

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

December 8, 2016
7:30 p.m.

MEMBERS PRESENT

LaBarfield Bryant, City of Jasper
Harvey Budd, City of Gainesville
Beth Burnam, Hamilton County
Jim Catron, City of Madison
Charles Chestnut IV, Alachua County
Ken Cornell, Alachua County
Rick Davis, Madison County
Mike Deming, City of Perry
Adrian Hayes-Santos, City of Gainesville
William Hunter, Hamilton County
John Meeks, Levy County
Janice Mortimer, City of Starke
Daniel Riddick, Bradford County
Larry Sessions, Suwannee County
James Tallman, Union County
Kenrick Thomas, Gilchrist County
Lorene Thomas, Dixie County
Helen Warren, City of Gainesville
Robert Wilford, City of Alachua
Stephen Witt, City of Lake City

NON-VOTING DELEGATE PRESENT

None

EX-OFFICIO MEMBER REPRESENTATIVES
PRESENT

Susan Davis, St. Johns
Water Management District
Bill Henderson, Florida Department
of Transportation
Carlos Herd, Suwannee River
Water Management District

COUNCIL ATTORNEY PRESENT

Jonathan Wershaw

MEMBERS ABSENT

Anthony Adams, Lafayette County
Rick Coleman, City of Newberry
Louie Davis, City of Waldo
Jason Evans, High Springs
Jason Holifield, Dixie County
Fletcher Hope, City of Archer
James Montgomery, Columbia County
Garth Nobles, Jr., City of Live Oak
Lee Pinkoson, Alachua County
DeLoris Roberts, City of Hawthorne
Daniel Webb, Union County
Mike Williams, Madison County

OTHERS PRESENT

Sandra Buck-Camp
Kevin Carson
Josh Cucinella
Anne Favre
LJ Johnson
Brian Kauffman
Ralph Kitchens
Stew Lilker
Darryl Mortimer
Daniel Penniman
Richard Powell
Joe Riddick

STAFF PRESENT

Steven Dopp
Lynn Godfrey
Scott Koons
Jean Strong
Tara Tucker

Board Members names are bolded
Gubernatorial Members names are italicized

I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Chair Davis called the meeting to order at 7:30 p.m. with an invocation given by Councilman Bryant and the pledge of allegiance to the flag. Chair Davis stated that there was a quorum of the Council.

II. INTRODUCTIONS

Chair Davis welcomed and introduced Brian Kauffman, County Coordinator from Madison County; Anne Favre, Executive Director from CareerSource North Central Florida and Comprehensive Economic Development Strategy Committee Member; Josh Cucinella, Land Use Planning Biologist, Florida Fish and Wildlife Commission North Central Region; Daniel Penniman, Florida Fish and Wildlife Commission North Central Region; Sandra Buck-Camp, Ralph Kitchens and LJ Johnson, members of the Columbia, Hamilton, Suwannee Transportation Disadvantaged Local Coordinating Board; Kevin Carson, attorney for LJ Johnson; Richard Powell, from Powell and Jones Certified Public Accountants; Darryl Mortimer, husband of Council member Janice Mortimer; Joe Riddick, former Chair of the Council and Stew Lilker from the Columbia County Observer.

III. APPROVAL OF AGENDA

Chair Davis asked that the agenda be approved.

ACTION: Commissioner Warren made the motion, with a second by Commissioner Budd, to approve the agenda. The motion carried unanimously.

IV. GUEST SPEAKER - Carlos Herd - Division Director of Water Supply
Suwannee River Water Management District

Scott Koons, Executive Director, introduced Carlos Herd, Director of Water Supply from Suwannee River Water Management. Mr. Herd gave a presentation concerning an overview of the joint regional water supply plan recently completed by the Suwannee River Water Management District in partnership with the St. Johns River Water Management District. Chair Davis thanked Mr. Herd for his presentation.

V. APPROVAL OF MINUTES - October 27, 2016

Chair Davis asked that the minutes of the October 27, 2016 meeting be approved as written.

ACTION: Commissioner Catron made the motion, with a second by Councilman Bryant, to approve the minutes of the October 27, 2016 meeting as written. The motion carried unanimously.

VI. CONSENT AGENDA

- A. Monthly Financial Report - October 2016
- B. Local Government Comprehensive Planning Services Agreement
Fiscal Year 2016-17 Town of Mayo
- C. Transportation Disadvantaged Local Coordinating Board Appointment

Chair Davis asked if there were any questions regarding any of the items on the Consent Agenda and requested that these items be approved.

ACTION: Commissioner Chestnut made the motion, with a second by Commissioner Cornell, to approve the items on the Consent Agenda which is attached. The motion carried unanimously.

VII. CHAIR'S REPORT

A. Introduction of New Members

Chair Davis welcomed new Council members Mike Deming, Councilman from the City of Perry and Commissioner Janice Mortimer from the City of Starke.

B. Resolutions of Appreciation

1. Scarlett Frisina
2. Shirlie Hampton
3. Patricia Patterson
4. Carolyn Spooner

Chair Davis asked that Resolutions of Appreciation for past services be approved for Scarlett Frisina, who served as a Council member representing Columbia County since January 2015, Shirlie Hampton, who served as a Council member representing the City of Perry since May 2016, Patricia Patterson who served as a Council member since January 2013 representing Taylor County and Carolyn Spooner who served as a Council member since December 2006 representing the City of Starke.

ACTION: Ms. Thomas made the motion, with a second by Commissioner Warren to approve the Resolutions of Appreciation for Scarlett Frisina, Shirlie Hampton, Patricia Patterson and Carolyn Spooner. The motion carried unanimously.

C. Transportation Disadvantaged Program Resolution of Appreciation - Sheryl Rehberg

ACTION: Commissioner Chestnut made the motion, with a second by Commissioner Cornell to approve the Resolution of Appreciation for Sheryl Rehberg. The motion carried unanimously.

D. Committee Appointments

Chair Davis stated that due to vacancies on the Clearinghouse Committee, Regional Planning Committee, Program Committee and Representatives to the Florida Regional Councils Association appointments needed to be made to these Committees.

ACTION: Commissioner Chestnut made the motion, with a second by Commissioner Hayes-Santos, to ratify the appointment by the Chair of John Meeks to the Clearinghouse Committee; Anthony Adams to the Regional Planning Committee; Anthony Adams

as the Vice-Chair of the Program Committee and Robert Wilford as a representative to the Florida Regional Councils Association. The motion carried unanimously.

- E. Executive Director Receives Small County Coalition Outstanding Service Award

Chair Davis stated that Scott Koons, Executive Director received a Small County Coalition Outstanding Service Award for his outstanding leadership, tremendous knowledge and continuous service to local county officials and the citizens of the state of Florida at the Small County Coalition Fall Meeting held on November 16-17, 2016 in Tallahassee.

VIII. COMMITTEE REPORTS

- A. Executive Committee - None

- B. Clearinghouse Committee

Commissioner Sessions, Clearinghouse Committee Vice-Chair, gave the Clearinghouse Committee report. He stated that the Clearinghouse Committee met November 16, 2016 and reviewed the following local government comprehensive plan amendments.

- #3 - Levy County Comprehensive Plan Draft Amendment
- #4 - Columbia County Comprehensive Plan Adopted Amendment
- #5 - Marion County Comprehensive Plan Adopted Amendment
- #6 - Marion County Comprehensive Plan Draft Amendment

He reported the items were reviewed by the Committee on behalf of the Council as per Council Procedures for local government comprehensive plan amendments with response deadlines prior to the next regularly-scheduled Council meeting. Commissioner Sessions stated a copy of the Committee reports and finding for the items will be included in the meeting packet for the next Council meeting.

Commissioner Sessions stated that the Council received the following local government comprehensive plan amendments which were included on the Council agenda for consideration.

- #8 - City of Newberry Comprehensive Plan Draft Amendment
- #9 - Hamilton County Comprehensive Plan Draft Amendment
- #10 - Hamilton County Comprehensive Plan Adopted Amendment
- #11 - Town of Greenville Comprehensive Plan Draft Amendment

Commissioner Sessions reported that the Committee met earlier this evening and reviewed these local government comprehensive plan amendments. He stated the Committee found that the local government comprehensive plans, as amended, are not anticipated to result in significant adverse impacts to Natural Resources of Regional Significance or adjacent local governments. Commissioner Sessions further stated with regards to the two Hamilton County amendments and the Town of Greenville amendment, the Committee found that the local government comprehensive plans, as amended do not result in significant adverse impacts to regional facilities.

Commissioner Sessions stated that however, with regards to the City of Newberry item the Committee found that the City Comprehensive Plan, as amended may result in significant adverse impacts to segments of the Regional Road Network. He stated the Committee recommended that the City include Transportation Planning Best Practices contained in the regional plan as goals and policies clearly stating that they are applicable outside of the municipal Urban Service Area.

Commissioner Sessions stated that the Committee recommended forwarding these findings to the local governments and the Florida Department of Economic Opportunity.

ACTION: Commissioner Sessions made the motion, with a second by Commissioner Cornell, to approve the Clearinghouse Committee recommendation concerning #8 - City of Newberry Comprehensive Plan Draft Amendment, #9 - Hamilton County Comprehensive Plan Draft Amendment, #10 - Hamilton County Comprehensive Plan Adopted Amendment, and #11 - Town of Greenville Comprehensive Plan Draft Amendment. The motion carried unanimously.

C. Finance Committee

1. Fiscal Year 2014-15 Audit
2. Authorization to Pay Auditor

Commissioner Cornell, Vice-Chair of the Finance Committee, reported that the Finance Committee met earlier in the evening with the auditor and reviewed the Fiscal Year 2014-15 Annual Audit as prepared by Powell and Jones, Certified Public Accountants. He stated that the auditor issued an unqualified report, with respect to the findings of the document, he provided a few specific comments. Commissioner Cornell stated first, the overall prevailing conclusion was that the statements provided were found in all material respects, to fairly present the financial position of the Council at the end of the last fiscal year. He stated with respect to revenues collected vs. those budgeted, revenues received were 2.0 percent less than budgeted amounts, with respect to expenditures, funds expended were 3.6 percent less than budgeted amounts.

Commissioner Cornell stated that the Finance Committee recommended acceptance and approval of the Fiscal Year 2014-15 Audit and further recommended that final payment be made to the auditor, Powell and Jones, Certified Public Accountants for the preparation of the Fiscal Year 2014-15 Audit.

ACTION: Commissioner Cornell made the motion, with a second by Commissioner Chestnut, to accept and approve the Fiscal Year 2014-15 Annual Audit as prepared by Powell and Jones, Certified Public Accountants and to make final payment to the auditor. The motion carried unanimously.

D. Nominating Committee - Program Year 2016-17
Board of Directors Positions

Nominating Committee Chair Riddick gave the Nominating Committee report. He stated that the Nominating Committee met on November 30, 2016 to recommend an individual to fill a vacancy on the Board of Directors for the remainder of Program Year 2016-17.

He stated that the Nominating Committee recommends the following individuals for the Board of Directors vacancies.

Local Government Appointees
Larry Sessions, Suwannee County
Stephen Witt, City of Lake City

ACTION: Commissioner Riddick made the motion, with a second by Commissioner Meeks, to elect Larry Sessions and Stephen Witt to the Board of Directors for the remainder of Program Year 2016-17 as recommended by the Nominating Committee. The motion carried unanimously.

IX. EX-OFFICIO MEMBER REPORTS

Anne Favre, Executive Director from CareerSource North Central Florida, stated that they have met all of their metrics, unemployment is at an all-time low and they have received a \$4 million grant for Opportunity Quest which will be used to assist low-income entrepreneurs.

Susan Davis, St. Johns River Water Management District, stated that cost share project grants have been awarded to local governments by the District. She noted that local government projects funded within the north central Florida region include Gainesville and Hawthorne.

Bill Henderson, Florida Department of Transportation, stated that the Department held their second local government transportation grant workshop in Palatka on December 5, 2016 and the Department is currently working on the North I-75 Master Plan Update.

X. CITIZEN COMMENTS

LJ Johnson expressed concerns about the seatbelt policy of the Suwannee Valley Transit Authority, serving as the Transportation Disadvantaged Program Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties.

XI. EXECUTIVE DIRECTOR'S REPORT

A. Florida Regional Councils Association Monthly Activity Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the ten regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. He stated that the Association strives to accomplish these goals

