January 15, 2014

TO: Citizens Advisory Committees

FROM: Marlie Sanderson, Director of Transportation Planning

SUBJECT: Meeting Announcement and Agenda

On Wednesday, January 22, 2014, the Citizens Advisory Committee will meet at 7:00 p.m. in the Grace Knight Conference Room, Alachua County Administration Building 12 SE 1st Street. Times shown on this agenda are for the Citizens Advisory Committee meeting.

STAFF RECOMMENDATION

7:00 p.m. I. Introductions (if needed)*

II. Approval of Meeting Agenda APPROVE AGENDA

Page #3 III. Approval of Committee Minutes APPROVE MINUTES

Page #7 7:10 p.m. IV. Long Range Transportation Plan Update- Public Participation Plan DEVELOP REVIEW COMMENTS

This document discusses public involvement activities for this plan update.

Page #9 7:30 p.m. V. Long Range Transportation Plan Update- Survey DEVELOP REVIEW COMMENTS

Enclosed is a draft survey that will be conducted as part of the Plan Update.

Page #15 7:50 p.m. VI. Committee Officer Elections ELECT CHAIR AND VICE-CHAIR

Each year, the Committee elects a Chair and Vice-Chair.

Dedicated to improving the quality of life of the Region’s citizens, by coordinating growth management, protecting regional resources, promoting economic development and providing technical services to local governments.
VII. Information Items

The following materials are for your information only and are not scheduled to be discussed unless otherwise requested.

A. CAC and TAC Attendance Records
B. Meeting Calendar- 2014

*No handout included with the enclosed agenda item.
MINUTES
GAINESVILLE URBANIZED AREA TRANSPORTATION STUDY
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)
CITIZENS ADVISORY COMMITTEE (CAC)

Grace Knight Conference Room
12 SE 1st Street
Gainesville, Florida
7:00 p.m.
Wednesday
November 20, 2013

MEMBERS PRESENT
Jan Frentzen, Chair
Rob Brinkman, Vice Chair
E. J. Bolduc
Thomas Bolduc
Nelle Bullock
Luis Diaz
Melinda Koken
Chandler Otis
John Richter
Ruth Steiner
Ewen Thomson

MEMBERS ABSENT
Rajeeb Das
Mary Ann DeMatas
James Samec
Holly Shema

OTHERS PRESENT
Jim Green
Karen Taulbee
Jason Agront

STAFF PRESENT
Marlie Sanderson
Michael Escalante

CALL TO ORDER
Chair Jan Frentzen called the meeting to order at 7:00 p.m.

I. INTRODUCTIONS
Chair Frentzen introduced himself and asked others to introduce themselves.

II. APPROVAL OF THE MEETING AGENDA
Chair Frentzen asked that the agenda be approved.

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, asked that item VI. Unmarked Pedestrian Crosswalks be deleted from the agenda.

MOTION: Ruth Steiner moved to approve the meeting agenda amended to delete item VI. Unmarked Pedestrian Crosswalks. Luis Diaz seconded; motion passed unanimously.

III. APPROVAL OF COMMITTEE MINUTES
Chair Frentzen asked for approval of the CAC meeting minutes.
MOTION: Ruth Steiner moved to approve the September 18, 2013 CAC minutes. Melinda Koken seconded; motion passed unanimously.

IV. FLORIDA DEPARTMENT OF TRANSPORTATION TENTATIVE FIVE YEAR WORK PROGRAM

Mr. Sanderson stated that each year the Florida Department of Transportation (FDOT) submits its Tentative Five Year Work Program for review by the MTPO. He noted that a Multimodal Corridor Study was to be funded. He and Ms. Karen Taulbee, FDOT Transportation Specialist, discussed the Tentative Five Year Work Program and answered questions.

MOTION: Ruth Steiner moved to recommend that the MTPO send a letter to request that the Florida Department of Transportation fund the number two priority in the long range transportation plan on the State Highway System- State Road 121 (NW 34th Street) turnlanes for location where they are needed, such as NW 23 Terrace, NW 25 Terrace and the entrance to Rock Creek subdivision. Melinda Koken seconded; motion passed unanimously.

Ms. Taulbee noted that the District would host a public workshop on December 5, 2013 and a public hearing on December 9, 2013.

V. TOP TEN NEEDED BUS PULLOUT LOCATIONS

Mr. Sanderson stated that the MTPO referred development of a top ten list of bus pullout locations. He discussed the new locations proposed by the Regional Transit System and answered questions.

MOTION: Melinda Koken moved to recommend that the MTPO approve the top ten bus pullout locations revised to reverse 1 and 7, delete 1 and 9 and add two stops on Main Street between University Avenue and N. 8th Avenue (see Exhibit 1). Ruth Steiner seconded; motion passed unanimously.

IX. PUBLIC INVOLVEMENT PLAN UPDATE

Mr. Sanderson stated that the MTPO reviews the Public Involvement Plan each year. He discussed revisions to the plan and answered questions.

MOTION: Ruth Steiner moved to recommend that the MTPO approve the Public Involvement Plan. Melinda Koken seconded; motion passed unanimously.

X. DR. KERMIT SIGMON CITIZEN PARTICIPATION AWARD

Mr. Sanderson stated that each year the CAC selects a recipient for the Dr. Kermit Sigmon Citizen Participation Award.

MOTION: Ruth Steiner moved to nominate Thomas Hawkins to receive the Dr. Kermit Sigmon Citizen Participation Award. Luis Diaz seconded; motion passed unanimously.
MOTION: Ruth Steiner moved to close nominations. Luis Diaz seconded; motion passed unanimously.

MOTION: Ruth Steiner moved to select Thomas Hawkins to receive the Dr. Kermit Sigmon Citizen Participation Award. Luis Diaz seconded; motion passed unanimously.

XI. ALTERNATIVE MEETING LOCATIONS

Mr. Sanderson stated that the CAC discussed changing its meeting location at its September meeting. He discussed a list of alternative meeting locations. He noted that MTPO staff further investigate whether fees would be charged for the Thomas Center and the Thelma Bolton Center and the availability of SW Parking Garage vouchers for CAC members.

XII. INFORMATION ITEMS

There was no discussion of the information items.

ADJOURNMENT

The meeting was adjourned at 8:40 p.m.

______________________________  ____________________________
Date                                    Jan Frentzen, Chair

\texttt{t:\mike\em14\cac\minutes/nov20cac.doc}
### Exhibit 1

**Table G-1**

**Bus Pullout Priorities**

<table>
<thead>
<tr>
<th>Priority</th>
<th>Project</th>
<th>Bus Stop</th>
<th>Location [Cross-Street]</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Main Street</td>
<td>763</td>
<td>AT: NE 14 Avenue</td>
<td>Construct southbound bus pullout adjacent to Publix parking lot</td>
</tr>
<tr>
<td>2</td>
<td>Main Street</td>
<td>703</td>
<td>AT: NE 14 Avenue</td>
<td>Construct northbound bus pullout adjacent to post office parking lot</td>
</tr>
<tr>
<td>3</td>
<td>SW 20 Avenue</td>
<td>815</td>
<td>AT: SW 42 Drive</td>
<td>Construct westbound bus pullout across from Ventura Apartments</td>
</tr>
<tr>
<td>4</td>
<td>SW 20 Avenue</td>
<td>810</td>
<td>AT: SW 34 Street</td>
<td>Construct westbound bus pullout across from Windsor Terrace Apartments</td>
</tr>
<tr>
<td>5</td>
<td>SW 62 Boulevard</td>
<td>818</td>
<td>AT: SW 20 Avenue</td>
<td>Construct eastbound bus pullout across from The Woodlands Apartments</td>
</tr>
<tr>
<td>6</td>
<td>SW 2 Avenue</td>
<td>191</td>
<td>AT: SW 34 Street</td>
<td>Construct westbound bus pullout across from Westgate Shopping Center</td>
</tr>
<tr>
<td>7</td>
<td>Gale Lemerand Drive</td>
<td>1253</td>
<td>AT: Museum Road</td>
<td>Construct northbound bus pullout across from Graham Hall</td>
</tr>
<tr>
<td>8</td>
<td>SW 20 Avenue</td>
<td>814</td>
<td>AT: SW 40 Terrace</td>
<td>Construct westbound bus pullout across from the Pinetree Gardens apartments</td>
</tr>
<tr>
<td>9</td>
<td>Main Street</td>
<td>-</td>
<td>FM: State Road 26 TO: N 8 Avenue</td>
<td>Construct southbound bus pullout</td>
</tr>
<tr>
<td>10</td>
<td>Main Street</td>
<td>-</td>
<td>FM: State Road 26 TO: N 8 Avenue</td>
<td>Construct northbound bus pullout</td>
</tr>
</tbody>
</table>

FM = From; N = North; NE = Northeast; SE = Southeast; SW = Southwest
January 15, 2014

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: Long Range Transportation Plan Update- Public Participation Plan

STAFF RECOMMENDATION

Develop review comments.

BACKGROUND

Over the next two years, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will be working on tasks to update the long range transportation plan. The attached Public Participation Plan discusses the public involvement schedule and documents public participation activities that will be conducted as part of the plan update process.
January 15, 2014

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: Long Range Transportation Plan Update- Survey

STAFF RECOMMENDATION

Develop review comments.

BACKGROUND

Over the next two years, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will be working on tasks to update the long range transportation plan. The attached draft survey will be conducted as part of the plan update process.
The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has kicked off the development of the 2040 Long Range Transportation Plan (LRTP). This survey is just one of the ways that residents can provide input to help set the region's transportation priorities. The long-range plan is updated every five years to reflect the changing transportation needs for Alachua County.

Thank you for taking the time to provide important feedback to the questions below. We value your opinion!

1. How important are transportation issues to you and your family?
   [ ] Very Important
   [ ] Somewhat Important
   [ ] Not too important
   [ ] Not important at all

2. Given expected funding declines, what do you consider the top three (3) most critical transportation issues are in our community?
   [ ] Relieving traffic congestion
   [ ] Adding bike lanes, trails
   [ ] Improving pedestrian safety
   [ ] Controlling distracted driving
   [ ] Increasing bus service
   [ ] Building or widening roads
   [ ] Other? [ ]

3. How would you rate the number of transportation choices residents have?
   [ ] More than enough choices
   [ ] Enough choices
   [ ] Not enough choices
4. Besides driving or riding in a motorized vehicle, which of the following other transportation modes are you most likely to use?

- [ ] Bike lanes
- [ ] Multi-use trails
- [ ] Bus Service
- [ ] Sidewalks and other pedestrian facilities
- [ ] Para-transit service (for disabled or elderly persons)

5. How important is it to the community to have public transportation choices?

- [ ] Very important
- [ ] Somewhat important
- [ ] Not too important
- [ ] Not important at all
- [ ] No opinion

6. How many days a week on average do you use public transportation?

- [ ] None
- [ ] Less than once a week
- [ ] 1-2 days
- [ ] 3-4 days
- [ ] 5-6 days
- [ ] Everyday

7. As part of the 2040 Long Range Transportation Plan, the Metropolitan Transportation Planning Organization will evaluate projects that seek to address many needs. How would you rank the following needs, with 1 being the most important, and higher numbers being less important?

- [ ] Improving motorist safety
- [ ] Protecting the environment
- [ ] Improving pedestrian safety
- [ ] Limiting growth
- [ ] Improving travel times / shorten commutes
- [ ] Other? __
- [ ] Keeping the economy growing / healthy

8. Where do you live?

- [ ] Gainesville
- [ ] Unincorporated Alachua County
- [ ] Other City in Alachua County
- [ ] Elsewhere ____________________________
9. What is your ethnic background?
   - Asian
   - Black / African-American
   - Hispanic
   - Native American
   - White
   - Mixed / Other

10. What is your age group?
    - Under 18
    - 18 – 34
    - 35 – 49
    - 50 – 65
    - Over 65

11. May we add you to our electronic mailing list to receive updates on transportation issues?
    Name: ________________________________
    Address: ________________________________
    Email Address: ________________________________

12. Do you know of groups or organizations that would benefit from an update or presentation on the 2040 Long Range Transportation Plan? If so, please provide the following:
    Group Name: ________________________________
    Group Contact, Phone & Email: ________________________________

13. Which of these ways to submit your opinion on the 2040 Long Range Transportation Plan would you be most likely to use?
    - Attend a Public Workshop and submit a comment form
    - Join an interactive Town Call (by phone or online)
    - Attend a 2040 Plan Community Group Presentation and submit comments
    - Attend a Community or Special Event and submit comments
    - Call the Metropolitan Transportation Planning Organization at (352) 955-2200
    - Email: Send comments or questions to sanderson@ncfrpc.org
    - Mail: Gainesville Metropolitan Transportation Planning Organization
      2009 NW 67th Place
      Gainesville, FL 32653
    - Submit comments via the www.livablecommunity2040.com website
    - Submit comments via the Metropolitan Transportation Planning Organization’s Facebook
      www.facebook.com/GainesvilleMTPO
Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area
2040 Long Range Transportation Plan

If you had $100.00 to spend on transportation projects, how would you allocate your money?

Roads: $ ____________

Sidewalks: $ ____________

Transit: $ ____________

Bike Paths: $ ____________

Total: $ 100.00

Thank you for taking the time to complete this survey. Your input matters. Please check this website periodically for other ways in which you can help shape the 2040 Long Range Transportation Plan for our community!
January 15, 2014

TO: Citizens Advisory Committee

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: Committee Officer Elections

Each year, the Citizens Advisory Committee elects a Chair and a Vice-Chair. Officers for last year were as follows:

Chair: Jan Frentzen
Vice-Chair: Rob Brinkman
## ATTENDANCE RECORD

<table>
<thead>
<tr>
<th>NAME</th>
<th>TERM EXPIRES</th>
<th>7/24/2013</th>
<th>9/18/2013</th>
<th>11/20/2013</th>
<th>Violation If Absent At Next Meeting 1/22/2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>E J Bolduc</td>
<td>14-Dec</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>-</td>
</tr>
<tr>
<td>Thomas Bolduc</td>
<td>15-Dec</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>-</td>
</tr>
<tr>
<td>Rob Brinkman</td>
<td>14-Dec</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>-</td>
</tr>
<tr>
<td>Nelle Bullock</td>
<td>16-Dec</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>-</td>
</tr>
<tr>
<td>Rajeeb Das</td>
<td>15-Dec</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>-</td>
</tr>
<tr>
<td>Mary Ann DeMatas</td>
<td>14-Dec</td>
<td>P</td>
<td>A</td>
<td>E</td>
<td>YES</td>
</tr>
<tr>
<td>Luis Diaz</td>
<td>16-Dec</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>-</td>
</tr>
<tr>
<td>Jan Frenzen</td>
<td>15-Dec</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>-</td>
</tr>
<tr>
<td>Melinda Koken</td>
<td>15-Dec</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>-</td>
</tr>
<tr>
<td>Kamal Latham</td>
<td>16-Dec</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Chandler Otis</td>
<td>15-Dec</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>-</td>
</tr>
<tr>
<td>James Samec</td>
<td>14-Dec</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>-</td>
</tr>
<tr>
<td>Ruth Steiner</td>
<td>14-Dec</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>-</td>
</tr>
<tr>
<td>Ewen Thomson</td>
<td>16-Dec</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>-</td>
</tr>
<tr>
<td>Chris Towne</td>
<td>16-Dec</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

**LEGEND KEY** - P-Present; E-Excused Absence; A-Unexcused Absence

**ATTENDANCE RULE**

Any appointee of the MTPO to the CAC shall be automatically removed from the committee upon filing with the Chair of the MTPO appropriate proof that such person has had three (3) or more consecutive excused or unexcused absences. Excused absences are here defined to be those absences which occur from regular or special meetings after notification by such person to the Chair prior to such absence explaining the reasons therefore. All other absences are here defined to be unexcused.

**ADDITIONAL NOTES:**

1. On October 30, 1985, staff asked the CAC to clarify the procedures staff should use to record attendance at CAC meetings. The CAC instructed staff to use the following procedures:
   - A. all CAC meetings will require mandatory attendance by all members; and
   - B. attendance is recorded at all CAC meetings, even if a quorum is not present.

2. On April 28, 1999, the CAC decided to limit attendance by teleconferencing to medical emergencies only.

3. Members denoted in **BOLD ITALICS** are at risk for attendance rule violation if the next meeting is missed.
### SCHEDULED 2014 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

<table>
<thead>
<tr>
<th>MTPO MEETING MONTH</th>
<th>TAC [At 2:00 p.m.]</th>
<th>B/PAB [At 7:00 p.m.]</th>
<th>MTPO MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEBRUARY</td>
<td>January 22</td>
<td>January 23</td>
<td>February 3 at 3:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>TAC Cancelled</td>
<td></td>
<td></td>
</tr>
<tr>
<td>APRIL</td>
<td>April 2</td>
<td>April 3</td>
<td>April 14 at 3:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>TAC@NCFRPC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>JUNE</td>
<td>May 21</td>
<td>May 22</td>
<td>June 2 at 5:00 p.m.</td>
</tr>
<tr>
<td>AUGUST</td>
<td>July 23</td>
<td>July 24</td>
<td>August 4 at 3:00 p.m.</td>
</tr>
<tr>
<td>OCTOBER</td>
<td>September 24</td>
<td>September 25</td>
<td>October 6 at 3:00 p.m.</td>
</tr>
<tr>
<td>DECEMBER</td>
<td>November 19</td>
<td>November 20</td>
<td>December 1 at 5:00 p.m.</td>
</tr>
</tbody>
</table>

Note, unless otherwise scheduled:

1. Shaded boxes indicate the months that we may be able to cancel MTPO meetings if agenda items do not require a meeting and corresponding Advisory Committee meeting may also be cancelled;
2. TAC meetings are usually conducted at the Gainesville Regional Utilities (GRU) Administration general purpose meeting room;
3. CAC meetings are conducted in the Grace Knight conference room of the County Administration Building; and
4. MTPO meetings are conducted at the Jack Durrance Auditorium of the County Administration Building unless noted.

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January 14, 2014