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2009 NW 67th Place, Gainesville, FL 32653 -1603 • 352.955.2200

January 15, 2014

TO: Citizens Advisory Committees

FROM: Marlie Sanderson, Director of Transportation Planning

**SUBJECT: Meeting Announcement and Agenda**

On Wednesday, January 22, 2014, the Citizens Advisory Committee will meet at 7:00 p.m. in the **Grace Knight Conference Room, Alachua County Administration Building 12 SE 1st Street**. Times shown on this agenda are for the Citizens Advisory Committee meeting.

**STAFF RECOMMENDATION**

- |                       |      |  |                            |
|-----------------------|------|--|----------------------------|
| 7:00 p.m.             | I.   | Introductions (if needed)*   |                            |
|                       | II.  | Approval of Meeting Agenda   | APPROVE AGENDA             |
| Page #3               | III. | Approval of Committee Minutes  | APPROVE MINUTES            |
| Page #7<br>7:10 p.m.  | IV.  | Long Range Transportation Plan Update-<br>Public Participation Plan                  | DEVELOP REVIEW COMMENTS    |
|                       |      | <u>This document discusses public involvement activities for this plan update.</u>   |                            |
| Page #9<br>7:30 p.m.  | V.   | Long Range Transportation Plan Update-<br>Survey                                     | DEVELOP REVIEW COMMENTS    |
|                       |      | <u>Enclosed is a draft survey that will be conducted as part of the Plan Update.</u> |                            |
| Page #15<br>7:50 p.m. | VI.  | Committee Officer Elections  | ELECT CHAIR AND VICE-CHAIR |
|                       |      | <u>Each year, the Committee elects a Chair and Vice-Chair.</u>                       |                            |

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promoting economic development and providing technical services to local governments.

**VII. Information Items**

The following materials are for your information only and are not scheduled to be discussed unless otherwise requested.

**Page #17**  
**Page #19**

- A. CAC and TAC Attendance Records
- B. Meeting Calendar- 2014

\*No handout included with the enclosed agenda item.

MINUTES

GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY  
 METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)  
 CITIZENS ADVISORY COMMITTEE (CAC)

Grace Knight Conference Room  
 12 SE 1<sup>st</sup> Street  
 Gainesville, Florida

7:00 p.m.  
 Wednesday  
 November 20, 2013

<u>MEMBERS PRESENT</u>	<u>MEMBERS ABSENT</u>	<u>OTHERS PRESENT</u>	<u>STAFF PRESENT</u>
Jan Frentzen, Chair	Rajeeb Das	Jim Green	Marlie Sanderson
Rob Brinkman, Vice Chair	Mary Ann DeMatas	Karen Taulbee	Michael Escalante
E. J. Bolduc	James Samec	Jason Agront	
Thomas Bolduc	Holly Shema		
Nelle Bullock			
Luis Diaz			
Melinda Koken			
Chandler Otis			
John Richter			
Ruth Steiner			
Ewen Thomson			

CALL TO ORDER

Chair Jan Frentzen called the meeting to order at 7:00 p.m.

I. INTRODUCTIONS

Chair Frentzen introduced himself and asked others to introduce themselves.

II. APPROVAL OF THE MEETING AGENDA

Chair Frentzen asked that the agenda be approved.

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, asked that item VI. Unmarked Pedestrian Crosswalks be deleted from the agenda.

**MOTION: Ruth Steiner moved to approve the meeting agenda amended to delete item VI. Unmarked Pedestrian Crosswalks. Luis Diaz seconded; motion passed unanimously.**

III. APPROVAL OF COMMITTEE MINUTES

Chair Frentzen asked for approval of the CAC meeting minutes.

**MOTION: Ruth Steiner moved to approve the September 18, 2013 CAC minutes. Melinda Koken seconded; motion passed unanimously.**

IV. FLORIDA DEPARTMENT OF TRANSPORTATION TENTATIVE FIVE YEAR WORK PROGRAM

Mr. Sanderson stated that each year the Florida Department of Transportation (FDOT) submits its Tentative Five Year Work Program for review by the MTPO. He noted that a Multimodal Corridor Study was to be funded. He and Ms. Karen Taulbee, FDOT Transportation Specialist, discussed the Tentative Five Year Work Program and answered questions.

**MOTION: Ruth Steiner moved to recommend that the MTPO send a letter to request that the Florida Department of Transportation fund the number two priority in the long range transportation plan on the State Highway System- State Road 121 (NW 34th Street) turnlanes for location where they are needed, such as NW 23 Terrace, NW 25 Terrace and the entrance to Rock Creek subdivision. Melinda Koken seconded; motion passed unanimously.**

Ms. Taulbee noted that the District would host a public workshop on December 5, 2013 and a public hearing on December 9, 2013.

V. TOP TEN NEEDED BUS PULLOUT LOCATIONS

Mr. Sanderson stated that the MTPO referred development of a top ten list of bus pullout locations. He discussed the new locations proposed by the Regional Transit System and answered questions.

**MOTION: Melinda Koken moved to recommend that the MTPO approve the top ten bus pullout locations revised to reverse 1 and 7, delete 1 and 9 and add two stops on Main Street between University Avenue and N. 8th Avenue (see Exhibit 1). Ruth Steiner seconded; motion passed unanimously.**

IX. PUBLIC INVOLVEMENT PLAN UPDATE

Mr. Sanderson stated that the MTPO reviews the Public Involvement Plan each year. He discussed revisions to the plan and answered questions.

**MOTION: Ruth Steiner moved to recommend that the MTPO approve the Public Involvement Plan. Melinda Koken seconded; motion passed unanimously.**

X. DR. KERMIT SIGMON CITIZEN PARTICIPATION AWARD

Mr. Sanderson stated that each year the CAC selects a recipient for the Dr. Kermit Sigmon Citizen Participation Award.

**MOTION: Ruth Steiner moved to nominate Thomas Hawkins to receive the Dr. Kermit Sigmon Citizen Participation Award. Luis Diaz seconded; motion passed unanimously.**

**MOTION: Ruth Steiner moved to close nominations. Luis Diaz seconded; motion passed unanimously.**

**MOTION: Ruth Steiner moved to select Thomas Hawkins to receive the Dr. Kermit Sigmon Citizen Participation Award. Luis Diaz seconded; motion passed unanimously.**

XI. ALTERNATIVE MEETING LOCATIONS

Mr. Sanderson stated that the CAC discussed changing its meeting location at its September meeting. He discussed a list of alternative meeting locations. He noted that MTPO staff further investigate whether fees would be charged for the Thomas Center and the Thelma Bolton Center and the availability of SW Parking Garage vouchers for CAC members.

XII. INFORMATION ITEMS

There was no discussion of the information items.

ADJOURNMENT

The meeting was adjourned at 8:40 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jan Frentzen, Chair

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**Exhibit 1**

**Table G-1  
Bus Pullout Priorities**

<b>Priority</b>	<b>Project</b>	<b>Bus Stop</b>	<b>Location [Cross-Street]</b>	<b>Description</b>
<b>1</b>	<b>Main Street</b>	763	AT: NE 14 Avenue	Construct southbound bus pullout adjacent to Publix parking lot
<b>2</b>	<b>Main Street</b>	703	AT: NE 14 Avenue	Construct northbound bus pullout adjacent to post office parking lot
<b>3</b>	<b>SW 20 Avenue</b>	815	AT: SW 42 Drive	Construct westbound bus pullout across from Ventura Apartments
<b>4</b>	<b>SW 20 Avenue</b>	810	AT: SW 34 Street	Construct westbound bus pullout across from Windsor Terrace Apartments
<b>5</b>	<b>SW 62 Boulevard</b>	818	AT: SW 20 Avenue	Construct westbound bus pullout across from The Woodlands Apartments
<b>6</b>	<b>SW 2 Avenue</b>	191	AT: SW 34 Street	Construct eastbound bus pullout across from Westgate Shopping Center
<b>7</b>	<b>Gale Lemerand Drive</b>	1253	AT: Museum Road	Construct northbound bus pullout across from Graham Hall
<b>8</b>	<b>SW 20 Avenue</b>	814	AT: SW 40 Terrace	Construct westbound bus pullout across from the Pinetree Gardens apartments
<b>9</b>	<b>Main Street</b>	-	FM: State Road 26 TO: N 8 Avenue	Construct southbound bus pullout
<b>10</b>	<b>Main Street</b>	-	FM: State Road 26 TO: N 8 Avenue	Construct northbound bus pullout

FM = From; N = North; NE = Northeast; SE = Southeast; SW = Southwest

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**IV**

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2009 NW 67th Place, Gainesville, FL 32653 -1603 • 352.955.2200

January 15, 2014

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Long Range Transportation Plan Update- Public Participation Plan

STAFF RECOMMENDATION

**Develop review comments.**

BACKGROUND

Over the next two years, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will be working on tasks to update the long range transportation plan. The attached Public Participation Plan discusses the public involvement schedule and documents public participation activities that will be conducted as part of the plan update process.

t:\marlie\ms14\mtpo\memo\publicplanjan22.docx

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by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.

The following information is provided for your information:

1. The following information is provided for your information:

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January 15, 2014

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
FROM: Marlie Sanderson, AICP, Director of Transportation Planning  
SUBJECT: Long Range Transportation Plan Update- Survey

STAFF RECOMMENDATION

**Develop review comments.**

BACKGROUND

Over the next two years, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will be working on tasks to update the long range transportation plan. The attached draft survey will be conducted as part of the plan update process.

t:\marlie\ms14\mtpo\memo\surveyjan22.docx

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## Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area 2040 Long Range Transportation Plan

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has kicked off the development of the 2040 Long Range Transportation Plan (LRTP). This survey is just one of the ways that residents can provide input to help set the region's transportation priorities. The long-range plan is updated every five years to reflect the changing transportation needs for Alachua County.

Thank you for taking the time to provide important feedback to the questions below. We value your opinion!

1. How important are transportation issues to you and your family?

- Very Important
- Somewhat Important
- Not too important
- Not important at all

2. Given expected funding declines, what do you consider the **top three (3)** most critical transportation issues are in our community?

- Relieving traffic congestion
- Controlling distracted driving
- Adding bike lanes, trails
- Increasing bus service
- Improving pedestrian safety
- Building or widening roads
- Other? \_\_\_\_\_

3. How would you rate the number of transportation choices residents have?

- More than enough choices
- Enough choices
- Not enough choices

4. Besides driving or riding in a motorized vehicle, which of the following other transportation modes are you most likely to use?
- Bike lanes  Multi-use trails
- Bus Service  Sidewalks and other pedestrian facilities
- Para-transit service (for disabled or elderly persons)
5. How important is it to the community to have public transportation choices?
- Very important
- Somewhat important
- Not too important
- Not important at all
- No opinion
6. How many days a week on average do you use public transportation?
- None  3 – 4 days
- Less than once a week  5 – 6 days
- 1 – 2 days  Everyday
7. As part of the 2040 Long Range Transportation Plan, the Metropolitan Transportation Planning Organization will evaluate projects that seek to address many needs. How would you **rank** the following needs, with 1 being the most important, and higher numbers being less important?
- Improving motorist safety  Protecting the environment
- Improving pedestrian safety  Limiting growth
- Improving travel times / shorten commutes  Other? \_\_\_\_
- Keeping the economy growing / healthy
8. Where do you live?
- Gainesville
- Unincorporated Alachua County
- Other City in Alachua County
- Elsewhere \_\_\_\_\_

9. What is your ethnic background?

Asian

Native American

Black / African-American

White

Hispanic

Mixed / Other

10. What is your age group?

Under 18

50 – 65

18 – 34

Over 65

35 – 49

11. May we add you to our electronic mailing list to receive updates on transportation issues?

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

12. Do you know of groups or organizations that would benefit from an update or presentation on the 2040 Long Range Transportation Plan? If so, please provide the following:

Group Name: \_\_\_\_\_

Group Contact, Phone & Email: \_\_\_\_\_

13. Which of these ways to submit your opinion on the 2040 Long Range Transportation Plan would you be most likely to use?

Attend a Public Workshop and submit a comment form

Join an interactive Town Call (by phone or online)

Attend a 2040 Plan Community Group Presentation and submit comments

Attend a Community or Special Event and submit comments

Call the Metropolitan Transportation Planning Organization at (352) 955-2200

Email: Send comments or questions to [sanderson@ncfrpc.org](mailto:sanderson@ncfrpc.org)

Mail: Gainesville Metropolitan Transportation Planning Organization  
2009 NW 67<sup>th</sup> Place  
Gainesville, FL 32653

Submit comments via the [www.livablecommunity2040.com](http://www.livablecommunity2040.com) website

Submit comments via the Metropolitan Transportation Planning Organization's Facebook  
[www.facebook.com/GainesvilleMTPO](http://www.facebook.com/GainesvilleMTPO)



**Metropolitan Transportation Planning Organization  
for the Gainesville Urbanized Area  
2040 Long Range Transportation Plan**

If you had \$100.00 to spend on transportation projects, how would you allocate your money?



**Roads:** \$ \_\_\_\_\_



**Sidewalks:** \$ \_\_\_\_\_



**Transit:** \$ \_\_\_\_\_



**Bike Paths:** \$ \_\_\_\_\_

**Total:** \$ 100.00

Thank you for taking the time to complete this survey. Your input matters. Please check this website periodically for other ways in which you can help shape the 2040 Long Range Transportation Plan for our community!



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

January 15, 2014

**TO:** Citizens Advisory Committee

**FROM:** Marlie Sanderson, AICP, Director of Transportation Planning

**SUBJECT:** **Committee Officer Elections**

Each year, the Citizens Advisory Committee elects a Chair and a Vice-Chair. Officers for last year were as follows:

Chair-	Jan Frentzen
Vice-Chair	Rob Brinkman

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## CITIZENS ADVISORY COMMITTEE (CAC)

### ATTENDANCE RECORD

NAME	TERM EXPIRES	7/24/2013	9/18/2013	11/20/2013	Violation If Absent At Next Meeting 1/22/2014
E J Bolduc	14-Dec	P	P	P	-
Thomas Bolduc	15-Dec	P	E	P	-
Rob Brinkman	14-Dec	P	P	P	-
Nelle Bullock	16-Dec	P	P	P	-
Rajeeb Das	15-Dec	P	P	E	-
<b><i>Mary Ann DeMatas</i></b>	<b><i>14-Dec</i></b>	<b><i>P</i></b>	<b><i>A</i></b>	<b><i>E</i></b>	<b><i>YES</i></b>
Luis Diaz	16-Dec	P	P	P	-
Jan Frentzen	15-Dec	P	A	P	-
Melinda Koken	15-Dec	P	E	P	-
Kamal Latham	16-Dec	-	-	-	-
Chandler Otis	15-Dec	P	P	P	-
James Samec	14-Dec	P	P	A	-
Ruth Steiner	14-Dec	P	P	P	-
Ewen Thomson	16-Dec	A	P	P	-
Chris Towne	16-Dec	-	-	-	-

LEGEND KEY - P-Present; E-Excused Absence; A-Unexcused Absence

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#### ATTENDANCE RULE

Any appointee of the MTPO to the CAC shall be automatically removed from the committee upon filing with the Chair of the MTPO appropriate proof that such person has had three (3) or more consecutive excused or unexcused absences.

Excused absences are here defined to be those absences which occur from regular or special meetings after notification by such person to the Chair prior to such absence explaining the reasons therefore. All other absences are here defined to be unexcused.

#### ADDITIONAL NOTES:

- On October 30, 1985, staff asked the CAC to clarify the procedures staff should use to record attendance at CAC meetings. The CAC instructed staff to use the following procedures:
  - all CAC meetings will require mandatory attendance by all members; and
  - attendance is recorded at all CAC meetings, even if a quorum is not present.
- On April 28, 1999, the CAC decided to limit attendance by teleconferencing to medical emergencies only.
- Members denoted in BOLD ITALICS are at risk for attendance rule violation if the next meeting is missed.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In the second section, the author outlines the various methods used to collect and analyze the data. This includes both manual data entry and the use of specialized software tools. The goal is to ensure that the data is both accurate and easy to interpret.

The third part of the document provides a detailed breakdown of the results. It shows that there is a clear trend in the data, which is consistent with the initial hypothesis. The author also discusses the limitations of the study and suggests areas for future research.

Finally, the document concludes with a summary of the key findings. It reiterates that the data supports the hypothesis and that the methods used were effective in gathering and analyzing the information.

## SCHEDULED 2014 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

<b>MTPO MEETING MONTH</b>	<b>TAC [At 2:00 p.m.] CAC [At 7:00 p.m.]</b>	<b>B/PAB [At 7:00 p.m.]</b>	<b>MTPO MEETING</b>
<b>FEBRUARY</b>	January 22 <i>TAC Cancelled</i>	January 23	February 3 at 3:00 p.m.
<b>APRIL</b>	April 2 TAC@NCFRPC	April 3	April 14 at 3:00 p.m.
<b>JUNE</b>	May 21	May 22	June 2 at 5:00 p.m.
<b>AUGUST</b>	July 23	July 24	August 4 at 3:00 p.m.
<b>OCTOBER</b>	September 24	September 25	October 6 at 3:00 p.m.
<b>DECEMBER</b>	November 19	November 20	December 1 at 5:00 p.m.

Note, unless otherwise scheduled:

1. Shaded boxes indicate the months that we may be able to cancel MTPO meetings if agenda items do not require a meeting and corresponding Advisory Committee meeting may also be cancelled;
2. TAC meetings are usually conducted at the Gainesville Regional Utilities (GRU) Administration general purpose meeting room;
3. CAC meetings are conducted in the Grace Knight conference room of the County Administration Building; and
4. MTPO meetings are conducted at the Jack Durrance Auditorium of the County Administration Building unless noted.

MEMORANDUM FOR THE RECORD

DATE: 10/15/54  
SUBJECT: [Illegible]

[Illegible]	[Illegible]	[Illegible]	[Illegible]
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