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June 8, 2016

TO: Citizens Advisory Committee  
Technical Advisory Committee

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Meeting Announcement and Agenda

On Wednesday, June 15, 2016, the Technical Advisory Committee will meet at 2:00 p.m. in the **Charles F. Justice Conference Room, North Central Florida Regional Planning Council, 2009 NW 67th Place**. Also on Wednesday, June 15, 2016, the Citizens Advisory Committee will meet at 7:00 p.m. in the **Grace Knight Conference Room, Alachua County Administration Building 12 SE 1st Street**. Times shown on this agenda are for the Citizens Advisory Committee meeting.

**STAFF RECOMMENDATION**

7:00 p.m. I. Introductions (if needed)\*

II. Approval of Meeting Agenda

APPROVE AGENDA

Page #3 III. Approval of Committee Minutes

APPROVE MINUTES

Page #11  
7:10 p.m. IV. Transportation Improvement Program  
for Fiscal Years 2016-17 to 2020-21

APPROVE STAFF  
RECOMMENDATION

All federal funds in this Program have to be approved by the Metropolitan Transportation Planning Organization.

Page #15  
7:30 p.m. V. List of Priority Projects  
for Fiscal Years 2017-18 to 2021-22

APPROVE STAFF  
RECOMMENDATION

The Metropolitan Transportation Planning Organization needs to approve priority lists for projects that are needed, but not funded.

Page #17  
7:50 p.m.  
CAC Only

**VI. Public Involvement Plan**

**APPROVE STAFF  
RECOMMENDATION**

Each year, the Metropolitan Transportation Planning Organization reviews its public involvement plan to ensure that its process provides full and open access to all citizens.

8:10 p.m.

**VII. Committee Elections\***

**ELECT CHAIR  
AND VICE CHAIR**

Each year, a new chair and vice chair are elected.

**VIII. Information Items**

The following materials are for your information only and are not scheduled to be discussed unless otherwise requested.

Page #19

A. Citizens Advisory Committee and Technical Advisory Committee  
Attendance Records

Page #21

B. Meeting Calendar- 2016

\*No handout included with the enclosed agenda item.

## MINUTES

GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY  
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
**TECHNICAL ADVISORY COMMITTEE**

Charles F. Justice Conference Room  
2009 NW 67th Place  
Gainesville, Florida

2:00 p.m.  
Wednesday  
April 20, 2016

<u>MEMBERS PRESENT</u>	<u>MEMBERS ABSENT</u>	<u>OTHERS PRESENT</u>	<u>STAFF PRESENT</u>
Debbie Leistner, Chair Paul Adjan Dekova Batey Ruth Findley Ron Fuller James Green Jeff Hays Erik Lewis Dean Mimms Matthew Muller	James Speer	None	Scott Koons Michael Escalante

## CALL TO ORDER

Chair Debbie Leistner, Gainesville Transportation Planning Manager, called the meeting to order at 2:00 p.m.

## I. INTRODUCTIONS

Scott Koons, Metropolitan Transportation Planning Organization Executive Director, introduced himself and asked others to introduce themselves.

## II. APPROVAL OF THE MEETING AGENDA

Chair Leistner asked for approval of the agenda.

**MOTION: Jeff Hays moved to approve the meeting agenda. Matthew Muller seconded; motion passed unanimously.**

## III. APPROVAL OF COMMITTEE MINUTES

Mr. Koons stated that the September 23, 2015 minutes are ready for consideration of approval by the Technical Advisory Committee.

**MOTION: Jeff Hays moved to approve the September 23, 2015 Technical Advisory Committee minutes. Paul Adjan seconded; motion passed unanimously.**

IV. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT -  
NW 19TH LANE BIKELANE/SIDEWALK PROJECT

Mr. Koons stated that the Florida Department of Transportation has requested an amendment to the Transportation Improvement Program to add preliminary engineering to the NW 19th Lane Bikelane/Sidewalk Project in Fiscal Year 2015-16. He discussed the amendment and answered questions.

**MOTION: James Green moved to recommend that the Metropolitan Transportation Planning Organization amend the Fiscal Year 2015-16 Transportation Improvement Program to add preliminary engineering to the NW 19th Lane Bikelane/Sidewalk Project in Fiscal Year 2015-16. Jeff Hays seconded; motion passed unanimously.**

V. UNIFIED PLANNING WORK PROGRAM

Mr. Koons stated that the Metropolitan Transportation Planning Organization is required to adopt a Unified Planning Work Program. He said that this program identifies the planning activities for a two-year cycle. He reported that the Unified Planning Work Program has been reformatted to comply with the Fixing America's Surface Transportation Act and Florida Department of Transportation requirements.

Mr. Matthew Muller, Regional Transit System Chief Transit Planner, discussed Section 5305(d) funding.

**MOTION: Ron Fuller moved to recommend that the Metropolitan Transportation Planning Organization approve the Fiscal Years 2017 and 2018 Unified Planning Work Program with administrative changes as requested by the Florida Department of Transportation. Dean Mimms seconded; motion passed unanimously.**

**MOTION: Matthew Muller moved to discuss at a later date an alternative to the Transit Ridership Report. Jeff Hays seconded; motion passed unanimously.**

VI. TRANSIT RIDERSHIP REPORT

Mr. Koons stated that each year the Transit Ridership Monitoring Report is updated. He discussed the Transit Ridership Monitoring Report and answered questions.

**MOTION: Jeff Hays moved to recommend that the Metropolitan Transportation Planning Organization accept the Transit Ridership Monitoring Report - 2015 as a completed planning document. Ron Fuller seconded; motion passed unanimously.**

VII. SAFE ROUTES TO SCHOOL APPLICATION

Michael Escalante, Senior Planner, stated that the City of Gainesville submitted a Safe Routes to School application to the Florida Department of Transportation. He said that the application was for construction of a sidewalk along the south perimeter of Metcalfe Elementary School. He and Chair Leistner discussed the application and answered questions.

**MOTION: Jeff Hays moved to recommend that the Metropolitan Transportation Planning Organization ratify staff support of the City of Gainesville Safe Routes to School application submission. Dekova Batey seconded; motion passed unanimously.**

IX. NE 39TH AVENUE (STATE ROAD 222) CROSSWALK - REFERRAL REPORT

Mr. Koons stated that the Metropolitan Transportation Planning Organization Chair requested that the Florida Department of Transportation evaluate and consider installation of a crosswalk on NE 39th Avenue adjacent to NE 28th Drive. He said that the crosswalk would facilitate pedestrian traffic for two Regional Transit System bus stops. He reported that the Florida Department of Transportation has evaluated the potential crosswalk and determined that it was not warranted.

X. TRANSPORTATION REGIONAL INCENTIVE PROGRAM APPLICATION

Mr. Koons stated that the Alachua/Marion County Transportation Regional Incentive Program Executive Committee submitted a Transportation Regional Incentive Program application to the Florida Department of Transportation. He said that the application was for design and plans preparation for the SW 62nd Connector Project. He discussed the application and answered questions.

Chair Leistner discussed a two-lane cross-section interim SW 62nd Boulevard Corridor Project and answered questions.

XI. WALDO ROAD (STATE ROAD 24) PEDESTRIAN SAFETY

Mr. Koons stated that the Florida Department of Transportation has responded to a Metropolitan Transportation Planning Organization referral regarding pedestrian safety concerns along Waldo Road. He reported that the Florida Department of Transportation is addressing street-lighting levels within the corridor.

James Green, Florida Department of Transportation Liaison, discussed the pedestrian safety concerns along Waldo Road.

XII. INFORMATION ITEMS

Mr. Koons announced that the next Technical Advisory Committee meeting would be in the Charles F. Justice Conference Room on June 15, 2016.

Chair Leistner stated that staff needs to schedule a Working Group meeting to develop bicycle/pedestrian priorities.

Mr. Escalante stated that he would arrange the Working Group meeting. He noted that Debbie Leistner, Jeff Hays and Paul Adjan serve on this Working Group. He said he would notify all Technical Advisory Committee members of the Working Group meeting date.

Dean Mimms, City of Gainesville Lead Planner, announced a Ride with a Commissioner bicycle event on May 7, 2016 with a 10:00 a.m. ribbon cutting ceremony.

ADJOURNMENT

The meeting was adjourned at 2:51 p.m.

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Date

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Debbie Leistner, Chair

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## MINUTES

### GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION CITIZENS ADVISORY COMMITTEE

Grace Knight Conference Room  
12 SE 1st Street  
Gainesville, Florida

7:00 p.m.  
Wednesday  
April 20, 2016

#### MEMBERS PRESENT

Rob Brinkman, Chair  
Jan Frentzen, Vice-Chair  
E. J. Bolduc  
Thomas Bolduc  
Nelle Bullock  
Mary Ann DeMatas  
Delia Kradolfer  
Gilbert Levy  
James Samec  
Ruth Steiner  
Ewen Thomson

#### MEMBERS ABSENT

Luis Diaz  
Ron Lieberman  
Chandler Otis

#### OTHERS PRESENT

James Green

#### STAFF PRESENT

Scott Koons  
Michael Escalante

#### CALL TO ORDER

Chair Rob Brinkman called the meeting to order at 7:01 p.m.

#### I. INTRODUCTIONS

Chair Brinkman introduced himself and asked others to introduce themselves.

#### II. APPROVAL OF THE MEETING AGENDA

Chair Brinkman asked that the agenda be approved.

**MOTION: Gilbert Levy moved to approve the meeting agenda. James Samec seconded; motion passed unanimously.**

#### III. APPROVAL OF COMMITTEE MINUTES

Chair Brinkman asked for approval of the September 23, 2015 Citizens Advisory Committee meeting minutes.

**MOTION: E. J. Bolduc moved to approve the September 23, 2015 Citizens Advisory Committee minutes. Thomas Bolduc seconded; motion passed unanimously**

IV. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT -  
NW 19TH LANE BIKELANE/SIDEWALK PROJECT

Scott Koons, Metropolitan Transportation Planning Organization Executive Director, stated that the Florida Department of Transportation has requested an amendment to the Transportation Improvement Program to add preliminary engineering to the NW 19th Lane Bikelane/ Sidewalk Project in Fiscal Year 2015-16. He discussed the amendment and answered questions.

**MOTION: Ruth Steiner moved to recommend that the Metropolitan Transportation Planning Organization amend the Fiscal Year 2015-16 Transportation Improvement Program to add preliminary engineering to the NW 19th Lane Bikelane/Sidewalk Project in Fiscal Year 2015-16. James Samec seconded; motion passed unanimously.**

V. UNIFIED PLANNING WORK PROGRAM

Mr. Koons stated that the Metropolitan Transportation Planning Organization is required to adopt a Unified Planning Work Program. He said that this program identifies the planning activities for a two-year cycle. He reported that the Unified Planning Work Program has been reformatted to comply with the Fixing America's Surface Transportation Act and Florida Department of Transportation requirements.

**MOTION: Ruth Steiner moved to recommend that the Metropolitan Transportation Planning Organization approve the Fiscal Years 2017 and 2018 Unified Planning Work Program with administrative changes as requested by the Florida Department of Transportation. James Samec seconded; motion passed unanimously.**

VI. TRANSIT RIDERSHIP REPORT

Mr. Koons stated that the each year the Transit Ridership Monitoring Report is updated. He discussed the Transit Ridership Monitoring Report and answered questions.

**MOTION: Ruth Steiner moved to recommend that the Metropolitan Transportation Planning Organization accept the Transit Ridership Monitoring Report - 2015 as a completed planning document. James Samec seconded; motion passed unanimously.**

VII. SAFE ROUTES TO SCHOOL APPLICATION

Mr. Koons stated that the City of Gainesville submitted a Safe Routes to School application to the Florida Department of Transportation. He said that the application was for construction of a sidewalk along the south perimeter of Metcalfe Elementary School. He discussed the application and answered questions.

**MOTION: Ruth Steiner moved to recommend that the Metropolitan Transportation Planning Organization ratify staff support of the City of Gainesville Safe Routes to School application submission. Gilbert Levy seconded; motion passed unanimously.**

VIII. KERMIT SIGMON CITIZEN PARTICIPATION AWARD

Mr. Koons stated that each year the Citizens Advisory Committee selects a recipient for the Dr. Kermit Sigmon Citizen Participation Award. He noted the previous recipients.



**ACTION: Ewen Thomson nominated Art Stockwell for his trail-keepers efforts; Nelle Bullock nominated Marlie Sanderson for his staff support; and Ruth Steiner nominated Joseph Floyd for his Active Streets efforts for the Dr. Kermit Sigmon Citizen Participation Award,. Mr. Koons conducted a show of hands vote. Marlie Sanderson was selected unanimously.**

**IX. NE 39TH AVENUE (STATE ROAD 222) CROSSWALK - REFERRAL REPORT**

Mr. Koons stated that the Metropolitan Transportation Planning Organization Chair requested that the Florida Department of Transportation evaluate and consider installation of a crosswalk on NE 39th Avenue adjacent to NE 28th Drive. He said that the crosswalk would facilitate pedestrian traffic for two regional transit System bus stops. He reported that the Florida Department of Transportation has evaluated the potential crosswalk and determined that it was not warranted.

**MOTION: Ruth Steiner moved to recommend that the Metropolitan Transportation Planning Organization encourage the Florida Department of Transportation:**

- 1. to conduct a study of Northeast 39th Avenue (State Road 222) at Northeast 28th Drive area by complying new data that addresses the change in character of the area since the establishment of Grace Marketplace adjacent to the corridor; and**
- 2. to reevaluate the Northeast 39th Avenue (State Road 222) at Northeast 28th Drive area in light of state and national attention to urban streets with the new Florida Department of Transportation Complete Streets Policy and urban streets in the Highway Capacity Manual.**

**Nelle Bullock seconded; motion passed unanimously.**

**X. TRANSPORTATION REGIONAL INCENTIVE PROGRAM APPLICATION**

Mr. Koons stated that the Alachua/Marion County Transportation Regional Incentive Program Executive Committee submitted a Transportation Regional Incentive Program application to the Florida Department of Transportation. He said that the application was for design and plans preparation for the SW 62nd Connector Project. He discussed the application and answered questions.

**XI. WALDO ROAD (STATE ROAD 24) PEDESTRIAN SAFETY**

Michael Escalante, Senior Planner, stated that the Florida Department of Transportation has responded to a Metropolitan Transportation Planning Organization referral regarding pedestrian safety concerns along Waldo Road. He reported that the Florida Department of Transportation is addressing street-lighting levels within the corridor.

**XII. INFORMATION ITEMS**

Mr. Koons announced that the next Citizens Advisory Committee meeting would be in the Grace Knight Conference Room on June 15, 2016.

Jan Frentzen discussed his concerns regarding the condition of County Road 2054.

## ADJOURNMENT

The meeting was adjourned at 7:52 p.m.

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Date

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Rob Brinkman, Chair

**IV**

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June 8, 2016

TO: Bicycle/Pedestrian Advisory Board  
Citizens Advisory Committee  
Technical Advisory Committee

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Transportation Improvement Program for Fiscal Years 2016-17 to 2020-21

#### STAFF RECOMMENDATION

**Recommend that the Metropolitan Transportation Planning Organization approve the Fiscal Years 2016-17 to 2020-21 Transportation Improvement Program.**

#### BACKGROUND

Attached please find a draft copy of the Fiscal Years 2016-17 to 2020-21 Transportation Improvement Program. The Transportation Improvement Program is a staged implementation program of transportation projects consistent, to the maximum extent feasible, with adopted comprehensive plans of Alachua County and the City of Gainesville.

Exhibit 1 is a copy of the advertisement that appeared in The Gainesville Sun and in The Independent Florida Alligator on Thursday, June 2, 2016. A full color copy of the draft Transportation Improvement Program may be viewed at the following website:

<http://ncfrpc.org/mtpo/publications/TIP/TIPDOC16revdft.pdf>

#### Authorization of Funds

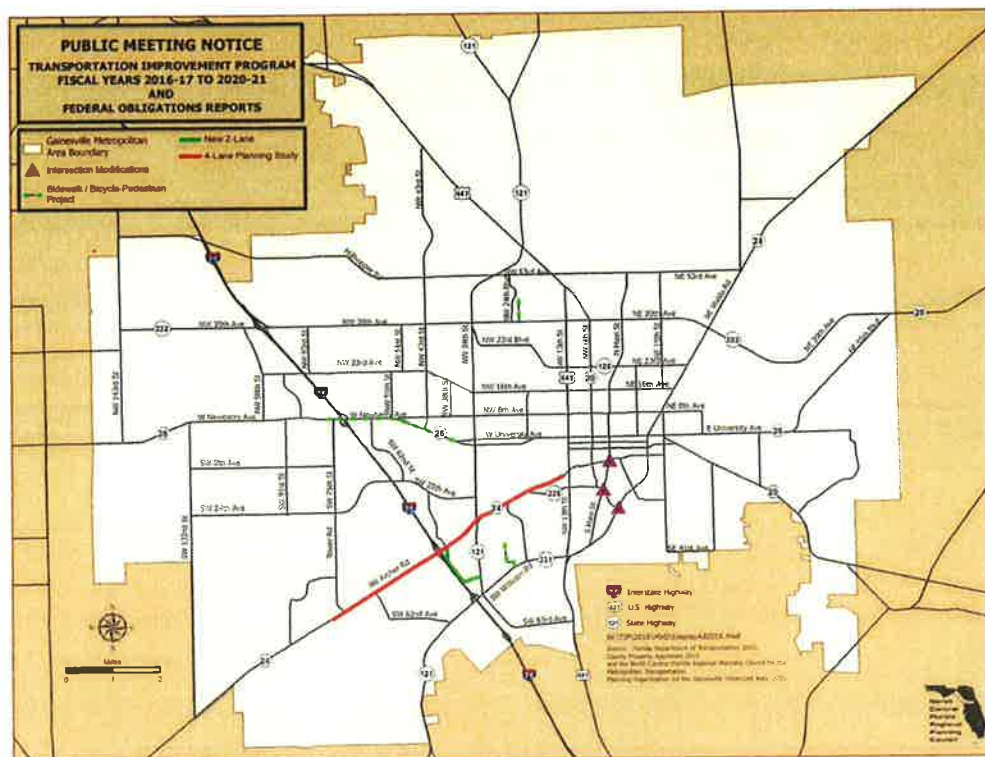
The Transportation Improvement Program is the most important document that is approved annually by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. In order for federal transportation funds to be spent in the Gainesville Metropolitan Area, they must be approved by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and included in this document.

#### Attachments

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## EXHIBIT 1



## COMMUNITY TRANSPORTATION MEETING

June 27, 2016 at 5:00 p.m.

Jack Durrance Auditorium, County Administration Building,  
12 SE 1ST STREET, GAINESVILLE, FLORIDA

**PURPOSE:** The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has scheduled a public meeting to receive input concerning the proposed Transportation Improvement Program for Fiscal Years 2016-17 to 2020-21. The Transportation Improvement Program is a staged implementation program of transportation projects consistent, to the maximum extent feasible, with the Alachua County and City of Gainesville comprehensive plans.

Projects in the proposed Transportation Improvement Program are also consistent with the Gainesville Metropolitan Area Year 2040 Long-Range Transportation Plan. This plan identifies transportation system modifications expected to be needed to serve projected volumes and patterns of traffic through the Year 2040. A final decision regarding all projects contained in the Transportation Improvement Program will be forwarded to the Florida Department of Transportation by the adoption of this Transportation Improvement Program document.

The Federal Obligations Reports are included in Appendix B of the Transportation Improvement Program. These Reports show the expenditure of federal funds within the Gainesville Metropolitan Area from October 1, 2014 through September 30, 2015.

This map only shows some of the transportation projects scheduled during the next five years. The proposed Transportation Improvement Program includes transportation projects such as: bicycle; pedestrian; project development and environmental studies; resurfacing/repaving; school safety concern; transportation alternatives; and transit projects, including transportation disadvantaged projects.

THE MEETING ROOM WILL BE OPEN AT 4:30 PM FOR THE PUBLIC TO REVIEW THE PROPOSED  
TRANSPORTATION IMPROVEMENT PROGRAM  
AND STAFF WILL BE PRESENT TO ANSWER QUESTIONS.

Copies of the meeting agenda and more detailed information concerning the Federal Obligations Report and proposed Transportation Improvement Program can be obtained by writing to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, c/o North Central Florida Regional Planning Council, 2009 NW 67th Place, Gainesville, Florida 32653, by appearing in person at the above address during business hours, at the [www.ncfrc.org/mtpo](http://www.ncfrc.org/mtpo) website, or by calling 352.955.2200. All persons are advised that, if they decide to contest any decision made at this public meeting, they will need a record of the proceedings and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which it is to be based. All interested persons are invited to attend and be heard. Public participation is solicited without regard to race, color, national origin, age, sex, sexual orientation, marital status, religious status, disability, familial status or gender identity. Persons who require special accommodations under the American with Disabilities Act, or persons who require translation services (free of charge), should contact Mr. Marie Sanderson at 352.955.2200, extension 103, at least seven (7) days before the public meeting.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area consists of the Gainesville City Commission, the Alachua County Commission and nonvoting advisors of the University of Florida, the Florida Department of Transportation and the Alachua County League of Cities. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for the continuing, comprehensive and cooperative urban transportation planning program for the Gainesville Metropolitan Area. This planning program is required in order to receive federal and state funds for transportation projects.





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June 8, 2016

TO: Bicycle/Pedestrian Advisory Board  
Citizens Advisory Committee  
Technical Advisory Committee

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: List of Priority Projects for Fiscal Years 2017-18 to 2021-22

#### STAFF RECOMMENDATION

**Recommend that the Metropolitan Transportation Planning Organization approve the Fiscal Years 2017-18 to 2021-22 List of Priority Projects.**

#### BACKGROUND

Each year, the Metropolitan Transportation Planning Organization develops recommended transportation priorities for projects that are needed, but not currently funded (or fully-funded). This information is used by the Florida Department of Transportation each fall to develop its Tentative Five Year Work Program. A full color copy of the draft *List of Priority Projects* can be viewed at the following website link:

[http://ncfrpc.org/mtpo/publications/TIP/LOPP13dft\\_4\\_web.pdf](http://ncfrpc.org/mtpo/publications/TIP/LOPP13dft_4_web.pdf)

Attachment

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Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.





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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

June 8, 2016

TO: Bicycle/Pedestrian Advisory Board  
Citizens Advisory Committee

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Public Involvement Plan Update

**STAFF RECOMMENDATION**

**Recommend that the Metropolitan Transportation Planning Organization approve the revised Public Involvement Plan.**

**BACKGROUND**

Each year, the Public Involvement Plan is reviewed, and revised if necessary, in order to ensure that the planning program provides for a proactive public involvement process. In addition to the revisions due to the passage of the federal Fixing America's Surface Transportation Act, the draft Public Involvement Plan this year includes one substantive revision- the modification of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meeting agenda items and workshops commencing at 5:00 p.m. or later as stated on page 33.

Attachment

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## TECHNICAL ADVISORY COMMITTEE ATTENDANCE RECORD

TAC MEMBER AND ALTERNATE	ORGANIZATION	MEETING DATE 9/23/2015	MEETING DATE 4/20/2016	IN VIOLATION IF ABSENT AT NEXT MEETING?
STEVE LACHNIGHT Alt - Jeff Hays Alt - Chris Dawson Alt - Kathleen Pagan	Alachua County Department of Growth Management Office of Planning and Development	P	P	NO
RUTH FINDLEY Alt- Brian Singleton Alt - Vacant	Alachua County Public Works Department	P	P	NO
DEKOVA BATEY Alt- Vacant	Alachua County/City of Gainesville/MTPO Bicycle/Pedestrian Advisory Board	P	P	NO
ANDREW PERSONS Alt - Dean Mimms Alt - Jason Simmons	City of Gainesville Department of Planning & Development Services	P	P	NO
DEBBIE LEISTNER [Chair] Alt- Phil Mann Alt - Jacob Kain	City of Gainesville Department of Public Works	P	P	NO
MATTHEW MULLER [Vice Chair] Alt- Jesus Gomez Alt- David Smith	City of Gainesville Regional Transit System	P	P	NO
PAUL ADJAN Alt- Laura Aguiar Alt- Allan Penksa	Gainesville/Alachua County Regional Airport Authority	P	P	NO
JAMES GREEN Alt - Karen Taulbee Alt - Vacant	Florida Department of Transportation	P	P	NO
JAMES SPEER Alt- David Deas Alt- Vacant	School Board of Alachua County	A	A	YES
LINDA DIXON Alt - Erik Lewis	University of Florida Planning, Design & Construction Division	P	P	NO
RON FULLER Alt- Scott Fox	University of Florida Transportation & Parking Services	E	P	NO

LEGEND KEY - P = Present A = Absent \* = New Member

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\* City of Gainesville Level of Service Subcommittee Member

### Attendance Rule:

- Each voting member of the Technical Advisory Committee may name one (1) or more alternates who may vote only in the absence of that member on a one vote per member basis.
- Each member of the Technical Advisory Committee is expected to demonstrate his or her interest in the Technical Advisory Committee's activities through attendance of the scheduled meetings, except for reasons of an unavoidable nature. In each instance of an unavoidable absence, the absent member should ensure that one of his or her alternates attends. No more than three (3) consecutive absences will be allowed by the member. The Technical Advisory Committee shall deal with consistent absences and is empowered to recommend corrective action for Metropolitan Transportation Planning Organization consideration.

# CITIZENS ADVISORY COMMITTEE

## ATTENDANCE RECORD

NAME	TERM EXPIRES	7/22/2015	9/23/2015	4/20/2016	Violation If Absent At Next Meeting 6/15/2016
E J Bolduc	17-Dec	P	P	P	-
Thomas Bolduc	16-Dec	P	A	P	-
Rob Brinkman	17-Dec	P	P	P	-
Nelle Bullock	16-Dec	P	P	P	-
Mary Ann DeMatas	18-Dec	-	-	P	-
Luis Diaz	16-Dec	P	P	A	-
Jan Frentzen	18-Dec	-	-	P	-
Delia Kradolfer	18-Dec	-	-	P	-
VACANT	16-Dec	-	-	-	-
Gilbert Levy	17-Dec	P	P	P	-
Ron Lieberman	17-Dec	P	P	E	-
Chandler Otis	18-Dec	P	P	A	-
James Samec	17-Dec	P	P	P	-
Ruth Steiner	18-Dec	-	-	P	-
Ewen Thomson	16-Dec	P	P	P	-

LEGEND KEY - P-Present; E-Excused Absence; A-Unexcused Absence

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### ATTENDANCE RULE

Any appointee of the Metropolitan Transportation Planning Organization to the Citizens Advisory Committee shall be automatically removed from the committee upon filing with the Chair of the Metropolitan Transportation Planning Organization appropriate proof that such person has had three (3) or more consecutive excused or unexcused absences. Excused absences are here defined to be those absences which occur from regular or special meetings after notification by such person to the Chair prior to such absence explaining the reasons therefore. All other absences are here defined to be unexcused.

### ADDITIONAL NOTES:

- On October 30, 1985, staff asked the Citizens Advisory Committee to clarify the procedures staff should use to record attendance at Citizens Advisory Committee meetings. The Citizens Advisory Committee instructed staff to use the following procedures:
  - all Citizens Advisory Committee meetings will require mandatory attendance by all members; and
  - attendance is recorded at all Citizens Advisory Committee meetings, even if a quorum is not present.
- On April 28, 1999, the Citizens Advisory Committee decided to limit attendance by teleconferencing to medical emergencies only.
- Members denoted in **BOLD ITALICS** are at risk for attendance rule violation if the next meeting is missed.

## SCHEDULED 2016 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

MTPO MEETING MONTH	TAC [At 2:00 p.m.] CAC [At 7:00 p.m.]	B/PAB [At 7:00 p.m.]	MTPO MEETING
<b>FEBRUARY</b>	<i>CANCELLED</i>	February 11	<i>CANCELLED</i>
<b>MAY</b>	April 20 <i>TAC@NCFRPC</i>	April 21	May 2 at 3:00 p.m.
<b>JUNE</b>	June 15 <i>TAC@NCFRPC</i>	June 16	June 27 at 5:00 p.m.
<b>AUGUST</b>	July 13 <i>TAC@NCFRPC</i>	July 14	August 1 at 3:00 p.m.
<b>OCTOBER</b>	September 21 <i>TAC@NCFRPC</i>	September 22	October 3 at 3:00 p.m.
<b>DECEMBER</b>	November 16 <i>TAC@NCFRPC</i>	November 17	December 5 at 5:00 p.m.

Note, unless otherwise scheduled:

1. Shaded boxes indicate the months that we may be able to cancel Metropolitan Transportation Planning Organization meetings if agenda items do not require a meeting and corresponding Advisory Committee meeting may also be cancelled;
2. Technical Advisory Committee meetings are usually conducted at the Gainesville Regional Utilities Administration general purpose meeting room;
3. Citizens Advisory Committee meetings are conducted in the Grace Knight conference room of the Alachua County Administration Building; and
4. Metropolitan Transportation Planning Organization meetings are conducted at the Jack Durrance Auditorium of the Alachua County Administration Building unless noted.

MTPO means Metropolitan Transportation Planning Organization

TAC means Technical Advisory Committee

CAC means Citizens Advisory Committee

B/PAB means Bicycle/Pedestrian Advisory Board

NCFRPC means North Central Florida Regional Planning Council

