

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

May 24, 2018
7:00 p.m.

MEMBERS PRESENT

Anthony Adams, Lafayette County
Patricia Bouie, City of Hawthorne
Robert Brown, Hamilton County
LaBarfield Bryant, City of Jasper
Charles Chestnut IV, Alachua County
Louie Davis, City of Waldo
Rick Davis, Madison County
Thomas Demps, Taylor County
Fletcher Hope, City of Archer
John Meeks, Levy County
Janice Mortimer, City of Starke
Tim Murphy, Columbia County
Garth Nobles, Jr., City of Live Oak
Daniel Riddick, Bradford County
Larry Sessions, Suwannee County
Gigi Simmons, City of Gainesville
James Tallman, Union County
Lorene Thomas, Dixie County
Helen Warren, City of Gainesville
Robert Wilford, City of Alachua

NON-VOTING DELEGATE PRESENT

None

EX-OFFICIO MEMBER REPRESENTATIVES
PRESENT

Barney Bennett, Florida Department of
Transportation
Ben Glass, Suwannee River
Water Management Department
Roni Jordan, Florida Department of
Environmental Protection
James Troiano, St. Johns River
Water Management District

MEMBERS ABSENT

David Arreola, City of Gainesville
James Catron, City of Madison
Rick Coleman, City of Newberry
Ken Cornell, Alachua County
Mike Deming, City of Perry
Gene Higginbotham, Dixie County
Robert Hutchinson, Alachua County
Linda Jones, City of High Springs
James Montgomery, Columbia County
Kenrick Thomas, Gilchrist County
Mike Williams, Madison County
Stephen Witt, City of Lake City

OTHERS PRESENT

Sandra Buck-Camp
Diana Davis
LJ Two Spirits Johnson
Stew Lilker
Merrilee Malwitz-Jipson

COUNCIL ATTORNEY PRESENT

Jonathan Wershow

STAFF PRESENT

Steven Dopp
Scott Koons
Jean Strong
Tara Tucker

Executive Members names are bolded
Gubernatorial Members names are italicized

I. INVOCATION

Chair Thomas called the meeting to order at 7:03 p.m. with an invocation given by Commissioner Wilford.

II. PLEDGE OF ALLEGIANCE

The Council and guests pledged allegiance to the flag of the United States of America.

III. INTRODUCTIONS

Chair Thomas stated there was a quorum of the Council, and welcomed and introduced Merrillee Malwitz-Jipson, Candidate for Florida House of Representatives, District 10; Brian Kaufmann, County Coordinator from the Madison County; Sandra Buck-Camp and LJ Two Spirts Johnson, members of the Columbia Hamilton Suwannee Transportation Disadvantaged Local Coordinating Board; Diana Davis, wife of Mayor Louie Davis from Waldo and Stew Lilker from the Columbia County Observer.

IV. APPROVAL OF CONSENT AGENDA

- A. Minutes - April 26, 2018
- B. Monthly Financial Report - April 2018
- C. Agency Regulatory Plan - Fiscal Year 2018-19
- D. Agreement with Florida Division of Emergency Management for Local Emergency Planning Committee - Fiscal Year 2018-19
- E. Agreement with Florida Division of Emergency Management to Update Hazard Analyses - Fiscal Year 2018-19
- F. Meeting Schedule Program Year 2018-19
- G. Transportation Disadvantaged Coordinating Board Appointments
- H. Transportation Disadvantaged Coordinating Board Reappointments
- I. Transportation Disadvantaged Local Coordinating Board Chair Appointment
Columbia Hamilton and Suwannee

Chair Thomas asked if there were any questions regarding the items on the Consent Agenda and requested that these items be approved.

ACTION: Commissioner Wilford made the motion, with a second by Commissioner Chestnut, to approve the items on the Consent Agenda. The motion carried unanimously.

V. APPROVAL OF REGULAR AGENDA

Chair Thomas asked that Agenda Item IX.B.2. Item #36 City of Gainesville Comprehensive Plan Draft Amendment (DEO No. 18-2ESR); Agenda Item IX.B.3. Item #37 City of Williston Comprehensive Draft Amendment (DEO No. 18-1ER) and Agenda Item IX.B.4. Item #38 City of Hawthorne Comprehensive Plan Draft Amendment (DEO No. 18-2ESR) be added to the agenda. She asked that the regular agenda be approved as amended.

ACTION: Mayor Davis made the motion, with a second by Councilman Meeks, to add Agenda Item IX.B.2. Item #36 City of Gainesville Comprehensive Plan Draft Amendment (DEO No. 18-1ESR); Agenda Item IX.B.3. Item #37 City of Williston Comprehensive Draft Amendment (DEO No. 18-1ER) and Agenda Item IX.B.4. Item #38 City of Hawthorne Comprehensive Plan Draft Amendment (DEO No. 18-2ESR) to the agenda and to approve the Regular Agenda as amended. The motion carried unanimously.

VI. CITIZEN COMMENTS

LJ Two Spirits Johnson, citizen, Columbia County, suggested that the public comments section of the Council agenda should be moved back on the agenda immediately prior to the Executive Director's Report.

VII. NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PRESENTATION
YEAR 2018 REVIEW

Scott Koons, Executive Director, gave a presentation which reviewed Council activities during the past year in the Regional Planning, Public Safety and Regulatory Compliance, Economic Development, Local Government Assistance and Transportation Programs of the Council. In particular, he highlighted the services that the Council provides, which benefit its local governments, including community planning assistance, grant application and administration services, transportation planning assistance, hazardous waste monitoring, emergency response planning assistance, and economic development activities. Chair Thomas thanked Mr. Koons for his presentation.

VIII. CHAIR REPORT

A. Introduction of New Member

Chair Thomas welcomed new Council member Gigi Simmons, City Commissioner, City of Gainesville.

B. Resolution of Appreciation
1. Harvey Budd

ACTION: Councilman Bryant made the motion, with a second by Commissioner Chestnut to approve the Resolution of Appreciation for Harvey Budd. The motion carried unanimously.

C. Transportation Disadvantaged Program Resolutions of Appreciation
1. Barbara Jeffords Lemley
2. Margaret Minter

C. Program Committee - Fiscal Year 2018-19 Overall Program Design

Mayor Davis, Program Committee Chair, stated that the Program Committee met on April 26, 2018 to develop an Overall Program Design for the Council's consideration for Program Year 2018-19.

ACTION: Mayor Davis made the motion, with a second by Commissioner Wilford, to approve the Overall Program Design for Program Year 2018-19 as recommended by the Program Committee. The motion carried unanimously.

D. Finance Committee - Fiscal Year 2018-19 Budget

Commissioner Wilford, Finance Committee Chair, stated that the Finance Committee met May 18, 2018 and had agreed upon a budget to recommend for the coming fiscal year. He stated that the document was included in the meeting packet. Commissioner Wilford stated that anticipated expenditures for next year will be \$2,144,600 which is \$42,300 more than the budget for the current year.

Commissioner Wilford also reported that it is proposed that a \$.30 per capita dues assessment will be maintained, which is the 37th year it has been held at this level, based upon the University of Florida, Bureau of Economic and Business Research population estimates for 2017, member local government dues will produce approximately \$160,600. He stated that the most important policy decision made by the Council regarding the budget has to do with personnel.

Commissioner Wilford stated that it is proposed that there will be 12 full-time staff positions, plus funds for part-time positions, which is the one more full-time staff position than budgeted for the current year. He stated it is recommended that the budget include a recurring cost of living pay increase of two percent for all employees, including the Executive Director and one percent salary budget for merit increases for all employees, except the Executive Director. He finally stated that in addition, all other benefits for staff remain the same as for the current year.

ACTION: Commissioner Wilford made the motion, with a second by Commissioner Demps, to approve the Fiscal Year 2018-19 budget as recommended by the Finance Committee. The motion carried unanimously.

E. Nominating Committee - Program Year 2018-19
Election of Officers

Commissioner Davis, Nominating Committee Chair, gave the Nominating Committee report. He stated that the Nominating Committee met on May 15, 2018 to prepare, for the Council's consideration, recommendations concerning officers and Executive Committee member position for Fiscal Year 2018-19.

He stated that the Nominating Committee recommendations for officers and Executive Committee member position were as follows:

Chair - Louie Davis
Vice-Chair - Robert Wilford
Secretary-Treasurer - Larry Sessions
Executive Committee Member - Charles Chestnut IV
Immediate Past Chair - Lorene Thomas

Commissioner Davis asked for any nominations from the floor. Hearing no nominations from the floor, Chair Thomas closed the nominations.

ACTION: Commissioner Davis made the motion, with a second by Commissioner Warren, to elect the slate of nominees for officers and Executive Committee member position to a one-year term for Program Year 2018-19 as recommended by the Nominating Committee. The motion carried unanimously.

F. Regional Planning Committee - Fiscal Year 2018-19

Commissioner Warren, Regional Planning Committee Chair, stated the Regional Planning Committee met earlier in the evening to further review the Ecological Greenway map contained in the proposed amendments to the North Central Florida Strategic Regional Policy Plan. She stated the Committee had now completed its review of proposed changes to the Evaluation and Appraisal Report-based amendments to the North Central Florida Strategic Regional Policy Plan.

Commissioner Warren stated the Committee anticipates presenting its findings and recommendations concerning the proposed amendments to the Regional Plan at an upcoming Council meeting.

X. EX-OFFICIO MEMBER REPORTS

James Troiano, St. Johns River Water Management District, stated that the District Blue School Grant Program offers up to \$20,000 in grants for education projects that enhance student knowledge of Florida's water resources through hands-on learning. He further stated that the Fiscal Year 2018-19 application period for these grants opens May 21, 2018 and closes September 7, 2018. Blue Springs Grants may be awarded in four areas, including water quality field studies, water conservation garden projects, water conservation community/school awareness campaigns or freshwater resources educational programs.

XI. EXECUTIVE DIRECTOR REPORT

A. Florida Regional Councils Association Monthly Activity Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the ten regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. He stated that the Association strives to accomplish these goals by carrying out the activities listed in the April 2018 activities report included in the Council meeting packet.

B. Florida Chamber Foundation Scorecard™

Mr. Koons stated that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to develop a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. He further stated that the Scorecard reports metrics related to each of the Six Pillars. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. He reviewed the May 2018 Scorecard™ included in the Council meeting packet.

C. Financial Disclosure Report Filing

Mr. Koons reported that all members of the Council are required to file a financial disclosure form by July 1st of each year. He stated the financial disclosure forms filed by county commissioners and city commissioners for their elected offices fulfills this requirement. Gubernatorial members must file a financial disclosure form with the Supervisor of Elections office in their respective counties to fulfill this requirement. Council members will be receiving a copy of the financial disclosure form in the mail within the next few weeks.

Chair Thomas stated that it was an honor to serve as Chair of the Council for the past year.

Mr. Koons presented Chair Thomas with a John Moran framed north central Florida landscape photograph for her service as Chair.

Chair Thomas informed the Council that the next Council meeting will be held on June 21, 2018. The meeting was adjourned at 8:05 p.m.



Louie Davis, Chair

6/21/18
Date