



Meeting Packet
June 27, 2016, 5:00 p.m.



**Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area**



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2009 NW 87th Place, Gainesville, FL 32653-1803 • 352.955.2200

June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Helen K. Warren, Chair
SUBJECT: **Meeting Announcement**

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will meet on **Monday, June 27, 2016 at 5:00 p.m.** This meeting will be held in the **Jack Durrance Auditorium, Alachua County Administration Building,** Gainesville, Florida.

Attached are copies of the meeting agenda.

If you have any questions concerning this matter, please contact Scott Koons, AICP, Executive Director, at 352.955.2200, extension 101.

Attachments

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AGENDA

METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building, Gainesville, Florida

Monday, 5:00 p.m.
June 27, 2016

STAFF RECOMMENDATION

- Page #3** **I. Approval of the Meeting Agenda and Consent Agenda Items** **APPROVE BOTH AGENDAS**
- The Metropolitan Transportation Planning Organization needs to approve the meeting agenda and the consent agenda items.
- Page #155** **II. Kermit Sigmon Citizen Participation Award** **PRESENT AWARD**
- The Citizens Advisory Committee selected Marlie Sanderson to receive this award.
- Page #157** **III. Citizens Advisory Committee Vacancy** **FILL ONE VACANCY**
- There is one vacancy on the Citizens Advisory Committee due to a resignation.
- Page #163** **IV. Transportation Improvement Program For Fiscal Years 2016-17 to 2020-21** **APPROVE STAFF RECOMMENDATION**
- All federal and state funds in the Transportation Improvement Program have to be approved by the Metropolitan Transportation Planning Organization.
- Page #165** **V. List of Priority Projects** **APPROVE STAFF RECOMMENDATION**
- The Metropolitan Transportation Planning Organization needs to approve priority lists for projects that are needed, but not funded.
- Page #167** **VI. Public Involvement Plan Update** **APPROVE JOINT RECOMMENDATION**
- Each year, the Metropolitan Transportation Planning Organization reviews its public involvement plan to ensure that its process provides full and open access to all citizens.

Page #169 **VII. Citizens Advisory Committee Role to Alachua County and the City of Gainesville** **CONSIDER COMMITTEE RECOMMENDATION**

At its June 20, 2016 meeting, the Citizens Advisory Committee discussed its advisory role to Alachua County and the City of Gainesville on transportation-related issues.

Page #171 **VIII. Interstate 75 Relief Task Force** **APPROVE STAFF RECOMMENDATION**

The Florida Department of Transportation has appointed a task force to develop recommendations concerning safety and congestion on Interstate 75, and a potential future corridor connecting the Tampa Bay Area to Jacksonville.

Back Cover **IX. Next Meeting** **NO ACTION REQUIRED**

The next Metropolitan Transportation Planning Organization meeting is scheduled for August 1, 2016 at 3:00 p.m.

X. Comments

- A. Metropolitan Transportation Planning Organization Members*
- B. Citizens Comments*
- C. Chair's Report*

If you have any questions concerning the agenda, please do not hesitate to contact Scott Koons, AICP, Executive Director, at 352.955.2200.

*No backup material included with the attached agenda material.



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CONSENT AGENDA

METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building, Gainesville Florida

Monday, 5:00 p.m.
June 27, 2016

STAFF RECOMMENDATION

- Page #7 CA. 1 Minutes - May 2, 2016 APPROVE MINUTES
The Metropolitan Transportation Planning Organization needs to review and approve this set of minutes.
- Page #17 CA. 2 Section 5305(d) Revised Grant Application APPROVE STAFF RECOMMENDATION
The Florida Department of Transportation has notified the Metropolitan Transportation Planning Organization that the Federal Transit Administration has revised the Section 5305(d) available grant amount.
- Page #25 CA. 3 Unified Planning Work Program Amendment APPROVE STAFF RECOMMENDATION
This amendment is needed in order to receive the revised allocation of Section 5305(d) funds.
- Page #51 CA. 4 Fiscal Year 2015 Audit ACCEPT AUDIT AND APPROVE PAYMENT
The Metropolitan Transportation Planning Organization needs to accept the audit report and approve payment of the invoice for auditor services.
- Page #83 CA. 5 Auditor Selection Process APPOINT COMMISSIONER CHASE
Every three years, the Metropolitan Transportation Planning Organization needs to appoint a representative to serve as a member of the North Central Florida Regional Planning Council Audit Committee to select an auditor.
- Page #85 CA. 6 Fiscal Year 2016-17 Budget ADOPT BUDGET
This budget establishes revenue and expenditure levels for the fiscal year.

- Page #89 CA. 7 Advanced Transportation Congestion Management Technology Deployment Grant Program - Florida Department of Transportation Interstate 75 Florida's Regional Advanced Mobility Elements Project Application Letter of Support** **APPROVE STAFF RECOMMENDATION**
- The Florida Department of Transportation submitted an application for Interstate 75 and urban arterials Advanced Transportation Congestion Management Technology Deployment Grant funding.
- Page #93 CA. 8 Shared-Use Network Trail Program Applications** **APPROVE STAFF RECOMMENDATION**
- The Metropolitan Transportation Planning Organization submitted applications for Tower Road multi-use path and Archer Road multi-use path for Shared-Use Network Trail funding with Alachua County as the managing entity.
- Page #119 CA. 9 Certification** **NO ACTION REQUIRED**
- The Florida Department of Transportation has recertified the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area metropolitan transportation planning process.
- Page #125 CA.10 Northwest 39th Avenue (State Road 222) and Northwest 83rd Street Intersection Modifications** **NO ACTION REQUIRED**
- The Metropolitan Transportation Planning Organization has asked for regular updates concerning this item.
- Page #131 CA. 11 Transportation Disadvantaged Program - Resolutions of Appreciation** **APPROVE RESOLUTIONS OF APPRECIATION**
- Elliene Chisholm has served as the Children at Risk representative and Monique Harrison has served at the Community Action representative on the Transportation Disadvantaged Coordinating Board.
- Page #137 CA. 12 Transportation Disadvantaged Program - Transportation Disadvantaged Board Appointments** **APPOINT MR. HARRIS, MS. MCKENZIE AND MS. NIEVES**
- Voting member applicants include Charles Harris Jr. as the Community Action Representative, Tiffany McKenzie as the Community Action Alternate and Trisha Nieves as the Children at Risk Representative.
- Page #145 CA. 13 Transportation Disadvantaged Program - Status Report** **NO ACTION REQUIRED**
- The Metropolitan Transportation Planning Organization has asked for regular status reports concerning this program.

Consent

Agenda

Enclosures

MINUTES
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida

3:00 p.m.
Monday
May 2, 2016

MEMBERS PRESENT

Helen Warren, Chair
Harvey Budd
Mike Byerly
Craig Carter
Todd Chase
Charles Chestnut, IV
Ken Cornell
Charles Goston
Robert Hutchinson
Doug Jones
Jim Knight/Greg Evans
Lee Pinkoson
Randy Wells

MEMBERS ABSENT

Ed Braddy
Curtis Reynolds

OTHERS PRESENT

See Exhibit A

STAFF PRESENT

Scott Koons
Michael Escalante

CALL TO ORDER

Chair Helen Warren called the meeting to order at 3:05 p.m.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Chair Warren asked for approval of the meeting agenda and consent agenda.

MOTION: Commissioner Cornell moved to approve the Consent Agenda and Meeting Agenda. Commissioner Budd seconded; motion passed unanimously.

II. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS-
NW 19TH LANE BIKELANE/SIDEWALK PROJECT

Mr. Scott Koons, Executive Director, stated that Florida Department of Transportation has requested an amendment to the Transportation Improvement Program to add preliminary engineering in Fiscal Year 2015-16 to the NW 19th Lane Bikelane/Sidewalk project.

Ms. Kristen Young spoke in support of the amendment.

MOTION: Commissioner Carter moved to amend the Transportation Improvement Program to add preliminary engineering in Fiscal Year 2015-16 to the NW 19th Lane Bikelane/Sidewalk project. Commissioner Pinkoson seconded. Mr. Koons conducted a show-of-hands vote; motion passed unanimously.

III. NW 34TH STREET (STATE ROAD 121) TURN LANES

Mr. Koons stated that Florida Department of Transportation has completed a study of the NW 34th Street (State Road 121) corridor.

Mr. Jim Knight, Florida Department of Transportation Urban Transportation Development Manager, discussed the (State Road 121) study and answered questions.

A member requested a copy of the State Road 121 study report.

IV. SW 34TH STREET (STATE ROAD 121) SAFETY REFERRAL REPORT

Mr. Koons stated that Florida Department of Transportation has completed a safety study of the SW 34th (State Road 121) Street corridor between University Avenue (State Road 26) and Radio Road.

Mr. Knight discussed the State Road 121 study and answered questions. He reported that the intersection would be reconfigured to add a northbound through-lane by moving the median to the west. He added that the westbound left turnlane on University Avenue (State Road 26) into the shopping center would be removed.

A member asked if businesses would be contacted.

Mr. Knight stated that businesses would be notified regarding the turnlane closure.

A member asked about the use of variable speed limit signage.

Mr. Knight said that he would refer the issue to Department staff.

V. WALDO ROAD (STATE ROAD 24) PEDESTRIAN SAFETY REFERRAL REPORT

Mr. Koons stated that Florida Department of Transportation has completed a safety evaluation of Waldo Road (State Road 24).

Mr. Knight discussed the Waldo Road safety evaluation and answered questions.

MOTION: Commissioner Wells moved to refer to the City of Gainesville funding for project design. Commissioner Chase seconded; motion passed unanimously.

A member requested that staff notify the Metropolitan Transportation Planning Organization regarding the Department's work program for safety projects.

MOTION: Commissioner Cornell moved to rank the SW 34th Street (State Road 121) from SW 2nd Avenue (State Road 26A) to University Avenue (State Road 26) as a priority over the NW 34th Street turnlanes. Commissioner Budd seconded; motion withdrawn.

VI. NE 39TH AVENUE (STATE ROAD 222) CROSSWALK REFERRAL REPORT

Mr. Koons stated that Florida Department of Transportation has completed an evaluation of the need for a crosswalk on NE 39th Avenue (State Road 222) at NE 28th Drive. Mr. Knight discussed the NE 39th Avenue (State Road 222) crosswalk evaluation results and answered questions.

MOTION: Commissioner Wells moved to encourage the Florida Department of Transportation:

- 1. To conduct a study of Northeast 39th Avenue (State Road 222) at Northeast 28th Drive area by compiling new data that addresses the change in character of the area since the establishment of Grace Marketplace adjacent to the corridor; and**
- 2. To reevaluate the Northeast 39th Avenue (State Road 222) at Northeast 28th Drive area in light of state and national attention to urban streets with the new Florida Department of Transportation Complete Streets Policy and urban streets in the Highway Capacity Manual.**

Commissioner Carter seconded; motion withdrawn.

A member discussed his safety concerns regarding the NE 8th Avenue at the NE 9th Street roundabout.

VII. PLAN EAST GAINESVILLE STATUS REPORT

Mr. Koons discussed the outcome of the Plan East Gainesville Subcommittee meeting and reported the Subcommittee recommendations.

A member recommended maintaining the Plan East Gainesville Steering Committee. Another member discussed the need for work buses and the "Look East" Initiative.

MOTION: Commissioner Goston moved to:

- 1. Have staff work with Alachua County and the City of Gainesville staffs to identify action items that have been completed and action items that have not been completed as identified in the East Gainesville Final Report and other plans and studies addressing redevelopment in East Gainesville;**
- 2. Have staff, with the assistance of Alachua County and City of Gainesville staffs, and the Gainesville Area Chamber of Commerce identify barriers to private investment in East Gainesville;**
- 3. Recommend that Alachua County, the City of Gainesville and the Gainesville Area Chamber of Commerce hold a joint announcement regarding development efforts in East Gainesville;**
- 4. Authorize the Plan East Gainesville Subcommittee to establish staff work tasks to assist the Subcommittee in fulfilling its duties and responsibilities; and**
- 5. Have staff coordinate with the University of Florida Strategic Plan Initiative process.**

Commissioner Budd seconded.

FRIENDLY AMENDMENT: Commissioner Cornell requested to move the tasks from the Plan East Gainesville Subcommittee to a new joint Alachua County/City of Gainesville committee staffed by City and County staff. Commissioners Goston and Budd accepted the amendment.

FRIENDLY AMENDMENT: Commissioner Byerly moved to delete item 4. Authorize the Plan East Gainesville Subcommittee to establish staff work tasks to assist the Subcommittee in fulfilling its duties and responsibilities since it conflicted with the friendly amendment to move the tasks from the Plan East Gainesville Subcommittee to a joint Alachua County/City of Gainesville committee staffed by City and County staff and sunset the Plan East Gainesville Subcommittee. Commissioners Goston and Budd accepted the amendment.

AMENDED MOTION:

Commissioner Goston moved to:

1. Have staff work with Alachua County and the City of Gainesville staffs to identify action items that have been completed and action items that have not been completed as identified in the East Gainesville Final Report and other plans and studies addressing redevelopment in East Gainesville;
2. Have staff, with the assistance of Alachua County and City of Gainesville staffs, and the Gainesville Area Chamber of Commerce identify barriers to private investment in East Gainesville;
3. Recommend that Alachua County, the City of Gainesville and the Gainesville Area Chamber of Commerce hold a joint announcement regarding development efforts in East Gainesville;
4. Have staff coordinate with the University of Florida Strategic Plan Initiative process; and
5. Move the tasks from the Plan East Gainesville Subcommittee to a joint Alachua County/City of Gainesville committee staffed by City and County staff and sunset the Plan East Gainesville Subcommittee.

Commissioner Budd seconded; motion passed unanimously.

Mayor Doug Jones, Rural Advisor, suggested involving developers and investors.

VIII. NW 39TH AVENUE (STATE ROAD 222) AND
NW 83RD STREET INTERSECTION MODIFICATIONS

Mr. Koons stated that a member requested this item be placed on the regular agenda for discussion.

Mr. Jeff Hays, Alachua County Transportation Planning Manager, discussed the NW 39th Avenue (State Road 222) and NW 83rd Street intersection issue concerning an additional proposed turn lane resulting from the Park Avenue development currently under construction located at the southeast quadrant of this intersection and answered questions.

Mr. Knight stated that the signals are adequate and that the developers should pay the full amount for any modifications.

Mr. Sergio Reyes, EDA President representing the Park Avenue development project, discussed the traffic signal study and answered questions.

MOTION: Commissioner Pinkoson moved to have the Chair send a letter to the Florida Department of Transportation to request consideration for funding modifications to the NW 39th Avenue (State Road 121) at NW 83rd Street intersection. Commissioner Cornell seconded; motion passed unanimously.

IX. NEXT MTPO MEETING

Mr. Koons announced that the next Metropolitan Transportation Planning Organization meeting is scheduled for June 27, 2016 at 5:00 p.m.

VII. COMMENTS

A. METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEMBERS

A member thanked Commissioner Wells and Mayor Braddy for their service on the Metropolitan Transportation Planning Organization.

C. CHAIR'S REPORT

No report.

B. CITIZENS

Ms. Young discussed the Newberry Road (State Road 26) resurfacing project. She asked if bikelanes could be designated in place of the onstreet parking.

ADJOURNMENT

The meeting was adjourned at 6:10 p.m.

Date

Todd Chase, Secretary-Treasurer

EXHIBIT A

<u>Interested Citizens</u>	<u>Alachua County</u>	<u>City of Gainesville</u>	<u>Florida Department of Transportation</u>
Vicki Gervickas	Chris Dawson	Dekova Batey	Jim Green
Armando Grundy	Tony Fulton	Paul Folkers	
Kamal Latham	Jeff Hays	Jesus Gomez	
Alan Penska	Michele Lierbman	Debbie Leistner	
Sergio Reyes	Sean McLendon	Teresa Scott	
Kristen Young			

* By telephone

Spoke and provided written comments

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**CONSENT AGENDA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

**Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida**

**Monday, 3:00 p.m.
May 2, 2016**

STAFF RECOMMENDATION

- Page #9 CA. 1 MTPO Minutes- December 14, 2015 APPROVE MINUTES**
This set of MTPO minutes is ready for review.
- Page #17 CA. 2 Unified Planning Work Program APPROVE JOINT RECOMMENDATION**
Fiscal Year 2016-17 and Fiscal Year 2017-18
This document contains the budget for Federal Highway Administration planning funds and Federal Transportation Administration planning grant funds, and identifies work tasks for the next two years.
- Page #35 CA. 3 Joint Participation Agreement - APPROVE STAFF RECOMMENDATION**
Fiscal Year 2016-17 and Fiscal Year 2017-18
The Metropolitan Transportation Planning Organization needs to approve a new Joint Participation Agreement for the next two years.
- Page #41 CA. 4 Title VI Nondiscrimination Liaison APPROVE STAFF RECOMMENDATION**
The Metropolitan Transportation Planning Organization needs to appoint a Title VI Nondiscrimination Liaison.
- Page #43 CA. 5 Continuity of Operations Plan APPROVE STAFF RECOMMENDATION**
This plan is reviewed each year and revisions are made as needed.

Page #45 CA. 6 Transit Ridership Report APPROVE STAFF
RECOMMENDATION

This report is updated each year.

Page #47 CA. 7 Safe Routes to School Application APPROVE STAFF
RECOMMENDATION

The City of Gainesville submitted an application to fund the construction of a sidewalk on Northeast 18th Avenue at W. A. Metcalfe Elementary School with a deadline prior to the next Metropolitan Transportation Planning Organization meeting date.

Page #57 CA. 8 Buses and Bus Facilities and Low or No Emission Grant Programs- Letter of Support AUTHORIZE CHAIR
TO SIGN LETTER

The City of Gainesville is seeking a letter of support for its submission of applications to the Federal Transit Administration for the purchase of electric buses to replace existing vehicles that have exceeded their useful life.

Page #59 CA. 9 Transportation Regional Incentive Program Application NO ACTION REQUIRED

The Alachua/Marion County Transportation Regional Incentive Program Executive Committee submitted an application to fund design, engineering and plans for a portion of the Southwest 62nd Boulevard project.

Page #71 CA. 10 North Central Florida Strategic Regional Policy Plan Evaluation and Appraisal Report NO ACTION REQUIRED

The North Central Florida Regional Planning Council has completed its Evaluation and Appraisal Report of the North Central Florida Strategic Regional Policy Plan.

Page #97 CA. 11 Certification - Metropolitan Transportation And Certifications APPROVE STAFF
RECOMMENDATION

Each year, the Metropolitan Transportation Planning Organization needs to certify and assure compliance with federal regulations in order to receive funding.

Page #107 CA. 12 Certification - Standard Assurances Planning Process Certification Statement APPROVE STAFF
RECOMMENDATION

Each year, the Metropolitan Transportation Planning Organization and the Florida Department of Transportation are required by federal law and regulation to jointly certify the transportation planning process.

Page #111 CA. 13 Transportation Disadvantaged Program - Planning Grant Resolution APPROVE STAFF
RECOMMENDATION

The Metropolitan Transportation Planning Organization needs to annually adopt a resolution authorizing the Chair to sign the Transportation Disadvantaged Program Planning Grant Agreement.

**Page #117 CA. 14 Transportation Disadvantaged Program - AUTHORIZED CHAIR
Transportation Disadvantaged Board Certification SIGNATURE**

The Metropolitan Transportation Planning Organization is required to annually certify the membership composition of the Transportation Disadvantaged Coordinating Board.

**Page #123 CA. 15 Transportation Disadvantaged Program - APPOINT MR. LINDEN
Transportation Disadvantaged Board Appointments AND MR. SPEER**

Voting member applicants include Albert Linden Jr. as the Veterans Representative and James Speer as the Public Education Representative.

**Page #127 CA. 16 Transportation Disadvantaged Program - NO ACTION REQUIRED
Status Report**

The Metropolitan Transportation Planning Organization has asked for regular status reports concerning this program.

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June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Section 5305(d) Grant Application

STAFF RECOMMENDATION

Authorize the Chair to sign the Exhibit 1 and 2 Section 5305(d) documents.

BACKGROUND

Each year, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area submits a grant application for Section 5305(d) funds. These funds are used by MTPO staff to conduct bicycle, pedestrian and transit planning activities. Attached are the following documents that need to be executed and submitted by the Chair:

1. Federal Assistance SF-424 form (see Exhibit 1); and
2. Federal Transit Administration Fiscal Year 2016-17 Certifications and Assurances (see Exhibit 2).

Attachments

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EXHIBIT 1

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424		
<p>* 1. Type of Submission:</p> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<p>* 2. Type of Application:</p> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<p>* If Revision, select appropriate letter(s): <input style="width: 100%;" type="text"/> * Other (Specify): <input style="width: 100%;" type="text"/></p>
<p>* 3. Date Received: <input style="width: 100%; background-color: yellow;" type="text"/></p>	<p>4. Applicant Identifier: <input type="text" value="Not Applicable"/></p>	
<p>5a. Federal Entity Identifier: <input type="text" value="Not Applicable"/></p>	<p>5b. Federal Award Identifier: <input type="text" value="FL- 80-009"/></p>	
State Use Only:		
<p>6. Date Received by State: <input style="width: 100%;" type="text"/></p>	<p>7. State Application Identifier: <input type="text" value="1001"/></p>	
8. APPLICANT INFORMATION:		
<p>* a. Legal Name: <input type="text" value="MTPO for the Gainesville Urbanized Area"/></p>		
<p>* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59- 1834302"/></p>	<p>* c. Organizational DUNS: <input type="text" value="0442335900000"/></p>	
d. Address:		
<p>* Street1: <input type="text" value="2009 NW 67th Place"/> Street2: <input style="width: 100%;" type="text"/> * City: <input type="text" value="Gainesville"/> County/Parish: <input type="text" value="Alachua"/> * State: <input type="text" value="FL: Florida"/> Province: <input style="width: 100%;" type="text"/> * Country: <input type="text" value="USA: UNITED STATES"/> * Zip / Postal Code: <input type="text" value="32653-1063"/></p>		
e. Organizational Unit:		
<p>Department Name: <input type="text" value="Transportation Planning"/></p>	<p>Division Name: <input style="width: 100%;" type="text"/></p>	
f. Name and contact information of person to be contacted on matters involving this application:		
<p>Prefix: <input type="text" value="Mr."/> * First Name: <input type="text" value="Scott"/> Middle Name: <input type="text" value="R."/> * Last Name: <input type="text" value="Koons"/> Suffix: <input style="width: 100%;" type="text"/></p>		
<p>Title: <input type="text" value="Executive Director"/></p>		
<p>Organizational Affiliation: <input type="text" value="North Central Florida Regional Planning Council"/></p>		
<p>* Telephone Number: <input type="text" value="352.955.2200"/></p>	<p>Fax Number: <input type="text" value="353.955.2209"/></p>	
<p>* Email: <input type="text" value="koons@ncfrpc.org"/></p>		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

E: Regional Organization

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.505

CFDA Title:

Section 5303(d)

*** 12. Funding Opportunity Number:**

FL-80-0009

* Title:

Metropolitan Transportation Planning

13. Competition Identification Number:

Not Applicable

Title:

Not Applicable

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Technical Studies in Support of Fiscal Year 2016-17 Unified Planning Work Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="168,007.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value="21,001.00"/>
* d. Local	<input type="text" value="21,001.00"/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="210,009.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

EXHIBIT 2

APPENDIX A

FEDERAL TRANSIT ADMINISTRATION FISCAL YEAR 2016-17
CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2016-17 FEDERAL TRANSIT ADMINISTRATION CERTIFICATIONS AND
ASSURANCES SIGNATURE PAGE

*(Required of all Applicants for Federal Transit Administration funding and
all Federal Transit Administration Grantees with an active capital or formula project)*

AFFIRMATION OF APPLICANT

Name of Applicant: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Name and Relationship of Authorized Representative: Helen K. Warren, Chair

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, it agrees to comply with all Federal statutes and regulations, and follow applicable Federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration in Federal Fiscal Year 2016-17, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Federal Transit Administration intends that the Certifications and Assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances, should apply, as provided, to each Project for which it seeks now, or may later seek Federal Transit Administration funding during Federal Fiscal Year 2016.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to the Federal Transit Administration, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 United States Code 3801 *et seq.*, and implementing United States Department of Transportation regulations, "Program Fraud Civil Remedies," 49 Code of Federal Regulations part 31 apply to any certification, assurance or submission made to the Federal Transit Administration. The criminal provisions of 18 United States Code 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 United States Code chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____
Name Helen K. Warren, Chair

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its Federal Transit Administration Project or Projects.

Signature _____ Date: _____
Name Michele L. Lieberman, Attorney for Applicant

Each Applicant for Federal Transit Administration funding and each Federal Transit Administration Grantee with an active Capital or Formula Project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

SECRET

U.S. DEPARTMENT OF STATE
OFFICE OF THE ASSISTANT SECRETARY FOR
PUBLIC AFFAIRS

Washington, D.C. 20520
Telephone: (202) 462-2000

Teletype: (202) 462-2000
Cable: (202) 462-2000

STATE DEPARTMENT

FOR IMMEDIATE RELEASE
U.S. DEPARTMENT OF STATE

WASHINGTON, D.C. (AP) — The State Department today announced that it has received information from a source in the Soviet Union that the Soviet Union is planning to launch a major offensive against the United States in the near future. The source, who is believed to be a high-ranking official in the Soviet military, has provided detailed information on the Soviet military's readiness and the timing of the attack. The State Department is currently assessing the information and will provide further updates as they become available.

The source has indicated that the Soviet Union is preparing for a large-scale invasion of the United States, with the attack expected to occur within the next few months. The source has also provided information on the Soviet military's current strength and the types of weapons they are using. The State Department is working closely with other intelligence agencies to verify the information and to develop a response plan.

The source has also provided information on the Soviet Union's political and economic situation. The source has indicated that the Soviet Union is experiencing a period of internal instability, and that the military is becoming increasingly powerful. The source has also provided information on the Soviet Union's relations with other countries, including the United States. The State Department is currently assessing the information and will provide further updates as they become available.

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U.S. DEPARTMENT OF STATE
WASHINGTON, D.C. 20520

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U.S. DEPARTMENT OF STATE

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The State Department is currently assessing the information and will provide further updates as they become available.

U.S. DEPARTMENT OF STATE
WASHINGTON, D.C. 20520



June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Unified Planning Work Program Amendment

STAFF RECOMMENDATION

Adopt Resolution 2016-04 (see Exhibit 1) amending the Fiscal Year 2016-17 and Fiscal Year 2017-18 Unified Planning Work Program to increase the Federal Transit Administration Section 5305(d) grant award by \$4,143, and to revise Task 1.0 Administration, Task 8.0 Systems Planning and Appendix B to add the increase in grant funds Fiscal Year 2016-17 Section 5305(d) application forms and authorize staff to make administrative revisions as requested by state and federal review agencies.

BACKGROUND

The Florida Department of Transportation has notified the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area of the amount of Federal Transit Administration Section 5305(d) grant funds it will receive in Fiscal Year 2016-17. The amount, \$168,007, is \$4,143 greater than the estimate included in the adopted Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program. Therefore, in order to receive the full grant, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area needs to amend the Unified Planning Work Program.

The Unified Planning Work Program outlines and describes planning efforts to be undertaken by participating agencies to maintain a comprehensive, cooperative and continuing transportation planning program in the Gainesville Urbanized Area. The transportation planning program includes a Unified Planning Work Program budget which includes Federal Highway Administration Section 134 planning funds, Federal Transit Administration Section 5305 (d) planning grant funds, Florida Department of Transportation funds and local funds for Fiscal Year 2016-17 (July 1, 2016 to June 30, 2017) and Fiscal Year 2017-18 (July 1, 2017 to June 30, 2018).

Please find attached, as Exhibit 1, Resolution 2016-04 which amends the Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program. Please note that Resolution 2016-04 includes authorization for the Executive Director to make administrative modifications that do not change the overall budget or scope of work tasks. Also attached as Exhibit 2 are the Unified Planning Work Program amended pages.

Attachments

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EXHIBIT 1

CERTIFICATE

The undersigned, as the duly qualified and acting Secretary of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, hereby certifies that the annexed is a true and correct copy of Resolution No. 2016-04, which was adopted at a legally convened meeting of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, which meeting was held on the _____ day of _____, A.D., 2016.

WITNESS my hand this _____ day of _____, A.D., 2016.

Todd Chase, Secretary

RESOLUTION NO. 2016-04

A RESOLUTION OF THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA AMENDING THE FISCAL YEARS 2016-17 AND 2017-18 UNIFIED PLANNING WORK PROGRAM INCREASING THE AMOUNT OF FEDERAL TRANSIT ADMINISTRATION SECTION 3505(d) GRANT FUNDS BY \$4,143 FOR FISCAL YEAR 2016-17 AND AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE PLANNING ACTIVITY MODIFICATIONS THAT DO NOT CHANGE THE OVERALL BUDGET OR SCOPE OF WORK TASKS REGARDING FISCAL YEAR 2016-17 AND FISCAL YEAR 2017-18 PLANNING FUNDS IN ALACHUA COUNTY, FLORIDA; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, as a designated Metropolitan Planning Organization, is entitled to receive Fiscal Years 2016-17 and 2017-18 Federal Highway Administration metropolitan planning funds in Alachua County in order to develop , in cooperation with the state and public transit operators, transportation plans and programs for the Gainesville Metropolitan Area: that provide for the development and integrated management and operation of transportation systems and facilities, including pedestrian walkways and bicycle transportation facilities; that utilize a process for developing such plans that provides consideration of all modes of transportation; that shall be continuing, cooperative and comprehensive, to the degree appropriate, based on the complexity of transportation problems to be addressed; that ensure that the process is integrated with the statewide planning process; and that identify transportation facilities that should function as an integrated metropolitan transportation system, giving emphasis to facilities that serve important national, state and regional transportation functions, including those facilities on the Strategic Intermodal System as designated under Section 339.63, Florida Statutes;

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, as a designated Metropolitan Planning Organization, shall develop, in cooperation with the Florida Department of Transportation and public transportation providers, a unified planning work program that lists all planning tasks to be undertaken during Fiscal Year 2016-17 and Fiscal Year 2017-18 that must provide a complete description of each planning task and an estimated budget therefor and must comply with applicable state and federal law; and

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has prepared and adopted the Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program that includes required Assurances and Certifications and then seek reimbursement of funds for implementation of said unified planning work program from the Florida Department of Transportation.

NOW THEREFORE, BE IT RESOLVED BY THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA:

1. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to amend the Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program.

2. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approves and authorizes its Chair to sign an amended Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in order to implement metropolitan planning work tasks and activities in and affecting Alachua County, Florida (Federal Project Identification Number- 0241(054)).

3. That the Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program estimated budget includes five hundred and ninety-one thousand four hundred and twenty-four dollars and no cents (\$591,424.00) which represents four hundred eighty-four thousand five hundred and fifty-four dollars and no cents (\$484,554.00) Federal Highway Administration funds and one hundred and six thousand eight hundred and seventy dollars and no cents (\$106,870.00) state soft matching funds for each fiscal year (Florida Department of Transportation Project Identification Number- 439318-1-14-01).

4. That the Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program includes a Federal Transit Administration Section 5305(d) grant application with an amended budget of one hundred and sixty-eight thousand and seven dollars and no cents (\$168,007.00) in Federal Transit Administration funds (80 percent) that would be matched with twenty-one thousand and one dollars (\$21,001) state matching funds (ten percent) and twenty-one thousand and one dollars (\$21,001) local matching funds (ten percent) for Fiscal Year 2016-17 and a Federal Transit Administration Section 5305(d) grant application with an estimated budget of one hundred and sixty-three thousand eight hundred and sixty-four dollars and no cents (\$163,864.00) in Federal Transit Administration funds (80 percent) that would be matched with twenty thousand four hundred and eighty-three dollars (\$20,483) state matching funds (ten percent) and twenty thousand four hundred and eighty-three dollars (\$20,483) local matching funds (ten percent) for Fiscal Year 2017-18.

5. That the amount of reimbursement is not to exceed four hundred and eighty-four thousand five hundred and fifty-four dollars and no cents (\$484,554.00) which represents the Federal Highway Administration portion for unified planning work program implementation.

6. That the amount of reimbursement is not to exceed one hundred and sixty-eight thousand and seven dollars and no cents (\$168,007.00) which represents the Federal Transit Administration grant application amount for projects in support of the unified planning work program implementation for Fiscal Year 2016-17.

7. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director, in consultation with the Florida Department of Transportation, to modify the amended Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program to address review agency comments.

8. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Chair to execute Assurances, Certifications, and all other documents as may be required to implement the amended Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program.

9. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to make modifications to the amended Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program that do not change the approved Federal Highway Administration overall budget and the Federal Transit Administration overall grant funding; and do not change the scope of work task(s); or do not delete a work task(s).

10. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Chair to sign the amended Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program that has been revised by amendment by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

11. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to sign the required Florida Department of Transportation Unified Planning Work Program Revision Form and transmit said form and supporting documentation to the Florida Department of Transportation for the amended Fiscal Years 2016-17 and 2017-18 Unified Planning Work Program that has been revised by amendment approved by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

12. That this resolution shall take effect upon its adoption.

DULY ADOPTED in regular session, this _____ day of _____ A.D., 2016.

METROPOLITAN TRANSPORTATION
PLANNING ORGANIZATION FOR THE
GAINESVILLE URBANIZED AREA

Helen K. Warren, Chair

ATTEST:

Todd Chase, Secretary

APPROVED AS TO FORM

Michele L. Lieberman, Attorney
Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

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Line of faint text, possibly a date or reference line.

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EXHIBIT 2

Unified Planning Work Program

Fiscal Years 2016-17 and 2017-18

(July 1, 2016 through June 30, 2017)

(July 1, 2017 through June 30, 2018)

Federal Project Identification Number: 0241(054)

Catalog of Federal Domestic Assistance Numbers:

20.205 - Highway Planning and Construction - Federal Highway Administration

20.505 - Federal Transit Technical Studies Grant (Metropolitan Planning) -
Federal Transit Administration

Florida Department of Transportation Financial Project Number: 439318-1-14-01

Fiscal Years 2016-17 and 2017-18

The preparation of this report has been financed in part through grants from the Florida Department of Transportation and the Federal Highway Administration and Federal Transit Administration, United States Department of Transportation, under The State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, United States Code. The contents of this report do not necessarily reflect the official views or policy of the United States Department of Transportation.

Approved by the

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

2009 NW 67th Place
Gainesville, FL 32653
352.955.2200
www.ncfrpc.org/mtpo

Helen K. Warren, Chair

With Assistance from:

North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, FL 32653
352.955.2200
www.ncfrpc.org

May 2, 2016
Amended June 27, 2016

UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

Form No. 1 (Rev. 1-25-60)

MEMORANDUM FOR THE DIRECTOR

DATE: 10/15/60

RE: [Illegible]

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Unified Planning Work Program Fiscal Years 2016-17 and 2017-18**

Responsible Agency	Task 1.0 Administration Funding Sources					
	FHWA (Planning)	Local Cash	FTA 5305(d)	State Match	Local Match	Total
Year One- Fiscal Year 2016-17						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$179,554	\$2,999	\$1,120	\$140	\$140	\$183,953
Florida Department of Transportation	\$0	\$0	\$0	\$0	\$0	\$0
Alachua County	\$0	\$0	\$0	\$0	\$0	\$0
City of Gainesville	\$0	\$0	\$0	\$0	\$0	\$0
University of Florida	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$179,554	\$2,999	\$1,120	\$140	\$140	\$183,953
Year Two- Fiscal Year 2017-18#						
*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$179,554	\$3,517	\$1,120	\$140	\$140	\$184,471
Florida Department of Transportation	\$0	\$0	\$0	\$0	\$0	\$0
Alachua County	\$0	\$0	\$0	\$0	\$0	\$0
City of Gainesville	\$0	\$0	\$0	\$0	\$0	\$0
University of Florida	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$179,554	\$3,517	\$1,120	\$140	\$140	\$184,471

*Lead Agency; #Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

FHWA - Federal Highway Administration
FTA - Federal Transit Administration

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Unified Planning Work Program Fiscal Years 2016-17 and 2017-18**

Unified Planning Work Program Task 1.0 - Administration								
Estimated Budget for Fiscal Year 2016-17								
Budget Category	Budget Category Description	FHWA (PL)	Local Cash	FTA 5305(d)	FTA State Match	FTA Local Match	FCTD Trans. Disad.	Total
Personnel Services								
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Services								
	Consultant Staff Services	\$175,554	\$2,999	\$1,120	\$140	\$140	\$0	\$179,953
	Subtotal:	\$175,554	\$2,999	\$1,120	\$140	\$140	\$0	\$179,953
Travel								
	Member Travel	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000
	Subtotal:	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000
Other Direct Services								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$500	\$0	\$0	\$0	\$0	\$0	\$500
	Office Supplies	\$1,500	\$0	\$0	\$0	\$0	\$0	\$1,500
	Subtotal:	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000
	2016-17 Total:	\$179,554	\$2,999	\$1,120	\$140	\$140	\$0	\$183,953
Estimated Budget for Fiscal Year 2017-18								
Personnel Services								
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Services								
	Consultant Staff Services	\$175,554	\$3,517	\$1,120	\$140	\$140	\$0	\$180,471
	Subtotal:	\$175,554	\$3,517	\$1,120	\$140	\$140	\$0	\$180,471
Travel								
	Member Travel	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000
	Subtotal:	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000
Other Direct Services								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$500	\$0	\$0	\$0	\$0	\$0	\$500
	Office Supplies	\$1,500	\$0	\$0	\$0	\$0	\$0	\$1,500
	Subtotal:	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000
	2017-18 Total:	\$179,554	\$3,517	\$1,120	\$140	\$140	\$0	\$184,471
	Two-Year Total:	\$359,108	\$6,516	\$2,240	\$280	\$280	\$0	\$368,424

FCTD - Florida Commission for the Transportation Disadvantaged
 FHWA - Federal Highway Administration
 FTA - Federal Transit Administration
 PL - Planning

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Unified Planning Work Program Fiscal Years 2016-17 and 2017-18**

Responsible Agency	Task 8.0 Systems Planning Funding Sources						
	FHWA (Planning)	Local Cash	FTA 5305(d)	State Match	Local Match	FCTD Grant	Total

Year One- Fiscal Year 2016-17

*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$125,000	\$0	\$86,407	\$10,801	\$10,801	\$22,836	\$255,845
Florida Department of Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
*Alachua County	\$0	\$0	\$0	\$0	\$0	\$0	\$0
*City of Gainesville	\$0	\$0	\$0	\$0	\$0	\$0	\$0
University of Florida	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$125,000	\$0	\$86,407	\$10,801	\$10,801	\$22,836	\$255,845

Year Two- Fiscal Year 2017-18#

*Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	\$100,000	\$0	\$82,264	\$10,283	\$10,283	\$22,836	\$225,666
Florida Department of Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
*Alachua County	\$0	\$0	\$0	\$0	\$0	\$0	\$0
*City of Gainesville	\$0	\$0	\$0	\$0	\$0	\$0	\$0
University of Florida	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$100,000	\$0	\$82,264	\$10,283	\$10,283	\$22,836	\$225,666

*Lead Agency; #Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

FCTD - Florida Commission for the Transportation Disadvantaged
FHWA - Federal Highway Administration
FTA - Federal Transit Administration

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Unified Planning Work Program Fiscal Years 2016-17 and 2017-18**

Unified Planning Work Program Task 8.0 Systems Planning								
Estimated Budget for Fiscal Year 2016-17								
Budget Category	Budget Category Description	FHWA (PL)	Local Cash	FTA 5305(d)	FTA State Match	FTA Local Match	FCTD Trans. Disad.	Total
Personnel Services								
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Services								
	Consultant Staff Services	\$125,000	\$0	\$86,407	\$10,801	\$10,801	\$22,836	\$255,845
	Subtotal:	\$125,000	\$0	\$86,407	\$10,801	\$10,801	\$22,836	\$255,845
Travel								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct Services								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2016-17 Total:	\$125,000	\$0	\$86,407	\$10,801	\$10,801	\$22,836	\$255,845
Estimated Budget for Fiscal Year 2017-18								
Personnel Services								
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Services								
	Consultant Staff Services	\$100,000	\$0	\$82,264	\$10,283	\$10,283	\$22,836	\$225,666
	Subtotal:	\$100,000	\$0	\$82,264	\$10,283	\$10,283	\$22,836	\$225,666
Travel								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct Services								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2017-18 Total:	\$100,000	\$0	\$82,264	\$10,283	\$10,283	\$22,836	\$225,666
	Two-Year Total:	\$225,000	\$0	\$168,671	\$21,084	\$21,084	\$45,672	\$481,511

FCTD - Florida Commission for the Transportation Disadvantaged
 FHWA - Federal Highway Administration
 FTA - Federal Transit Administration
 PL - Planning

Table 1
Agency Funding Participation Table
Fiscal Year 2016-17

Task Number	Task	FHWA	FTA	FDOT	MTPO		FCTD	Total	FDOT Soft Match	Alachua County In-Kind	City of Gainesville In-Kind	University of Florida In-Kind	Grand Total
				FTA Match	FTA Match	Local Cash							
1.0	Administration	179,554	1,120	140	140	2,999	0	183,953	39,601	9,360	11,200	2,000	246,114
2.0	Data Collection	0	0	0	0	0	0	0	0	37,780	30,300	0	68,080
3.0	Transportation Improvement Program	50,000	40,800	5,100	5,100	0	0	101,000	11,028	0	5,300	0	117,328
4.0	Long Range Transportation Plan	0	0	0	0	0	0	0	0	0	0	0	0
5.0	Special Project Planning	0	0	0	0	0	0	0	0	0	0	0	0
6.0	Regional Planning	30,000	0	0	0	0	0	30,000	6,617	0	0	0	36,617
7.0	Public Participation	100,000	39,680	4,960	4,960	0	1,350	150,950	22,055	0	0	0	173,005
8.0	System Planning	125,000	86,407	10,801	10,801	0	22,836	255,845	27,569	19,470	2,800	4,000	309,684
Total		484,554	168,007	21,001	21,001	2,999	24,186	721,748	106,870	66,610	49,600	6,000	950,828

Note - No funds are anticipated to go to outside consultants.

FCTD - Florida Commission for the Transportation Disadvantaged

FDOT - Florida Department of Transportation

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

Table 2

**Funding Sources by Task Table
Fiscal Year 2016-17**

Task Number	Task	FTA 5305 (d)			FHWA PL Funds		FHWA SU Funds	FCTD State Grant	Total Funds	State Soft Match	Local In-Kind ²	Grand Total	Amount to Consultant
		Federal Grant	State Match	MTPO Match	Federal	MTPO Cash							
1.0	Administration	1,120	140	140	179,554	2,999	0	0	183,953	39,601	22,560	246,114	0
2.0	Data Collection	0	0	0	0	0	0	0	0	0	68,080	68,080	0
3.0	Transportation Improvement Program	40,800	5,100	5,100	50,000	0	0	0	101,000	11,028	5,300	117,328	0
4.0	Long Range Transportation Plan	0	0	0	0	0	0	0	0	0	0	0	0
5.0	Special Project Planning	0	0	0	0	0	0	0	0	0	0	0	0
6.0	Regional Planning	0	0	0	30,000	0	0	0	30,000	6,617	0	36,617	0
7.0	Public Participation	39,680	4,960	4,960	100,000	0	0	1,350	150,950	22,055	0	173,005	0
8.0	System Planning	86,407	10,801	10,801	125,000	0	0	22,836	255,845	27,569 ¹	26,270	309,684	0
Total		168,007	21,001	21,001	484,554	2,999	0	24,186	721,748	106,870	122,210	950,828	0

1 The Florida Department of Transportation will soft match the Public Law funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represents the amount of soft match required (both State and local) for the amount of Federal Planning funds requested in this Unified Planning Work Program.

2 Local In-Kind contributors include Alachua County, the City of Gainesville and the University of Florida.

FCTD - Florida Commission for the Transportation Disadvantaged
FDOT - Florida Department of Transportation
FHWA - Federal Highway Administration

FTA - Federal Transit Administration
MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
PL - Planning
SU - Surface Transportation Program funds for metropolitan planning organization over 200,000 population

Table 3

**Federal Transit Administration Deliverables Table
 Fiscal Year 2016-17**

Task Receiving Federal Transit Administration Funds	Amount Allocated	Specific Deliverable/End Product	Task Page Number
1.0	\$1,400	Audit	11
3.0	\$51,000	Transportation Improvement Program	19
7.0	\$49,600	Public Involvement Plan	35
8.0	\$108,009	Annual Transit Ridership Report	39
		Multimodal Level of Service Report	
		Alachua County Transportation Disadvantaged Service Plan	

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Unified Planning Work Program Fiscal Years 2016-17 and 2017-18**

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/> Not Applicable	
5a. Federal Entity Identifier: <input type="text"/> Not Applicable	5b. Federal Award Identifier: <input type="text"/> FL-80-0009	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/> 1001	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text"/> Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/> 59- 1834302	* c. Organizational DUNS: <input type="text"/> 0442335900000	
d. Address:		
* Street1: <input type="text"/> 2009 NW 67th Place		
Street2: <input type="text"/>		
* City: <input type="text"/> Gainesville		
County/Parish: <input type="text"/> Alachua		
* State: <input type="text"/> FL: Florida		
Province: <input type="text"/>		
* Country: <input type="text"/> USA: UNITED STATES		
* Zip / Postal Code: <input type="text"/> 32653-1063		
e. Organizational Unit:		
Department Name: <input type="text"/> Transportation Planning	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/> Mr.	* First Name: <input type="text"/> Scott	
Middle Name: <input type="text"/> R.		
* Last Name: <input type="text"/> Koons		
Suffix: <input type="text"/>		
Title: <input type="text"/> Executive Director		
Organizational Affiliation: <input type="text"/> North Central Florida Regional Planning Council		
* Telephone Number: <input type="text"/> 352.955.2200	Fax Number: <input type="text"/> 352.955.2209	
* Email: <input type="text"/> koons@ncfrpc.org		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type:		
E: Regional Organization		
Type of Applicant 2: Select Applicant Type:		
Type of Applicant 3: Select Applicant Type:		
* Other (specify):		
* 10. Name of Federal Agency:		
Federal Transit Administration		
11. Catalog of Federal Domestic Assistance Number:		
20.505		
CFDA Title:		
Section 5303(d)		
* 12. Funding Opportunity Number:		
FL-80-0009		
* Title:		
Metropolitan Transportation Planning		
13. Competition Identification Number:		
Not Applicable		
Title:		
Not Applicable		
14. Areas Affected by Project (Cities, Counties, States, etc.):		
	Add Attachment	Delete Attachment View Attachment
* 15. Descriptive Title of Applicant's Project:		
Technical Studies in Support of Fiscal Year 2016-17 Unified Planning Work Program		
Attach supporting documents as specified in agency instructions.		
Add Attachments	Delete Attachments	View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="3, 5"/>	* b. Program/Project <input type="text" value="3, 5"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2016"/>	* b. End Date: <input type="text" value="06/30/2017"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="168,007.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value="21,001.00"/>
* d. Local	<input type="text" value="21,001.00"/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="210,009.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Hon."/>	* First Name: <input type="text" value="Helen"/>
Middle Name: <input type="text" value="K."/>	
* Last Name: <input type="text" value="Warren"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Chair"/>	
* Telephone Number: <input type="text" value="352.955.2200"/>	Fax Number: <input type="text" value="352.955.2209"/>
* Email: <input type="text" value="koons@ncfrpc.org"/>	
* Signature of Authorized Representative: <input type="text"/>	* Date Signed: <input type="text"/>

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Section 5305(d)
GMIS Planning Line Item Codes- Fiscal Year 2016-17
(Federal Transit Administration Funds Only)

Technical Classifications:

44.21.00	Program Support and Administration	\$40,800
44.22.00	General Development and Comprehensive Planning	_____
44.23.01	Long Range Transportation Plan: System Level	_____
44.23.02	Long Range Transportation Planning: Project Level	_____
44.24.00	Short Range Transportation Planning	60,943
44.25.00	Transportation Improvement Program	40,800
44.26.00	Planning Emphasis Areas	_____
44.26.12	Coordination of Non-Emergency Human Service Transportation	25,464
44.26.13	Participation of Transit Operators in Metropolitan Planning	_____
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	_____
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	_____
44.26.16	Incorporating Safety & Security in Transportation Planning	_____
44.27.00	Other Activities	_____
Total Net Projects Cost		<u>\$168,007</u>

Accounting Classifications

44.30.01	Personnel	_____
44.30.02	Fringe Benefits	_____
44.30.03	Travel	_____
44.30.04	Equipment	_____
44.30.05	Supplies	_____
44.30.06	Contractual	\$168,007
44.30.07	Other	_____
44.30.08	Indirect Charges	_____
Total Net Projects Cost		<u>\$168,007</u>

Fund Allocations

44.40.01	MPO Activities	\$168,007
44.40.02	Transit Operator Activities	_____
44.40.03	State and/or Local Agency Activities	_____
Total Net Projects Cost		<u>\$168,007</u>

**Section 5305(d)
GMIS Planning Line Item Codes- Fiscal Year 2016-17
(Total Dollars)**

Technical Classifications:

44.21.00	Program Support and Administration	<u>\$51,000</u>
44.22.00	General Development and Comprehensive Planning	<u> </u>
44.23.01	Long Range Transportation Plan: System Level	<u> </u>
44.23.02	Long Range Transportation Planning: Project Level	<u> </u>
44.24.00	Short Range Transportation Planning	<u>76,179</u>
44.25.00	Transportation Improvement Program	<u>51,000</u>
44.26.00	Planning Emphasis Areas	<u> </u>
44.26.12	Coordination of Non-Emergency Human Service Transportation	<u>31,830</u>
44.26.13	Participation of Transit Operators in Metropolitan Planning	<u> </u>
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	<u> </u>
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	<u> </u>
44.26.16	Incorporating Safety & Security in Transportation Planning	<u> </u>
44.27.00	Other Activities	<u> </u>
	Total Net Projects Cost	<u>\$210,009</u>

Accounting Classifications

44.30.01	Personnel	<u> </u>
44.30.02	Fringe Benefits	<u> </u>
44.30.03	Travel	<u> </u>
44.30.04	Equipment	<u> </u>
44.30.05	Supplies	<u> </u>
44.30.06	Contractual	<u>\$210,009</u>
44.30.07	Other	<u> </u>
44.30.08	Indirect Charges	<u> </u>
	Total Net Projects Cost	<u>\$210,009</u>

Fund Allocations

44.40.01	MPO Activities	<u>\$210,009</u>
44.04.02	Transit Operator Activities	<u> </u>
44.40.03	State and/or Local Agency Activities	<u> </u>
	Total Net Projects Cost	<u>\$210,009</u>

	Federal Share (80%)	<u>\$168,007</u>
	Local Share (20%)	<u>\$42,002</u>

Accounting Classification		
91.37.08.8P-2		<u>\$210,009</u>

Exhibit III

Unified Planning Work Program Amendment Log

Unified Planning Work Program Amendment			Amendment Description	
Number	Approval Date	Purpose	Task/ Table Number	Task/Table Modification
Year One				
1	06/27/16	Revision	8.0	Increase Section 5305(d) Grant funding in Task 8.0 by \$3,143
2	-	-	-	-
Year Two				
1	-	-	-	-
2	-	-	-	-

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June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Fiscal Year 2014-15 Audit

RECOMMENDATION

Accept the audit report for Fiscal Year 2014-15 and approve the invoice for payment to the auditor.

BACKGROUND

Attached please find a copy of the Auditor's Report for the fiscal year ended September 30, 2015. In December 2015, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area appointed Commissioner Chase and Commissioner Cornell to an Audit Review Committee. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area also decided to have Commissioner Chase serve as Committee Chair.

Audit Review Committee Meeting

The Audit Review Committee will meet with the Auditor prior to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meeting. At that meeting, the Committee will make a recommendation to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area concerning acceptance of the audit report for Fiscal Year 2014-15 and approval the invoice for payment to the auditor.

Attachment

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**METROPOLITAN TRANSPORTATION
PLANNING ORGANIZATION FOR THE
GAINESVILLE URBANIZED AREA**

ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2015



Powell & Jones
Certified Public Accountants

**METROPOLITAN TRANSPORTATION PLANNING
ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA**

ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2015

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FINANCIAL SECTION



Powell & Jones
Certified Public Accountants

Richard T. Powell, Jr., CPA
Margaret Jones Powell, CPA

1300 S.W. Main Blvd.,
Lake City, Florida 32025
336.755.4200
Fax: 336.719.5504
www.pwjcpa.com

INDEPENDENT AUDITOR'S REPORT

**To Metropolitan Transportation
Planning Organization for the
Gainesville Urbanized Area
Gainesville, Florida**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (the Organization), as of and for the year ended September 30, 2015, and the related notes to the financial statements, which collectively comprise the Organization's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area as of September 30, 2015, and the changes in financial position and the respective budgetary comparisons for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 7 - 9 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

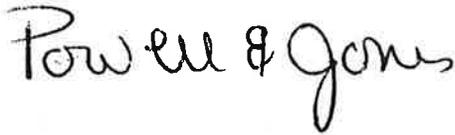
Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's basic financial statements. The schedule of expenditures of federal awards and state financial assistance is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements.

The schedule of expenditures of federal awards and state financial assistance is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 17, 2016, on our consideration of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Powell & Jones".

POWELL & JONES
Certified Public Accountants
June 17, 2016

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA
Management's Discussion and Analysis**

This discussion and analysis is intended to be an easily readable analysis of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's (the Organization) financial activities based on currently known facts, decisions or conditions. This analysis focuses on current year activities and should be read in conjunction with the financial statements that follow.

Report Layout

The Organization has implemented Governmental Accounting Standards Board (GASB) Statement 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments". This Statement requires governmental entities to report finances in accordance with specific guidelines. Among those guidelines are the components of this section dealing with management's discussion and analysis. Besides this Management's Discussion and Analysis (MD&A), the report consists of government-wide statements, fund financial statements, and the notes to the financial statements. The first two statements are condensed and present a government-wide view of the Organization's finances. Within this view, all the Organization's operations are categorized as applicable, and reported as either governmental or business-type activities. Governmental activities include basic planning related services and general administration. The Organization had no business-type activities in this fiscal year. These government-wide statements are designed to be more corporate-like in that all activities are consolidated into a total for the Organization.

Basic Financial Statements

The Statement of Net Position focuses on resources available for future operations. In simple terms, this statement presents a snap-shot view of the assets of the Organization, the liabilities it owes and the net difference. The net difference is further separated into amounts restricted for specific purposes and unrestricted amounts. Governmental activities are reported on the accrual basis of accounting.

- The Statement of Activities focuses gross and net costs of the Organization's programs and the extent, if any, to which such programs rely upon general revenues. This statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues.
- Fund financial statements focus separately on governmental and proprietary funds, as applicable. Governmental fund statements follow the more traditional presentation of financial statements. As stated above, the Organization has no proprietary funds and business-type activities.
- The notes to the financial statements provide additional disclosures required by governmental accounting standards and provide information to assist the reader in understanding the Organization's financial condition.
- The MD&A is intended to serve as an introduction to the Organization's basic financial statements and to explain the significant changes in financial position and differences in operations between the current and prior years.

Condensed Financial Information

Condensed financial information from the Statements of Net Position as of September 30, 2015 and 2014, follow:

	Governmental Activities	
	Total Government	
	September 30,	
	2015	2014
Assets:		
Cash	\$ 53,716	\$ 2,737
Prepaid expenses	500	-
Receivables	802,620	482,039
Total assets	856,836	484,776
Liabilities:		
Accounts payable	797,346	421,607
Total liabilities	797,346	421,607
Net Position		
Unrestricted	59,490	63,169
Total net position	\$ 59,490	\$ 63,169

During the year ended September 30, 2015, there was a decrease of \$3,679 in net position, due to normal operations during the year.

Condensed versions of the Statement of Activities for the years ended September 30, 2015 and 2014 follow:

	Governmental Activities	
	Total Government	
	Fiscal Year Ended September 30,	
	2015	2014
Revenues		
Program revenues		
Member dues	\$ 24,000	\$ 24,000
Operating grants	889,771	812,995
Other income	506	-
In-kind contributions	130,224	162,547
Total revenues	1,044,501	999,542
Expenses		
Transportation planning services	1,048,180	999,301
Total expenses	1,048,180	999,301
Change in net position	(3,679)	241
Beginning net position	63,169	62,928
Ending net position	\$ 59,490	\$ 63,169

Governmental activities

Transportation planning program activities remained similar to the prior year except that total expenses increased approximately 5%, which were the result of grant revenues also increasing approximately 5%.

Capital Assets and Debt Administration

Capital Assets

At September 30, 2015, the Organization had no capital assets titled in its name. All of the capital assets utilized in the Organization's programs are owned by North Central Florida Regional Planning Council, its administering agency.

Debt Outstanding

At September 30, 2015, the Organization had no outstanding debt.

Financial Contact

The Organization's financial statements are designed to present users (citizens, taxpayers, customers, and creditors) with a general overview of the Organization's finances and to demonstrate the Organization's accountability. If you have questions about the report or need additional financial information, please contact the Organization's Executive Director at 2009 NW 67th Place, Gainesville, Florida 32653-1603.

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

STATEMENT OF NET POSITION

September 30, 2015

	Governmental Activities
ASSETS	
Current Assets	
Cash	\$ 53,716
Prepaid expenses	500
Accounts receivable	802,620
Total assets	\$ 856,836
 LIABILITIES	
Current liabilities	
Accounts payable	\$ 797,346
Total liabilities	797,346
 NET POSITION	
Unrestricted	59,490
Total net position	59,490
 Total liabilities and net position	 \$ 856,836

See notes to financial statements.

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

STATEMENT OF ACTIVITIES

For the Fiscal Year Ended September 30, 2015

	Expenses	Program Revenues Operating Grants and Contributions	Net Expenses and Change In Net Position Governmental Activities Total
Governmental activities:			
General government			
Transportation planning services	\$ 1,048,180	\$ 1,019,995	\$ (28,185)
Total governmental activities	\$ 1,048,180	\$ 1,019,995	\$ (28,185)
 General revenues:			
Member dues			24,000
Other			506
			24,506
 Decrease in net position			(3,679)
 Net position - October 1, 2014			63,169
 Net position - September 30, 2015			\$ 59,490
 See notes to financial statements.			

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

**BALANCE SHEET
GOVERNMENTAL FUND**

September 30, 2015

	<u>General Fund</u>
ASSETS	
Cash	\$ 53,716
Prepaid expenses	500
Accounts receivable	802,620
Total assets	<u>\$ 856,836</u>
LIABILITIES	
Accounts payable	<u>\$ 797,346</u>
Total liabilities	<u>797,346</u>
FUND BALANCE	
Non-spendable, prepaids	500
Unassigned	58,990
Total fund balance	<u>59,490</u>
Total liabilities and fund balance	<u>\$ 856,836</u>

Total fund balance is the same as net position in the Statement of Net Position.

See notes to financial statements.

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

**GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2015**

	Budgeted Amounts		Actual Amounts	Variance Final Budget Positive (Negative)
	Original	Final		
REVENUES				
State of Florida, Department of Transportation grants	\$ 981,500	\$ 880,400	\$ 866,552	\$ (13,848)
State of Florida, Transportation Disadvantaged Commission	24,200	23,100	23,219	119
Member dues - Alachua County	9,600	9,600	9,600	-
Member dues - City of Gainesville	14,400	14,400	14,400	-
Other	-	-	506	506
In-kind contributions (FDOT)	130,200	130,200	130,224	24
Total revenues	1,159,900	1,057,700	1,044,501	(13,199)
EXPENDITURES				
Professional contractual services	1,008,700	899,100	896,222	2,878
Other	21,000	28,400	21,734	6,666
In-kind services (FDOT)	130,200	130,200	130,224	(24)
Total expenditures	1,159,900	1,057,700	1,048,180	9,520
Net change in fund balance	-	-	(3,679)	(3,679)
Fund balance, October 1, 2014	63,169	63,169	63,169	-
Fund balance, September 30, 2015	\$ 63,169	\$ 63,169	\$ 59,490	\$ (3,679)

The amounts in the Statement of Revenues, Expenditures, and Changes in Fund Balance of the General Fund are the same as the corresponding amounts reported for governmental activities in the Statement of Activities.

See notes to financial statements.

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

NOTES TO FINANCIAL STATEMENTS

September 30, 2015

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (the Organization), is a political subdivision created pursuant to provisions of Chapter 163, *Florida Statutes*. The Organization was established in 1977 by an Interlocal agreement between the City of Gainesville, Alachua County and Florida Department of Transportation. It is governed by a fourteen-member board, including the five members of the Alachua County Board of County Commissioners, the seven members of the City of Gainesville City Commission, and non-voting representatives of the University of Florida, and a rural advisor selected by the Alachua County League of Cities. The Organization is not currently subject to state or federal income taxes. Staff services are provided by the North Central Florida Regional Planning Council.

The financial statements of the Organization have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Government Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Organization's accounting policies are described below:

A. Reporting entity - As required by generally accepted accounting principles, these financial statements present the Organization and any component units, entities for which the primary government is considered to be financially accountable. There are no entities that would be considered component units of the Organization.

B. Basic financial statements - Basic financial statements are presented at both the government-wide and fund financial level. Both levels of statements categorize primary activities as either governmental or business-type.

Government-wide financial statements report information about the reporting unit as a whole. For the most part, the effect of any interfund activity has been removed from these statements. These statements focus on the sustainability of the Organization as an entity and the change in aggregate financial position resulting from the activities of the year. These aggregated statements consist of the Statement of Net Position and the Statement of Activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function. Any other items not reported as program revenues are reported instead as general revenues.

Fund financial statements report information at the individual fund level. Each fund is considered to be a separate accounting entity. The Organization only reports a general fund which is a governmental fund.

C. Measurement focus, basis of accounting, and basis of presentation - The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. A 120 day availability period after year end is used for revenue recognition. Expenditures are recorded when the related fund liability is incurred.

The Organization reports deferred revenue as applicable on its governmental fund balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition on the current period. In subsequent periods, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the balance sheet and revenue is recognized.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

The Organization reports the following fund:

General Fund

This is the general operating fund of the Organization. It is used to account for all financial resources of the government, except those required to be accounted for in another fund.

D. Cash and cash equivalents - As applicable year to year, the Organization considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

E. Cash and Investments – Cash deposits are held by a bank qualified as a public depository under Florida law. All deposits are insured by Federal depository insurance and collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, *Florida Statutes*.

F. Pervasiveness of Estimates – The preparation of financial statements in conformity with generally accepted accounting principles required management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

G. Fund Balances – As of September 30, 2015, fund balances of the governmental funds are classified as follows:

Non-spendable – amounts that cannot be spent either because they are in non-spendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purpose because of constitutional provisions, charter requirements or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed – amounts that can be used only for specific purposes determined by a formal action of the Governing Board. The Governing Board is the highest level of decision making authority for the Organization. Commitments may be established, modified or rescinded only through ordinances or resolutions approved by the Governing Board.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the Organization's general policy, only the Governing Board may assign amounts for specific purposes.

Unassigned – all other spendable amounts.

As of September 30, 2015, fund balances are composed of the following:

Non-spendable	\$	500
Unassigned		58,990
	\$	<u>59,490</u>

NOTE 2. BUDGETARY PROCESS

The Organization follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. In March, staff members begin preparing a budget for the fiscal year commencing the following October 1, based on work outlined in the Unified Planning Work Program.
- b. In August, the Organization adopts and approves the budget.
- c. Actual contracts accepted by the Organization throughout the year necessarily have an impact on approved budget operating levels. Should any major changes be needed, due to unforeseen contracts or the need to appropriate additional funds, the budget is then redeveloped for consideration by the Organization.
- d. The budget is adopted on a basis consistent with generally accepted accounting principles. The legal level of budgeting control is the fund level.

NOTE 3. CONCENTRATION OF CREDIT RISK

Significant concentration of credit risk for financial instruments owned by the Organization are as follows:

- a. **Accounts and grants receivable** - Substantially all of the Organization's receivables are for amounts due from federal, state and local governmental agencies under cost reimbursement contracts. The Organization has no policy requiring collateral or other security to support its receivables.
- b. **Cash and cash equivalents** - At September 30, 2015, the carrying amount of the Organization's bank deposits was \$53,716. All deposits with financial institutions were 100% insured by federal depository insurance or by collateral provided by qualified public depositories to the State Treasurer pursuant to the Public Depository Security Act of the State of Florida. The Act established a Trust Fund, maintained by the State Treasurer, which is a multiple financial institution pool with the ability to assess its member financial institutions for collateral shortfalls if a member fails.

NOTE 4. CONTINGENT LIABILITIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the Federal government. Any disallowed claims, including amounts already collected, may constitute a liability to the Organization. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Organization expects such amounts, if any, to be immaterial.

SINGLE AUDIT AND COMPLIANCE SECTION

METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

Federal Grantor/Pass-Through Grantor/ State Grantor Program Title	CFDA/ CSFA Number	Grantor's Number	Program Award/Matching Amount	Accrued (Deferred) Prior Year	Received/ Reported Prior Year	Current Year Revenues	Current Year Expenditures
FEDERAL AWARDS							
Major Programs							
<i>U.S. Department of Transportation</i>							
<i>Passed through the State of Florida</i>							
<i>Department of Transportation:</i>							
<i>Highway Planning and Construction</i>							
<i>FP #: 214094-9-14-01</i>							
<i>FEDERAL #: FAP 0241 (48) M</i>							
2015-16	20.205	AWP92	\$ 495,442	\$ -	\$ -	\$ 70,266	\$ 70,266
2014-15	20.205	APW92	590,442	-	122,695	443,588	443,588
			<u>1,085,884</u>	<u>-</u>	<u>122,695</u>	<u>513,854</u>	<u>513,854</u>
<i>Federal Transit: Metropolitan</i>							
<i>Planning Grants</i>							
<i>2014-15; FPID # 411762-3-14-13</i>							
Grant award	20.505	AQR23	476,529	-	169,885	166,843	166,843
State match			59,566	-	21,236	20,855	20,855
			<u>536,095</u>	<u>-</u>	<u>191,121</u>	<u>187,698</u>	<u>187,698</u>
Total Major Programs/Federal Awards			<u>1,621,979</u>	<u>-</u>	<u>313,816</u>	<u>701,552</u>	<u>701,552</u>
STATE FINANCIAL ASSISTANCE							
State Match for Major Federal Programs							
<i>State of Florida Department of Transportation</i>							
<i>Highway Planning and Construction</i>							
<i>FP #: 214094-9-14-01</i>							
<i>FEDERAL #: FAP 0241 (48) M</i>							
2014-15	20.205	APW92	130,224	-	-	130,224	130,224
Non-major Programs							
<i>State of Florida Department of Transportation</i>							
<i>Planning Grants</i>							
<i>FPID # 434702-1-18-01</i>							
2014-15	55.030	AR757	100,000	-	-	65,000	65,000
<i>Transit Corridor Program</i>							
<i>FPID # 435558-1-18-01</i>							
2014-15	55.013	ARA39	100,000	-	-	100,000	100,000
<i>Transportation Disadvantaged</i>							
<i>FPID # 432029-1-14-01</i>							
2015-16	55.002	GO206	24,186	-	-	5,563	5,563
2014-15	55.002	AR240	24,186	-	6,530	17,656	17,656
			<u>48,372</u>	<u>-</u>	<u>6,530</u>	<u>23,219</u>	<u>23,219</u>
Total State Financial Assistance			<u>378,596</u>	<u>-</u>	<u>6,530</u>	<u>318,443</u>	<u>318,443</u>
Total federal and state financial assistance			<u>\$ 2,000,575</u>	<u>\$ -</u>	<u>\$ 320,346</u>	<u>\$ 1,019,995</u>	<u>\$ 1,019,995</u>

See notes to the Schedule of Federal Awards and State Financial Assistance.

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance

For the Fiscal Year Ended September 30, 2015

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies and presentation of the Schedule of Expenditures of Federal Awards and State Financial Assistance of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (the Organization) have been designed to conform to generally accepted accounting principles as applicable to governmental units, including the reporting and compliance requirements of the Audits of States, Local Governments, and Non-Profit Organizations and Office of Management and Budget Circular A-133.

A. Reporting Entity

This reporting entity consists of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. The Organization includes a Schedule of Expenditures of Federal Awards and State Financial Assistance in the compliance Section for the purpose of additional analysis.

B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus.

The accrual basis of accounting is followed in the Schedule of Expenditures of Federal Awards and State Financial Assistance. Under the modified accrual basis, revenues are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Organization considers revenues to be available if they are collected within 120 days after the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To Metropolitan Transportation Planning
Organization for the Gainesville Urbanized Area
Gainesville, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, as of and for the year ended September 30, 2015, and the related notes to the financial statements, which collectively comprise Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's basic financial statements, and have issued our report thereon dated June 17, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's internal control. Accordingly, we do not express an opinion on the effectiveness of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

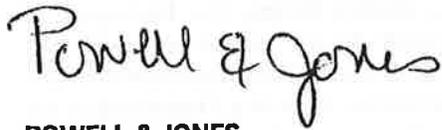
Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material

effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



POWELL & JONES
Certified Public Accountants
June 17, 2016

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133**

To Metropolitan Transportation
Planning Organization for the
Gainesville Urbanized Area

Report on Compliance for each Major Federal Program

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's compliance with the types of compliance requirements described in *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's major federal program for the year ended September 30, 2015. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's compliance with those requirements and performing such other procedures as we considered necessary for the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's compliance.

Opinion on Each Major Federal Program

In our opinion, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area complied, in all material respects, with the types of compliance requirements referred to

above that could have a direct and material effect on its major federal program for the year ended September 30, 2015.

Other Matters

The results of our auditing procedures disclosed no instances of noncompliance, which are required to be reported in accordance with OMB Circular A-133

Report on Internal Control Over Compliance

Management of Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.


POWELL & JONES
Certified Public Accountants
June 17, 2016

**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Fiscal Year Ended September 30, 2015

Section I. Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:	Unqualified
Internal control over financial reporting:	
• Material weakness identified?	None reported
• Significant deficiencies identified not considered to be a material weakness?	None reported
Noncompliance material to financial statements noted?	None reported

Federal Awards

Type of auditor's report issued:	Unqualified
Internal control over financial reporting:	
• Material weakness identified?	None reported
• Significant deficiencies identified not considered to be a material weakness?	None reported
Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133?	None reported

Identification of major programs:

<u>CFDA Number</u>	<u>Name of Federal Programs</u>
20.205	U.S. Department of Transportation Highway Planning and Construction
20.505	U.S. Department of Transportation Federal Transit: Metropolitan Planning Grant

Dollar threshold used to distinguish between Type A and Type B programs:	\$300,000
Auditee qualified as low-risk auditee?	Yes

SECTION II - FINANCIAL STATEMENT AUDIT

There were no current year findings.

SECTION III - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

There were no current year findings.

SECTION IV - PRIOR YEAR FINDINGS AND QUESTIONED COSTS

There were no prior year findings.

**INDEPENDENT AUDITOR'S MANAGEMENT LETTER REQUIRED BY
CHAPTER 10.550, RULES OF THE AUDITOR GENERAL**

To Metropolitan Transportation
Planning Organization for the
Gainesville Urbanized Area

We have audited the basic financial statements of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (the Organization) as of and for the year ended September 30, 2015, and have issued our report thereon dated June 17, 2016.

We have issued our Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*, dated June 17, 2016. Disclosures in that report, if any, should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, *Rules of the Auditor General*, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the following items be addressed in this letter.

PRIOR YEAR FINDINGS – There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS - There were no reportable findings in the current year.

FINANCIAL COMPLIANCE MATTERS

Financial Emergency Status – We determined that the Organization did not meet any of the conditions described in Section 218.503(1), *Florida Statutes*, that might result in a financial emergency.

Financial Condition Assessment – As required by the *Rules of the Auditor General* (Sections 10.544(1)(i)7.c. and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

We noted no deteriorating financial conditions as defined by Rule 10.544(2)(f).

Our audit did not disclose any further items that would be required to be reported under *Rules of the Auditor General* Chapter 10.550.

CONCLUSION

We very much enjoyed the challenge and experiences with this audit of the Organization. We

appreciate the helpful assistance of the Organization staff in completing our audit and also the generally high quality of the Organization's financial records and internal controls.

Powell & Jones

POWELL & JONES
Certified Public Accountants
June 17, 2016

INDEPENDENT ACCOUNTANT'S REPORT

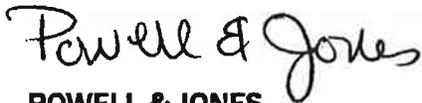
To Metropolitan Transportation
Planning Organization for the
Gainesville Urbanized Area

We have examined the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's compliance with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the year ended September 30, 2015. Management is responsible for the Organization's compliance with those requirements. Our responsibility is to express an opinion on the Organization's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Organization's compliance with specified requirements.

In our opinion, the Organization complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2015.

This report is intended solely for the information and use of the Organization and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.



POWELL & JONES
Certified Public Accountants
June 17, 2016

Communication with Those Charged with Governance

**To Metropolitan Transportation
Planning Organization for the
Gainesville Urbanized Area**

We have audited the financial statements of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area for the year ended September 30, 2015. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Organization are described Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2015. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus.

All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There are no sensitive estimates affecting the Organization's financial statements.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There are no sensitive disclosures affecting the financial statements.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. There were no such misstatements identified during our audit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that

could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated June 17, 2016.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

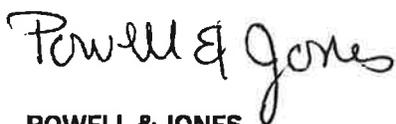
We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Information in Documents Containing Audited Financial Statements

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Governing Board and management of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,



POWELL & JONES
Certified Public Accountants
June 17, 2016

1. The first part of the document is a letter from the Secretary of the State to the Governor, dated 10th March 1914, in which the Secretary reports on the progress of the work done during the year 1913.

2. The second part of the document is a report on the work done during the year 1913, prepared by the Secretary of the State.

3. The third part of the document is a report on the work done during the year 1913, prepared by the Secretary of the State.

4. The fourth part of the document is a report on the work done during the year 1913, prepared by the Secretary of the State.

5. The fifth part of the document is a report on the work done during the year 1913, prepared by the Secretary of the State.

6. The sixth part of the document is a report on the work done during the year 1913, prepared by the Secretary of the State.

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11. The eleventh part of the document is a report on the work done during the year 1913, prepared by the Secretary of the State.

12. The twelfth part of the document is a report on the work done during the year 1913, prepared by the Secretary of the State.

13. The thirteenth part of the document is a report on the work done during the year 1913, prepared by the Secretary of the State.

14. The fourteenth part of the document is a report on the work done during the year 1913, prepared by the Secretary of the State.



June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Auditor Selection Process

STAFF RECOMMENDATION

Recommend the appointment of Commissioner Todd Chase to represent the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area as a member of the North Central Florida Regional Planning Council Audit Committee.

BACKGROUND

In order to reduce the cost of the audit each year, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area works with the North Central Florida Regional Planning Council to jointly select an auditor to prepare its audit. In the past, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's Secretary-Treasurer has been recommended to serve on the Planning Council Audit Committee. Therefore, it is recommended that the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area recommend the appointment of Commissioner Todd Chase to represent the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area on the Planning Council Audit Committee.

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June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

RECOMMENDATION:

Adopt the budget for Fiscal Year 2016-17 as recommended by staff.

BACKGROUND:

As you know, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area adopts the Unified Planning Work Program which outlines the anticipated transportation planning expenditures each year for the period beginning on July 1 and ending on June 30. However, since the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is a governmental entity under Florida state law, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area fiscal year begins on October 1. Consequently, a fiscal year budget needs to be adopted for the period October 1 to September 30.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
 FOR THE GAINESVILLE URBANIZED AREA
 BUDGET**
 Fiscal Year October 1, 2016 to September 30, 2017
 Adopted June 27, 2016

REVENUE

Florida Department of Transportation	\$ 673,500
Florida Transportation Disadvantaged Commission	24,100
Alachua County	9,600
City of Gainesville	14,400
In-Kind Contributions (Florida Department of Transportation)	<u>106,800</u>
TOTAL REVENUE	\$ 828,400

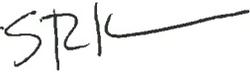
EXPENSES

Contractual Services	\$ 704,000
Legal Advertisements	7,000
Audit	6,600
Travel	2,000
Memberships	500
Office Supplies	1,500
In-Kind Services (Florida Department of Transportation)	<u>106,800</u>
TOTAL EXPENSES	\$ 828,400



June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Advanced Transportation Congestion Management Technology Deployment Grant Program - Florida Department of Transportation Interstate 75 Application - Letter of Support

STAFF RECOMMENDATION

Ratify the Chair signing and staff submission of a letter of support (Exhibit 1) for an Advanced Transportation Congestion Management Technology Deployment Grant Program application by the Florida Department of Transportation for an Interstate 75 Florida's Regional Advanced Mobility Elements project.

BACKGROUND

On June 10, 2016, the Florida Department of Transportation Central Office staff and its consultants met with the Intelligent Transportation System Consortium to discuss the Department's application for a federal grant to provide additional Intelligent Transportation System technology to Interstate 75 and urban arterials within the Gainesville Metropolitan Area. At this meeting, the Department asked for a letter of support for the project from the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

The deadline for applying for these funds was prior to the June 27, 2016 Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meeting date. The Chair signed a letter of support in order for the Florida Department of Transportation to submit the application to the United States Department of Transportation, Federal Highway Administration by the application deadline.

Attachment

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EXHIBIT 1



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

June 13, 2016

The Honorable Anthony R. Foxx, Secretary
United States Department of Transportation
1200 New Jersey Avenue SE
Washington DC, 20590

RE: Advanced Transportation Congestion Management Technology Deployment Grant Program
Florida Department of Transportation Interstate 75 Application - Letter of Support

Dear Secretary Foxx:

Please accept this letter of support for the 2016 Advanced Transportation Congestion Management Technology Deployment grant application submitted by the Florida Department of Transportation for Interstate 75 Florida's Regional Advanced Mobility Elements project to operate and manage multimodal integrated corridor management.

The Gainesville Metropolitan Area is directly impacted by both daily congestion and incident-related congestion on Interstate 75. When incidents occur on Interstate 75 blocking lanes or closing one direction of travel, arterials within the Gainesville Metropolitan Area are saturated with cars and trucks trying to find a way around the delay. This detoured traffic causes additional congestion, delay, safety and environmental problems within the Gainesville Metropolitan Area.

The Interstate 75 Florida's Regional Advanced Mobility Elements project directly supports implementation of multimodal mobility, safety and traffic management strategies described in the Year 2040 Long Range Transportation Plan. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area acknowledges the goals and technology applications envisioned for the Interstate 75 Florida's Regional Advanced Mobility Elements project are consistent with the Year 2040 Long Range Transportation Plan principles and strategies. This project will also supplement intelligent transportation system technology already deployed within the Gainesville Metropolitan Area.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is prepared to cooperate with the Florida Department of Transportation in the development and implementation of this project for the mutual benefit of travelers on Gainesville Metropolitan Area arterials and on Interstate 75. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is also prepared to amend its Transportation Improvement Program as needed to implement this project.

Thank you for your consideration of the Advanced Transportation Congestion Management Technology Deployment grant application from Florida Department of Transportation. If you have any questions concerning this matter, please contact Scott Koons, Executive Director, at 352.955.2200, extension 101.

Sincerely,

Helen K. Warren, Chair
Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

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Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.



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June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Shared-Use Network Trail Program Applications

STAFF RECOMMENDATION

Ratify the Chair signing and staff submission of Shared-Use Network Trail Program applications for the construction of multi-use paths on:

- 1. Tower Road from SW 26th Place to SW 8th Avenue (Exhibit 1); and**
- 2. Archer Road from SW 76th Court to SW 43rd Street (Exhibit2).**

BACKGROUND

The Florida Shared-Use Nonmotorized Trail Network is a recently established program authorized under Section 339.81, Florida Statutes. The Florida Department of Transportation is directed to make use of its expertise in efficiently providing transportation projects to develop a statewide system of paved non-motorized trails as a component of the Florida Greenways and Trails System. This new funding source for multi-use paths is restricted to eligible Shared-Use Nonmotorized Trail Network corridors.

The Tower Road from SW 26th Place to SW 8th Avenue is designated as Priority One and Archer Road from SW 76th Court to SW 43rd Street is designated as Priority Two in the draft Fiscal Years 2017-18 to 2021-22 List of Priority Projects that is being considered at the June 27, 2016 meeting.

Alachua County prepared the applications for Tower Road and Archer Road projects. As part of the application process, Alachua County agreed to be the managing entity and provide maintenance for these facilities.

The deadline for applying for these funds was prior to the June 27, 2016 Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meeting date. The Chair signed the applications in order for them to be submitted to the Florida Department of Transportation by the application deadline.

Attachments

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EXHIBIT 1

Florida Department of Transportation
Shared-Use Nonmotorized (SUN) Trail Network Program
Individual Trail Application



PART I – ELIGIBILITY CRITERIA

Projects must meet all of the **eligibility criteria** to receive consideration for SUN Trail funding.
SUN Trail will only fund paved multi-use trails.

- 1. Will the project be developed as a paved multi-use trail within the Florida Department of Environmental Protection, Florida Greenways and Trails System (FGTS) Priority Land Trail Network and the SUN Trail Network?

Yes No

- 2. Is the project identified as a priority by the applicable jurisdiction(s)? If the project is within a boundary of a Metropolitan/Transportation Planning Organization (MPO), it must be a MPO priority. Projects outside of an MPO boundary must be identified as a priority of the county (inclusive of their municipalities), tribal government, and federal or state-managing agency. Attach the prioritization list and complete Part V.

Yes No

Indicate the priority number of the project: 1

- 3. Has an entity formally committed to operation and maintenance of the project? Complete and sign Part VI (CERTIFICATION OF WILLING MANGER).

Yes No

- 4. Is the project consistent with the applicable comprehensive plan(s) or the long-term management plan(s)?

Yes No

Indicate the type of plan(s) and date(s) of adoption. Alachua County Comprehensive Plan 2011-2030

Do not proceed to Part II if the project resulted in a "no" response in Part I.

PART II – PROJECT INFORMATION

Project Name: Tower Road Multi-use Path

Project Location (attach a labeled location map with aerial view, optional: submit shape files)

Municipality: _____

County: Alachua



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



FDOT District Number: 2

Termini Begin: SW 26th Place

Termini End: SW 8th Avenue

Total Length: 1.16 miles

Briefly describe the scope of the project: This project involves the construction of a multi-use path within existing County owner right-of-way

PART III – PROJECT COSTS

Florida Statute requires a reasonable estimate of the project cost prior to adoption in the Department’s Five Year Work Program. Use **Present Day Cost** values. Projects must follow appropriate design criteria and meet Americans with Disabilities Act requirements. If necessary, attach a separate spreadsheet.

Funding Phase(s) requested:

- Feasibility Study (FS) Project Development & Environment (PD&E)
- Preliminary Engineering/Design (PE) Acquisition of right-of-way (ROW)
- Construction (CON) Construction Engineering & Inspection Activities (CEI)

Briefly describe any project work phases that are underway or completed.

Proposed timeline and funding needs:

Phase	Proposed Year(s)	Amount(s) Requested	Matching Funds	Total Project Costs	Source(s) of Match
FS				0.00	
PD&E				0.00	
PE	2017	71,250.00		71,250.00	
ROW				0.00	
CON	2018	475,000.00		475,000.00	
CEI	2018	71,250.00		71,250.00	
TOTAL		617,500.00	0.00	617,500.00	



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



PART IV – SELECTION CRITERIA

Projects may not meet all of the following selection criteria, a numerical ranking will not be calculated, and Individual Trail Projects with the greatest strengths will advance more quickly.
Optional: provide attachments if additional space is needed.

1. Does the project enhance the safety of bicyclists, pedestrians and motorists?

Yes No

If yes, check applicable attributes and briefly describe how the project meets the selection criteria.

Project includes a safety component.

Project is located in an area identified as a hazardous biking/walking zone or in an area with significant numbers of safety concerns.

Project implements a bicycle and pedestrian safety action plan. Provide the name of the plan and date of adoption.

Other (list).

This project will provide for bicycle and pedestrian circulation in an
area where no facility currently exists

2. Is the project recognized as having regional, state or national importance?

Yes No

If yes, check applicable attributes and briefly describe how the project meets the selection criteria.

Project is a component of a Regional Trail System prioritized by the Florida Greenways and Trails Council. List the Regional Trail System(s).

Project is a component of a National Recreational Trail, East Coast Greenway or a trail that has other national importance. List the national recognitions.

Project implements an adopted regional bicycle, pedestrian or trail master plan. Provide the name of the regional plan(s). Alachua Countywide Bicycle Master Plan

Other (list)



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



3. Is there an additional financial contribution committed to the project?

Select the most appropriate response.

Yes, funds are leveraged by multiple public/private sources of investments dedicated to this specific trail segment (i.e. federal, state, local, non-profit, private landowner contributions). If yes, what are the sources? _____

What is the total percentage of match? _____

Yes, funds are leveraged by at least one additional public/private source of investment dedicated to this specific trail segment.

If yes, what is the source? _____

What is the total percentage of match? _____

No, funds are not leveraged by public/private sources of investments dedicated to this specific trail segment.

4. Does the project blend transportation modes by completing, improving or enhancing existing facilities?

Yes No

If yes, check applicable attributes and briefly describe how the project meets the selection criteria.

Project implements Complete Streets objectives and initiatives.

Project implements Safe Routes to Schools objectives and initiatives.

Project provides a direct connection to regional transit systems (i.e. rail stations, express or local bus routes).

Project is located in a designated multi-modal district.

Project has the potential to reduce vehicular congestion.

Project improves access in a Bicycle Friendly Community or Bicycle Friendly University, as designated by the League of American Bicyclists. If yes, indicate the name of the designated community or university. _____

Project improves access in a Walk Friendly Community, as designated by the Pedestrian and Bicycle Information Center. If yes, indicate the name of the designated community. _____

Other (list) _____



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



5. Is the project ready for construction? Select the most appropriate response.

Project is ready for immediate construction and all pre-construction phases are complete.

Yes No

Project is capable of near term development. The design is nearly complete and permitting is underway. This project includes pre-construction phases. If yes, include the schedule.

Yes No

Project proposal is feasible but still needs to be designed. Construction will occur in the future.

Yes No

6. Does the project have a high level of documented public support?

Yes No

If yes, select from the following and briefly explain how the project meets the selection criteria.

The greater community supports the project as demonstrated by recently adopted proclamations or resolutions expressing commitment. Provide the resolution number, adopted date and participating parties. _____

Demonstration of public support is consistent across multiple entities representing the greater community, rather than a select few interest groups. Briefly explain.

Recent community surveys provide an indication of need and support. Briefly explain. _____

An advertised public meeting for discussing the project occurred. Provide the date and type of meeting. _____

Other (list) _____



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



7. Does the project have a significant immediate impact to the quality of life by enhancing economic opportunities and providing connectivity to destinations?

Yes No

If yes, check applicable attributes and briefly describe how the project meets the selection criteria.

The project connects to or through federal, state or local conservation/recreation areas. List the conservation/recreation areas. _____

The project connects people to jobs, businesses or civic resources.

The project is located along or connects to a Florida Scenic Highway. List the Scenic Highway(s). _____

The project is part of a public/private partnership where developers, linear corridor owners, small businesses, corporations, foundations or private sector partners are directly supporting the project.

The project is located within a Rural Economic Development Initiative (REDI) Community defined pursuant to Section 288.0656, Florida Statutes. List the REDI area. _____

The project is located within a Rural Area of Opportunity (RAO) defined pursuant to Section 288.0656, Florida Statutes. List the RAO area. _____

Other (list) _____



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



8. Does the project enhance or preserve environmental resources?

Yes No

If yes, check applicable attributes and briefly describe how the project meets the selection criteria.

- The project ensures the Florida Ecological Greenway Network (FEGN) maximizes protection of high priority linkages; the project is within a Priority 1 or 2 Critical Linkage as identified by the FEGN.
- The project restores or mitigates impacts of environmental degradation.
- The project incorporates water quality or drainage improvements.
- The project incorporates conservation initiatives to restore/maintain connectivity by reducing vehicle-caused wildlife mortality.
- The project's environmental impact assessment or statement does not identify specific issues.
- The project's environmental approval and permitting process is complete.

9. Does the project facilitate a system of interconnected trails by closing a gap in the SUN Trail Network?

Yes No

If yes, how many miles of trail will be available once this gap is complete? 13.7

List the trail names. Archer Braid Trail, Tower Road Multi-use path, SW 8th Avenue Multi-use path

10. The project includes cost-saving elements.

Yes No

If yes, briefly describe the potential for overall cost savings for completing this project in conjunction with another project (i.e. new/resurfacing roadway, redevelopment/new development project, trail phase/extending trail project). Remember to provide the other project(s) scope and schedule, the funding source, the funding year, and if funding is through FDOT, provide the Financial Management Number.

This project could be completed at the same time as the planned resurfacing of Tower Road.



Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application



PART V – CERTIFICATION OF PROJECT PRIORITIZATION

1. For projects within a MPO/TPO boundary, complete the following information. If the project is outside of a MPO/TPO boundary, proceed to Part V – question #2.

MTPO for the Gainesville Urbanized Area

Name of Metropolitan/Transportation Planning Organization

Scott R. Koons, AICP

Name of Contact

2009 NW 67th Place

Address

Gainesville, Florida 32653

City, State and Zip Code

koons@ncfrpc.org

Contact email

352.955.2200

Telephone Number

Signature: Helen K. Warren

Print Name: Helen K. Warren

Title: Chair

DATE: 06/16/2016

Signature confirms the requested project is consistent with MPO/TPO plans and documents, it is an eligible priority, the MPO/TPO supports the project and you possess authorization to submit the funding request.



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



2. For projects outside of a MPO/TPO boundary, complete the following information.

Name of County

Name of Contact

Address

City, State and Zip Code

Contact email

Telephone Number

Signature: _____

Print Name: _____

Title: _____

DATE: _____

Your signature confirms the requested project is consistent with applicable comprehensive plan(s) and/or the long-term management plan(s), it is an eligible priority, the County (tribal government, federal or state-managing agency) supports the project, and you possess authorization to submit the funding request.



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



PART VI – CERTIFICATION OF WILLING MANAGER(S)

The managing entity will provide routine regular maintenance, is responsible for the daily upkeep and operation of the trail to protect users, will reduce safety hazards that occur, and will ensure a quality level of service is maintained on the facility. Projects traversing multiple jurisdictional boundaries may have multiple managers. Submit the Certification of Willing Manager(s) for all proposed trail segments.

Routine Maintenance: Involves the day-to-day upkeep of a trail. Activities may consist of litter pick-up, trash removal, debris removal, soil and weed control, maintenance of drainage, graffiti removal, mowing, sweeping, sign replacement, shrub trimming and other regularly scheduled maintenance activities.

- For FDOT Constructed Trails Inside of FDOT ROW – FDOT will maintain the pavement and any bridge structures for a trail in its ROW, and will apply normal roadway maintenance standards such as mowing and litter control to the entire ROW inclusive of the trail. Beyond this, a local sponsor/agency will enter into a maintenance agreement with the department to undertake all other trail maintenance. The area of responsibility will be the footprint of the trail within FDOT ROW as defined by the District. The local agency/sponsor will be responsible for any mowing and litter control above FDOT roadway standards and maintenance of trail specific facilities, drainage, and features such as ornamental landscaping, wayside areas, benches, litter receptacles, and restrooms. The local sponsor/agency will be identified prior to programming the PD&E phase. The maintenance agreement detailing the full maintenance requirements of that entity must be executed prior to letting for construction.
- For FDOT Constructed Trails Outside of FDOT ROW – Trails that are constructed outside of FDOT ROW shall be maintained by an entity other than FDOT. The department will enter into an agreement or other form of documented commitment to ensure that a local sponsor/agency is committed to long-term trail maintenance. The local sponsor/agency will be responsible for all trail operation and maintenance needs which includes routine pavement and bridge structure repair, drainage, litter control, sweeping, vegetation management, and the maintenance of trail specific facilities and features such as ornamental landscaping, wayside areas, benches, litter receptacles, and restrooms.

RE: Archer Road Multi-use Path

Name of Project

Archer Rd from SW 76 Terrace to SW 41st Blvd

Address or Location of Project

FROM: Alachua County

Name of Managing Entity



Florida Department of Transportation
 Shared-Use Nonmotorized Trail
 Individual Trail Application



Chris Dawson, Sr. Transportation Planner

Name of Contact

10 SW 2nd Ave

Address of Managing Entity

Gainesville, FL 32605

City, State and Zip Code

cdawson@alachuacounty.us

Contact email

352-374-5249

Telephone Number

Signature:

Print Name: Dr. Lee A. Niblock

Title: County Manager

DATE: 6/20/16

Your signature serves as certification of (1) a commitment from your agency to maintain the facility requested and that your agency will enter into a Maintenance Memorandum of Agreement with the Department for the Project prior to the completion of design, or prior to the letting/advertisement for construction for any project proposed for a later phase; (2) the information in this application is true and accurate; (3) to comply with the Federal Uniform Relocation Assistance and Acquisition Policies Act (The Uniform Act) for any right-of-way actions required for the project; (4) lands developed with SUN Trail funds will be available for public use for the lifespan of the improvement; and (5) support of other actions necessary to fully implement the proposed project.

A separate application must be used for each project proposal that meets the minimum Individual Trail Eligibility Criteria. The applicable jurisdiction must **prioritize and submit completed application(s) to your District Trail Coordinator no later than 5:00 p.m. on June 20, 2016.**

FOR FDOT USE ONLY

Application Complete Yes No

Project Eligible Yes No

Implementation Feasible Yes No

District Prioritization Number _____

Central Office Prioritization Number _____

Final Determination for inclusion in the Work Program Yes No

SUNTrail Application Tower Road Multi-use Path



Source: Esri, DigitalGlobe, GeoEye, I-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

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Legend

 Project Limits

Prepared by the Alachua County
Growth Management Department
Date: 06/15/2016





EXHIBIT 2

Florida Department of Transportation
Shared-Use Nonmotorized (SUN) Trail Network Program
Individual Trail Application



PART I – ELIGIBILITY CRITERIA

Projects **must meet all** of the **eligibility criteria** to receive consideration for SUN Trail funding.
SUN Trail will only fund paved multi-use trails.

- 1. Will the project be developed as a paved multi-use trail within the Florida Department of Environmental Protection, Florida Greenways and Trails System (FGTS) Priority Land Trail Network and the SUN Trail Network?

Yes No

- 2. Is the project identified as a priority by the applicable jurisdiction(s)? If the project is within a boundary of a Metropolitan/Transportation Planning Organization (MPO), it must be a MPO priority. Projects outside of an MPO boundary must be identified as a priority of the county (inclusive of their municipalities), tribal government, and federal or state-managing agency. Attach the prioritization list and complete Part V.

Yes No

Indicate the priority number of the project: 2

- 3. Has an entity formally committed to operation and maintenance of the project? Complete and sign Part VI (CERTIFICATION OF WILLING MANGER).

Yes No

- 4. Is the project consistent with the applicable comprehensive plan(s) or the long-term management plan(s)?

Yes No

Indicate the type of plan(s) and date(s) of adoption. Alachua County Comprehensive
Plan 2011-2030

Do not proceed to Part II if the project resulted in a "no" response in Part I.

PART II – PROJECT INFORMATION

Project Name: Archer Road Mutli-use Path

Project Location (attach a labeled location map with aerial view, optional: submit shape files)

Municipality: _____

County: Alachua



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



FDOT District Number: 2

Termini Begin: SW 76th Terrace

Termini End: SW 41st Blvd

Total Length: 2.42 Miles

Briefly describe the scope of the project: This project involves the construction of a multi-use path in an existing utility ROW

PART III – PROJECT COSTS

Florida Statute requires a reasonable estimate of the project cost prior to adoption in the Department’s Five Year Work Program. Use **Present Day Cost** values. Projects must follow appropriate design criteria and meet Americans with Disabilities Act requirements. If necessary, attach a separate spreadsheet.

Funding Phase(s) requested:

- Feasibility Study (FS) Project Development & Environment (PD&E)
- Preliminary Engineering/Design (PE) Acquisition of right-of-way (ROW)
- Construction (CON) Construction Engineering & Inspection Activities (CEI)

Briefly describe any project work phases that are underway or completed.

Proposed timeline and funding needs:

Phase	Proposed Year(s)	Amount(s) Requested	Matching Funds	Total Project Costs	Source(s) of Match
FS				0.00	
PD&E				0.00	
PE	2017	145,200.00		145,200.00	
ROW	2017	0.00		0.00	
CON	2018	968,000.00		968,000.00	
CEI	2018	145,200.00		145,200.00	
TOTAL		1,258,400.00	0.00	1,258,400.00	



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



PART IV – SELECTION CRITERIA

Projects may not meet all of the following selection criteria, a numerical ranking will not be calculated, and Individual Trail Projects with the greatest strengths will advance more quickly.
Optional: provide attachments if additional space is needed.

1. **Does the project enhance the safety of bicyclists, pedestrians and motorists?**
 Yes No

If yes, check applicable attributes and briefly describe how the project meets the selection criteria.

Project includes a safety component.

Project is located in an area identified as a hazardous biking/walking zone or in an area with significant numbers of safety concerns.

Project implements a bicycle and pedestrian safety action plan. Provide the name of the plan and date of adoption.

Other (list) _____

This project would provide a multi-use path to serve pedestrians where _____

none currently exists _____

2. **Is the project recognized as having regional, state or national importance?**
 Yes No

If yes, check applicable attributes and briefly describe how the project meets the selection criteria.

Project is a component of a Regional Trail System prioritized by the Florida Greenways and Trails Council. List the Regional Trail System(s).

Project is a component of a National Recreational Trail, East Coast Greenway or a trail that has other national importance. List the national recognitions.

Project implements an adopted regional bicycle, pedestrian or trail master plan. Provide the name of the regional plan(s). Alachua Countywide Bicycle Master Plan

Other (list) _____



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



3. Is there an additional financial contribution committed to the project?

Select the most appropriate response.

Yes, funds are leveraged by multiple public/private sources of investments dedicated to this specific trail segment (i.e. federal, state, local, non-profit, private landowner contributions). If yes, what are the sources? _____

What is the total percentage of match? _____

Yes, funds are leveraged by at least one additional public/private source of investment dedicated to this specific trail segment.

If yes, what is the source? _____

What is the total percentage of match? _____

No, funds are not leveraged by public/private sources of investments dedicated to this specific trail segment.

4. Does the project blend transportation modes by completing, improving or enhancing existing facilities?

Yes No

If yes, check applicable attributes and briefly describe how the project meets the selection criteria.

Project implements Complete Streets objectives and initiatives.

Project implements Safe Routes to Schools objectives and initiatives.

Project provides a direct connection to regional transit systems (i.e. rail stations, express or local bus routes).

Project is located in a designated multi-modal district.

Project has the potential to reduce vehicular congestion.

Project improves access in a Bicycle Friendly Community or Bicycle Friendly University, as designated by the League of American Bicyclists. If yes, indicate the name of the designated community or university. _____

Project improves access in a Walk Friendly Community, as designated by the Pedestrian and Bicycle Information Center. If yes, indicate the name of the designated community. _____

Other (list) _____



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



5. Is the project ready for construction? Select the most appropriate response.

Project is ready for immediate construction and all pre-construction phases are complete.

Yes No

Project is capable of near term development. The design is nearly complete and permitting is underway. This project includes pre-construction phases. If yes, include the schedule.

Yes No

Project proposal is feasible but still needs to be designed. Construction will occur in the future.

Yes No

6. Does the project have a high level of documented public support?

Yes No

If yes, select from the following and briefly explain how the project meets the selection criteria.

The greater community supports the project as demonstrated by recently adopted proclamations or resolutions expressing commitment. Provide the resolution number, adopted date and participating parties. _____

Demonstration of public support is consistent across multiple entities representing the greater community, rather than a select few interest groups. Briefly explain.

Recent community surveys provide an indication of need and support. Briefly explain. _____

An advertised public meeting for discussing the project occurred. Provide the date and type of meeting. _____

Other (list) _____



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



7. Does the project have a significant immediate impact to the quality of life by enhancing economic opportunities and providing connectivity to destinations?

Yes No

If yes, check applicable attributes and briefly describe how the project meets the selection criteria.

The project connects to or through federal, state or local conservation/recreation areas. List the conservation/recreation areas. _____

The project connects people to jobs, businesses or civic resources.

The project is located along or connects to a Florida Scenic Highway. List the Scenic Highway(s). _____

The project is part of a public/private partnership where developers, linear corridor owners, small businesses, corporations, foundations or private sector partners are directly supporting the project.

The project is located within a Rural Economic Development Initiative (REDI) Community defined pursuant to Section 288.0656, Florida Statutes. List the REDI area. _____

The project is located within a Rural Area of Opportunity (RAO) defined pursuant to Section 288.0656, Florida Statutes. List the RAO area. _____

Other (list) _____



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



8. Does the project enhance or preserve environmental resources?

Yes No

If yes, check applicable attributes and briefly describe how the project meets the selection criteria.

- The project ensures the Florida Ecological Greenway Network (FEGN) maximizes protection of high priority linkages; the project is within a Priority 1 or 2 Critical Linkage as identified by the FEGN.
- The project restores or mitigates impacts of environmental degradation.
- The project incorporates water quality or drainage improvements.
- The project incorporates conservation initiatives to restore/maintain connectivity by reducing vehicle-caused wildlife mortality.
- The project's environmental impact assessment or statement does not identify specific issues.
- The project's environmental approval and permitting process is complete.

9. Does the project facilitate a system of interconnected trails by closing a gap in the SUN Trail Network?

Yes No

If yes, how many miles of trail will be available once this gap is complete? _____

List the trail names. _____

10. The project includes cost-saving elements.

Yes No

If yes, briefly describe the potential for overall cost savings for completing this project in conjunction with another project (i.e. new/resurfacing roadway, redevelopment/new development project, trail phase/extending trail project). Remember to provide the other project(s) scope and schedule, the funding source, the funding year, and if funding is through FDOT, provide the Financial Management Number.



Florida Department of Transportation
 Shared-Use Nonmotorized Trail
 Individual Trail Application



PART V – CERTIFICATION OF PROJECT PRIORITIZATION

1. For projects within a MPO/TPO boundary, complete the following information. If the project is outside of a MPO/TPO boundary, proceed to Part V – question #2.

MTPO for the Gainesville Urbanized Area

Name of Metropolitan/Transportation Planning Organization

Scott R. Koons, AICP

Name of Contact

2009 NW 67th Place

Address

Gainesville, Florida 32653

City, State and Zip Code

koons@ncfrpc.org

Contact email

352.955.2200

Telephone Number

Signature: Helen K. Warren

Print Name: Helen K. Warren

Title: Chair

DATE: 06/16/2016

Signature confirms the requested project is consistent with MPO/TPO plans and documents, it is an eligible priority, the MPO/TPO supports the project and you possess authorization to submit the funding request.



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



2. For projects outside of a MPO/TPO boundary, complete the following information.

Name of County

Name of Contact

Address

City, State and Zip Code

Contact email

Telephone Number

Signature: _____

Print Name: _____

Title: _____

DATE: _____

Your signature confirms the requested project is consistent with applicable comprehensive plan(s) and/or the long-term management plan(s), it is an eligible priority, the County (tribal government, federal or state-managing agency) supports the project, and you possess authorization to submit the funding request.



**Florida Department of Transportation
Shared-Use Nonmotorized Trail
Individual Trail Application**



PART VI – CERTIFICATION OF WILLING MANAGER(S)

The managing entity will provide routine regular maintenance, is responsible for the daily upkeep and operation of the trail to protect users, will reduce safety hazards that occur, and will ensure a quality level of service is maintained on the facility. Projects traversing multiple jurisdictional boundaries may have multiple managers. Submit the Certification of Willing Manager(s) for all proposed trail segments.

Routine Maintenance: Involves the day-to-day upkeep of a trail. Activities may consist of litter pick-up, trash removal, debris removal, soil and weed control, maintenance of drainage, graffiti removal, mowing, sweeping, sign replacement, shrub trimming and other regularly scheduled maintenance activities.

- For FDOT Constructed Trails Inside of FDOT ROW – FDOT will maintain the pavement and any bridge structures for a trail in its ROW, and will apply normal roadway maintenance standards such as mowing and litter control to the entire ROW inclusive of the trail. Beyond this, a local sponsor/agency will enter into a maintenance agreement with the department to undertake all other trail maintenance. The area of responsibility will be the footprint of the trail within FDOT ROW as defined by the District. The local agency/sponsor will be responsible for any mowing and litter control above FDOT roadway standards and maintenance of trail specific facilities, drainage, and features such as ornamental landscaping, wayside areas, benches, litter receptacles, and restrooms. The local sponsor/agency will be identified prior to programming the PD&E phase. The maintenance agreement detailing the full maintenance requirements of that entity must be executed prior to letting for construction.

- For FDOT Constructed Trails Outside of FDOT ROW – Trails that are constructed outside of FDOT ROW shall be maintained by an entity other than FDOT. The department will enter into an agreement or other form of documented commitment to ensure that a local sponsor/agency is committed to long-term trail maintenance. The local sponsor/agency will be responsible for all trail operation and maintenance needs which includes routine pavement and bridge structure repair, drainage, litter control, sweeping, vegetation management, and the maintenance of trail specific facilities and features such as ornamental landscaping, wayside areas, benches, litter receptacles, and restrooms.

RE: Archer Road Multi-use Path

 Name of Project
 Archer Rd from SW 76 Terrace to SW 41st Blvd

 Address or Location of Project

FROM: Alachua County

 Name of Managing Entity



Florida Department of Transportation
 Shared-Use Nonmotorized Trail
 Individual Trail Application



Chris Dawson, Sr. Transportation Planner

Name of Contact

10 SW 2nd Ave

Address of Managing Entity

Gainesville, FL 32605

City, State and Zip Code

cdawson@alachuacounty.us

Contact email

352-374-5249

Telephone Number

Signature: _____

Print Name: _____

Dr. Lee A. Niblock

Title: _____

County Manager

DATE: _____

6/20/16

Your signature serves as certification of (1) a commitment from your agency to maintain the facility requested and that your agency will enter into a Maintenance Memorandum of Agreement with the Department for the Project prior to the completion of design, or prior to the letting/advertisement for construction for any project proposed for a later phase; (2) the information in this application is true and accurate; (3) to comply with the Federal Uniform Relocation Assistance and Acquisition Policies Act (The Uniform Act) for any right-of-way actions required for the project; (4) lands developed with SUN Trail funds will be available for public use for the lifespan of the improvement; and (5) support of other actions necessary to fully implement the proposed project.

A separate application must be used for each project proposal that meets the minimum Individual Trail Eligibility Criteria. The applicable jurisdiction must **prioritize and submit completed application(s) to your District Trail Coordinator no later than 5:00 p.m. on June 20, 2016.**

FOR FDOT USE ONLY

Application Complete Yes No

Project Eligible Yes No

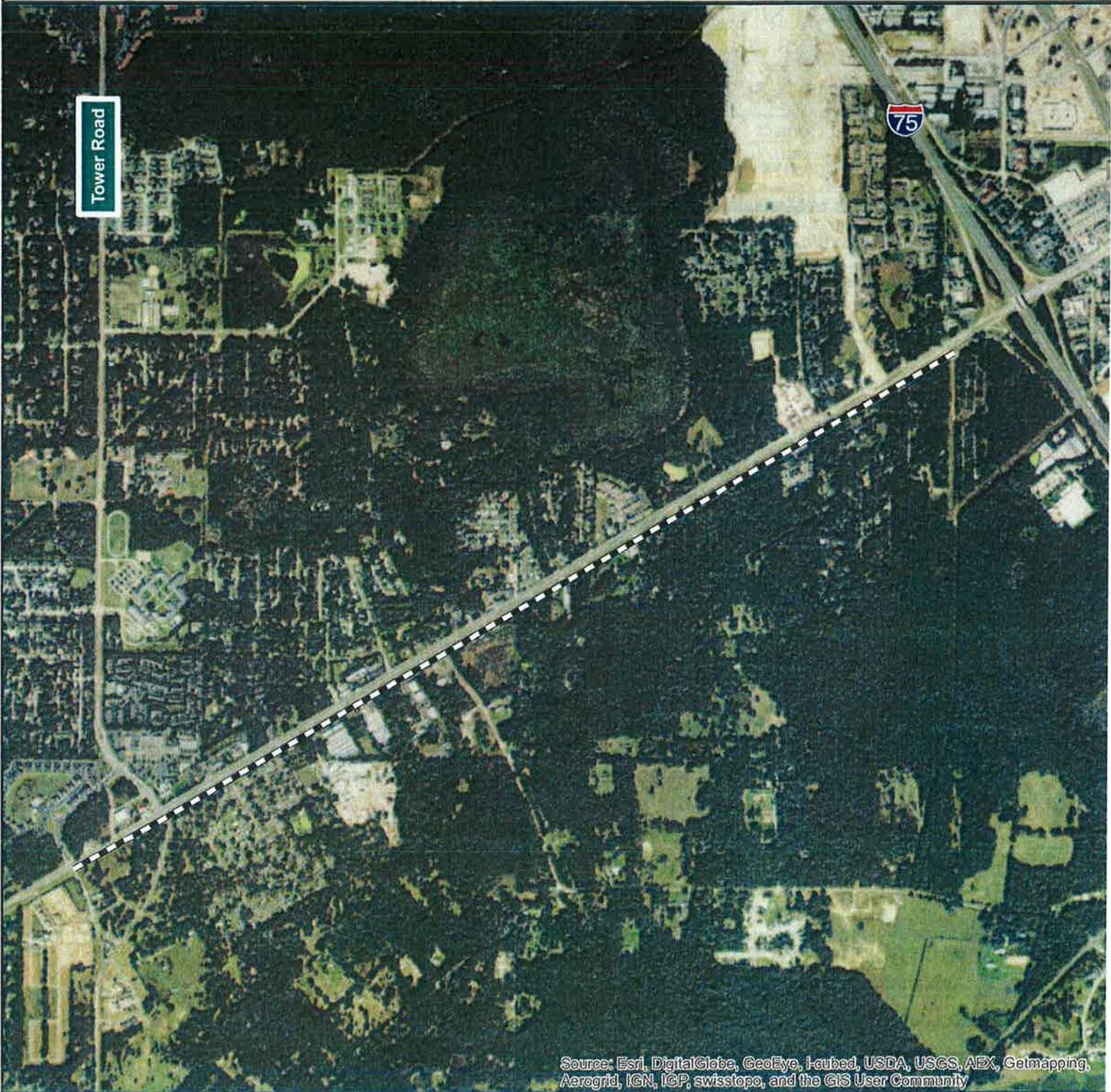
Implementation Feasible Yes No

District Prioritization Number _____

Central Office Prioritization Number _____

Final Determination for inclusion in the Work Program Yes No

SUNTrail Application Archer Road Multi-use Path



Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

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Legend

 Project Limits

Prepared by the Alachua County
Growth Management Department
Date: 06/15/2016





June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Completion of the Metropolitan Transportation Planning Certification Process

STAFF RECOMMENDATION

No Action Required.

BACKGROUND

Federal law and regulation requires the Florida Department of Transportation and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to jointly certify each year the transportation planning process for the Gainesville Metropolitan Area, concurrent with the submittal of the five-year Transportation Improvement Program.

A joint review meeting with the Florida Department of Transportation was held on April 20, 2016. As a result of this meeting and documentation submitted by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, the Florida Department of Transportation has recertified the metropolitan transportation planning process and has not identified any recommendations or corrective actions. Exhibit 1 is a signed copy of the Joint Certification Statement.

Attachment

t:\marlie\ms16\mtpo\memo\cert2016_statement_signed.docx

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data. The text also mentions that regular audits are necessary to identify any discrepancies or errors in the accounting process.



It is also important to ensure that all financial statements are prepared in accordance with the relevant accounting standards. This includes the balance sheet, income statement, and cash flow statement. Each statement should provide a clear and concise overview of the company's financial position at a specific point in time.

Furthermore, the document highlights the need for proper segregation of duties. This means that no single individual should be responsible for all aspects of the accounting cycle. By dividing tasks among different staff members, the risk of fraud and error is significantly reduced.

In conclusion, effective financial management is essential for the long-term success of any business. By adhering to these principles and maintaining high standards of accuracy and transparency, companies can ensure that their financial records are reliable and trustworthy.

EXHIBIT 1



SKME

Florida Department of Transportation

Jacksonville Urban Office – MS 2806
2198 Edison Avenue
Jacksonville, FL 32204-2730

**RICK SCOTT
GOVERNOR**

**JIM BOXOLD
SECRETARY**

May 25, 2016

RECEIVED

MAY 31 2016

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Mr. Scott Koons, AICP
Executive Director
North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, FL 32653-1053

Re: Joint Certification Statement on the Metropolitan Transportation Planning Process

Dear Mr. Koons,

I am enclosing one (1) copy of the Joint Certification Statement on the Metropolitan Transportation Planning Process, signed by District Secretary Greg Evans. With his signature, in addition to the signature of Chair of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO), Ms. Helen Warren, this document is now fully executed. The executed Statement can now be included in the Joint Certification report and the Unified Planning Work Program, as defined in the Department's MPO Program Management Handbook.

I am retaining one (1) executed copy for the District's files.

If you have any questions please call me at (904) 360.5684.

Sincerely,

James M. Green
Gainesville MTPO / Alachua County Liaison

xc: Karen Taulbee, AICP



FEDERAL BUREAU OF INVESTIGATION

U. S. DEPARTMENT OF JUSTICE

WASHINGTON, D. C. 20535

TELEPHONE (202) 344-3111

FORM NO. 100

MEMORANDUM

TO :

FROM :

DATE:

BY:

SUBJECT:

CLASSIFICATION:

CONTROL NUMBER:

1. SUMMARY OF FACTS:

2. ANALYSIS:

3. CONCLUSIONS:

4. RECOMMENDATIONS:

5. COMMENTS:

6. REFERENCES:

7. ATTACHMENTS:

8. DISTRIBUTION:

9. ACTION:

10. APPROVAL:

Exhibit 1
Joint Certification Statement on the Metropolitan Transportation Planning Process

Pursuant to the requirements of 23 United States Code 134 (k)(5), 23 Code of Federal Regulations 450.334(a), the Department and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area have performed a review of the certification status of the metropolitan transportation planning process for the **Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area** with respect to the requirements of:

1. 23 United States Code. 134 and 49 United States Code 5303;
2. Title VI of the Civil Rights Act of 1964, as amended (42 United States Code 2000d-1) and 49 Code of Federal Regulations Part 21;
3. 49 United States Code 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
4. Section 1101(b) of the Fixing America's Transportation System Act and 49 Code of Federal Regulations Part 26 regarding the involvement of disadvantaged business enterprises in United States Department of Transportation funded projects;
5. 23 Code of Federal Regulations Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. the provisions of the Americans with Disabilities Act of 1990 (42 United States Code 12101 et seq.) and the regulations found in 49 Code of Federal Regulations Parts 27, 37, and 38;
7. the Older Americans Act, as amended (42 United States Code 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
8. Section 324 of 23 United States Code regarding the prohibition of discrimination on the basis of gender; and
9. Section 504 of the Rehabilitation Act of 1973 (29 United States Code 794) and 49 Code of Federal Regulations Part 27 regarding discrimination against individuals with disabilities.

Included in this certification package is a summary of Noteworthy Achievements by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and, a list of any recommendations and/ or corrective actions. The contents of this Joint Certification Package have been reviewed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and accurately reflect the results of the joint certification review meeting held on April 20, 2016.

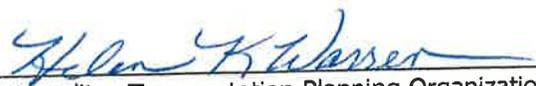
Based on a joint review and evaluation, the Florida Department of Transportation and the **Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area** recommend that the **Metropolitan Transportation Planning Process for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area** be Certified.



Florida Department of Transportation
District Two Secretary (or designee)

05/20/16

Date



Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area Chair (or designee)

5/2/16

Date

RECEIVED

MAY 16 2016



June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Northwest 39th Avenue (State Road 121) at Northwest 83rd Street Intersection - Status Report

STAFF RECOMMENDATION

No Action Required.

BACKGROUND

At its May 2, 2016 meeting, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area discussed the Northwest 39th Avenue (State Road 121) at Northwest 83rd Street intersection with a representative of the developer, Alachua County staff and Florida Department of Transportation staff. During this discussion, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved a motion to

“Authorize the Chair to send a letter asking the Florida Department of Transportation if there was any possible state funding, such as safety funds, for signal replacement for the NW 39th Avenue (State Road 222) at NW 83rd Street intersection.” (see Exhibit 1)

Greg Evans, Florida Department of Transportation District 2 Secretary, has responded to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area request concerning this matter. In his letter (see Exhibit 2), he states that the intersection has been evaluated and that reconstruction of the traffic control signal would be potentially eligible for Highway Safety Improvement Program funds. He also states that funding for design could occur in 2019 and funding for construction could occur in 2021.

Attachments

t:\marlie\ms16\mtpo\memo\nw39ave_nw 83st_int_june27.docx

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A block of faint text in the lower middle section, possibly a paragraph or a list item.

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EXHIBIT 1



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 17, 2016

Mr. Greg Evans, P. E., District 2 Secretary
Florida Department of Transportation
1109 South Marion Avenue
Lake City, FL 32025-5847

RE: NW 39th Avenue (State Road 222) at NW 83rd Street Intersection

Dear Secretary Evans:

At its May 2, 2016 meeting, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area discussed the NW 39th Avenue (State Road 222) at NW 83rd Street intersection as it related to the access/egress to the new residential development, Park Avenue, currently under construction in the southeast quadrant of the intersection. A proposed modification to add an additional northbound left turnlane necessitates replacement of the strain-poles that are non-compliant with current standards.

Following this discussion, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area moved to:

“Authorize the Chair to send a letter asking the Florida Department of Transportation if there was any possible state funding, such as safety funds, for signal replacement for the NW 39th Avenue (State Road 222) at NW 83rd Street intersection.”

If you have any questions concerning this matter, please do not hesitate to contact Scott Koons, AICP, Executive Director at 352.955.2200, extension 101.

Sincerely,

Helen K. Warren, Chair
Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

xc: James Green, Florida Department of Transportation District 2 Liaison
James Knight, Florida Department of Transportation District 2 Urban Planning and Modal Administrator

T:\Marlie\MS16\MTPOLETTERS\SR_222-NW_83_intersection.docx



*SR
ME*

Florida Department of Transportation

**RICK SCOTT
GOVERNOR**

1109 South Marion Avenue
Lake City, Florida 32025-5874

**JIM BOXOLD
SECRETARY**

June 13, 2016

The Honorable Helen K. Warren
Chair, Metropolitan Transportation Planning Organization for the Gainesville Urban Area
North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, Florida 32653

RE: NW 39th Avenue [SR 222] at NW 83rd Street Intersection

Dear Chair Warren:

Thank you for your May 17, 2016 letter regarding the traffic signal at the intersection of SR 222 and NW 83rd Street. The Department's Traffic Operations Safety Office has evaluated the crash data at this location and determined that the reconstruction of the traffic control signal would potentially be eligible for Highway Safety Improvement Funds [HSIP]. The earliest the funds for the design would be available is 2019. If right of way is not required, construction could begin as early as 2021. The reconstructed signal can be designed to accommodate a future northbound right turn lane on NW 83rd Street. However, the turn lane is not eligible for HSIP funding and would need to be constructed by the County.

If you have any additional questions, please contact Rodney Cooper, District Traffic Safety Program Engineer, at 904-360-5629 or rodney.cooper@dot.state.fl.us

Sincerely,

Greg Evans
District Two Secretary

cc: Jim Knight, District 2 Urban Planning and Modal Administrator
Jerry Ausher, District Traffic Operations Engineer
Rodney Cooper, District Traffic Safety Program Engineer

RECEIVED

JUN 16 2016

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL



FEDERAL BUREAU OF INVESTIGATION

MEMORANDUM

TO : DIRECTOR, FBI

DATE: 10/10/54

RE: [Illegible text]

[Illegible text]



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June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Program - Resolutions of Appreciation

RECOMMENDATION

Approve the attached resolutions of appreciation for Eillene Chisholm and Monique Harrison.

BACKGROUND

The attached resolutions of appreciation are regarding Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. Eillene Chisholm served as the Children at Risk Representative on the Alachua County Transportation Disadvantaged Coordinating Board since March 2010. Monique Harrison served as the Florida Association for Community Action Representative on the Alachua County Transportation Disadvantaged Coordinating Board since October 2010.

If you have questions concerning this matter, please do not hesitate to contact me.

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RESOLUTION

WHEREAS, Elliene Chisholm served as the Children at Risk Representative on the Alachua County Transportation Disadvantaged Coordinating Board since March 2010; and

WHEREAS, Elliene Chisholm ably discharged her duties as the Children at Risk Representative on the Alachua County Transportation Disadvantaged Coordinating Board;

NOW, THEREFORE, BE IT RESOLVED: That the members and staff of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area do hereby express their appreciation to Elliene Chisholm for the dedicated service she rendered to the Alachua County Transportation Disadvantaged Coordinating Board, and for her concern for the transportation disadvantaged needs of Alachua County and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area for all citizens of the community to view and recognize the accomplishments and service of Elliene Chisholm.

Helen K. Warren, Chair

**ADOPTED BY THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR
THE GAINESVILLE URBANIZED AREA**

June 27, 2016
Date

RESOLUTION

WHEREAS, Monique Harrison served as the Florida Association for Community Action Representative on the Alachua County Transportation Disadvantaged Coordinating Board since October 2010; and

WHEREAS, Monique Harrison ably discharged her duties as the Florida Association for Community Action Representative on the Alachua County Transportation Disadvantaged Coordinating Board;

NOW, THEREFORE, BE IT RESOLVED: That the members and staff of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area do hereby express their appreciation to Monique Harrison for the dedicated service she rendered to the Alachua County Transportation Disadvantaged Coordinating Board, and for her concern for the transportation disadvantaged needs of Alachua County and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area for all citizens of the community to view and recognize the accomplishments and service of Monique Harrison.

Helen K. Warren, Chair

**ADOPTED BY THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR
THE GAINESVILLE URBANIZED AREA**

June 27, 2016
Date



June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Alachua County Transportation Disadvantaged Coordinating Board Appointments

RECOMMENDATION

- **Appoint Charles Harris, Jr. as the voting Florida Association for Community Action Representative on the Alachua County Transportation Disadvantaged Coordinating Board.**
- **Appoint Tiffany McKenzie as the alternate Florida Association for Community Action Representative on the Alachua County Transportation Disadvantaged Coordinating Board.**
- **Appoint Trisha Nieves as the voting Children at Risk Representative on the Alachua County Transportation Disadvantaged Coordinating Board.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, serving as the Designated Official Planning Agency for Alachua County, is responsible for appointing members to the Alachua County Transportation Disadvantaged Coordinating Board. It is recommended Charles J. Harris be appointed as the as the voting Florida Association for Community Action Representative; Tiffany McKenzie be appointed as the alternate Florida Association for Community Action Representative and Trisha Nieves be appointed as the voting Children at Risk Representative.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments

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11-11-11

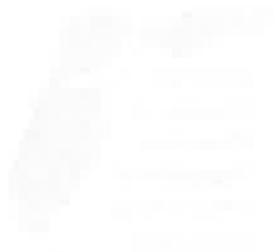
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TRANSPORTATION DISADVANTAGED COORDINATING BOARD NOMINATION

Name: Charles J. Harris

Address: 1405 NW 13 Street, Ste B, Gainesville, FL 32601-4087

Phone Number: 352.213.4070

E-Mail Address: charris@cfcaa.org

Signature: 

Date: 4-28-16

Representing: Florida Association for Community Action

County Represented: Alachua

- Voting Member
 Alternate Member

Please complete and return to:

Lynn Godfrey, AICP, Senior Planner
North Central Florida Regional Planning Council
2009 N.W. 67 Place
Gainesville, FL 32653-1603
godfrey@ncfrpc.org



THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

LABORATORY OF ORGANIC CHEMISTRY

REPORT OF RESEARCH

BY

ROBERT H. WOODWARD

AND

ROBERT B. WOODWARD

IN

THE

DEPARTMENT OF CHEMISTRY

UNIVERSITY OF CHICAGO

**TRANSPORTATION DISADVANTAGED COORDINATING BOARD
MEMBER NOMINATION FORM**

Name: Tiffany McKenzie

Mailing Address: 1405 NW 13th Street, Suite B, Gainesville, FL 32601

County(ies): Alachua

Phone Number: (352) 373-7667 ext. 202

E-mail Address: tmckenzie@cfcaa.org

Representing: Florida Association for Community Action

- Voting Member
- Alternate Member

Signature: 

Date: 4/27/16

Please complete and return to:

*North Central Florida Regional Planning Council
2009 N.W. 67 Place
Gainesville, FL 32653-1603*



THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY

RESEARCH REPORT

NO. 100

1950

BY

ROBERT M. HAYES

AND

WILLIAM R. HAYES

AND

WILLIAM R. HAYES

AND

WILLIAM R. HAYES

AND

WILLIAM R. HAYES

TRANSPORTATION DISADVANTAGED COORDINATING BOARD
MEMBER NOMINATION FORM

Name: Trisha Nieves, Family + Community Engagement Coordinator
Head Start Program,

Mailing Address: 3600 NE 15th Street, Gainesville, FL 32609

County: Alachua

Phone Number: 352-955-6875

E-mail Address: nievestr@gm.sbacc.edu

Representing: Early Childhood Services

Voting Member

Alternate Member

Signature: T Nieves

Date: 11/18/15.

Please complete and return to:

North Central Florida Regional Planning Council
2009 N.W. 67 Place
Gainesville, FL 32653-1603



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NOV 23 2015

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES

REPORT OF THE
COMMISSION ON THE ORGANIZATION
OF THE DIVISION OF THE PHYSICAL SCIENCES

1964-1965

BY
THE COMMISSION ON THE ORGANIZATION
OF THE DIVISION OF THE PHYSICAL SCIENCES

CHICAGO, ILLINOIS
1965

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Program – Status Report

RECOMMENDATION

No action required. This agenda item is for information only.

BACKGROUND

Attached are the following reports:

1. Alachua County Transportation Disadvantaged Service Plan Standards Report:
 - On-time performance
 - Complaints
 - Call hold time
 - Accidents
 - Roadcalls
2. MV Transportation Operations Report July 2015 - April 2016.

Attachments

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Dear Mr. Tolson:
I am writing to you regarding the matter of the
... ..
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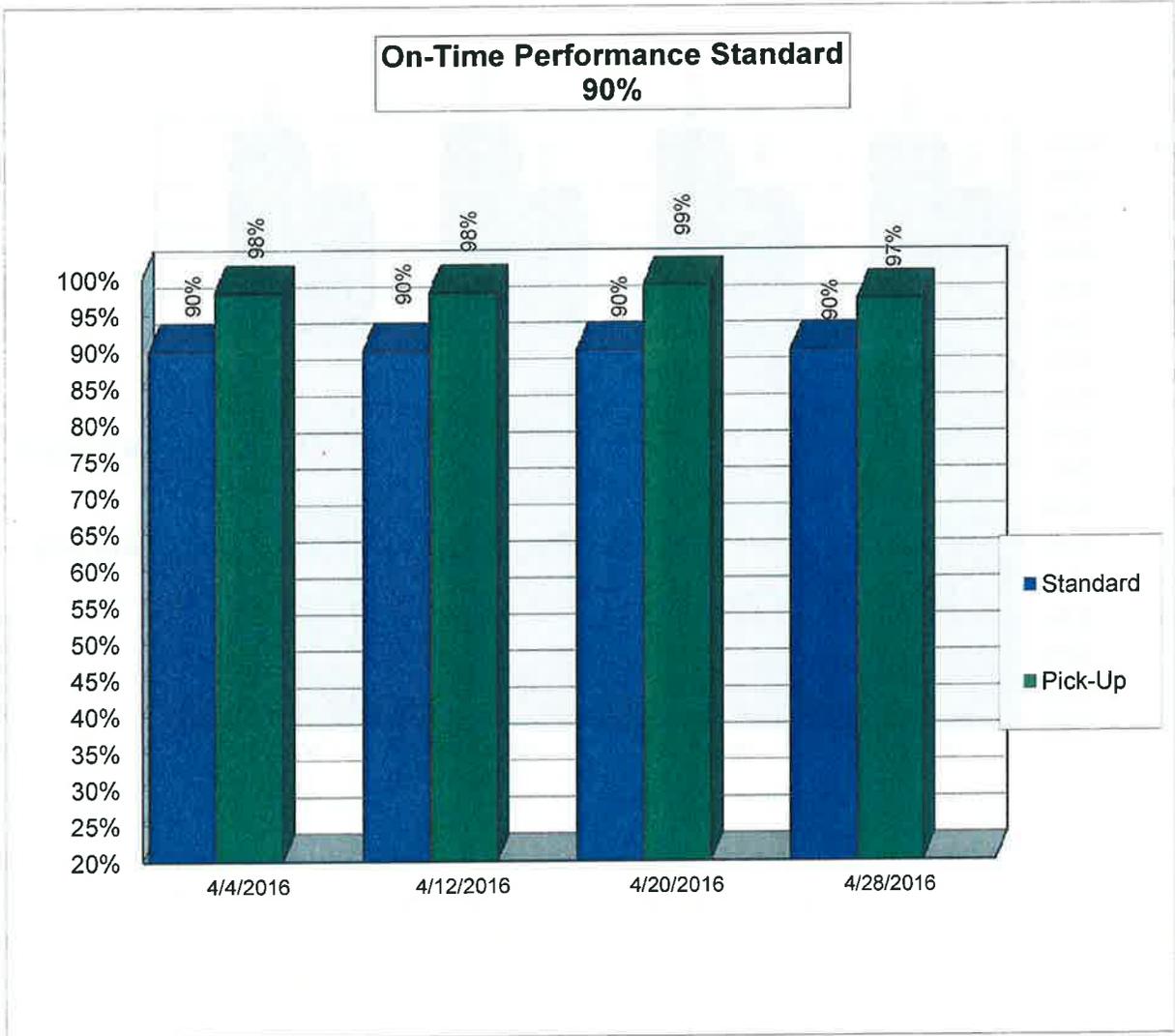
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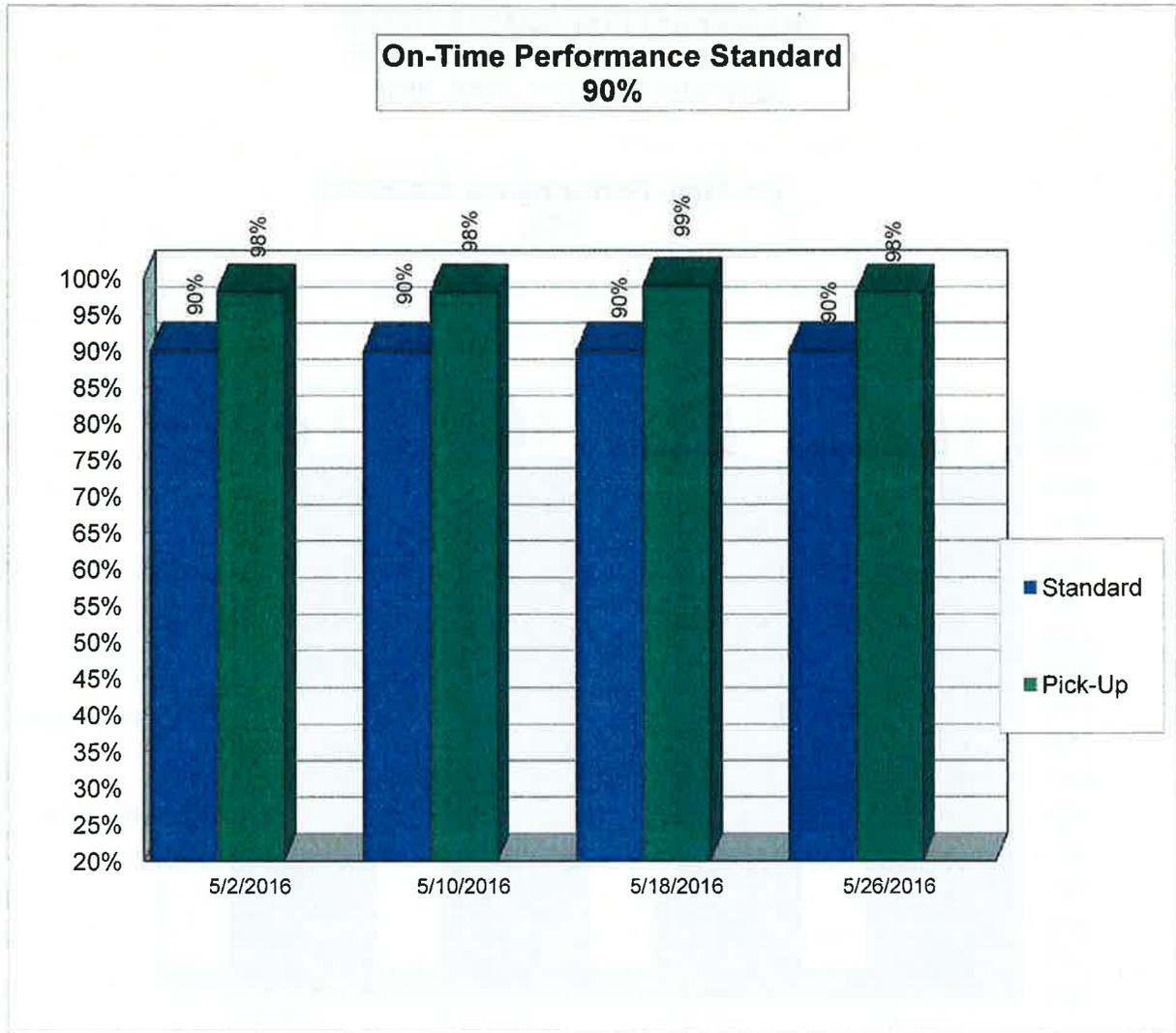
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**TRANSPORTATION DISADVANTAGED
SERVICE PLAN (TDSP) STANDARDS
ALACHUA COUNTY, APRIL 2016**

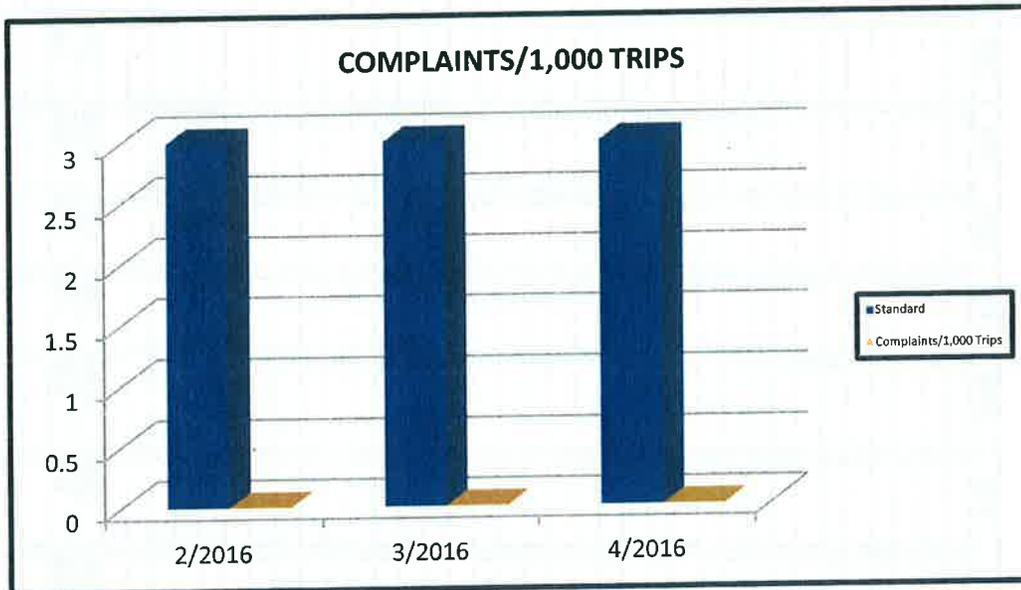


TRANSPORTATION DISADVANTAGED
SERVICE PLAN (TDSP) STANDARDS
ALACHUA COUNTY, MAY 2016



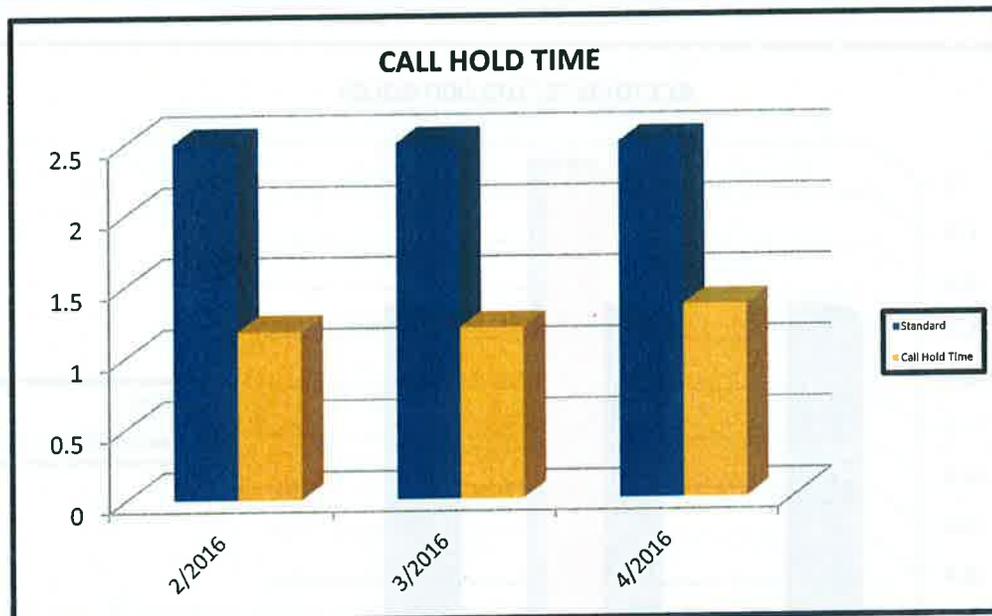
**TRANSPORTATION DISADVANTAGED
SERVICE PLAN (TDSP) STANDARDS
ALACHUA COUNTY, FEBRUARY - APRIL 2016**

MONTH	STANDARD	COMPLAINTS/1,000 TRIPS
2/2016	3	0
3/2016	3	0
4/2016	3	0



TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) STANDARDS ALACHUA COUNTY, FEBRUARY - APRIL 2016

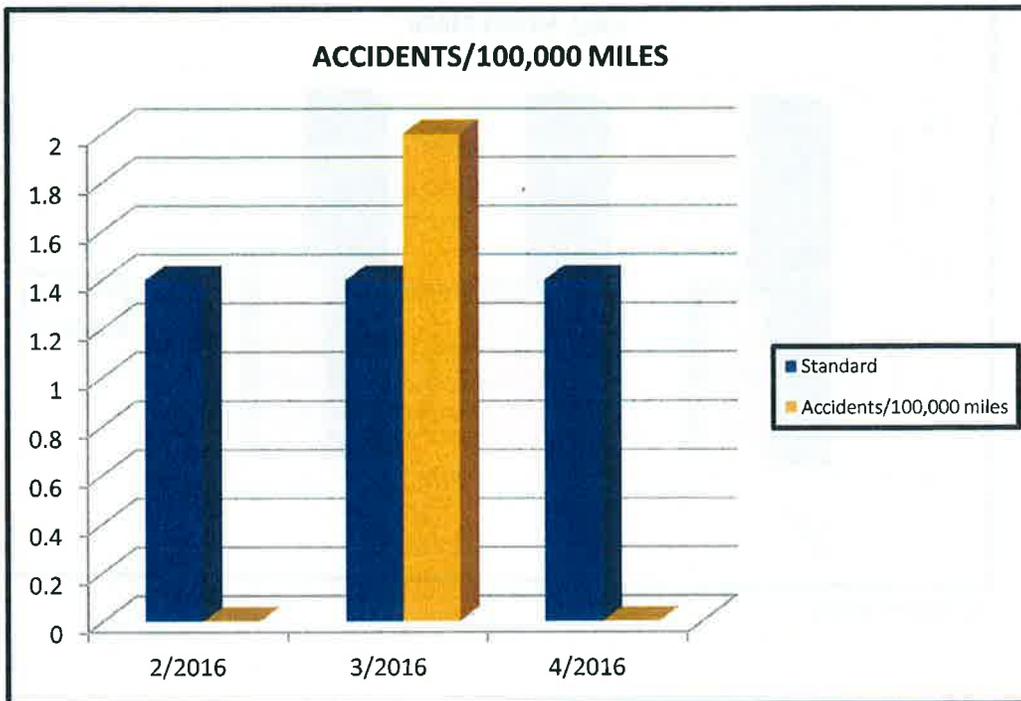
MONTH	STANDARD	CALL HOLD TIME
2/2016	2.5	1.18
3/2016	2.5	1.20
4/2016	2.5	1.35



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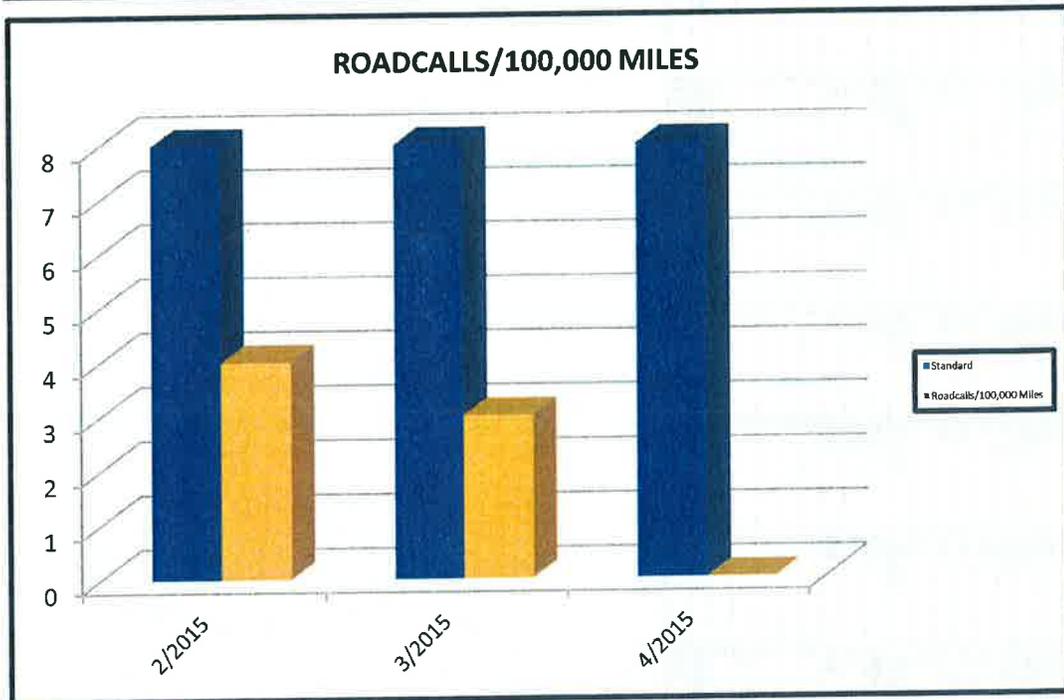
**TRANSPORTATION DISADVANTAGED
SERVICE PLAN (TDSP) STANDARDS
ALACHUA COUNTY FEBRUARY - APRIL 2016**

MONTH	STANDARD	ACCIDENTS/100,000 MILES
2/2016	1.4	0
3/2016	1.4	2
4/2016	1.4	0



**TRANSPORTATION DISADVANTAGED
SERVICE PLAN (TDSP) STANDARDS
ALACHUA COUNTY, FEBRUARY - APRIL 2016**

MONTH	STANDARD	ROADCALLS/100,000 MILES
2/2015	8	4
3/2015	8	3
4/2015	8	0



2015-2016 OPERATING DATA	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
Total No Trips Invoiced	8,196	8,639	8,880	8,971	7,595	7,512	7,258	7,777	8,382	8,217	0	0
HMO Medicaid (Access to Care)	1,981	2,029	1,888	2,066	1,721	1,310	1,367	1,281	1,314	1,210		
HMO Medicaid (MTM)	249	284	227	249	182	169	182	235	330	336		
Transportation Disadvantaged Program	1,408	1,433	1,444	1,502	1,398	1,448	1,543	1,531	1,465	1,472		
City of Gainesville ADA Service	4,123	4,337	4,435	4,401	3,749	3,993	3,554	4,086	4,479	4,415		
Florida Department of Transportation 5311	135	110	90	125	0	0	0	0	69	116		
Florida Department of Transportation 5310	70	77	54	163	184	185	129	159	174	154		
Alachua County	193	347	717	443	361	407	483	471	524	490		
Elder Care	37	22	25	22	0	0	0	14	27	24		
Total Vehicle Miles	114,058	116,295	118,597	121,301	108,788	116,009	102,009	104,613	119,951	109,387		
Total Vehicle Hours	6,665	6,774	6,906	7,016	5,040	6,293	6,202	6,368	6,992	6,596		
Average Miles per Trip	14	13	13	14	14	15	14	13	14	13	#DIV/0!	#DIV/0!
Number of No Shows	465	564	660	643	455	469	455	384	442	363		
Number Trips Denied	0											
Accidents	0	1	1	0	0	0	1	0	2	0		
RoadCalls	4	4	4	3	2	3	1	4	3	0		
Commendations	13	9	12	6	6	5	5	7	7	10		
Complaints	6	3	4	4	6	1	5	6	4	6		
Telephone Calls	12,035	14,613	16,932	14,064	13,348	14,780	13,844	14,211	14,255	11,044		
Average Call On-Hold Time	1.25	1.33	1.35	1.35	1.26	1.17	1.33	1.18	1.2	1.35		

Meeting

Agenda

Enclosures



June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
 FROM: Scott R. Koons, AICP, Executive Director *SRK*
 SUBJECT: Dr. Kermit Sigmon Citizen Participation Award- 2015

STAFF RECOMMENDATION

Present the Dr. Kermit Sigmon Citizen Participation Award to Marlie Sanderson.

BACKGROUND

In 1997, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved the annual Dr. Kermit Sigmon Citizen Participation Award. This award is presented each year to someone, selected by the Citizen Advisory Committee, to be recognized for their contribution to the community's transportation planning process. The recipient this year is Marlie Sanderson.

Previous Recipients	
1997- Ruth Sigmon	2006- Dr. Ruth Steiner
1998- Perry Maull	2007- Martin Gold
1999- South West Alliance for Planning	2008- Mike and Susan Wright
2000- Var Heyl and Cindy Smith	2009- Sharon Hawkey
2001- Chandler Otis	2010- Mayor Mark Goldstein
2002- Gerry Dedenbach	2011- Ed Poppell
2003- Dr. Linda Crider	2012- Scott Fox
2004- Dan Burden	2013- Thomas Hawkins
2005- Julia Reiskind	2014- Ron Cunningham

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CONCLUSION

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June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Citizens Advisory Committee Vacant Position

MTPO STAFF RECOMMENDATION

Fill one vacant position on the Citizens Advisory Committee for a term ending December 2016.

BACKGROUND

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area needs to fill one vacant position on the Citizens Advisory Committee. This vacancy is due to the resignation of Kamal Latham. There is one candidate for the vacant position.

Note- According to Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Bylaws, "no more than 20 percent of the membership of the Citizens Advisory Committee shall be composed of individuals residing outside the Gainesville Urbanized Area." The current applicant resides within the Gainesville Urbanized Area.

ENCLOSED MATERIALS

Attached please find:

1. Exhibit I which lists the names and occupations of current Citizens Advisory Committee members and the applicant;
2. Exhibit II which shows where current Citizens Advisory Committee members and the applicant live; and
5. The current application.

CITIZENS ADVISORY COMMITTEE MEMBERSHIP - FLORIDA STATUTES

339.175(5)6 (e)1 "Each M.P.O. [Metropolitan Planning Organization] shall appoint a citizens' advisory committee, the members of which serve at the pleasure of the M.P.O. [Metropolitan Planning Organization]. The membership on the citizens' advisory committee must reflect a broad cross section of local residents with an interest in the development of an efficient, safe, and cost-effective transportation system. Minorities, the elderly, and the handicapped must be adequately represented."

CITIZENS ADVISORY COMMITTEE MEMBERSHIP BYLAWS

The Citizens Advisory Committee shall be composed of fifteen (15) members. No more than twenty percent (20) of the membership of the Citizens Advisory Committee shall be composed of individuals residing outside the Gainesville Urbanized Area.

Citizens Advisory Committee members shall not be elected officials or technical personnel directly involved in transportation planning.

Note: There is no policy regarding how many times a member may serve on the Committee.

VOTING PROCEDURE

The voting policy that was approved in October, 2001 is to appoint Advisory Committee members by voice roll-call vote and, when there are several vacant positions to fill, also fill out ballots and submit them to staff for tabulation.

EXHIBIT I

**CURRENT CITIZENS ADVISORY COMMITTEE (CAC)
TERMS OF APPOINTMENT**

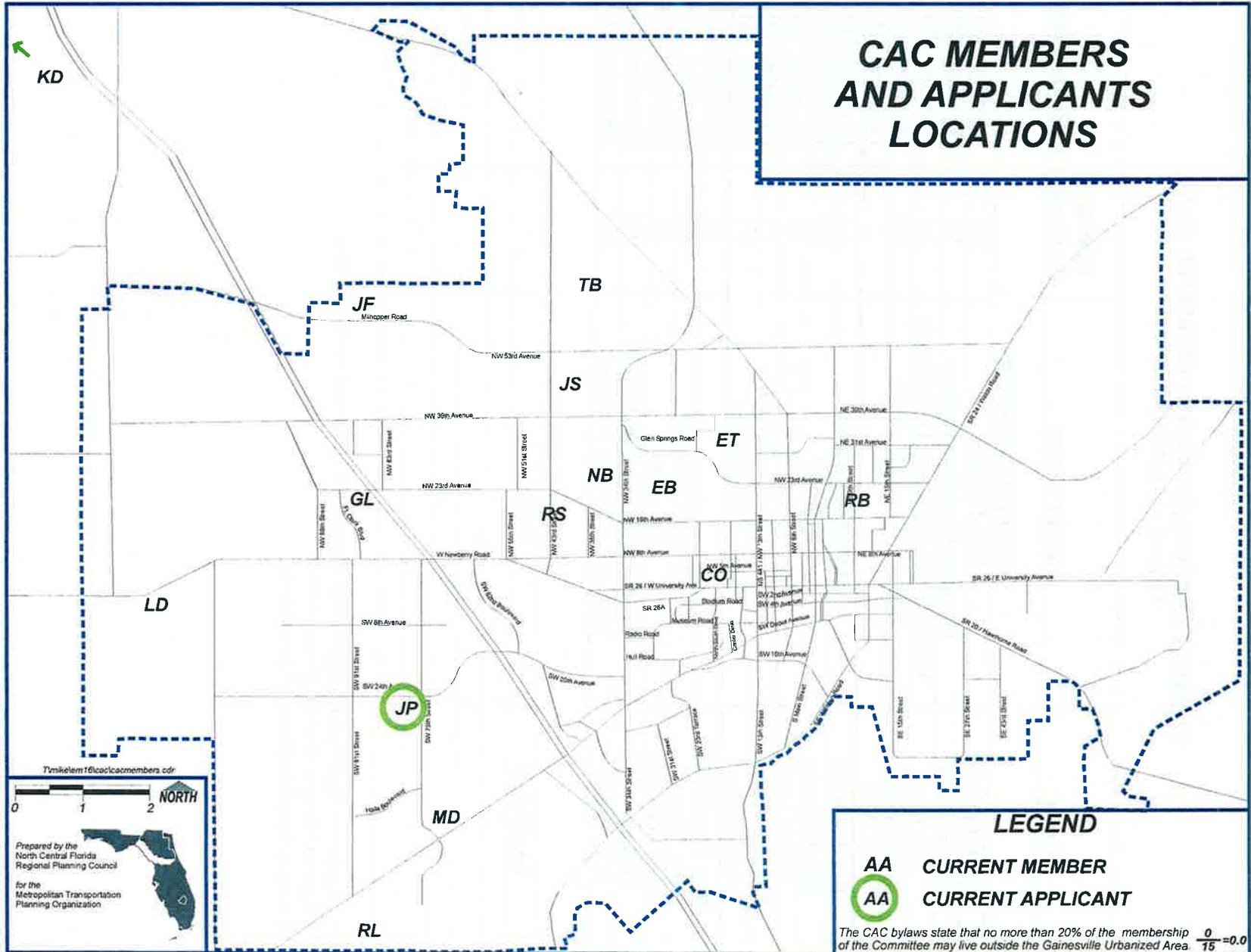
NAME	OCCUPATION	TENURE (In Years)	TERM EXPIRES
CURRENT MEMBERS			
Nelle Bullock	Social Worker	8.0	December, 2016
Thomas Bolduc	Pharmacy Operations Manager	3.5	December, 2016
Luis Diaz	Town of Tioga Director of Development	3.0	December, 2016
Ewen Thomson	Business Owner/Consultant	10.5	December, 2016
VACANT	-		December, 2016
E. J. Bolduc III	Landscape Architect	4.5	December, 2017
Rob Brinkman	Carpenter	10.5	December, 2017
Gilbert Levy	Town of Tioga President	1.0	December, 2017
Ronald Lieberman	Consultant, Builder & Realtor	1.5	December, 2017
James Samec	Retired Police Office	8.5	December, 2017
Mary Ann DeMatas	-	4.5	December, 2018
Jan Frentzen	General Contractor	19.5	December, 2018
Delia Kradolfer~	Accountant	0.5	December, 2018
Chandler Otis	Bicycle Mechanic, Sales Clerk	10.5	December, 2018
Ruth Steiner	University of Florida Professor	13.5	December, 2018
APPLICANTS*#~			
John Pickett	Insurance	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

~ Member or Applicant Living Outside Gainesville Urbanized Area Boundary

* Current Member Seeking Reappointment

Former Member Seeking Appointment

EXHIBIT II



GAINESVILLE URBANIZED AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)

CITIZENS ADVISORY COMMITTEE

RESUME

Please return to:

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603
FAX: 352/955-2209

Date: 1/26/2016

NAME John J. Pickett ADDRESS 2406 SW 77 Street
ZIP CODE 32608 AGE 62 TELEPHONE (H) 352-332-0707
EMAIL jjpickett@bellsouth.net (W) 352-331-5851
FAX: none

HOW LONG A RESIDENT OF ALACHUA COUNTY? Since Nov. 2015

ARE YOU CURRENTLY AN ELECTED OFFICIAL? No

OCCUPATION Insurance - Benefits, Life, Health, Disability

EDUCATION 4 yr. degree Florida Atlantic - U Art Ed.

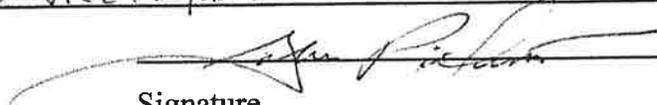
TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT :
Member of Town of Davie Citizens Advisory for MPO Broward County, Florida
Chair of 1st Education Advisory Board Town of Davie Florida

PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS _____

Volunteer for a variety of causes; child hunger, Education
Hankes Bluff HOA board member 15 years

I am willing to spend 8 hours per month on this activity. I will attend meetings in accordance with the adopted policies of the MTPO. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations. Additional information on me may be secured from: (List three references - name, address, and phone number)

(cellular phone - 954-296-7800 -) Town of Davie Council member - Susan Stanley 954-797-1030
Mayor of Davie - Judy Paul - 954-476-2515 or 954-797-1030
Marlon Luis - 954-559-5098 Vice Mayor Town of Davie


Signature

Additional information may be attached to this form.

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June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Improvement Program for Fiscal Years 2016-17 to 2020-21

JOINT RECOMMENDATION

The Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee Technical Advisory Committee recommend that the Metropolitan Transportation Planning Organization approve the Fiscal Years 2016-17 to 2020-21 Transportation Improvement Program.

ADDITIONAL TECHNICAL ADVISORY COMMITTEE RECOMMENDATION

The Technical Advisory Committee recommends that the Metropolitan Transportation Planning Organization request that the Florida Department of Transportation, City of Gainesville and the University of Florida coordinate the implementation of the following projects:

- **SW 13th Street at Archer Road Traffic Signal Update (4358911);**
- **Archer Road Landscaping Project (4359291); and**
- **Archer Road Campus Development Agreement-funded modifications.**

STAFF RECOMMENDATION

Approve the Fiscal Years 2016-17 to 2020-21 Transportation Improvement Program and request that the Florida Department of Transportation, City of Gainesville and the University of Florida coordinate the implementation of the following projects:

- **SW 13th Street at Archer Road Traffic Signal Update (4358911);**
- **Archer Road Landscaping Project (4359291); and**
- **Archer Road Campus Development Agreement-funded modifications.**

BACKGROUND

Attached please find a draft copy of the Fiscal Years 2016-17 to 2020-21 Transportation Improvement Program. The Transportation Improvement Program is a staged implementation program of transportation projects consistent, to the maximum extent feasible, with adopted comprehensive plans of Alachua County and the City of Gainesville.

Exhibit 1 is a copy of the advertisement that appeared in The Gainesville Sun and in The Independent Florida Alligator on Thursday, June 2, 2016. A full color copy of the draft Transportation Improvement Program may be viewed at the following website:

<http://ncfrpc.org/mtpo/publications/TIP/TIPDOC16revdft.pdf>

Authorization of Funds

The Transportation Improvement Program is the most important document that is approved annually by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. In order for federal and state transportation funds to be spent in the Gainesville Metropolitan Area, they must be approved by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and included in this document.

Attachments

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June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: List of Priority Projects for Fiscal Years 2017-18 to 2021-22

JOINT RECOMMENDATION

The Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee and Technical Advisory Committee recommend that the Metropolitan Transportation Planning Organization approve the Fiscal Years 2017-18 to 2021-22 List of Priority Projects.

ADDITIONAL TECHNICAL ADVISORY COMMITTEE RECOMMENDATION

The Technical Advisory Committee suggests that, if safety-funded projects are included in future years of the List of Priority Projects, the Metropolitan Transportation Planning Organization should use the Alachua County Traffic Safety Team to develop safety-funded project priority recommendations.

STAFF RECOMMENDATION

Approve the Fiscal Years 2017-18 to 2021-22 List of Priority Projects and, if safety-funded projects are included in future years of the List of Priority Projects, the Metropolitan Transportation Planning Organization should use the Alachua County Traffic Safety Team to develop safety-funded project priority recommendations.

BACKGROUND

Each year, the Metropolitan Transportation Planning Organization develops recommended transportation priorities for projects that are needed, but not currently funded (or fully-funded). This information is used by the Florida Department of Transportation each fall to develop its Tentative Five Year Work Program. A full color copy of the draft *List of Priority Projects* can be viewed at the following website link:

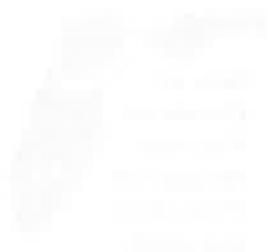
http://ncfrpc.org/mtpo/publications/TIP/LOPP13dft_4_web.pdf

In previous years when safety projects were included in the List of Priority Projects, the Metropolitan Transportation Planning Organization used the Alachua County Traffic Safety Team to develop safety fund project priority recommendations.

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June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Public Involvement Plan Update

JOINT RECOMMENDATION

The Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee and staff recommend that the Metropolitan Transportation Planning Organization approve the revised Public Involvement Plan.

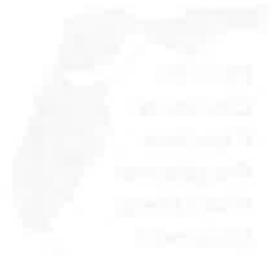
BACKGROUND

Each year, the Public Involvement Plan is reviewed, and revised if necessary, in order to ensure that the planning program provides for a proactive public involvement process. In addition to the revisions due to the passage of the federal Fixing America's Surface Transportation Act, the draft Public Involvement Plan this year includes one substantive revision- the modification of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meeting agenda items and workshops commencing at 5:00 p.m. or later as stated on page 33.

Attachment

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June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Citizens Advisory Committee Advisory Role to Alachua County and the City of Gainesville

CITIZENS ADVISORY COMMITTEE RECOMMENDATION

The Citizens Advisory Committee requests that the Metropolitan Transportation Planning Organization advise the Alachua County Board of County Commissioners and the City of Gainesville City Commission that as in the past, the Citizens Advisory Committee is willing to act again as their citizens advisory committee on matters concerning local transportation issues.

BACKGROUND

At its June 15, 2016 meeting, the Citizens Advisory Committee discussed its role as an advisory body to the Alachua County Board of County Commissioners and the City of Gainesville City Commission on local transportation issues. In the past, both the Alachua County Board of County Commissioners and the City of Gainesville City Commission referred selected local transportation issues to the Citizens Advisory Committee for comments and recommendations.

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June 20, 2016

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Scott R. Koons, AICP, Executive Director *SRK*
SUBJECT: Interstate 75 Relief Task Force

STAFF RECOMMENDATION

Authorize the Chair to sign a letter to the Interstate 75 Relief Task Force with a recommendation that the Interstate 75 Relief Task Force include in its report to the Florida Department of Transportation:

- 1. recommendations that are consistent to the maximum extent feasible with the Alachua County and City of Gainesville comprehensive plans and Year 2040 Long Range Transportation Plan; and**
- 2. a recommendation to amend state statutes to enable the Florida Department of Transportation to allocate State Highway System/Strategic Intermodal System funds to projects on local-maintained facilities that provide congestion relief to adjacent State Highway System/Strategic Intermodal System facilities.**

BACKGROUND

The purpose of the Interstate 75 Relief Task Force is to provide consensus recommendations on maximizing existing and developing new high-capacity transportation corridors to serve the Tampa Bay-Northeast Florida study area with initial emphasis on the region west of Interstate 75. The Task Force includes representatives from state agencies, local governments, regional planning councils, private landowners, environmental organizations, business and economic development interests, and members of the public.

During the development of the Year 2040 Long Range Transportation Plan, the Metropolitan Transportation Planning Organization sent a letter asking the Florida Department of Transportation to consider spending state funds on local facility projects that would provide congestion relief to adjacent State Highway System/Strategic Intermodal System. The Florida Department of Transportation responded that legislation restricts the spending of state funds to state-maintained facilities (see Exhibit 1 and 2). Exhibit 3 shows Interstate 75 Relief Task Force draft recommendations.

Attachments

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Refined Framework for Enhanced and New Corridors

I-75 Relief Agency Coordination Meeting

Presented by:

Sunserea Dalton
CH2M

John Kaliski
Cambridge Systematics, Inc

NOTE: Information is preliminary and subject to change

JUNE 8, 2016



Charge: Produce "First Draft" of a Future Transportation System

- Task Force Charge
 - Recommend a **range of alternatives (options)** for accomplishing the purpose and need
 - maximizing the use of existing transportation facilities and developing new transportation facilities
 - consideration of multiple modes (such as highways, passenger and freight rail, and trails) and multiple uses (such as utilities, pipelines, and other linear infrastructure)
 - Recommend **corridors** to be incorporated into regional and local long-range plans and to be advanced to future phases of project development.

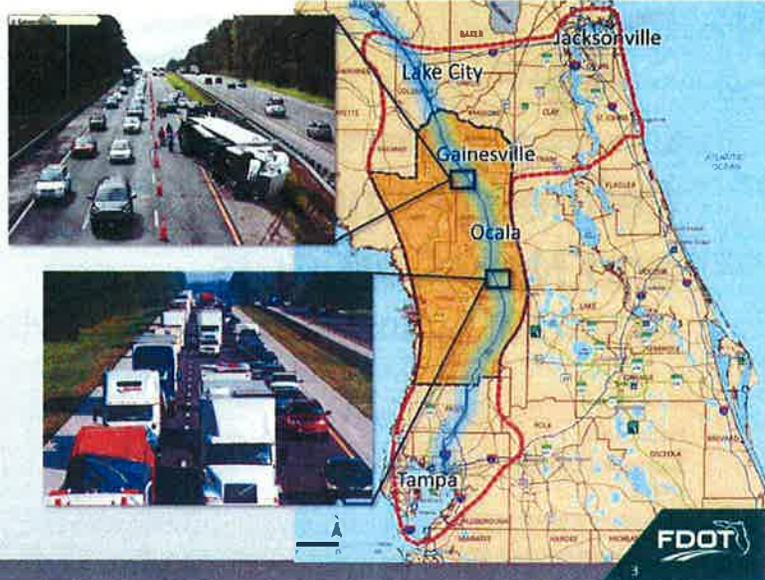
NOTE: Information is preliminary and subject to change





Two Overarching Purposes

- **Provide relief** to Interstate 75 and **improve mobility** in Initial Focus Area
- **Enhance regional connectivity** between Tampa Bay and Northeast Florida

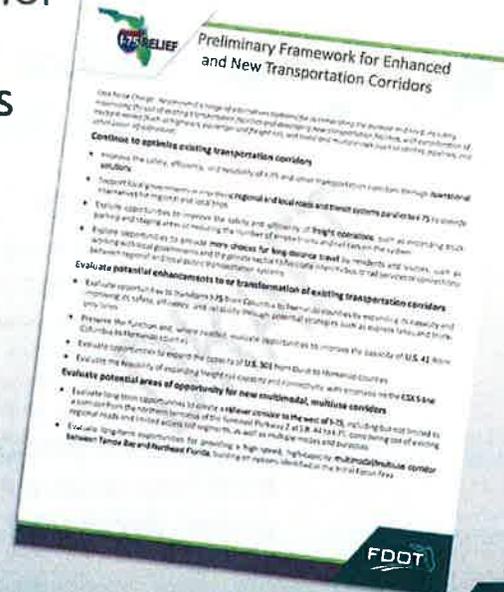


NOTE: Information is preliminary and subject to change.



Preliminary Framework for Enhanced and New Transportation Corridors

- Continue to **optimize existing** transportation corridors
 - **Short-term** (Generally less than 10 years for implementation)
- Evaluate potential **enhancements to or transformation of existing** transportation corridors
 - **Mid-term** (Generally 10 – 20 years for implementation)
- Evaluate potential **areas of opportunity for new** multimodal, multiuse corridors
 - **Long-term** (Generally more than 20 years for implementation)



NOTE: Information is preliminary and subject to change.



Short-term: Continue strategies to *optimize existing* transportation corridors

- Operational solutions
- Regional and local roads and transit systems parallel to I-75

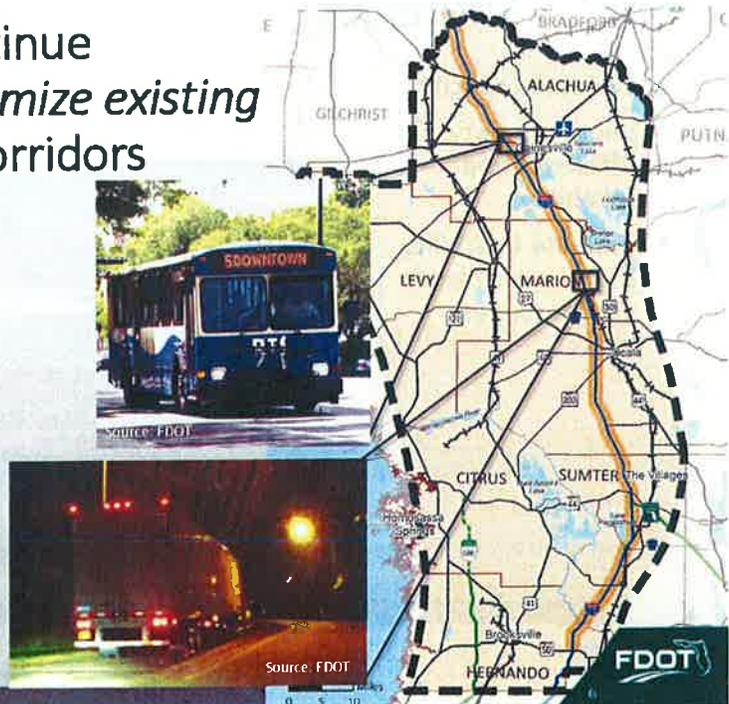


NOTE: Information is preliminary and subject to change



Short-term: Continue strategies to *optimize existing* transportation corridors

- Improve freight operations
- Intercity bus or rail services



NOTE: Information is preliminary and subject to change



Mid-term: Potential enhancements to or transformation of existing transportation corridors

- Existing Corridors
 - I-75
 - U.S. 41
 - U.S. 301
 - CSX S-Line

NOTE: information is preliminary and subject to change



I-75: Future Potential Strategies

- Evaluate capacity
- Improve safety, efficiency and reliability
- Evaluate feasibility of truck-only lanes and/or express lanes



NOTE: Information is preliminary and subject to change





U.S. 41: Future Potential Strategies

- **Preserve the function** and, where needed, evaluate opportunities to **improve the capacity** of U.S. 41 from Columbia to Hernando counties
 - Consider how U.S. 41 may provide relief to I-75 and serve mobility needs in Initial Focus Area



U.S. 301: Future Potential Strategies

- Evaluate the feasibility of **expanding the capacity** of U.S. 301 from Duval to Hernando counties





Rail: Future Potential Strategies

- Evaluate the feasibility of expanding freight rail capacity and connectivity, with emphasis of the CSX S-Line



NOTE: Information is preliminary and subject to change



Long-term: Evaluate areas of opportunity for *new multimodal, multiuse corridors*



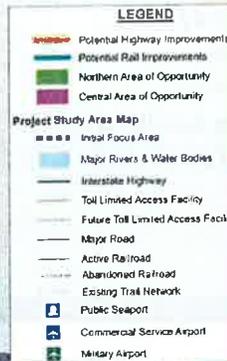
NOTE: Information is preliminary and subject to change





Areas of Opportunity for New Corridors

- Evaluate long-term opportunities to create a **reliever corridor to the west of I-75**, including but not limited to a corridor from the northern terminus of the Suncoast Parkway 2 at S.R. 44 to I-75, considering:
 - use of existing regional roads and limited access toll segments
 - multiple modes and purposes



NOTE: Information is preliminary and subject to change



Areas of Opportunity for New Corridors

- Evaluate long-term opportunities for providing a **high-speed, high-capacity multimodal/multiuse corridor between Tampa Bay and Northeast Florida**, building on options identified in the Initial Focus Area

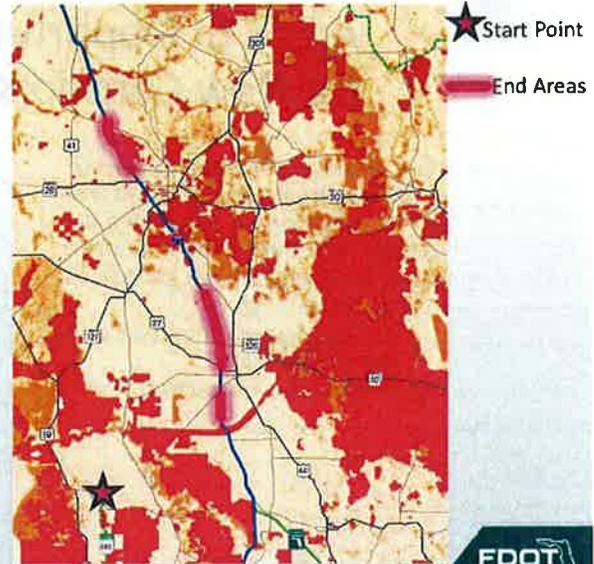


NOTE: Information is preliminary and subject to change



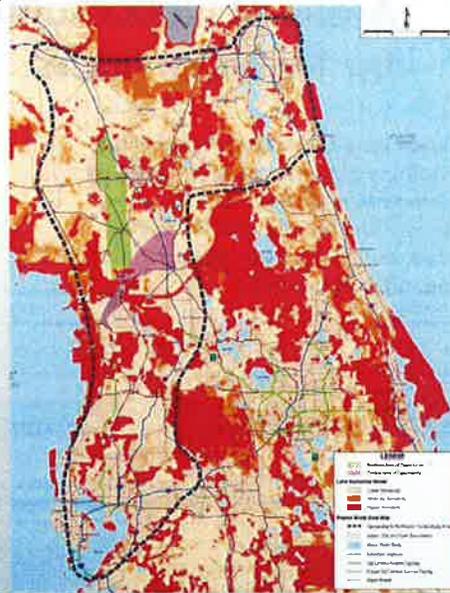
Areas of Opportunity Development

- Areas of Opportunity for New Corridors
 - Identify starting point
 - Suncoast Parkway 2 at SR 44
 - Identify potential end areas along I-75
 - Southern Marion County
 - Central Marion County
 - Northern Alachua County
 - Identify approximate 5-mile wide swaths for future refinement to narrower corridors



Areas of Opportunity

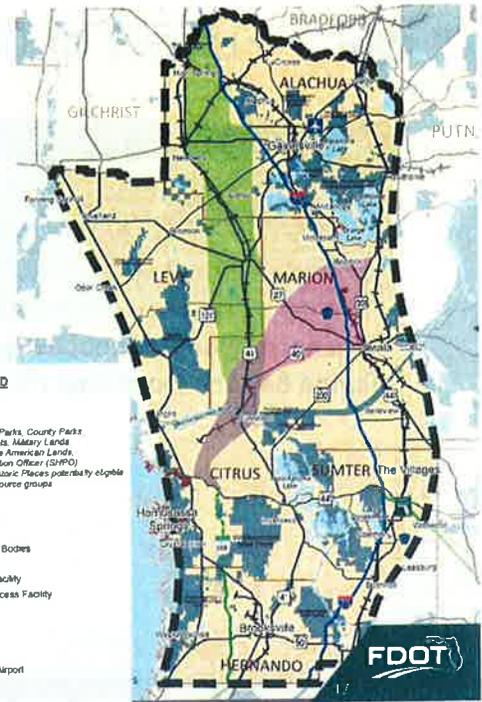
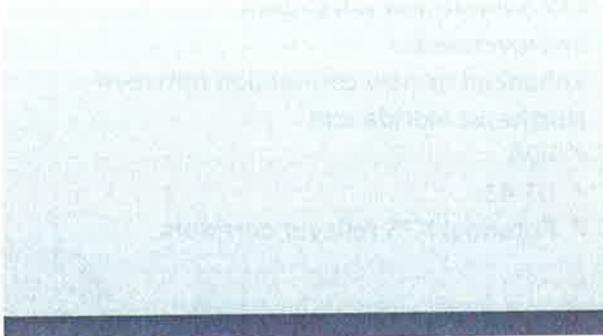
- Land Suitability Map
 - Confirm avoidance areas and areas with highest concentration of environmental and community resources
 - Identify areas with potential for least environmental and community impacts





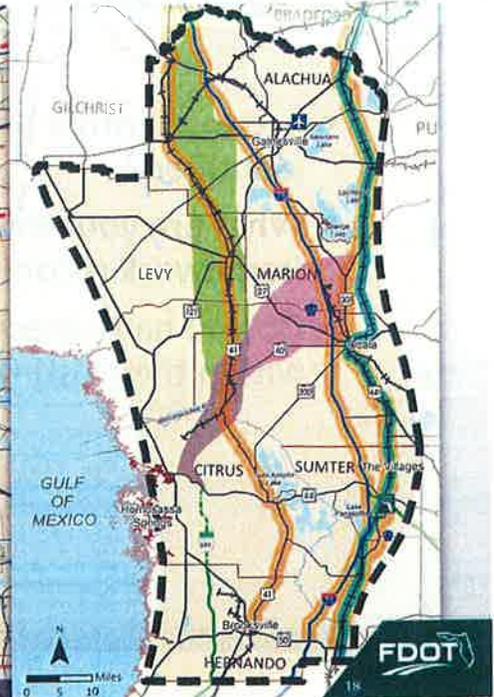
Areas of Opportunity

- Avoidance Areas Map
 - Task Force input to avoid/minimize impacts to avoidance areas to the east of I-75



Putting the Pieces Together

1. Continue to optimize existing transportation corridors
2. Evaluate potential enhancements to or transformation of existing corridors
3. Evaluate potential areas of opportunity for new multimodal, multiuse corridors



NOTE: Information is preliminary and subject to change



Full Set of Options to Evaluate Further

Purpose	Potentially Addressed Through...
Provide relief to Interstate 75 and improve mobility in Initial Focus Area	<ul style="list-style-type: none">• I-75 improvements• US 41 improvements• Rail system improvements• I-75 reliever corridors
Enhance regional connectivity between Tampa Bay and Northeast Florida	<ul style="list-style-type: none">• US 301 improvements• CSX S line/other rail system improvements• Enhanced or new connection between Northeast Florida and<ul style="list-style-type: none">✓ I-75✓ US 41✓ Potential I-75 reliever corridors

NOTE: Information is preliminary and subject to change

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Discussion

- Are there other specific constraints that you want identified?
- What are your thoughts on the draft preliminary framework recommendations?
- Do you have specific areas of concern or refinements within the existing corridors or areas of opportunity?

NOTE: Information is preliminary and subject to change

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- 1-800-368-5872

SCHEDULED 2016 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

MTPO MEETING MONTH	TAC [At 2:00 p.m.] CAC [At 7:00 p.m.]	B/PAB [At 7:00 p.m.]	MTPO MEETING
FEBRUARY	February 10	February 11	February 22 at 3:00 p.m.
APRIL	March 23	March 24	April 4 at 3:00 p.m.
JUNE	June 15 <i>TAC@NCFRPC</i>	June 16	June 27 at 5:00 p.m.
AUGUST	July 13 <i>TAC@NCFRPC</i>	July 14	August 1 at 3:00 p.m.
OCTOBER	September 21 <i>TAC@NCFRPC</i>	September 22	October 3 at 3:00 p.m.
DECEMBER	November 16 <i>TAC@NCFRPC</i>	November 17	December 5 at 5:00 p.m.

Note, unless otherwise scheduled:

1. Shaded boxes indicate the months that we may be able to cancel MTPO meetings if agenda items do not require a meeting and corresponding Advisory Committee meeting may also be cancelled;
2. TAC meetings are conducted at the Gainesville Regional Utilities (GRU) Administration general purpose meeting room;
3. CAC meetings are conducted in the Grace Knight conference room of the County Administration Building; and
4. MTPO meetings are conducted at the Jack Durrance Auditorium of the County Administration Building unless noted.



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Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

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www.ncfrpc.org/mtpo