

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
MINUTES

Holiday Inn Hotel & Suites  
Lake City, Florida

May 23, 2013  
7:30 p.m.

MEMBERS PRESENT

**Stephen Bailey, Columbia County**  
**LaBarfield Bryant, City of Jasper**  
Beth Burnam, Hamilton County  
Jim Catron, City of Madison  
Karen Cossey, Union County  
Rusty DePratter, Columbia County  
*Sandra Haas, Suwannee County*  
**Thomas Hawkins, City of Gainesville**  
Robert Hutchinson, Alachua County  
**Garth Nobles, Jr., City of Live Oak**  
Patricia Patterson, Taylor County  
Lauren Poe, City of Gainesville  
Eleanor Randall, City of Hawthorne  
**Daniel Riddick, Bradford County**  
**Carolyn Spooner, City of Starke**  
**Wesley Wainwright, Suwannee County**  
**Kenrick Thomas, Gilchrist County**  
*Lorene Thomas, Dixie County*  
Randy Wells, City of Gainesville

STAFF PRESENT

Scott Koons  
Carol Laine  
Jean Strong

COUNCIL ATTORNEY PRESENT

Jonathan Wershow

MEMBERS ABSENT

Susan Baird, Alachua County  
Bob Barnas, City of High Springs  
Todd Chase, City of Gainesville  
Charles Chestnut IV, Alachua County  
Don Cook, City of Perry  
**Louie Davis, City of Waldo**  
Rick Davis, Madison County  
**Donnie Hamlin, Lafayette County**  
Yvonne Hinson-Rawls, City of Gainesville  
Jason Holifield, Dixie County  
Jordan Marlowe, City of Newberry  
*James Montgomery, Columbia County*  
Lee Pinkoson, Alachua County  
Frank Ogborn, City of Archer  
Robert Wilford, City of Alachua  
*Charles Williams, Hamilton County*  
*Mike Williams, Madison County*  
Stephen Witt, City of Lake City

OTHERS PRESENT

Timothy Bennett, City of Madison  
Brian Delburn, Florida Dept. of Transportation  
Jordan Green, Florida Dept. of Transportation  
Shirley Green-Brown, City of Alachua  
Carlos Herd, Suwannee River  
Water Management District

**Board Members names are bolded**

*Gubernatorial Members names are italicized*

I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Chair Thomas called the meeting to order at 7:34 p.m. with an invocation given by Commissioner Spooner and a pledge of allegiance to the flag. She asked for a moment of silence in

remembrance of the Moore, Oklahoma tornado victims. Chair Thomas stated that there was a quorum of the Council.

Chair Thomas welcomed and introduced Timothy Bennett, City Manager for the City of Madison and Shirley Green-Brown, Vice-Mayor from the City of Alachua.

II. APPROVAL OF MINUTES - April 25, 2013

Chair Thomas asked that the minutes of the April 25, 2013 meeting be approved as written.

**ACTION: Commissioner Patterson made the motion, with a second by Councilman Bryant to approve the minutes of the April 25, 2013 meeting as written. The motion carried unanimously.**

III. CONSENT AGENDA

- A. Monthly Financial Report - April 2013
- B. Meeting Schedule Program Year 2013-14
- C. Agreement with Florida Division of Emergency Management for Local Emergency Planning Committee, Fiscal Year 2013-14
- D. Agreement with Florida Division of Emergency Management for Hazardous Materials Emergency Preparedness - Fiscal Year 2013-14
- E. Agreement with the City of High Springs for Comprehensive Planning Assistance Services - Fiscal Year 2012-13
- F. Purchase Order with Northeast Florida Regional Council to Update with Statewide Hurricane Evacuation Study
- G. Purchase Order with Northeast Florida Regional Council to Assist with Interoperability Workshop
- H. Resolution Recommending Designation of a Combined Designated Service Area and Supporting Establishment of a Multi-County Transportation Disadvantaged Coordinating Board for Columbia, Hamilton, and Suwannee Counties

Chair Thomas asked if there were any questions regarding the items on the Consent Agenda and requested that these items be approved.

**ACTION: Commissioner Wainwright made the motion, with a second by Mayor Pro Tempore Wells, to approve the items on the Consent Agenda. The motion carried unanimously.**

IV. CHAIR'S REPORT - Resolution of Appreciation - Thomas Collett

Scott Koons, Executive Director, stated that Thomas Collett, Gubernatorial Appointee from Alachua County, was not confirmed by the Senate during both the 2012 legislative session and the 2013 legislative session and therefore was no longer eligible to serve as a member of the Council. Chair Thomas asked that a Resolution of Appreciation for past services to the Council be approved for Mr. Collett.

**ACTION: Mayor Pro Tempore Wells made the motion, with a second by Commissioner Cossey to approve the Resolution of Appreciation for Thomas Collett. The motion carried unanimously.**

V. NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PRESENTATION YEAR 2012 REVIEW

Mr. Koons gave a PowerPoint presentation which reviewed Council activities during the past year in the Regional Planning, Public Safety and Regulatory Compliance, Economic Development, Local Government Assistance and Transportation Programs of the Council. He also reviewed the services that the Council provides which benefit its local governments, including community planning assistance, grant application and administration services, transportation planning assistance, hazardous waste monitoring, emergency response planning assistance, and economic development activities. Chair Thomas thanked Mr. Koons for his presentation.

VI. COMMITTEE REPORTS

A. Executive Committee - Authorization to Begin Auditor Selection Process

Mr. Koons stated that the Council goes through an auditor selection process every three years with the intent of selecting a firm to perform audits on the Council's financial activity for each of the succeeding three years. A new contract for the auditor services is executed each year, but it is expected that the same firm will be used unless some specific reason is found that causes the Council to terminate its services. He reported that the current firm, Powell and Jones Certified Public Accountants, has just completed its third year as auditor and it is time to begin the process to select a firm for the next three years.

Mr. Koons reported that the Executive Committee recommended that the Executive Committee, along with a representative from the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, be designated to serve as the Audit Committee, authorize the Audit Committee to establish selection criteria, begin the auditor selection process, negotiate a contract for audit services and bring a recommendation for auditing services to the Council for approval. He further reported that the Executive Committee also recommended that the auditor selected complete an audit of the pension program each year and that the cost of the pension plan is to be included in the primary contract the Council will have with the auditor.

**ACTION: Commissioner Poe made the motion, with a second by Mayor Pro Tempore Wells to designate the Executive Committee, along with a representative from the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, to serve as the Audit Committee, and authorize the Audit Committee to establish selection criteria, begin the auditor**

**selection process, negotiate a contract for audit services and bring a recommendation for auditing services to the Council for approval. The motion carried unanimously.**

B. Clearinghouse Committee

Clearinghouse Committee Chair Sandra Haas gave the Clearinghouse Committee report. She stated that the Clearinghouse Committee met earlier in the evening and reviewed one local government comprehensive plan amendment.

#57 - City of Alachua Comprehensive Plan Draft Amendment

Ms. Haas stated that the Clearinghouse Committee found that the local government comprehensive plan, as amended, does not create significant adverse impacts to Natural Resources of Regional Significance, regional facilities or adjacent local governments. Ms. Haas stated that the Clearinghouse Committee recommended forwarding these findings to the City and the Florida Department of Economic Opportunity as regional comment.

**ACTION: Ms. Haas made the motion, with a second by Commissioner Hawkins, to approve the Clearinghouse Committee recommendation concerning Item #57, City of Alachua Comprehensive Plan Draft Amendment. The motion carried unanimously.**

C. Program Committee - Fiscal Year 2013-14 Overall Program Design

Mayor Garth Nobles, Jr., Program Committee Chair, stated that the Program Committee met on March 28, 2013, to develop an Overall Program Design for the Council's consideration for Program Year 2013-14. He stated that except for editorial revisions, the document is the same as the current year edition.

Mayor Nobles reported that the Program Committee recommended approval of the Overall Program Design for Program Year 2013-14.

**ACTION: Mayor Nobles made the motion, with a second by Commissioner Patterson, to approve the Overall Program Design for Program Year 2013-14 as recommended by the Program Committee. The motion carried unanimously.**

D. Fiscal Year 2013-14 Budget

Commissioner Kenrick Thomas, Finance Committee Chair, stated that the Finance Committee met on May 9, 2013, to review the proposed budget for Fiscal Year 2013-14. He stated that the anticipated expenditures for next year will be \$1,969,300 which is \$2,000 more than the current year budget. It was reported that members pay dues, which are proposed to remain at \$.30 per capita for the 32nd year as recommended by the Finance Committee, producing \$118,900, or approximately the same amount as last year.

Commissioner Thomas reviewed the most significant policy decisions to be made with respect to the budget which were personnel items. He stated that in the line item descriptions in the budget, there is a provision for a total of 16 full-time staff positions,

plus funds for part-time positions, which were the same number of positions budgeted for the current year. The budget includes a recurring across the board cost of living pay plan increase of two percent for all employees, including the Executive Director, as recommended by the Finance Committee.

Commissioner Thomas stated that this budget provides for significant services to be rendered to member cities and counties. This is to be done by effectively using all available resources, and at the same time, ensuring that the Council remains in a sound financial condition.

**ACTION: Commissioner Thomas made the motion, with a second by Commissioner Poe, to approve the Fiscal Year 2013-14 budget as recommended by the Finance Committee. The motion carried unanimously.**

E. Nominating Committee - Program Year 2013-14  
Election of Officers and Board of Directors

Due to the absence of Nominating Committee Chair Mayor Louie Davis, Vice-Chair Mayor Garth Nobles, Jr. gave the Nominating Committee report. He stated that the Nominating Committee met on May 2, 2013 to make, for the Council's consideration, recommendations regarding all officer positions, including the additional Executive Committee member, and other members of the Board of Directors to a one-year term for Program Year 2013-14.

The Nominating Committee recommendations for the officer positions are, as follows.

Chair - Garth Nobles, Jr.  
Vice-Chair - Carolyn Spooner  
Secretary-Treasurer - Daniel Riddick  
Member - Rick Davis  
Immediate Past Chair - Lorene Thomas

The Nominating Committee recommendations for the Board of Directors are, as follows.

City Representatives  
LaBarfield Bryant, City of Jasper  
Louie Davis, City of Waldo  
Thomas Hawkins, City of Gainesville

County Representatives  
Beth Burnam, Hamilton County  
Donnie Hamlin, Lafayette County  
Kenrick Thomas, Gilchrist County

Gubernatorial Representatives  
Thomas Collett, Alachua County  
Sandra Haas, Suwannee County  
James Montgomery, Columbia County  
Charles Williams, Hamilton County

**ACTION:** Mayor Nobles made the motion, with a second by Commissioner Bailey, to elect the slate of nominees to the Executive Committee and Board of Directors to a one-year term for Program Year 2013-14 as recommended by the Nominating Committee.

Mr. Koons then reported that a nomination needs to be made from the floor to replace former gubernatorial appointee from Alachua County Thomas Collett as a Board of Director nominee. Chair Thomas stated that nominations may be made from the floor to fill any of the Executive Committee and Board of Directors positions. However, she stated that the nominations must meet the requirements of the Council rules with respect to the minimum number of counties to be represented and the division of representatives by city, county and gubernatorial appointments.

**ACTION:** Commissioner Spooner made the motion, with a second by Mayor Pro Tempore Wells, to amend the motion to elect the slate of nominees to the Executive Committee and the Board of Directors by nominating Mike Williams, gubernatorial appointee from Madison County, to replace Thomas Collett, the former gubernatorial appointee from Alachua County, and by nominating the Honorable Charles Chestnut, County Commissioner from Alachua County to replace the Honorable Beth Burnam, County Commissioner from Hamilton County, as members of the Board of Directors. The motion carried unanimously.

**ACTION ON MOTION AS AMENDED:**  
The motion as amended to elect the slate of nominees to the Executive Committee and Board of Directors to a one-year term for Program Year 2013-14 carried unanimously.

## VII. EX-OFFICIO MEMBER REPORTS

Jordan Green, Rural Area Transportation Development Engineer, Florida Department of Transportation District 2, reported that the Department's budget was approved by the Legislature in the amount of \$9.5 billion. He then reviewed funding allocations for a number of the Department's programs.

Carlos Herd, Water Supply Division Director, Suwannee River Water Management District reported that the results of the minimum flows and levels for the Lower Santa Fe River and the Ichetucknee River have been completed. He stated that the Lower Santa Fe River is in recovery strategy category and the Ichetucknee River is in prevention strategy category.

## VIII. EXECUTIVE DIRECTOR'S REPORT

### A. Florida Regional Councils Association Monthly Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the 11 regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning

councils programs to ensure they add value to state, regional and local initiatives. He stated that the accomplishments of the Association's Director of Intergovernmental Affairs, Sheri Coven, are reported each month to the Council. He also highlighted several of the accomplishments listed in the report that was included in the Council meeting packet.

B. Florida Chamber Foundation Scorecard™

Mr. Koons stated that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to develop a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. He further stated that the Scorecard reports metrics for each of the Six Pillars benchmarked to the other 49 states. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. He reviewed the May 2013 Scorecard™ that was included in the Council meeting packet.

C. Legislative Report

Mr. Koons reported that the Legislature appropriated \$2.5 million for all 11 regional planning councils for Fiscal Year 1013-14. However, Governor Scott vetoed the appropriation for regional planning councils. The Council's share of this appropriation would have been approximately \$179,000.

Mr. Koons then reviewed the following bills passed by the 2013 Legislature.

**House Bill 319** revises provisions of Community Planning Act and provisions relating to transportation development authorities and community development districts; defines "mobility plan;" provides that certain development projects may not be delayed or denied if applicant has provided payment for transportation impacts, local government must calculate proportionate share contributions based only on certain capital improvements, projects to relieve transportation deficiencies may include projects outside designated deficiency area and mass transit improvements may extend beyond designated deficiency area; revises requirements for replacement by election of community development district board members for certain transit-oriented developments.

**Senate Bill 582** relates to Manufacturing Development. Establishes the Manufacturing Competitiveness Act; authorizes local governments to establish a local manufacturing development program that provides for master development approval for certain sites; requires the Florida Department of Economic Opportunity to develop a model ordinance containing specified information and provisions; requires the Department, in cooperation with participating agencies, to establish a manufacturing development coordinated approval process for certain manufacturers.

**House Bill 537** relates to Growth Management. Revises and provides for applicability of provisions that prohibit initiative or referendum process for development orders and local comprehensive plan amendments and map amendments; provides that such initiative or referendum process commenced or completed on or after specified date is void; provides exception for initiative or referendum process specifically authorized by local government

charter provision in effect as of such date for certain local comprehensive plan amendments and map amendments.

**House Bill 7/Senate Bill 244** relates to water management districts and requires districts to include certain reservations and water bodies in priority lists and schedules.

D. North Florida Regional Water Supply Partnership

Mr. Koons reported that in September 2011, the St. Johns River Water Management District, the Suwannee River Water Management District and the Florida Department of Environmental Protection entered into an agreement that formalizes the coordination of water resource management in north Florida and establishes the North Florida Regional Water Supply Partnership. He stated that ensuring sustainable water supplies and protecting north Florida's waterways and natural systems is a collaborative effort among the water management districts, Florida Department of Environmental Protection, local elected officials and area stakeholders.

Mr. Koons reported that the Partnership met on April 22, 2013 in Lake City and accepted a modified committee work plan and schedule for the development of the regional water supply plan, heard presentations on water use and demand data and discussed water supply issues.

E. Financial Disclosure Report Filing

Mr. Koons reminded all gubernatorial appointees to the Council to file their financial disclosure forms with the supervisor of elections in their respective counties by July 1, 2013.

Mr. Koons stated that the Florida Department of Environmental Protection will be holding a Northeast Florida Brownfields Workshop on July 12, 2013 at the University of North Florida in Jacksonville.

Mr. Koons also stated that the name plates used for each Council member at the Council meeting tonight will be used for all future Council meetings.

Mayor Garth Nobles, Jr. presented outgoing Chair Thomas with a framed photograph of the Big Bend Gulf Coast and thanked her for her leadership during the past year. Chair Thomas thanked the Council for allowing her to serve as Chair for the past year.

Chair Thomas informed the Council that the next Council meeting will be held on June 20, 2013 at the Holiday Inn Hotel & Suites in Lake City. The meeting was adjourned at 9:02 p.m.

  
Garth R. Nobles, Jr., Chair

6/20/13

Date



RESOLUTION NO. 2013-07

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL RECOMMENDING THE DESIGNATION OF COLUMBIA, HAMILTON AND SUWANNEE COUNTIES BY THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED AS A COMBINED DESIGNATED SERVICE AREA UNDER FLORIDA'S TRANSPORTATION DISADVANTAGED PROGRAM AND SUPPORTING THE ESTABLISHMENT OF A MULTI-COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD FOR COLUMBIA, HAMILTON AND SUWANNEE COUNTIES

WHEREAS, the North Central Florida Regional Planning Council is the designated Official Planning Agency for Columbia, Hamilton and Suwannee Counties as defined by Rule 41-2.009 of the Florida Administrative Code;

WHEREAS, Rule 41-2.002(4) of the Florida Administrative Code defines a designated service area as a geographical area recommended by a designated official planning agency, subject to approval by the Florida Commission for the Transportation Disadvantaged;

WHEREAS, the designated service area defines the community where coordinated transportation services will be provided to the transportation disadvantaged;

WHEREAS, the North Central Florida Regional Planning Council recommends the designation of Columbia, Hamilton and Suwannee Counties by the Florida Commission for the Transportation Disadvantaged as a combined designated service area under Florida's Transportation Disadvantaged Program; and

WHEREAS, the North Central Florida Regional Planning Council supports the establishment of a multi-county Transportation Disadvantaged Coordinating Board for Columbia, Hamilton and Suwannee Counties.

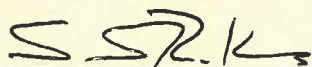
NOW, THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL THAT:

1. In accordance with Chapter 427, Florida Statutes and Rule 41-2 of the Florida Administrative Code, the North Central Florida Regional Planning Council recommends the designation of Columbia, Hamilton and Suwannee Counties as a combined designated service area by the Florida Commission for the Transportation Disadvantaged under Florida's Transportation Disadvantaged Program; and
2. In accordance with Chapter 427, Florida Statutes and Rule 41-2 of the Florida Administrative Code, the North Central Florida Regional Planning Council supports the establishment of a multi-county Transportation Disadvantaged Coordinating Board for Columbia, Hamilton and Suwannee Counties.

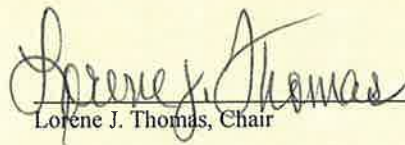
APPROVED AND DULY ADOPTED by the North Central Florida Regional Planning Council, this 23rd day of May 2013.

NORTH CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL

ATTEST:



Scott R. Koons, Executive Director



Lorene J. Thomas, Chair