

***Metropolitan Transportation Planning Organization  
(MTPO)***

***For the Gainesville Metropolitan Area***

***MEETING***

***PACKET***

***for***

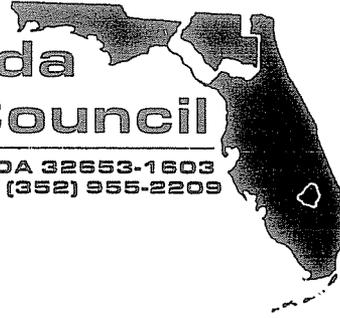
***May 2, 2011***

***5:00 p.m.***



# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Thomas Hawkins, Chair  
SUBJECT: Meeting Announcement

The MTPO for the Gainesville Urbanized Area will meet on Monday, May 2, 2011 at 5:00 pm. This meeting will be held in the Jack Durrance Auditorium, Alachua County Administration Building, Gainesville, Florida.

Enclosed are copies of the meeting agenda. Please bring the materials enclosed with the agenda to the meeting.

If you have any questions, please contact Mr. Marlie Sanderson, MTPO Director of the Transportation Planning, at 352-955-2200, extension 103.

Enclosures

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# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200 SUNCOM 625-2200 FAX (352) 955-2209



## AGENDA METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium  
Alachua County Administration Building  
Gainesville, Florida

Monday, 5:00 p.m.  
May 2, 2011

### STAFF RECOMMENDATION

I. Welcome to New Member\*

The Alachua County League of Cities has appointed City of Alachua Mayor Gib Coerper to replace City of High Springs Mayor Larry Travis

Page #3

II. Approval of the Meeting Agenda  
and Consent Agenda Items

APPROVE BOTH AGENDAS

The MTPO needs to review and approve the meeting agenda and the consent agenda items

Page #129

III. Dr. Kermit Sigmon Citizen  
Participation Award- 2010

NO ACTION REQUIRED

This year, the Citizens Advisory Committee has selected Mark Goldstein to receive this award

Page #131

IV. Fiscal Years 2010/11 - 2014/15 Transportation  
Improvement Program- Amendments

APPROVE AMENDMENTS

The MTPO is being asked to approve Transportation Improvement Program amendments for NE 19th Place and the Archer Braid Trail

Page #137

V. Fiscal Years 2011/12 - 2015/16 Transportation  
Improvement Program

APPROVE JOINT  
RECOMMENDATIONS

The MTPO must approve all transportation projects in the Transportation Improvement Program that contain federal funds (other projects are included for information only)

Page #139 VI. Depot Rail Trail/Waldo Road Trail Bicycle/Pedestrian Connection APPROVE JOINT RECOMMENDATIONS

The MTPO has requested recommendations for how to improve the bicycle and pedestrian connection for these two trails

Page #157 VII. State Road 24 (Archer Road)- Median Closing NO ACTION REQUIRED

The Florida Department of Transportation will be closing a median opening on Archer Road just east of Tower Road

Page #161 VIII. Unfunded Project Priorities APPROVE JOINT RECOMMENDATION

This time each year, the MTPO approves priority lists of needed projects that are eligible to be funded with federal and state funds

Page #167 IX. Election of MTPO Secretary-Treasurer ELECT OFFICER

In December 2010, the MTPO elected Commissioner Lauren Poe to the office of Secretary-Treasurer. The MTPO needs to elect a City Commissioner to fill this position.

Back Cover X. Next MTPO Meeting AGREE TO MEET ON JULY 11TH

MTPO staff recommends that the MTPO cancel the June 6th meeting

XI. Comments

- A. MTPO Members\*
- B. Citizens Comments\*
- C. Chair's Report\*

Please bring the enclosed materials to the meeting. If you have any questions regarding the agenda items or enclosed materials, please contact Mr. Marlie Sanderson, AICP, MTPO Director of Transportation Planning, at 955-2200, Extension 103.

\*No handout included with the enclosed agenda material.

# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200 SUNCOM 625-2200 FAX (352) 955-2209



## CONSENT AGENDA METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium  
Alachua County Administration Building  
Gainesville, Florida

Monday, 5:00 p.m.  
May 2, 2011

### STAFF RECOMMENDATION

- Page #9 CA. 1 MTPO Minutes- December 13, 2010 APPROVE MINUTES  
This set of MTPO minutes is ready for review
- Page #19 CA. 2 MTPO Fiscal Year 2010 Audit APPROVE COMMITTEE RECOMMENDATION  
The MTPO Audit Review Committee recommends that the MTPO accept the audit report and approve the invoice for payment
- Page #45 CA. 3 Certification Review AUTHORIZE CHAIR TO SIGN CERTIFICATION STATEMENT  
FDOT has conducted its annual certification review of the MTPO planning program and recommends that it be certified
- Page #51 CA. 4 Unified Planning Work Program Amendment - Bus Rapid Transit Alternatives Analysis APPROVE JOINT RECOMMENDATIONS  
In order for the City of Gainesville to receive these funds, the MTPO must amend its Work Program to include this task
- Page #61 CA. 5 Unified Planning Work Program Revision- Task 1.3 Professional Development APPROVE REVISION  
MTPO staff is requesting that \$8,800 of planning funds (PL) be reallocated from Task 1.3 to Task 2.2

- Page #63 CA. 6 Unified Planning Work Program Revision- Task 3.6 Air Quality APPROVE REVISION
- MTPO staff is requesting that \$45,000 of planning funds (PL) be reallocated from Task 3.6 to Task 2.2
- Page #65 CA. 7 Supplemental Joint Participation Agreement #1 APPROVE AGREEMENT
- The Florida Department of Transportation has requested that this Agreement be modified to include Exhibit E
- Page #77 CA. 8 Section 5303 Resolution APPROVE RESOLUTION
- This Resolution allows staff to submit the Section 5303 grant application when Federal Transit Administration amounts are available.
- Page #85 CA. 9 Enhancement Applications- 2011 RATIFY SUBMISSION
- The MTPO is being asked to ratify the submission of two grant applications that were submitted earlier by MTPO staff to the Florida Department of Transportation
- Page #93 CA. 10 Continuity of Operations Plan (COOP) APPROVE STAFF RECOMMENDATION
- MTPO staff reviews this Plan each year and recommends revisions that are needed
- Page #107 CA. 11 Transportation Disadvantaged Program- 2011-2012 Planning Grant Resolution APPROVE STAFF RECOMMENDATION
- This grant application will provide funds for MTPO staff to provide staff services to the Alachua County Coordinating Board
- Page #113 CA. 12 Transportation Disadvantaged Board Member Appointment APPOINT MEMBER
- The MTPO is being asked to appoint one member to the Alachua County Transportation Disadvantaged Coordinating Board
- Page #115 CA. 13 Transportation Disadvantaged Program- Status Report NO ACTION REQUIRED
- The MTPO has asked for regular status reports concerning this program

Enclosed with the meeting packet is a document that lists the policy positions of the statewide organization of MPOs- the MPOAC

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***Consent***

***Agenda***

***Enclosures***



MINUTES  
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)  
FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium  
Alachua County Administration Building  
Gainesville, Florida

4:00 p.m.  
Monday  
December 13, 2010

MEMBERS PRESENT

Paula DeLaney, Chair  
Thomas Hawkins, Vice Chair  
Susan Baird  
James Bennett/Alan Mosely  
Mike Byerly  
Scherwin Henry  
Rodney Long  
Craig Lowe  
Jeanna Mastrodicasa  
Warren Nielsen  
Lee Pinkoson  
Lauren Poe  
Ed Poppell  
Larry Travis  
Randy Wells

MEMBERS ABSENT

None

OTHERS PRESENT

See Exhibit A

STAFF PRESENT

Scott Koons  
Marlie Sanderson  
Michael Escalante

CALL TO ORDER

Chair Paula DeLaney called the meeting to order at 4:00 p.m.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, recommended approval of the meeting agenda and consent agenda. He noted that there was a time certain agenda item for the Public Involvement Plan that was advertised in the newspaper for 5:00 p.m.

Chair DeLaney reviewed the consent agenda and meeting agenda and asked if there were any public comments. There was no public comment.

**MOTION: Commissioner Henry moved to approve the Consent agenda and Meeting Agenda. Commissioner Hawkins seconded; motion passed unanimously.**

II. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS-  
A. DEPOT AVENUE RIGHT-OF-WAY (ROW)  
B. REGIONAL TRANSIT SYSTEM (RTS) MAINTENANCE FACILITY

Mr. Sanderson stated that the Florida Department of Transportation (FDOT) is requesting two TIP amendments. He reported that the first TIP amendment was the reallocation of Federal Earmark Depot Avenue funds from construction to ROW purchase and the second TIP amendment was the awarding of a Federal Transit Administration (FTA) Section 5307 Grant. He said that this Grant would be used by RTS to fund Phase 1 of the Maintenance Facility Expansion and the purchase of 42 farebox replacements.

**MOTION: Commissioner Pinkoson moved to amend the TIP to add the Depot Avenue ROW Project [4263201] and the RTS Phase 1 Maintenance Facility and 42 Farebox Replacements Project [4299271]. Commissioner Hawkins seconded. Mr. Sanderson conducted a show-of-hands vote; motion passed unanimously.**

III. STATE ROAD 226 (SE 16TH AVENUE) ALTERNATIVES- SCOPING REVIEW

Chair DeLaney welcomed Commissioner Susan Baird.

Mr. Sanderson stated that FDOT has requested an opportunity to present the State Road 226 Project Scoping Alternatives. He said that FDOT staff would make its presentation and then MTPO staff would give the MTPO Advisory Committees and staff recommendations.

Mr. James Bennett, FDOT District 2 Urban Transportation Development Engineer, reviewed the project, development and environmental (PD&E) findings, discussed the State Road 226 project scoping alternatives and answered questions. He noted that federal funds could be used for the transportation system management (TSM) modifications alternative, but not for the two four-laning alternatives.

A member of the MTPO asked about the inclusion of bus bays within the corridor.

Mr. Bennett noted that bus bays could be included in the design, but were not part of the PD&E study.

A member of the MTPO suggested that one of the sidewalks be wide enough for a multi-use path.

Mr. Bennett noted that this study did not account for traffic impacts as a result of changes to Archer Road between SW 16th Avenue and SW 13th Street.

Mr. Ed Poppell, University of Florida (UF) Vice President for Business Affairs, discussed plans for a speed limit reduction on Archer Road between SW 16th Avenue and SW 13th Street.

Mr. Bennett stated that FDOT is processing a permit for changes to the SW 16th Avenue corridor, including the removal of on-street parking and the striping for bikelanes. He stated that FDOT would consider relocating SR 24 to S 16th Avenue if the MTPO approved the TSM alternative. He also stated that FDOT is not willing, at this time, to take the portion of SR 24, between State Road 226 and SW 13th Street, off of the State Highway System. He added that, with the City's Comprehensive Plan not allowing the six-laning of roadways, FDOT will maintain jurisdiction of Archer Road between SW 16th Avenue and SW 13th Street. He also noted that State Road 24 is not part of the truck route system.

Ms. Teresa Scott, City of Gainesville Public Works Director, discussed the land uses along the SE 16th Avenue corridor.

Chair DeLaney noted that it was time to review the Public Involvement Plan.

VIII. PUBLIC INVOLVEMENT PLAN UPDATE (Note- Agenda Item Started at 5:00 p.m.)

Mr. Sanderson stated that the MTPO is required to review its Public Involvement Plan and revise it as needed. He discussed the MTPO evening meeting policy, revisions to the plan and answered questions.

**MOTION: Commissioner Byerly moved to approve revisions to the Public Involvement Plan and to keep the 5:00 p.m. meeting time for the List of Priority Projects, Transportation Improvement Program and FDOT Tentative Work Program. Commissioner Hawkins seconded; motion passed unanimously.**

IX. CITIZENS ADVISORY COMMITTEE (CAC)- VACANT POSITIONS

Mr. Sanderson stated that the MTPO needs to fill eight vacant positions on its CAC. He said that five positions have a term of office through December 31, 2013 and three positions have a term of office through December 31, 2012. He noted that there were three candidates from outside the MTPO boundary. He suggested that the MTPO first vote for two of the three rural candidates with the low vote recipient becoming the rural CAC Designate Member. He also suggested that the MTPO then vote for the five candidates to serve a term of office through December 31, 2013.

Chair DeLaney asked if there were any rural area applicants present to speak concerning their candidacy.

Mr. Chris Towne spoke regarding his candidacy for the CAC.

Mr. Sanderson conducted a voice rollcall ballot for the rural area candidates. He reported the results of the CAC appointment vote.

**MOTION: Commissioner Hawkins moved to reappoint Holly Blumenthal and appoint Chris Towne to the CAC as rural area representatives. Commissioner Henry seconded; motion passed unanimously.**

**It was a consensus of the MTPO to appoint Joy Glanzer as a rural area CAC Designate member for a term through December 31, 2011.**

Chair DeLaney asked if there were any other CAC applicants present to speak regarding their candidacy.

Mr. John Richter, Mr. Ewen Thomson and Ms. Nelle Bullock spoke regarding their CAC candidacy.

Mr. Sanderson conducted a rollcall ballot for the CAC candidates' terms of office. He reported the results of the vote. He noted there was a tie for fifth place between Holly Blumenthal and Jan Frentzen.

**MOTION: Commissioner Long moved to reappoint Nelle Bullock, Blake Fletcher, John Richter and Ewen Thomson to the CAC for a term through December 31, 2013. Commissioner Henry seconded; motion passed unanimously.**

**MOTION: Commissioner Hawkins moved to reappoint Holly Blumenthal to the CAC for a term through December 31, 2013. Commissioner Wells seconded; motion passed unanimously.**

**It was a consensus of the MTPO to reappoint Jan Frentzen and appoint Holly Shema and Chris Towne to the CAC for a term through December 31, 2012.**

**X. BICYCLE/PEDESTRIAN ADVISORY BOARD (B/PAB)- VACANT POSITIONS**

Mr. Sanderson stated that the MTPO needs to fill two vacancies on the B/PAB for a term ending in October 31, 2013. He asked if there were any B/PAB applicants present to speak regarding their candidacy.

Ms. Debra Stucki, Mr. Dave Kaufmann and Mr. Mike Lemesh spoke regarding their B/PAB candidacy.

Mr. Sanderson conducted a voice rollcall vote and reported the results.

**MOTION: Commissioner Henry moved to appoint Mike Lemesh to the B/PAB for a term through October 31, 2013. Commissioner Long seconded; motion passed unanimously.**

Chair DeLaney stated that the officer elections would be discussed next.

**V. ELECTION OF MTPO OFFICERS**

Mr. Sanderson stated that the MTPO needed to elect a Chair, Vice Chair and Secretary/Treasurer for the coming year. He identified the current officers and noted that the MTPO Chair traditionally alternates between the City Commission and County Commission.

**MOTION: Mayor Lowe moved to elect Commissioner Hawkins as the MTPO Chair, Commissioner Byerly as the MTPO Vice Chair and Commissioner Poe as MTPO Secretary/Treasurer. Commissioner Long seconded; motion passed unanimously.**

Mr. Sanderson presented a plaque to Chair DeLaney for her service as the 2010 MTPO Chair.

**VI. MTPO AUDIT REVIEW COMMITTEE**

Mr. Sanderson requested that the MTPO appoint two members to an Audit Review Committee. He noted that the MTPO Secretary/Treasurer traditionally chairs this committee.

**MOTION: Commissioner Pinkoson moved to appoint Commissioner Poe and Commissioner Baird to the MTPO Audit Review Committee and to have Commissioner Poe serve as Committee Chair. Commissioner Wells seconded; motion passed unanimously.**

VII. METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL (MPOAC)-  
REPRESENTATIVES

Mr. Sanderson asked the MTPO to appoint voting and alternate representatives to the Metropolitan Planning Organization Advisory Council (MPOAC) for calendar year 2011.

**MOTION: Commissioner Long moved to reappoint Commissioner DeLaney as the MPOAC voting representative and Commissioner Hawkins as the MPOAC alternate representative. Commissioner Henry seconded; motion passed unanimously.**

XI. FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) TENTATIVE FIVE YEAR  
WORK PROGRAM

Mr. Sanderson stated that FDOT has requested comments concerning its Tentative Five Year Work Program for Fiscal Years 2011/2012 to 2015/2016.

**MOTION: Commissioner Henry moved to authorize the MTPO Chair to send a letter to the FDOT District 2 Secretary thanking him for the opportunity to review and comment on the Tentative Work Program. Commissioner Long seconded; motion passed unanimously.**

IV. GAINESVILLE COMMUNITY REDEVELOPMENT AGENCY (CRA)-  
SOUTH MAIN STREET PROJECT

Mr. Gerry Dedenbach, Casseaux, Hewett & Wapole (CHW) Planning & GIS Services Director, stated that this agenda item could be deferred to a future meeting.

III. STATE ROAD 226 (SE 16TH AVENUE) ALTERNATIVES- SCOPING REVIEW (Continued)

Mr. Bennett continued his discussion concerning the State Road 226 project scoping alternatives and answered questions. He noted that the plan includes a 5-foot sidewalk along the south side of the corridor. He added that the turning radii would be reviewed in order to slow vehicle turning speeds.

Mr. Russ Blackburn, Gainesville City Manager, reported that the land use along the north side of the corridor is low-density multifamily with seven dwelling units to the acre.

A member of the MTPO discussed temporary driveway openings.

Mr. Bennett discussed the temporary driveway openings and offered to make a presentation at a future MTPO meeting.

Mr. Sanderson noted that there was new information regarding FDOT's willingness to reroute State Route 24 with the TSM alternative. He recommended the TSM alternative.

A member of the MTPO asked if the TSM alternative offers opportunities for bus bays.

Mr. Bennett said bus bays could be considered. He noted that this alternative does not preclude reviewing this corridor at a later date should traffic data warrant another evaluation to consider adding capacity.

**MOTION: Commissioner Byerly moved to:**

- 1. approve the Transportation System Management (TSM) Build Alternative;**
- 2. request that FDOT examine opportunities to enhance bicycle and pedestrian access at both of the major intersections; and**
- 3. ask that FDOT make the sidewalk as wide as possible whether as a designated combined-use facility or not.**

**Commissioner Henry seconded; motion passed unanimously.**

## XII. NEXT MTPO MEETING

Mr. Sanderson stated that there was no business requiring the MTPO to meet in January. He said that the next MTPO meeting is scheduled for February 7th at 3:00 p.m.

**It was a consensus of the MTPO to meet on February 7th at 3:00 p.m.**

## XIII. COMMENTS

### A. MTPO MEMBERS

There were no MTPO member comments.

### B. CITIZENS

There were no citizens comments.

### C. CHAIR'S REPORT

Chair DeLaney invited interested persons to attend the Alachua County Transportation Disadvantaged Coordinating Board meeting on Wednesday, December 15th at 10:00 a.m. in the Jack Durrance Auditorium.

## ADJOURNMENT

Chair DeLaney adjourned the meeting at 5:57 p.m.

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Date

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Lauren Poe, MTPO Secretary/Treasurer

EXHIBIT A

| <u>Interested Citizens</u> | <u>Alachua County</u> | <u>City of Gainesville</u> | <u>Florida Department<br/>of Transportation</u> |
|----------------------------|-----------------------|----------------------------|---|
| Nelle Bullock              | Dave Cerlanek         | Russ Blackburn             | Karen Taulbee                                   |
| T. Cole                    | Jeff Hays             | Paul Folkers               |   |
| Gerry Dedenbach            | Randall Reid          | Jesus Gomez                |   |
| Dave Kaufmann              | David Schwartz        | Debbie Leistner            |   |
| Mike Lemesh                |                       | Anthony Lyons              |   |
| John Richter               |                       | Doug Robinson              |   |
| Debra Stucki               |                       | Teresa Scott               |   |
| Ewen Thomson               |                       |                            |   |
| Chris Towne                |                       |                            |   |

\* By telephone

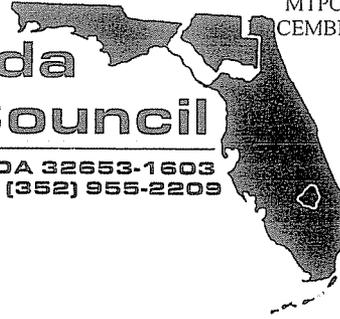
# Spoke and provided written comments



# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200 SUNCOM 625-2200 FAX (352) 955-2209

MTPO MINUTES  
DECEMBER 13, 2010



## CONSENT AGENDA METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium  
Alachua County Administration Building  
Gainesville, Florida

Monday, 4:00 p.m.  
December 13, 2010

### STAFF RECOMMENDATION

- Page #9 CA. 1 MTPO Minutes- October 27, 2010 APPROVE MINUTES  
This set of MTPO minutes is ready for review
- Page #41 CA. 2 Ala County Transportation Disadvantaged  
Coordinating Board Membership Certification AUTHORIZE  
CHAIR TO SIGN  
Each year, the MTPO must certify that this Board represents a cross section of  
the community
- Page #45 CA. 3 Community Transportation Coordinator (CTC)  
Annual Performance Evaluation APPROVE  
RECOMMENDATION  
The Coordinating Board is recommending that MV Transportation continue  
serving as the designated Coordinator for Alachua County
- Page #49 CA. 4 Transportation Disadvantaged Board  
Status Report NO ACTION REQUIRED  
The MTPO has asked for regular status reports concerning this program
- Page #59 CA. 5 FDOT Final Draft 2060 Florida  
Transportation plan NO ACTION REQUIRED  
The Alachua County Veterans Service Office nominated Mr. Kyle Morrison  
to serve as the alternate representative on the Coordinating Board

Page #63

CA. 3

**Metropolitan Planning Organization                      NO ACTION REQUIRED**  
**Advisory Council (MPOAC) Weekend Institute**

If any MTPO member wants to attend this Institute, please contact MTPO staff

# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209

CA.2



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: MTPO Fiscal Year 2010 Audit

## MTPO AUDIT REVIEW COMMITTEE RECOMMENDATION

Accept the audit report for the fiscal year ended September 30, 2010 and approve the invoice for payment.

## BACKGROUND

Attached please find a copy of the Auditor's Report for the fiscal year ended September 30, 2010. In December 2010, the MTPO appointed Commissioner Lauren Poe and Commissioner Susan Baird to a MTPO Audit Review Committee. The MTPO also decided to have Commissioner Poe serve as Committee Chair.

## MTPO Audit Review Committee Meeting

The MTPO Audit Review Committee met on Wednesday, April 6, 2011. At this meeting, the Committee, by consensus, recommended that the MTPO accept the audit report for the fiscal year ended September 30, 2010 and approve the invoice for payment.

Attachment

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**METROPOLITAN TRANSPORTATION  
PLANNING ORGANIZATION FOR THE  
GAINESVILLE URBANIZED AREA**

**ANNUAL FINANCIAL REPORT**

For the Fiscal Year Ended September 30, 2010

**METROPOLITAN TRANSPORTATION PLANNING  
ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA**

**ANNUAL FINANCIAL REPORT**

For the Fiscal Year Ended September 30, 2010

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**FINANCIAL SECTION**

## INDEPENDENT AUDITOR'S REPORT

To Metropolitan Transportation  
Planning Organization for the  
Gainesville Urbanized Area  
Gainesville, Florida

We have audited the accompanying basic financial statements of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (the Organization), as of and for the year ended September 30, 2010. These basic financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the Organization, as of September 30, 2010, and the results of its operations and the respective budgetary comparisons for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 11, 2011, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis on pages 6 through 8, is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedule of expenditures of federal awards and state financial assistance is presented for purposes of additional analysis and to meet the requirements of U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements of the Organization. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

**POWELL & JONES**  
Certified Public Accountants  
February 11, 2011

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
FOR THE GAINESVILLE URBANIZED AREA  
Management's Discussion and Analysis**

This discussion and analysis is intended to be an easily readable analysis of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's (the Organization) financial activities based on currently known facts, decisions or conditions. This analysis focuses on current year activities and should be read in conjunction with the financial statements that follow.

**Report Layout**

The Organization has implemented Governmental Accounting Standards Board (GASB) Statement 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments". This Statement requires governmental entities to report finances in accordance with specific guidelines. Among those guidelines are the components of this section dealing with management's discussion and analysis. Besides this Management's Discussion and Analysis (MD&A), the report consists of government-wide statements, fund financial statements, and the notes to the financial statements. The first two statements are condensed and present a government-wide view of the Organization's finances. Within this view, all the Organization's operations are categorized as applicable, and reported as either governmental or business-type activities. Governmental activities include basic planning related services and general administration. The Organization had no business-type activities in this fiscal year. These government-wide statements are designed to be more corporate-like in that all activities are consolidated into a total for the Organization.

*Basic Financial Statements*

The Statement of Net Assets focuses on resources available for future operations. In simple terms, this statement presents a snap-shot view of the assets of the Organization, the liabilities it owes and the net difference. The net difference is further separated into amounts restricted for specific purposes and unrestricted amounts. Governmental activities are reported on the accrual basis of accounting.

- The Statement of Activities focuses gross and net costs of the Organization's programs and the extent, if any, to which such programs rely upon general revenues. This statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues.
- Fund financial statements focus separately on governmental and proprietary funds, as applicable. Governmental fund statements follow the more traditional presentation of financial statements. As stated above, the Organization has no proprietary funds and business-type activities.
- The notes to the financial statements provide additional disclosures required by governmental accounting standards and provide information to assist the reader in understanding the Organization's financial condition.
- The MD&A is intended to serve as an introduction to the Organization's basic financial statements and to explain the significant changes in financial position and differences in operations between the current and prior years.

### Condensed Financial Information

Condensed financial information from the statements of net assets as of September 30, 2010 and 2009, and statements of activities for the years ended September 30, 2010 and 2009, are as follows:

A condensed version of the Statement of Net Assets at September 30, 2010 and 2009, follows:

|                     | Governmental Activities |                  |
|---------------------|-------------------------|------------------|
|                     | Total Government        |                  |
|                     | September 30,           |                  |
|                     | 2010                    | 2009             |
| <b>Assets:</b>      |                         |                  |
| Cash                | \$ 62,622               | \$ 64,003        |
| Receivables         | 186,151                 | 253,597          |
| Prepaid expenses    | -                       | 425              |
| Total assets        | <u>248,773</u>          | <u>318,025</u>   |
| <b>Liabilities:</b> |                         |                  |
| Accounts payable    | 188,598                 | 258,850          |
| Total liabilities   | <u>188,598</u>          | <u>258,850</u>   |
| <b>Net Assets:</b>  |                         |                  |
| Unrestricted        | 60,175                  | 59,175           |
| Total net assets    | <u>\$ 60,175</u>        | <u>\$ 59,175</u> |

During the year ended September 30, 2010, there was an increase in net assets of \$1,000, due to normal operations during the year.

Condensed versions of the Statement of Activities for the years ended September 30, 2010 and 2009 follow:

|                                  | Governmental Activities         |                  |
|----------------------------------|---------------------------------|------------------|
|                                  | Total Government                |                  |
|                                  | Fiscal Year Ended September 30, |                  |
|                                  | 2010                            | 2009             |
| <b>Revenues</b>                  |                                 |                  |
| Program revenues                 |                                 |                  |
| Member dues                      | \$ 24,000                       | \$ 24,000        |
| Operating grants                 | 766,208                         | 713,837          |
| In-kind contributions            | 123,254                         | 115,619          |
| Interest                         | -                               | 9                |
| <b>Total revenues</b>            | <b>913,462</b>                  | <b>853,465</b>   |
| <b>Expenses</b>                  |                                 |                  |
| Transportation planning services | 912,462                         | 852,632          |
| <b>Total expenses</b>            | <b>912,462</b>                  | <b>852,632</b>   |
| Change in net assets             | 1,000                           | 833              |
| Beginning net assets             | 59,175                          | 58,342           |
| <b>Ending net assets</b>         | <b>\$ 60,175</b>                | <b>\$ 59,175</b> |

#### Governmental activities

Transportation planning program activities remained similar to the prior year except that total expenses increased approximately 7%, which were funded by increased grant revenues.

#### Capital Assets and Debt Administration

##### Capital Assets

At September 30, 2010, the Organization had no capital assets titled in its name. All of the capital assets utilized in the Organization's programs are owned by North Central Florida Regional Planning Council, its administering agency.

##### Debt Outstanding

At September 30, 2010, the Organization had no outstanding debt.

##### Financial Contact

The Organization's financial statements are designed to present users (citizens, taxpayers, customers, and creditors) with a general overview of the Organization's finances and to demonstrate the Organization's accountability. If you have questions about the report or need additional financial information, please contact the Organization's Chief Staff Official at 2009 NW 67<sup>th</sup> Place, Gainesville, Florida 32653-1603.

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
FOR THE GAINESVILLE URBANIZED AREA**

**STATEMENT OF NET ASSETS**

September 30, 2010

|                                  | <u>Governmental<br/>Activities</u> |
|----------------------------------|------------------------------------|
| <b>ASSETS</b>                    |                                    |
| Cash                             | \$ 62,622                          |
| Accounts receivable              | 186,151                            |
| Total assets                     | <u>\$ 248,773</u>                  |
| <br>                             |                                    |
| <b>LIABILITIES</b>               |                                    |
| Current liabilities              |                                    |
| Accounts payable                 | \$ 188,598                         |
| Total liabilities                | <u>188,598</u>                     |
| <br>                             |                                    |
| <b>NET ASSETS</b>                |                                    |
| Unrestricted                     | 60,175                             |
| Total net assets                 | <u>60,175</u>                      |
| <br>                             |                                    |
| Total liabilities and net assets | <u>\$ 248,773</u>                  |

See notes to financial statements.

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
FOR THE GAINESVILLE URBANIZED AREA**

**STATEMENT OF ACTIVITIES**

For the Fiscal Year Ended September 30, 2010

|                                     | Expenses   | Program<br>Revenues<br>Operating<br>Grants and<br>Contributions | Net Revenues<br>and Change<br>in Net Assets<br>Governmental<br>Activities<br>Total |
|-------------------------------------|------------|---|--|
| Governmental activities:            |            |   |  |
| General government                  |            |   |  |
| Transportation planning<br>services | \$ 912,462 | \$ 889,462  | \$ (23,000)  |
| Total governmental activities       | \$ 912,462 | \$ 889,462  | (23,000)   |
| General revenues:                   |            |   |  |
| Member dues                         |            |   | 24,000   |
| Increase in net assets              |            |   | 1,000  |
| Net assets - October 1, 2009        |            |   | 59,175   |
| Net assets - September 30, 2010     |            |   | \$ 60,175  |

See notes to financial statements.

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
FOR THE GAINESVILLE URBANIZED AREA**

**BALANCE SHEET  
GOVERNMENTAL FUND**

September 30, 2010

|                                  | <u>General Fund</u> |
|----------------------------------|---------------------|
| <b>ASSETS</b>                    |                     |
| Cash                             | \$ 62,622           |
| Accounts receivable              | 186,151             |
| Total assets                     | <u>\$ 248,773</u>   |
| <br>                             |                     |
| <b>LIABILITIES</b>               |                     |
| Current liabilities              |                     |
| Accounts payable                 | \$ 188,598          |
| Total liabilities                | <u>188,598</u>      |
| <br>                             |                     |
| <b>NET ASSETS</b>                |                     |
| Unrestricted                     | 60,175              |
| Total net assets                 | <u>60,175</u>       |
| <br>                             |                     |
| Total liabilities and net assets | <u>\$ 248,773</u>   |

Total fund balance is the same as net assets in the Statement of Net Assets.

See notes to financial statements.

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
FOR THE GAINESVILLE URBANIZED AREA**

**GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL**

For the Fiscal Year Ended September 30, 2010

|  | <u>Budgeted Amounts</u> |                  | <u>Actual<br/>Amounts</u> | Variance                               |
|--|-------------------------|------------------|---------------------------|--|
|  | <u>Original</u>         | <u>Final</u>     |                           | Final Budget<br>Positive<br>(Negative) |
| <b>REVENUES</b>  |                         |                  |                           |  |
| State of Florida, Department<br>of Transportation grants     | \$ 879,800              | \$ 759,200       | \$ 744,109                | \$ (15,091)                            |
| State of Florida, Transportation<br>Disadvantaged Commission | 22,100                  | 22,100           | 22,099                    | (1)                                    |
| Member dues - Alachua County                                 | 9,600                   | 9,600            | 9,600                     | -                                      |
| Member dues - City of Gainesville                            | 14,400                  | 14,400           | 14,400                    | -                                      |
| In-kind contributions (FDOT)                                 | 123,200                 | 123,200          | 123,254                   | 54                                     |
| <b>Total revenues</b>  | <u>1,049,100</u>        | <u>928,500</u>   | <u>913,462</u>            | <u>(15,038)</u>                        |
| <b>EXPENDITURES</b>  |                         |                  |                           |  |
| Staff services   | -                       | 22,100           | 15,585                    | 6,515                                  |
| Professional contractual services                            | 907,700                 | 757,500          | 754,314                   | 3,186                                  |
| Other  | 18,200                  | 25,700           | 19,309                    | 6,391                                  |
| In-kind services (FDOT)                                      | 123,200                 | 123,200          | 123,254                   | (54)                                   |
| <b>Total expenditures</b>                                    | <u>1,049,100</u>        | <u>928,500</u>   | <u>912,462</u>            | <u>16,038</u>                          |
| Net change in fund balance                                   | -                       | -                | 1,000                     | 1,000                                  |
| Fund balance, October 1, 2009                                | <u>59,175</u>           | <u>59,175</u>    | <u>59,175</u>             | <u>-</u>                               |
| Fund balance, September 30, 2010                             | <u>\$ 59,175</u>        | <u>\$ 59,175</u> | <u>\$ 60,175</u>          | <u>\$ 1,000</u>                        |

The amounts in the Statement of Revenues, Expenditures, and Changes in Fund Balance of the General Fund are the same as the corresponding amounts reported for governmental activities in the Statement of Activities.

See notes to financial statements.

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
FOR THE GAINESVILLE URBANIZED AREA**

**NOTES TO FINANCIAL STATEMENTS**

September 30, 2010

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (the Organization), is a political subdivision created pursuant to provisions of Chapter 163, *Florida Statutes*. The Organization was established in 1977 by an interlocal agreement between the City of Gainesville, Alachua County and Florida Department of Transportation. It is governed by a fifteen-member board, including the five members of the Alachua County Board of County Commissioners, the seven members of the City of Gainesville City Commission, and non-voting representatives of the University of Florida, the Florida Department of Transportation and a rural advisor selected by the Alachua County League of Cities. The Organization is not currently subject to state or federal income taxes. Staff services are provided by the North Central Florida Regional Planning Council.

The financial statements of the Organization have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Government Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Organization's accounting policies are described below:

**A. Reporting entity** - As required by generally accepted accounting principles, these financial statements present the Organization and any component units, entities for which the primary government is considered to be financially accountable. There are no entities that would be considered component units of the Organization.

**B. Basic financial statements** - Basic financial statements are presented at both the government-wide and fund financial level. Both levels of statements categorize primary activities as either governmental or business-type.

Government-wide financial statements report information about the reporting unit as a whole. For the most part, the effect of any interfund activity has been removed from these statements. These

Fund financial statements report information at the individual fund level. Each fund is considered to be a separate accounting entity. The Organization only reports a general fund which is a governmental fund.

**C. Measurement focus, basis of accounting, and basis of presentation** - The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. A 120 day availability period after year end is used for revenue recognition. Expenditures are recorded when the related fund liability is incurred.

The Organization reports deferred revenue as applicable on its governmental fund balance sheet. Deferred revenues arise when a potential revenue does not meet both the “measurable” and “available” criteria for recognition on the current period. In subsequent periods, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the balance sheet and revenue is recognized.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

The Organization reports the following fund:

***General Fund***

This is the general operating fund of the Organization. It is used to account for all financial resources of the government, except those required to be accounted for in another fund.

**D. Cash and cash equivalents** - As applicable year to year, the Organization considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

**E. Cash and Investments** – Cash deposits are held by a bank qualified as a public depository under Florida law. All deposits are insured by Federal depository insurance and collateralized with securities held in Florida’s multiple financial institution collateral pool as required by Chapter 280, *Florida Statutes*.

**F. Pervasiveness of Estimates** – The preparation of financial statements in conformity with generally accepted accounting principles required management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**NOTE 2. BUDGETARY PROCESS**

The Organization follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. In March, staff members begin preparing a budget for the fiscal year commencing the following October 1, based on work outlined in the Unified Planning Work Program.
- b. In August, the Organization adopts and approves the budget.
- c. Actual contracts accepted by the Organization throughout the year necessarily have an impact on approved budget operating levels. Should any major changes be needed, due to unforeseen contracts or the need to appropriate additional funds, the budget is then redeveloped for consideration by the Organization.
- d. The budget is adopted on a basis consistent with generally accepted accounting principles. The legal level of budgeting control is the fund level.

**NOTE 3. CONCENTRATION OF CREDIT RISK**

Significant concentration of credit risk for financial instruments owned by the Organization are as follows:

- a. **Accounts and grants receivable** - Substantially all of the Organization's receivables are for amounts due from federal, state and local governmental agencies under cost reimbursement contracts. The Organization has no policy requiring collateral or other security to support its receivables.
- b. **Cash and cash equivalents** - At September 30, 2010, the carrying amount of the Organization's bank deposits was \$62,622. All deposits with financial institutions were 100% insured by federal depository insurance or by collateral provided by qualified public depositories to the State Treasurer pursuant to the Public Depository Security Act of the State of Florida. The Act established a Trust Fund, maintained by the State Treasurer, which is a multiple financial institution pool with the ability to assess its member financial institutions for collateral shortfalls if a member fails.

**SINGLE AUDIT AND COMPLIANCE SECTION**

METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

For the Fiscal Year Ended September 30, 2010

| Federal Grantor/Pass-Through Grantor/<br>State Grantor<br>Program Title | CFDA/<br>CSFA<br>Number | Grantor's<br>Number | Program<br>Award/Matching<br>Amount | Accrued<br>(Deferred)<br>Prior Year | Received/<br>Reported<br>Prior Year | Current<br>Year<br>Revenues | Current<br>Year<br>Expenditures |
|---|-------------------------|---------------------|-------------------------------------|-------------------------------------|-------------------------------------|-----------------------------|---------------------------------|
| <b>FEDERAL AWARDS</b>   |                         |                     |                                     |                                     |                                     |                             |                                 |
| <b>MAJOR PROGRAMS</b>   |                         |                     |                                     |                                     |                                     |                             |                                 |
| U.S. Department of Transportation                                       |                         |                     |                                     |                                     |                                     |                             |                                 |
| Passed through the State of Florida                                     |                         |                     |                                     |                                     |                                     |                             |                                 |
| Department of Transportation:   |                         |                     |                                     |                                     |                                     |                             |                                 |
| Highway Planning and Construction                                       |                         |                     |                                     |                                     |                                     |                             |                                 |
| 2009-10; FPID # 0241 (046M),<br>FIN # 214094-7-14-01; Grant award       | 20.205                  | A4983               | \$ 558,842                          | \$ -                                | \$ 138,940                          | \$ 324,035                  | \$ 324,036                      |
| 2010-11; FPID # 0241 (048M),<br>FIN # 214094-9-14-01; Grant award       | 20.205                  | APW92               | 485,227                             | -                                   | -                                   | 142,114                     | 142,114                         |
|   |                         |                     | <u>1,044,069</u>                    | <u>-</u>                            | <u>138,940</u>                      | <u>466,149</u>              | <u>466,150</u>                  |
| <b>NONMAJOR PROGRAMS</b>  |                         |                     |                                     |                                     |                                     |                             |                                 |
| Federal Transit: Metropolitan   |                         |                     |                                     |                                     |                                     |                             |                                 |
| Planning Grants   |                         |                     |                                     |                                     |                                     |                             |                                 |
| 2008-09; FPID # 411762-3-14-01  |                         |                     |                                     |                                     |                                     |                             |                                 |
| Grant award   | 20.505                  | AP945               | 127,138                             | -                                   | -                                   | 127,138                     | 127,138                         |
| State match   |                         |                     | 15,892                              | -                                   | -                                   | 15,892                      | 15,892                          |
|   |                         |                     | <u>143,030</u>                      | <u>-</u>                            | <u>-</u>                            | <u>143,030</u>              | <u>143,030</u>                  |
| Total federal awards  |                         |                     | <u>\$ 1,187,099</u>                 | <u>\$ -</u>                         | <u>\$ 138,940</u>                   | <u>\$ 609,179</u>           | <u>\$ 609,180</u>               |
| <b>STATE FINANCIAL ASSISTANCE</b>                                       |                         |                     |                                     |                                     |                                     |                             |                                 |
| State of Florida Department of Transportation                           |                         |                     |                                     |                                     |                                     |                             |                                 |
| Transportation Disadvantaged  |                         |                     |                                     |                                     |                                     |                             |                                 |
| 2009-10   | 55.002                  | APJ40               | \$ 22,079                           | \$ -                                | \$ 5,522                            | \$ 16,557                   | \$ 16,557                       |
| 2010-11   | 55.002                  | AQ029               | 22,162                              | -                                   | -                                   | 5,542                       | 5,542                           |
|   |                         |                     | <u>44,241</u>                       | <u>-</u>                            | <u>5,522</u>                        | <u>22,099</u>               | <u>22,099</u>                   |
| Intermodal Development Program  |                         |                     |                                     |                                     |                                     |                             |                                 |
| 2008-09; FPID # 424402-1-18-01  | 55.014                  | APC33               | 250,000                             | -                                   | 83,561                              | 134,930                     | 134,930                         |
| Total State Financial Assistance  |                         |                     | <u>\$ 294,241</u>                   | <u>\$ -</u>                         | <u>\$ 89,083</u>                    | <u>\$ 157,029</u>           | <u>\$ 157,029</u>               |

Note 1: Summary of Significant Accounting Policies - The Schedule of Expenditures of Federal Awards and State Financial Assistance utilizes the same basis of accounting as the primary government financial statements.

Note 2: Total Federal Awards Expenditures contain \$ 15,892 in State Match Funds required under the Federal Grants.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To Metropolitan Transportation  
Planning Organization for the  
Gainesville Urbanized Area

We have audited the basic financial statements of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (the Organization) as of and for the year ended September 30, 2010, and have issued our report thereon dated February 11, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Organization's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the Organization, and federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

**POWELL & JONES**  
February 11, 2011

**REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR FEDERAL PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE IN  
ACCORDANCE WITH OMB CIRCULAR A-133**

To Metropolitan Transportation  
Planning Organization for the  
Gainesville Urbanized Area

Compliance

We have audited the compliance of Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (the Organization) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the fiscal year ended September 30, 2010. The Organization's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Organization's management. Our responsibility is to express an opinion on the Organization's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. These standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Organization's compliance with those requirements.

In our opinion, the Organization complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal awards programs for the year ended September 30, 2010.

Internal Control Over Compliance

The management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal award programs. In planning and performing our audit, we considered the Organization's internal control over compliance with requirements that could have a direct and material effect on a major federal programs in order to determine our auditing procedures for the purpose of expressing our opinion for compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent

or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the Organization, and federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

**POWELL & JONES**  
Certified Public Accountants  
February 11, 2011

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
FOR THE GAINESVILLE URBANIZED AREA**

**SCHEDULE OF FINDINGS**

For the Fiscal Year Ended September 30, 2010

**Section I. Summary of Auditor's Results**

**Financial Statements**

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

• Material weakness identified? No

• Reportable condition identified not considered to be material weakness? None reported

Noncompliance material to financial statements noted? No

**Federal Awards**

Internal control over major programs:

• Material weakness identified? No

• Reportable condition identified not considered to be material weakness? None reported

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133? No

Identification of major programs:

CFDA Number  
20.205

Name of Federal Programs  
U.S. Department of Transportation  
Highway Planning and Construction

Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

Auditee qualified as low-risk auditee? Yes

**Section II. Findings Related to the Financial Statements Which are Required to be Reported in Accordance with Government Auditing Standards** None

**Section III. Findings and Questioned Costs of Federal Awards** None

**INDEPENDENT AUDITOR'S MANAGEMENT LETTER REQUIRED BY  
CHAPTER 10.550, RULES OF THE AUDITOR GENERAL**

To Metropolitan Transportation  
Planning Organization for the  
Gainesville Urbanized Area

We have audited the basic financial statements of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (the Organization) as of and for the year ended September 30, 2010, and have issued our report thereon dated February 11, 2011.

We have issued our Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*, dated February 11, 2011. Disclosures in that report, if any, should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, *Rules of the Auditor General*, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the following items be addressed in this letter.

**PRIOR YEAR FINDINGS** – There were no reportable findings in the prior year.

**CURRENT YEAR FINDINGS** - There were no reportable findings in the current year.

**FINANCIAL COMPLIANCE MATTERS**

Investment of Public Funds – The Organization complied with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the fiscal year.

Financial Emergency Status – Nothing came to our attention that caused us to believe that the Organization had met any of the conditions described in Section 219.503(1), *Florida Statutes*, that might result in a financial emergency.

Financial Condition Assessment – As required by the *Rules of the Auditor General* (Section 10.544(7)(c) and 10.550(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

We noted no deteriorating financial conditions as defined by Rule 10.544(1)(d).

Our audit did not disclose any further items that would be required to be reported under *Rules of the Auditor General Chapter 10.550*.

**CONCLUSION**

We very much enjoyed the challenge and experiences with this audit of the Organization. We appreciate the helpful assistance of the Organization staff in completing our audit and also the generally high quality of the Organization's financial records and internal controls.

**POWELL & JONES**  
Certified Public Accountants  
February 11, 2011

# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Certification Review

## MTPO STAFF RECOMMENDATION

Authorize the Chair to sign the certification agreement.

## BACKGROUND

Each year, the Florida Department of Transportation conducts a certification review of the MTPO's planning program. This year, the certification review was held on April 15, 2011. Based upon this year's certification review, the Florida Department of Transportation has not identified any recommendations or corrective actions for the MTPO planning process.



JOINT CERTIFICATION STATEMENT ON THE METROPOLITAN  
TRANSPORTATION PLANNING PROCESS

Pursuant to the requirements of 23 U.S.C. 134 (k)(5), 23 CFR 450.334(a), the Department and the MPO have performed a review of the certification status of the metropolitan transportation planning process for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area with respect to the requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303;
2. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 C.F.R. Part 21;
3. 49 U.S.C. 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
4. Section 1101(b) of SAFETEA-LU (Public Law 109-59) and 49 C.F.R. Part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
5. 23 C.F.R. Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. the provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and the regulations found in 49 C.F.R. Parts 27, 37, and 38;
7. the Older Americans Act, as amended (42 U.S.C. 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
8. Section 324 of 23 U.S.C. regarding the prohibition of discrimination on the basis of gender; and
9. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 C.F.R. Part 27 regarding discrimination against individuals with disabilities.

Included in this certification package is a summary of noteworthy achievements by the MPO, attachments associated with these achievements, and (if applicable) a list of any recommendations and/or corrective actions. The contents of this Joint Certification Package have been reviewed by the MPO and accurately reflect the results of the joint certification review meeting held on April 15, 2011.

Based on a joint review and evaluation, the Florida Department of Transportation and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area recommend that the Metropolitan Planning Process for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area be certified.

\_\_\_\_\_  
District Secretary (or designee)

\_\_\_\_\_  
Date

\_\_\_\_\_  
MPO Chairman (or designee)

\_\_\_\_\_  
Date





*Florida Department of Transportation*  
2198 Edison Avenue - MS 2812  
Jacksonville, FL 32204

TO: Marlie Sanderson, AICP

FROM: Karen Taulbee, AICP 

DATE: April 19, 2011

Subject: Modified Joint Certification Review of the MTPO for the  
Gainesville Urbanized Area - 2011

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Please let this memorandum serve to document that the District has not identified any recommendations or corrective actions for the MTPO planning process. Please include this statement in the documentation of the Certifications Checklist.



# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209

CA.4



April 25, 2011

**TO:** Metropolitan Transportation Planning Organization (MTPO)  
**FROM:** Marlie Sanderson, AICP, Director of Transportation Planning  
**SUBJECT:** Unified Planning Work Program Amendment- Bus Rapid Transit Alternatives Analysis

## JOINT RECOMMENDATIONS

The Citizens Advisory Committee, Technical Advisory Committee and MTPO staff all recommend that the MTPO approve the Unified Planning Work Program amendment in Exhibit 1.

## BACKGROUND

According to the attached email dated March 4, 2011 (Exhibit 2), the City of Gainesville Regional Transit System has received \$425,000 for a Bus Rapid Transit (BRT) Alternatives Analysis Project. In order to receive these funds, the MTPO must amend the Unified Planning Work Program to include this Alternatives Analysis and these funds. Exhibit 1 contains UPWP amendment materials prepared by Regional Transit System staff.

Exhibit 2 is an excerpt from the Federal Register, dated March 1, 2011 that shows the BRT study funding.

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EXHIBIT 1

UPWP-FY 2010/11 AND 2011/12

UPWP TASK NUMBER:

TASK TITLE:

3.9

Bus Rapid Transit Alternatives Analysis Project

**PURPOSE:**

The objective of this project is to continue the work performed in the Bus Rapid Transit (BRT) Feasibility Study. Projects seeking Federal New Starts funding must be based upon the results of an Alternatives Analysis (AA) and later preliminary engineering (49 USC 5309(e)(1)(A)). The AA will identify and compare the costs, benefits, and impacts of a range of transportation alternatives as a means of providing local decision makers with the information necessary to implement the most appropriate transportation solutions in priority corridors.

The AA process should enhance the project's likelihood for success by: (1) selecting an alternative whose scope and cost address the defined problem and whose costs are consistent with expected benefits; (2) developing a realistic financial plan; (3) advancing the development of supportive land use and other policies; and (4) providing analysis and information critical to reaching decisions on the investment strategy to pursue in a particular corridor.

**PREVIOUS WORK COMPLETED:**

A Bus Rapid Transit (BRT) Feasibility Study was completed in March 2010. The results of the study were a priority ranking of the study corridors and the development of a preferred service alignment for an initial BRT project based on the studied corridors.

**METHODOLOGY:**

The AA should be a collaborative process. According to the Federal Transit Administration (FTA) the "AA is the process for reaching a broad consensus on exactly what type of improvement(s) best meet locally defined goals and objectives for a specified corridor." An effective AA answers the critical project development questions:

- What are the problems in a corridor?
- What are their underlying causes?
- What are viable options for addressing these problems?
- What are their costs?
- What are their benefits?

The AA will evaluate viable options for addressing identified problems with a multi-modal approach to offer the greatest improvements in mobility and to alleviate traffic congestion. At a minimum, the Alternatives Analysis will test a no-build scenario, a transportation systems management (TSM) approach, and a BRT scenario. The City of Gainesville Regional Transit System staff will work closely with regional local transportation planning agencies to complete the work.

**END PRODUCTS:**

The result of the AA will be a report of the alternatives studied with the following types of information: (1) Executive Summary; (2) Introduction; (3) Detailed Definition of Alternatives; (4) Public Involvement; (5) Travel Demand Forecasts and Benefits; (6) Engineering Concepts and Cost Estimates; (7) Transportation Impacts; (8) Environmental Analysis and Impacts; (9) Cost and Financial Analysis; (10) Evaluation of Alternatives; and (11) Conclusions.

The project is set to begin in summer 2011 and anticipated to take twelve (12) to eighteen (18) months to complete. Once the AA is complete, the results will be submitted to the FTA for evaluation and approval to enter project Preliminary Engineering process.

**FUNDING SOURCES:**

FEDERAL: \$425,000 (FTA Section 5339 funds)  
 STATE: \$250,000 (FDOT Planning funds)  
 LOCAL INKIND: \$35,000 (estimated staff time for project)

| <i>SCHEDULE OF ACTIVITIES</i>        |            |            |            |            |            |             |            |            |            |            |            |
|--------------------------------------|------------|------------|------------|------------|------------|-------------|------------|------------|------------|------------|------------|
| <i>Jul</i>                           | <i>Aug</i> | <i>Sep</i> | <i>Oct</i> | <i>Nov</i> | <i>Dec</i> | <i>Jan</i>  | <i>Feb</i> | <i>Mar</i> | <i>Apr</i> | <i>May</i> | <i>Jun</i> |
| <b>YEAR ONE- FISCAL YEAR 2010/11</b> |            |            |            |            |            |             |            |            |            |            |            |
| <i>2010</i>                          |            |            |            |            |            | <i>2011</i> |            |            |            |            |            |
|                                      |            |            |            |            |            |             |            |            | ✓          | ✓          | ✓          |
| <b>YEAR ONE- FISCAL YEAR 2011/12</b> |            |            |            |            |            |             |            |            |            |            |            |
| <i>2011</i>                          |            |            |            |            |            | <i>2012</i> |            |            |            |            |            |
| ✓                                    | ✓          | ✓          | ✓          | ✓          | ✓          | ✓           | ✓          | ✓          | ✓          | ✓          | ✓          |

| RESPONSIBLE AGENCY                               | FUNDING SOURCES |            |               |            |               |           |
|--|-----------------|------------|---------------|------------|---------------|-----------|
|  | FEDERAL (PL)    | STATE CASH | STATE IN-KIND | LOCAL CASH | LOCAL IN-KIND | TOTAL     |
| <b>YEAR ONE- FISCAL YEAR 2010/11</b>             |                 |            |               |            |               |           |
| MTPO   |                 |            |               |            |               |           |
| FDOT   |                 |            |               |            |               |           |
| Alachua County                                   |                 |            |               |            |               |           |
| City of Gainesville                              | \$425,000       | \$250,000  |               |            | \$35,000      | \$710,000 |
| University of Florida                            |                 |            |               |            |               |           |
| <b>TOTAL</b>                                     |                 |            |               |            |               |           |
| <b>YEAR TWO- FISCAL YEAR 2011/12<sup>#</sup></b> |                 |            |               |            |               |           |
| MTPO   |                 |            |               |            |               |           |
| FDOT   |                 |            |               |            |               |           |
| Alachua County                                   |                 |            |               |            |               |           |
| City of Gainesville                              |                 |            |               |            |               |           |
| University of Florida                            |                 |            |               |            |               |           |
| <b>TOTAL</b>                                     |                 |            |               |            |               |           |

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature



EXHIBIT 2

Marlie Sanderson

---

**From:** Elizabeth.Orr@dot.gov  
**Sent:** Friday, March 04, 2011 2:31 PM  
**To:** Pollie.Howell@talgov.com; robinsondk@cityofgainesville.org  
**Cc:** Ronald.Garrison@talgov.com; gomezjm@cityofgainesville.org; Keith.Melton@dot.gov; Jamie.Pfister@dot.gov; darreyl.davis@dot.gov; Christopher.White@dot.gov; Colleen.Roland@talgov.com; Marlie Sanderson  
**Subject:** FR Publication - Alternative Analysis Program Announcement of Project Selections

Dear Colleague --

Please see the link to the latest Federal Register Notice (FRN) for the recent AA awards: <http://www.gpo.gov/fdsys/pkg/FR-2011-03-01/pdf/2011-4454.pdf>. It is our understanding that the AA study must be shown in your MPO's adopted/amended UPWP. Further, it is our understanding that grantees have pre-award authority for the AA work as of December 21, 2010, as published in the March 1, 2011 FRN -- *if the AA is in the UPWP.*

Please let me know if you have any questions as your FTA TEAM grant applications are developed.

Thank you,

Parris

**Elizabeth Parris Orr**

Community Planner  
US Department of Transportation  
Federal Transit Administration, Region IV  
230 Peachtree St. NW, Suite 800  
Atlanta, GA 30303  
(O) 404.865.5617  
(F) 404.865.5605

West Building Ground Floor, Room W12-140, 1200 New Jersey Avenue, SE., Washington, DC 20590.

*Hand Delivery or Courier:* U.S. Department of Transportation, West Building Ground Floor, Room W12-140, 1200 New Jersey Avenue, SE., Washington, DC 20590, between 9 a.m. and 5 p.m. ET, Monday through Friday, except Federal holidays.

**FOR FURTHER INFORMATION CONTACT:** David Kuehn, 202-493-3414, Office of Corporate Research, Technology, and Innovation Management, Federal Highway Administration, Department of Transportation, 1200 New Jersey Avenue, SE., Washington, DC 20590, Monday through Friday, except Federal holidays.

**SUPPLEMENTARY INFORMATION:**

*Title:* Exploratory Advanced Research (EAR) Program sponsored project titled "Effects of Automated Transit and Pedestrian/Bicycling Facilities on Urban Travel Patterns."

*Type of request:* New information collection requirement.

*Background:* The Exploratory Advanced Research (EAR) Program was established to conduct longer term, higher risk research that will result in a potentially dramatic breakthrough for improving the durability, efficiency, environmental impact, productivity, and safety of highway and intermodal transportation systems. FHWA awarded a research project titled "Effects of Automated Transit and Pedestrian/Bicycling Facilities on Urban Travel Patterns" that was submitted in response to a solicitation in 2009 and supports the EAR Program focus area of new technology and advanced policies for energy and resource conservation. The project conducted by the University of Michigan with support from the University of Illinois at Chicago has the potential to lead to applications for evidence-based policies and approaches that could substantially reduce the percentage and total number of short trips using private vehicles and increase the percentage and number of trips using current and future transit technology and non-motorized trips, which would reduce use and dependence on fossil fuels and associated pollution impacts.

The research project is attempting to gauge potential travel-behavior response to far-reaching improvements in the pedestrian, cycling, and transit environments of neighborhoods. The transit improvements are inspired by the frequency and quality of service that might be made possibility of future technologies. The project is studying the capacity of these improvements to

generate the following kinds of shifts: (1) Modal shift of neighborhood trips from auto to other modes; (2) Increased use of regional public transit based on improved station access; and (3) Shift of more remote non-work destinations to destinations within the neighborhood.

To explore these issues, the research team is building a model that integrates activity-based and agent-based components. The models in turn will be based on a survey of residents in four neighborhoods of metropolitan Chicago. As part of the survey, respondents will be presented with images representing potential improvements to the pedestrian, cycling, and transit environments of their neighborhoods and will respond to scenarios regarding their travel under these altered conditions.

We will mail 7,700 invitations with an expectation of 1,400 residents responding. From that pool, 800 will be selected for the study, which includes a survey packet, travel diary and phone interview.

*Respondents:* We estimate that 1,400 residents will respond to the initial invitation and 800 residents will participate in the study.

*Frequency:* This is a one-time collection.

*Estimated Average Burden per Response:* The invitation portion takes approximately 15 minutes to complete. 1400 residents x 15 minutes = 350 hours.

The research study takes approximately 1 hour and 30 minutes (30 minutes for the survey packet and travel diary and 1 hour for the phone interview).

800 residents x 90 minutes = 1,200 hours.

*Estimated Total Annual Burden Hours:* The total burden for this one-time information collection would be approximately 1,550 hours.

*Public Comments Invited:* You are asked to comment on any aspect of this information collection, including: (1) Whether the proposed collection of information is necessary for the U.S. DOT's performance, including whether the information will have practical utility; (2) the accuracy of the U.S. DOT's estimate of the burden of the proposed information collection; (3) ways to enhance the quality, usefulness, and clarity of the collected information; and (4) ways that the burden could be minimized, including the use of electronic technology, without reducing the quality of the collected information. The agency will summarize and/or include your comments in the request

for OMB's clearance of this information collection.

**Authority:** The Paperwork Reduction Act of 1995; 44 U.S.C. Chapter 35, as amended; and 49 CFR 1.48.

Issued on: February 24, 2011.

**Juli Huynh,**  
*Chief, Management Programs and Analysis Division.*

[FR Doc. 2011-4590 Filed 2-28-11; 8:45 am]

BILLING CODE 4910-22-P

**DEPARTMENT OF TRANSPORTATION**

**Federal Transit Administration**

**Alternatives Analysis Program Discretionary Funding Allocations**

**AGENCY:** Federal Transit Administration (FTA), DOT.

**ACTION:** Alternatives Analysis Program Announcement of Project Selections.

**SUMMARY:** The U.S. Department of Transportation's (DOT) Federal Transit Administration (FTA) announces the selection of projects funded with unallocated Section 5339 Alternatives Analysis Program funds in support of DOT's Livability Initiative, which was announced in the Alternatives Analysis Program Notice of Funding Availability (NOFA) on May 28, 2010. The Alternatives Analysis Program assists potential sponsors of major transit capital investments ("New Starts" and "Small Starts" projects) in the evaluation of all reasonable modal and multimodal alternatives and general alignment options to address transportation needs in a defined travel corridor. Through these funding awards, FTA will support a limited number of alternatives analyses, or technical work conducted as part of proposed or on-going alternatives analyses, that seek to advance major transit investments that foster the six livability principles of the DOT-HUD-EPA Partnership for Sustainable Communities.

**FOR FURTHER INFORMATION CONTACT:** Successful applicants should contact the appropriate FTA Regional office (Appendix A) for specific information regarding applying for the funds. For general information on the Alternatives Analysis Program, contact Kenneth Cervenka, Office of Planning and Environment, at (202) 493-0512 or [Kenneth.Cervenka@dot.gov](mailto:Kenneth.Cervenka@dot.gov).

**SUPPLEMENTARY INFORMATION:** A total of \$25,700,000 was available for FTA's Alternatives Analysis Program. A total of \$73,027,950 was requested for 67 projects, indicating significant demand for funds. Project proposals were

evaluated based on the criteria detailed in the May 28, 2010 NOFA. The alternatives analysis proposals selected and shown in Table I will advance proposed transit investments that would provide more transportation choices, improve economic competitiveness, support existing communities, create partnerships and enhance the value of communities and neighborhoods.

Grantees selected for competitive discretionary funding should work with their FTA regional office to finalize the application in FTA's Transportation Electronic Award Management system (TEAM) so that funds can be obligated

expeditiously. Funds must be used for the purposes specified in the competitive application. A discretionary project identification number has been assigned to each project for tracking purposes and must be used in the TEAM application. Pre-award authority is granted as of December 21, 2010.

Post-award reporting requirements include submission of the Financial Federal Report and Milestone reports in TEAM as appropriate (see FTA.C.5010.1D).

The grantee must comply with all applicable Federal statutes, regulations, executive orders, FTA circulars, and

other Federal administrative requirements in carrying out the activities supported by the FTA grant. The grantee must initiate the alternatives analysis within 12 months of grant approval unless activities are already underway. Funds allocated in this announcement must be obligated in a grant by September 30, 2013.

Issued in Washington, DC, this 23rd day of February, 2011.

**Peter Rogoff,**  
Administrator.

**Appendix A**  
**FTA Regional and Metropolitan Offices**

|   |  |
|---|--|
| <p>Mary E. Mello, Regional Administrator, Region 1—Boston, Kendall Square, 55 Broadway, Suite 920, Cambridge, MA 02142-1093, Tel. 617-494-2055.<br/>States served: Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont.</p>   | <p>Robert C. Patrick, Regional Administrator, Region 6—Ft. Worth, 819 Taylor Street, Room 8A36, Ft. Worth, TX 76102, Tel. 817-978-0550.<br/>States served: Arkansas, Louisiana, Oklahoma, New Mexico and Texas.</p>  |
| <p>Brigid Hynes-Cherin, Regional Administrator, Region 2—New York, One Bowling Green, Room 429, New York, NY 10004-1415, Tel. 212-668-2170.<br/>States served: New Jersey, New York<br/>New York Metropolitan Office, Region 2—New York, One Bowling Green, Room 428, New York, NY 10004-1415, Tel. 212-668-2202.</p>   | <p>Mokhtee Ahmad, Regional Administrator, Region 7—Kansas City, MO, 901 Locust Street, Room 404, Kansas City, MO 64106, Tel. 816-329-3920.<br/>States served: Iowa, Kansas, Missouri, and Nebraska.</p>  |
| <p>Letitia Thompson, Regional Administrator, Region 3—Philadelphia, 1760 Market Street, Suite 500, Philadelphia, PA 19103-4124, Tel. 215-656-7100.<br/>States served: Delaware, Maryland, Pennsylvania, Virginia, West Virginia, and District of Columbia.<br/>Philadelphia Metropolitan Office, Region 3—Philadelphia, 1760 Market Street, Suite 500, Philadelphia, PA 19103-4124, Tel. 215-656-7070.<br/>Washington, D.C. Metropolitan Office, 1990 K Street, NW., Room 510, Washington, DC 20006, Tel. 202-219-3562.</p> | <p>Terry Rosapep, Regional Administrator, Region 8—Denver, 12300 West Dakota Ave., Suite 310, Lakewood, CO 80228-2583, Tel. 720-963-3300.<br/>States served: Colorado, Montana, North Dakota, South Dakota, Utah, and Wyoming.</p>   |
| <p>Yvette Taylor, Regional Administrator, Region 4—Atlanta, 230 Peachtree Street, NW., Suite 800, Atlanta, GA 30303, Tel. 404-865-5600.<br/>States served: Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, Puerto Rico, South Carolina, Tennessee, and Virgin Islands.</p>  | <p>Leslie T. Rogers, Regional Administrator, Region 9—San Francisco, 201 Mission Street, Room 1650, San Francisco, CA 94105-1926, Tel. 415-744-3133.<br/>States served: American Samoa, Arizona, California, Guam, Hawaii, Nevada, and the Northern Mariana Islands.<br/>Los Angeles Metropolitan Office, Region 9—Los Angeles, 888 S. Figueroa Street, Suite 1850, Los Angeles, CA 90017-1850, Tel. 213-202-3952.</p> |
| <p>Marisol Simon, Regional Administrator, Region 5—Chicago, 200 West Adams Street, Suite 320, Chicago, IL 60606, Tel. 312-353-2789.<br/>States served: Illinois, Indiana, Michigan, Minnesota, Ohio, and Wisconsin.<br/>Chicago Metropolitan Office, Region 5—Chicago, 200 West Adams Street, Suite 320, Chicago, IL 60606, Tel. 312-353-2789.</p>  | <p>Rick Krochalis, Regional Administrator, Region 10—Seattle, Jackson Federal Building, 915 Second Avenue, Suite 3142, Seattle, WA 98174-1002, Tel. 206-220-7954.<br/>States served: Alaska, Idaho, Oregon, and Washington.</p>  |

TABLE I—ALTERNATIVES ANALYSIS PROJECT SELECTIONS

| State | Project ID   | Recipient   | Project description                                       | Allocation  |
|-------|--|---|---|-------------|
| CA    | D2010-ALTA-06001 (\$1,336,500) and D2010-ALTA-07001 (\$663,500). | Los Angeles County Metropolitan Transportation Authority. | Van Nuys Corridor and Other Regional Transit Projects.    | \$2,000,000 |
| CO    | D2010-ALTA-07002   | City and County of Denver                                 | East Colfax Avenue  | 2,000,000   |
| DC    | D2010-ALTA-07003   | District Department of Transportation                     | DC Streetcar Alignment and Vehicle Propulsion Technology. | 1,000,000   |
| FL    | D2010-ALTA-07004   | Central Florida Regional Transportation Authority—LYNX.   | Osceola County Corridor                                   | 800,000     |
| FL    | D2010-ALTA-07005   | City of Tallahassee—StarMetro                             | Future Transit System Development                         | 400,000     |
| FL    | D2010-ALTA-07006   | Gainesville Regional Transit System                       | Bus Rapid Transit   | 425,000     |
| GA    | D2010-ALTA-09001   | Cobb County Department of Transportation.                 | Northwest Atlanta Corridor                                | 1,360,000   |

TABLE I—ALTERNATIVES ANALYSIS PROJECT SELECTIONS—Continued

| State | Project ID   | Recipient  | Project description                                  | Allocation   |
|-------|--|--|--|--------------|
| GA    | D2010-ALTA-09002   | Gwinnett County                                      | I-85 Corridor  | 600,000      |
| IL    | D2010-ALTA-09003   | Chicago Transit Authority                            | Western Corridor                                     | 1,600,000    |
| MN    | D2010-ALTA-09004   | City of Minneapolis                                  | Nicollet-Central Urban Circulator                    | 900,000      |
| MN    | D2010-ALTA-09005   | Dakota County Regional Railroad Authority.           | Robert Street Transitway                             | 1,180,000    |
| MO    | D2010-ALTA-09006   | Mid-America Regional Council                         | Jackson County/Kansas City Regional.                 | 1,800,000    |
| NE    | D2010-ALTA-09007   | Transit Authority of the City of Omaha.              | Omaha Downtown/Midtown                               | 700,000      |
| NY    | D2010-ALTA-09008   | New York City Department of Transportation.          | La Guardia Airport Transit Corridor                  | 1,250,000    |
| OH    | D2010-ALTA-09009   | Central Ohio Transit Authority                       | Northeast Corridor                                   | 300,000      |
| OR    | D2010-ALTA-001   | Portland Area Metropolitan Service District (Metro). | Southwest Corridor                                   | 2,000,000    |
| RI    | D2010-ALTA-002   | Rhode Island Public Transit Authority.               | Extension of Providence Core Community Connector AA. | 160,000      |
| TN    | D2010-ALTA-003   | Nashville Metropolitan Transit Authority.            | Broadway/West End Corridor                           | 1,180,000    |
| TX    | D2010-ALTA-004   | Capital Metropolitan Transportation Authority.       | North Central Corridor                               | 1,975,000    |
| TX    | D2010-ALTA-005   | Dallas Area Rapid Transit                            | D2 AAEIS   | 700,000      |
| TX    | D2010-ALTA-006   | VIA Metropolitan Transit                             | VIA Metropolitan Transit—Urban Circulator Program.   | 900,000      |
| UT    | D2010-ALTA-007   | Salt Lake City Corporation                           | Downtown Salt Lake City Streetcar                    | 470,000      |
| WA    | D2010-ALTA-07007 (\$200,500);<br>D2010-ALTA-09010 (\$121,875);<br>D2010-ALTA-008 (\$1,648,288)<br>and D2010-ALTA-08001 (\$29,337). | Sound Transit  | Sound Transit North Corridor                         | 2,000,000    |
| Total |  |  |  | \$25,700,000 |

[FR Doc. 2011-4454 Filed 2-28-11; 8:45 am]  
BILLING CODE P

**DEPARTMENT OF TRANSPORTATION**

**Pipeline and Hazardous Materials Safety Administration**

[Docket No. PHMSA-2009-0203]

**Pipeline Safety: Meeting of the Technical Pipeline Safety Standards Committee and the Technical Hazardous Liquid Pipeline Safety Standards Committee**

**AGENCY:** Pipeline and Hazardous Materials Safety Administration (PHMSA), DOT.

**ACTION:** Notice of advisory committee meetings.

**SUMMARY:** This notice announces a public meeting of the Technical Pipeline Safety Standards Committee (TPSSC) and the Technical Hazardous Liquid Pipeline Safety Standards Committee (THLPSSC). The committees will meet to discuss a proposed rulemaking to expedite the program implementation deadlines for certain control room management requirements and several future regulatory initiatives.

**DATES:** The THLPSSC will meet on Wednesday, March 23, 2011, from 1 p.m. to 5 p.m. EST. The THLPSSC and the TPSSC will meet in joint session on Thursday, March 24, 2011, from 9 a.m. to 5 p.m. and the TPSSC will meet on Friday, March 25, 2011, from 9 a.m. to 1 p.m. EST. Attendees should register in advance at: <http://primis.phmsa.dot.gov/meetings/MtgHome.mtg?mtg=69>. On-site registration will be available starting at noon on Wednesday, March 23, 2011, at 11:30 a.m. The meeting will not be Web cast; however, presentations will be available on the meeting Web site and posted in the E-Gov Web Site: <http://www.regulations.gov> under docket number PHMSA-2009-0203 within 30 days following the meeting.

**ADDRESSES:** The meeting will be held at the Crystal City Marriott near Reagan National Airport, 1999 Jefferson Davis Highway, Arlington, VA 22022-3526. The telephone number is 703-413-5500. PHMSA will post any new information or changes on the PHMSA/Office of Pipeline Safety Web page (<http://www.PHMSA.dot.gov>) 15 days before the meeting takes place.

Comments on the meeting may be submitted to the docket in the following ways:

**E-Gov Web Site:** <http://www.regulations.gov>. This site allows the public to enter comments on any **Federal Register** notice issued by any agency.

**Fax:** 1-202-493-2251.

**Mail:** Docket Management Facility; U.S. Department of Transportation (DOT), 1200 New Jersey Avenue, SE., West Building, Room W12-140, Washington, DC 20590-001.

**Hand Delivery:** Room W12-140 on the ground level of the DOT West Building, 1200 New Jersey Avenue, SE., Washington, DC, between 9 a.m. and 5 p.m., Monday through Friday, except Federal holidays.

**Instructions:** Identify the docket number PHMSA-2009-0203 at the beginning of your comments. Note that all comments received will be posted without change to <http://www.regulations.gov>, including any personal information provided. You should know that anyone is able to search the electronic form of all comments received into any of our dockets by the name of the individual submitting the comment (or signing the comment, if submitted on behalf of an association, business, labor union, etc.). Therefore, you may want to review DOT's complete Privacy Act Statement in the **Federal Register** published on

# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209

CA.5



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: Unified Planning Work Program Revision- Task 1.3 Professional Development

## MTPO STAFF RECOMMENDATION

Approve a revision to the Unified Planning Work Program to move \$8,800 of Fiscal Year 2010/11 planning (PL) funds in Task 1.3 to Task 2.2 and the corresponding \$1,941 Fiscal Year 2010/11 State In-kind match.

## BACKGROUND

The Unified Planning Work Program describes the planning tasks to be undertaken by MTPO staff for Fiscal Years 2010/11 and 2011/12. Task 1.3, entitled *Professional Development*, is concerned with keeping up-to-date with the latest techniques and guidelines in transportation planning, management, financing and implementation.

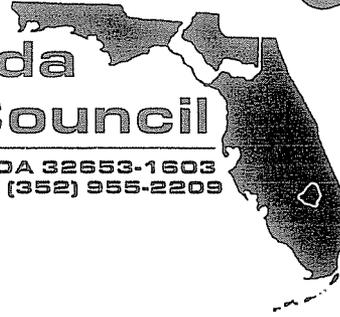
We anticipate having an estimated \$8,800 that will not be spent on this task by June 30, 2011. Therefore, MTPO staff recommends that these funds (and its corresponding State in-kind match) be transferred to Task 2.2- System-Associated Characteristics. Recently, we were informed of the need to develop traffic analysis zone (TAZ) information for the U.S. Bureau of the Census that was not anticipated when the adopted Unified Planning Work Program was developed. This transfer of funds will allow us to have sufficient resources to complete this unanticipated task.

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# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Unified Planning Work Program Revision- Task 3.6 Air Quality

## MTPO STAFF RECOMMENDATION

Approve a revision to the Unified Planning Work Program to move \$45,000 of Fiscal Year 2010/11 planning (PL) funds in Task 3.6 to Task 2.2 and the corresponding \$9,925 of Fiscal Year 2010/11 State In-kind match in Task 3.6 to Task 2.2.

## BACKGROUND

The Unified Planning Work Program describes the planning tasks to be undertaken by MTPO staff for Fiscal Years 2010/11 and 2011/12. Task 3.6, entitled *Air Quality*, is concerned with ensuring that air quality requirements are addressed concerning national air quality standards for ozone.

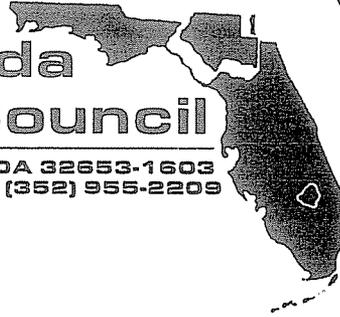
Currently, the U.S. Environmental Protection Agency (EPA) is developing proposed revisions to the National Ambient Air Quality Standards for ground-level ozone. The new standards and corresponding regulations will not be developed before the end of this fiscal year (June 30, 2011). Therefore, MTPO staff recommends that the funds that have been allocated to this task be transferred to Task 2.2- System-Associated Characteristics. Recently, we were informed of the need to develop traffic analysis zone (TAZ) information for the U.S. Bureau of the Census that was not anticipated when the adopted Unified Planning Work Program was developed. This transfer of funds will allow us to have sufficient resources to complete this unanticipated task.

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# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPo)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Supplemental Joint Participation Agreement #1

## MTPo STAFF RECOMMENDATION

Approve the Supplemental Joint Participation Agreement #1.

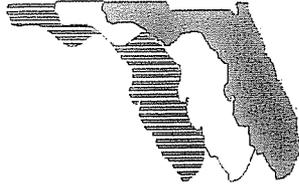
## BACKGROUND

The attached letter from the Florida Department of Transportation dated March 31, 2011 is concerning Supplemental Joint Participation Agreement #1 for Contract # AQ251, Financial Project # 41176231411. This Agreement is for Federal Transit Administration (FTA) Section 5303 transit planning funds that were awarded to the MTPo last year.

Recently, the Florida Department of Transportation has required that this Agreement include a list of deliverables that are tied to billing intervals. The only change to the original Joint Participation Agreement is the addition of Exhibit E.

t:\marlie\ms11\mtpo\memo\jpamay2.docx





*Florida Department of Transportation*

RICK SCOTT  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

STEPHANIE C. KOPELOUSOS  
SECRETARY

March 31, 2011

Mr. Marlie J. Sanderson, AICP  
Assistant Executive Director & Director of Transportation Planning  
North Central Florida Regional Planning Council  
2009 NW 67th Place  
Gainesville, Florida 32653-1603

**RE: SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT #1**  
**Contract # AQ251**  
**Financial Project # 41176231411**

Dear Mr. Sanderson:

We are pleased to enclose two originals of a Supplemental Joint Participation Agreement (SJPA) #1 for the above referenced project. Please do not fill in any dates as they will be entered by this office at the final execution of this agreement. Both originals are to be signed in blue ink and returned to this office for further processing.

This SJPA between the MTPPO and the Department reflects the incorporation of the revised Scope of Services / Deliverables, dated March 4, 2011. There is no change in funding or contract dates.

The Department does not require a new Resolution as the signatory authorization granted in Resolution #10-6, dated June 14, 2010 is sufficient for this SJPA.

For further information, please contact me via email at [daphne.lokey-obrien@dot.state.fl.us](mailto:daphne.lokey-obrien@dot.state.fl.us) or feel free to call me directly at (904)360-5414.

Sincerely,

Daphne Lokey-O'Brien  
Urban Transit Coordinator  
FDOT, Jacksonville Urban Office

Attachments: 2 Original SJPA#1 for AQ251

NORTH CENTRAL FLORIDA  
RECEIVED

APR 04 2011

REGIONAL PLANNING COUNCIL



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION**  
**SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT**  
**Number #1**

725-030-07  
PUBLIC TRANSPORTATION  
01/11  
Page 1 of 4

|  |   |   |
|--|---|---|
| Financial Project No.:<br><u>41176231411</u><br><small>(Item-segment-phase-sequence)</small><br>Contract No.: <u>AQ251</u><br>Catalog of Federal Domestic Assistance Number: _____ | Fund: <u>DU, DPTO</u><br>Function: <u>615</u><br>Federal No.: <u>FL-80-0002</u><br>DUNS No.: <u>80-939-7102</u><br>Catalog of Federal Domestic Assistance Number: <u>20.505</u> | FLAIR Category: <u>088774</u><br>Object Code: <u>790004</u><br>Org. Code: <u>55022020229</u><br>Vendor No.: <u>F591834302002</u><br>Catalog of State Financial Assistance Number: _____ |
|--|---|---|

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, an agency of the State of Florida, hereinafter referred to as the Department, and Metropolitan Transportation Planning Organization- Gainesville Urbanized Area at 2009 NW 67th Place, Suite A, Gainesville, Florida 32653-1603 hereinafter referred to as Agency.

WITNESSETH:

WHEREAS, the Department and the Agency heretofore on the 29th day of September, 2010, entered into a Joint Participation Agreement; and

WHEREAS, the Agency desires to accomplish certain project items as outlined in the Attachment "A" appended hereto; and

WHEREAS, the Department desires to participate in all eligible items for this project as outlined in Attachment "A" for a total Department Share of \$142,767.00

NOW, THEREFORE THIS INDENTURE WITNESSETH: that for and in consideration of the mutual benefits to flow from each to the other, the parties hereto agree that the above described Joint Participation Agreement is to be amended and supplemented as follows:

**1.00 Project Description:** The project description is amended  
FY 10/11 Federal Transit Administration (FTA) Section 5303 Planning Assistance Funds to the Gainesville MTPO for the FTA funded elements as defined in the annual Unified Planning Work Program (UPWP).

This Supplemental JPA is to include the revised Scope of Services / Deliverables dated March 4, 2011 (Exhibit E).

**2.00 Project Cost:**

Paragraph 3.00 of said Agreement is increased/decreased by \$0.00  
bringing the revised total cost of the project to \$ 158,630.00 .

Paragraph 4.00 of said Agreement is increased/decreased by \$0.00  
bringing the Department's revised total cost of the project to \$ 142,767.00 .

**3.00 Amended Exhibits:**

Exhibit(s) N/A \_\_\_\_\_ of said Agreement is amended by Attachment "A".

**4.00 Contract Time:**

Paragraph 18.00 of said Agreement January 30th ,2012 \_\_\_\_\_ .

**5.00 E-Verify:**

The Agency shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of;

1. all persons employed by the Agency during the term of the Contract to perform employment duties within Florida; and
2. all persons, including subcontractors, assigned by the Agency to perform work pursuant to the contract with the Department.

Financial Project No. 41176231411  
Contract No. AQ251  
Agreement Date \_\_\_\_\_

Except as hereby modified, amended or changed, all other terms of said Agreement dated September 29th 2010  
and any subsequent supplements shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed, the day and year first  
above written.

AGENCY

Metropolitan Transportation Planning Organization-  
Gainesville Urbanized Area  
\_\_\_\_\_  
AGENCY NAME

FDOT

See attached Encumbrance Form for date of Funding  
Approval by Comptroller

\_\_\_\_\_  
SIGNATORY (PRINTED OR TYPED)

\_\_\_\_\_  
LEGAL REVIEW  
DEPARTMENT OF TRANSPORTATION

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DEPARTMENT OF TRANSPORTATION

\_\_\_\_\_  
TITLE

Robert L. Parks, Director for Transportation Dev.  
\_\_\_\_\_  
TITLE

Financial Project No. 41176231411

Contract No. AQ251

Agreement Date \_\_\_\_\_

ATTACHMENT "A"  
 SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT

This Attachment forms an integral part of that certain Supplemental Joint Participation Agreement between the State of Florida, Department of Transportation and Metropolitan Transportation Planning Organization- Gainesville Urbanized Area at 2009 NW 67th Place, Suite A, Gainesville, Florida 32653-1603 dated \_\_\_\_\_.

DESCRIPTION OF SUPPLEMENT (Include justification for cost change):

This Supplemental JPA is to include the revised Scope of Services / Deliverables dated March 4, 2011 (Exhibit E).

| I.  | Project Cost:           | As Approved  | As Amended   | Net    |
|-----|-------------------------|--------------|--------------|--------|
|     |                         | \$158,630.00 | \$158,630.00 | \$0.00 |
|     | Total Project Cost      | \$158,630.00 | \$158,630.00 | \$0.00 |
| II. | Fund                    | As Approved  | As Amended   | Net    |
|     | Department:             | \$142,767.00 | \$142,767.00 | \$0.00 |
|     | Agency:                 | \$15,863.00  | \$15,863.00  | \$0.00 |
|     | DU Funds-FTA Sect. 5303 | \$0.00       | \$0.00       | \$0.00 |
|     | Total Project Cost      | \$158,630.00 | \$158,630.00 | \$0.00 |

Comments:

FTA (DU) 5303 Funds= \$126,904.00  
 FDOT (DPTO) Funds= \$15,863.00  
 MTPO (Agency) Funds= \$15,863.00

III. MULTI-YEAR OR DEFERRED REIMBURSEMENT PROJECT FUNDING

If a project is a multi-year or prequalified project subject to paragraphs 4.10 and 17.20 of this agreement, funds are programmed in the Department's Work program in the following fiscal year(s):

|    |        |    |        |
|----|--------|----|--------|
| FY | \$0.00 | FY | \$0.00 |
| FY | \$0.00 | FY | \$0.00 |
| FY | \$0.00 | FY | \$0.00 |
| FY | \$0.00 | FY | \$0.00 |
| FY | \$0.00 | FY | \$0.00 |
| FY | \$0.00 | FY | \$0.00 |
| FY | \$0.00 | FY | \$0.00 |
| FY | \$0.00 | FY | \$0.00 |
| FY | \$0.00 | FY | \$0.00 |
| FY | \$0.00 | FY | \$0.00 |

Project years may be advanced or deferred subject to Legislative appropriation or availability of funds.



# Exhibit E

## SCOPE OF SERVICES FOR

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
Section 5303 Federal Transit Administration Grant  
FDOT Item N. 41176231411

This scope of services was prepared to meet the requirements of Chapter 215.971, Florida Statutes. The list of deliverables described herein relate to Federal Transit Administration (FTA) Section 5303 Planning Assistance Funds to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and the FTA funded elements as defined in their Annual Unified Planning Work Program (UPWP).

*Dated March 4, 2011*

| LIST OF DELIVERABLES  | DOCUMENTATION REQUIREMENTS  | BILLING TO OCCUR AT THESE INTERVALS |
|---|---|-------------------------------------|
| Program Support Administration (44.21.00)   | Audit   | April - June 2011                   |
|   | Public Involvement Plan   | October - December 2010             |
| Long Range Transportation Plan- System Level (44.23.01)                           | Multimodal Level of Service Report                                | July - September 2011               |
| Short Range Transportation Planning (44.24.00)                                    | Year 2010 Annual Transit Ridership Report                         | January - March 2011                |
| Transportation Improvement Program (44.25.00)                                     | Fiscal Years 2012/13 - 2016/17 List of Priority Projects          | April - June 2011                   |
|   | Fiscal Years 2011/12 - 2015/16 Transportation Improvement Program | April - June 2011                   |
| Other Activities- Coordination of Non-emergency Service Transportation (44.26.12) | 2011 Alachua County TD Service Plan                               | October - December 2010             |
|   | 2010 CTC Annual Performance Evaluation                            | October - December 2010             |
|   | Quarterly Operations Report- July - September 2010                | October - December 2010             |
|   | Quarterly Operations Report- October - December 2010              | January - March 2011                |
|   | Quarterly Operations Report- January - March 2011                 | April - June 2011                   |
|   | Quarterly Operations Report- April - June 2011                    | July - September 2011               |

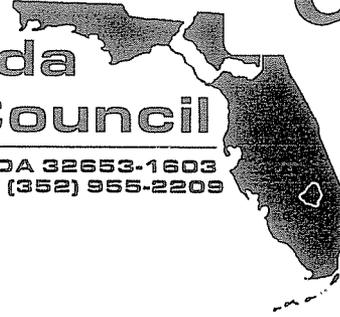
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# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209

CA.8



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Section 5303 Resolution

## MTPO STAFF RECOMMENDATION

Approve Resolution No. 11-2.

## BACKGROUND

Each year, the MTPO submits a Federal Transit Administration (FTA) Section 5303 grant application for transit planning funds. Resolution No. 11-2 authorizes the MTPO Chief Staff Official to submit this grant application when information concerning the available funding amount becomes available. In addition, this Resolution also authorizes the Chair to execute a joint participation agreement for these funds with the Florida Department of Transportation.

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CERTIFICATE

The undersigned, as the duly qualified and acting Secretary of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, hereby certifies that the annexed is a true and correct copy of Resolution 11-2, which was adopted at a legally convened meeting of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, which meeting was held on the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2011.

WITNESS my hand this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2011.

\_\_\_\_\_  
Lauren Poe, Secretary



RESOLUTION NO. 11-2

A RESOLUTION OF THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA AUTHORIZING THE CHIEF STAFF OFFICIAL TO SUBMIT A FISCAL YEAR 2011/2012 FEDERAL TRANSIT ADMINISTRATION SECTION 5303 GRANT APPLICATION FOR PUBLIC TRANSIT OFFICE PLANNING FUNDS IN ALACHUA COUNTY, FLORIDA; AUTHORIZING THE CHAIRPERSON TO ENTER INTO A JOINT PARTICIPATION AGREEMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION AND THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA REGARDING FISCAL YEAR 2011/2012 FEDERAL TRANSIT ADMINISTRATION SECTION 5303 PUBLIC TRANSIT OFFICE PLANNING FUNDS IN ALACHUA COUNTY, FLORIDA; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) has decided to seek Fiscal Year 2011/2012 Federal Transit Administration Section 5303 Public Transit Office (PTO) planning funds in Alachua County, Florida in order to examine transportation system management (TSM) and transportation demand management (TDM) techniques which are designed to improve the transportation system through low-cost measures to reduce traffic congestion and obtain greater capacity out of the existing highway system.

WHEREAS, the Florida Department of Transportation (FDOT) requires that the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) execute a Joint Participation Agreement (JPA) in order to be able to expend Fiscal Year 2011/2012 Federal Transit Administration Section 5303 Public Transit Office (PTO) planning funds in Alachua County, Florida.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) has the authority to enter into said Joint Participation Agreement (JPA) and to undertake the project hereinafter described, as authorized under Section 339.175(10)(b), Florida Statutes.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) will prepare these studies and then seek reimbursement of funds from the Florida Department of Transportation (FDOT).

NOW THEREFORE, BE IT RESOLVED BY THE METROPOLITAN TRANSPORTATION  
PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA:

1. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) authorizes its Chief Staff Official to submit a Fiscal Year 2011/2012 Federal Transit Administration (FTA) Section 5303 grant application for Public Transit Office planning funds in Alachua County, Florida following the determination by the Federal Transit Administration (FTA) of the available funding amount for Alachua County, Florida.

2. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) has the authority to enter into the above referenced Joint Participation Agreement (JPA).

3. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) authorizes its Chairperson to execute the above referenced Joint Participation Agreement (JPA) on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) with the Florida Department of Transportation (FDOT) for planning to facilitate Public Transit Office planning activities in Alachua County, Florida.

4. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) authorizes its Chief Staff Official to act in connection with the Joint Participation Agreement (JPA) to provide such additional information as may be required by the Florida Department of Transportation (FDOT).

5. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) authorizes its Chairperson, or his/her authorized designee, to execute the Joint Participation Agreement (JPA), including any Supplemental Joint Participation Agreements (SJPA), for the purpose of Scope Changes and/or funding adjustments, as well as execute Assurances, Certifications, and all other documents as may be required in support of the project.

6. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) authorizes its Chief Staff Official, or his/her authorized designee, to sign requests for Contract Time Extension(s), as may be required in support of the project.

7. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) authorizes its Chief Staff Official to sign any and all reimbursement invoices and warranties that may be required in connection with the Joint Participation Agreement (JPA) or subsequent Supplemental Joint Participation Agreements (SJPA).

8. That this resolution shall take effect upon its adoption.

DULY ADOPTED in regular session, this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2011.

METROPOLITAN TRANSPORTATION  
PLANNING ORGANIZATION FOR THE  
GAINESVILLE URBANIZED AREA

By: \_\_\_\_\_  
W. Thomas Hawkins, Chair

ATTEST:

\_\_\_\_\_  
Lauren Poe, Secretary

APPROVED AS TO FORM

\_\_\_\_\_  
David Schwartz, Attorney



# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200 SUNCOM 625-2200 FAX (352) 955-2209

CA.9



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Enhancement Applications- 2011

## MTPO STAFF RECOMMENDATION

Ratify MTPO staff submission of two enhancement applications to the Florida Department of Transportation, with the University's application for the Hull Road Parking Area Trail being priority #1 and the City of Gainesville application for the Hull Road Connector being priority #2.

## BACKGROUND

Transportation enhancement projects are designated federal funds that are used for "projects that go beyond what is routinely provided in transportation projects." This includes such projects as facilities for pedestrians and bicyclists, landscaping and other scenic beautification, acquisition of scenic easements and control of outdoor advertising. Enhancement projects that are currently funded in FDOT's Work Program are as follows:

| PROJECT DESCRIPTION   | YEAR | AMOUNT [millions] | PROJECT DESCRIPTION   | YEAR | AMOUNT [millions] |
|---|------|-------------------|---|------|-------------------|
| <b>GAINESVILLE METROPOLITAN AREA</b>                            |      |                   | <b>OUTSIDE GAINESVILLE METROPOLITAN AREA</b>  |      |                   |
| <b>Archer Braid Trail</b><br>(Archer Rd to Kanapaha Park)       | 2012 | \$0.150           | <b>Newberry Bike/Ped Trail</b><br>(NW 8 Ave to SW 20 St)<br>(SW 15 Ave to SW 20 St) | 2012 | \$0.083           |
|   | 2013 | \$1.511           |   | 2013 | \$0.100           |
| <b>State Road 121 Sidewalk</b><br>(Northside Park to US 441)    | 2012 | \$0.077           |   | 2014 | \$0.587           |
|   | 2013 | \$0.010           | <b>State Road 24 Sidewalk</b><br>(SW 169 Dr to SW 73 Ct)                            | 2012 | \$0.044           |
|   | 2014 | \$0.649           |   | 2014 | \$0.262           |
| <b>SW 8 Avenue Bikelane/Sidewalk</b><br>(SW 122 St to SW 91 St) | 2013 | \$0.100           | <b>State Road 24 Bike Path/Trail</b><br>(City of Archer to SW 91 St)                | 2012 | \$1.986           |
|   | 2014 | \$1.050           |   | -    | -                 |
| <b>UF Campus Greenway</b><br>(SW 34 St to Archer Rd)            | 2013 | \$0.105           | -   | -    | -                 |
|   | 2014 | \$0.170           | -   | -    | -                 |
|   | 2015 | \$2.333           | -   | -    | -                 |

Enclosed, as Exhibit 1, is an email (dated January 3, 2011) from FDOT requesting a maximum of two enhancement project applications from Alachua County by March 18, 2011. Also enclosed are the following Year 2035 Long Range Transportation Plan documents- Exhibit 2- Year 2035 Bicycle/Pedestrian Cost Feasible Plan and Exhibit 3- MTPO Year 2035 Livable Community Reinvestment Plan Bicycle/Pedestrian Cost Feasible Projects Map.

In Exhibit 2, the Cross Campus Greenway is funded. Therefore, the next two highest priorities are the University's Hull Road Parking Area Trail project followed by the City of Gainesville Hull Road Connector project.



EXHIBIT 1

Marlie Sanderson

---

**From:** Bennette, Barney [Barney.Bennette@dot.state.fl.us]  
**Sent:** Monday, January 03, 2011 9:50 AM  
**To:** Green, James; Joyner-howard, Doreen; Marlie Sanderson; Scott Koons; Taulbee, Karen  
**Cc:** Bennett, James; Sadler, Katrina; Green, Jordan  
**Subject:** Gainesville MTPO - Enhancement Program Solicitation FY 2017  
**Attachments:** Solicitation 2017 letter Gainesville MTPO.pdf; 2017 TE Project Application.docx; 2017 TE Project Application.pdf; Procedure.pdf

Mr. Sanderson,

The Florida Department of Transportation is now soliciting for potential FY 2017 Transportation Enhancement program projects. Attached for your use are:

- The Transportation Enhancement procedure,
- an application form (in Word and PDF version, use which one you prefer), and
- a letter requesting applications.

For Alachua County, the following Enhancement Projects are already in the tentative FY 2011-FY2016 work program (Some may be outside the MTPO area):

- |           |                    |  |
|-----------|--------------------|--|
| • 2078374 | Bike Path/Trail    | SR24 Trail from Archer to SW 91st Street   |
| • 2113632 | Bike Path/Trail    | West 6 <sup>th</sup> Street rail corridor from SW 2 <sup>nd</sup> Ave to NW 10 <sup>th</sup> Ave |
| • 4288931 | Sidewalk           | City of Archer SR 24 from Boykin Ave to McDowell   |
| • 4288941 | Bike Lane/Sidewalk | Newberry NW 8 <sup>th</sup> Ave-SW 20 <sup>th</sup> St. connecting to trail head                 |
| • 4288951 | Bike Lane/Sidewalk | SW 8 <sup>th</sup> Ave from 91 <sup>st</sup> Street to SW 122 <sup>nd</sup> Street               |
| • 4288961 | Bike Lane/Sidewalk | UF campus Greenway SW 34 <sup>th</sup> Street to Archer Rd                                       |
| • 4290291 | Bike Path/Trail    | Archer Braid from SR 24 to Kanapaha Park   |

A solicitation for enhancement projects was also sent to Alachua County and each city within Alachua County.

Applications for enhancement projects located within a Transportation Planning Organization need to be submitted through the appropriate TPO. Applications for projects outside a TPO need to be submitted through the appropriate county commission for submission to the Department. Please prioritize these projects when submitted.

Please use a separate form for each application, and submit a **maximum of two (2) projects** per county.

Please submit completed applications, preferably by email, to me no later than **March 18, 2011**.

Help keep this email list current. If you'd like to be removed from further solicitations, or if you know someone that needs to be added, please reply to this email and let me know. Thanks,

Barney Bennette, PE  
Florida Department of Transportation, District 2  
Transportation Statistics Administrator  
SIS/FIHS Coordinator  
1109 S. Marion Avenue  
Lake City, FL 32025-5874  
(386) 961-7878  
[barney.bennette@dot.state.fl.us](mailto:barney.bennette@dot.state.fl.us)  
PE # 41821



EXHIBIT 2

TABLE 1

YEAR 2035 BICYCLE/PEDESTRIAN COST FEASIBLE PLAN

| SEGMENT PRIORITY  | DESCRIPTION                               | FROM/TO   | LENGTH (IN MILES) | ESTIMATED COST IN MILLIONS (2007 DOLLARS) |
|---|---|---|-------------------|---|
| <b>Surface Transportation Program (STP) Enhancements (Cost Feasible Plan Revenues = \$11.5 million)</b> |   |   |                   |   |
| 1   | Cross Campus Greenway                     | Archer Road to SW 34th Street                   | 2.1               | \$1.9                                     |
| 2   | Hull Road Parking Area                    | SW 34th Street to End of Hull Road Parking Area | 0.2               | \$0.2                                     |
| 3   | Hull Road Connector                       | Hull Road Parking Area/SW 20th Avenue           | 0.5               | \$0.5                                     |
| 4   | Lake Kanapaha Trail                       | Tower Road west to Interstate 75                | 2.3               | \$2.1                                     |
| 5   | SW 34th Street Grade Separated Crossing   | SW 34th Street at Hull Road                     | 0.2               | \$7.0                                     |
| <b>TOTAL STP ENHANCEMENT FUNDED PROJECTS</b>  |   |   |                   | <b>\$11.7</b>                             |
| <b>LOCAL FUNDS</b>  |   |   |                   |   |
| <b>Alachua County Projects (identified as Cost Feasible by Year 2020)</b>                               |   |   |                   |   |
| NA  | SW 8th Avenue multi-use offroad facility  | SW 122nd Street to SW 91st Street               | 2.0               | \$0.4                                     |
| NA  | NW 98th Street multi-use offroad facility | NW 23rd Avenue to NW 39th Avenue                | 1.0               | \$0.3                                     |
| <b>TOTAL ALACHUA COUNTY PROJECTS</b>  |   |   |                   | <b>\$0.7</b>                              |
| <b>LOCAL FUNDS</b>  |   |   |                   |   |
| <b>City of Gainesville Projects (identified as Cost Feasible by Year 2015)</b>                          |   |   |                   |   |
| NA  | SW 35th Place sidewalk                    | SW 34th Street to SW 23rd Terrace               | 1.1               | \$0.5                                     |
| <b>TOTAL CITY OF GAINESVILLE PROJECTS</b>   |   |   |                   | <b>\$0.5</b>                              |
| <b>GRAND TOTAL BICYCLE/PEDESTRIAN PROJECTS</b>  |   |   |                   | <b>\$12.9</b>                             |

NA- Not applicable



**MTPO YEAR 2035 LIVABLE  
COMMUNITY REINVESTMENT PLAN  
BICYCLE/PEDESTRIAN COST  
FEASIBLE PROJECTS**  
ADOPTED OCTOBER 27, 2010

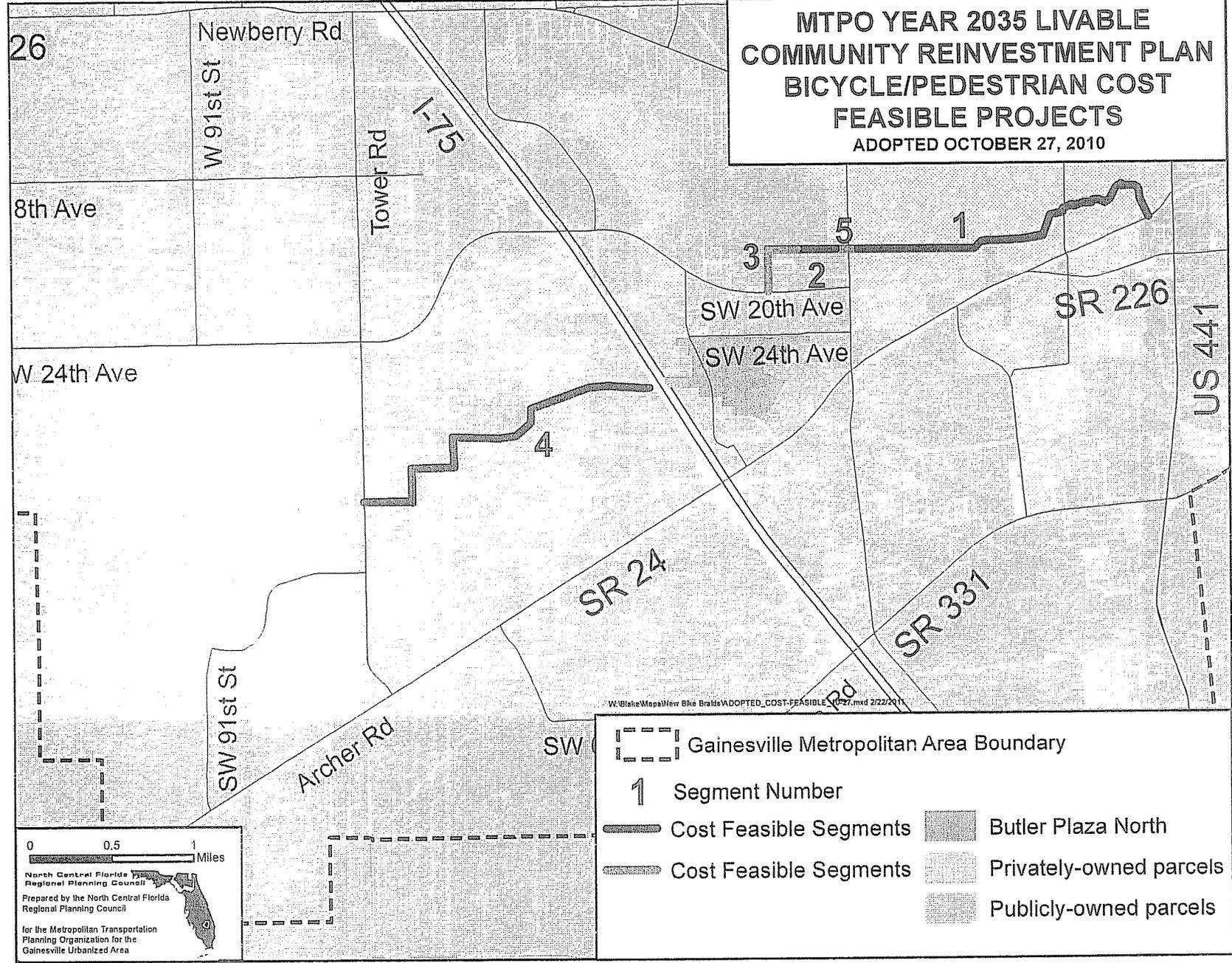


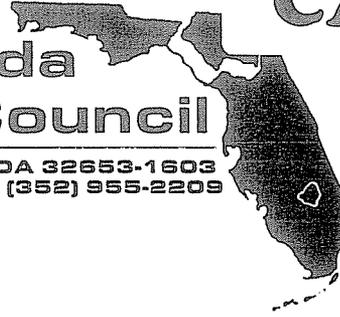
EXHIBIT 3



# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209

CA.10



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Continuity of Operations Plan (COOP)

## MTPO STAFF RECOMMENDATION

Approve the updated *Continuity of Operations Plan* as a completed planning document.

## BACKGROUND

Each year, MTPO staff review, and make needed revisions to, the *Continuity of Operations Plan* as part of addressing consideration of safety and security in the transportation planning process. This Plan is concerned with how the MTPO will continue to function in the event of a natural or man-made disaster. The changes made to this year's document were administrative revisions that were not substantive in nature.

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METROPOLITAN  
TRANSPORTATION  
PLANNING  
ORGANIZATION  
(MTPO)

COOP

*Continuity of Operations Plan*

Prepared for the  
Metropolitan Transportation Planning Organization (MTPO)  
for the Gainesville Urbanized Area

by the  
North Central Florida Regional Planning Council  
2009 NW 67<sup>th</sup> Place, Suite A  
Gainesville, Florida 32653

October 5, 2006  
Updated August 1, 2007  
Updated August 22, 2008  
Updated April 20, 2009  
Updated February 22, 2010  
Updated February 7, 2011

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EXECUTIVE SUMMARY

The purpose of this document is to ensure the continuity of essential office functions in the occurrence of a major event/emergency/disaster- such as a fire, bomb threat, chemical/biological threat/attack, hurricane, or tornado. In particular, this Continuity of Operations Plan addresses the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) planning factors 2 (safety) and 8 (security). The procedures discussed in this report have been tailored to the needs of the Gainesville Metropolitan Area.

Included within this report are the following elements that specify how the Metropolitan Transportation Planning Organization (MTPO) for the Gainesville Urbanized Area will continue with essential office functions in the event of a natural or man-made disaster:

- **Plan to Continue Function In the Event of a Natural or Man-Made Disaster**
  
- **Connections to State of Florida, Alachua County and City of Gainesville Emergency Preparedness Plans**
  
- **Alternate Work Sites**
  
- **Back-up of Storage Data**
  
- **Communications**
  
- **MPO Role in Incident Management**

## II

### PLAN TO CONTINUE FUNCTION IN THE EVENT OF A NATURAL OR MAN-MADE DISASTER

The purpose of this section is to discuss procedures that will be activated in the event of a natural or man-made disaster that impacts the operations of the Metropolitan Transportation Planning Organization (MTPO) for the Gainesville Urbanized Area. Some examples of a natural or man-made disaster include a fire, bomb threat, chemical/biological threat/attack, hurricane, or tornado.

#### PHASES

At some time in the future, a natural or man-made disaster may affect the ability of the staff for the Metropolitan Transportation Planning Organization (MTPO) to perform their functions from their offices at 2009 NW 67<sup>th</sup> Place, Gainesville Florida. Relocation to an alternate site may be required for a number of emergency reasons. If the emergency impacts are so severe that MTPO offices are unusable for such a long period of time that normal operations are affected, then this Continuity of Operations Plan will be activated. The following sections discuss the four phases that will be followed when this plan is activated.

Staff will prepare a list of items which would be important when conducting work tasks which would need to be completed during the activation of the Continuity of Operations Plan and while operating at an alternate location. This list should be limited to essential items which could be removed during one hour. This list will be stored on the public drive at a designated location, such as p:/GO\_KITS.

#### Phase 1- Plan Activation (0 to 12 hours)

The MTPO Chief Staff Official for the MTPO is Mr. Scott R. Koons, Executive Director of the North Central Florida Regional Planning Council. In response to an emergency situation, the MTPO Chief Staff Official will activate this Continuity of Operations Plan and ensure that all employees are safe and informed of the Plan's activation. During this phase, arrangements will be made to safely evacuate the building and relocate to the alternate work site.

During plan activation, if time permits, MTPO staff will be advised to pack their "Go-Kits" and leave the building. Staff will be advised when and where to report to the selected alternate work site.

### Phase 2- Alternate Operations- (12 hours to termination)

As soon as operations have been safely relocated to the alternate work site, one of the first responsibilities to be implemented is the re-establishment of normal lines of communication to all outside agencies who regularly do business with the MTPO. In addition, employees will be given information in regard to estimates of how long MTPO operations will be conducted at the alternate site, including information concerning payroll and any special duty assignments.

During this phase, work will also begin on plans to return to the primary facility. If the primary facility is rendered unusable by the emergency, plans will be developed to obtain a new primary facility.

### Phase 3- Reconstitution and Termination

This phase involves ending operations at the alternate site and an orderly return to a non-emergency status at the primary facility. This includes informing staff that the emergency no longer exists and providing instructions for the resumption of normal operations. Included in this phase are plans to transition communications, records and databases back to the primary facility.

### Phase 4- After-Action Review and Remedial Action Plan

As soon as possible after operations have returned to normal at the primary facility, an assessment will be made of how well the Continuity of Operations Plan worked. This assessment will include identifying specific solutions to address any areas of concern related to problems encountered during the recent emergency incident.

### PLAN TO NOTIFY CUSTOMERS OF NEW WORK LOCATION, PHONE NUMBERS, RE-ROUTE U.S. MAIL

MTPO staff will notify the following regular MTPO customers of the address of the new alternate site work location as soon as possible:

- U.S. Postal Service
- City of Gainesville
- Alachua County
- Florida Department of Transportation
- other agencies
- members of MTPO advisory committees
- news media

This notification will include using the conventional office telephone system, cellular telephones, emails on the Internet, and posting the new work location address and phone number on the North Central Florida Regional Planning Council website- *ncfrpc.org* and the websites of the City of Gainesville and Alachua County. Also, arrangements will be made with the telephone company to relocate the current telephone number of (352) 955-2200 to the new work location site.

**MISSION ESSENTIAL FUNCTIONS- PROVIDE VITAL SERVICES AND MAINTAIN SAFETY**

The primary mission essential function of the MTPO is to carry out the metropolitan transportation planning process to include the development of the transportation plan, transportation improvement program and the unified planning work program.

**DELEGATION OF STAFF AUTHORITY**

This section identifies the delegations of authority to ensure the rapid response to any emergency situation requiring activation of this Plan. Listed in the following section is the line of delegation of staff authority for the MTPO:

- MTPO Chief Staff Official
- MTPO Director of Transportation Planning
- Transportation Disadvantaged Senior Planner
- MTPO Senior Planner

**ORDERS OF STAFF SUCCESSION**

This section identifies the person in charge of the MTPO Transportation Section in the event that the MTPO Chief Staff Official is absent or unable to act in fulfilling his/her normal range of responsibilities. Listed in the following section is the order of staff succession:

- MTPO Director of Transportation Planning
- Transportation Disadvantaged Senior Planner
- MTPO Senior Planner

### III

#### CONNECTIONS TO STATE OF FLORIDA, ALACHUA COUNTY AND CITY OF GAINESVILLE EMERGENCY PREPAREDNESS PLANS

The Alachua County Office of Emergency Management has identified the Alachua County Public Works Department as the lead agency within the County for coordinating transportation support operations to governments and voluntary organizations in the event of a natural or man-made disaster. This transportation support includes the following:

1. performance of, and assisting with, evacuation and re-entry;
2. processing of all transportation assistance requests and tasks received in the Emergency Operations Center;
3. prioritizing transportation resources for the transportation of people, materials and services; and
4. performing all necessary actions to assist with recovery operations.

Other lead agencies that have been identified include the Florida Department of Transportation as the Florida Lead Agency and the U.S. Department of Transportation as the Federal Lead Agency. Additional support agencies that have been identified include the Alachua County School Board, the Gainesville Regional Airport and the Gainesville Regional Transit System.

## IV

### ALTERNATE WORK SITES

In the event of a natural or man-made disaster that impacts the operations of the MTPO, arrangements have been made with the Florida Department of Transportation to temporarily relocate office operations to the FDOT Gainesville Maintenance Office located at 5007 NE 39th Avenue. This site has sufficient space and equipment to accommodate relocating personnel and sustain operations for up to 30 days (with some additional resource acquisition). This site also has reliable logistical support, service, infrastructure systems (water, electrical power, heating and air conditioning, etc.). If for any reason the alternate work site is not available, the back-up plan is to lease office space.

MTPO staff has considered pre-positioning minimum essential equipment at this alternate facility and decided that this is not necessary. Also, the use of virtual office technologies (fax, email, etc...) will also be considered and used where and when appropriate.

## BACK-UP OF STORAGE DATA

This section discusses how MTPO staff will provide for the protection and availability of electronic and hardcopy of documents, references, records, information systems and databases. This section accounts for the identification and protection of vital records and databases at both the primary facility and alternate facility. These vital records include personnel, Social Security, payroll, retirement, insurance and contracts.

MTPO staff have provided for the off-site backup of electronic record and databases. A maintenance program will be implemented to assure the records are current.

## MTPO WORK PRODUCTS

A full tape backup of all work product data files is performed every Friday and those tapes are kept off-site. There are two sets of Friday tapes and they are rotated every other Friday. The Friday tapes are written over every other week. Monday through Thursday, new and changed files are backed up nightly and kept on the premises. These tapes are also overwritten.

A copy of all work product data files located on the server is performed every Friday on external hard drives and are kept off-site. There are two external hard drives and they are rotated every other Friday. The external hard drives are written over every other week.

## ESSENTIAL SOFTWARE

Important software connections and data system access that are considered essential, in order to maintain MTPO operations, include the following:

- Microsoft Outlook- email
- Microsoft PowerPoint- presentations
- Wordperfect- word processing
- Microsoft Word
- Microsoft Access
- Windows Explorer- file management
- Microsoft Internet Explorer- internet access

- Microsoft Excel
- Lotus 1 2 3
- Windows XP and Vista
- ESRI Arcview
- Intuit QuickBooks Premier- Nonprofit

### **DISTRIBUTION LISTS**

Important software that are considered essential, in order to contact outside agencies, elected officials and other citizens about MTPO information, include the following:

- Microsoft Outlook- email
- Microsoft Access- develop and maintain maillists

### **GEOGRAPHIC INFORMATION SYSTEM (GIS) DATA LAYERS**

A full tape backup of MTPO GIS data layers is performed every Friday and those tapes are kept off-site. There are two sets of Friday tapes and they are rotated every other Friday. The Friday tapes are written over every other week. Monday through Thursday, new and changed files are backed up nightly and kept on premises. These tapes are also overwritten.

A copy of all MTPO GIS data layers located on the server is performed every Friday on external hard drives and are kept off-site. There are two external hard drives and they are rotated every other Friday. The external hard drives are written over every other week.

### **MTPO FINANCIAL RECORDS**

A full tape backup of all financial record data files is performed every Friday and those tapes are kept off-site. There are two sets of Friday tapes and they are rotated every other Friday. The Friday tapes are written over every other week. Monday through Thursday, new and changed files are backed up nightly and kept on the premises. These tapes are also overwritten.

A copy of all financial record data files located on the server is performed every Friday on external hard drives and are kept off-site. There are two external hard drives and they are rotated every other Friday. The external hard drives are written over every other week.

## VI

### COMMUNICATION LINES

The ability to communicate with outside agencies is imperative during a national, regional or local emergency. The primary communication system currently used by MTPO staff is the conventional office telephone system that is dependent on hardware circuits. MTPO staff also have a backup system of wireless cellular telephones that can be used if the regular telephone system fails. This backup system has one loaner cell phone.

In addition to the telephone system, MTPO staff communicates with outside agencies and citizens using emails on the Internet and fax machines.

**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
TRANSPORTATION PLANNING STAFF**

Scott R. Koons, AICP, Executive Director

Marlie Sanderson, AICP, Director of Transportation Planning\*

Lynn Franson-Godfrey, AICP, Senior Planner

Michael Escalante, AICP, Senior Planner

\* Primary Responsibility

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# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209

CA.11



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Transportation Disadvantaged Program- 2011-2012 Planning Grant  
Resolution

## MTPO STAFF RECOMMENDATION

Approve Resolution No. 11-1.

## BACKGROUND

This is regarding Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. The MTPO is the designated official planning agency for this program for Alachua County. As the designated official planning agency, the MTPO is responsible for Transportation Disadvantaged Program planning and providing the Alachua County Transportation Disadvantaged Coordinating Board with sufficient staff support and resources to enable the Board to fulfill its responsibilities.

The attached Resolution No. 11-1 authorizes the filing of the Fiscal Year 2011-2012 planning grant application for Alachua County.

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RESOLUTION 11-1

A RESOLUTION OF THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA AUTHORIZING THE FILING OF A TRANSPORTATION DISADVANTAGED TRUST FUND GRANT APPLICATION WITH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Federal Government, under the authority of 23 United States Code 134 and 49 United States Code 5303, requires each metropolitan area, as a condition to the receipt of federal capital or operating assistance, to have a continuing, cooperative and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the metropolitan area, and further requires the State Transportation Agency and the metropolitan area to enter into an Agreement clearly identifying the responsibilities of each party for cooperatively carrying out such transportation planning; and

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to file a Transportation Disadvantaged Trust Fund application and to undertake a transportation disadvantaged service project, as authorized by Rule 41-2, Florida Administrative Code, Section 427.0159, Florida Statutes;

NOW THEREFORE, BE IT RESOLVED BY THE METROPOLITAN  
TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE  
URBANIZED AREA:

1. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) has the authority to file the above referenced grant application.
2. That the MTPO authorizes the Chairman to execute and file the above referenced grant application on behalf of the MTPO with the Florida Commission for the Transportation Disadvantaged.
3. That the MTPO authorizes the Chairman to sign any and all assurances, agreements or contracts that are required in connection with the application.
4. That the MTPO authorizes its Chief Staff Official to act in connection with the application and to provide such additional information as may be required by the Florida Commission for the Transportation Disadvantaged.
5. That the MTPO authorizes its Chief Staff Official to sign any and all reimbursement invoices, warranties, certification, and any other documents that may be required in connection with the application or subsequent agreements.
6. That this resolution shall be effective upon adoption.

DULY ADOPTED in regular session, this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2011.

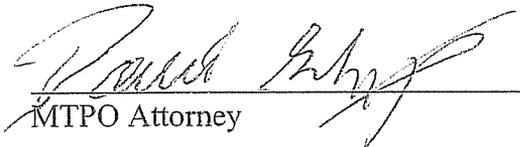
METROPOLITAN TRANSPORTATION  
PLANNING ORGANIZATION FOR THE  
GAINESVILLE URBANIZED AREA

By: \_\_\_\_\_  
Thomas Hawkins, Chair

ATTEST:

\_\_\_\_\_  
Lauren Poe, Secretary/Treasurer

APPROVED AS TO FORM

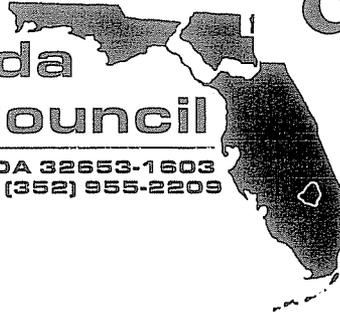
  
\_\_\_\_\_  
MTPO Attorney



# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209

CA.12



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Transportation Disadvantaged Board Member Appointment

## STAFF RECOMMENDATION

Appoint Major Stroupe as the alternate Veterans Representative on the Alachua County Transportation Disadvantaged Coordinating Board.

## BACKGROUND

This is regarding Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. According to Rule 41-2 of the Florida Administrative Code, the MTPO shall appoint members to the Alachua County Transportation Disadvantaged Board.

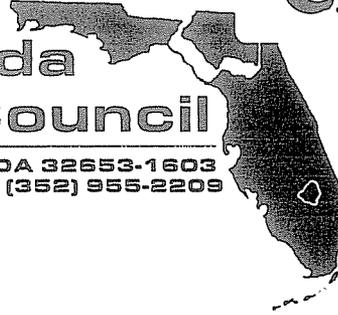
The Alachua County Veterans Service Office nominated Major Stroupe to serve as the alternate Veterans Representative on the Board.

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# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200 SUNCOM 625-2200 FAX (352) 955-2209



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Transportation Disadvantaged Program – Status Report

## STAFF RECOMMENDATION

No action required. This agenda item is for information only.

## BACKGROUND

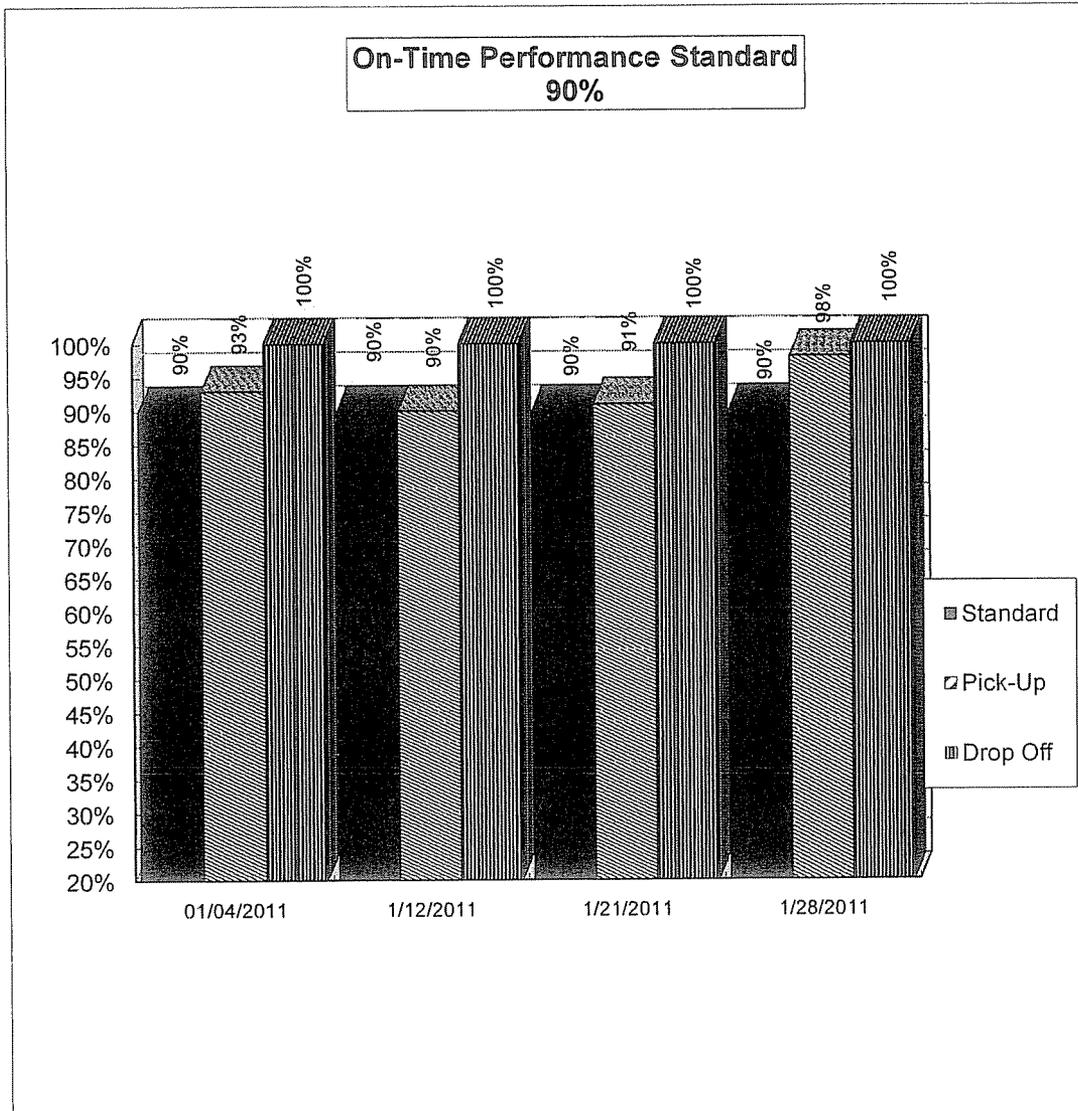
Enclosed are the following reports:

1. TDSP Standards Report shows that:
  - o MV met the on-time performance standard;
  - o MV met the complaint standard;
  - o MV met the call hold time standard;
  - o MV met the accident; and
  - o MV met the roadcall standard.
  
2. MV Transportation Operations Report July 2010 – February 2011.

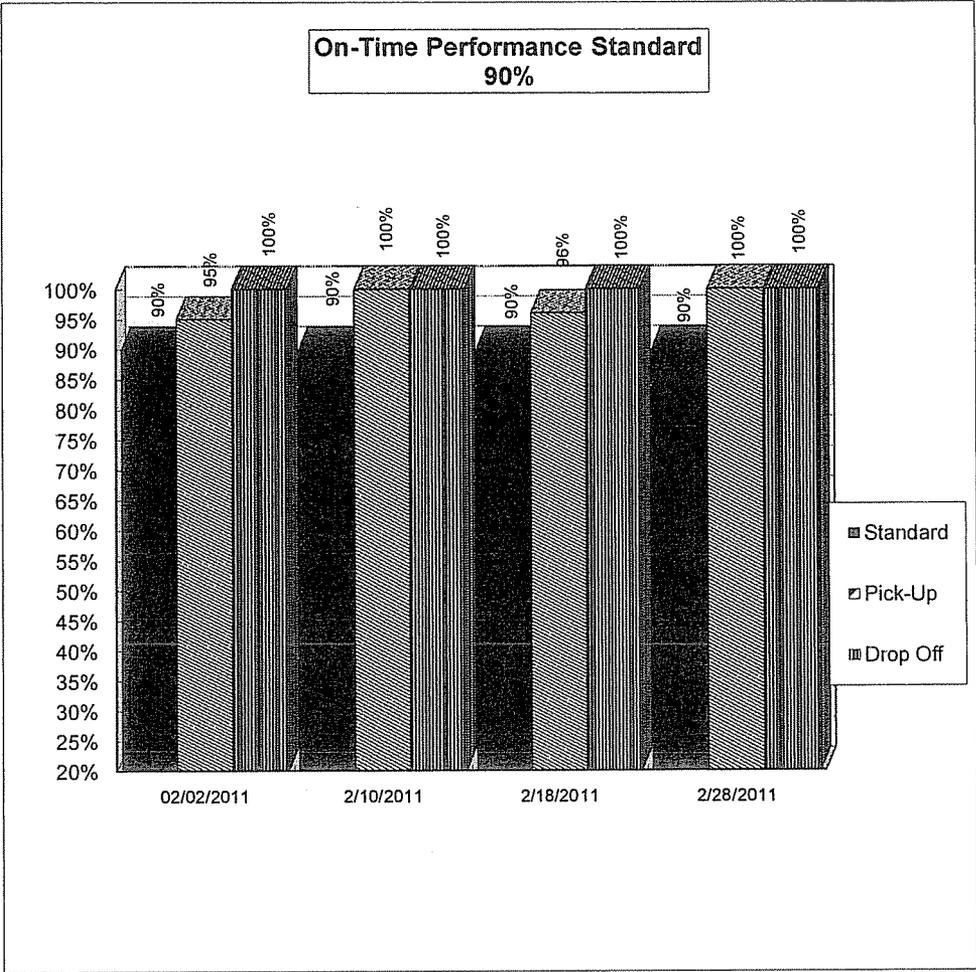
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TRANSPORTATION DISADVANTAGED  
 SERVICE PLAN (TDSP) STANDARDS  
 ALACHUA COUNTY, JANUARY 2011



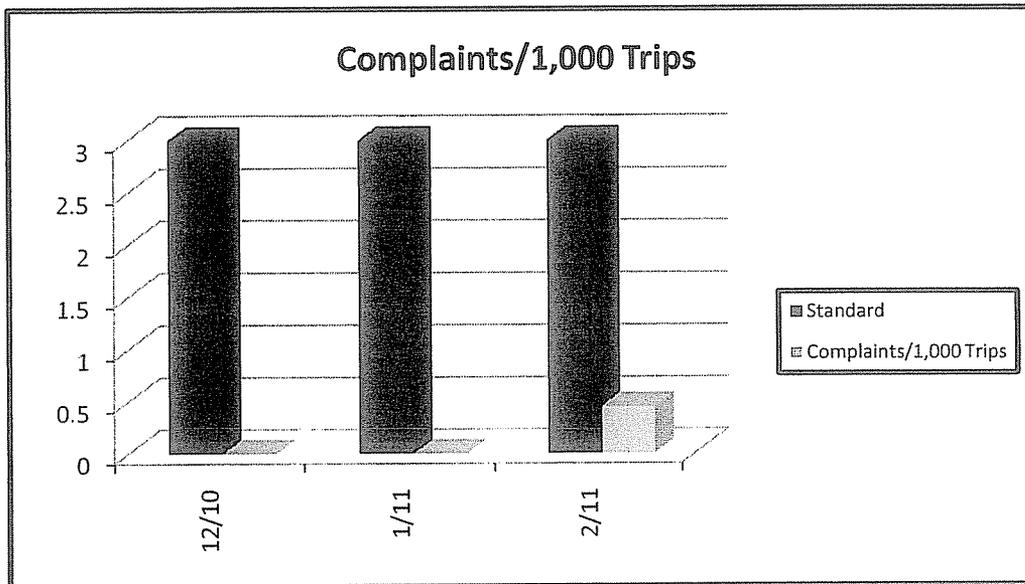
**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, FEBRUARY 2011**



**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS**

**ALACHUA COUNTY, DECEMBER 2010 - FEBRUARY 2011**

| MONTH | STANDARD | COMPLAINTS/1,000 TRIPS |
|-------|----------|------------------------|
| 12/10 | 3        | 0                      |
| 1/11  | 3        | 0                      |
| 2/11  | 3        | 0.45                   |



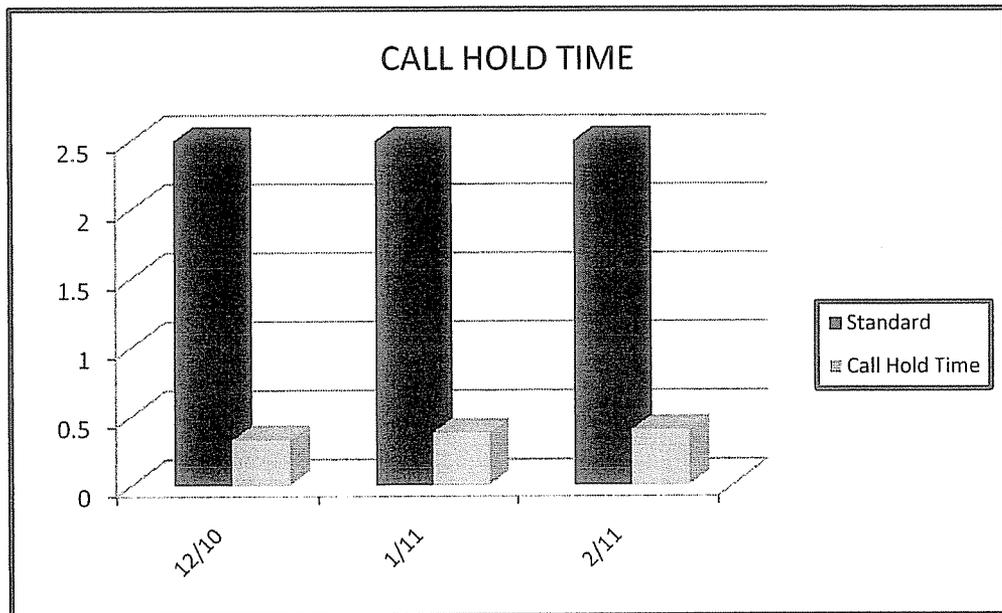
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**MV TRANSPORTATION  
SUMMARY OF SERVICE ISSUES**

| TYPE OF COMPLAINT                           | 7/10         | 8/10         | 9/10         | 10/10        | 11/10        | 12/10        | 1/11         | 2/11         | 3/11           | 4/11           | 5/11           | 6/11           |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|----------------|----------------|----------------|
| Late Drop-Off                               | 0            | 0            | 0            | 4            | 0            | 0            | 0            | 0            | 0              | 2              |                |                |
| Pick-Up before Window Opens                 | 0            | 0            | 0            | 1            | 0            | 0            | 0            | 0            | 0              | 1              |                |                |
| Late Return Pick-Up                         | 0            | 1            | 1            | 1            | 0            | 0            | 0            | 2            | 0              | 1              |                |                |
| Ride Time Exceeded Standards                | 0            | 0            | 0            | 1            | 0            | 0            | 0            | 1            | 1              | 1              |                |                |
| Can't Get Through by Telephone              | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| On Hold for Excessive Periods of Time       | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Phone System Problems                       | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Sunday Reservations                         | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Trip Denial                                 | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Driver Training                             | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Driver Behavior                             | 0            | 1            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| No Passenger Assistance Provided            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| No Driver ID                                | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Dispatcher Behavior                         | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Reservationist Behavior                     | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Unsafe Driving                              | 0            | 0            | 0            | 1            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| No Show by Driver                           | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Reservations/Scheduling                     | 0            | 0            | 1            | 1            | 0            | 0            | 0            | 0            | 1              |                |                |                |
| Reservations                                | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Air Conditioning not Working                | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Wheelchair/Scooter Securement               | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 1            | 0              |                |                |                |
| Passenger Behavior                          | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| No Show by Passenger                        | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Customer Service                            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Safety                                      | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Trip Cancelled, Ride Came Anyway            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Wheelchair Lift Not Working Properly        | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Charged Wrong Passenger Fare                | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Vehicle Condition                           | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| MV Staff Availability                       | 0            | 0            | 0            | 1            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Dropped Off at Wrong Location               | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Improper Passenger Assistance               | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| Did Not Process TD Eligibility Application  | 0            | 0            | 0            | 1            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| <b>TOTAL</b>                                | <b>0</b>     | <b>2</b>     | <b>2</b>     | <b>11</b>    | <b>0</b>     | <b>0</b>     | <b>0</b>     | <b>4</b>     | <b>2</b>       | <b>5</b>       | <b>0</b>       | <b>0</b>       |
| <b>TRIPS</b>                                | <b>8,316</b> | <b>9,086</b> | <b>9,836</b> | <b>9,854</b> | <b>8,367</b> | <b>8,439</b> | <b>9,139</b> | <b>8,873</b> |                |                |                |                |
| <b>COMPLAINTS/1,000 TRIPS</b>               | <b>0.0</b>   | <b>0.2</b>   | <b>0.20</b>  | <b>1.12</b>  | <b>0</b>     | <b>0</b>     | <b>0</b>     | <b>0.45</b>  | <b>#DIV/0!</b> | <b>#DIV/0!</b> | <b>#DIV/0!</b> | <b>#DIV/0!</b> |
| Number of Individuals Submitting Complaints | 0            | 2            | 2            | 5            | 0            | 0            | 0            | 4            | 0              | 3              |                |                |
| RTS   | 0            | 2            | 0            | 3            | 0            | 0            | 0            | 2            | 0              |                |                |                |
| CIL   | 0            | 0            | 2            | 0            | 0            | 0            | 0            | 2            | 0              | 2              |                |                |
| Foster Grandparents                         | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0              |                |                |                |
| NCFRPC                                      | 0            | 0            | 0            | 3            | 0            | 0            | 0            | 0            | 0              | 1              |                |                |
| <b>COMMENDATIONS</b>                        | <b>0</b>     |              | <b>1</b>     | <b>2</b>     | <b>0</b>     | <b>2</b>     | <b>2</b>     | <b>3</b>     | <b>4</b>       |                |                |                |

**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, DECEMBER 2010 - FEBRUARY 2011**

| MONTH | STANDARD | CALL HOLD TIME |
|-------|----------|----------------|
| 12/10 | 2.5      | 0.33           |
| 1/11  | 2.5      | 0.38           |
| 2/11  | 2.5      | 0.4            |

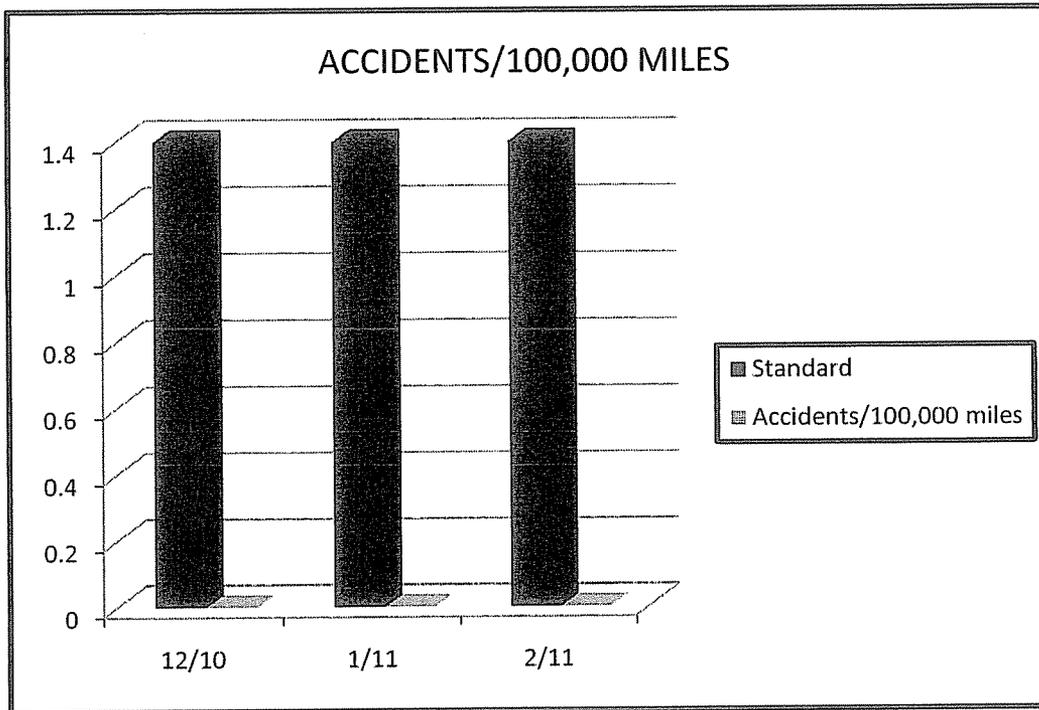


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TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS

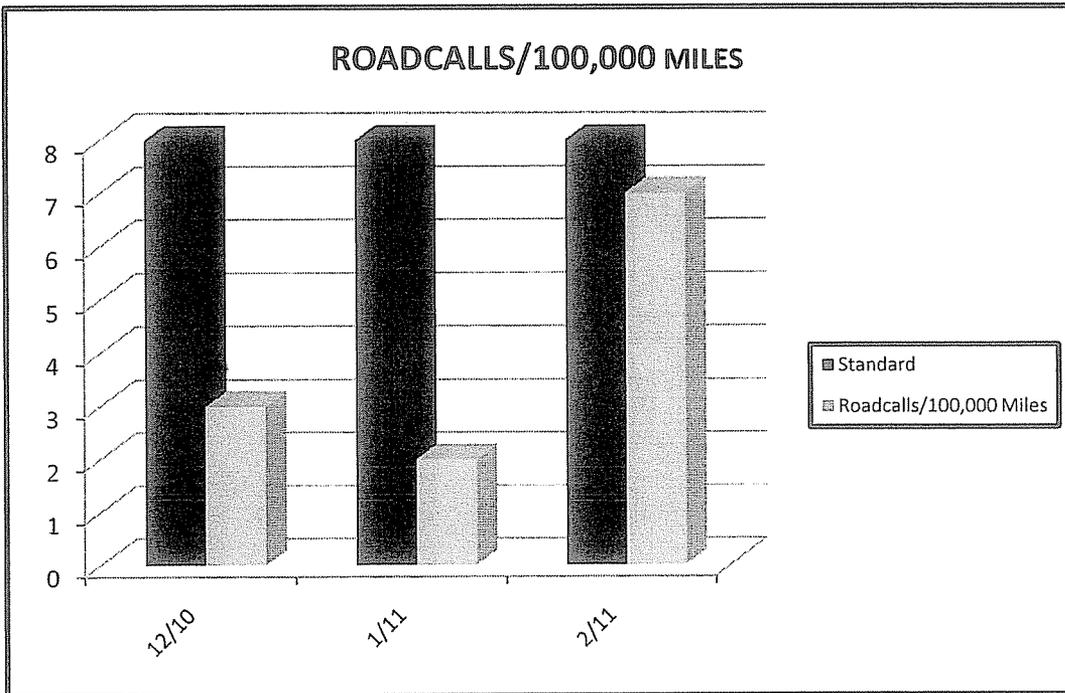
ALACHUA COUNTY DECEMBER 2010 - FEBRUARY 2011

| MONTH | STANDARD | ACCIDENTS/100,000 MILES |
|-------|----------|-------------------------|
| 12/10 | 1.4      | 0                       |
| 1/11  | 1.4      | 0                       |
| 2/11  | 1.4      | 0                       |



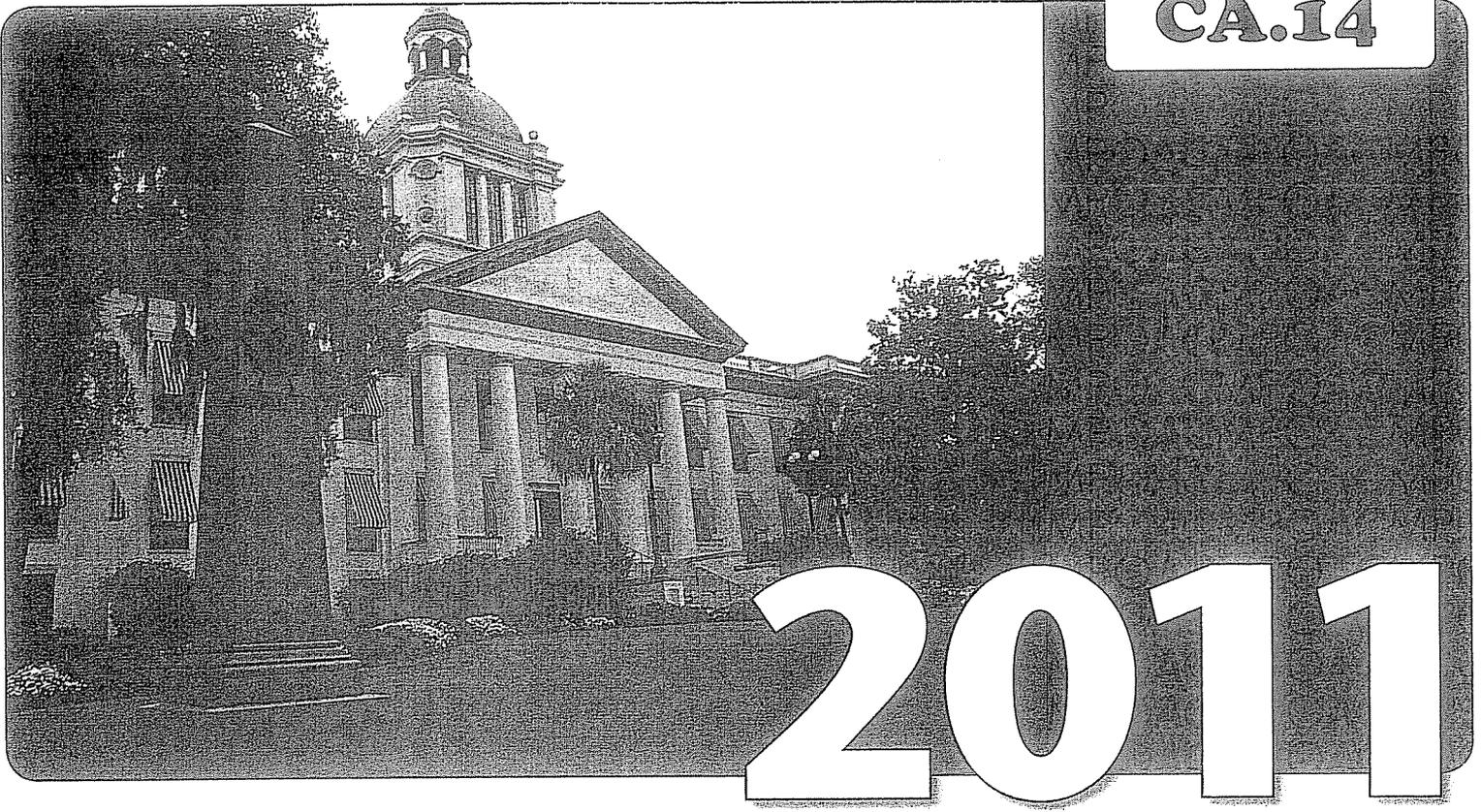
**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, DECEMBER 2010 - FEBRUARY 2011**

| MONTH | STANDARD | ROADCALLS/100,000 MILES |
|-------|----------|-------------------------|
| 12/10 | 8        | 3                       |
| 1/11  | 8        | 2                       |
| 2/11  | 8        | 7                       |



| 2010-2011 OPERATING DATA        | Jul-10               | Aug-10               | Sep-10               | Oct-10               | Nov-10               | Dec-10               | Jan-11               | Feb-11               | Mar-11      | Apr-11      | May-11      | Jun-11      |
|---------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------|-------------|-------------|-------------|
| Total No Trips Invoiced         | 8,316                | 9,086                | 9,200                | 9,316                | 8,367                | 8,439                | 8,655                | 8,577                | 0           | 0           | 0           | 0           |
| Medicaid Alachua                | 3,301                | 3,301                | 3,126                | 3,292                | 3,056                | 2,992                | 3,115                | 2,923                |             |             |             |             |
| TD Trust Fund Alachua           | 1,052                | 1,304                | 1,243                | 1,234                | 1,244                | 1,259                | 1,483                | 1,494                |             |             |             |             |
| ADA                             | 3,322                | 3,588                | 3,712                | 3,691                | 3,120                | 3,147                | 3,068                | 3,163                |             |             |             |             |
| NFG - 5317                      | 28                   | 51                   | 61                   | 105                  | 110                  | 122                  | 125                  | 112                  |             |             |             |             |
| CICO - 5311                     | 190                  | 176                  | 174                  | 196                  | 168                  | 175                  | 158                  | 164                  |             |             |             |             |
| County of Alachua - 5311        | 0                    | 0                    | 0                    | 0                    | 0                    | 0                    | 0                    | 0                    |             |             |             |             |
| County of Alachua, FGPA, RSVP   | 245                  | 478                  | 674                  | 575                  | 463                  | 476                  | 443                  | 453                  |             |             |             |             |
| Elder Care                      | 77                   | 63                   | 70                   | 88                   | 71                   | 104                  | 100                  | 93                   |             |             |             |             |
| Bus Passes TD                   | 96                   | 119                  | 132                  | 129                  | 129                  | 152                  | 149                  | 161                  |             |             |             |             |
| Bus Passes Medicaid             | 5                    | 6                    | 8                    | 6                    | 6                    | 12                   | 14                   | 14                   |             |             |             |             |
| <b>Purchased Transportation</b> | <b>\$ 248,512.43</b> | <b>\$ 266,615.22</b> | <b>\$ 274,060.54</b> | <b>\$ 271,979.72</b> | <b>\$ 257,286.95</b> | <b>\$ 262,121.54</b> | <b>\$ 264,649.52</b> | <b>\$ 269,056.00</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> |
| Medicaid Alachua                | \$113,050.00         | \$113,050.00         | \$113,050.00         | \$113,050.00         | \$113,050.00         | \$113,050.00         | \$113,050.00         | \$113,050.00         |             |             |             |             |
| TD Trust Fund Alachua           | \$ 32,809.24         | \$ 36,702.39         | \$ 34,873.68         | \$ 34,141.95         | \$ 38,177.29         | \$ 38,645.03         | \$46,817.04          | \$47,018.11          |             |             |             |             |
| ADA                             | \$ 84,823.93         | \$ 91,594.91         | \$ 94,563.60         | \$ 94,267.09         | \$ 79,866.30         | \$ 80,362.39         | \$78,045.98          | \$4,701.81           |             |             |             |             |
| NFG - 5317                      | \$ 709.05            | \$ 1,266.15          | \$ 1,506.00          | \$ 2,583.20          | \$ 2,703.95          | \$ 3,015.65          | \$3,080.80           | \$80,574.45          |             |             |             |             |
| CICO - 5311                     | \$ 5,233.58          | \$ 4,833.76          | \$ 4,768.62          | \$ 5,297.96          | \$ 4,760.40          | \$ 5,016.47          | \$4,415.98           | \$4,124.68           |             |             |             |             |
| County of Alachua - 5311        | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 |             |             |             |             |
| County of Alachua, FGPA, RSVP   | \$ 7,609.70          | \$ 14,925.34         | \$ 20,398.64         | \$ 17,409.10         | \$ 14,052.62         | \$ 15,500.00         | \$ 13,092.22         | \$13,460.10          |             |             |             |             |
| Elder Care                      | \$ 2,509.43          | \$ 2,053.17          | \$ 2,450.00          | \$ 2,867.92          | \$ 2,313.89          | \$ 2,870.00          | \$ 3,295.00          | \$3,064.35           |             |             |             |             |
| Bus Passes Total MED and TD     | \$ 1,767.50          | \$ 2,187.50          | \$ 2,450.00          | \$ 2,362.50          | \$ 2,362.50          | \$ 3,662.00          | \$ 2,852.50          | \$3,062.50           |             |             |             |             |
| <b>Total Dollars Invoiced</b>   | <b>\$ 246,744.93</b> | <b>\$ 264,427.72</b> | <b>\$ 271,441.84</b> | <b>\$ 269,617.22</b> | <b>\$ 254,924.45</b> | <b>\$ 258,574.00</b> | <b>\$261,796.93</b>  | <b>\$264,098.69</b>  |             |             |             |             |
| <b>Total Expenses</b>           | <b>\$ 220,926.00</b> | <b>\$ 259,735.00</b> | <b>\$ 266,360.00</b> | <b>\$ 239,247.00</b> | <b>\$ 259,864.00</b> | <b>\$ 241,574.00</b> | <b>\$219,062.00</b>  | <b>\$ 217,099.00</b> |             |             |             |             |
| <b>Average Cost Per Trip</b>    | <b>\$ 26.57</b>      | <b>\$ 28.59</b>      | <b>\$ 28.95</b>      | <b>\$ 25.68</b>      | <b>\$ 31.06</b>      | <b>\$ 28.63</b>      | <b>\$ 25.31</b>      | <b>\$ 25.31</b>      | #DIV/0!     | #DIV/0!     | #DIV/0!     | #DIV/0!     |
| Total Vehicle Miles             | 101,874              | 101,874              | 103,233              | 97,123               | 97,509               | 99,427               | 105,419              | 101,484              |             |             |             |             |
| Total Vehicle Hours             | 6,096                | 6,096                | 6,273                | 6,288                | 5,775                | 5,807                | 6,287                | 6,027                |             |             |             |             |
| Avg Miles per Trip              | 12                   | 11                   | 11                   | 10                   | 12                   | 12                   | 12                   | 12                   | #DIV/0!     | #DIV/0!     | #DIV/0!     | #DIV/0!     |
| Avg Cost Per Mile               | \$2.17               | \$2.55               | \$2.58               | \$2.46               | \$2.67               | \$2.43               | \$2.08               | \$2.14               | #DIV/0!     | #DIV/0!     | #DIV/0!     | #DIV/0!     |
| Avg Cost Per Hour               | \$36.24              | \$42.61              | \$42.46              | \$38.05              | \$45.00              | \$41.60              | \$34.84              | \$36.02              | #DIV/0!     | #DIV/0!     | #DIV/0!     | #DIV/0!     |
| Number of No Shows              | 614                  | 557                  | 564                  | 585                  | 524                  | 607                  | 625                  | 625                  |             |             |             |             |
| Number Trips Denied             | 0                    | 0                    | 0                    | 0                    | 0                    | 0                    | 0                    | 0                    |             |             |             |             |
| No Accidents                    | 1                    | 1                    | 1                    | 3                    | 0                    | 0                    | 0                    | 0                    |             |             |             |             |
| No RoadCalls                    | 4                    | 12                   | 15                   | 7                    | 5                    | 3                    | 2                    | 7                    |             |             |             |             |
| Telephone Calls Rec'd           | 9,831                | 10,786               | 11,686               | 11,380               | 9,950                | 10,222               | 10,237               | 10,713               |             |             |             |             |
| Avg. Telephone On-Hold Time     | 0.36                 | 0.38                 | 0.5                  | 0.41                 | 0.38                 | 0.33                 | 0.38                 | 0.4                  |             |             |             |             |

CA.14



Florida  
Metropolitan Planning  
Organization  
Advisory Council

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Legislative Policy Positions



605 Suwannee Street ■ MS 28B ■ Tallahassee, FL 32399-0450  
(850) 414-4037 ■ (850) 414-4895 fax

[www.mpoac.org](http://www.mpoac.org)

## TRANSPORTATION PLANNING & PROGRAMMING

*The MPOAC supports State Legislation that:*

- Updates MPO provisions to conform to federal law and regulations related to the designation, re-designation and jurisdictional boundaries of MPOs and better outlines the roles and responsibilities of MPOs.
- Expands the current eligible uses of Charter County and Regional Transportation System Sur-tax proceeds to include traffic operation improvements, bicycle and pedestrian facilities, multi-use trails, and related transportation enhancement projects that provide meaningful transportation options and alternatives to new road construction.
- May be necessary to resolve insurance, liability and indemnification issues associated with introducing new passenger rail service on existing rail lines in partnership with freight operators and Amtrak.
- Strengthens the role of MPOs in growth management, mobility planning and visioning activities in order to promote a stronger linkage between transportation, land use planning, economic development and growth management, including an emphasis on transit oriented development.
- Allows FDOT to grant state funds for start-up costs that may be needed by independent MPOs.
- Allows Strategic Intermodal System funds to be used on roads and other transportation facilities not designated on the SIS if the improvement will relieve congestion on the SIS.
- Increases the percentage of the state's transportation capacity program allocated to non-SIS highways and transit programs in order to improve mobility on a regional, state, and local basis.
- Delays legislation that would implement a mobility fee as a replacement for the existing local government adopted and implemented transportation concurrency management systems until such time that local government mobility fee pilot programs have been initiated, tested and evaluated by DCA and FDOT.
- Requires MPO concurrence for public private partnership agreements related to the lease or sale of transportation facilities that are publicly owned and operated within metropolitan areas.
- Allows state funds to be used for improvements to county or local service, collector and distributor roads that provide alternative access to other controlled access state facilities.

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## TRANSPORTATION SAFETY & EFFICIENCY

*The MPOAC supports State Legislation that:*

- Reduces distracted driving by regulating the use of electronic wireless communications devices and other similar distracting devices while operating a moving motor vehicle.
- Maintains gross vehicle weight limitations and restrictions by not raising the maximum weight limit above 80,000 pounds. Exceptions to the weight restriction should only be granted when it is authorized by state and local governments and adequate compensation is paid by the applicant to mitigate the impacts upon state, county and local transportation systems.
- Establishes reasonable limits on the amount of business damages awardable in an eminent domain action, authorizes an optional appraisal process using an impartial court-appointed panel of experts, and allows eminent domain actions to be tried by a three member commission in lieu of a jury.
- Provides mandatory funding for driver education programs in high schools.

## THE MPOAC

The Metropolitan Planning Organization Advisory Council (MPOAC) represents the collective interests of Florida's 26 MPOs, and assists the MPOs in carrying out the urbanized area transportation planning process by serving as the principal forum for collective policy discussion. The MPOAC was created by the Florida Legislature pursuant to Section 339.175, Florida Statutes, to augment and not supplant the role of the individual MPOs in the cooperative transportation planning process.

## TRANSPORTATION FINANCE & FUNDING

*The MPOAC supports State Legislation that:*

- Prevents diversion of the State Transportation Trust Fund and transportation user fees to non-transportation purposes recognizing that last year \$217.5 million was diverted for other purposes and made unavailable to fund metropolitan area transportation improvement needs.
- Implements any initial findings and recommendations from the MPOAC transportation revenue study on new and innovative funding options.
- Restores program funding levels to the original \$542 million or more of state documentary tax stamp proceeds to support the Transportation Regional Incentive Program, the Strategic Intermodal System, the New Starts Transit Program and the Small County Outreach Program.
- Expands the Transportation Disadvantaged Trust fund through a \$1.50 increase in certain motor vehicle registration fees in order to assist with rising costs, improve mobility for all Floridians, and to reduce the more than 700,000 trips last year which were denied to elderly, disabled and low income individuals.
- Provides all counties that are members of an MPO the authority to implement the Charter County and Regional Transportation System Surtax to fund local and regional transportation projects and services.
- Authorizes any county to impose a local option surcharge on the lease or rental of motor vehicles within a county to fund transportation projects.
- Allows multiple MPOs or multi-county MPOs to create regional transportation entities which are authorized to receive, raise and disperse revenue for regional transportation facilities and services from a variety of tax and user fees.
- Indexes local option gas taxes to the consumer price index in a manner similar to the current indexing of state gas taxes.
- Allows counties to impose all local option gas taxes by a simple-majority vote of the county commission or by referendum and repeals the current requirement for a super-majority vote (majority plus one). In those counties presently having the gas tax its repeal should be by a super-majority vote.
- Expands the use of existing local option gas taxes to include operation and maintenance costs and revises the counties adoption date to coincide with the local government budgeting cycle by shifting the deadline to October 1.
- Provides additional dedicated funding for para-transit services from existing and nontraditional sources such as broader fines for speeding offenses and red light running.
- Allows tolls, upon MPO concurrence, to be charged on new and existing interstate highways and other appropriate highways for the purpose of financing capacity and operation improvements, consistent with tolling provisions established in federal law.
- Modifies sales taxes for vehicles placed into Commuter Vanpool Services to allow vanpool service providers to pay sales taxes on the vanpool vehicles at the time of purchase and thereby lessen the amount of sales tax vanpool groups pay on their monthly vanpool service charges.

# Florida Metropolitan Planning Organization Advisory Council

## GOVERNING BOARD

**Mayor Walter T. Kelley**  
*Bay County TPO*

**Mayor Richard J. Kaplan, Chair**  
*Broward MPO*

**Councilmember Delores Madison**  
*Capital Region TPA*

**Councilmember Larry Friedman**  
*Charlotte County-Punta Gorda MPO*

**Commissioner Donna Fiala**  
*Collier MPO*

**Commissioner Gene Valentino**  
*Florida-Alabama TPO*

**Commissioner Paula DeLaney**  
*Gainesville MTPO*

**Mayor Lara Bradburn**  
*Hernando County MPO*

**Mayor Joe Affronti**  
*Hillsborough County MPO*

**Councilmember Richard Gillmor**  
*Indian River County MPO*

**Commissioner Jennifer Hill**  
*Lake-Sumter MPO*

**Councilmember Thomas Leonardo**  
*Lee County MPO*

**Commissioner Michael Mortell**  
*Martin MPO*

**Commissioner Bob Dallari**  
*METROPLAN Orlando*

**Commissioner Bruno A. Barreiro**  
*Miami-Dade MPO*

**Commissioner Doug Conkey**  
*North Florida TPO*

**Councilmember Mary Rich**  
*Ocala/Marion County TPO*

**Councilmember James Wood**  
*Okaloosa-Walton TPO*

**Deputy Mayor Susan Haynie, Vice-Chair**  
*Palm Beach MPO*

**Mayor Richard Rober**  
*Pasco County MPO*

**Mayor Dave Eggers**  
*Pinellas County MPO*

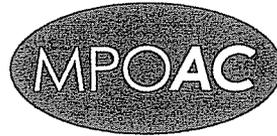
**Commissioner Nat Birdsong**  
*Polk TPO*

**Commissioner David Garofalo**  
*Sarasota/Manatee MPO*

**Mayor Rocky Randels**  
*Space Coast TPO*

**School Board Member Kathryn Hensley**  
*St. Lucie TPO*

**Commissioner Leigh Matusick**  
*Volusia TPO*



**Mayor Richard J. Kaplan**  
Chair, Governing Board  
Broward MPO

**Deputy Mayor Susan Haynie**  
Vice-Chair  
Palm Beach MPO

**T.J. Fish**  
Chair, Staff Directors  
Lake-Sumter MPO

**Mary Bo Robinson**  
Vice-Chair  
Bay County TPO  
Florida-Alabama TPO  
Okaloosa-Walton TPO

**Howard Glassman**  
Executive Director

## STAFF DIRECTORS ADVISORY COMMITTEE

**Mary Bo Robinson, Vice-Chair**  
*Bay County TPO, Florida-Alabama TPO,  
Okaloosa-Walton TPO*

**Gregory Stuart**  
*Broward MPO*

**Harry Reed**  
*Capital Region TPA*

**Robert Herrington**  
*Charlotte County-Punta Gorda MPO*

**Lorraine Lantz**  
*Collier MPO*

**Marlie Sanderson**  
*Gainesville MTPO*

**Dennis Dix**  
*Hernando County MPO*

**Ray Chiaramonte**  
*Hillsborough County MPO*

**Phil Matson**  
*Indian River County MPO*

**T.J. Fish, Chair**  
*Lake-Sumter MPO*

**Donald Scott**  
*Lee County MPO*

**Beth Beltran**  
*Martin MPO*

**Harold Barley**  
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**Irma San Román**  
*Miami-Dade MPO*

**Jeff Sheffield**  
*North Florida TPO*

**Greg Slay**  
*Ocala/Marion County TPO*

**Randy Whitfield**  
*Palm Beach MPO*

**James Edwards**  
*Pasco County MPO*

**Sarah Ward**  
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**Ryan Kordek**  
*Polk TPO*

**Michael Howe**  
*Sarasota/Manatee MPO*

**Bob Kamm**  
*Space Coast TPO*

**Peter Buchwald**  
*St. Lucie TPO*

**Karl Welzenbach**  
*Volusia TPO*

***Meeting***

***Agenda***

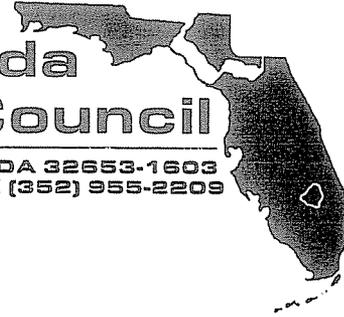
***Enclosures***



# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200 SUNCOM 625-2200 FAX (352) 955-2209

III



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Dr. Kermit Sigmon Citizen Participation Award- 2010

## MTPO STAFF RECOMMENDATION

Present Mark Goldstein with the Dr. Kermit Sigmon Citizen Participation Award.

## BACKGROUND

In 1997, the Metropolitan Transportation Planning Organization (MTPO) approved the annual Dr. Kermit Sigmon Citizen Participation Award. This award is presented each year to someone, selected by the MTPO's Citizen Advisory Committee, to be recognized for their contribution to the community's transportation planning process. The Citizens Advisory Committee approved a motion to present the Year 2010 award to Mark Goldstein.

## Previous Recipients

|       |                                  |       |                       |
|-------|----------------------------------|-------|-----------------------|
| 1997- | Ruth Sigmon                      | 2003- | Dr. Linda Crider      |
| 1998- | Perry Maull                      | 2004- | Dan Burden            |
| 1999- | South West Alliance for Planning | 2005- | Julia Reiskind        |
| 2000- | Var Heyl and Cindy Smith         | 2006- | Dr. Ruth Steiner      |
| 2001- | Chandler Otis                    | 2007- | Martin Gold           |
| 2002- | Gerry Dedenbach                  | 2008- | Mike and Susan Wright |
|       |                                  | 2009- | Sharon Hawkey         |

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# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Fiscal Years 2010/11 - 2014/15 Transportation Improvement Program-  
Amendments

## JOINT RECOMMENDATION

The Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee, Technical Advisory Committee and MTPO staff all recommend that the MTPO approve the three amendments to the Fiscal Years 2010/11 - 2014/15 Transportation Improvement Program.

## BACKGROUND

The attached letter dated March 17, 2011 from the Florida Department of Transportation requests that the MTPO approve three amendments to the Fiscal Years 2010/11 - 2014/15 Transportation Improvement Program.

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*Florida Department of Transportation*

RICK SCOTT  
GOVERNOR

Jacksonville Urban Office  
2198 Edison Avenue, MS 2812  
Jacksonville, FL 32204-2730

OFFICE OF THE  
SECRETARY

Transmitted Electronically March 17, 2011

March 17, 2011

Mr. Marlie Sanderson, AICP  
Director, Transportation Planning  
Metropolitan Transportation Planning Organization  
2009 NW 67<sup>th</sup> Place  
Gainesville, FL 32653

Subject: Request for Transportation Improvement Program (TIP) Amendments  
Fiscal Year 2010/2011 – 2014/2015

Dear Mr. Sanderson:

The Florida Department of Transportation (FDOT) requests placement on the agenda for the next meeting of the Metropolitan Transportation Planning Organization (MTPO) to request TIP amendments. As outlined below, there are three (3) TIP amendment requests.

| <u>Project</u> | <u>Description</u>  | <u>Reason for TIP Amendment Request</u>                         | <u>Fund Code</u>              |
|----------------|---|---|-------------------------------|
| 427327-1       | NE 19 <sup>th</sup> Pl from NE 9 <sup>th</sup> to<br>NE15th/ sidewalk | Move PE (Design) Phase to FY 11/12 –<br>Conventional Design Let | SL \$6,000<br>- SR2E \$60,000 |
| 429029-1       | Archer Braid Trail – Archer Rd (24)<br>To Kanapaha Park               | Add PE (Design ) Phase to FY 11/12 -                            | SE \$150,000                  |
| 207837-4       | Archer Braid Trail – City of Archer<br>To SW 91 <sup>st</sup> St      | Amend limits in TIP from 3.499 mi. to 6.037 mi.                 |                               |

Please contact me at 904-360-5652, if you need additional information.

Sincerely,

*Karen S. Taulbee*

Karen S. Taulbee, AICP  
Transportation Specialist  
[Karen.Taulbee@dot.state.fl.us](mailto:Karen.Taulbee@dot.state.fl.us)

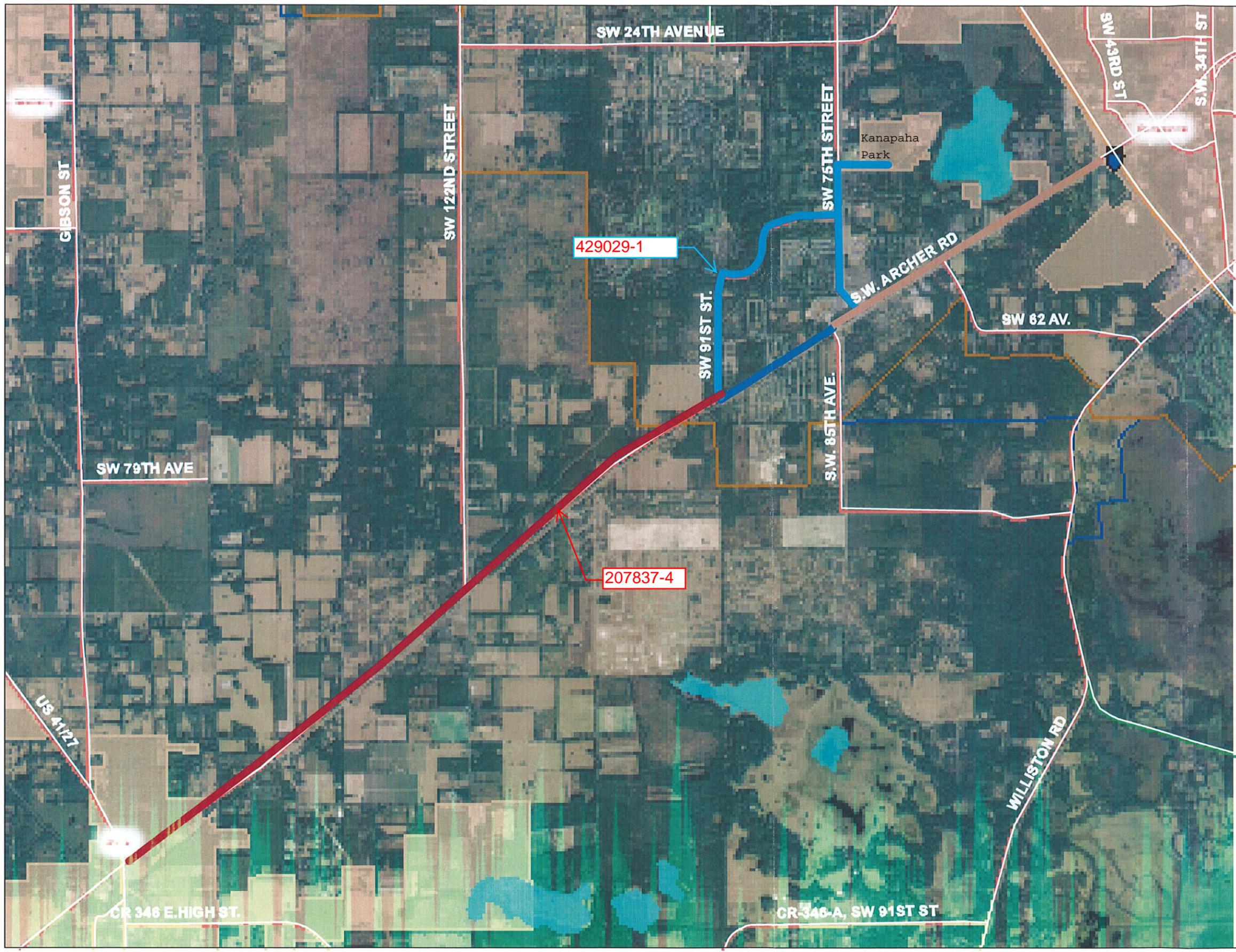
cc: Michael Escalante, MTPO  
Barbara Cloud, District Federal Aid Coordinator



# Archer Braid

**Legend**

- Archer Braid Phase 1
- Archer Braid Phase 1b (if funding allows)
- Archer Braid Phase 2
- Existing Multiuse Trail
- Major Roads



Prepared by Alachua County  
 Growth Management Department  
 May 2010  
 Data Valid for  
 Display Purposes Only

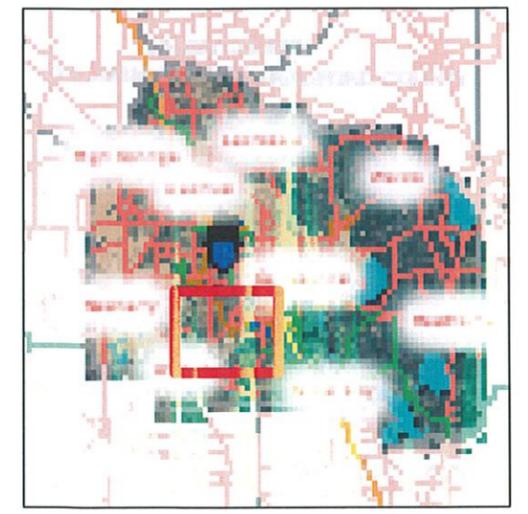


EXHIBIT 1



# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200      SUNCOM 625-2200      FAX (352) 955-2209

V



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Fiscal Years 2011/12 - 2015/15 Transportation Improvement Program

## JOINT RECOMMENDATIONS

The Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee, Technical Advisory Committee and MTPO staff all recommend that the MTPO approve the Fiscal Years 2011/12 - 2015/15 Transportation Improvement Program.

## BACKGROUND

Enclosed please find a draft copy of the Fiscal Years 2011/12 - 2015/15 Transportation Improvement Program. The Transportation Improvement Program is a staged implementation program of transportation projects consistent, to the maximum extent feasible, with adopted comprehensive plans of Alachua County and the City of Gainesville.

Exhibit 1 is a copy of the advertisement that appeared in the Gainesville Guardian, Gainesville Sun, and The Independent Florida Alligator on Thursday, April 7, 2011. A full color copy of the draft Transportation Improvement Program may be viewed at the following website:

[http://ncfrpc.org/mtpo/FullPackets/TAC\\_CAC/TIPDOC11aweb.pdf](http://ncfrpc.org/mtpo/FullPackets/TAC_CAC/TIPDOC11aweb.pdf)

## Authorization of Funds

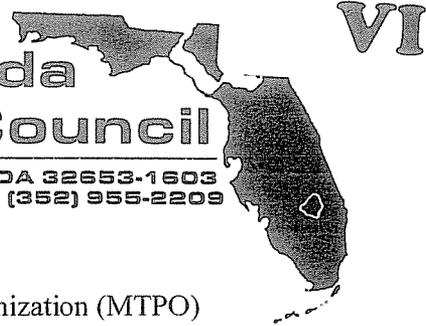
The Transportation Improvement Program is the most important document that is approved annually by the MTPO. In order for federal transportation funds to be spent in the Gainesville Metropolitan Area, they must be approved by the MTPO and included in this document. Approval of the Transportation Improvement Program authorizes about \$20.4 million in federal funds for Fiscal Year 2011/2012.

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# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200 SUNCOM 625-2200 FAX (352) 955-2209



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Depot Rail Trail/Waldo Road Trail Bicycle/Pedestrian Connection

## JOINT RECOMMENDATIONS

The Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee and MTPO staff all recommend that the MTPO:

1. approve the jointly recommended bicycle/pedestrian safety modifications in Exhibit 2 and include them in the document entitled *List of Project Priorities* as priority #2 in Table 9- Safety priorities;
2. forward the crossing concepts in Exhibit 3 and cases 1, 2 and 3 in Exhibit 5 to the Florida Department of Transportation requesting review comments.

*Note- this recommendation is consistent with the Table 9- Safety priorities included in the List of Priority Projects document.*

## ADDITIONAL BICYCLE/PEDESTRIAN ADVISORY BOARD RECOMMENDATIONS

In addition, the Bicycle/Pedestrian Advisory Board also recommends that the MTPO approve the three additional recommendations identified in Exhibit 2.

## TECHNICAL ADVISORY COMMITTEE RECOMMENDATIONS

Recommend that the MTPO prepare more detailed studies for:

1. jointly recommended bicycle/pedestrian safety modifications in Exhibit 2; and
2. Cases 1, 2 and 3 in the attached Exhibit 5 material prepared by the City of Gainesville Public Works Department, Recreation, Cultural Affairs & Public Works Committee entitled *Trail Crossing at E. University Avenue & Waldo Road*.

*Note- this recommendation is consistent with the Exhibit 1- Table 9- TAC Safety priorities included with MTPO Agenda Item VIII.*

## BACKGROUND

At its meeting on May 10, 2010, the Metropolitan Transportation Planning Organization (MTPO) discussed how difficult it was for bicyclists and pedestrians to cross the E. University Avenue and Waldo Road intersection. During this discussion, the MTPO requested recommendations concerning how to improve the connection between the Depot Avenue Trail and the Waldo Road Trail.



Figure 1- Depot Avenue Trail at Waldo Road

### Report Entitled- *Restoring Connectivity Along the Waldo Road Corridor*

Enclosed, at the following Internet website link, is a report prepared by University of Florida graduate students Wes McLeod and Brad Weitekamp concerning pedestrian and bicycle traffic in the Waldo Road area. Included in this report are recommendations to improve pedestrian and bicycle safety in the Waldo Road Corridor. A summary of these recommendations are included as Exhibit 1.

[http://ncfrpc.org/mtpo/FullPackets/TAC\\_CAC/Restoring\\_Connections\\_Waldo\\_Final.pdf](http://ncfrpc.org/mtpo/FullPackets/TAC_CAC/Restoring_Connections_Waldo_Final.pdf)

### Exhibit 2- Short, Medium and Long Range Recommendations

Exhibit 2 assigns the modifications for the Waldo Road at University Avenue (State Road 26) intersection to one of the following three categories based upon an estimate of how long they are expected to implement. Exhibit 2 also identifies which of the modifications are recommended by the Alachua County Traffic Safety Team, the Bicycle/Pedestrian Advisory Board, the Citizens Advisory Committee, the Technical Advisory Committee and MTPO staff.

|                      |                          |
|----------------------|--------------------------|
| <u>Short Range-</u>  | one to two years;        |
| <u>Medium Range-</u> | three to five years; and |
| <u>Long Range-</u>   | more than five years.    |

**Exhibit 3- Waldo/Depot Connector through E. 10th Street and NE 3rd Avenue**

Mr. Ewen Thompson, a member of the MTPO's Citizens Advisory Committee, has also developed recommendations to address the pedestrian and bicycle connectivity issues at the Waldo Road and University Avenue intersection. He recommends an alternative University Avenue crossing at E. 10th Street and an alternative Waldo Road crossing at either NE 3rd Avenue or NE 5th Avenue.

Exhibit 3 is a diagram that summarizes his recommendations. This includes two raised median refuge islands- one at the unsignalized crossing on University Avenue at E. 10th Street and the second one at the unsignalized crossing on Waldo Road at either NE 3rd Avenue or NE 5th Avenue.

As shown in Exhibit 4, one issue is the connection to the Depot Avenue Trail on E. 10th Street south of SE 2nd Avenue. Currently, there is a fence immediately south of SE 2nd Avenue that blocks travel south to Depot Avenue. However, Exhibit 3 shows that there is an easement all the way from SE 2nd Avenue to the Depot Avenue Trail that would permit this connection if it were opened up for public use. This easement ranges in size from about 17 feet to 25 feet.

**Exhibit 5- Materials Provided By City of Gainesville Public Works Department**

Enclosed as Exhibit 5 are materials prepared by the City of Gainesville Public Works Department, Recreation, Cultural Affairs & Public Works Committee entitled Trail Crossing at E. University Avenue & Waldo Road. Included in this materials are three proposed crossings identified as:

Case 1- Cross at E. 10th Street

Case 2- Cross at S.E. 2nd Avenue

Case 3- Cross at S.E. 2nd Avenue to E. 15th Street



EXHIBIT 1

Restoring Connectivity Along the Waldo Road Corridor-Recommendations

| NUMBER/TITLE/PURPOSE  | MODIFICATION  |
|---|---|
| <b>8.0 Urban Gateway Overlay District</b>   | 1. Establish an overlay district focused on equitable design for the cyclist and pedestrian   |
| <b>8.0 Impact Fees</b>  | 2. Establish an enhanced fee structure that will allow for significant modifications along the Waldo Road Corridor                        |
| <b>8.0 Law Enforcement</b>  | 3. Increase the number of tickets for neglecting to stop completely prior to the pedestrian crosswalks                                    |
| <b>8.1 Waldo Road Rail Trail Reroute Option-</b><br><br>Encourage people traveling south to cross at the Citizen’s Field pedestrian crossing and people traveling north to cross at SE 2nd Avenue | 4. Construct off-street multi-use path or instreet bike lane on the west side of Waldo Road   |
|   | 5. Construct wider median/pedestrian refuge at SE 2nd Avenue and Williston Road   |
|   | 6. Add striping to crosswalk  |
| <b>8.2 NE 5th Avenue at Waldo Road-</b><br><br>Encourage people to cross Waldo Road at this location  | 7. Narrow the travel lanes to slow down traffic   |
|   | 8. Construct a dedicated pedestrian crossing (including a pedestrian signal light)  |
| <b>8.3 Pedestrian Crossing at Citizens Field-</b><br><br>Reduce the number of conflicts for multiple users  | 9. Increase the width of the crosswalk  |
|   | 10. Construct flashing light  |
|   | 11. Reduce speed limit to 35 miles per hour   |
|   | 12. Add signage to direct southbound bicyclists to use instreet bikelanes   |
| <b>8.4 SE 10th and East University Avenue-</b><br><br>Encourage people to cross University Avenue at this location  | 13. Install vegetated median with tree canopy and pedestrian refuge   |
|   | 14. Shift the southern leg of the intersection to the east  |
|   | 15. Construct median on SE 10th Street to deter through traffic   |
|   | 16. Redevelop property on SE corner with pedestrian-friendly urban form- shallow setbacks with wide sidewalks and orientation to roadway. |
|   | 17. Add on-street bikelanes on University Avenue  |

## Restoring Connectivity Along the Waldo Road Corridor-Recommendations

| NUMBER/TITLE/PURPOSE                        | MODIFICATION   |
|---|--|
| <b>8.5 NE 8th Avenue at Waldo Road</b>      | 18. Reduce travel lane widths and add on-street bikelanes on Waldo Road  |
|   | 19. Install traffic calming and speed reduction measures to Waldo Road   |
|   | 20. Widen the sidewalk on Waldo Road   |
|   | 21. Install street trees and add vegetated median on NE 8th Ave  |
|   | 22. Improve the landscaping around the Duval neighborhood entrance sign  |
|   | 23. Add striping to the crosswalks on NE 8th Avenue  |
|   | 24. Add Rail Trail signage to provide wayfinding and increase aesthetics   |
| <b>8.6 Waldo Road and University Avenue</b> | 25. Add pedestrian refuges at the medians  |
|   | 26. Add Rail Trail signage to provide wayfinding and increase aesthetics   |
|   | 27. Reduce lane widths to calm traffic   |
|   | 28. Implement a modified “Barn Dance” design   |
|   | 29. Construct on-street bikelanes and an off-street multi-use path   |
|   | 30. Install vegetated medians and canopy   |
|   | 31. Reconfigure road geometry so that Waldo Road and SE 11th Street meet University Avenue closer to a ninety degree angle |
|   | 32. Prohibit right turns on red from 7 am to 7 pm  |
|   | 33. Add striping to crosswalks   |
|   | 34. Construct pedestrian scale traffic signals to inform non-motorists of vehicle traffic flow                             |
|   | 35. Orient commercial establishments to the street with parking placed at the rear of the building                         |

**Bicycle/Pedestrian Safety Modifications-  
Waldo Road (SR 24) at University Avenue (SR 26) Intersection**

| <b>TYPE</b>  | <b>DESCRIPTION</b>   | <b>ADDITIONAL<br/>B/PAB<sup>1</sup></b> | <b>JOINT<br/>RECOMMENDATIONS-<br/>ACTST<sup>2</sup>/B/PAB/CAC/<br/>TAC/MTPO STAFF</b> |
|--|--|---|---|
| <b><u>Short Range</u></b><br><br>(One to Two<br>Years)     | 1. Add Rail Trail Signage to provide wayfinding and increase aesthetics  |   | ✓   |
|  | 2. Reduce lane widths to calm traffic  |   |   |
|  | 3. Add ladder striping to crosswalks   |   | ✓   |
|  | 4. Prohibit right turns on red from 7 a.m. to 7 p.m.   |   |   |
| <b><u>Medium Range</u></b><br><br>(Three to Five<br>Years) | 5. Add pedestrian refuges at the medians   |   | ✓   |
|  | 6. Implement a modified “Barn Dance” design  |   |   |
|  | 7. Install vegetated medians and canopy  | ✓                                       |   |
|  | 8. Construct pedestrian scale traffic signals to inform non-motorists of vehicle traffic flow                              |   | Maybe <sup>5</sup>  |
| <b><u>Long Range</u></b><br><br>(More Than<br>Five Years)  | 9. Construct an off-street multi-use path (on the west side of Waldo Road north of University Avenue)                      | ✓                                       |   |
|  | 10. Reconfigure road geometry so that Waldo Road and SE 11th Street meet University Avenue closer to a ninety degree angle |   |   |
|  | 11. Orient commercial establishments to the street with parking placed at the rear of the building                         |   | ✓   |
|  | 12. Grade-separated Bicycle/Pedestrian Facility  | ✓                                       |   |

<sup>1</sup> B/PAB is the Bicycle/Pedestrian Advisory Board.

<sup>2</sup> ACTST is the Alachua County Traffic Safety Team.

<sup>3</sup> CAC is the Citizens Advisory Committee

<sup>4</sup> TAC is the Technical Advisory Committee

<sup>5</sup> Final recommendation developed after additional information is developed- sketches, design plans, etc...

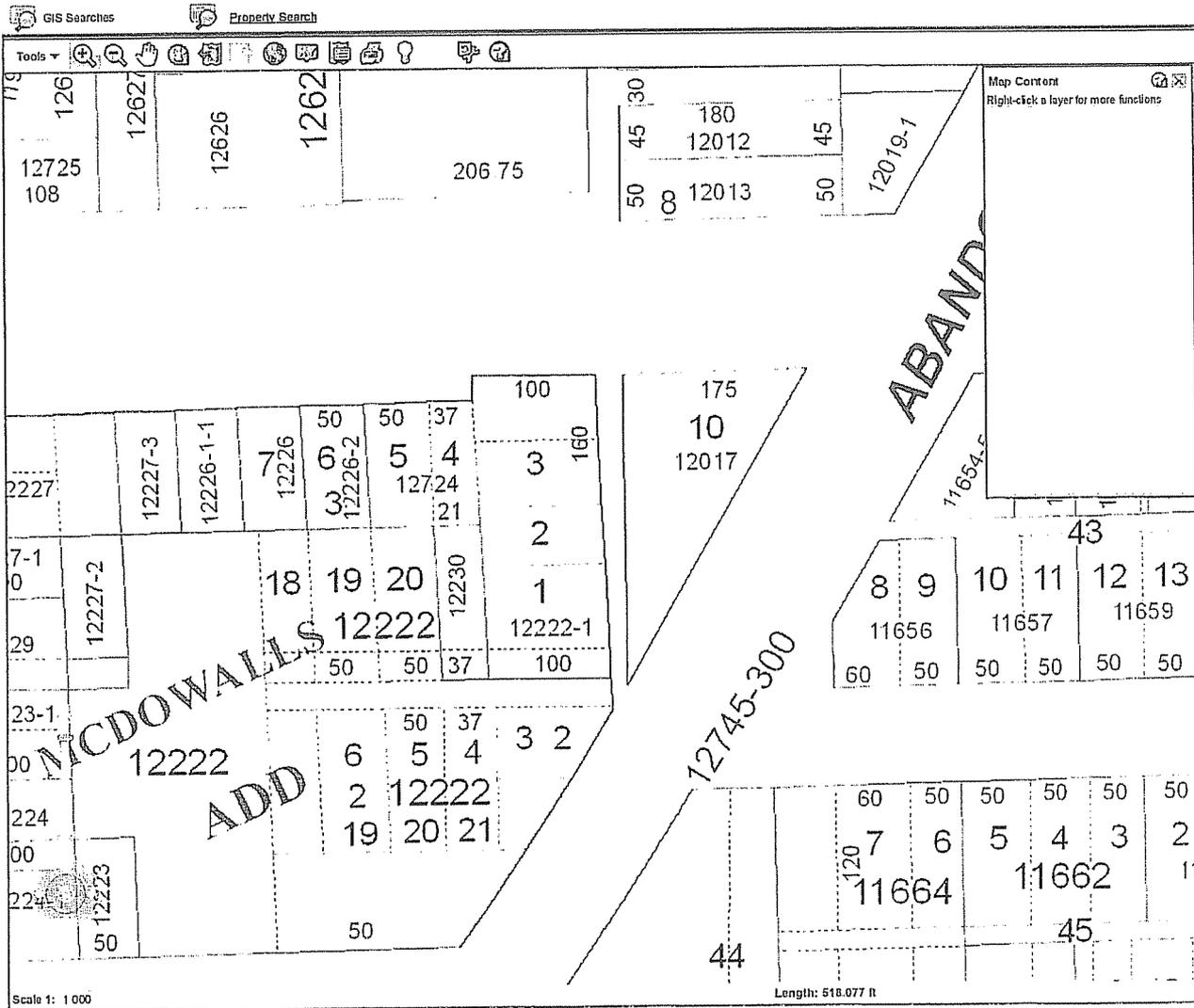


EXHIBIT 3





GIS Service Center





# EXHIBIT 5

**CITY OF GAINESVILLE**  
every path starts with passion  
FLORIDA



Public Works Department

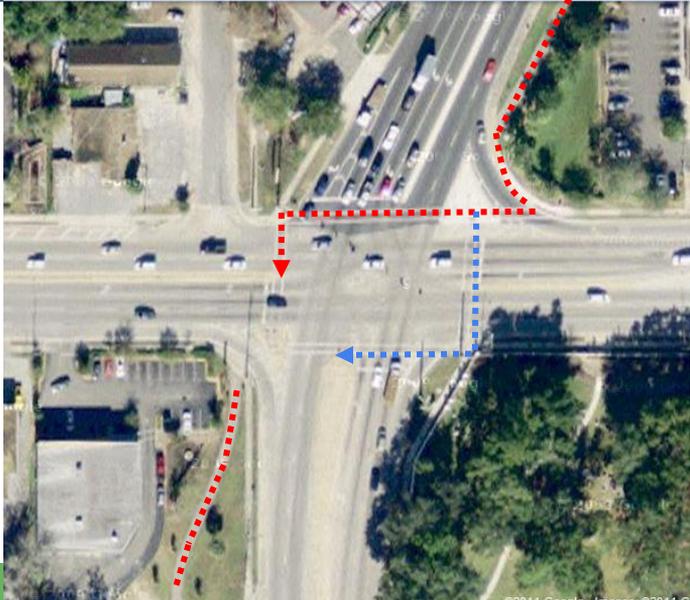
## Trail Crossing at E University Ave & Waldo Rd

Recreation, Cultural Affairs &  
Public Works Committee  
February 24, 2011

**CITY OF GAINESVILLE**  
every path starts with passion  
FLORIDA

## Existing Conditions

- Major corridors
- High traffic volume
- Heavy truck traffic
- Crossing of multiple approaches required



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## Existing Conditions



*E University Ave at Waldo Rd – westbound view*

## Crashes

Between 01/01/05 to 02/15/11

- Total: **5** crashes
- 1 involving a pedestrian
- 4 involving cyclists
- 4 resulted in injuries
- All resulted from improper crossings



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## Actions to Date

- FDOT studied the intersection in October 2005 – modifications are documented in subsequent evaluation dated September 2009:
  - Pedestrian signal timings were adjusted and signals were replaced with countdown signal heads
  - Visibility of crossings and ADA compliance issues were addressed as part of resurfacing projects (08;10)
  - Sight distances were improved and pedestrian crosswalk in NE quadrant was relocated
  - Signs were relocated
  - Further study needed to determine impacts/feasibility of signalization of northbound right-turn

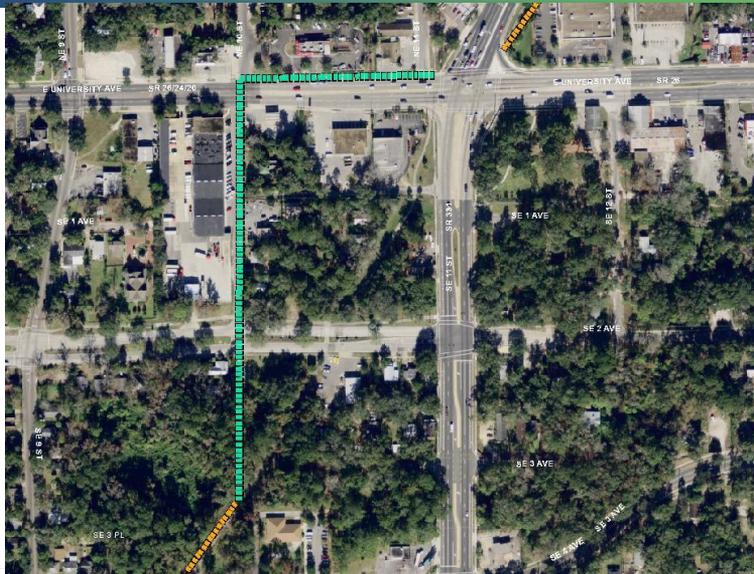
## Actions to Date

- BPAB recommendations (*May 2010*)
  - Modify path to cross at SE 2<sup>nd</sup> Ave
  - Pedestrian bridge
  - Enhance visibility of existing crossing
  - Add exclusive pedestrian phase  
(<http://www.youtube.com/watch?v=lwNJYtmlyqw>)
  - Realign path to cross at E 10<sup>th</sup> St

## Actions to Date

- o MTPO contracted with the UF Dept. of Landscape Architecture to evaluate connectivity along the Waldo Rd corridor
  - Presentations to BPAB and CTST on *Jan/Feb 2011*
  - Recommended trail reroute at Citizen's Field crossing for southbound users; reroute to SE 2<sup>nd</sup> Ave for northbound users
- o CTST recommendation (*February 2011*)
  - Modify to cross at SE 2<sup>nd</sup> Ave to NE 15<sup>th</sup> St

## Case 1: cross at E 10 St

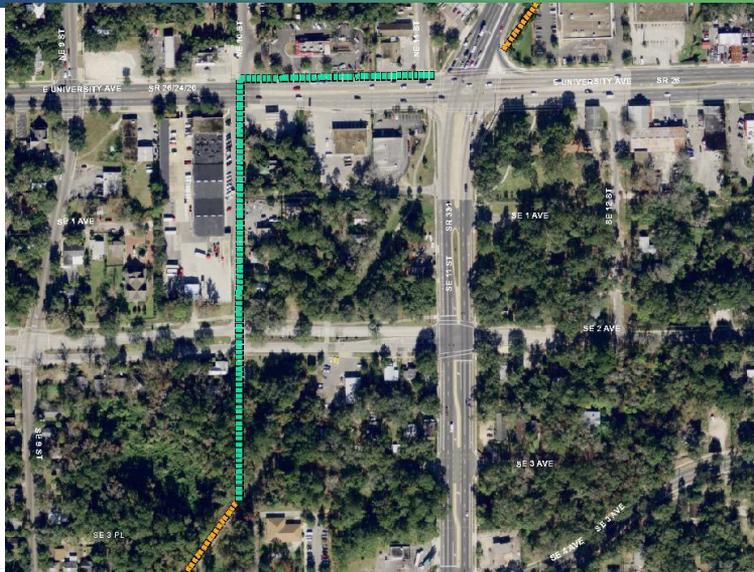


SE 10<sup>th</sup> Ave is unsignalized intersection at University Ave

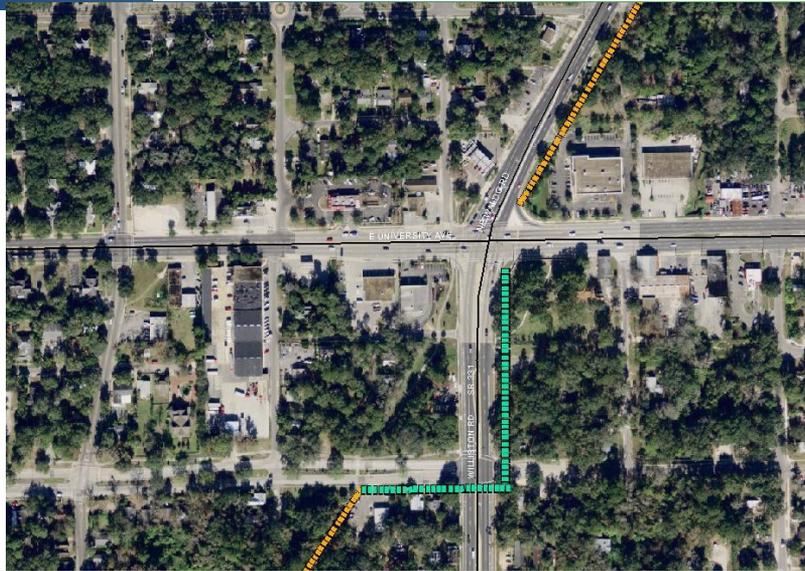
## Actions to Date

- o MTPO contracted with the UF Dept. of Landscape Architecture to evaluate connectivity along the Waldo Rd corridor
  - Presentations to BPAB and CTST on *Jan/Feb 2011*
  - Recommended trail reroute at Citizen's Field crossing for southbound users; reroute to SE 2<sup>nd</sup> Ave for northbound users
- o CTST recommendation (*February 2011*)
  - Modify to cross at SE 2<sup>nd</sup> Ave to NE 15<sup>th</sup> St

## Case 1: cross at E 10 St

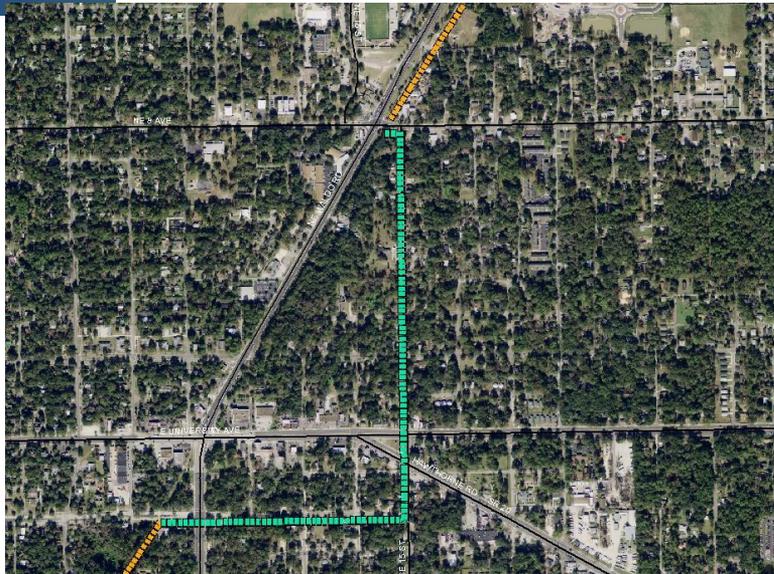


### Case 2: cross at SE 2 Ave



SE 2<sup>nd</sup> Ave is signalized at Waldo Rd

### Case 3: cross at SE 2 Ave to E 15 St



Signage plan to direct users; most experienced may prefer current direct route

## Recommendations

- Select alternative(s) for further evaluation
  
- Direct staff to study:
  - operational impacts and safety
  - feasibility of implementation and costs

# North Central Florida Regional Planning Council

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VII



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: State Road 24 (Archer Road)- Median Closing

## MTPO STAFF RECOMMENDATION

No action required. This agenda item is for information only.

## BACKGROUND

The Florida Department of Transportation will discuss the proposed median closure on State Road 24 (Archer Road) immediately east of Tower Road (see attached Exhibit 1).

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# North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603  
(352)955-2200 SUNCOM 625-2200 FAX (352) 955-2209

VIII



April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: **Unfunded Project Priorities**

## JOINT RECOMMENDATION

The Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee and MTPO staff all recommend that the MTPO approve the List of Priority Projects (with the Table 9 included in the document).

## TECHNICAL ADVISORY COMMITTEE RECOMMENDATION

The Technical Advisory Committee recommends that the MTPO approve the List of Priority Projects that includes Table 9-TAC, Safety Priorities (attached as Exhibit 1).

*Note- The difference between the Table 9 in Exhibit 1 and the Table 9 included in the document entitled List of Priority Projects has to do the E. University Avenue at Waldo Road project. The TAC has it as priority #6, while the Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee and MTPO staff all have it as priority #2. Also note the difference in the project description.*

## BACKGROUND

Each year, the MTPO develops recommended transportation priorities for projects that are needed, but not currently funded. This information is used by the Florida Department of Transportation (FDOT) each fall to develop its Tentative Five Year Work Program. This year, Florida Department of Transportation (FDOT) has asked for MTPO's project priorities by July 1st.

## Draft Priority Tables

The priorities in the enclosed tables were developed as follows:

1. Table 1A- Bicycle/Pedestrian Priorities- Enhancement Funds- includes recommendations in the recently adopted long range transportation plan and endorsed by the Bicycle/Pedestrian Advisory Board;
2. Table 1B- Bicycle/Pedestrian Priorities- Alachua County-Maintained Facilities- includes recommendations in the recently adopted long range transportation plan that were provided by Alachua County;
3. Table 1C- Bicycle/Pedestrian Priorities- City of Gainesville-Maintained Facilities- includes recommendations in the recently adopted long range transportation plan that were provided by the City of Gainesville;
4. Table 2A- Capacity/Multimodal Priorities- State Highway System- includes recommendations in the recently adopted long range transportation plan;
5. Table 2B- Capacity/Multimodal Priorities- Alachua County-Maintained Facilities- includes recommendations in the recently adopted long range transportation plan that were provided by Alachua County;
6. Table 2C- Capacity/Multimodal Priorities- City of Gainesville-Maintained Facilities- includes recommendations in the recently adopted long range transportation plan that were provided by the City of Gainesville;
7. Table 3- Intelligent Transportation System Priorities- includes recommendations developed by City of Gainesville Traffic Operations staff and in the recently adopted long range transportation plan;
8. Table 4- Landscaping Priorities- includes recommendations developed by City of Gainesville Public Works Department staff;
9. Table 5A- Project, Development and Environment (PD&E) Study Priorities- State Highway System- includes recommendations in the recently adopted long range transportation plan;
10. Table 5B- Project, Development and Environment (PD&E) Study Priorities- Alachua County-Maintained Facilities- includes recommendations in the recently adopted long range transportation plan that were provided by Alachua County;
11. Table 5C- Project, Development and Environment (PD&E) Study Priorities- City of Gainesville-Maintained Facilities- includes recommendations in the recently adopted long range transportation plan that were provided by the City of Gainesville;
12. Table 6- Public Transportation Priorities- includes recommendations in the recently adopted long range transportation plan;
13. Table 7A- Right-Of-Way (ROW) Priorities- State Highway System- includes recommendations in the recently adopted long range transportation plan;

14. Table 7B- Right-Of-Way (ROW) Priorities- Alachua County-Maintained Facilities- includes recommendations in the recently adopted long range transportation plan that were provided by Alachua County;
15. Table 7C- Right-Of-Way (ROW) Priorities- City of Gainesville-Maintained Facilities- includes recommendations in the recently adopted long range transportation plan that were provided by the City of Gainesville;
16. Table 8- Safe Routes to School Priorities- includes recommendations developed by the Alachua County Traffic Safety Team (ACTST) with assistance from the School Board of Alachua County;
17. Table 9- Safety Priorities- includes recommendations developed by the Alachua County Traffic Safety Team;
18. Table 10- Strategic Intermodal System Priorities- includes recommendations developed by the Alachua County/Gainesville Regional Airport Authority Director based on the Airport Master Plan and the Florida Department of Transportation Strategic Intermodal System (SIS) Cost Feasible Plan;
19. Table 11- Surface Transportation Program (STP) Fund Priorities- includes recommendations in the recently adopted long range transportation plan;
20. Table 12A- Traffic Operations Priorities- State Highway System- includes recommendations developed jointly by the City of Gainesville/Alachua County Traffic Operation Team (at the TAC meeting, MTPO staff will discuss priority differences regarding the enclosed email from Alachua County staff);
21. Table 12B- Traffic Operations Priorities- Local Facilities- includes recommendations developed jointly by the City of Gainesville/Alachua County Traffic Operation Team;
23. Table 13- Transit Corridor Development Priorities- includes recommendations approved by MTPO in 2007;
24. Table 14- Transportation Disadvantaged Priorities- includes recommendations developed by the Alachua County Transportation Disadvantaged Coordinating Board using Transportation Disadvantaged Trust Fund funding;
25. Table 15- Transportation Disadvantaged Priorities- includes recommendations developed by the Alachua County Transportation Disadvantaged Coordinating Board for Section 5310 Nonurbanized Area Formula Program funds;
26. Table 16- Transportation Disadvantaged Priorities- includes recommendations developed by the Alachua County Transportation Disadvantaged Coordinating Board for Section 5311 Nonurbanized Area Formula Program funds;
27. Table 17- Transportation Disadvantaged Priorities- includes recommendations developed by the Alachua County Transportation Disadvantaged Coordinating Board for Section 5316 Job Access and Reverse Commute (JARC) Program funds;
28. Table 18- Transportation Disadvantaged Priorities- includes recommendations developed by the Alachua County Transportation Disadvantaged Coordinating Board for Section

5317 New Freedom Program funds; and

29. Table 19- Transportation Regional Incentive Program (TRIP) Priorities- includes recommendations developed by the Alachua County and City of Gainesville Public Works Departments.

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EXHIBIT 1

TABLE 9-TAC

SAFETY PRIORITIES  
 FISCAL YEARS 2012/2013 - 2016/2017  
 (within the Gainesville Metropolitan Area)

| NUMBER                           | PROJECT   | LOCATION                                    | DESCRIPTION   |
|----------------------------------|---|---|---|
| 1                                | SW 62 Boulevard                                 | AT: NW 4 Place /<br>Oaks Mall entrance      | Access management*  |
| 2                                | Santa Fe College Area                           | Areawide                                    | Traffic analysis on/off campus  |
| 3<br><i>Partially<br/>Funded</i> | SW 20 Avenue                                    | AT: SW 61 Street                            | Install eastbound left turnlane on<br>SW 20 Avenue                      |
| 4                                | Hidden Oaks Elementary<br>School Right Turnlane | AT: NW 23 Avenue /<br>Fort Clarke Boulevard | Construct right turnlane into<br>school                                 |
| 5                                | NW 13 Street [US 441]                           | AT: NW 6 Street [SR 20]                     | Realign intersection  |
| 6                                | University Avenue [SR 26]                       | AT: Waldo Road [SR 24]                      | Intersection modifications to<br>enhance pedestrian/cyclist<br>crossing |
| 7                                | SW 34 Street [SR 121]                           | AT: Hull Road                               | Extend southbound left turnlane   |

\*At this intersection, the observed major crash pattern is angle collisions involving southbound through and eastbound left-turning vehicles. Eastbound vehicles exiting the mall fail to yield the right-of-way and collide with southbound vehicles. This type of crash accounted for 82% of all crashes at this intersection. Peak periods were observed between 1:00 pm to 2:00 pm and 5:00 pm to 6:00 pm. Therefore, explore the possibility of a raised median on NW 62 Boulevard to restrict turning movements, particularly eastbound left. Traffic exiting the mall traveling towards north has several other exit options with signalized and non-signalized driveways along Newberry Road and a signalized driveway at NW 62 Street & NW 1 Place.

Initial Safety Priorities were developed by the Alachua County Traffic Safety Team.



# North Central Florida Regional Planning Council

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IX

April 25, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)  
FROM: Marlie Sanderson, Director of Transportation Planning  
SUBJECT: Election of MTPO Secretary-Treasurer

## MTPO STAFF RECOMMENDATION

Elect a City Commissioner to serve as Secretary-Treasurer.

## BACKGROUND

In December 2010, the MTPO elected City Commissioner Lauren Poe Secretary-Treasurer of the MTPO (see Exhibit 1).

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EXHIBIT 1

MTPO OFFICERS- 2002 THROUGH 2011

| YEAR | CHAIR             | VICE-CHAIR        | SECRETARY/<br>TREASURER |
|------|-------------------|-------------------|-------------------------|
| 2011 | Hawkins           | Byerly            | Poe                     |
| 2010 | DeLaney           | Hawkins           | Cynthia Chestnut        |
| 2009 | Henry             | DeLaney           | Hawkins                 |
| 2008 | Pinkoson          | Henry             | DeLaney                 |
| 2007 | Lowe              | Pinkoson          | Bryant                  |
| 2006 | Long              | Lowe              | Pinkoson                |
| 2005 | Chuck Chestnut IV | Long              | Lowe                    |
| 2004 | Byerly            | Chuck Chestnut IV | Long                    |
| 2003 | Nielsen           | Byerly            | Chuck Chestnut IV       |
| 2002 | Hutchinson        | Nielsen           | Byerly                  |





### SCHEDULED 2011 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

| MTPO MEETING MONTH | TAC [At 2:00 p.m.]<br>CAC [At 7:00 p.m.]              | B/PAB<br>[At 7:00 p.m.] | MTPO MEETING              |
|--------------------|---|-------------------------|---------------------------|
| JANUARY            | -   | -                       | <i>CANCELLED</i>          |
| FEBRUARY           | <i>CANCELLED</i>                                      | January 27              | <i>CANCELLED</i>          |
| MARCH              | <i>CAC CANCELLED</i><br>March 2                       | March 3                 | <i>CANCELLED</i>          |
| APRIL              | <i>CANCELLED</i>                                      | <i>CANCELLED</i>        | <i>CANCELLED</i>          |
| MAY                | TAC @ NCFRPC<br>CAC Orientation @ 6:30 pm<br>April 20 | April 21                | May 2 at 5:00 p.m.        |
| JUNE               | May 18  | May 19                  | June 6 at 5:00 p.m.       |
| JULY               | June 29   | June 30                 | July 11 at 3:00 p.m.      |
| AUGUST             | July 20   | July 21                 | August 1 at 3:00 p.m.     |
| SEPTEMBER          | August 17   | August 18               | September 12 at 3:00 p.m. |
| OCTOBER            | September 21  | September 22            | October 3 at 3:00 p.m.    |
| NOVEMBER           | October 26  | October 27              | November 7 at 3:00 p.m.   |
| DECEMBER           | November 30   | December 1              | December 12 at 5:00 p.m.  |

Note, unless otherwise scheduled:

1. Shaded boxes indicate the months that we may be able to cancel MTPO meetings if agenda items do not require a meeting. Corresponding Advisory Committee meeting may also be cancelled;
2. TAC meetings are conducted at the Gainesville Regional Utilities (GRU) Administration general purpose meeting room;
3. CAC meetings are conducted in the Grace Knight conference room of the County Administration Building; and
4. MTPO meetings are conducted at the Jack Durrance Auditorium of the County Administration Building unless noted.