided at the meeting.
May 29, 2019

TO:        Citizens Advisory Committee
           Bicycle/Pedestrian Advisory Board
FROM:      Scott R. Koons AICP, Executive Director
SUBJECT:   Public Involvement Plan Update

STAFF RECOMMENDATION

Recommend that the Metropolitan Transportation Planning Organization approve the revised Public Involvement Plan.

BACKGROUND

Each year, the Public Involvement Plan is reviewed, and revised if necessary, in order to ensure that the planning program provides for a proactive public involvement process. The draft Public Involvement Plan this year includes one substantive revision - the modifications of Chapter IV to add the Metropolitan Transportation Planning Organization nondiscrimination complaint process to address a Florida Department of Transportation review comment during the Joint Certification Review Meeting.

Exhibit 1 is a copy of the advertisement that appeared in The Gainesville Sun and Gainesville Guardian on May 9, 2019 and in The Independent Florida Alligator on May 14, 2019. These advertisements address federal public notice requirements for the Public Involvement Plan. Below is the link to the draft Public Involvement Plan.


A printed copy of the draft Public Involvement Plan will be provided at the meeting.

Attachment
NOTICE
OF PROPOSED REVISIONS
TO THE
PUBLIC INVOLVEMENT PLAN
OF THE
METROPOLITAN
TRANSPORTATION PLANNING
ORGANIZATION FOR THE
GAINESVILLE URBANIZED
AREA

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will consider revisions to its Public Involvement Plan at its Monday, June 24, 2019 meeting at 5:00 p.m. in the Jack Durrance Auditorium, Alachua County Administration Building, 12 SE 1st Street, Gainesville, Florida. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is inviting interested persons to review and comment on these proposed revisions at this meeting.

The Public Involvement Plan document may be viewed at the following website (www.ncfrpc.org/mtpo); Alachua County Library District Branches within the Gainesville Metropolitan Area; and at its staff office, 2009 NW 67th Place, Gainesville, Florida 32653. For further information, call 352.955.2200.
May 29, 2019

TO: Bicycle/Pedestrian Advisory Board
Citizens Advisory Committee
Technical Advisory Committee

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Bylaws Amendment - Technical Advisory Committee Membership Composition

STAFF RECOMMENDATION

Amend the Chapter II. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Technical Advisory Committee Bylaws D. Membership (item 1) to:

- Remove representation from the City of Gainesville Regional Transit System;
- Add representation from the City of Gainesville Department of Mobility; and
- Consolidate representation from the City of Gainesville Public Works Department and the City of Gainesville Department of Mobility as shown in Exhibit 1.

BACKGROUND

The City of Gainesville has restructured several transportation-related functions into the new Department of Mobility. With this consolidation, the City of Gainesville has requested the following modifications to its representation on the Technical Advisory Committee:

- Removal of representation from the City of Gainesville Regional Transit System;
- Addition of representation from the City of Gainesville Department of Mobility; and
- Consolidation of representation from the City of Gainesville Public Works Department and the City of Gainesville Department of Mobility.

The City of Gainesville Department of Mobility has designated the following representation on the Technical Advisory Committee to be the:

- Transportation Planning Manager (formerly of the Public Works Department) as the primary voting member; and
- Regional Transit System Director as the alternate voting member.

Federal requirements for transit agency representation are maintained through the City of Gainesville Department of Mobility. This change will reduce the Technical Advisory Committee roster from eleven to ten members. Exhibit 2 is a copy of the Technical Advisory Committee roster. Exhibit 3 is the email chain concerning these changes.

Attaches
(f) Conduct any other functions as assigned by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

D. Membership

(1) There is no limit on the number of members who may serve on the Technical Advisory Committee. The membership of the Technical Advisory Committee shall at a minimum include representatives from the following organizations. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area may also appoint additional Technical Advisory Committee members as needed.

(a) Alachua County Department of Growth Management;
(b) Alachua County Public Works Department;
(c) Bicycle/Pedestrian Advisory Board;
(d) City of Gainesville Department of Doing;
(e) City of Gainesville Public Works Department and Department of Mobility;
(f) City of Gainesville Regional Transit System;
(f) Florida Department of Transportation District 2;
(g) Gainesville/Alachua County Regional Airport Authority;
(h) University of Florida Facilities Planning and Construction Division;
(i) University of Florida Transportation and Parking Services; and
(j) Alachua County Public Schools Superintendent or the Superintendent’s designee.

(2) All members of the Technical Advisory Committee shall be appointed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area based upon nominations from the organizations listed in this Membership Section above and serve terms of indefinite length at the pleasure of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

(3) Each member of the Technical Advisory Committee may name one (1) or more alternates who may vote only in the absence of that member on a one-vote-per-member basis.
## TECHNICAL ADVISORY COMMITTEE ATTENDANCE RECORD

<table>
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<th>ORGANIZATION</th>
<th>MEETING DATE 2/6/2019</th>
<th>MEETING DATE 4/3/2019</th>
<th>IN VIOLATION IF ABSENT AT NEXT MEETING?</th>
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<tr>
<td>MARIE DANIELS</td>
<td>Alachua County Department of Growth Management</td>
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<td>Office of Planning and Development</td>
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<td>Alt - Jeff Hays</td>
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<td>Alt - Kathleen Pagan</td>
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<td>BRIAN SINGLETON</td>
<td>Alachua County Public Works Department</td>
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<td>Alt - Thomas Strom</td>
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<td>SCOTT WRIGHT</td>
<td>Alachua County/City of Gainesville/MTPO Bicycle/Pedestrian Advisory Board</td>
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<td>JASON SIMMONS</td>
<td>City of Gainesville Department of Doing</td>
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<td>Alt - Andrew Person</td>
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<td>DEBORAH LEISTNER (Chair)</td>
<td>City of Gainesville Department of Mobility [Operations, Planning and Transit]</td>
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<td>Alt - Jesus Gomez</td>
<td>Department of Public Works [Engineering, Maintenance, Pavement Management]</td>
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<td>AARON CARVER</td>
<td>Gainesville/Alachua County Regional Airport Authority</td>
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<td>Alt - Suzanne Schiemann</td>
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<td>MARI SCHWABACHER</td>
<td>Florida Department of Transportation</td>
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<td>YAIMA DROESE</td>
<td>School Board of Alachua County</td>
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<td>LINDA DIXON</td>
<td>University of Florida Planning, Design &amp; Construction Division</td>
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<td>Alt - Erik Lewis</td>
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<td>RON FULLER (Vice-Chair)</td>
<td>University of Florida Transportation &amp; Parking Services</td>
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<td>Alt - Scott Fox</td>
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**LEGEND KEY - P = Present A = Absent * = New Member**

**Attendance Rule:**

1. Each voting member of the Technical Advisory Committee may name one (1) or more alternates who may vote only in the absence of that member on a one vote per member basis.
2. Each member of the Technical Advisory Committee is expected to demonstrate his or her interest in the Technical Advisory Committee’s activities through attendance of the scheduled meetings, except for reasons of an unavoidable nature. In each instance of an unavoidable absence, the absent member should ensure that one of his or her alternates attends. No more than three (3) consecutive absences will be allowed by the member. The Technical Advisory Committee address consistent absences and is empowered to recommend corrective action for Metropolitan Transportation Planning Organization consideration.
Mike – Please note that your roster should be updated to match our current City structure replacing both RTS and Public Works with Department of Mobility. I will be the primary representative and Jesus Gomez will be the alternate for the Department of Mobility. If you need clarification please call me – 352-393-8412.

Do you have a copy of the bylaws of the TAC that you could share with me?

Thanks, Debbie

From: Mike Escalante [mailto:escalante@ncfrpc.org]
Sent: Tuesday, March 12, 2019 10:40 AM
To: Leistner, Deborah L.<leistnerdl@cityofgainesville.org>
Cc: Scott Koons <koons@ncfrpc.org>
Subject: Replacement for Phil Mann as TAC Alternate

Debbie,

Phil Mann is still listed as your TAC Alternate. Let me know when a replacement is named.

I will show your TAC Alternate as vacant in the April 3, 2019 TAC meeting packet attendance roster.

miike

Michael B. Escalante, AICP
Senior Planner
North Central Florida Regional Planning Council
2006 NW 67th Place, Gainesville, FL 32653-1603
Voice: 352.955.2200, ext. 114
Fax: 352.955.2209

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your email communications may be subject to public disclosure.
Mike:
Currently, Debbie Leistner works for both the Department of Mobility and the Public Works Department. The intent, with the split, is that she would represent both Departments and serve as liaison between the MTPO and the City of Gainesville.

Phil

From: Mike Escalante [mailto:escalante@ncfrpc.org]
Sent: Wednesday, April 03, 2019 3:30 PM
To: Mann, Philip R. <mannpr@cityofgainesville.org>
Cc: Scott Koons <koons@ncfrpc.org>; Brian Singleton <bsingleton@AlachuaCounty.US>; Leistner, Deborah L. <leistnerdl@cityofgainesville.org>
Subject: Public Works Department Representation on the Technical Advisory Committee

Phil,

At today’s TAC meeting, we discussed changes to the MTPO Bylaws to address the City of Gainesville Department of Mobility representation. During the discussion, Brian Singleton, Alachua County Assistant Public Works Director, asked if the City of Gainesville Public Works Department would retain its representation on the TAC concerning roadway engineering/construction issues.

Therefore, please clarify whether:

- the City of Gainesville Public Works Department remains on the TAC along with the City of Gainesville Department of Mobility and City of Gainesville Department of Doing; or
- the City of Gainesville Department of Mobility replaces City of Gainesville Public Works Department on the TAC.

If it remains, please provide an update for voting member and alternate.

Thanks,
TO: Technical Advisory Committee

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: University of Florida Transportation Projects

STAFF RECOMMENDATION

Receive Presentation.

BACKGROUND

The University of Florida staff has requested an opportunity to present information concerning projects on the University of Florida campus (see Exhibit 1). In accordance with University of Florida Campus Master Plan policy, this information concerning transportation projects is being provided for review and comment.
Scott,
I never heard back about this. Can we plan to present an information item at the June 5 TAC mtg?

- Linda

Sent from my Verizon Motorola Smartphone
On May 9, 2019 4:28 PM, "Dixon,Linda B" <ldixon@UFL.EDU> wrote:
Scott,
As I am sure you can see from the UF TIP project list that we are quite active in the area of parking and transportation at the moment. I note that our Campus Master Plan identifies a reporting process through the MTPO TAC for our parking activities, per the below policies. We have two parking facilities and impact studies that we need to report on. Would it be appropriate and possible to get on the June 5 TAC meeting for an information-only presentation on UF's Parking and Transportation Initiatives? Alternately, might you call a meeting of the TAC Technical Subcommittee? I think either approach would satisfy our need to communicate on these projects.

Thanks,
Linda

CMP, Transportation Element Excerpt

Policy 1.2.2: The University shall conduct a traffic engineering study for each proposed structured parking facility or any surface parking facility project that will create greater than 300 net new parking spaces prior to construction. Such studies shall include, but not be limited to, an analysis of the following:
- The impact of the facility on adjacent roadways within ¼ mile of the proposed facility;
- The existing traffic conditions at signalized intersections within ¼ mile of the proposed facility;
- Conditions at the same signalized intersections at full development;
- Roadway capacity and traffic signalization during the peak hour;
- The impact of the facility on bicycle, pedestrian, and transit access; and
- Recommendations to mitigate any adverse impacts identified by the study that should be implemented and amended into the campus master plan Transportation Element and Capital Improvement Element.

Policy 1.2.3: The results of the parking studies described in Policy 1.2.2 above shall be provided to the City, County and MTPO Technical Advisory Committee for review and comment. The University shall coordinate with appropriate City and County officials to identify any transportation system improvements necessary to maintain adopted level of service standards or to otherwise provide safe travel for transit users, bicyclists or pedestrians affected by the construction of the proposed parking facility.

Linda B. Dixon, AICP
Director of Planning
Planning, Design & Construction Division
and
Director of Operations & Administration
UF Historic St. Augustine

University of Florida
245 Gale Lemerand Drive
P. O. Box 115050
Gainesville, FL 32611-5050

-33-
May 29, 2019

TO: Bicycle/Pedestrian Advisory Board
Citizens Advisory Committee
Technical Advisory Committee

FROM: Scott R. Koons AICP, Executive Director

SUBJECT: U.S. Highway 441 (SW 13th Street) Charrette Implementation - Status Report

STAFF RECOMMENDATION

Receive an update from the Florida Department of Transportation concerning the implementation of its Context Classification criteria U.S. Highway 441 (SW 13th Street) between State Road 331 (Williston Road) and State Road 24 (Archer Road).

BACKGROUND

At its meeting on February 26, 2018, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area discussed the 2002 SW 13th Street Charrette implementation between Paynes Prairie and State Road 24 (Archer Road). Subsequent to the discussion, the Metropolitan Transportation Planning Organization approved a motion to:

Request that the Florida Department of Transportation implement its Context Classification criteria from the Florida Design Manual along this corridor with a focus on:

- Reduction in speed limits;
- Reduction in visual clutter by eliminating some highway signs or collocating signs on poles;
- Provide designated multiple midblock pedestrian crossings along the corridor;
- Increase lighting at median openings and signalized intersections; and
- Provide bus bays;

Or explain why it will not complete these modifications.

At its August 27, 2018 meeting, the Metropolitan Transportation Planning Organization received an update on the scoping of the U.S. Highway 441 resurfacing project. The Florida Department of Transportation is currently coordinating with Alachua County for the implementation of a linear park on the Paynes Prairie corridor. The Florida Department of Transportation intends to follow the elements of the Florida Design Manual 2018 and other criteria specified in the letter.
<table>
<thead>
<tr>
<th>TAC MEMBER AND ALTERNATE</th>
<th>ORGANIZATION</th>
<th>MEETING DATE 2/6/2019</th>
<th>MEETING DATE 4/3/2019</th>
<th>IN VIOLATION IF ABSENT AT NEXT MEETING?</th>
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<tr>
<td>MARIE DANIELS</td>
<td>Alachua County Department of Growth Management Office of Planning and Development</td>
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<td>Alt - Chris Dawson</td>
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<td>Alt - Kathleen Pagan</td>
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<tr>
<td>BRIAN SINGLETON</td>
<td>Alachua County Public Works Department</td>
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<td>SCOTT WRIGHT</td>
<td>Alachua County/City of Gainesville/MTPO Bicycle/Pedestrian Advisory Board</td>
<td>P</td>
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<tr>
<td>JASON SIMMONS</td>
<td>City of Gainesville Department of Doing</td>
<td>A</td>
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<td>Alt - Andrew Persons</td>
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<tr>
<td>DEBORAH LEISTNER (Chair)</td>
<td>City of Gainesville Department of Mobility [Operations, Planning and Transit] Department of Public Works [Engineering, Maintenance, Pavement Management]</td>
<td>P</td>
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<td>AARON CARVER</td>
<td>Gainesville/Alachua County Regional Airport Authority</td>
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<tr>
<td>MARI SCHWABACHER</td>
<td>Florida Department of Transportation</td>
<td>P</td>
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<td>YAIMA DROESE</td>
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<td>LINDA DIXON</td>
<td>University of Florida Planning, Design &amp; Construction Division</td>
<td>P</td>
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<td>Alt - Erik Lewis</td>
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<tr>
<td>RON FULLER (Vice-Chair)</td>
<td>University of Florida Transportation &amp; Parking Services</td>
<td>P</td>
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<td>Alt - Scott Fox</td>
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**LEGEND KEY** - P = Present  A = Absent  * = New Member

**Attendance Rule:**
1. Each voting member of the Technical Advisory Committee may name one (1) or more alternates who may vote only in the absence of that member on a one vote per member basis.
2. Each member of the Technical Advisory Committee is expected to demonstrate his or her interest in the Technical Advisory Committee's activities through attendance of the scheduled meetings, except for reasons of an unavoidable nature. In each instance of an unavoidable absence, the absent member should ensure that one of his or her alternates attends. No more than three (3) consecutive absences will be allowed by the member. The Technical Advisory Committee address consistent absences and is empowered to recommend corrective action for Metropolitan Transportation Planning Organization consideration.
## CITIZENS ADVISORY COMMITTEE

### ATTENDANCE RECORD

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<td>Alyssa Brown</td>
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<td>Nelle Bullock</td>
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<td>Mary Ann DeMatas</td>
<td>18-Dec</td>
<td>E</td>
<td>P</td>
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<td>Jan Frentzen</td>
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<td>P</td>
<td>A</td>
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<td>Gilbert Levy</td>
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<td>Chandler Otis</td>
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<td>P</td>
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<td>John Pickett</td>
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<td>James Samec</td>
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<td>Ruth Steiner</td>
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<td>Paul Thur de Koos</td>
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<td>Luke Tia</td>
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**LEGEND KEY** - P-Present; E-Excused Absence; A-Unexcused Absence

### ATTENDANCE RULE

Any appointee of the Metropolitan Transportation Planning Organization to the Citizens Advisory Committee shall be automatically removed from the committee upon filing with the Chair of the Metropolitan Transportation Planning Organization appropriate proof that such person has had three (3) or more consecutive excused or unexcused absences. Excused absences are hereby defined to be those absences which occur from regular or special meetings after notification by such person to the Chair prior to such absence explaining the reasons therefor. All other absences are hereby defined to be unexcused.

Please note that attendance is recorded for all scheduled Citizens Advisory Committee meetings whether or not a quorum is met.

**ADDITIONAL NOTE:** Members denoted in **BOLD** ITALICs are at risk for attendance rule violation if the next meeting is missed.
SCHEDULED 2019 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

<table>
<thead>
<tr>
<th>MTPO MEETING MONTH</th>
<th>TAC [At 2:00 p.m.]</th>
<th>B/PAB [At 7:00 p.m.]</th>
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<td>February 6</td>
<td>February 7</td>
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<td>April 3</td>
<td>April 4</td>
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<td>June 5</td>
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<td>AUGUST</td>
<td>August 7</td>
<td>August 8</td>
<td>August 26 at 3:00 p.m.</td>
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<td>OCTOBER</td>
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<td>October 28 at 3:00 p.m.</td>
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<tr>
<td>DECEMBER</td>
<td>November 20</td>
<td>November 21</td>
<td>December 16 at 5:00 p.m.</td>
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</table>

Note, unless otherwise scheduled:

1. Technical Advisory Committee meetings are conducted in the General Purpose Meeting Room of the Gainesville Regional Utilities Administration Building;
2. Citizens Advisory Committee meetings are conducted in the Grace Knight Conference Room of the Alachua County Administration Building; and
3. Metropolitan Transportation Planning Organization meetings are conducted at the Jack Durrance Auditorium of the Alachua County Administration Building unless noted.

MTPO means Metropolitan Transportation Planning Organization
TAC means Technical Advisory Committee
CAC means Citizens Advisory Committee
B/PAB means Bicycle/Pedestrian Advisory Board
NCFRPC means North Central Florida Regional Planning Council
TMC means City of Gainesville Traffic Management Center

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April 16, 2019
May 29, 2019

TO: Bicycle/Pedestrian Advisory Board
Citizens Advisory Committee
Technical Advisory Committee

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: U.S. Highway 441 Pavement Status

STAFF RECOMMENDATION

For Information Only

BACKGROUND

At its April 22, 2019 meeting, the Metropolitan Transportation Planning Organization discussed U.S. Highway 441 safety investments. Florida Department of Transportation staff responded to several questions and stated that it would provide additional information requested by Metropolitan Transportation Planning Organization members. Exhibit 1 is the additional pavement patchwork information provided by the Florida Department of Transportation.

Attachment
Good Morning,

At the April 22nd MTPO meeting, commissioner Byerly requested information about the ongoing construction on U.S. 441. The recent work on U.S. 441 south of Williston Road was a maintenance contract. The top one inch of asphalt was failing. In addition to a rough ride, we were receiving numerous complaints of vehicle damage and broken windshields. This contract removed the top 1” of asphalt in those areas where it was failing the worst and replaced it with new asphalt. We were only able to replace about ¼ of the travel lane surface, so it was focused in the areas that were in the worst condition. This was a temporary repair intended to carry us to the mill and resurface project currently under design that will also raise the road surface about 5” and install guardrail across the floor of Paynes Prairie. This project is expected to be awarded in about two years.

Please let me know if you have any further questions.

Sincerely,

Mari Schwabacher  
Gainesville MTPO Liaison  
D2 Complete Streets Coordinator  
Jacksonville Urban Office  
904.360.5647  

Florida Department of Transportation, District 2  
2198 Edison Avenue MS 2806  
Jacksonville, Fl. 32204
May 29, 2019

TO: Bicycle/Pedestrian Advisory Board
Citizens Advisory Committee
Technical Advisory Committee

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Department of Transportation Responses - Pedestrian Scramble Trial Study; Interstate 75 and U.S. Highway 441 Safety Concerns; and State Road 121 (NW 34th Street) at NW 30th Place Turnlane

STAFF RECOMMENDATION

For Information Only

BACKGROUND

At its April 22, 2019 meeting, the Metropolitan Transportation Planning Organization:

- Referred to the City of Gainesville Mobility Department to coordinate with the Florida Department of Transportation to develop and conduct a pedestrian scramble trial study for the State Road 26 (University Avenue) at U.S. Highway 441 (West 13th Street) intersection;

- Authorized the Chair to send a letter to the Florida Department of Transportation District 2 Secretary in support of the Interstate 75 and U.S. Highway 441 traffic and safety concerns of Alachua County Sheriff Sadie Darnell and the Alachua County Board of County Commissioners; and

- Requested that the Florida Department of Transportation reevaluate the intersection of State Road 121 (NW 34th Street) at NW 30th Place (Rock Creek Subdivision) for safety warrants and, if warranted, install turnlanes at the intersection.

The Florida Department of Transportation has provided the following responses:

Exhibit 1 - The Department will conduct a pedestrian scramble trial study in coordination with the City of Gainesville Department of Mobility for the State Road 26 (University Avenue) at U.S. Highway 441 (West 13th Street) intersection;

Exhibit 2 - The Department will conduct a safety study on Interstate 75 from the Marion County line to Interstate 10; and

Exhibit 3 - The Department will not construct a turnlane at the Rock Creek Subdivision entrance.

Attachments

t:\scott\sk19\mtpo\memolfdot_resp_pedscram_i-75_safety_sr121-turnlane_jun5_comms.docx
May 15, 2019

The Honorable Ken Cornell, Chair
Metropolitan Transportation Planning Organization
For the Gainesville Urbanized Area
2009 NW 67th Place
Gainesville, FL 32653

RE: Pedestrian Scramble Trial Study-
State Road 26 (University Avenue) at U.S. Highway 441 (West 13th Street) Intersection

Dear Chair Cornell,

Thank you for your letter dated April 24th, 2019, regarding the Pedestrian Scramble Trial Study on the S.R. 26 (University Avenue) and U.S. 441 (West 13th Street) intersection. The department is conducting a new study to determine if the pedestrian scramble is viable and will be coordinating with the City of Gainesville Department of Mobility on this effort. The study will be concluded within six to eight weeks.

Please do not hesitate to contact Mari Schwabacher at (904) 360-5647 or Mari.Schwabacher@dot.state.fl.us if you have further questions or concerns.

Sincerely,

Greg Evans
District Two Secretary

xc: Scott Koons, Executive Director, MTPO staff
Jeff Scott, FDOT District 2 Traffic Services Program Engineer
Mari Schwabacher, MTPO Liaison

RECEIVED
MAY 22 2019

www.fdot.gov

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL
May 15, 2019

The Honorable Ken Cornell, Chair
Metropolitan Transportation Planning Organization
For the Gainesville Urbanized Area
2009 NW 67th Place
Gainesville, FL 32653


Dear Chair Cornell,

Thank you for your letter of April 24, 2019 regarding Interstate 75 and U.S. Highway 441 Traffic and Safety Concerns. I appreciate the concerns expressed in your letter and understand that, in light of the recent accident, there is a heightened concern about the safety of the roadway.

The Department’s Traffic Operations Safety Office will be conducting a safety study of Interstate 75 from the Marion County Line to I-10 in Columbia County to determine if any safety improvements are warranted. The study will include the review and analysis of crash data, crash trends and identification of potential countermeasures. Please allow six months for our consultant to complete this work. Once the study is completed, we will inform you of our recommendations.

The Department will also be setting up a meeting with Sheriff Darnell and FHP to discuss investments made to date and to further develop strategies.

Regarding a barrier system along Interstate 74 and US 441 through Paynes Prairie, the Department has projects on Interstate 75 and US 441 currently programmed to install guardrail along these roadways through the prairie. The Interstate 75 project is scheduled to start construction in the Spring of 2020 and the US 441 project is scheduled to start in the Fall of 2020.

I appreciate you bringing this important issue to our attention. If you have any questions, or would like to discuss the Department’s study in greater detail, please contact Jerry Ausher, District Traffic Operations Engineer, at (904) 360-5630 or Jerry.Ausher@dot.state.fl.us.
Sincerely,

Greg Evans  
District Two Secretary

xc:  Scott Koons, Executive Director, MTPO staff  
    Jeff Scott, Traffic Services Program Engineer  
    Mari Schwabacher, MTPO Liaison  
    Peter Osborne, FDOT Consultant Design
May 15, 2019

The Honorable Ken Cornell, Chair
Metropolitan Transportation Planning Organization
For the Gainesville Urbanized Area
2009 NW 67th Place
Gainesville, FL 32653

RE: State Road 121 (NW 34th Street) Turn lane at NW 30th Place (Rock Creek Subdivision)

Dear Chair Cornell,

The Department has received the Gainesville MTPO’s letter dated April 24th, 2019 requesting the Florida Department of Transportation to reevaluate the intersection of SR 121 at NW 30th Place. The project was originally evaluated by request in 2016, and not recommended.

The Traffic Operations review of the MTPO request for left turn lanes on SR 121, from NW 16th Ave. to US 441, did not recommend a turn lane at this location. The study determined that there are two sections of boardwalk on the west side of the roadway - the first section runs from north of NW 21st Place to NW 24th Avenue and the second section runs from NW 30th Place to south of NW 33rd Lane. Due to the complexity of the boardwalk systems, widening within these limits would require acquisition of Right of Way.

The Department currently has a funded project on SR 121 to add two-way center left turn lanes from NW 16th Ave. to US 441 in various locations, complete sidewalk gaps and add signage (439490-1). The project lets in July 2020.

Please do not hesitate to contact Mari Schwabacher at (904) 360-5647 or Mari.Schwabacher@dot.state.fl.us if you have further questions or concerns.

Sincerely,

Greg Evans
District Two Secretary

xc: Scott Koons, Executive Director, MTPO staff
Jeff Scott, Traffic Services Program Engineer
Mari Schwabacher, MTPO Liaison
Peter Osborne, FDOT Consultant Design

www.fdot.gov
May 29, 2019

TO: Citizens Advisory Committee
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Traffic Management Center Tour

STAFF RECOMMENDATION

No Action Required

BACKGROUND

The City of Gainesville staff offered a tour of the City of Gainesville Traffic Management Center. The Citizens Advisory Committee will conduct its meeting at the Traffic Management Center, 405 NW 39th Avenue Gainesville, Florida. The meeting will include a tour of the facility.