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January 16, 2013

TO: Citizens and Technical Advisory Committees

FROM: Marlie Sanderson, Director of Transportation Planning

SUBJECT: **Meeting Announcement and Agenda**

On Wednesday, January 23, 2013, the Technical Advisory Committee will meet at 2:00 p.m. in the **Gainesville Regional Utilities (GRU) General Purpose Meeting Room, 301 SE 4th Avenue**. Also on Wednesday, January 23, 2013, the Citizens Advisory Committee will meet at 7:00 p.m. in the **Grace Knight Conference Room, Alachua County Administration Building 12 SE 1st Street**. Times shown on this agenda are for the Citizens Advisory Committee meeting.

STAFF RECOMMENDATION

- | | | | |
|-----------------------|------|--|-------------------------------|
| 7:00 p.m. | I. | Introductions (if needed)* | |
| | II. | Approval of Meeting Agenda | APPROVE AGENDA |
| Page #3
7:05 p.m. | III. | Approval of Committee Minutes | APPROVE MINUTES |
| Page #11
7:10 p.m. | IV. | Archer Braid Trail- 60 Percent Plan | APPROVE PLANS |
| | | <u>Alachua County staff will present the 60 percent plans for this project.</u> | |
| Page #13
7:30 p.m. | V. | Hull Road Extension- Right-of-Way Width | DEVELOP RECOMMENDATION |
| | | <u>A proposed project wants to construct a portion of this road within an 90 foot right-of-way. Current MTPO policy is 100 foot right-of-way.</u> | |
| Page #23
7:40 p.m. | VI. | Year 2040 Long Range Transportation Plan Update- Request for Qualifications (RFQ) | APPROVE RFQ |
| | | <u>The RFQ discusses the process that will be used to select the consultant to assist in preparing the Year 2040 Long Range Transportation Plan.</u> | |

Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

Page #27 VII. Year 2040 Long Range Transportation Plan APPROVE SCOPE OF SERVICES
7:50 p.m. Update- Scope of Services

The scope of work discusses specific tasks the consultant is responsible for with respect to the Year 2040 Long Range Transportation Plan.

Page #31 VIII. Planning Area Boundary, Voting Members DEVELOP MTPO
8:10 p.m. and Voting Procedures RECOMMENDATION

In December 2012, the MTPO instructed staff to identify the advantages and disadvantages of expanding the planning area boundary to include all of Alachua County.

Page #51 IX. Updated Bylaws APPROVE BYLAWS
8:30 p.m.

The currently adopted bylaws are out of date and need to be updated.

Page #53 X. Citizens Advisory Committee- Vacant Positions NO ACTION REQUIRED
8:50 p.m.
CAC ONLY

The Chair wants to discuss the MTPO's new policy to advertise and fill all vacant CAC positions as they occur and to eliminate the "CAC Designate" positions.

Page #55 XI. Election of Officers ELECT CHAIR AND VICE-CHAIR
9:00 p.m.

Each year, the Committee elects a Chair and Vice-Chair.

XII. Information Items

The following materials are for your information only and are not scheduled to be discussed unless otherwise requested.

- Page #57
Page #59
Page #61
- A. CAC and TAC Attendance Records
 - B. Meeting Calendar- 2013
 - C. Bus Rapid Transit Open House Workshop

*No handout included with the enclosed agenda mater

MINUTES

GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)
TECHNICAL ADVISORY COMMITTEE (TAC)

Gainesville Regional Utilities
301 SE 4th Avenue
Gainesville, Florida

2:00 p.m.
Wednesday
November 28, 2012

MEMBERS PRESENT

Doug Robinson, Chair
Dekova Batey
Chris Dawson
Linda Dixon
Steve Dopp
Ron Fuller
Debbie Leistner
Dean Mimms
Karen Taulbee

MEMBERS ABSENT

John Gifford
Richard Hedrick
Mike Iguina
Steve Kabat
Harrell Harrison

OTHERS PRESENT

Doreen Joyner-Howard
Beth Lemke
Chandler Otis
Jennifer Sagan
Sarit Sela
Sara Vidal-Finn

STAFF PRESENT

Marlie Sanderson
Michael Escalante

CALL TO ORDER

Chair Doug Robinson, Regional Transit System Chief Transit Planner, called the meeting to order at 2:07 p.m.

I. INTRODUCTIONS

Chair Robinson introduced himself and asked others to introduce themselves.

II. APPROVAL OF THE MEETING AGENDA

Chair Robinson asked for approval of the agenda.

Mr. Marlie Sanderson, Director of Transportation Planning, asked that the agenda be amended to move item V. MTPO Planning Boundary and Voting Membership after item VI. South Main Street- Scoping Plans.

MOTION: Chris Dawson moved to approve the meeting agenda amended to move item V. MTPO Planning Boundary and Voting Membership after item VI. South Main Street- Scoping Plans. Dean Mimms seconded; motion passed unanimously.

III. APPROVAL OF COMMITTEE MINUTES

Chair Robinson asked for approval of the September 19, 2012 minutes.

MOTION: Steve Dopp moved to approve the September 19, 2012 TAC minutes. Chris Dawson seconded; motion passed unanimously.

IV. FLORIDA DEPARTMENT OF TRANSPORTATION TENTATIVE WORK PROGRAM

Mr. Sanderson stated that the Florida Department Of Transportation (FDOT) has submitted the Tentative Work Program to the MTPO for review and comment. He and Ms. Karen Taulbee, FDOT Transportation Specialist discussed the Tentative Work Program and answered questions.

Mr. Dean Mimms, City of Gainesville Lead Planner, asked about providing bikelanes on East University Avenue (State Road 26) from Hawthorne Road to County Road 325A.

Ms. Linda Dixon, University of Florida Assistant Director for Facilities Planning, asked about countdown pedestrian crossing signals as part of the traffic signal update project on SW 16th Avenue (State Road 226).

MOTION: Dean Mimms moved to recommend that the MTPO send a letter to the FDOT District 2 Secretary thanking him for the opportunity to review the Tentative Work Program. Doug Robinson seconded, motion passed unanimously.

VI. SOUTH MAIN STREET- SCOPING PLANS

Mr. Sanderson stated that the City of Gainesville Community Redevelopment Agency requested an opportunity to present South Main Street scoping plans.

Ms. Sarit Sela, City of Gainesville Project Manager, discussed the South Main Street scoping plans and answered questions.

MOTION: Linda Dixon moved to recommend that the MTPO approve the South Main Street scoping plans. Steve Dopp seconded, motion passed unanimously.

V. MTPO PLANNING BOUNDARY AND VOTING MEMBERSHIP

Mr. Sanderson stated that the FDOT Central Office has requested that the MTPO provide planning boundary and voting membership based on the year 2010 census to the Governor by February. He discussed the draft planning boundary map and voting membership and answered questions.

MOTION: Steve Dopp moved to recommend that the MTPO send the draft Metropolitan Planning Area Boundary and Membership Apportionment Plan letter to the FDOT Secretary. Chris Dawson seconded, motion passed 8 to 1.

VII. YEAR 2040 LONG RANGE TRANSPORTATION PLAN- SCOPE OF WORK EMERGING ISSUES

Mr. Sanderson stated that the Year 2040 Long Range Transportation Plan Scope of Work is being developed. He said that the Federal Highway Administration has identified several emerging issues. He discussed the emerging issues and answered questions.

MOTION: Debbie Leistner moved to recommend that the MTPO incorporate the following “emerging issue” into the Year 2040 Long Range Transportation Plan Scope of Work:

- **Performance Measurement;**
- **Sustainable Transportation and Context Sensitive Solutions; and**
- **Scenario Planning.**

Linda Dixon seconded, motion passed unanimously.

XI. INFORMATION ITEMS

Chair Robinson reported that the bus rapid transit alternatives analysis project was underway and asked that Robert’s Rules of Order be reviewed for motions and seconds by the chair.

Mr. Mimms noted that the double helix rail/trail crossing was open.

Ms. Debbie Leistner, City of Gainesville Transportation Planning Manager, and Mr. Dekova Batey, Bicycle/Pedestrian Coordinator, discussed the Bicycle and Pedestrian Safety Action Plan Survey.

Mr. Mimms discussed the need for roundabout education.

Mr. Michael Escalante, MTPO Senior Planner, stated that he would contact the Alachua County Traffic Safety Team liaison regarding educational materials and grants for proper roundabout usage.

ADJOURNMENT

The meeting was adjourned at 3:38 p.m.

Date

Doug Robinson, Chair

MINUTES

GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO) CITIZENS ADVISORY COMMITTEE (CAC)

Grace Knight Conference Room
12 SE 1st Street
Gainesville, Florida

7:00 p.m.
Wednesday
November 28, 2012

MEMBERS PRESENT

Jan Frentzen, Chair
Rob Brinkman, Vice Chair
E. J. Bolduc
Nelle Bullock
Mary Ann DeMatas
Blake Fletcher
Melinda Koken
Chandler Otis
John Richter
James Samec
Ruth Steiner
Ewen Thomson

MEMBERS ABSENT

Chris Towne

OTHERS PRESENT

Dekova Batey
Doreen Joyner-Howard
Lindsay Rizzo
Sarit Sela
Sara Vidal-Finn
Karen Taulbee

STAFF PRESENT

Marlie Sanderson
Michael Escalante

CALL TO ORDER

Chair Jan Frentzen called the meeting to order at 7:05 p.m.

I. INTRODUCTIONS

Chair Frentzen introduced himself and asked others to introduce themselves.

II. APPROVAL OF THE MEETING AGENDA

Mr. Marlie Sanderson, Director of Transportation Planning, asked that the agenda be amended to move item V. MTPO Planning Boundary and Voting Membership after item VI. South Main Street- Scoping Plans.

MOTION: Ruth Steiner moved to approve the meeting agenda amended to move item V. MTPO Planning Boundary and Voting Membership after item VI. South Main Street- Scoping Plans. James Samec seconded; motion passed unanimously.

III. APPROVAL OF COMMITTEE MINUTES

Chair Frentzen asked for approval of the CAC meeting minutes.

MOTION: Ruth Steiner moved to approve the September 19, 2012 CAC minutes. Rob Brinkman seconded; motion passed unanimously.

IV. FLORIDA DEPARTMENT OF TRANSPORTATION TENTATIVE WORK PROGRAM

Mr. Sanderson stated that the Florida Department Of Transportation (FDOT) has submitted the Tentative Work Program to the MTPO for review and comment. He and Ms. Karen Taulbee, FDOT Transportation Specialist discussed the Tentative Work Program and answered questions.

MOTION: Ruth Steiner moved to recommend that the MTPO send a letter to the FDOT District 2 Secretary thanking him for the opportunity to review the Tentative Work Program. Rob Brinkman seconded, motion passed unanimously.

VI. SOUTH MAIN STREET- SCOPING PLANS

Mr. Sanderson stated that the City of Gainesville Community Redevelopment Agency requested an opportunity to present South Main Street scoping plans.

Ms. Sarit Sela, City of Gainesville Project Manager, discussed the South Main Street scoping plans and answered questions.

MOTION: Ruth Steiner moved to recommend that the MTPO approve the South Main Street scoping plans with consideration of:

- **a safety buffer of appropriate width between the southbound parallel parking and the westside bikelane similar to the Hawthorne Road buffer; and**
- **smart bus bays with pedestrian access to bus stops similar to SW 20th Avenue.**

Melinda Koken seconded, motion passed unanimously.

V. MTPO PLANNING BOUNDARY AND VOTING MEMBERSHIP

Mr. Sanderson stated that the FDOT Central Office has requested that the MTPO provide planning boundary and voting membership based on the year 2010 census to the Governor by February. He discussed the draft planning boundary map and voting membership and answered questions.

MOTION: Ruth Steiner moved to recommend that the MTPO send the draft Metropolitan Planning Area Boundary and Membership Apportionment Plan letter to the FDOT Secretary. Melinda Koken seconded, motion passed unanimously.

VII. YEAR 2040 LONG RANGE TRANSPORTATION PLAN-
SCOPE OF WORK EMERGING ISSUES

Mr. Sanderson stated that the Year 2040 Long Range Transportation Plan Scope of Work is being developed. He said that the Federal Highway Administration has identified several emerging issues. He discussed the emerging issues and answered questions.

MOTION: Melinda Koken moved to recommend that the MTPO incorporate the following “emerging issue” into the Year 2040 Long Range Transportation Plan Scope of Work:

- **Performance Measurement;**
- **Sustainable Transportation and Context Sensitive Solutions;**
- **Scenario Planning; and**
- **Intermodal Connections.**

Rob Brinkman seconded, motion passed unanimously.

VIII. PUBLIC INVOLVEMENT PLAN UPDATE

Mr. Sanderson stated that, each year, the MTPO’s Public Involvement Plan is reviewed, and revised if necessary, in order to ensure that the MTPO’s planning program provides for a proactive public involvement process. He discussed proposed revisions in the draft Plan and answered questions.

MOTION: Ruth Steiner moved to recommend that the MTPO:

- **approve the revised Public Involvement Plan; and**
- **consider using social media as part of its public involvement process.**

Rob Brinkman seconded; motion passed 11 to 1.

IX. DRAFT TRANSPORTATION POLICY MANUAL

Mr. Sanderson stated that the CAC, at its September meeting, discussed the draft Transportation Policy Manual and requested additional information. He discussed revisions to the draft Transportation Policy Manual and answered questions.

MOTION: Ruth Steiner moved to recommend that the MTPO approve the draft Transportation Policy Manual as the replacement of the Urban Design Policy Manual revised to include a policy for drawing s shown to scale. Melinda Koken seconded; motion passed unanimously.

X. DR. KERMIT SIGMON CITIZEN PARTICIPATION AWARD

Mr. Sanderson discussed the annual Dr. Kermit Sigmon Citizen Participation Award and asked the CAC to select someone for the award. He noted that University of Florida Vice President Ed Poppell was retiring.

MOTION: Ruth Steiner moved to select Scott Fox as the recipient of the 2012 Dr. Kermit Sigmon Citizen Participation Award. Rob Brinkman seconded; motion passed 11 to 1.

X. INFORMATION ITEMS

Mr. Dekova Batey, Bicycle/Pedestrian Coordinator, discussed the Bicycle and Pedestrian Safety Action Plan Survey.

A member of the CAC noted that the Waldo Rail/Trail sign at East University Avenue was down again.

Mr. Sanderson stated that he would look into the missing sign.

ADJOURNMENT

The meeting was adjourned at 9:23 p.m.

Date

Jan Frentzen, Chair

**IV**

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January 16, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: **Archer Braid Trail- 60 Percent Plans**

STAFF RECOMMENDATION

Recommend approval of the 60 percent plans for the Archer Braid Trail.

BACKGROUND

Alachua County staff has prepared 60 percent plans for the Archer Braid Trail. Enclosed are:

- Exhibit 1- Archer Braid Trail Phase 2: 60% Design Plans presentation; and
- Exhibit 2- 60% Construction Plans (Progress) for Archer Braid Multi-Use Trail.

This project is funded with federal Transportation Enhancement Funds. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has adopted a policy to review enhancement projects at the “scoping” phase and at 60 percent plans.

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January 16, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: **Hull Road Extension- Right-of-Way Width**

STAFF RECOMMENDATION

Develop MTPO recommendations.

BACKGROUND

Enclosed are the following materials for a proposed project entitled "*Village Point*" located west of the intersection of Hull Road and SW 34th Street:

- Exhibit 1 is the transmittal letter;
- Exhibit 2 is the Hull Road and SW 38th Street typical cross-sections;
- Exhibit 3 is the SW 17th Street and SW 37th Street typical cross-sections; and
- Exhibit 4 is the Master Plan Concept.

This project is planning to construct a portion of the proposed Hull Road Extension within a right-of-way width of 85 feet. The latest adopted Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area policy concerning the proposed right-of-way width for the Hull Road Extension is 100 feet.

In the past, this proposed road has been identified as a needed east/west arterial to reduce traffic congestion on SW 20th Avenue. Another benefit of this proposed road is that it will allow University of Florida traffic leaving Campus and traveling west on the Hull Road to avoid having to turn left at SW 34th Street and then right on SW 20th Avenue- thereby avoiding the SW 34th Street and SW 20th Avenue intersection.

The issue that needs to be decided is whether the right-of-way width for the Hull Road Extension should be reduced from 100 feet to 85 feet.

Enclosures

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EXHIBIT 1



*Focused on Excellence
Delivered with Integrity*

January 14, 2013

Mr. Marlie J. Sanderson, AICP
Assistant Executive Director & Director of Transportation Planning
North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, FL 32653-1603

Dear ~~Marlie~~ *Marlie*:

On behalf of our client N.P. International, we respectfully request to provide the Metropolitan Transportation Planning Organization (MTPO) with an introduction to the Village Point project. During our presentation, we'll explain how the project facilitates long-standing community land use and transportation priorities, as a catalyst to both the SW 20th Avenue Urban Village and the Hull Road extension, respectively.

We hope this item will provide the MTPO an ability to revise their 2006 Hull Road priority, from a 100' right-of-way (ROW) width and having the specific elements of the cross-section determined during the local government's site plan approval process, to support our planned cross sections. Our multi-modal project, in close coordination with the neighboring University of Florida main campus, will enhance the land use patterns, transportation network, and transit options in 90' of ROW.

This privately-funded project creates a gridded street network, consistent with the City's Urban Village Overlay standards, and will develop based upon the existing Urban Mixed Use (UMU) Land Use and Zoning classifications on the property. As such, we realize it's not within the MTPO's responsible charge to direct the design. However, our goal is to receive their support and acknowledgment that the urban transportation network is enhanced by the multi-modal facilities we are designing, building, and dedicating to the City of Gainesville's street network.

It brings me great pride to have worked with you, the MTPO, and our shared Gainesville/Alachua County community stakeholders since the 1990s when the urban village was conceptualized and adopted as a community priority. Seeing our communities' visions come to fruition reinforces the success of public/private commitment to shared progress.

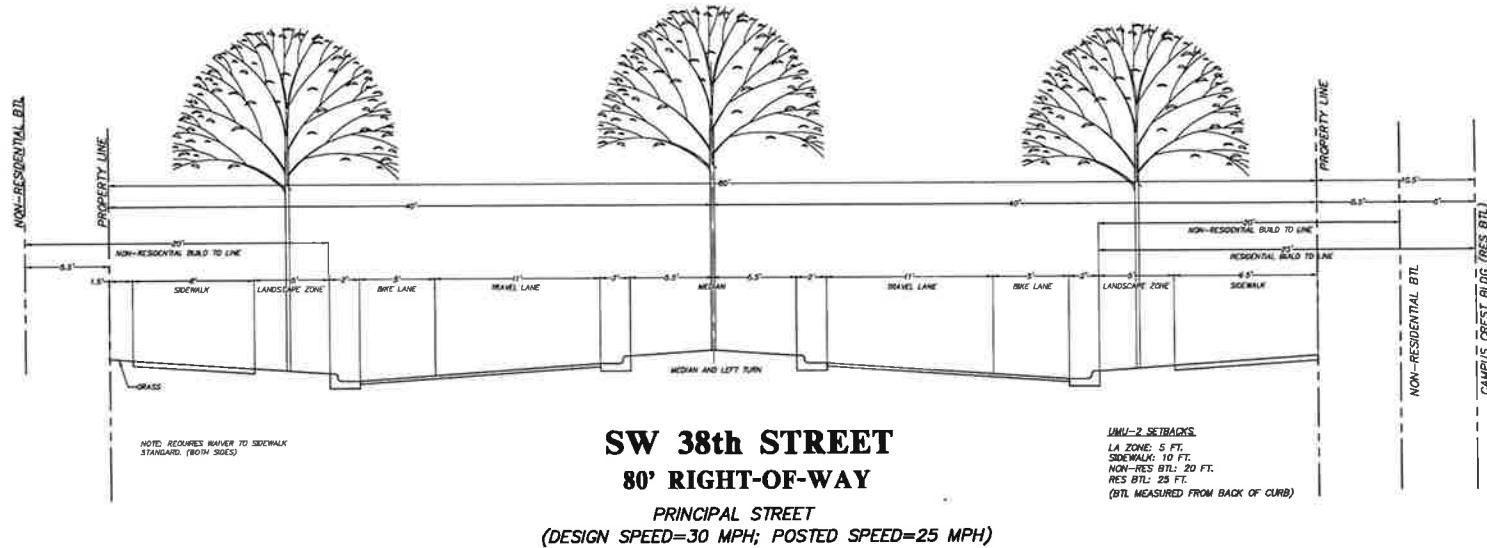
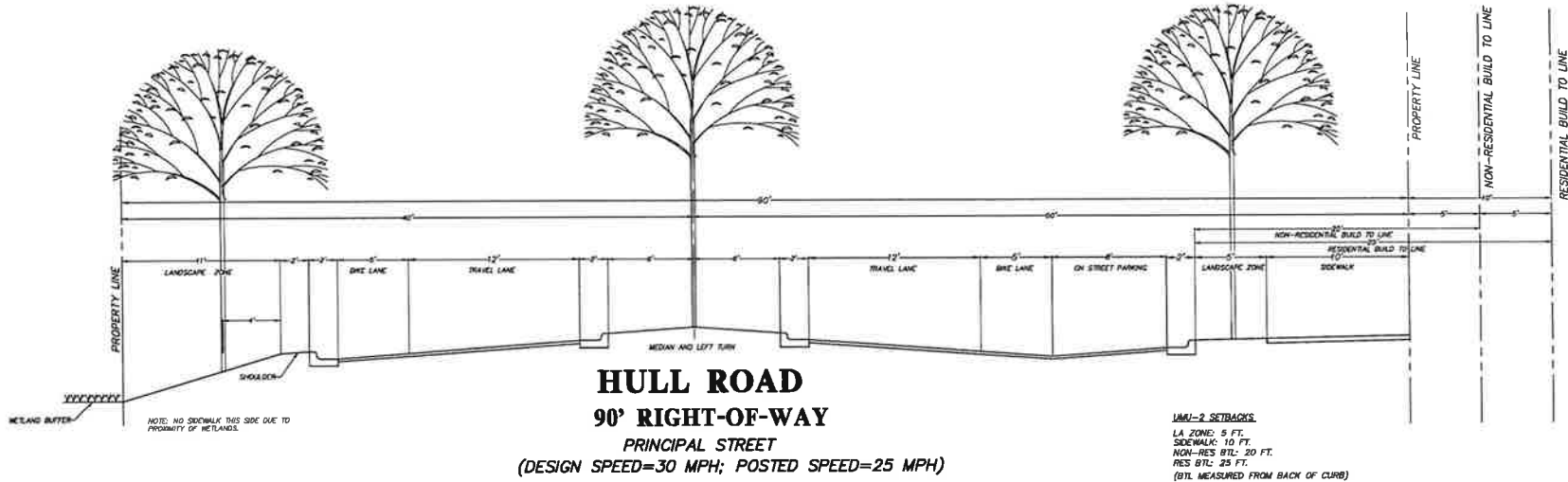
Sincerely,

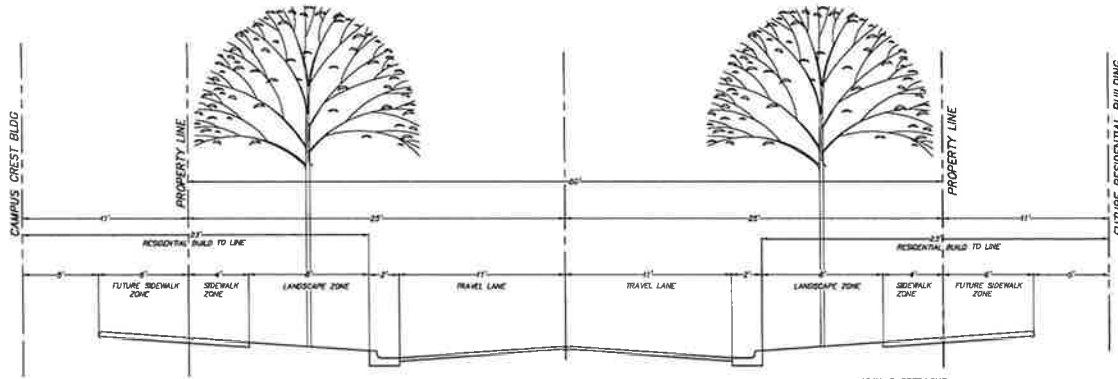
Gerry Dedenbach, AICP LEED AP
Director of Planning & GIS Services
Causseaux, Hewett, & Walpole, Inc.

132 NW 76th Drive
Gainesville, Florida 32607

Phone: (352) 331-1976
Fax: (352) 331-2476
www.chw-inc.com

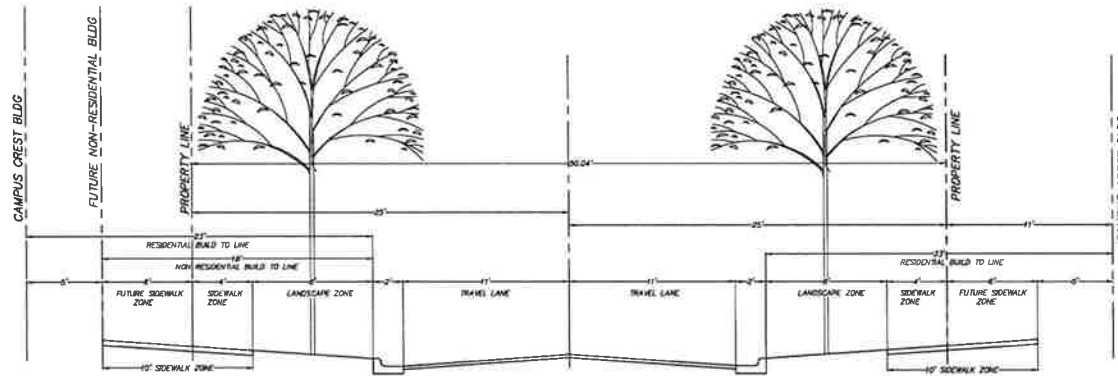
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SW 17th PLACE
EXISTING 50' RIGHT-OF-WAY
 (LOCAL STREET)
 (DESIGN SPEED=30 MPH; POSTED SPEED=25 MPH)

UMU-2 SETBACKS
 LA ZONE: 8 FT.
 SIDEWALK: 10 FT.
 NON-RES BTL: 18 FT.
 RES BTL: 23 FT.
 (BTL MEASURED FROM BACK OF CURB)



SW 37th STREET
EXISTING 50' RIGHT-OF-WAY
 (LOCAL STREET)
 (DESIGN SPEED=30 MPH; POSTED SPEED=25 MPH)

UMU-2 SETBACKS
 LA ZONE: 8 FT.
 SIDEWALK: 10 FT.
 NON-RES BTL: 18 FT.
 RES BTL: 23 FT.
 (BTL MEASURED FROM BACK OF CURB)

Master Plan Concept



EXHIBIT 4

**VI**

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January 16, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: **Year 2040 Long Range Transportation Plan- Request for Qualifications**

STAFF RECOMMENDATION

Recommend approval of the Request for Qualifications.

BACKGROUND

Every five years, the long range transportation plan for the community is updated. The last plan was approved on October 27, 2010. Therefore, the next plan update needs to be approved by October 26, 2015.

Exhibit 1 is a timeline of major events for the Year 2040 long range transportation plan update. As shown in Exhibit 1, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is scheduled to approve a request for qualifications and scope of services for this project at its first meeting in 2013. Exhibit 2 is the draft Request for Qualifications.

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Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

EXHIBIT 1

YEAR 2040 LONG RANGE TRANSPORTATION PLAN

TIMELINE

DATE	EVENT
MTPO decides if any “emerging issues” are included in the scope of work	December 2012
Scope of services and request for qualifications approved by the MTPO	February 2013
Request for qualifications process begins	March 2013
Work begins on consultant contract	
University of Florida, Bureau of Economic Business Research populations projections released	
Work begins on Socioeconomic Report	April 2013
Consultant proposals ranked and scored	August 2013
Consultant contract executed by MTPO	September 2013
Consult begins work	October 2013
Staff completes Socioeconomic Report	December 2013
Model validated	August 2014
Needs Plan adopted	June 2015
Cost Feasible Plan adopted	October 26, 2015
Final documents completed 90 days after Cost Feasible Plan adopted	(to be determined)

TABLE 1

Summary of the results of the regression analysis of the factors influencing the use of the Internet for information seeking

Variable	Mean	Standard deviation	Minimum	Maximum	Regression coefficient	Standard error	t-value	Significance level
Age	35.5	12.5	18	65	-0.002	0.001	-1.8	0.07
Gender	Male	1	0	1	0.001	0.001	0.5	0.62
Education	12.5	1.5	9	16	0.001	0.001	0.5	0.62
Income	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Occupation	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Marital status	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Internet use	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Computer use	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Internet use frequency	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Computer use frequency	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Internet use for information seeking	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Computer use for information seeking	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Internet use for information seeking frequency	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Computer use for information seeking frequency	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Internet use for information seeking for work	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Computer use for information seeking for work	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Internet use for information seeking for work frequency	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Computer use for information seeking for work frequency	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Internet use for information seeking for leisure	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Computer use for information seeking for leisure	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Internet use for information seeking for leisure frequency	1.5	0.5	1	2	0.001	0.001	0.5	0.62
Computer use for information seeking for leisure frequency	1.5	0.5	1	2	0.001	0.001	0.5	0.62



January 16, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: **Year 2040 Long Range Transportation Plan- Scope of Services**

STAFF RECOMMENDATION

Recommend approval of the Scope of Services.

BACKGROUND

Every five years, the long range transportation plan for the community is updated. The last plan was approved on October 27, 2010. Therefore, the next plan update needs to be approved by October 26, 2015.

Exhibit 1 is a timeline of major events for the Year 2040 long range transportation plan update. As shown in Exhibit 1, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is scheduled to approve a request for qualifications and scope of services for this project at its first meeting in 2013. Exhibit 2 is the draft Scope of Services.

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EXHIBIT 1

YEAR 2040 LONG RANGE TRANSPORTATION PLAN

TIMELINE

DATE	EVENT
MTPO decides if any “emerging issues” are included in the scope of work	December 2012
Scope of services and request for qualifications approved by the MTPO	February 2013
Request for qualifications process begins	March 2013
Work begins on consultant contract	
University of Florida, Bureau of Economic Business Research populations projections released	
Work begins on Socioeconomic Report	
Consultant proposals ranked and scored	April 2013
Consultant contract executed by MTPO	August 2013
Consult begins work	September 2013
Staff completes Socioeconomic Report	October 2013
Model validated	December 2013
Needs Plan adopted	August 2014
Cost Feasible Plan adopted	June 2015
Final documents completed 90 days after Cost Feasible Plan adopted	October 26, 2015
	(to be determined)



January 16, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: **Planning Area Boundary, Voting Members and Voting Procedures**

STAFF RECOMMENDATION

Develop recommendation.

BACKGROUND

At its meeting on December 3, 2012, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area discussed updating its planning area boundary, voting membership and voting procedures. During this discussion, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved a motion to:

“authorize staff to prepare a report over the next six months concerning the advantages and disadvantages of expanding the metropolitan planning area boundary to include all of Alachua County, including corresponding changes that would be needed to existing membership and voting procedures.”

The following exhibits are included to assist in the discussion of this agenda item-

- Exhibit 1- a statewide map showing the boundaries of Florida’s metropolitan planning organizations.
- Exhibit 2- membership information, voting procedures and planning area boundary maps for three Florida metropolitan planning organizations- Indian River, Ocala-Marion County and Polk County.
- Exhibit 3- Advantages/Disadvantages Analysis.
- Exhibit 4- Five options to consider concerning boundary, voting members and voting procedures.
- Exhibit 5- Alachua County Estimates of Population- April 1, 2011

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EXHIBIT 1

Metropolitan Planning Organizations and Designated Transportation Management Areas

(As of July 18, 2012)

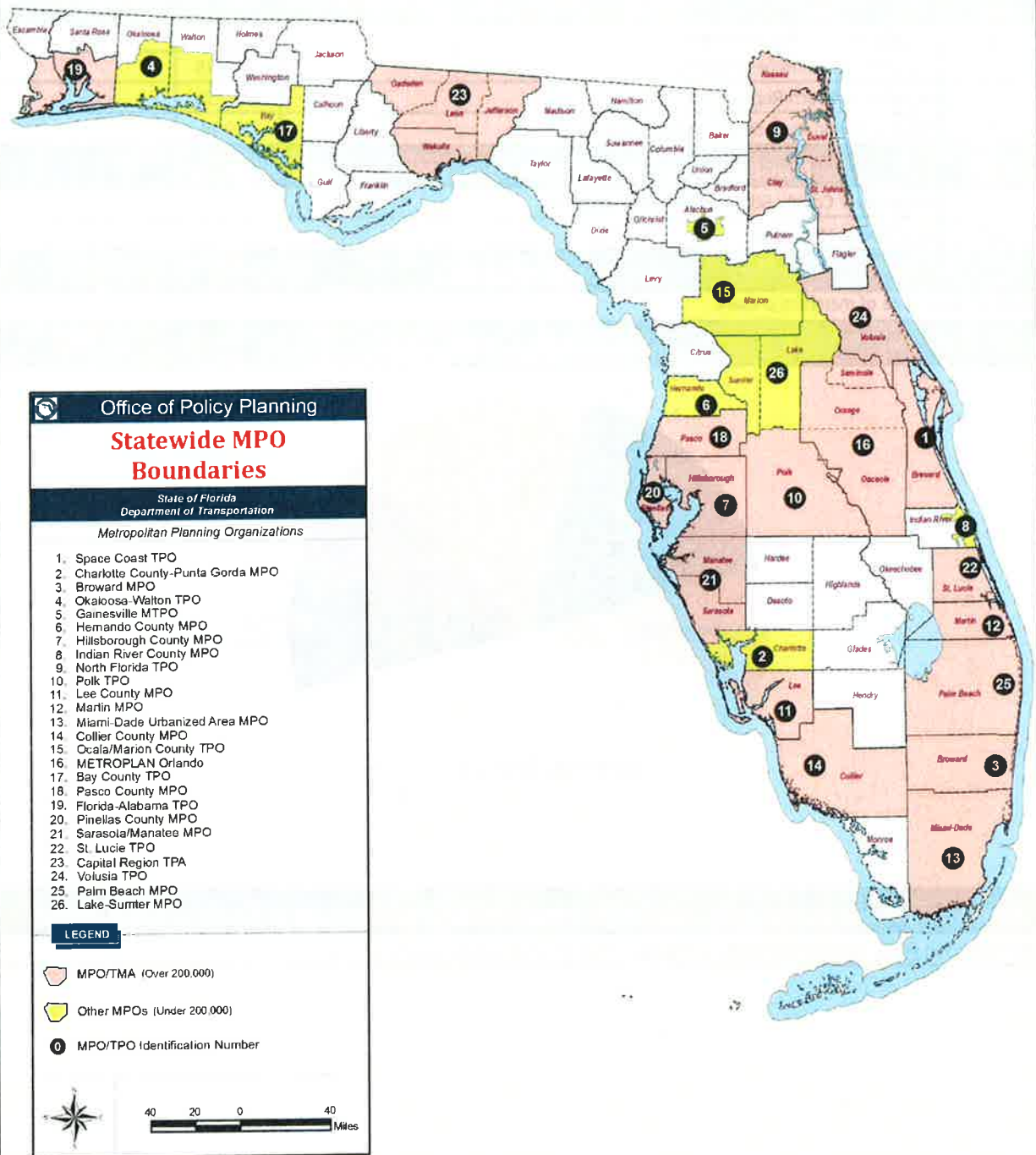
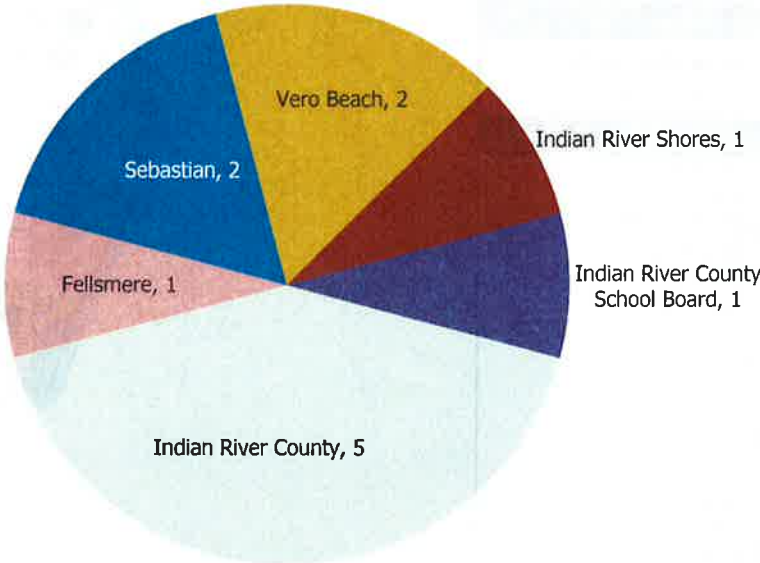
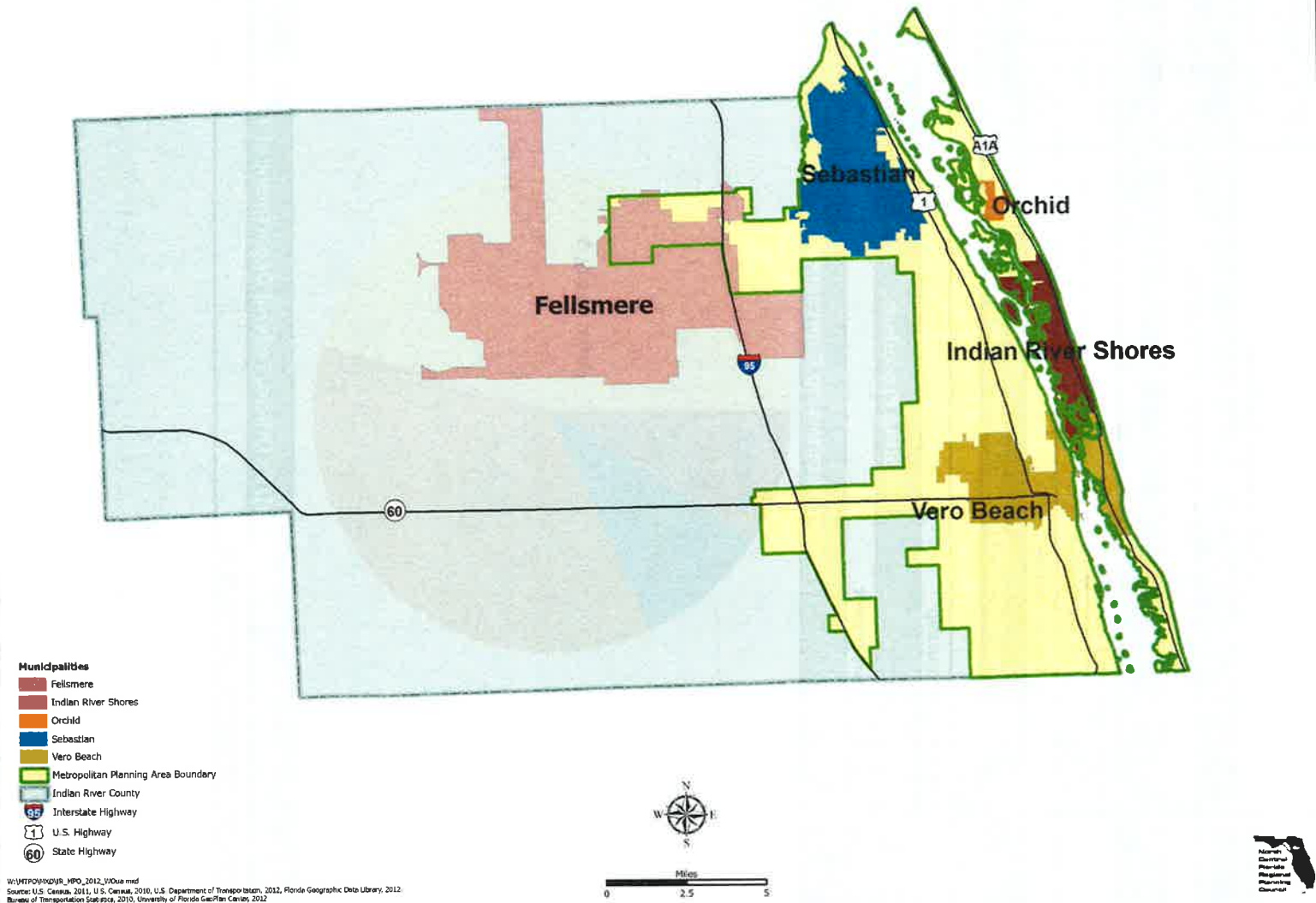
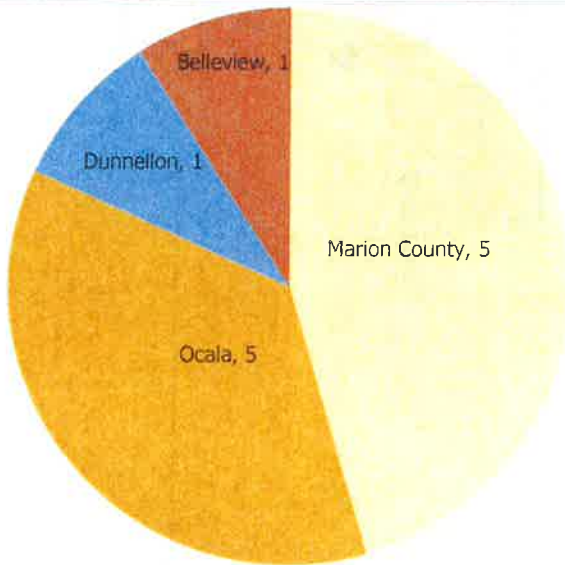


EXHIBIT 2

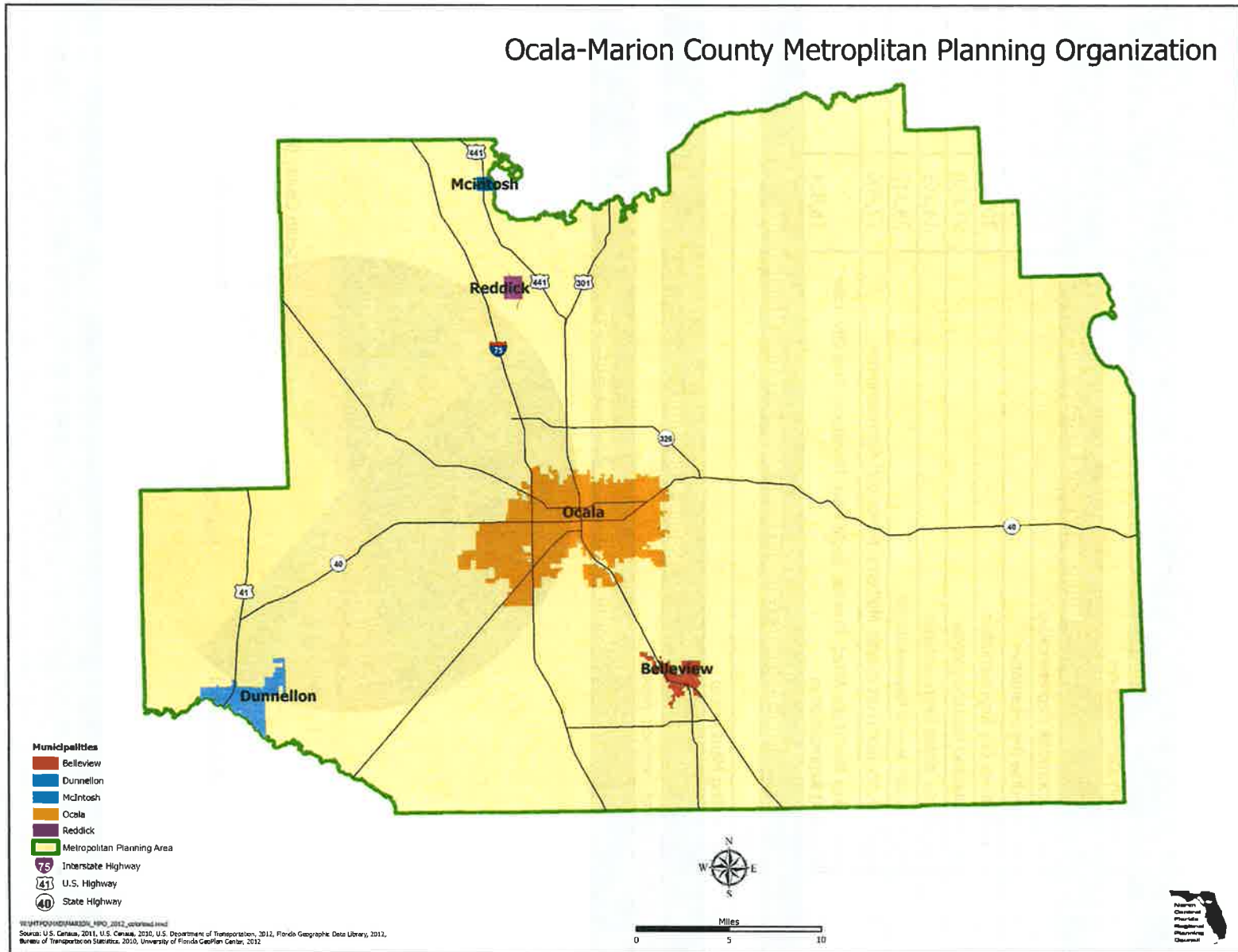
Indian River County Metropolitan Planning Organization																	
Members	Jurisdiction Representative	2011 Population Estimate															
		Total	Unincorporated														
County Voting Membership																	
5	Indian River County Commissioners	138,694	91,899														
Municipal Voting Membership																	
1	City of Fellsmere Representative	5,220	-														
2	City of Sebastian Representative	21,995	-														
2	City of Vero Beach Representative	15,256	-														
1	Town of Indian River Shores Representative	3,908	-														
Non-Elected/Transportation Agency Voting Membership																	
1	Indian River County School Board Representative																
12	Total Voting Membership																
Voting Procedure																	
Simple majority vote of members present																	
Voting Membership Representation																	
 <table><thead><tr><th>Jurisdiction Representative</th><th>Members</th></tr></thead><tbody><tr><td>Indian River County</td><td>5</td></tr><tr><td>Vero Beach</td><td>2</td></tr><tr><td>Sebastian</td><td>2</td></tr><tr><td>Indian River Shores</td><td>1</td></tr><tr><td>Indian River County School Board</td><td>1</td></tr><tr><td>Fellsmere</td><td>1</td></tr></tbody></table>				Jurisdiction Representative	Members	Indian River County	5	Vero Beach	2	Sebastian	2	Indian River Shores	1	Indian River County School Board	1	Fellsmere	1
Jurisdiction Representative	Members																
Indian River County	5																
Vero Beach	2																
Sebastian	2																
Indian River Shores	1																
Indian River County School Board	1																
Fellsmere	1																
Non-Voting Municipalities [Population]/Ex Officio/Federal Department of Transportation Advisor																	
Town of Orchid [416]/Town of Orchid/State Transportation Planner and District 4 Secretary																	

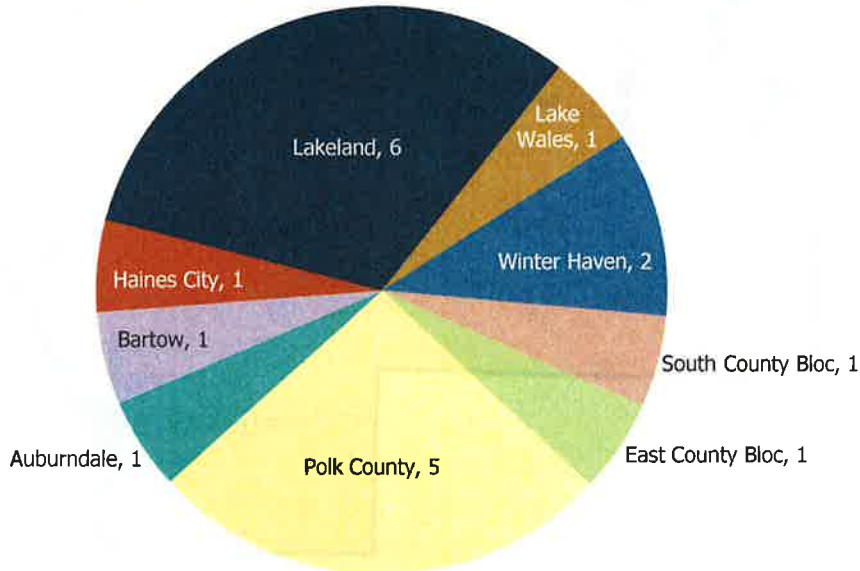
Indian River County Metropolitan Planning Organization



Ocala-Marion County Transportation Planning Organization			
Members	Jurisdiction Representative	2011 Population Estimate	
		Total	Unincorporated
County Voting Membership			
5	Marion County Commissioners	331,745	263,939
Municipal Voting Membership			
5	City of Ocala Council Members	56,545	-
1	City of Dunnellon Council Member	1,737	-
1	City of Belleview Council Member	4,561	-
Non-Elected/Transportation Agency Voting Membership			
0	None		
12	Total Voting Membership		
Voting Procedure			
Simple majority vote of members present			
Voting Membership Representation			
			
Non-Voting Municipalities [Population]/Ex Officio/Federal Department of Transportation Advisor			
McIntosh [452] and Reddick [511]/None/None			

Ocala-Marion County Metropolitan Planning Organization



Polk County Transportation Planning Organization			
Members	Jurisdiction Representative	2011 Population Estimate	
		Total	Unincorporated
County Voting Membership			
5	Polk County Commissioners	604,792	377,450
Municipal Voting Membership			
1	City of Auburndale Representative	13,593	-
1	City of Bartow Representative	17,323	-
1	City of Haines City Representative	20,661	-
6	City of Lakeland Representatives	97,690	-
1	City of Lake Wales Representative	14,261	-
2	City of Winter Haven Representative	34,112	-
1	South County Bloc (Fort Meade, Mulberry, Frostproof) Representative	12,400	-
1	East County Bloc (Lake Alfred, Dundee, Eagle Lake, Davenport, Polk City, Lake Hamilton) Representative	16,824	-
Non-Elected/Transportation Agency Voting Membership			
0	None		
19	Total Voting Membership		
Voting Procedure			
Simple majority vote of members present			
Voting Membership Representation			
			
Non-Voting Municipalities [Population]/Ex Officio/Federal Department of Transportation Advisor			
Highland Park [230]; Hillcrest Heights [248]; Fort Meade [5,607]; Mulberry [3,785]; Frostproof [3,008]; Lake Alfred [5,023]; Dundee [3,749]; Eagle Lake [2,286]; Davenport [2,961]; Polk City [1,562]; and Lake Hamilton [1,243]/None/Federal Department of Transportation Representative			

Polk County Transportation Planning Organization

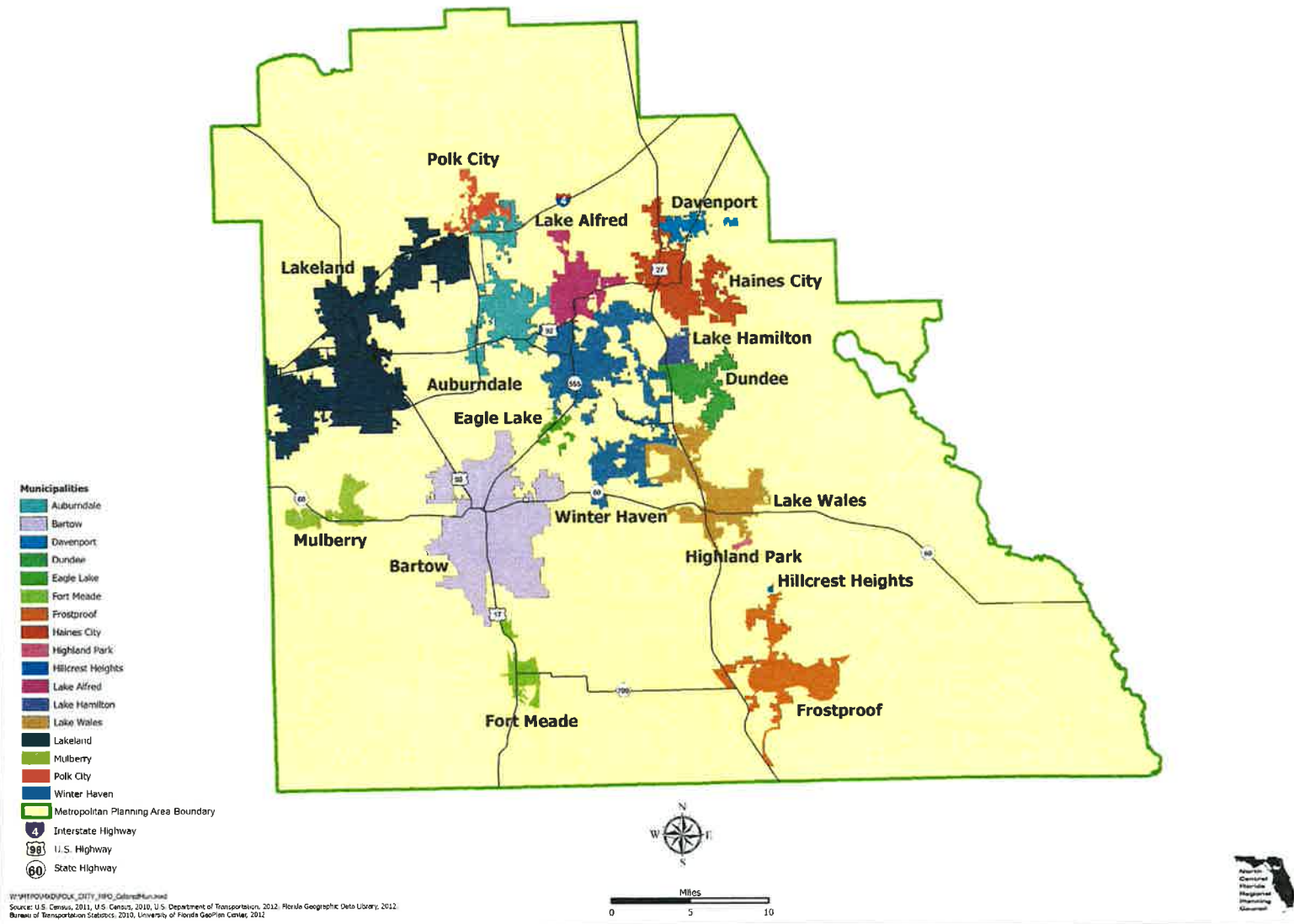


EXHIBIT 3

ADVANTAGES/DISADVANTAGES ANALYSIS

Listed in the following material are the advantages and disadvantages that have been identified with respect to expanding Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area planning area boundary to include all of Alachua County.

Advantages to Countywide Planning Area Boundary

Currently, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for transportation planning in the Gainesville Metropolitan Area and the Alachua County Commission is responsible for transportation planning in rural Alachua County. By having one entity responsible for all transportation planning activities in Alachua County, the level of coordination of transportation planning activities within Alachua County is anticipated to be increased.

For example, the Florida Department of Transportation currently receives two project priority lists each year for needed federal and state-funded projects in Alachua County- a metropolitan area list from the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and a rural area list from the Alachua County Commission. If the planning area boundary expands to include all of Alachua County, only one coordinated list will be submitted by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area covering all of Alachua County.

Another advantage is enhanced regional transportation planning. Currently, a significant number of trips traveling to Gainesville begin outside of the Gainesville Metropolitan Area, including a number of trips that begin outside of Alachua County. One consolidated countywide transportation planning program is anticipated to improve regional transportation planning and better address transportation issues from a regional perspective.

Disadvantages to Countywide Planning Area Boundary

None have been identified at this time.

APPENDIX A

THEORY OF THE EARTH AND ITS HISTORY

The theory of the earth and its history is a branch of geology which deals with the origin and development of the earth and its various parts. It is a science which seeks to explain the processes which have shaped the earth and its features, and to determine the time and sequence of these processes.

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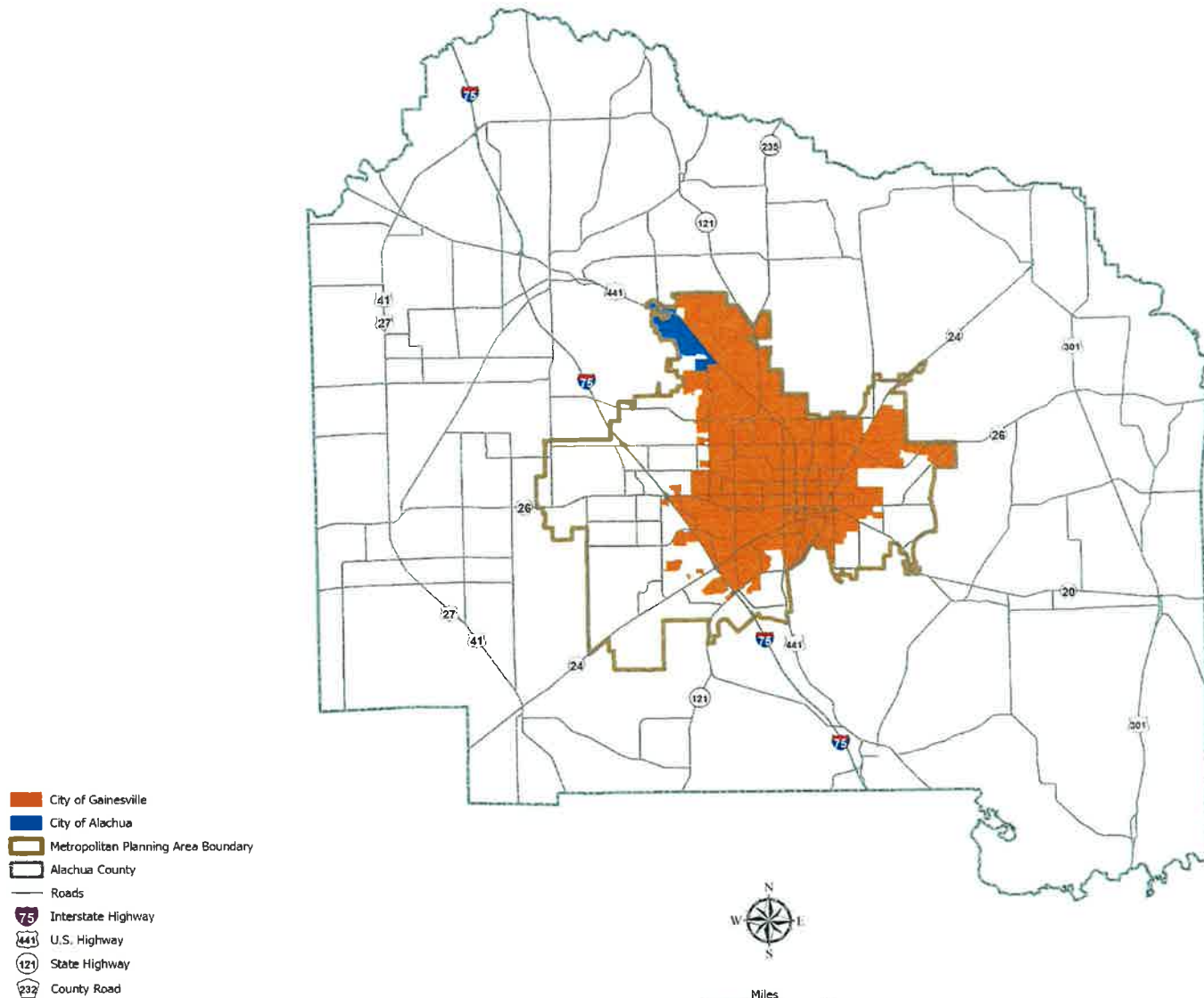
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THEORY OF THE EARTH AND ITS HISTORY

THEORY OF THE EARTH AND ITS HISTORY

EXHIBIT 4

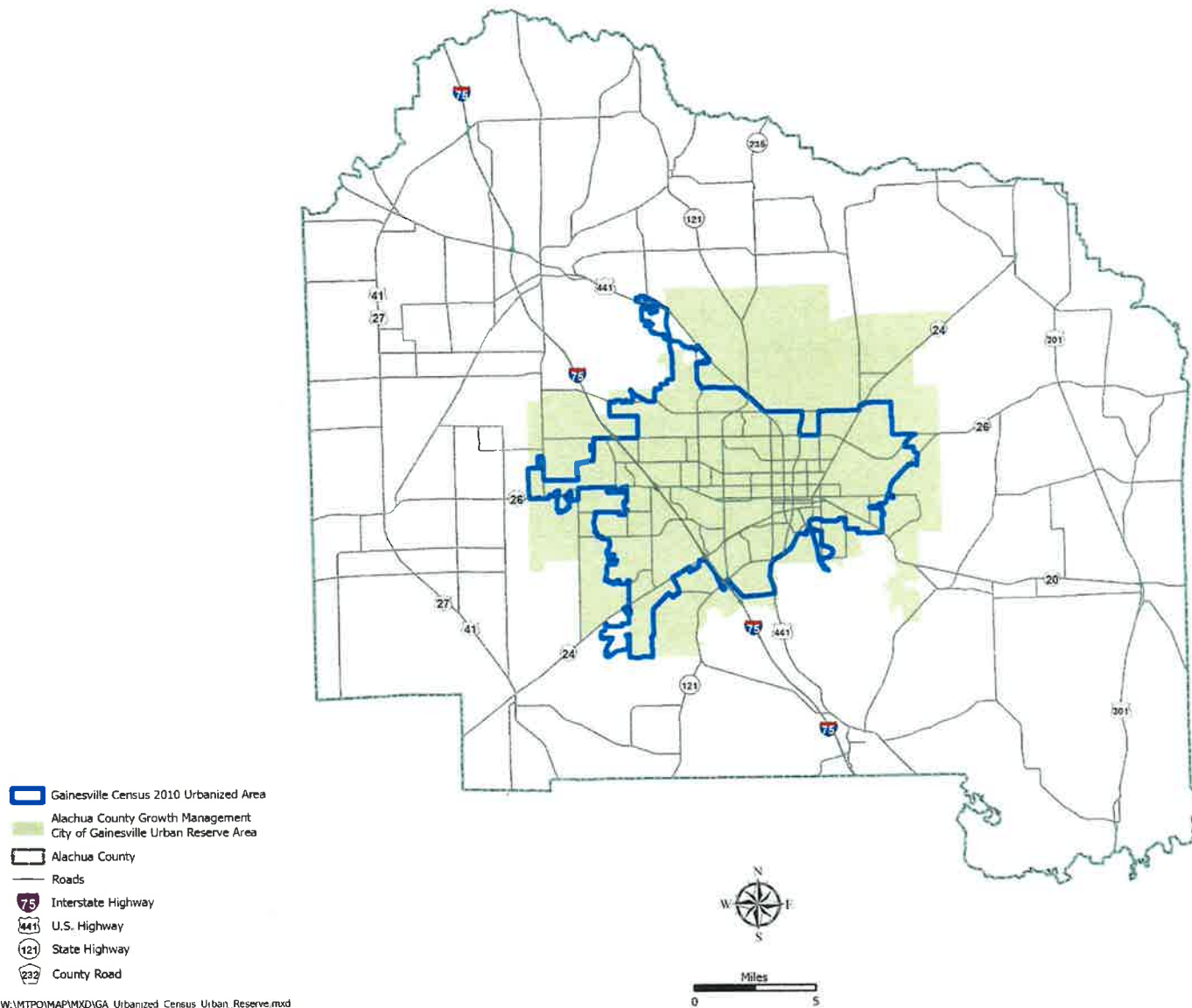
Option 1 Metropolitan Planning Area Boundary



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 Source: U.S. Census, 2010, U.S. Department of Transportation, 2012, Florida Geographic Data Library, 2012,
 Alachua County, Department of Growth Management, 2012 and City of Gainesville, Planning Department, 2012.



Option 2 Metropolitan Planning Area Boundary



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 Source: U.S. Census, 2010, U.S. Department of Transportation, 2012, Florida Geographic Data Library, 2012 and Alachua County, Department of Growth Management, 2012.



Alachua Countywide Planning Area Options

Option 3

- Retains the Existing 12 Voting Members
- Retains the Existing Voting Procedure of Majority of Each Commission to Pass a Motion

Voting Members	Local Government
5	Alachua County Commission
7	City of Gainesville Commission

Option 4

- Retains the Existing 12 Voting Members and Adds One City of Alachua Representative (because the City of Alachua is the second largest municipality in Alachua County)
Simple Majority Vote to Pass a Motion

Voting Members	Local Government
5	Alachua County Commission
7	City of Gainesville Commission
1	City of Alachua Elected Official

Option 5

- Each Voting Member Represents about 24,000 People
- Simple Majority Vote to Pass a Motion

Voting Members	Local Government
4	Alachua County Commission
5	City of Gainesville Commission
1	Alachua County League of Cities Member*

*Elected Official Selected by Alachua County League of Cities

EXHIBIT 5

Alachua County Estimates of Population- April 1, 2011

Local Jurisdiction	2011 Population	Percent
Alachua	9,108	3.7
Archer	1,139	0.5
Gainesville	124,379	50.3
Hawthorne	1,409	0.6
HighSprings	5,358	2.2
La Crosse	352	0.1
Micanopy	594	0.2
Newberry	4,945	2.0
Waldo	1,003	0.4
Unincorporated	99,050	40.0
TOTAL	247,337	100.0

Source: Florida Estimates of Population 2011, University of Florida Bureau of Economic and Business Research, Gainesville, Florida, 2012

**IX**

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January 16, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: Updated Bylaws

STAFF RECOMMENDATION

Recommend approval of the draft bylaws.

BACKGROUND

The existing Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Bylaws were last reviewed and revised in 1983. Consequently, there are sections that are currently outdated and need to be updated. For example, Section 1.02 (1.) (b.) states that the voting members for the City of Gainesville are the “five (5) members of the City Commission.” Enclosed with the meeting packets are updated bylaws.

In the enclosed bylaws, the material that is underlined and “in red” are sections that have been revised since they were reviewed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Attorney. The underlining and “red color” are reminders to have this material reviewed by the Attorney after all remaining comments/revisions have been made.

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Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

Marlie Sanderson

From: Marlie Sanderson
Sent: Wednesday, December 05, 2012 8:23 AM
To: 'jfrentzn@bellsouth.net'
Cc: Scott Koons; Mike Escalante
Subject: RE: alternates to CAC

Jan-

We will put this on the next CAC agenda for discussion. Marlie



Marlie J. Sanderson, AICP
Assistant Executive Director & Director of Transportation Planning
North Central Florida Regional Planning Council
2009 NW 67th Place, Gainesville, FL 32653-1603
Voice: 352.955.2200, ext. 103
Fax: 352.955.2209

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure.

From: jfrentzn@bellsouth.net [<mailto:jfrentzn@bellsouth.net>]
Sent: Tuesday, December 04, 2012 5:31 PM
To: Marlie Sanderson
Subject: Re: alternates to CAC

OK, thanks Marlee. I was feeling kind of guilty about taking a seat that maybe one of the youngbloods should get. I guess with the record of vacancies on our committee there will be more opportunities for them and probably soon.

That brings to mind my biggest concern with the new plan for filling vacancies - the time lag. I know that before appointments only happened once a year, which could mean an empty position for months. Hopefully it is in the new MTPO plan to act more quickly so we don't have those empty seats. Perhaps we can discuss a recommendation to the MTPO at our next meeting which addresses this, or any other ideas we would like them to consider when it comes to filling vacancies on our committee.

Jan F

**XI**

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January 16, 2013

TO: Citizens Advisory Committees

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: **Committee Officer Elections**

Each year, the Citizens Advisory Committee elects a Chair and a Vice-Chair. Officers for last year were as follows:

Chair-	Jan Frentzen
Vice-Chair	Rob Brinkman

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Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

TECHNICAL ADVISORY COMMITTEE (TAC) ATTENDANCE RECORD

TAC MEMBER AND ALTERNATE	ORGANIZATION	MEETING DATE 9/19/2012	MEETING DATE 11/28/2012	IN VIOLATION IF ABSENT AT NEXT MEETING?
STEVE LACHNIGHT Alt - Jeff Hays [Vice Chair] Alt - Chris Dawson Alt - Kathleen Pagan	Alachua County Department of Growth Management Office of Planning and Development	P	P	NO
RICHARD HEDRICK Alt- Chris Zeigler Alt- Michael Fay Alt - Dave Cerlanek	Alachua County Public Works Department	P	A	NO
DEKOVA BATEY Alt- Vacant	Alachua County/City of Gainesville/MTPO Bicycle/Pedestrian Advisory Board	P	P	NO
Vacant Alt- Steve Kabat	Alachua County/City of Gainesville Arborist	A	A	YES
ERIK BREDFELDT Alt - Dean Mimms Alt - Onelia Lazzari* Alt - Jason Simmons**	City of Gainesville Department of Community Development	P	P	NO
DEBBIE LEISTNER Alt- Don Hambidge Alt- Phil Mann	City of Gainesville Department of Public Works	P	P	NO
JESUS GOMEZ Alt- Doug Robinson, Chair Alt- David Smith	City of Gainesville Regional Transit System	P	P	NO
MICHAEL IGUINA Alt- David Gordon Alt- Laura Aguiar Alt- Allan Penksa	Gainesville/Alachua County Regional Airport Authority	A	A	YES
JOHN GIFFORD Alt - Steve Phelps	Gainesville Regional Utilities	A	A	YES
KAREN TAULBEE Alt - Thomas Hill Alt - Vacant	Florida Department of Transportation	P	P	NO
SCOTT KOONS Alt - Steve Dopp	North Central Florida Regional Planning Council	P	P	NO
BILL REESE~	Santa Fe College Facilities Services	-	-	-
HARREL HARRISON Alt- Edward Gable Alt- David Deas	School Board of Alachua County	A	A	YES
LINDA DIXON Alt - Carol Walker	University of Florida Facilities Planning & Construction Division	P	P	NO
RON FULLER Alt- Scott Fox	University of Florida Transportation & Parking Services	E	P	NO

LEGEND KEY - P = Present A = Absent * = New Member

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* City of Gainesville Level of Service (LOS) Subcommittee Member; ** LOS Subcommittee Alternate only.

~ Santa Fe College representative currently is a non-voting position.

Attendance Rule:

1. Each voting member of the TAC may name one (1) or more alternates who may vote only in the absence of that member on a one vote per member basis.
2. Each member of the TAC is expected to demonstrate his or her interest in the TAC's activities through attendance of the scheduled meetings, except for reasons of an unavoidable nature. In each instance of an unavoidable absence, the absent member should ensure that one of his or her alternates attends. No more than three (3) consecutive absences will be allowed by the member. The TAC shall deal with consistent absences and is empowered to recommend corrective action for MTPO consideration.

CITIZENS ADVISORY COMMITTEE (CAC)

ATTENDANCE RECORD

NAME	TERM EXPIRES	11/30/2011	3/21/2012	5/23/2012	7/25/2012	9/19/2012	11/28/2012	PERCENT IF ABSENT AT NEXT MEETING 1/23/2013
E J Bolduc	14-Dec	-	P	P	P	P	P	-
Thomas Bolduc	15-Dec	-	-	-	-	-	-	-
Rob Brinkman	14-Dec	-	P	P	P	A	P	-
Nelle Bullock	13-Dec	P	P	A	P	P	P	71%
Rajeeb Das	15-Dec	-	-	-	-	-	-	-
Mary Ann DeMatas	14-Dec	-	P	A	P	P	P	-
<i>Blake Fletcher</i>	<i>13-Dec</i>	<i>P</i>	<i>A</i>	<i>P</i>	<i>P</i>	<i>A</i>	<i>P</i>	<i>57%</i>
Jan Frentzen	15-Dec	-	-	-	-	-	-	-
Melinda Koken	15-Dec	-	-	-	-	-	-	-
Chandler Otis	15-Dec	-	-	-	-	-	-	-
John Richter	13-Dec	P	P	P	P	E	P	71%
James Samec	14-Dec	-	P	P	P	P	P	-
Holly Shema	13-Dec	-	-	-	-	-	-	-
Ruth Steiner	14-Dec	-	P	P	P	P	P	-
Ewen Thomson	13-Dec	P	P	P	P	P	P	86%

LEGEND KEY - P-Present; E-Excused Absence; A-Unexcused Absence

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ATTENDANCE RULE

Any appointee of the MTPO to the CAC shall be automatically removed from the committee upon filing with the Chairman of the MTPO appropriate proof that such person has had three (3) or more consecutive unexcused absences, or that the overall attendance record of any such person (including excused and unexcused absences) is less than 66-2/3% for any six (6) month consecutive period or less than 66-2/3% for six (6) consecutive meetings if meetings are not held each month, whichever is longer. Excused absences are here defined to be those absences which occur from regular or special meetings after notification by such person to the Chairman prior to such absence explaining the reasons therefore. All other absences are here defined to be unexcused.

ADDITIONAL NOTES:

- On October 30, 1985, staff asked the CAC to clarify the procedures staff should use to record attendance at CAC meetings. The CAC instructed staff to use the following procedures:
 - all CAC meetings will require mandatory attendance by all members; and
 - attendance is recorded at all CAC meetings, even if a quorum is not present.
- On April 28, 1999, the CAC decided to limit attendance by teleconferencing to medical emergencies only.
- Members denoted in BOLD ITALICS are at risk for attendance rule violation if the next meeting is missed.

SCHEDULED 2013 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

MTPO MEETING MONTH	TAC [At 2:00 p.m.] CAC [At 7:00 p.m.]	B/PAB [At 7:00 p.m.]	MTPO MEETING
FEBRUARY	January 23	January 24	February 4 at 3:00 p.m.
MARCH	February 20	February 21	March 4 at 3:00 p.m.
JUNE	May 22	May 23	June 3 at 5:00 p.m.
AUGUST	July 24	July 25	August 5 at 3:00 p.m.
SEPTEMBER	September 18	September 19	September 30 at 3:00 p.m.
DECEMBER	November 20	November 21	December 2 at 5:00 p.m.

Note, unless otherwise scheduled:

1. Shaded boxes indicate the months that we may be able to cancel MTPO meetings if agenda items do not require a meeting and corresponding Advisory Committee meeting may also be cancelled;
2. TAC meetings are conducted at the Gainesville Regional Utilities (GRU) Administration general purpose meeting room;
3. CAC meetings are conducted in the Grace Knight conference room of the County Administration Building; and
4. MTPO meetings are conducted at the Jack Durrance Auditorium of the County Administration Building unless noted.



OPEN HOUSE WORKSHOP

Join us to learn about the GO Enhance RTS Study and share your ideas regarding future routes and services.

WHEN: Tuesday, January 22, 2013

TIME: 6:00 PM to 8:00 PM

WHERE: Gainesville Regional Utilities (GRU)
Administration Building
Multi-Purpose Room
301 SE 4th Avenue,
Gainesville, FL 32601

The City of Gainesville Regional Transit System (RTS) invites you to an open house workshop to learn about the Go Enhance RTS Study and help us shape the future of transit services. We will be studying viable alternatives to both the corridor identified in the 2010 Bus Rapid Transit Feasibility Study, and its potential peripheral segments.

The study area covers a 16.6-mile alignment from Santa Fe College, west of I-75, to the Gainesville Regional Airport.

We seek your ideas regarding enhancements to RTS transit services, stations and other features.



CONTACT INFORMATION

For additional information, please go to the study website at www.go-enhanceRTS.com or contact **Ginger Corless** at 407-616-5500 or gcorless@hidesign.com.

Public participation is solicited without regard to race, color, national origin, age, sex, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons that require translation services (free of charge) should contact Ginger Corless (contact information above) no later than two (2) business days prior to the open house.

Please join us to share ideas and enhance RTS transit services!

