



Meeting Packet  
February 4, 2013, 3:00 p.m.



**Metropolitan Transportation Planning Organization  
for the Gainesville Urbanized Area**





Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

January 28, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Randy Wells, Chair

SUBJECT: **Meeting Announcement**

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will meet on **Monday, February 4, 2013 at 3:00 p.m.** This meeting will be held in the **Jack Durrance Auditorium, Alachua County Administration Building,** Gainesville, Florida.

Attached are copies of the meeting agenda.

If you have any questions concerning this matter, please contact Marlie Sanderson, AICP, Director of Transportation Planning, at 352.955.2200, extension 103.

Attachments

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**AGENDA**  
**METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION**  
**FOR THE GAINESVILLE URBANIZED AREA**

**Jack Durrance Auditorium**  
**Alachua County Administration Building, Gainesville, Florida**

**Monday, 3:00 p.m.**  
**February 4, 2013**

**STAFF RECOMMENDATION**

**Page #3**

**I. Approval of the Meeting Agenda  
and Consent Agenda Items**

**APPROVE BOTH AGENDAS**

The MTPO needs to approve the meeting agenda and the consent agenda items.

**Page #53**

**II. Dr. Kermit Sigmon Award**

**PRESENT AWARD**

This year, the Citizens Advisory Committee selected Mr. Scott Fox, University of Florida, Director of Transportation and Parking Services, to receive this award.

**Page #55**

**III. Alachua County Interstate 75 Intelligent  
Transportation System Project Update**

**NO ACTION REQUIRED**

The Florida Department of Transportation has requested the opportunity to give a status report concerning this project.

**Page #57**

**IV. Planning Area Boundary, Voting Members  
and Voting Procedures**

**APPROVE STAFF  
RECOMMENDATION**

In December 2012, the MTPO instructed staff to research options for expanding the planning area boundary to include all of Alachua County.

Page #73

**V. Hull Road Extension- Right-of-Way Width**

**APPROVE JOINT  
RECOMMENDATION**

The proposed Village Point project is planning to construct a portion of this road within a 90-foot right-of-way. Current MTPO policy is 100 feet of right-of-way for this road.

Page #83

**VI. Listening Tour**

**RECEIVE STATUS REPORT**

The MTPO instructed staff to work with Alachua County staff to schedule this tour to coincide with meetings scheduled by the Alachua County Commission.

Page #87

**VII. Multimodal Overpass at SW 34th Street and Hull Road**

**NO ACTION REQUIRED**

In December 2012, the MTPO agreed to discuss having a multimodal overpass at this location for bicycle, pedestrians and transit vehicles.

Back  
Cover

**VIII. Next MTPO Meeting**

**NO ACTION REQUIRED**

The next MTPO meeting is scheduled for March 4, 2013 at 3:00 p.m.

**IX. Comments**

- A. MTPO Members\*
- B. Citizens Comments\*
- C. Chair's Report\*

If you have any questions concerning this matter, please contact Marlie Sanderson, AICP, Director of Transportation Planning, at 352.955.2200.

\*No backup material included with the attached agenda material.



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**CONSENT AGENDA  
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
FOR THE GAINESVILLE URBANIZED AREA**

**Jack Durrance Auditorium  
Alachua County Administration Building, Gainesville Florida**

**Monday, 3:00 p.m.  
February 4, 2013**

**STAFF RECOMMENDATION**

- Page #7      CA. 1    Minutes- December 3, 2012      APPROVE MINUTES**  
This set of MTPO minutes is ready for review.
- Page #19      CA.2    Archer Braid Trail- 60 Percent Plans      APPROVE STAFF RECOMMENDATION**  
The Alachua County Public Works Department will present 60 percent plans for this project.
- Page #21      CA. 3    Fiscal Year 2011-12 Audit      APPROVE COMMITTEE RECOMMENDATION**  
The Audit Review Committee recommends acceptance of the audit report and approval of the invoice for payment.
- Page #23      CA. 4    Year 2040 Long Range Transportation Plan- Request for Qualifications      APPROVE REQUEST FOR QUALIFICATIONS**  
The Request for Qualifications discusses the process that will be used to select the consultant to assist in preparing the Year 2040 Long Range Transportation Plan.
- Page #25      CA. 5    Year 2040 Long Range Transportation Plan- Scope of Services      APPROVE JOINT RECOMMENDATION**  
The Scope of Services discusses specific tasks the consultant is responsible for with respect to the Year 2040 Long Range Transportation Plan.

**Page #29      CA. 6   Continuity of Operations Plan                      APPROVE STAFF RECOMMENDATION**

This Plan is reviewed each year and revisions are made as needed.

**Page #31      CA. 7   Transportation Disadvantaged Program-  
Coordinating Board Appointment                      APPROVE STAFF  
RECOMMENDATION**

The Florida Department of Transportation is recommending that Ms. Janell Damato be appointed as the Department's voting representative.

**Page #35      CA. 8   Transportation Disadvantaged Program-  
Coordinating Board Membership Certification                      APPROVE STAFF  
RECOMMENDATION**

Each year, this certification is approved certifying that the Board represents a cross section of the community.

**Page #39      CA. 9   Transportation Disadvantaged Program-  
Status Report                      NO ACTION REQUIRED**

The MTPO has asked for regular status reports concerning this program.

**Page #51      CA. 10   MPOAC Weekend Institute                      NO ACTION REQUIRED**

Please contact staff if you are interested in attending the MPOAC Weekend Institute.



***Consent***

***Agenda***

***Enclosures***



MINUTES  
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium  
Alachua County Administration Building  
Gainesville, Florida

5:00 p.m.  
Monday  
December 3, 2012

MEMBERS PRESENT

Mike Byerly, Chair  
Susan Baird  
Susan Bottcher  
Todd Chase  
Chuck Chestnut  
Gib Coerper  
James Bennett/Greg Evans  
Thomas Hawkins  
Yvonne Hinson-Rawls  
Robert Hutchinson  
Craig Lowe  
Lee Pinkoson  
Lauren Poe  
Linda Dixon/Curtis Reynolds  
Randy Wells, Vice Chair

MEMBERS ABSENT

None

OTHERS PRESENT

See Exhibit A

STAFF PRESENT

Scott Koons  
Marlie Sanderson  
Michael Escalante

CALL TO ORDER

Chair Mike Byerly called the meeting to order at 5:03 p.m.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Mr. Marlie Sanderson, Director of Transportation Planning for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, recommended approval of the consent agenda and meeting agenda.

**MOTION: Commissioner Poe moved to approve the Consent Agenda and Meeting Agenda.  
Commissioner Pinkoson seconded; motion passed unanimously.**

II. PUBLIC INVOLVEMENT PLAN UPDATE

Mr. Sanderson stated that the MTPO is required to review its Public Involvement Plan and revise it as needed. He discussed the revisions that were made to the plan this year and answered questions. He noted that a 45-day legal notice was published in local newspapers inviting the public to attend today's meeting if they wanted to comment on the proposed revisions.

A member suggested links to the County website.

**MOTION: Commissioner Wells moved to:**

- **approve the Public Involvement Plan update;**
- **request that staff incorporate social media strategies into the Plan; and**
- **request that Alachua County and the City of Gainesville notice MTPO Advisory Committee vacancies on their respective websites.**

**Commissioner Chestnut seconded; motion passed unanimously.**

### III. CITIZENS ADVISORY COMMITTEE- VACANT POSITIONS

Mr. Sanderson stated that the MTPO needs to fill six vacant positions on its CAC. He said that five positions have a term of office through December 31, 2015 and one position has a term of office through December 31, 2013. He noted that there were two candidates who live outside the MTPO boundary.

Chair Byerly asked if there were any applicants present to speak concerning their candidacy.

Ms. Melinda Koken, Mr. Chandler Otis and Mr. Rajeeb Das spoke regarding their candidacy for the CAC. Mr. Luis Diaz stated that he was interested in serving on the CAC.

Mr. Sanderson conducted a voice rollcall ballot for the CAC candidates. He recommended that the MTPO discuss the next agenda item while the votes were being tabulated.

### IV. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS

Mr. Sanderson stated that FDOT has requested amendments to the Fiscal Years 2012/2013 - 2016/2017 TIP to add preliminary engineering to two Interstate 75 Resurfacing Projects and the Archer Braid Hull Road Segment Project.

**ACTION: Commissioner Hawkins moved to amend the Fiscal Years 2012/2013-2016/2017 Transportation Improvement Program to add preliminary engineering to the:**

- **Interstate 75 Resurfacing Project from Williston Road (State Road 121) to NW 39th Avenue (State Road 222)[FIN #4288041];**
- **Interstate 75 Resurfacing Project from the Marion Countyline to Williston Road (State Road 121) [FIN #4288051]; and**
- **Archer Braid Trail- Hull Road Segment from the Hull Road Parking Lot to SW 34th Street (State Road 121) [FIN #4322421].**

**Commissioner Chestnut seconded. Mr. Sanderson conducted a show-of-hands vote; motion passed unanimously.**

### V. FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) TENTATIVE FIVE YEAR WORK PROGRAM

Mr. Sanderson stated that FDOT has submitted the Tentative Five Year Work Program for review and comment. He also discussed MTPO Advisory Committees' recommendations.

Ms. Karen Taulbee, FDOT District 2 Transportation Specialist, discussed the new FDOT Tentative Work Program website, gave an overview of the Tentative Work Program and answered questions.

**MOTION: Commissioner Pinkoson moved to send a letter to the Florida Department of Transportation District 2 Secretary thanking him for the opportunity to review the Tentative Work Program. Commissioner Wells seconded, motion passed unanimously.**

III. CITIZENS ADVISORY COMMITTEE- VACANT POSITIONS (Continued)

Mr. Sanderson reported the results of the CAC appointment vote.

**MOTION: Commissioner Poe moved to:**

1. **reappoint Jan Frentzen, Melinda Koken and Chandler Otis to the CAC for a term through December 31, 2015;**
2. **appoint Thomas Bolduc and Rajeeb Das to the CAC for a term through December 31, 2015; and**
3. **appoint Holly Shema to the CAC for a term through December 31, 2013.**

**Commissioner Wells seconded; motion passed 6 to 1.**

VI. METROPOLITAN PLANNING AREA BOUNDARY, VOTING MEMBERS AND VOTING PROCEDURES

Mr. Sanderson stated that a letter was received from the Florida Department of Transportation that requested an update of the metropolitan planning area boundary, voting members and voting procedures based on the 2010 census. He discussed the draft planning area boundary map and voting membership and procedures and answered questions.

Mr. Dave Schwartz, MTPO Attorney, discussed legal requirements for the metropolitan planning area boundary and answered questions.

Mr. James Bennett, FDOT District 2 Urban Transportation Development Engineer, discussed the minimum metropolitan planning area boundary requirements and answered questions.

**MOTION: Commissioner Pinkoson moved to:**

1. **send the letter to the Florida Department of Transportation that reaffirms the existing MTPO membership, existing voting procedures and approves adjustments to the existing metropolitan planning area boundary as shown in the attached Exhibit 1; and**
2. **authorize staff to prepare a report over the next six months concerning the advantages and disadvantages of expanding the metropolitan planning area boundary to include either all of Alachua County, or all of Alachua and Gilchrist Counties, including corresponding changes that would be needed to existing membership and voting procedures.**

**Commissioner Hinson-Rawls seconded.**

A member suggested including all of the City of Gainesville urban reserve area as one option to consider for the planning area boundary.

**AMENDMENT: Commissioner Hutchinson moved to amend the motion to exclude consideration of Gilchrist County as part of the metropolitan planning area boundary. Commissioner Hinson-Rawls seconded, amendment passed unanimously.**

**MOTION AS AMENDED:**

**Commissioner Pinkoson moved to:**

- 1. send the letter to the Florida Department of Transportation that reaffirms the existing MTPO membership, existing voting procedures and approves adjustments to the existing metropolitan planning area boundary as shown in the attached Exhibit 1; and**
- 2. authorize staff to prepare a report over the next six months concerning the advantages and disadvantages of expanding the metropolitan planning area boundary to include all of Alachua County, including corresponding changes that would be needed to existing membership and voting procedures.**

**Commissioner Hinson-Rawls seconded, motion passed unanimously.**

**VII. SOUTH MAIN STREET- SCOPING PLANS**

Mr. Sanderson stated that the City of Gainesville Community Redevelopment Agency (CRA) requested an opportunity to present South Main Street scoping plans. He reported the MTPO Advisory Committee recommendations.

Ms. Sarit Sela, CRA Project Manager, and Ms. Kelly Fisher, CRA Interim Manager, discussed the scoping plans and answered questions.

A member discussed his concerns regarding undergrounding of utilities in the project corridor.

A member discussed his concerns regarding truck routing in the corridor.

A member suggested including a parking garage in the project.

Ms. Teresa Scott, City of Gainesville Public Works Director, and Mr. Bennett, discussed the South Main Street jurisdiction status and answered questions.

Mr. Mike Fay, Alachua County Development Program Manager, discussed the South Main Street maintenance agreement.

Mr. Luis Diaz, Cade Museum Board member, discussed his concerns regarding undergrounding utilities and a parking garage.

Mr. Fay noted that maintenance costs for milling and resurfacing are about \$1.5 million per mile.



**MOTION: Mayor Lowe moved to approve the South Main Street Scoping plans with the following revisions:**

- 1. Include a safety buffer of appropriate width between the southbound parallel parking areas and the westside bikelane similar to the buffers on Hawthorne Road;**
- 2. Consider the use of “smart bus bays” with pedestrian access to bus stops similar to those recently installed on SW 20th Avenue;**
- 3. Design a better northbound, in-street bicycle lane transition along South Main Street at the planned SE 10th Avenue intersection and bulb out;**
- 4. Consider the use of back-in angle parking;**
- 5. Request that the Community Redevelopment Agency bring back 30 percent design plans for review;**
- 6. Consider expanding the project area to extend south to South 16th Avenue; and**
- 7. Consider undergrounding utilities and provide cost estimates for the following two segments- South 10th Avenue to Depot Avenue; and South 16th Avenue to South 10th Avenue.**

**Commissioner Hutchinson seconded, motion passed 10 to 1 with Commissioner Baird in dissent.**

#### **VIII. YEAR 2040 LONG RANGE TRANSPORTATION PLAN- SCOPE OF WORK EMERGING ISSUES**

Mr. Sanderson stated that there are several emerging issues from the Moving Ahead for Progress in the 21st Century transportation legislation. He discussed the emerging issues and answered questions.

A member discussed her concerns regarding network connectivity.

A member discussed his concerns regarding travel demand management.

**MOTION: Commissioner Hawkins moved to incorporate the following “emerging issues” into the Year 2040 Long Range Transportation Plan Scope of Work:**

- Performance Measurement;**
- Sustainable Transportation and Context Sensitive Solutions;**
- Scenario Planning; and**
- Intermodal Connections.**

**Commissioner Hutchinson seconded, motion passed unanimously.**

Chair Byerly stated that the performance measures should be presented for approval by the MTPO.

IX. ELECTION OF OFFICERS

Mr. Sanderson stated that the MTPO needed to elect a Chair, Vice Chair and Secretary/Treasurer for the coming year. He identified the current officers and noted that the MTPO Chair traditionally alternates between the City Commission and County Commission.

**MOTION: Commissioner Hawkins moved to elect Commissioner Wells as the Chair, Commissioner Baird as the Vice Chair and Commissioner Poe as the Secretary/Treasurer. Commissioner Hutchinson seconded; motion passed unanimously.**

Vice Chair Wells presented Commissioner Byerly a plaque for his service as Chair.

X. AUDIT REVIEW COMMITTEE

Mr. Sanderson requested that the MTPO appoint two members to an Audit Review Committee. He noted that the MTPO Secretary/Treasurer traditionally chairs this committee.

**MOTION: Commissioner Hawkins moved to appoint Commissioner Poe and Commissioner Chestnut to the Audit Review Committee and to have Commissioner Poe serve as Committee Chair. Commissioner Hutchinson seconded; motion passed unanimously.**

XI. METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL REPRESENTATIVES

Mr. Sanderson asked the MTPO to appoint voting and alternate representatives to the Metropolitan Planning Organization Advisory Council (MPOAC) for calendar year 2013.

**MOTION: Commissioner Wells moved to appoint Commissioner Hawkins as the voting representative and Commissioner Hutchinson as the alternate representative to the Florida Metropolitan Planning Organization Advisory Council. Commissioner Chestnut seconded; motion passed unanimously.**

XII. PLAN EAST GAINESVILLE SUBCOMMITTEE

Mr. Sanderson stated that the MTPO needs to appoint Plan East Gainesville Subcommittee members. He discussed the Subcommittee activity and its membership and answered questions.

Several members stated interest in serving on the subcommittee.

**MOTION: Commissioner Chase moved to appoint Commissioner Chase, Commissioner Hinson-Rawls, Commissioner Chestnut and Commissioner Baird to the Plan East Gainesville Subcommittee. Commissioner Baird seconded.**

**MOTION: Mayor Lowe moved to divide the question to separately select Alachua County and City of Gainesville representatives.**

**SPLIT MOTION PART ONE:**

**Commissioner Chase moved to appoint Commissioner Chestnut and Commissioner Baird to the Plan East Gainesville Subcommittee. Commissioner Baird seconded; motion passed unanimously.**

Mr. Sanderson noted that there is no restriction on the size of the subcommittee.

**SUBSTITUTE MOTION TO SPLIT MOTION PART TWO:**

**Commissioner Chase moved to appoint Commissioner Hutchinson, Commissioner Chase, Commissioner Hinson-Rawls and Mayor Lowe to the Plan East Gainesville Subcommittee. Commissioner Baird seconded; motion passed unanimously.**

**MOTION: Commissioner Wells moved to appoint Mayor Lowe to serve as the Chair and Commissioner Chestnut to serve as the Vice Chair of the Plan East Gainesville Subcommittee. Commissioner Chase seconded; motion passed unanimously.**

**XII. TRANSPORTATION DISADVANTAGED COORDINATING BOARD APPOINTMENTS**

Mr. Sanderson stated that the MTPO needs to appoint Plan East Gainesville Subcommittee members. He discussed the Subcommittee activity and its membership and answered questions.

**MOTION: Commissioner Poe moved to appoint Commissioner Bottcher as the Chair and Commissioner Hawkins as the Vice Chair of the Alachua County Transportation Disadvantaged Coordinating Board. Commissioner Chestnut seconded; motion passed unanimously.**

**XIV. NEXT MEETING**

Mr. Sanderson announced that the next Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meeting is scheduled for February 4th at 3:00 p.m.

**VIII. COMMENTS**

**A. MEMBERS**

A member asked about the CAC representation from outside the Gainesville Metropolitan Area.

Mr. Sanderson discussed the MTPO policy on CAC geographic representation and answered questions.

**MOTION: Commissioner Baird moved to appoint to fill vacancies on the advisory committees as they occur. Commissioner Poe seconded; motion passed unanimously.**

**MOTION: Commissioner Baird moved to limit CAC membership to three consecutive terms. Commissioner Chase seconded; motion failed 3 to 6 with Commissioners Baird, Chase and Hawkins voting in favor of the motion.**

**MOTION: Commissioner Hawkins moved to direct staff to outline a sketch of a countywide Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area listening tour to talk with citizens and elected officials regarding their transportation concerns, municipal capital improvement programs, the Alachua County Capital Improvement Program and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area long range transportation plan. Commissioner Hutchinson seconded; motion passed unanimously.**

Mr. Sanderson noted that he would work with Commissioner Hawkins regarding the details of the tour.

A member suggested an internet presence for questionnaires and feedback.

Chair Byerly recommended that the MTPO try and schedule the listening tour so that it corresponds with the dates that the Alachua County Commission schedules joint meetings with the Alachua County municipalities.

Commissioner Hawkins stated that he would coordinate with staff and suggested that Alachua County Commission Chair Byerly also coordinate with staff regarding this listening tour.

**MOTION: Commissioner Hawkins moved to schedule an agenda item for the next meeting to discuss marking unmarked pedestrian crossings on roads within high pedestrian activity areas, such as along University Avenue near the University of Florida. Commissioner Hutchinson seconded; motion passed unanimously.**

**MOTION: Commissioner Hawkins moved to schedule an agenda item for the next meeting to discuss having a multimodal overpass at Hull Road and SW 34th Street for bicycles, pedestrians and transit vehicles. Commissioner Hutchinson seconded; motion passed unanimously.**

#### B. CITIZENS

There were no citizen comments.

#### C. CHAIR'S REPORT

Chair Byerly noted that the replacement trees are being installed along Williston Road.

#### ADJOURNMENT

Chair Byerly adjourned the meeting at 9:45 p.m.

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Date

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Susan Baird, Secretary/Treasurer

## EXHIBIT A

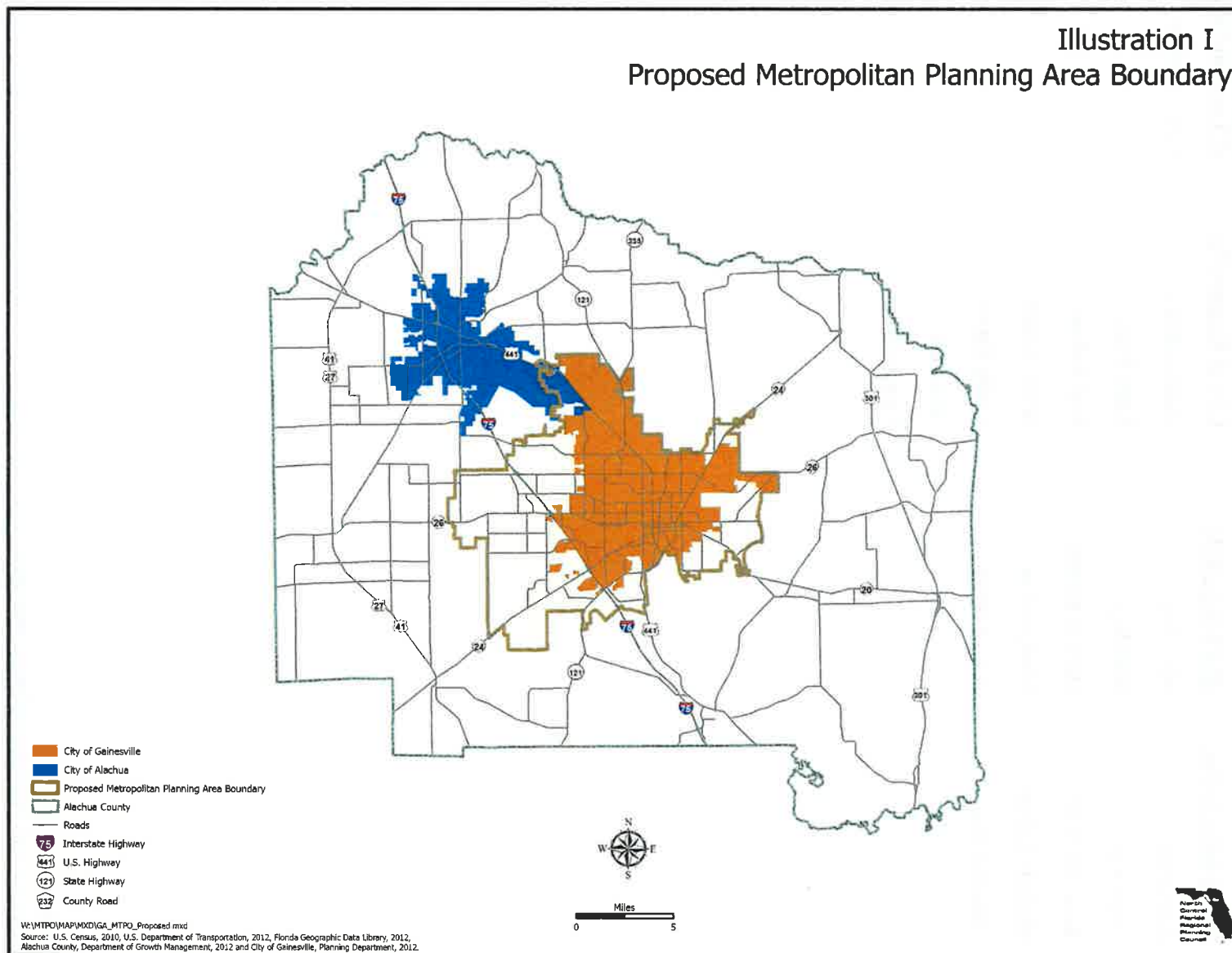
<u>Interested Citizens</u>	<u>Alachua County</u>	<u>City of Gainesville</u>	<u>Florida Department of Transportation</u>
Rajeeb Das	Mike Fay	Dekova Batey	Karen Taulbee
Luis Diaz	Jeff Hays	Kelly Fisher	
Jason Haeseler	Dave Schwartz	Paul Folkers	
Melinda Koken	Mark Sexton	Jesus Gomez	
Chandler Otis	Alan Yeatter	Leslie Rizzo	
		Sarit Sela	
		Teresa Scott	

\* By telephone

# Spoke and provided written comments

# EXHIBIT 1

## Illustration I Proposed Metropolitan Planning Area Boundary







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**CONSENT AGENDA  
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
FOR THE GAINESVILLE URBANIZED AREA**

**Jack Durrance Auditorium  
Alachua County Administration Building  
Gainesville, Florida**

**Monday, 5:00 p.m.  
December 3, 2012**

**STAFF RECOMMENDATION**

- Page #9      CA. 1    MTPO Minutes- October 1, 2012      APPROVE MINUTES**  
This set of MTPO minutes is ready for review
- Page #15      CA. 2    Vision North Central Florida      APPROVE STAFF  
RECOMMENDATION**  
The North Central Florida Regional Planning Council is requesting \$10,000 to support the regional visioning process.
- Page #23      CA. 3    Regional Transit System State Infrastructure Bank Loan Resolution      APPROVE RESOLUTION**  
Regional Transit System staff need this Resolution in order to receive this loan.
- Page #29      CA. 4    Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement      APPROVE STAFF  
RECOMMENDATION**  
Staff recommends that the MTPO reaffirm this Agreement.
- Page #43      CA. 5    Florida's Transportation Disadvantaged Program-Community Transportation Coordinator Selection      APPROVE STAFF  
RECOMMENDATION**  
This agenda item is concerning the use of a competitive request for proposals process for the selection of the Alachua County Community Transportation Coordinator.

**Page #45      CA. 6    Transportation Disadvantaged Program-      APPROVE RESOLUTION**  
**Resolution of Appreciation**

Paula DeLaney served as Chair of the Alachua County Transportation Disadvantaged Coordinating Board since July 2005.

**Page #49      CA. 7    Transportation Disadvantaged Program-      NO ACTION REQUIRED**  
**Status Report**

The MTPO has asked for regular status reports concerning this program.

**Page #59      CA. 8    Tree Replacement Project- Williston Road      NO ACTION REQUIRED**

This agenda item is a status report on this project.



January 28, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: **Archer Braid Trail- 60 Percent Plans**

#### **JOINT RECOMMENDATIONS**

The Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee and Technical Advisory Committee all recommend approval of the 60 percent plans as modified by the Alachua County Board of County Commissioners on January 22, 2013.

#### **ADDITIONAL BICYCLE/PEDESTRIAN ADVISORY BOARD RECOMMENDATION**

Keep the trail along SW 46th Boulevard uniformly two feet from the right-of-way edge in front of the Haile Plantation sign and east towards the Tower Road intersection in order to provide as wide as possible safety buffer for the trail users.

#### **ADDITIONAL CITIZENS ADVISORY COMMITTEE RECOMMENDATIONS**

Keep the ten-foot wide trail section on SW 46th Boulevard east of SW 91st Street and add tapering to the eight-foot wide trail outside this section and use bricks for the trail in front of the Haile Plantation sign.

#### **STAFF RECOMMENDATION**

Approve the joint recommendation and forward all of the above comments to the Alachua County Board of County Commissioners.

## **BACKGROUND**

Alachua County staff has prepared 60 percent plans for the Archer Braid Trail. Enclosed are:

- Exhibit 1- Archer Braid Trail Phase 2: 60% Design Plans presentation; and
- Exhibit 2- 60% Construction Plans (Progress) for Archer Braid Multi-Use Trail.

This project is funded with federal Transportation Enhancement Funds. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has adopted a policy to review enhancement projects at the “scoping” phase and at 60 percent plans. Links to the design plans and presentation are provided below.

[http://ncfrpc.org/mtpo/FullPackets/MTPO/2013/new\\_Archer\\_Braid\\_presx1\\_4mtpofeb4.pdf](http://ncfrpc.org/mtpo/FullPackets/MTPO/2013/new_Archer_Braid_presx1_4mtpofeb4.pdf)

[http://ncfrpc.org/mtpo/FullPackets/MTPO/2013/AICo\\_Archer\\_Braid\\_60pct\\_x2design.pdf](http://ncfrpc.org/mtpo/FullPackets/MTPO/2013/AICo_Archer_Braid_60pct_x2design.pdf)



January 28, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: **Fiscal Year 2011-12 Audit**

**AUDIT REVIEW COMMITTEE RECOMMENDATION**

Acceptance of the audit report for Fiscal Year 2011-12 and approve the invoice for payment to the auditor.

**BACKGROUND**

Attached please find a copy of the Auditor's Report for the fiscal year ended September 30, 2012. In December 2012, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area appointed Commissioner Poe and Commissioner Chestnut to an Audit Review Committee. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area also decided to have Commissioner Poe serve as Committee Chair.

**Audit Review Committee Meeting**

The Audit Review Committee met with the Auditor on Thursday, January 24, 2013. At this meeting, the Committee, by consensus, recommended that the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area accept the audit report for Fiscal Year 2011-12 and approve the invoice for payment to the auditor.

Attachment

T:\Marlie\MS13\MTPO\MEMO\auditmtpofeb4.docx

1. The purpose of this document is to provide information on the status of the project and to recommend a course of action. The project is currently in the planning stage and it is recommended that the project be approved for funding.

2. The project is currently in the planning stage and it is recommended that the project be approved for funding. The project is currently in the planning stage and it is recommended that the project be approved for funding.

3. The project is currently in the planning stage and it is recommended that the project be approved for funding. The project is currently in the planning stage and it is recommended that the project be approved for funding.

4. The project is currently in the planning stage and it is recommended that the project be approved for funding. The project is currently in the planning stage and it is recommended that the project be approved for funding.

5. The project is currently in the planning stage and it is recommended that the project be approved for funding. The project is currently in the planning stage and it is recommended that the project be approved for funding.





January 28, 2013

**TO:** Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

**FROM:** Marlie Sanderson, AICP, Director of Transportation Planning

**SUBJECT:** Year 2040 Long Range Transportation Plan- Request for Qualifications

### **JOINT RECOMMENDATION**

The Citizens Advisory Committee, Bicycle/Pedestrian Advisory Board, Technical Advisory Committee and staff all recommend approval of the Request for Qualifications.

### **BACKGROUND**

Every five years, the long range transportation plan for the community is updated. The last plan was approved on October 27, 2010. Therefore, the next plan update needs to be approved by October 26, 2015.

Exhibit 1 is a timeline of major events for the Year 2040 long range transportation plan update. As shown in Exhibit 1, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is scheduled to approve a request for qualifications and scope of services for this project at its first meeting in 2013. Exhibit 2 is the draft Request for Qualifications.

The first part of the document is a list of the names of the people who were present at the meeting. The names are listed in alphabetical order.

The second part of the document is a list of the topics that were discussed at the meeting. The topics are listed in alphabetical order.

The third part of the document is a list of the actions that were taken at the meeting. The actions are listed in alphabetical order.

The fourth part of the document is a list of the conclusions that were reached at the meeting. The conclusions are listed in alphabetical order.

The fifth part of the document is a list of the recommendations that were made at the meeting. The recommendations are listed in alphabetical order.

The sixth part of the document is a list of the next steps that will be taken. The next steps are listed in alphabetical order.



January 28, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: **Year 2040 Long Range Transportation Plan- Scope of Services**

### **JOINT RECOMMENDATION**

The Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee, Technical Advisory Committee and staff all recommend approval of the Scope of Services with revisions as needed to insure that the travel demand model can adequately address bus rapid transit, bicycle and pedestrian modes of travel.

### **BACKGROUND**

Every five years, the long range transportation plan for the community is updated. The last plan was approved on October 27, 2010. Therefore, the next plan update needs to be approved by October 26, 2015.

Exhibit 1 is a timeline of major events for the Year 2040 long range transportation plan update. As shown in Exhibit 1, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is scheduled to approve a request for qualifications and scope of services for this project at its first meeting in 2013. Exhibit 2 is the draft Scope of Services.

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**EXHIBIT 1**

**YEAR 2040 LONG RANGE TRANSPORTATION PLAN**

**TIMELINE**

<b>DATE</b>	<b>EVENT</b>
MTPO decides if any “emerging issues” are included in the scope of work	December 2012
Scope of services and request for qualifications approved by the MTPO	February 2013
Request for qualifications process begins	March 2013
Work begins on consultant contract	
University of Florida, Bureau of Economic Business Research populations projections released	
Work begins on Socioeconomic Report	April 2013
Consultant proposals ranked and scored	August 2013
Consultant contract executed by MTPO	September 2013
Consult begins work	October 2013
Staff completes Socioeconomic Report	December 2013
Model validated	August 2014
Needs Plan adopted	June 2015
Cost Feasible Plan adopted	October 26, 2015
Final documents completed 90 days after Cost Feasible Plan adopted	(to be determined)







January 28, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: **Continuity of Operations Plan**

**STAFF RECOMMENDATION**

Approve the updated Continuity of Operations Plan as a completed planning document.

**BACKGROUND**

Each year, staff review, and make needed revisions to, the Continuity of Operations Plan as part of addressing consideration of safety and security in the transportation planning process. This Plan is concerned with how the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will continue to function in the event of a natural or man-made disaster. The changes made to this year's document were administrative revisions that were not substantive in nature.

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1. The first part of the document is a letter from the President of the United States to the Congress.

2. The second part is a report on the state of the Union.

3. The third part is a report on the state of the Treasury.

4. The fourth part is a report on the state of the Navy.

5. The fifth part is a report on the state of the Army.

6. The sixth part is a report on the state of the Marine Corps.

7. The seventh part is a report on the state of the Coast Guard.

8. The eighth part is a report on the state of the Air Force.

9. The ninth part is a report on the state of the Department of the Interior.

10. The tenth part is a report on the state of the Department of Justice.

11. The eleventh part is a report on the state of the Department of Education.

12. The twelfth part is a report on the state of the Department of Agriculture.

13. The thirteenth part is a report on the state of the Department of Commerce.

14. The fourteenth part is a report on the state of the Department of Labor.

15. The fifteenth part is a report on the state of the Department of Health and Human Services.

16. The sixteenth part is a report on the state of the Department of Housing and Urban Development.

17. The seventeenth part is a report on the state of the Department of Energy.

18. The eighteenth part is a report on the state of the Department of the Environment.



January 28, 2013

**TO:** Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
**FROM:** Marlie Sanderson, AICP, Director of Transportation Planning  
**SUBJECT:** **Transportation Disadvantaged Program - Coordinating Board Appointment**

**STAFF RECOMMENDATION**

Appoint Ms. Janell Damato as the voting Florida Department of Transportation Representative on the Alachua County Transportation Disadvantaged Coordinating Board.

**BACKGROUND**

This is regarding Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. According to Rule 41-2.012 of the Florida Administrative Code, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall appoint members to the Alachua County Transportation Disadvantaged Coordinating Board.

The Florida Department of Transportation nominated Ms. Janell Damato to serve as their voting representative on the Board. Attached is Ms. Damato's nomination.

Attachment

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## TRANSPORTATION DISADVANTAGED COORDINATING BOARD NOMINATION FORM

**Name:** Janell Damato

**Address:** 2198 Edison Avenue Jacksonville 32204

**Phone:** 904 360-5687

**E-Mail:** Janell.damato@dot.state.fl.us

**Representing:** Florida Department of Transportation

☒ Voting Member

☐ Alternate Member

**County Represented:** Alachua

**Please complete and return to:**

*Lynn Godfrey, AICP, Senior Planner  
North Central Florida Regional Planning Council  
2009 N.W. 67 Place, Ste. A  
Gainesville, FL 32653-1603  
[godfrey@ncfrpc.org](mailto:godfrey@ncfrpc.org)*





January 28, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: **Transportation Disadvantaged Program - Coordinating Board Membership Certification**

**STAFF RECOMMENDATION**

Authorize the Chair to sign the attached Transportation Disadvantaged Coordinating Board Membership Certification.

**BACKGROUND**

This is regarding the Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. Enclosed is the Transportation Disadvantaged Coordinating Board Membership Certification for Alachua County. This form certifies that the membership of the Coordinating Board is established pursuant to Rule 41-2.012(3) of the Florida Administrative Code. This form also certifies that the membership of the Coordinating Board represents, to the maximum extent feasible, a cross section of the local community.

Attachment

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## LOCAL COORDINATING BOARD CERTIFICATION

Name: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
Address: 2009 N.W. 67 Place, Suite A  
Gainesville, FL 32653-1603

The Metropolitan Planning Organization named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), FAC, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Mike Byerly, Chair

REPRESENTATION	MEMBER'S NAME
Chairperson	Commissioner Susan Bottcher
Elderly	Mary Douglas Edwards
Disabled	Christine Eason Louton
Citizen Advocate	Vacant
Citizen Advocate - User	Earther Wright
Veterans Services	Kyle Morrison
Community Action	Robert W. Wilford
Public Education	Dr. Harrell Harrison
Fla. Dept. of Transportation	Janell Demato
Fla. Dept. of Children and Families	Peggy Henderson
Fla. Dept. of Education	Lydia Bush
Fla. Dept. of Elder Affairs	Jeff Lee
Fla. Dept. of Health Care Administration	Alana McKay
Early Childhood Services	Elliene Chisholm
Private Transportation Industry	Vacant
Regional Workforce Development Board	Linda Tatum
Local Medical Community	Vacant
Mass Transit Industry	Jesus Gomez





January 28, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: **Transportation Disadvantaged Program – Status Report**

**STAFF RECOMMENDATION**

No action required. This agenda item is for information only.

**BACKGROUND**

Attached are the following reports:

1. Alachua County Transportation Disadvantaged Service Plan Standards Report shows that:
  - MV met the on-time performance standard;
  - MV met the complaint standard;
  - MV met the call hold time standard;
  - MV met the accident standard; and
  - MV met the roadcall standard.
2. MV Transportation Operations Report October 2012

**Attachments**

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1. The first step in the process is to identify the problem.

2. The second step is to define the problem in terms of its causes and effects.

3. The third step is to identify the stakeholders who are affected by the problem.

4. The fourth step is to develop a plan of action to address the problem.

5. The fifth step is to implement the plan.

6. The sixth step is to evaluate the results of the plan and make adjustments as needed.



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1. The first step in the process is to identify the problem.

2. The second step is to define the problem in terms of its causes and effects.

3. The third step is to identify the stakeholders who are affected by the problem.

4. The fourth step is to develop a plan of action to address the problem.

5. The fifth step is to implement the plan.

6. The sixth step is to evaluate the results of the plan and make adjustments as needed.

7. The seventh step is to monitor the progress of the plan and make adjustments as needed.

8. The eighth step is to report the results of the plan to the stakeholders.

9. The ninth step is to review the process and make improvements as needed.

10. The tenth step is to document the results of the plan and the process.

11. The eleventh step is to share the results of the plan with the stakeholders.

12. The twelfth step is to evaluate the results of the plan and make adjustments as needed.

13. The thirteenth step is to monitor the progress of the plan and make adjustments as needed.

14. The fourteenth step is to report the results of the plan to the stakeholders.

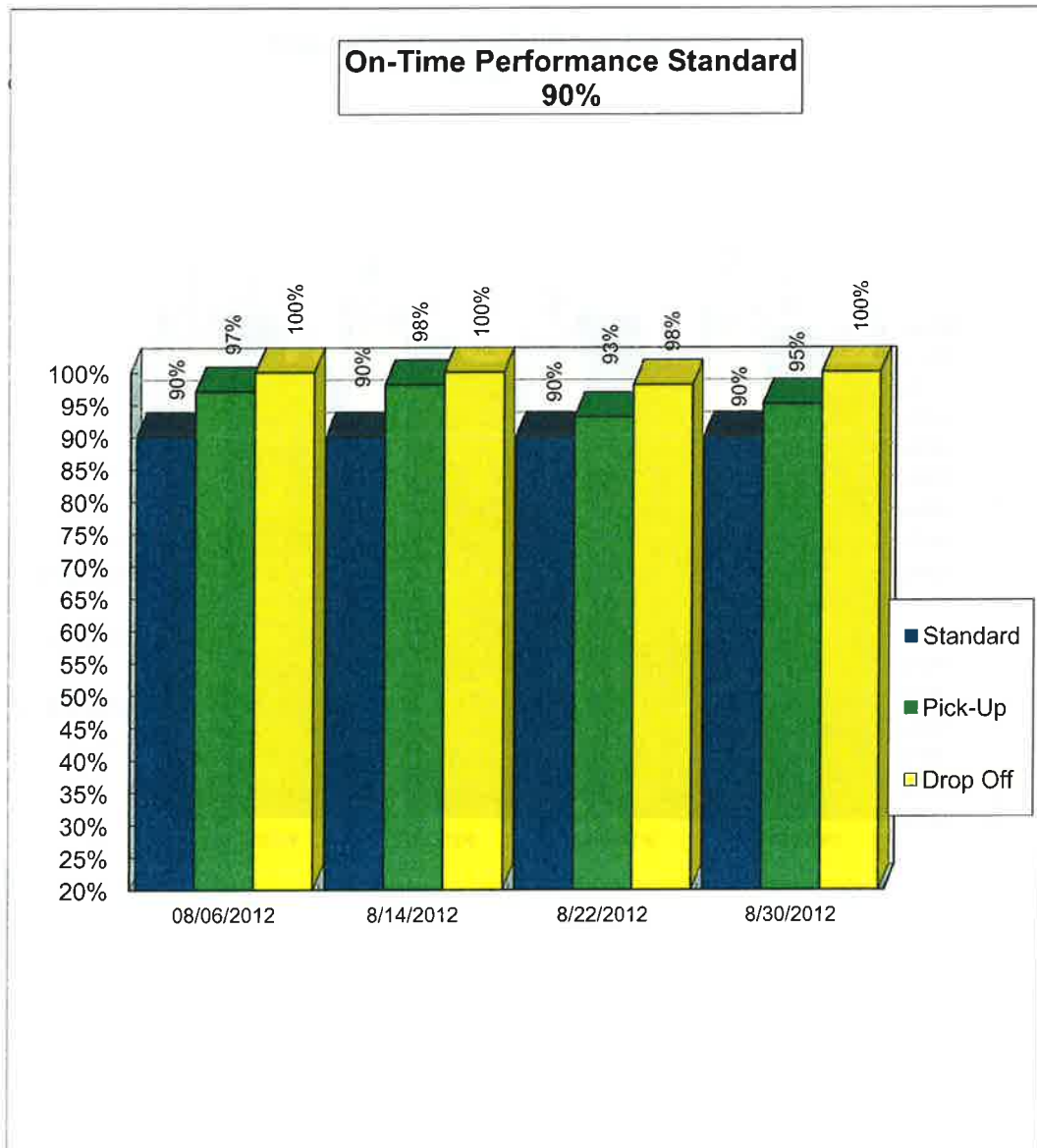
15. The fifteenth step is to review the process and make improvements as needed.

16. The sixteenth step is to document the results of the plan and the process.

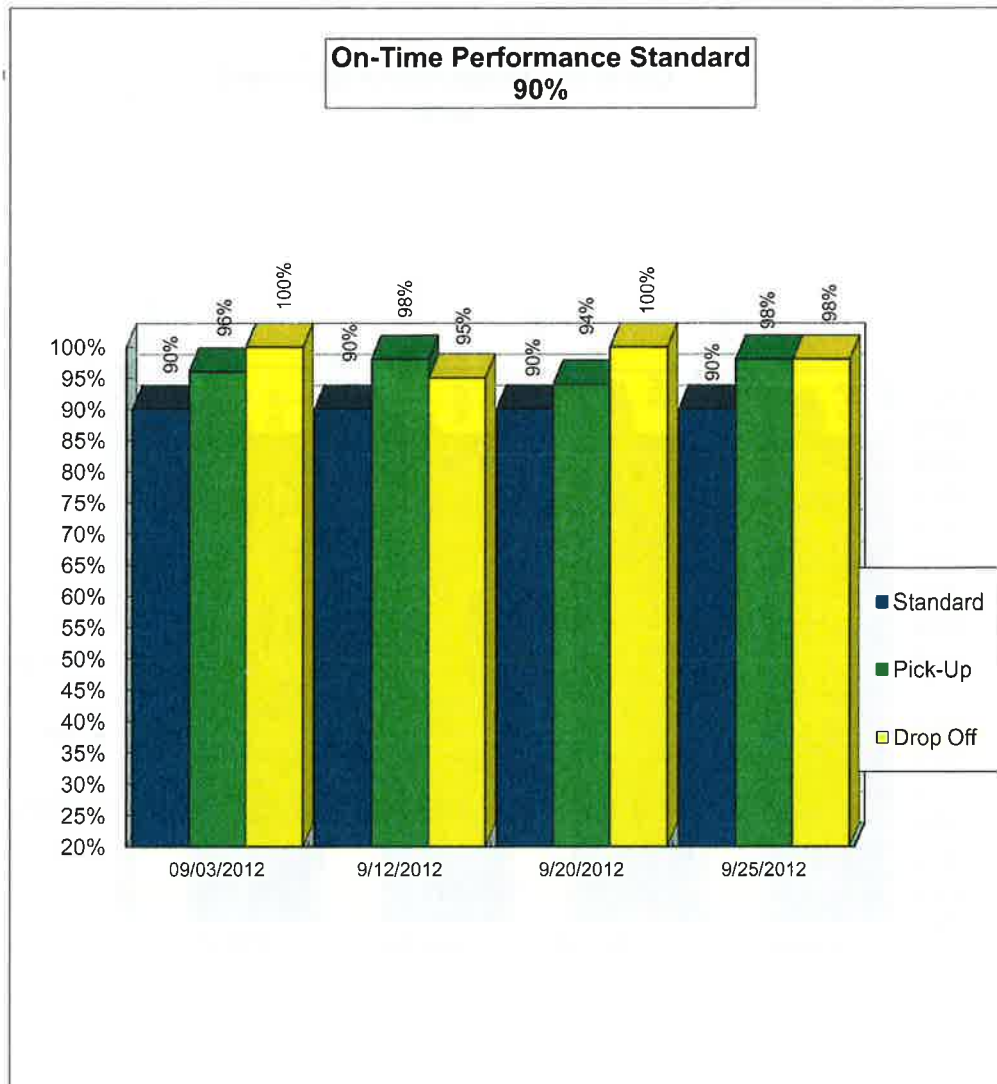
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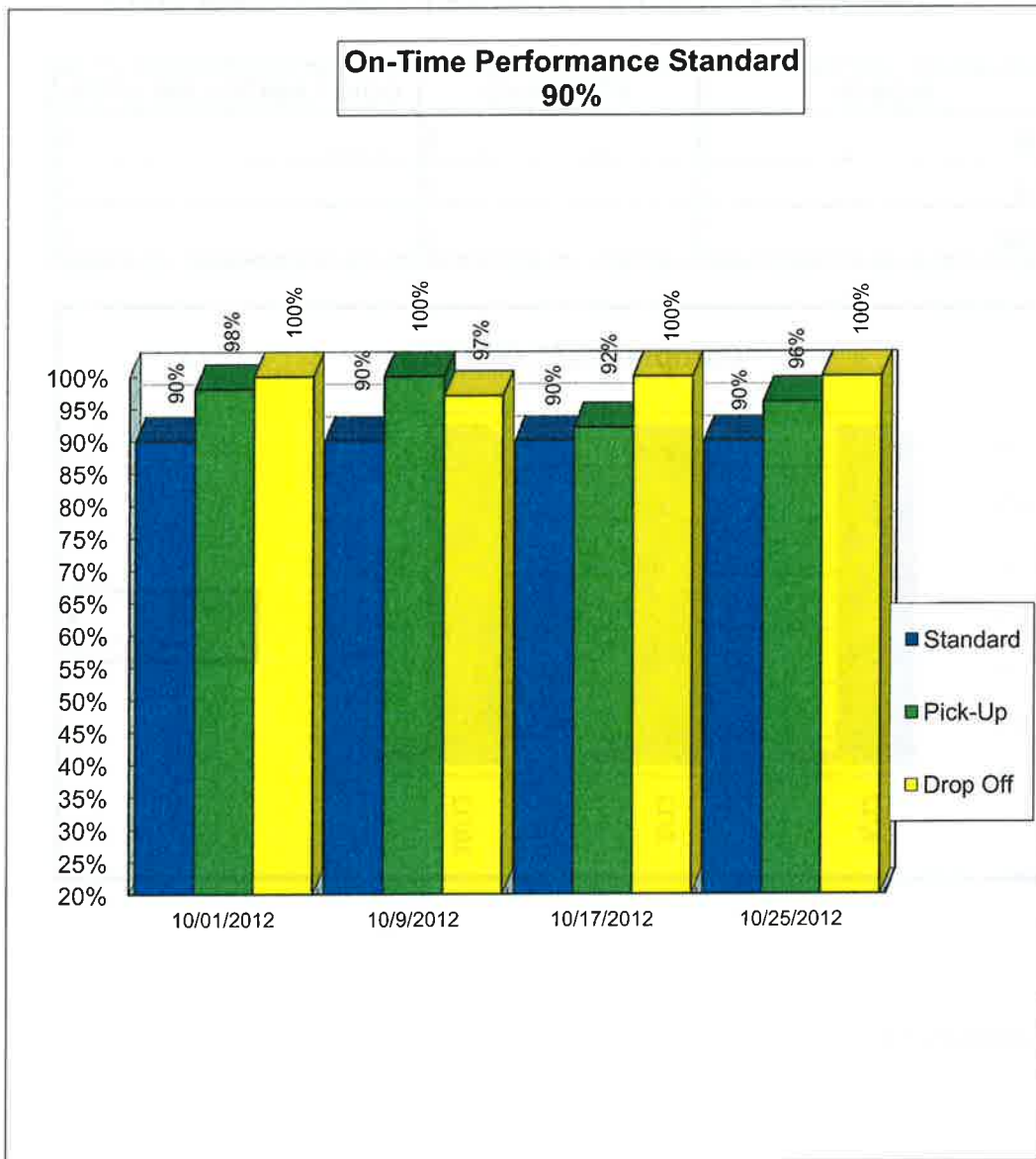
**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, AUGUST 2012**



TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, SEPTEMBER 2012



**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, OCTOBER 2012**



**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, AUGUST - OCTOBER 2012**

MONTH	STANDARD	COMPLAINTS/1,000 TRIPS
8/12	3	0
9/12	3	0
10/12	3	0



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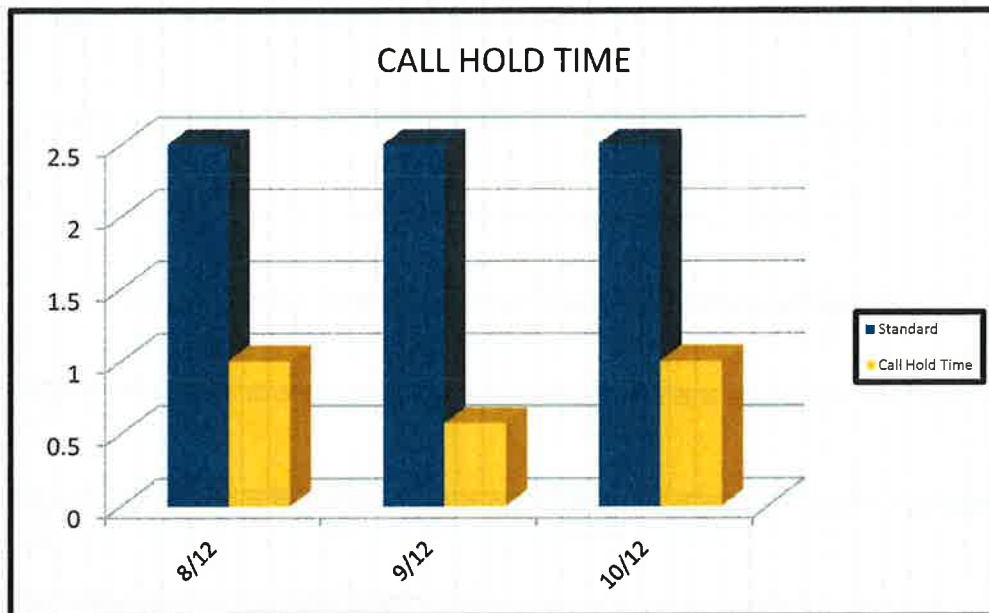


**MV TRANSPORTATION  
SUMMARY OF SERVICE ISSUES**

TYPE OF COMPLAINT	7/12	8/12	9/12	10/12	11/12	12/12	1/13	2/13	3/13	4/13	5/13	6/13
Late Drop-Off	0	0	0	0	0	0						
Pick-Up before Window Opens	0	0	0	0	0	0						
Late Return Pick-Up	0	0	0	0	0	0						
Ride Time Exceeded Standards	0	0	0	0	0	0						
Can't Get Through by Telephone	0	0	0	0	0	0						
On Hold for Excessive Periods of Time	0	0	0	0	0	0						
Phone System Problems	0	0	0	0	0	0						
Sunday Reservations	0	0	0	0	0	0						
Trip Denial	0	0	0	0	0	0						
Driver Training	0	0	0	0	0	0						
Driver Behavior	0	0	0	0	0	0	1					
No Passenger Assistance Provided	0	0	0	0	0	0						
No Driver ID	0	0	0	0	0	0						
Dispatcher Behavior	0	0	0	0	0	0						
Reservationist Behavior	0	0	0	0	0	0						
Unsafe Driving	0	0	0	0	0	0						
No Show by Driver	0	0	0	0	0	1						
Reservations/Scheduling	0	0	0	0	0	0						
Reservations	0	0	0	0	0	0						
Air Conditioning not Working	0	0	0	0	0	0						
Wheelchair/Scooter Securement	0	0	0	0	0	0						
Passenger Behavior	0	0	0	0	0	0						
No Show by Passenger	0	0	0	0	0	0						
Customer Service	0	0	0	0	0	0						
Safety	0	0	0	0	0	0						
Trip Cancelled, Ride Came Anyway	0	0	0	0	0	0						
Wheelchair Lift Not Working Properly	0	0	0	0	0	0						
Charged Wrong Passenger Fare	0	0	0	0	0	0						
Vehicle Condition	0	0	0	0	0	0						
MV Staff Availability	0	0	0	0	0	0						
Dropped Off at Wrong Location	0	0	0	0	0	0						
Improper Passenger Assistance	0	0	0	0	0	0						
Did Not Process TD Eligibility Application	0	0	0	0	0	0						
Other	0	0	0	0	0	0						
<b>TOTAL</b>	0	0	0	0	11	6	0	0	0	0	0	0
TRIPS	8,952	10,210	9,162	10,410								
COMPLAINTS/1,000 TRIPS	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Number of Individuals Submitting Complaints	0	0	0	0	1	1						
RTS	0	0	0	0	0	0						
CIL	0	0	0	0	0	0						
Foster Grandparents	0	0	0	0	0	0						
NCFRPC	0	0	0	0	0	1						
<b>COMMENDATIONS</b>	3	0	0	0	1	1						

**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, AUGUST - OCTOBER 2012**

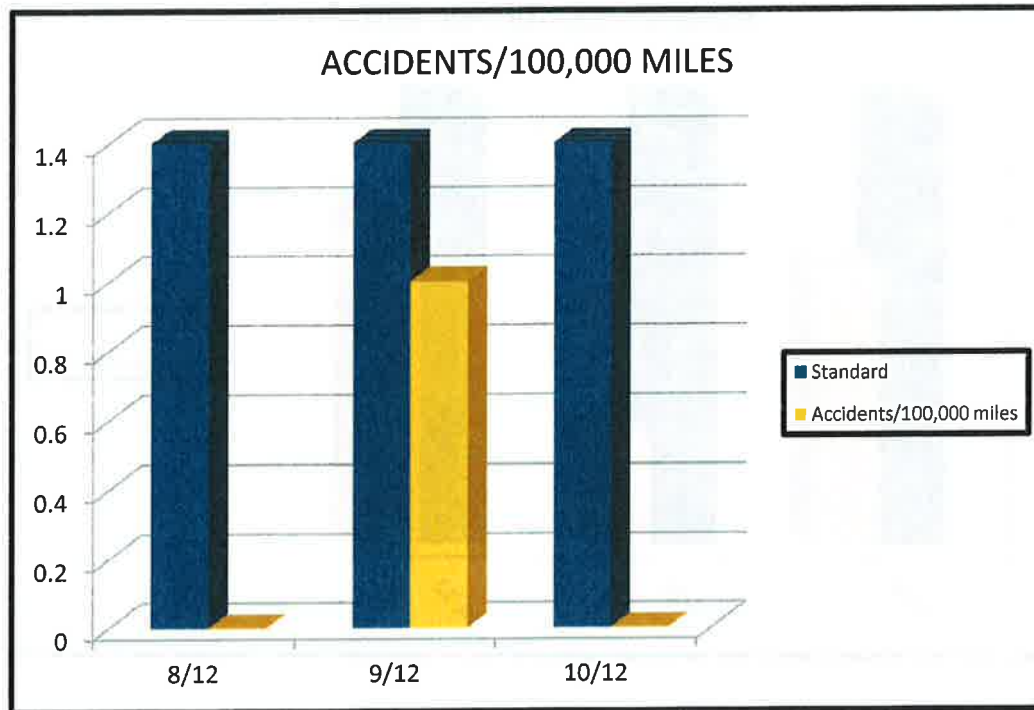
MONTH	STANDARD	CALL HOLD TIME
8/12	2.5	1.00
9/12	2.5	0.57
10/12	2.5	1.00



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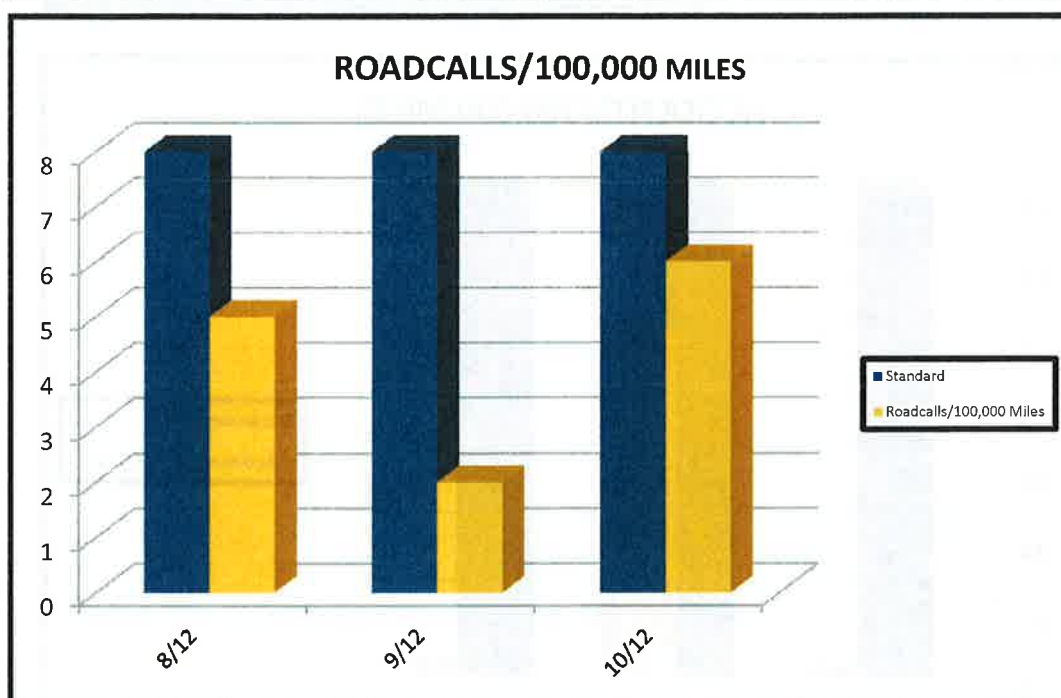
**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY AUGUST - OCTOBER 2012**

MONTH	STANDARD	ACCIDENTS/100,000 MILES
8/12	1.4	0
9/12	1.4	1
10/12	1.4	0



**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, AUGUST - OCTOBER 2012**


MONTH	STANDARD	ROADCALLS/100,000 MILES
8/12	8	5
9/12	8	2
10/12	8	6



2012-2013 OPERATING DATA	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13
<b>Total No Trips Invoiced</b>	8,573	10,210	9,162	10,410	0	0	0	0	0	0	0	0
Medicaid Alachua	3,232	3,439	2,907	3,257								
TD Trust Fund Alachua	1,202	1,413	1,269	1,559								
ADA	3,657	4,081	3,851	4,350								
NFG - 5317	237	268	152	115								
CICO - 5311	63	66	76	160								
County of Alachua - 5311	0	0	0	0								
County of Alachua, FGPA, RSVP	137	519	558	537								
Elder Care	45	66	62	110								
Bus Passes TD	0	0	0	0								
Bus Passes Medicaid	0	0	0	0								
<b>Purchased Transportation</b>												
Medicaid Alachua	\$102,394.00	\$102,394.00	\$102,394.00	\$102,394.00								
TD Trust Fund Alachua	\$ 36,485.14	\$ 45,975.81	\$ 41,372.93	\$ 52,347.43								
ADA	\$ 94,898.31	\$ 105,985.82	\$ 100,535.07	\$ 116,396.51								
NFG - 5317	\$ 5,989.54	\$ 6,781.62	\$ 3,849.86	\$ 3,088.69								
CICO - 5311	\$ 2,403.57	\$ 1,733.76	\$ 1,930.12	\$ 3,958.74								
County of Alachua - 5311	\$ -	\$ -	\$ -	\$ -								
County of Alachua, FGPA, RSVP	\$ 4,041.50	\$ 15,782.25	\$ 17,045.97	\$ 15,981.12								
Elder Care	\$ 1,482.75	\$ 2,174.70	\$ 2,042.90	\$ 3,624.50								
Bus Passes Total MED and TD	\$ -	\$ -	\$ -	\$ -								
<b>Total Dollars Invoiced</b>	\$ 251,748.71	\$ 280,827.96	\$ 269,170.85	\$ 297,790.99								
Total Expenses	\$ 249,035.00	\$ 262,239.00	\$ 249,665.00	\$ 259,049.00								
Average Cost Per Trip	\$ 29.05	\$ 25.68	\$ 27.25	\$ 24.88	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Total Vehicle Miles	118,564	121,627	107,761	123,736								
Total Vehicle Hours	6,437	7,217	6,513	7,392								
Avg Miles per Trip	14	12	12	12	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Avg Cost Per Mile	\$2.10	\$2.16	\$2.32	\$2.09	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Avg Cost Per Hour	\$38.69	\$36.34	\$38.33	\$35.04	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Number of No Shows	615	704	506	563								
Number Trips Denied	0	0	0	0								
No Accidents	0	0	1	0								
No Road Calls	2	5	2	6								
Telephone Calls Rec'd	9,424	10,927	9,274	10,808								
Avg. Telephone On-Hold Time	1.04	1.01	0.57	1								

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# Memo

**To:** MPO Staff Directors  
**From:** Jeff Kramer, AICP (for the MPOAC Institute Team)   
**CC:** Howard Glassman, MPOAC  
**Date:** 01/18/2013  
**Re:** MPOAC Weekend Institute

The MPOAC Weekend Institute for Elected Officials, hosted by the Florida Metropolitan Planning Organization Advisory Council (MPOAC), will be held at the Rosen Plaza Hotel Orlando from April 12 through 14, 2013 and again at the Renaissance Tampa Hotel International Plaza from May 17 through 19, 2013.

The MPOAC Weekend Institute will focus on:

- Critical funding issues
- Origins of MPOs
- Laws and regulations affecting MPOs
- MPO Board responsibilities & authority
- Transportation jargon and acronyms
- Basic concepts in transportation planning
- MPO products and processes
- Sources of transportation funding

Registration priority will be given to one designated Governing Board member from each Florida MPO for each of the Weekend Institutes (2 total seats, one at each Institute). We will maintain a waiting list for MPOs that want to send more than one elected official to either Institute. If there are any spaces still available after each respective registration deadline, we will make them available on a first-come, first-served basis.

We encourage you to develop an appropriate mechanism for your MPO to select an elected official to attend each of the MPOAC Weekend Institutes. We have enclosed save-the-date postcards for your Governing Board members. We hope these postcards spark interest among your members and help to facilitate your selection process.

Also enclosed, please find five copies of the 2013 MPOAC Weekend Institute for Elected Officials brochure and registration form. Please pass one of the brochures along to the elected official(s) who will represent your MPO at either Weekend Institute and keep the remaining brochures for your waiting list applicants or your files.



Please return the completed registration form prior to the respective registration deadline. Note that the brochure and registration form is valid for either Weekend Institute. A check-box is provided to indicate for which Weekend Institute the registration form is intended.

The registration form can also be completed electronically at <http://www.mpoac.cutr.usf.edu/>. The completed electronic registration form can be submitted by e-mail (click the "submit by e-mail" button to forward the form electronically) or by regular mail (click the print button to print a hard copy of the completed registration form). To register by mail, send the form to:

MPOAC Weekend Institute  
c/o Brigitte Messina  
605 Suwannee St., MS 28B  
Tallahassee, FL 32399-0450

A registration fee of \$250 is required to attend either MPOAC Weekend Institute. The registration fee may be paid by check (please enclose with the mailed registration form) made payable to the MPOAC, or electronically through Pay Pal. If the "pay by Pay Pal" option is selected on the registration form, instructions will be sent via e-mail.

Please notify Melissa McCarville at (813) 974-6387 or [mccarville@cutr.usf.edu](mailto:mccarville@cutr.usf.edu) at least three weeks prior to each event date if you need to cancel. Cancellations after that time will not be refunded.

If your MPO would like to reserve a spot on the waiting list for either Weekend Institute, please e-mail Melissa McCarville at [mccarville@cutr.usf.edu](mailto:mccarville@cutr.usf.edu). We will notify MPOs if a space is available for an additional elected official from their MPO once the respective registration deadline has passed. In the event a space opens for an additional elected official from your MPO, they will need to complete a registration form and submit it to the MPOAC with the registration fee as quickly as possible thereafter.

Discounted hotel room rates have been secured for Weekend Institute attendees who make reservations by the respective registration deadline. A special rate of \$109 per night is available at the Rosen Plaza Orlando, and a special rate of \$119 per night is available at the Renaissance Tampa Hotel. Please see the brochure for more details on making room reservations at either Institute hotel.

Thanks again for your help and support. If you have any questions, please feel free to get in touch with me at [kramer@cutr.usf.edu](mailto:kramer@cutr.usf.edu) or at (813) 974-1397. We look forward to meeting your Governing Board members.



***Meeting***

***Agenda***

***Enclosures***





Serving

Alachua • Bradford

Columbia • Dixie • Gilchrist

Hamilton • Lafayette • Madison

Suwannee • Taylor • Union Counties

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

January 28, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: **Dr. Kermit Sigmon Citizen Participation Award- 2012**

### **STAFF RECOMMENDATION**

Present the Dr. Kermit Sigmon Citizen Participation Award to Scott Fox, University of Florida, Director of Transportation Services and Parking.

### **BACKGROUND**

In 1997, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved the annual Dr. Kermit Sigmon Citizen Participation Award. This award is presented each year to someone, selected by the Citizen Advisory Committee, to be recognized for their contribution to the community's transportation planning process. This year's recipient is Scott Fox, University of Florida, Director of Transportation Services and Parking.

### **Previous Recipients**

1997-	Ruth Sigmon	2005-	Julia Reiskind
1998-	Perry Maull	2006-	Dr. Ruth Steiner
1999-	South West Alliance for Planning	2007-	Martin Gold
2000-	Var Heyl and Cindy Smith	2008-	Mike and Susan Wright
2001-	Chandler Otis	2009-	Sharon Hawkey
2002-	Gerry Dedenbach	2010-	Mayor Mark Goldstein
2003-	Dr. Linda Crider	2011-	Ed Poppell
2004-	Dan Burden		

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Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.

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January 28, 2013

**TO:** Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
**FROM:** Marlie Sanderson, AICP, Director of Transportation Planning  
**SUBJECT:** Alachua County Interstate 75 Intelligent Transportation System Project Update

**STAFF RECOMMENDATION**

No action required. This agenda item is for information only.

**BACKGROUND**

The Florida Department of Transportation has requested the opportunity to give an update on the Alachua County Interstate 75 Intelligent Transportation System Project.

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Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.



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January 28, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: **Planning Area Boundary, Voting Members and Voting Procedures**

### **JOINT RECOMMENDATION**

The Bicycle/Pedestrian Advisory Board and Citizens Advisory Committee recommend that the planning area boundary, voting membership and voting procedure be topics that are discussed with Alachua County municipalities in the upcoming "listening tour." *Please note that the Technical Advisory Committee did not have a quorum when this agenda item was being discussed.*

### **STAFF RECOMMENDATION**

Approve Option 5.

### **BACKGROUND**

At its meeting on December 3, 2012, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area discussed updating its planning area boundary, voting membership and voting procedures. During this discussion, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved a motion to:

*"authorize staff to prepare a report over the next six months concerning the advantages and disadvantages of expanding the metropolitan planning area boundary to include all of Alachua County, including corresponding changes that would be needed to existing membership and voting procedures."*

The following exhibits are included to assist in the discussion of this agenda item-

- Exhibit 1- a statewide map showing the boundaries of Florida's metropolitan planning organizations.
- Exhibit 2- membership information, voting procedures and planning area boundary maps for three Florida metropolitan planning organizations- Indian River, Ocala-Marion County and Polk County.
- Exhibit 3- Advantages/Disadvantages Analysis.
- Exhibit 4- Five options to consider concerning boundary, voting members and voting procedures.
- Exhibit 5- Alachua County Estimates of Population- April 1, 2011

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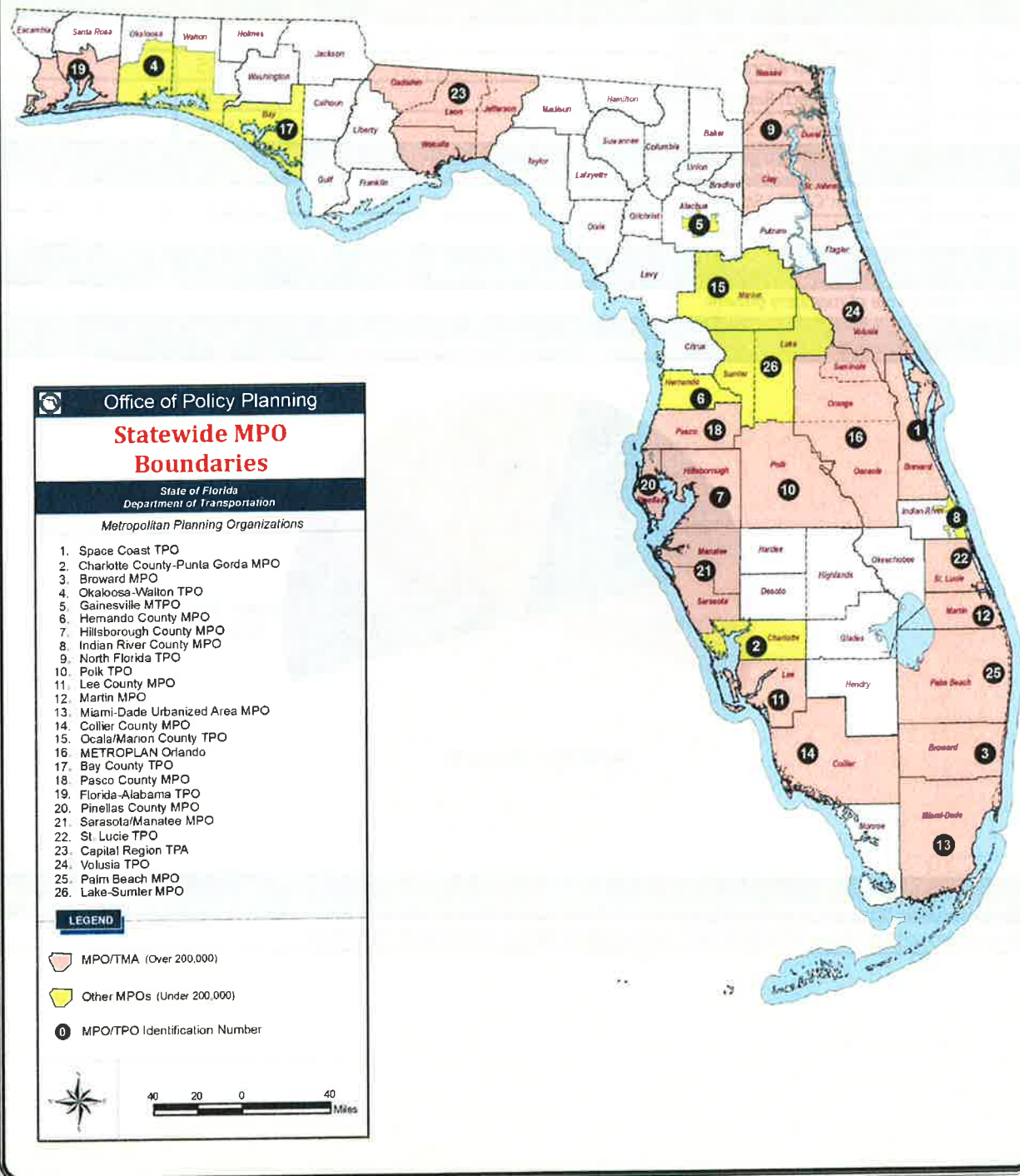




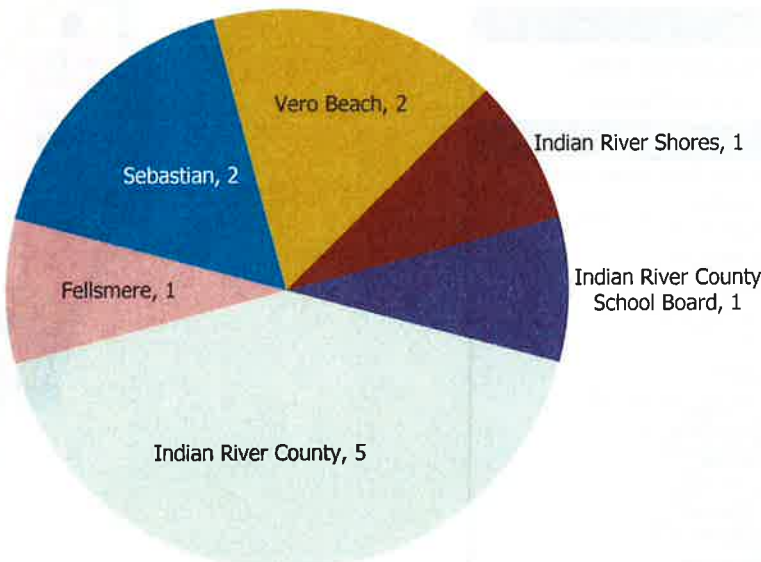
## EXHIBIT 1

# Metropolitan Planning Organizations and Designated Transportation Management Areas

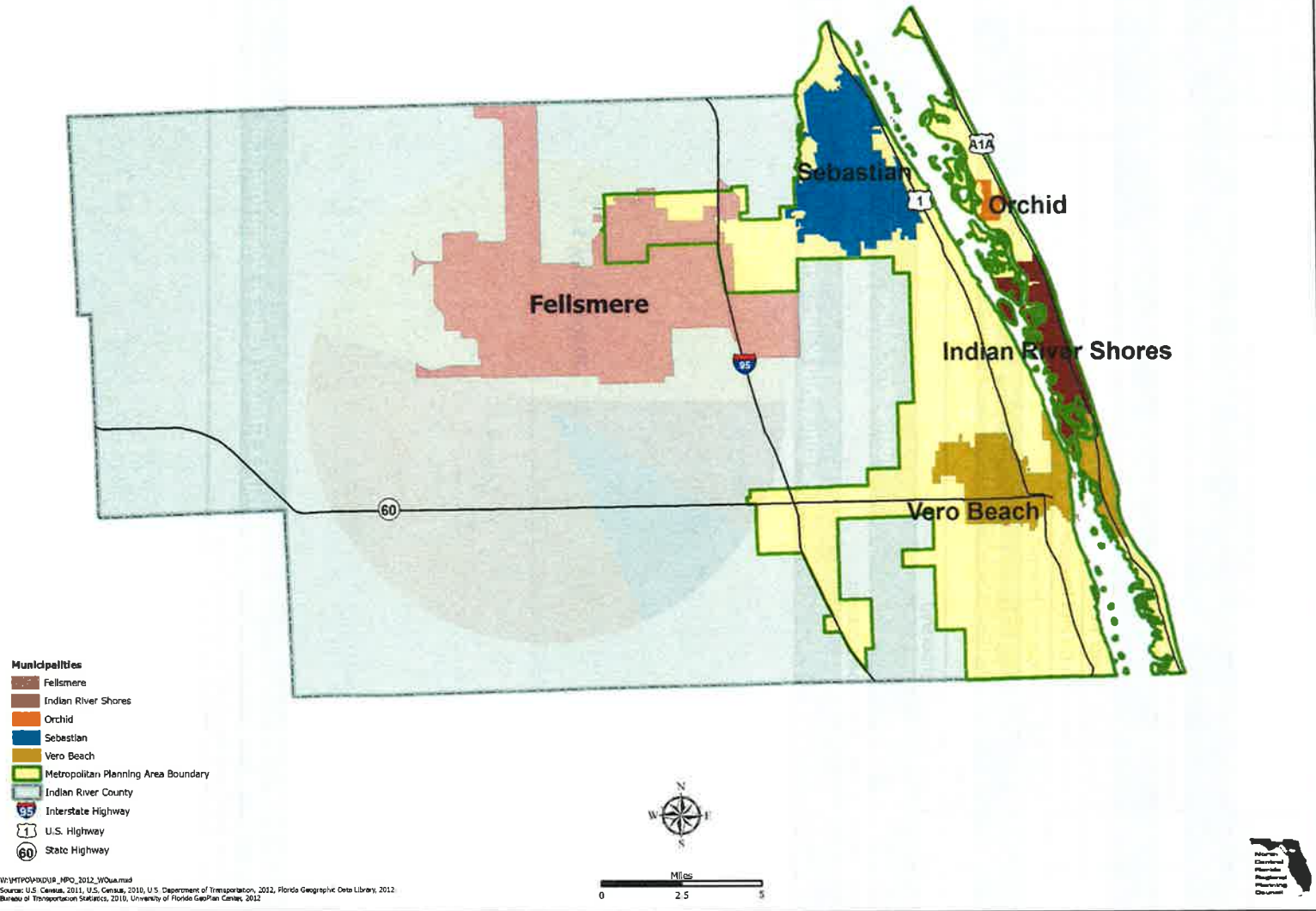
( As of July 18, 2012 )




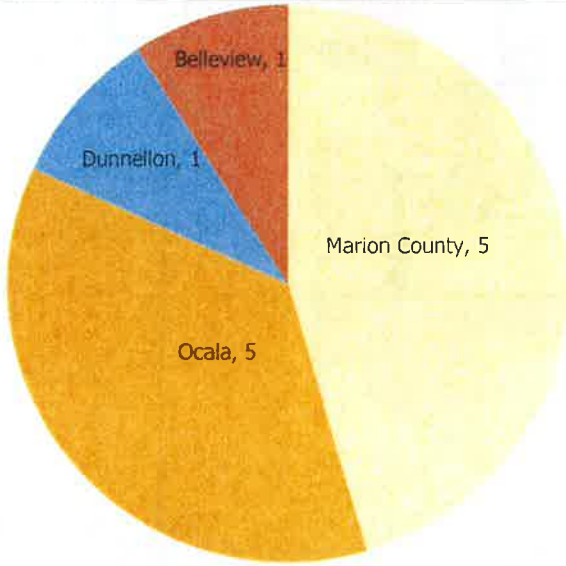
## EXHIBIT 2

Indian River County Metropolitan Planning Organization			
Members	Jurisdiction Representative	2011 Population Estimate	
		Total	Unincorporated
County Voting Membership			
5	Indian River County Commissioners	138,694	91,899
Municipal Voting Membership			
1	City of Fellsmere Representative	5,220	-
2	City of Sebastian Representative	21,995	-
2	City of Vero Beach Representative	15,256	-
1	Town of Indian River Shores Representative	3,908	-
Non-Elected/Transportation Agency Voting Membership			
1	Indian River County School Board Representative		
12	Total Voting Membership		
Voting Procedure			
Simple majority vote of members present			
Voting Membership Representation			
			
Non-Voting Municipalities [Population]/Ex Officio/Federal Department of Transportation Advisor			
Town of Orchid [416]/Town of Orchid/State Transportation Planner and District 4 Secretary			

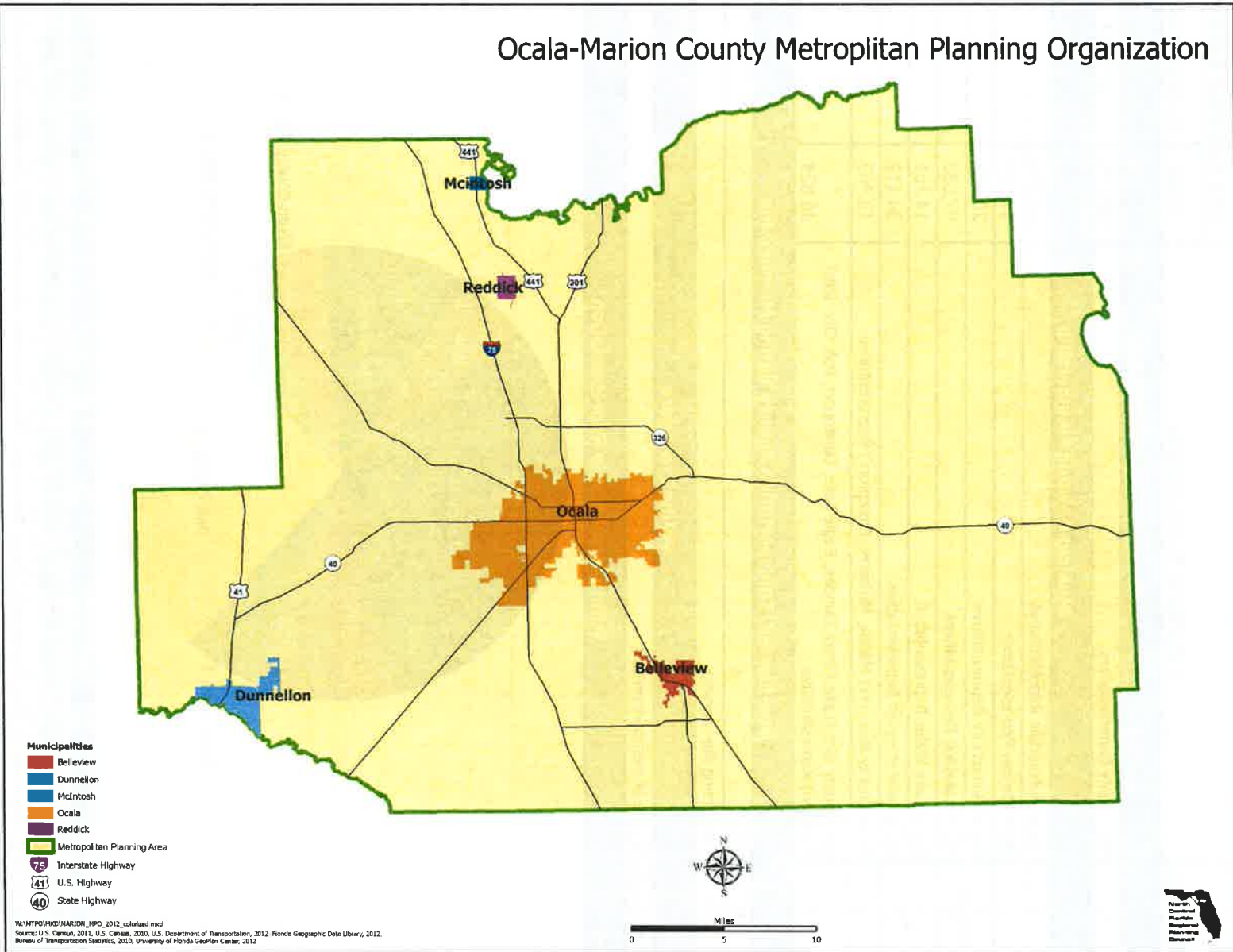
# Indian River County Metropolitan Planning Organization

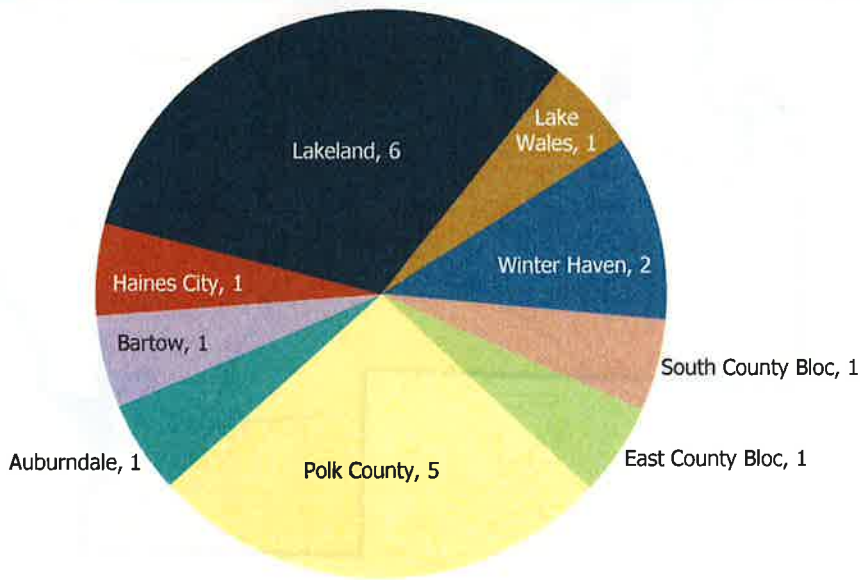




Ocala-Marion County Transportation Planning Organization													
 Members	Jurisdiction Representative	2011 Population Estimate											
		Total	Unincorporated										
County Voting Membership													
5	Marion County Commissioners	331,745	263,939										
Municipal Voting Membership													
5	City of Ocala Council Members	56,545	-										
1	City of Dunnellon Council Member	1,737	-										
1	City of Belleview Council Member	4,561	-										
Non-Elected/Transportation Agency Voting Membership													
0	None												
12	Total Voting Membership												
Voting Procedure													
Simple majority vote of members present													
Voting Membership Representation													
 <table><thead><tr><th>Jurisdiction</th><th>Members</th></tr></thead><tbody><tr><td>Marion County</td><td>5</td></tr><tr><td>Ocala</td><td>5</td></tr><tr><td>Dunnellon</td><td>1</td></tr><tr><td>Belleview</td><td>1</td></tr></tbody></table>				Jurisdiction	Members	Marion County	5	Ocala	5	Dunnellon	1	Belleview	1
Jurisdiction	Members												
Marion County	5												
Ocala	5												
Dunnellon	1												
Belleview	1												
Non-Voting Municipalities [Population]/Ex Officio/Federal Department of Transportation Advisor													
McIntosh [452] and Reddick [511]/None/None													

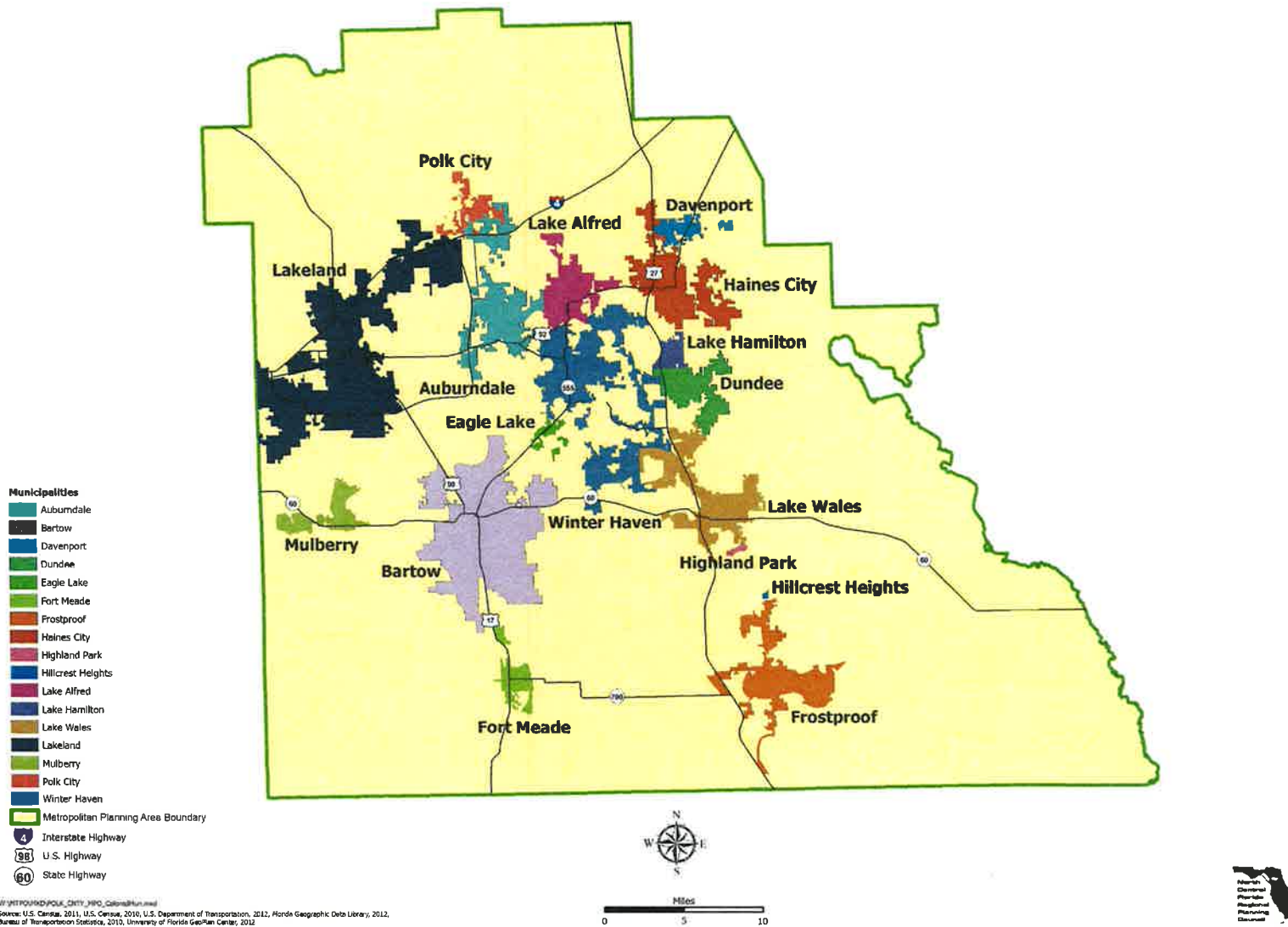
# Ocala-Marion County Metropolitan Planning Organization



Polk County Transportation Planning Organization			
Members	Jurisdiction Representative	2011 Population Estimate	
		Total	Unincorporated
County Voting Membership			
5	Polk County Commissioners	604,792	377,450
Municipal Voting Membership			
1	City of Auburndale Representative	13,593	-
1	City of Bartow Representative	17,323	-
1	City of Haines City Representative	20,661	-
6	City of Lakeland Representatives	97,690	-
1	City of Lake Wales Representative	14,261	-
2	City of Winter Haven Representative	34,112	-
1	South County Bloc (Fort Meade, Mulberry, Frostproof) Representative	12,400	-
1	East County Bloc (Lake Alfred, Dundee, Eagle Lake, Davenport, Polk City, Lake Hamilton) Representative	16,824	-
Non-Elected/Transportation Agency Voting Membership			
0	None		
19	Total Voting Membership		
Voting Procedure			
Simple majority vote of members present			
Voting Membership Representation			
			
Non-Voting Municipalities [Population]/Ex Officio/Federal Department of Transportation Advisor			
Highland Park [230]; Hillcrest Heights [248]; Fort Meade [5,607]; Mulberry [3,785]; Frostproof [3,008]; Lake Alfred [5,023]; Dundee [3,749]; Eagle Lake [2,286]; Davenport [2,961]; Polk City [1,562]; and Lake Hamilton [1,243]/None/Federal Department of Transportation Representative			



## Polk County Transportation Planning Organization







### **EXHIBIT 3**

#### **ADVANTAGES/DISADVANTAGES ANALYSIS**

Listed in the following material are the advantages and disadvantages that have been identified with respect to expanding Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area planning area boundary to include all of Alachua County.

##### **Advantages to Countywide Planning Area Boundary**

Currently, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for transportation planning in the Gainesville Metropolitan Area and the Alachua County Commission is responsible for transportation planning in rural Alachua County. By having one entity responsible for all transportation planning activities in Alachua County, the level of coordination of transportation planning activities within Alachua County is anticipated to be increased.

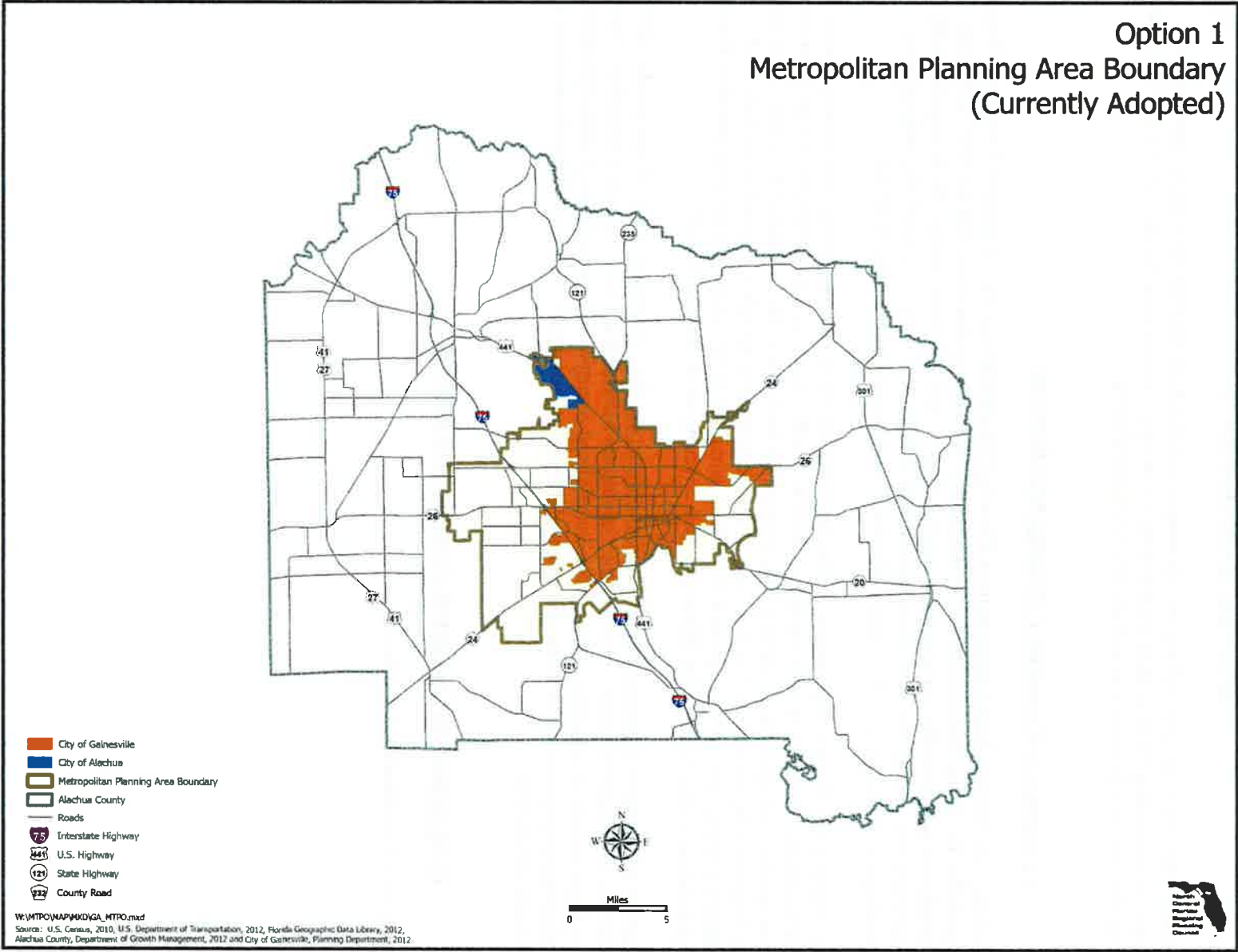
For example, the Florida Department of Transportation currently receives two project priority lists each year for needed federal and state-funded projects in Alachua County- a metropolitan area list from the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and a rural area list from the Alachua County Commission. If the planning area boundary expands to include all of Alachua County, only one coordinated list will be submitted by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area covering all of Alachua County.

Another advantage is enhanced regional transportation planning. Currently, a significant number of trips traveling to Gainesville begin outside of the Gainesville Metropolitan Area, including a number of trips that begin outside of Alachua County. One consolidated countywide transportation planning program is anticipated to improve regional transportation planning and better address transportation issues from a regional perspective.

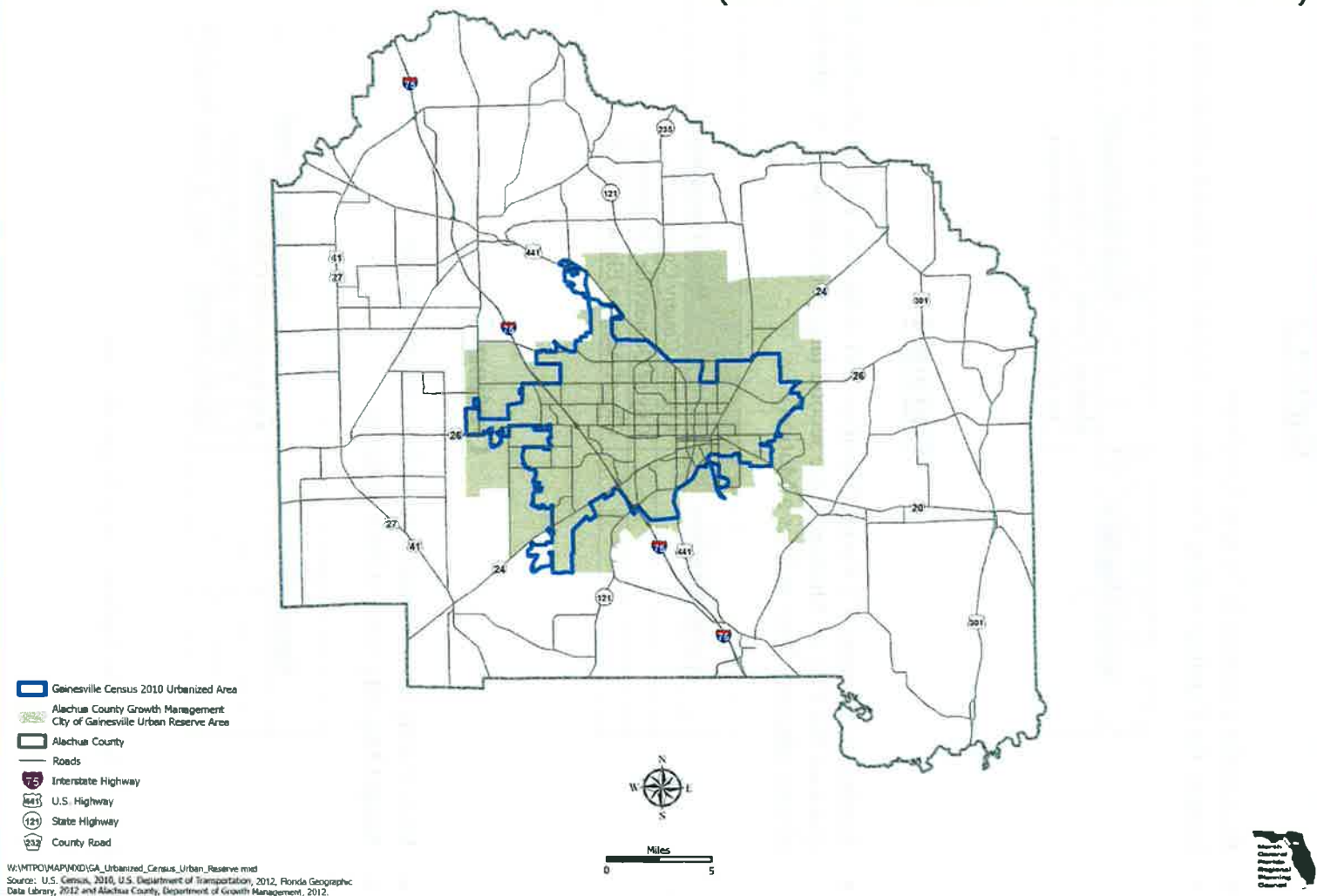
##### **Disadvantages to Countywide Planning Area Boundary**

None have been identified at this time.

EXHIBIT 4



## Option 2 Metropolitan Planning Area Boundary (Based on Gainesville Urban Reserve Area)



## **Alachua Countywide Planning Area Options**

### **Option 3**

- Retains the Existing 12 Voting Members
- Retains the Existing Voting Procedure of Majority of Each Commission to Pass a Motion

<b>Voting Members</b>	<b>Local Government</b>
5	Alachua County Commission
7	City of Gainesville Commission

### **Option 4**

- Retains the Existing 12 Voting Members and Adds One City of Alachua Representative (because the City of Alachua is the second largest municipality in Alachua County) Simple Majority Vote to Pass a Motion

<b>Voting Members</b>	<b>Local Government</b>
5	Alachua County Commission
7	City of Gainesville Commission
1	City of Alachua Elected Official

### **Option 5**

- Each Voting Member Represents about 24,000 People
- Simple Majority Vote to Pass a Motion

<b>Voting Members</b>	<b>Local Government</b>
4	Alachua County Commission
5	City of Gainesville Commission
1	Alachua County League of Cities Member*

\*Elected Official Selected by Alachua County League of Cities

## **EXHIBIT 5**

### **Alachua County Estimates of Population- April 1, 2011**

<b>Local Jurisdiction</b>	<b>2011 Population</b>	<b>Percent</b>
Alachua	9,108	3.7
Archer	1,139	0.5
Gainesville	124,379	50.3
Hawthorne	1,409	0.6
HighSprings	5,358	2.2
La Crosse	352	0.1
Micanopy	594	0.2
Newberry	4,945	2.0
Waldo	1,003	0.4
Unincorporated	99,050	40.0
<b>TOTAL</b>	<b>247,337</b>	<b>100.0</b>

Source: Florida Estimates of Population 2011, University of Florida Bureau  
of Economic and Business Research, Gainesville, Florida, 2012





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January 28, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: **Hull Road Extension- Right-of-Way Width**

### **JOINT RECOMMENDATION**

The Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee, Technical Advisory Committee and staff all recommend that the Hull Road Extension right-of-way width be reduced from 100 feet to 90 feet within the Village Point Project.

### **BACKGROUND**

Enclosed are the following materials for a proposed project entitled "*Village Point*" located west of the intersection of Hull Road and SW 34th Street:

- Exhibit 1 is the transmittal letter;
- Exhibit 2 is the Hull Road and SW 38th Street typical cross-sections;
- Exhibit 3 is the SW 17th Street and SW 37th Street typical cross-sections; and
- Exhibit 4 is the Master Plan Concept.

This project is planning to construct a portion of the proposed Hull Road Extension within a right-of-way width of 85 feet. The latest adopted Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area policy concerning the proposed right-of-way width for the Hull Road Extension is 100 feet. In the past, this proposed road has been identified as a needed east/west arterial to reduce traffic congestion on SW 20th Avenue. Another benefit of this proposed road is that it will allow University of Florida traffic leaving Campus and traveling west on the Hull Road to avoid having to turn left at SW 34th Street and then right on SW 20th Avenue- thereby avoiding the SW 34th Street and SW 20th Avenue intersection.

The issue that needs to be decided is whether the right-of-way width for the Hull Road Extension should be reduced from 100 feet to 90 feet.

Enclosures

t:\marlie\ms13\mtpo\memo\hullroadjan23ms.docx





EXHIBIT 1



*Focused on Excellence  
Delivered with Integrity*

January 14, 2013

Mr. Marlie J. Sanderson, AICP  
Assistant Executive Director & Director of Transportation Planning  
North Central Florida Regional Planning Council  
2009 NW 67<sup>th</sup> Place  
Gainesville, FL 32653-1603

Dear ~~Marlie~~ *Marlie*:

On behalf of our client N.P. International, we respectfully request to provide the Metropolitan Transportation Planning Organization (MTPO) with an introduction to the Village Point project. During our presentation, we'll explain how the project facilitates long-standing community land use and transportation priorities, as a catalyst to both the SW 20<sup>th</sup> Avenue Urban Village and the Hull Road extension, respectively.

We hope this item will provide the MTPO an ability to revise their 2006 Hull Road priority, from a 100' right-of-way (ROW) width and having the specific elements of the cross-section determined during the local government's site plan approval process, to support our planned cross sections. Our multi-modal project, in close coordination with the neighboring University of Florida main campus, will enhance the land use patterns, transportation network, and transit options in 90' of ROW.

This privately-funded project creates a gridded street network, consistent with the City's Urban Village Overlay standards, and will develop based upon the existing Urban Mixed Use (UMU) Land Use and Zoning classifications on the property. As such, we realize it's not within the MTPO's responsible charge to direct the design. However, our goal is to receive their support and acknowledgment that the urban transportation network is enhanced by the multi-modal facilities we are designing, building, and dedicating to the City of Gainesville's street network.

It brings me great pride to have worked with you, the MTPO, and our shared Gainesville/Alachua County community stakeholders since the 1990s when the urban village was conceptualized and adopted as a community priority. Seeing our communities' visions come to fruition reinforces the success of public/private commitment to shared progress.

Sincerely,

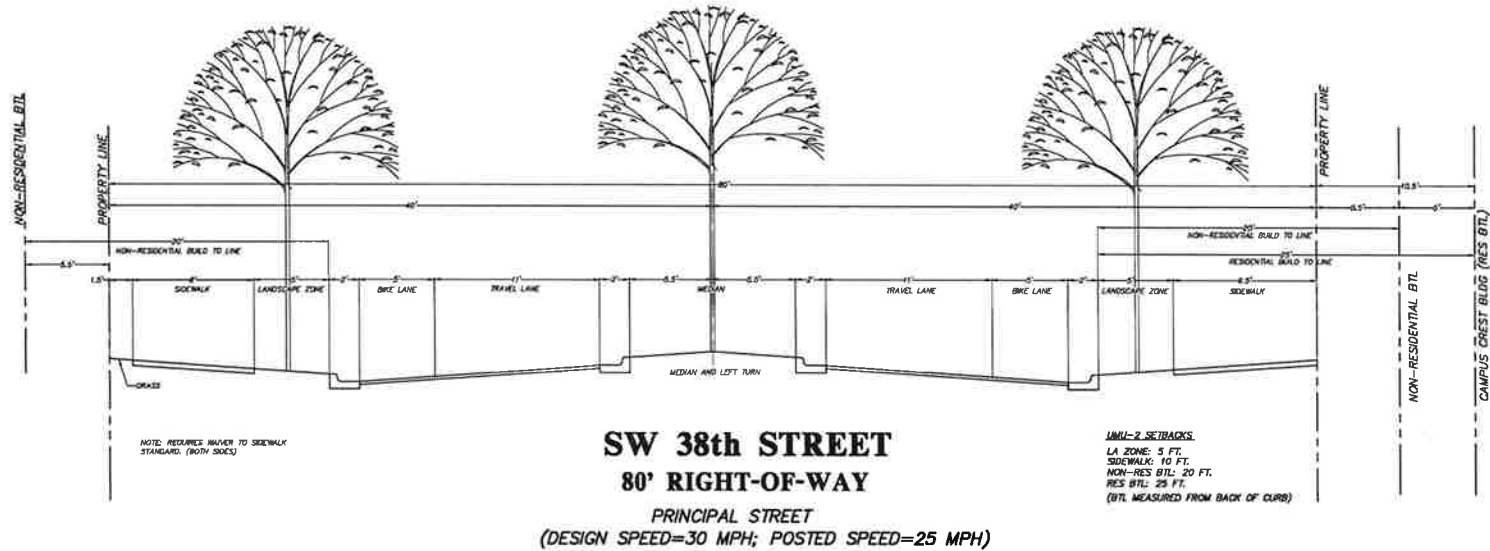
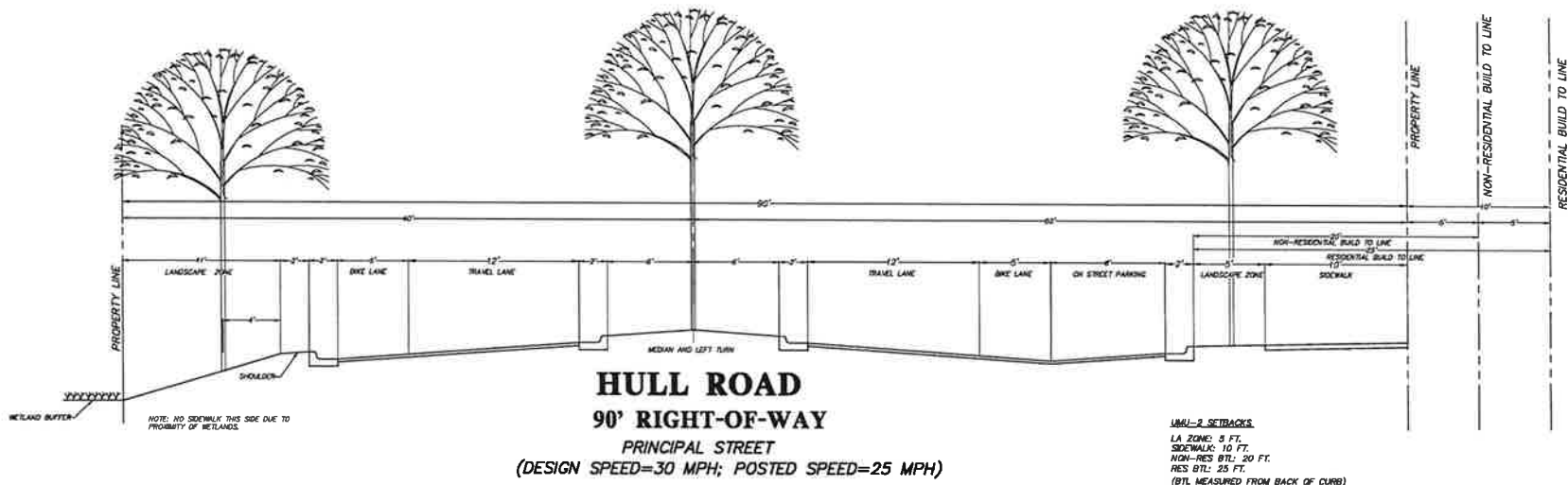
Gerry Dedenbach, AICP LEED AP  
Director of Planning & GIS Services  
Causseaux, Hewett, & Walpole, Inc.

132 NW 76th Drive  
Gainesville, Florida 32607

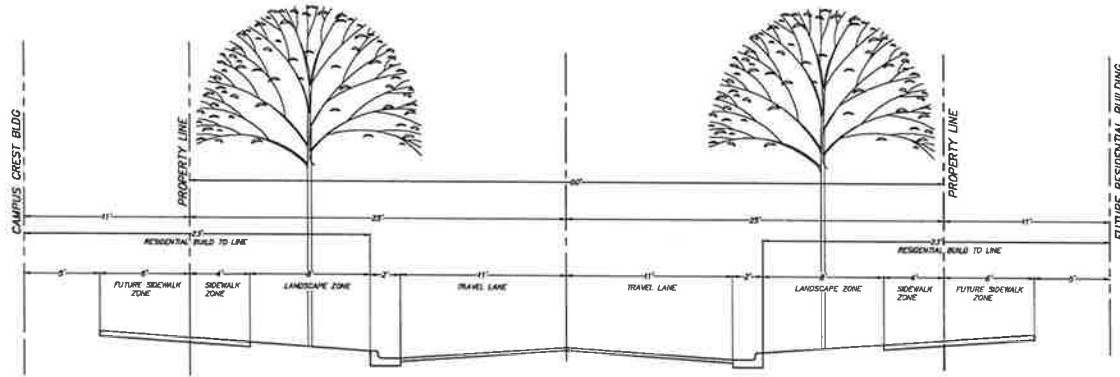
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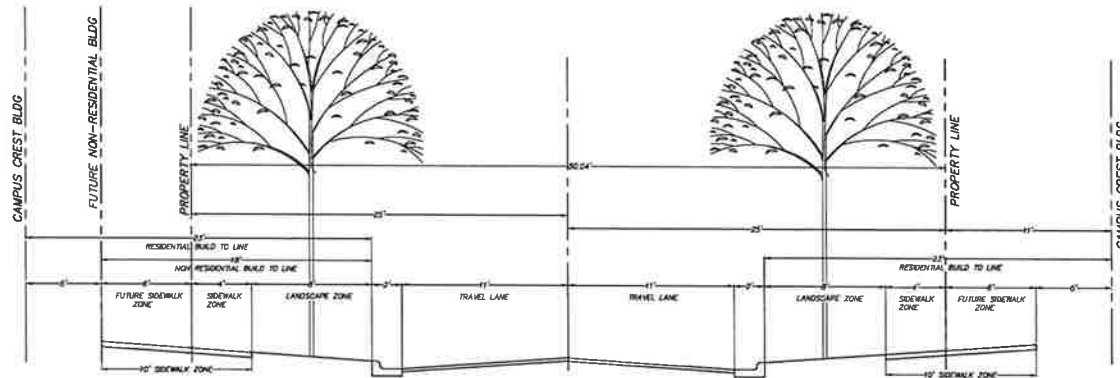






**SW 17th PLACE**  
**EXISTING 50' RIGHT-OF-WAY**  
 (LOCAL STREET)  
 (DESIGN SPEED=30 MPH; POSTED SPEED=25 MPH)

LANE-2 SETBACKS:  
 LA ZONE: 8 FT.  
 SIDEWALK: 10 FT.  
 NON-RES BTL: 18 FT.  
 RES BTL: 23 FT.  
 (BTL MEASURED FROM BACK OF CURB)



**SW 37th STREET**  
**EXISTING 50' RIGHT-OF-WAY**  
 (LOCAL STREET)  
 (DESIGN SPEED=30 MPH; POSTED SPEED=25 MPH)

LANE-2 SETBACKS:  
 LA ZONE: 8 FT.  
 SIDEWALK: 10 FT.  
 NON-RES BTL: 18 FT.  
 RES BTL: 23 FT.  
 (BTL MEASURED FROM BACK OF CURB)



Master Plan Concept

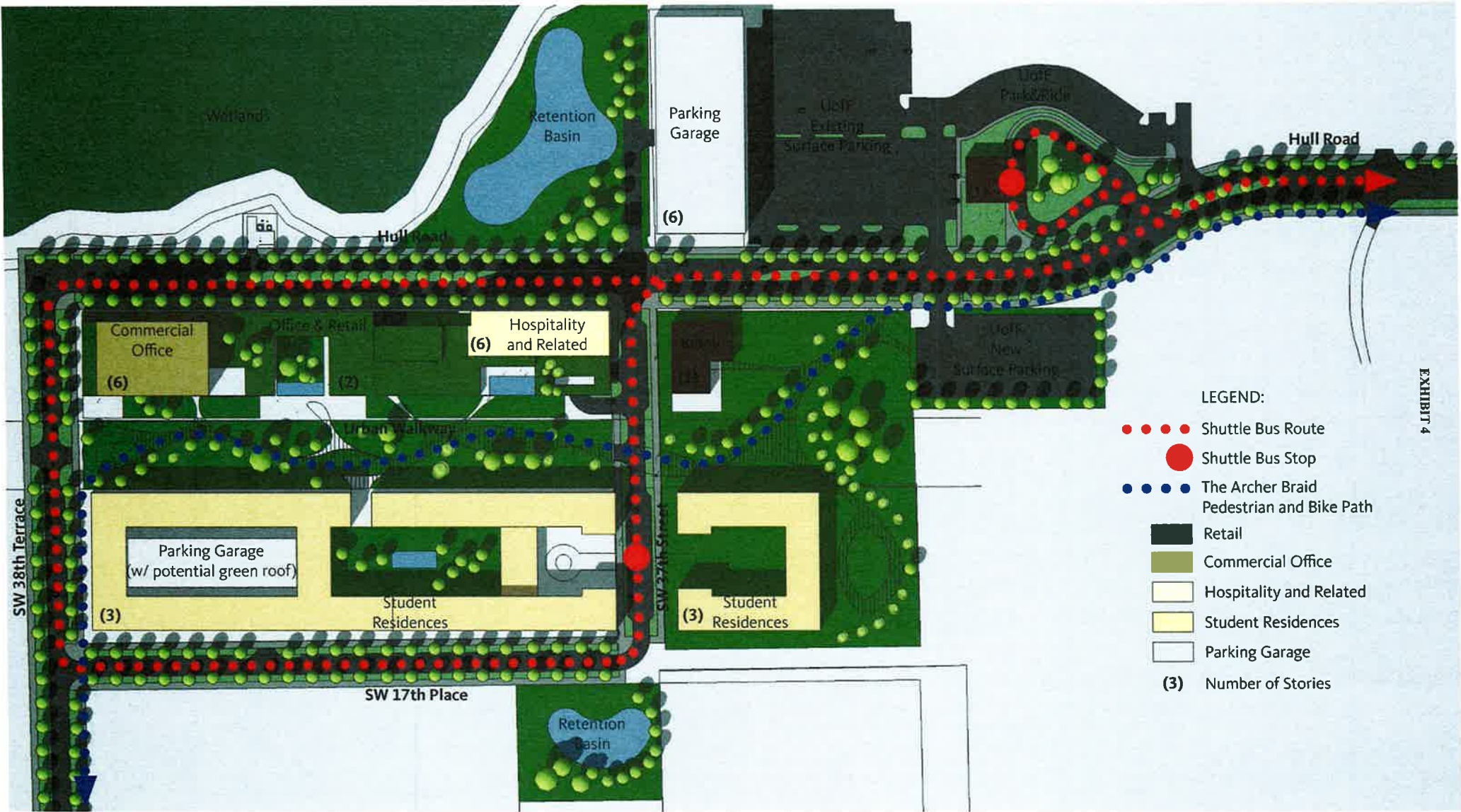


EXHIBIT 4







January 28, 2013

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: **Listening Tour**

**STAFF RECOMMENDATION**

No action required. This agenda item is for information only.

**BACKGROUND**

At its December 3, 2013 meeting, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved a motion to:

*"schedule a countywide "MTPO Listening Tour" to talk with citizens and elected officials regarding their transportation concerns and needed transportation projects."*

During discussion of this issue, it was stated that the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area should try and schedule this "listening tour" so that it corresponds with the dates that the Alachua County Commission schedules joint meetings with the Alachua County municipalities.

We have asked Alachua County staff how they recommend that we proceed with this request and what our staff can do to assist in this effort.



## Marlie Sanderson

---

**From:** Latoya T. Gainey [lgainey@alachuacounty.us]  
**Sent:** Tuesday, January 22, 2013 3:04 PM  
**To:** Marlie Sanderson  
**Cc:** Richard Drummond; Betty Baker (Administrative Services Director); Rhonda Baxter  
**Subject:** Alachua County Joint Meetings with Municipalities

Hi Marlie,

Mr. Drummond asked me to send you a list of the scheduled Alachua County BoCC joint Special meetings with each municipality. Please see the list below:

City	Date	Time	Location
Alachua	May 20, 2013	6:30 p.m.	Alachua City Hall 15100 NW 142 Terrace
Archer	April 8, 2013	7:00 p.m.	Archer City Hall Chambers 16870 SW 134 Avenue
Gainesville	March 11, 2013	3:00 p.m.	Jack Durrance, Room 209
Gainesville	August 12, 2013	3:00 p.m.	Jack Durrance, Room 209
Gainesville	December 9, 2013	3:00 p.m.	Jack Durrance, Room 209
Hawthorne	May 21, 2013	6:30 p.m.	Hawthorne City Hall Auditorium 6700 S.E. 221 Street
High Springs	May 9, 2013	6:30 p.m.	High Springs City Hall, 110 NW 1st Ave., 2nd Floor
LaCrosse	<b>DECLINED – no meeting</b>	<b>DECLINED</b>	<b>DECLINED</b>
Micanopy	<i>Waiting to hear back – will know after Micanopy Feb 12<sup>th</sup> Board Meeting</i>		
Newberry	April 22, 2013	7:00 p.m.	Newberry City Hall 25440 W Newberry Rd
Waldo	April 18, 2013	7:00 p.m.	Waldo Yerkes Center 14245 Cole Street

*Latoya Gainey*

Alachua County Commission

[lgainey@alachuacounty.us](mailto:lgainey@alachuacounty.us)

352-264-6920



January 28, 2013

**TO:** Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
**FROM:** Marlie Sanderson, AICP, Director of Transportation Planning  
**SUBJECT:** **Multimodal Overpass at SW 34th Street and Hull Road**

**STAFF RECOMMENDATION**

No action required. This agenda item is for information only.

**BACKGROUND**

At its December 3, 2013 meeting, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved a motion to:

*“discuss at the next meeting having a multimodal overpass at SW 34th Street and Hull Road for bicycles, pedestrians and transit vehicles.”*

In the past, discussions at the staff level have been about who will maintain this facility. It is our understanding that the Florida Department of Transportation, the City of Gainesville and the University of Florida have all stated that they are not willing to accept maintenance responsibility for this overpass.



## SCHEDULED 2013 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

<b>MTPO MEETING MONTH</b>	<b>TAC [At 2:00 p.m.] CAC [At 7:00 p.m.]</b>	<b>B/PAB [At 7:00 p.m.]</b>	<b>MTPO MEETING</b>
<b>FEBRUARY</b>	January 23	January 24	February 4 at 3:00 p.m.
<b>MARCH</b>	February 20	February 21	March 4 at 3:00 p.m.
<b>JUNE</b>	May 22	May 23	June 3 at 5:00 p.m.
<b>AUGUST</b>	July 24	July 25	August 5 at 3:00 p.m.
<b>SEPTEMBER</b>	September 18	September 19	September 30 at 3:00 p.m.
<b>DECEMBER</b>	November 20	November 21	December 2 at 5:00 p.m.

Note, unless otherwise scheduled:

1. Shaded boxes indicate the months that we may be able to cancel MTPO meetings if agenda items do not require a meeting and corresponding Advisory Committee meeting may also be cancelled;
2. TAC meetings are conducted at the Gainesville Regional Utilities (GRU) Administration general purpose meeting room;
3. CAC meetings are conducted in the Grace Knight conference room of the County Administration Building; and
4. MTPO meetings are conducted at the Jack Durrance Auditorium of the County Administration Building unless noted.



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# Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

2009 NW 67th Place, Gainesville, FL 32653

[www.ncfrpc.org/mtpo](http://www.ncfrpc.org/mtpo)