

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

January 24, 2013
7:30 p.m.

MEMBERS PRESENT

LaBarfield Bryant, City of Jasper
Beth Burnam, Hamilton County
Jim Catron, City of Madison
Charles Chestnut IV, Alachua County
Thomas Collett, Alachua County
Don Cook, City of Perry
Karen Cossey, Union County
Louie Davis, City of Waldo
Rick Davis, Madison County
Donnie Hamlin, Lafayette County
Robert Hutchinson, Alachua County
James Montgomery, Columbia County
Garth Nobles, Jr., City of Live Oak
Frank Ogborn, City of Archer
Patricia Patterson, Taylor County
Lauren Poe, City of Gainesville
Eleanor Randall, City of Hawthorne
Daniel Riddick, Bradford County
Carolyn Spooner, City of Starke
Kenrick Thomas, Gilchrist County
Lorene Thomas, Dixie County
Randy Wells, City of Gainesville
Robert Wilford, City of Alachua
Charles Williams, Hamilton County
Mike Williams, Madison County
Stephen Witt, City of Lake City

COUNCIL ATTORNEY PRESENT

Jon Wershow

MEMBERS ABSENT

Stephen Bailey, Columbia County
Susan Baird, Alachua County
Bob Barnas, City of High Springs
Todd Chase, City of Gainesville
Rusty DePratter, Columbia County
Sandra Haas, Suwannee County
Thomas Hawkins, City of Gainesville
Yvonne Hinson-Rawls, City of Gainesville
Jason Holifield, Dixie County
Jordan Marlowe, City of Newberry
Lee Pinkoson, Alachua County
Wesley Wainwright, Suwannee County

OTHERS PRESENT

Allen Cherry, Madison County
Diana Davis
Joe Flanagan, Suwannee River
Water Management District
Jordan Green, Florida Dept. of Transportation
Al Grieshaber Jr., City of Archer
Stew Lilker, Columbia County Observer
Joseph Miranti, City of Live Oak
Joe Riddick

STAFF PRESENT

Steve Dopp
Scott Koons
Carol Laine
Jean Strong
Bryan Thomas

Board Members names are bolded
Gubernatorial Members names are italicized

I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Chair Thomas called the meeting to order at 7:36 p.m. with an invocation given by Commissioner Patterson and a pledge of allegiance to the flag led by Commissioner Randall. She stated that there was a quorum of the Council.

Chair Thomas welcomed and introduced Allen Cherry, Madison County Coordinator and a member of the Comprehensive Economic Development Strategy Committee, Al Grieshaber Jr., City Manager for the City of Archer and Joseph Miranti, City Administrator for the City of Live Oak. She also introduced and welcomed Joe Riddick, who previously served as Council Chair, and Diana Davis, wife of Council member Louie Davis.

Chair Thomas asked members and staff present to please stand and introduce themselves.

II. APPROVAL OF MINUTES - December 13, 2012

Chair Thomas asked that the minutes of the December 13, 2012 meeting be approved as written.

ACTION: Mayor Ogborn made the motion, with a second by Commissioner Spooner, to approve the minutes of the December 13, 2012 meeting as written. The motion carried unanimously.

III. CONSENT AGENDA

- A. Monthly Financial Reports - November 2012 and December 2012
- B. Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area Interlocal Agreement Affirmation

Chair Thomas asked if there were any questions regarding the items on the Consent Agenda and requested that these items be approved.

ACTION: Vice-Mayor Wilford made the motion, with a second by Councilman Bryant, to approve the items on the Consent Agenda. The motion carried unanimously.

IV. CHAIR'S REPORT

- A. Introduction of New Members

Chair Thomas introduced and welcomed new members Commissioner Beth Burnam from Hamilton County, Commissioner Charles Chestnut IV from Alachua County, Commissioner Karen Cossey from Union County, Commissioner Rick Davis from Madison County and Commissioner Patricia Patterson from Taylor County.

- B. Transportation Disadvantaged Program Resolution of Appreciation - Rusty DePratter

Chair Thomas asked that a Resolution of Appreciation for past services be approved for Commissioner Rusty DePratter, who served as Chair of the Columbia County Transportation Disadvantaged Board since January 2012.

ACTION: Mr. Montgomery made the motion, with a second by Commissioner Chestnut to approve the Resolution of Appreciation for Commissioner DePratter. The motion carried unanimously.

C. Resolution of Appreciation - James Tallman

Chair Thomas asked that a Resolution of Appreciation for past services to the Council be approved for Commissioner James Tallman from Union County.

ACTION: Commissioner Chestnut made the motion, with a second by Commissioner Catron, to approve the Resolution of Appreciation for Commissioner Tallman. The motion carried unanimously.

D. Employee Certificate of Service - Bryan Thomas

Mr. Scott Koons, Executive Director, introduced Bryan Thomas, who has been with the Council staff since January 7, 2008. Mr. Thomas currently serves as the Economic Development Program Director for the Council. Chair Thomas presented a 5-year Certificate of Service and a 5-year service pin to Mr. Thomas. Mr. Koons and Chair Thomas thanked him for his years of dedicated service to the Council.

V. PRESENTATION ON ECONOMIC DEVELOPMENT STRATEGIES FOR NORTH CENTRAL FLORIDA

Mr. Koons reintroduced Bryan Thomas, Economic Development Program Director for the Council. Mr. Thomas outlined the duties of the Council as an economic development district and gave an overview of the Economic Development Strategy for the North Central Florida Economic Development District which utilizes the Six Pillars of Florida's Future Economy as the organizing framework. He also discussed the marketing programs of The Original Florida Tourism Task Force to promote increased tourism as a means of economic development through "Visit Natural North Florida" and "Fish Natural North Florida." He stated that The Original Florida Tourism Task Force was founded by the Council in 1993 to market the region as one destination to enhance tourism while preserving the historical, cultural and natural assets of north Florida. Chair Thomas thanked Mr. Thomas for his presentation.

VI. COMMITTEE REPORTS

A. Executive Committee

1. Removal of Surplus Property from List of Capital Assets

Mr. Koons reported that the items listed on the two schedules, which are attached herein and made a part of these minutes, are computer hardware of out-dated technology, with related equipment and outdated photocopiers. He stated that the Executive Committee recommended that this hardware be declared as surplus property and that approval be given to dispose of this equipment in accordance with Council policy, which will result in transporting it to the Leveda Brown Hazardous Waste Collection Center in Alachua County or donating the equipment to a nonprofit organization or local government.

ACTION: Mayor Davis made the motion, with a second by Commissioner Chestnut, to declare the items listed on the two schedules, which are attached herein and made a part of these minutes, as surplus property and to approve the disposal of this equipment in accordance with Council policy. The motion carried unanimously.

2. Proclamation Declaring February 10-16, 2013 as Hazardous Materials Awareness Week

Mr. Koons stated that the North Central Florida Local Emergency Planning Committee has the job of increasing the safety of our communities from chemical releases. He added that public outreach and education are important to increasing chemical safety in our communities. He stated that the Florida Division of Emergency Management has designated the week of February 10-16, 2013, as Hazardous Materials Awareness Week. Mr. Koons stated that the Executive Committee recommended that the Council proclaim the week of February 16, 2013 as Hazardous Materials Awareness Week by adopting the Hazardous Materials Awareness Week Proclamation, which is attached to these minutes and made a part thereof.

ACTION: Commissioner Chestnut made the motion, with a second by Councilman Bryant, to proclaim the week of February 10-16, 2013 as Hazardous Materials Awareness Week throughout the north central Florida region by adopting the Hazardous Materials Awareness Week Proclamation, which is attached to these minutes and made a part thereof. The motion carried unanimously.

3. Resolution Recognizing 175th Anniversary of the City of Madison

Mr. Koons reported that the City of Madison began its year-long celebration of its 175th anniversary at a ceremony held at the Madison County Courthouse on January 6, 2013. He asked that a resolution recognizing the 175th anniversary of the City be approved.

ACTION: Commissioner Catron made the motion, with a second by Commissioner Wells, to adopt Resolution 2013-01 recognizing the 175th Anniversary of the City of Madison, which is attached to these minutes and made a part thereof. The motion carried unanimously.

B. Clearinghouse Committee

Due to absence of the Clearinghouse Committee Chair and Vice-Chair, Committee member Mayor Steven Witt gave the Clearinghouse Committee report. He stated that the Clearinghouse Committee met previously on January 9, 2013 and reviewed two local government comprehensive plan amendments.

#20 - Hamilton County Comprehensive Plan Draft Amendment

#21 - Alachua County Comprehensive Plan Draft Amendment

Mayor Witt stated that these items were reviewed on behalf of the Council as per Council procedures for local government comprehensive plan amendments with a response deadline prior to the next regularly-scheduled Council meeting. He noted that a copy of the Committee report concerning these amendments was included in the Council meeting packet.

Mayor Witt further stated that the Clearinghouse Committee met earlier in the evening and reviewed one local government comprehensive plan amendment.

#30 - Suwannee County Comprehensive Plan Draft Amendment

Mayor Witt reported that the Clearinghouse Committee found that the comprehensive plan, as amended, would not create significant adverse impacts to Natural Resources of Regional Significance, regional facilities or adjacent local governments. He stated that the Clearinghouse Committee recommended forwarding these findings to the County and the Florida Department of Economic Opportunity as regional comment.

ACTION: Mayor Witt made the motion, with a second by Commissioner Catron, to approve the Clearinghouse Committee recommendation concerning Item #30, Suwannee County Comprehensive Plan Draft Amendment. The motion carried unanimously.

C. Finance Committee

1. Accept Fiscal Year 2011-12 Audit Report
2. Authorize Payment of Auditor

Chair Thomas introduced Commissioner Kenrick Thomas, Secretary-Treasurer and Chair of the Finance Committee. Commissioner Thomas reported that the Finance Committee met earlier in the evening with the auditor and reviewed the Fiscal Year 2011-12 Annual Audit as prepared by Powell and Jones, Certified Public Accountants. He stated that the audit conforms with both federal regulations and the rules of the Auditor General of the State of Florida and the Governmental Accounting Standards Board Statement 34 and 54 requirements and that there were no findings or concerns reported by the auditor.

Commissioner Thomas stated that the Finance Committee recommended acceptance and approval of the Fiscal Year 2011-12 Audit and further recommended that final payment be made to the auditor, Powell and Jones, Certified Public Accountants for the preparation of the Fiscal Year 2011-12 Audit.

ACTION: Commissioner Thomas made the motion, with a second by Commissioner Poe to accept and approve the Fiscal Year 2011-12 Annual Audit as prepared by Powell and Jones, Certified Public Accountants and to make final payment to the auditor. The motion carried unanimously.

VII. EX-OFFICIO MEMBER REPORTS

Jordan Green, Rural Area Transportation Development Engineer, Florida Department of Transportation, gave a status report concerning Florida Department of Transportation programs. Mr. Green reported that a public workshop was recently held to discuss the U.S. Highway 301 Starke Bypass project. He stated that the Department anticipates funding for construction of the bypass by Fiscal Year 2016. He further stated that the widening of U.S. Highway 90 west of Lake City also recently began and discussed the small county road assistance programs.

Joe Flanagan, Administrative Services Division Director, Suwannee River Water Management District gave a brief update on the water conservation and water development grant program. He also discussed a District pilot restoration project on District-owned lands to increase wetland values and water storage.

VIII. EXECUTIVE DIRECTOR'S REPORT

A. Florida Regional Councils Association Monthly Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the 11 regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. He stated that the accomplishments of the Association's Director of Intergovernmental Affairs, Sheri Coven, will be reported each month at the Council meeting. He also highlighted several of the accomplishments listed in the report.

B. Florida Regional Councils Association Policy Board Meeting Report

Mr. Koons reported that he, Chair Thomas, Vice-Chair Nobles, and Secretary-Treasurer Thomas attended the semi-annual meeting of the Florida Regional Councils Association Policy Board held in Tallahassee on January 11, 2013. He reported that Fred Abousleman, Executive Director, National Association of Regional Councils, reported on Regionalism - A National Perspective, Bob Romig, State Transportation Development Administrator, Florida Department of Transportation, gave an update on the Florida Department of Transportation Future Corridors Initiative, Chris Hart, President and Chief Executive Officer, Workforce Florida, Inc., gave a presentation on the Priority Initiatives of Workforce Florida, Inc., Amy Baker, Coordinator, Florida Office of Economic and Demographic Research reported on Florida's economic outlook and Al Latimer, Vice-President of Strategic Partnerships, Enterprise Florida, discussed the Communities and Job Readiness Program.

Mr. Koons further reported that Chris Doolin, Legislative Consultant, Small County Coalition, reported on the Small County Coalition's legislative issues for the upcoming legislative session, Deena Reppen, Legislative Director, Florida Association of Counties, addressed the Policy Board concerning the Association's legislative issues for the upcoming legislative session and David Cruz, Legislative Associate, Florida League of Cities reported on the League's legislative issues for the upcoming legislative session. He stated that the Policy Board also received a report from Ron Book, Executive Director, reviewed a financial report of the Association, filled two officer vacancies on the policy Board and appointed a Nominating Committee. He noted that Chair Thomas was appointed to serve on the Nominating Committee.

C. Florida Chamber Foundation Scorecard™

Mr. Koons stated that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to develop a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. He further stated that the Scorecard reports metrics for each of the Six Pillars benchmarked to the other 49 states. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. He reviewed the January 2013 Scorecard™ that was included in the Council meeting packet.

D. Legislative Report

Mr. Koons reported that the 2013 regular Legislature session will convene on March 5, 2013 and is scheduled to adjourn on May 3, 2013. He then reviewed the interim committee schedule. He stated that no bills have been filed to date affecting regional planning councils or growth management, community or economic development issues.

Florida Association of Counties 2013 Legislative Program

Mr. Koons stated that the Florida Regional Councils Association reported that the Florida Association of Counties adopted the following new position statements in its 2013 legislative program:

- **SUPPORT** full funding of regional planning councils to, at a minimum, cover the costs of statutory responsibilities, and to support enhanced economic development activities.
- **OPPOSE** legislation prohibiting or restricting the ability of a regional planning council to provide planning and technical service to its local governments.

Small County Coalition 2013 Legislative Priorities

Mr. Koons stated that the Florida Regional Councils Association also reported that the Small County Coalition adopted new language among its priorities to guide the 2013 legislative session supporting full funding of regional planning councils.

Florida League of Cities 2013 Legislative Priorities

Mr. Koons stated that the Florida Regional Councils Association reported that support for regional planning council funding was among ten priorities considered by the Florida League of Cities' Growth Management and Economic Development Policy Committee. He stated that each policy committee was only allowed to elevate one priority for the League's 2013 legislative priorities and that, while support for regional planning council funding was not elevated to the list of priorities, the Florida Regional Councils Association appreciates the Florida League of Cities for considering the issue and its ongoing support of regional planning councils.

E. North Florida Water Supply Partnership

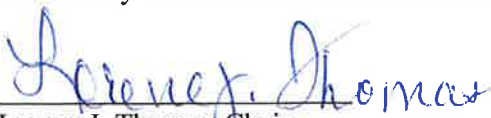
Mr. Koons reported that in September 2011, the St. Johns River Water Management District, the Suwannee River Water Management District and the Florida Department of Environmental Protection entered into an agreement that formalizes the coordination of water resource management in north Florida. He stated that ensuring sustainable water supplies and protecting north Florida's waterways and natural systems is a collaborative effort among the water management districts, Florida Department of Environmental Protection, local elected officials and area stakeholders.

Mr. Koons reported that the Committee met on December 12, 2012 at the Florida Gateway College in Lake City. At that meeting, the Committee reviewed agricultural best management practices, the status of the development of the regional groundwater model and heard a presentation regarding alternative water supply and aquifer recharge concepts.

F. Florida Leaders Organized for Water

Mr. Koons reported that on December 10, 2012, the ninth meeting of the Florida Leaders Organized for Water was held in Lake City. He stated that the Board of Directors agreed to develop goals and an action plan for the organization. Mr. Koons further reported that Council members Commissioner Lee Pinkoson from Alachua County and Commissioner Wesley Wainwright from Suwannee County are serving as representatives for their respective counties to the organization.

Chair Thomas informed the Council that the next Council meeting will be held on February 28, 2013 at the Holiday Inn Hotel & Suites in Lake City. The meeting was adjourned at 9:00 p.m.


Lorene J. Thomas, Chair

2/28/2013
Date



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December 3, 2012

TO: Scott R. Koons, AICP, Executive Director

FROM: Kevin D. Parrish, Information Technology and Property Management Director

SUBJECT: Surplus Inventory

Number	Original Cost	Description	Serial Number	Purchased
3089	\$2,657.00	Dell Latitude C810 Laptop	C6X3X01	10/03/01
3090	\$2,826.00	Dell Latitude C810 Laptop	J6X3X01	10/05/01
3093	\$1,692.00	Dell Inspiron 2650 Laptop	BLQXT11	09/13/02
3094	\$1,692.00	Dell Inspiron 2650 Laptop	JLQXT11	09/13/02
3095	\$1,692.00	Dell Inspiron 2650 Laptop	5LQXT11	09/13/02
3096	\$1,692.00	Dell Inspiron 2650 Laptop	1KQXT11	09/13/02
3103	\$1,476.25	OnGuard HazMat Technician Compliance/Essentials Series Course on CD-ROM	N/A	09/23/02
3104	\$1,476.25	OnGuard HazMat Technician Compliance/Essentials Series Course on CD	N/A	09/23/02
3105	\$1,476.25	OnGuard HazMat Technician Compliance/Essentials Series Course on CD	N/A	09/23/02
3106	\$1,476.25	OnGuard HazMat Technician Compliance/Essentials Series Course on CD	N/A	09/23/02
3107	\$1,132.36	Pressure Test Kit for HazMat Suits	N/A	09/30/02
	\$19,288.36	Sum * All fully depreciated		

The above items are either broken or of such outdated technology that they are no longer being used.

We need to have them taken off the inventory list so they can be disposed of.

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Dedicated to improving the quality of life of the Region's citizens,
 by coordinating growth management, protecting regional resources,
 promoting economic development and providing technical services to local governments.



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December 3, 2012

TO: Scott R. Koons, AICP, Executive Director

FROM: Kevin D. Parrish, Information Technology and Property Management Director

SUBJECT: Surplus Inventory

Number	Original Cost	Description	Serial Number	Purchased
3091	\$1,050.00	Sony DCR-TRV830 Digital 8 Camcorder	1009923	10/25/01
3113	\$13,977.00	Ricoh 1060 Copier	J4245301089	09/16/04
3114	\$13,977.00	Ricoh 1060 Copier	J4245600647	09/29/04
3136	\$1,200.34	Dell Dimension E520 Computer	4CML7C1	12/13/06
3138	\$1,200.34	Dell Dimension E520 Computer	2CML7C1	12/13/06
3151	\$1,951.04	Dell Optiplex 745 Computer	36QNXD1	10/16/07
3152	\$1,951.04	Dell Optiplex 745 Computer	16QNXD1	10/16/07
	\$35,306.76	Sum * All fully depreciated		

The above items are either broken or of such outdated technology that they are no longer being used.

We need to have them taken off the inventory list so they can be disposed of.

PROCLAMATION

DECLARING FEBRUARY 10-16, 2013 AS HAZARDOUS MATERIALS AWARENESS WEEK

WHEREAS, the safe use of hazardous materials is essential to citizens, business, industry and local governments to maintain economic stability and the public health; and

WHEREAS, the North Central Florida Regional Planning Council recognizes the importance of protecting our communities from both accidental and deliberate releases of hazardous materials and joins the North Central Florida Local Emergency Planning Committee, and numerous municipalities, counties and school boards, in publicly promoting community hazardous materials safety; and

WHEREAS, it is essential for local governments, regional planning councils and local emergency planning committees to work together to increase community safety by encouraging emergency responders to attend free training on how to safely respond to releases of hazardous materials; and

WHEREAS, citizens need to know that local governments, businesses, emergency responders and emergency planners are working together to ensure that our communities are as prepared as possible for both accidental and deliberate releases of hazardous materials.


NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the week of February 10-16, 2013 as Hazardous Materials Awareness Week throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 24th day of January 2013.

ATTEST:

SEAL


Kenrick Thomas, Secretary-Treasurer


Lorene J. Thomas, Chair

RESOLUTION NO. 2013-01

A RESOLUTION OF THE NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL RECOGNIZING THE
175TH ANNIVERSARY OF THE CITY OF MADISON

WHEREAS, the City of Madison, first known as "Newtown," was founded in May 1838 after Madison Livingston deeded 160 acres to the County of Madison in the territory of Florida; and

WHEREAS, the City of Madison, with a population of approximately 3,000 residents, was designated as one of the "Best Little Towns in Florida" by VISIT FLORIDA, serves as the county seat for Madison County government; and

WHEREAS, for over 50 years, the City of Madison has served as home for North Florida Community College and as an out-campus for St. Leo University; and

WHEREAS, the City of Madison is known as the "City of the Four Freedoms" with the Four Freedoms Park located in the heart of downtown Madison honoring World War II hero, Colin P. Kelley, a former Madison County resident; and

WHEREAS, the City of Madison is a Military Family and Community Covenant city, a public affirmation and pledge to support military personnel, military families and veterans; and

WHEREAS, the City of Madison began a year-long celebration of its origins at a ceremony held at the Madison County Courthouse on January 6, 2013 by presenting "The County Seat Begins" hosted by the City of Madison, the Madison County Chamber of Commerce and Tourism, Treasures of Madison County Museum and the Madison County Ministerial Association.

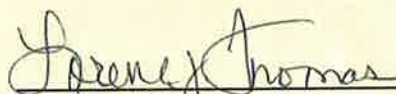
NOW, THEREFORE, BE IT RESOLVED, that the North Central Florida Regional Planning Council congratulates the City of Madison on its 175th Anniversary.

DULY ADOPTED by the North Central Florida Regional Planning Council this 24th day of January 2013.

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Attest:


Scott R. Koons, Executive Director


Lorene J. Thomas, Chair