NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

September 27, 2012
7:30 p.m.

MEMBERS PRESENT

Stephen Bailey, Columbia County
LaBarfield Bryant, City of Jasper
Jim Catron, City of Madison
Thomas Collett, Alachua County
Rusty DePratter, Columbia County
Alphonso Dowdell, City of Perry
Roy Ellis, Madison County
Donnie Hamlin, Lafayette County
Thomas Hawkins, City of Gainesville
Charles Maultsby, Taylor County
James Montgomery, Columbia County
Ronny Morgan, Hamilton County
Garth Nobles, Jr., City of Live Oak
Frank Ogborn, City of Archer
Eleanor Randall, City of Hawthorne
Daniel Riddick, Bradford County
Carolyn Spooner, City of Starke
Kenrick Thomas, Gilchrist County
Lorene Thomas, Dixie County
Randy Wells, City of Gainesville
Charles Williams, Hamilton County
Mike Williams, Madison County
Stephen Witt, City of Lake City

MEMBERS ABSENT

Susan Baird, Alachua County
Bob Barnas, City of High Springs
Mike Byerly, Alachua County
Todd Chase, City of Gainesville
Louie Davis, City of Waldo
Paula DeLaney, Alachua County
Sandra Haas, Suwannee County
Yvonne Hinson-Rawls, City of Gainesville
Jason Holifield, Dixie County
Jordan Marlowe, City of Newberry
Lee Pinkoson, Alachua County
Lauren Poe, City of Gainesville
James Tallman, Union County
Wesley Wainwright, Suwannee County
Mark Wiggins, Taylor County
Robert Wilford, City of Alachua

OTHERS PRESENT

Patricia Ellis
AI Grieshaber Jr., City of Archer
Bill Henderson, Florida Dept. of Transportation
Keith Hintson
Susan Ramsey, Hamilton County
Development Authority
Joe Riddick
Bob Romig, Florida Dept. of Transportation
Shannon Ventry, Live Oak
Community Redevelopment Agency
Susan Williams

STAFF PRESENT

Steve Dopp
Scott Koons
Carol Laine
Marlie Sanderson
Jean Strong

COUNCIL ATTORNEY PRESENT

Jon Wershow

Board Members names are bolded
Gubernatorial Members names are italicized
I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Chair Thomas called the meeting to order at 7:31 p.m. with an invocation given by Commissioner Catron and a pledge of allegiance to the flag. She stated that there was a quorum of the Council.

Chair Thomas asked Mayor Sonny Nobles to introduce Shannon Ventry, Community Redevelopment Agency Director from the City of Live Oak. She then asked Mayor Frank Ogborn to introduce Al Grieshaber Jr., City Manager from the City of Archer.

Chair Thomas welcomed and introduced Comprehensive Economic Development Strategy Committee Chair Susan Ramsey, Executive Director of the Hamilton County Development Authority and Ms. Ramsey’s guest Keith Hintson. She also introduced and welcomed Joe Riddick, who previously served as Council Chair during 1995-96, Patricia Ellis, wife of Council member Roy Ellis and Susan Williams, wife of Council member Mike Williams.

Chair Thomas asked members and staff present to please stand and introduce themselves.

Chair Thomas asked that Item V.E. - Transportation Disadvantaged Program Resolution of Appreciation, Item VI.B.4. #90 - City of Archer Comprehensive Plan Draft Amendment and Item VI.B.5. #91 - Madison County Comprehensive Plan Draft Amendment be added to the agenda.

ACTION: Commissioner Hawkins made the motion, with a second by Mr. Mike Williams to add Item V.E. - Transportation Disadvantaged Program Resolution of Appreciation, Item VI.B.4. #90 - City of Archer Comprehensive Plan Draft Amendment and Item VI.B.5. #91 - Madison County Comprehensive Plan Draft Amendment to the agenda. The motion carried unanimously.

II. APPROVAL OF MINUTES - August 30, 2012

Chair Thomas asked that the minutes of the August 30, 2012 meeting be approved as written.

ACTION: Vice-Mayor Spooner made the motion, with a second by Councilman Bryant, to approve the minutes of the August 30, 2012 meeting as written. The motion carried unanimously.

III. GUEST SPEAKER - Bob Romig, State Transportation Development Administrator, Florida Department of Transportation

Mr. Koons introduced and welcomed Bob Romig, State Transportation Development Administrator, Florida Department of Transportation. Mr. Romig discussed Florida’s Future Transportation Corridors and identified the initial study areas, one of which is the Tampa Bay to Northeast Florida Study Area. He stated that the future corridors policy framework focuses on connecting economic activities and moving people and freight; maximizes the use of existing facilities; considers alternatives to highways; adds capacity to existing facilities to support growth in demand and relieve congestion; and considers new facilities when needed to fill major connectivity gaps. Chair Thomas thanked Mr. Romig for his presentation.
IV. CONSENT AGENDA

A. Community Development Block Grant Fiscal Year 2011 Administrative Services Agreement - Suwannee County

B. Purchase Order with Northeast Florida Regional Council to Assist with Interoperable Communications Exercise Support

C. Chambers of Commerce and Florida Chamber Foundation Membership

D. Engagement Letter for Fiscal Year 2011-12 Audit

Chair Thomas asked if there were any questions regarding the items on the Consent Agenda and requested that these items be approved.

ACTION: Commissioner Ellis made the motion, with a second by Commissioner Bailey, to approve the items on the Consent Agenda. The motion carried unanimously.

V. CHAIR'S REPORT

A. Introduction of New Members

Chair Thomas reported that there were no new members present to introduce.

B. Employee Certificate of Service - Marlie Sanderson

Mr. Scott Koons, Executive Director, introduced Marlie Sanderson, who joined the Council staff on August 8, 1977. Mr. Sanderson currently serves as the Assistant Executive Director and also as the Director for Transportation Planning. Chair Thomas presented a 35-year Certificate of Service and a 35-year service pin to Mr. Sanderson. Mr. Koons and Chair Thomas thanked him for his years of dedicated service to the Council.

C. Resolution of Appreciation - Roy Ellis

Chair Thomas asked that a Resolution of Appreciation for past services to the Council be approved for Commissioner Ellis for representing Madison County since January 2001.

ACTION: Commissioner Spooner made the motion, with a second by Councilman Bryant, to approve the Resolution of Appreciation for Commissioner Ellis. The motion carried unanimously.

Mr. Koons then presented a 11-year Certificate of Service to Commissioner Ellis for his 11 years of dedicated service to the Council representing Madison County. Mr. Koons stated that his service included serving two terms as Chair, one term as Vice-Chair and two terms as Secretary-Treasurer.
D. Executive Director Re-elected Chairman of Florida Regional Councils Association
   Executive Directors Advisory Committee

Chair Thomas reported that the executive directors of the 11 regional planning councils in Florida recently re-elected our executive director, Scott Koons, for a fourth term as Chairman of the Florida Regional Councils Association Executive Directors Advisory Committee. She stated that Mr. Koons would serve another one-year term in this position. Chair Thomas stated that the executive directors meet on a regular basis throughout the year to coordinate statewide initiatives, exchange information on best practices for regional planning councils, meet with senior officials of state agencies and develop recommendations for consideration by the Policy Board of the Association.

E. Florida Transportation Disadvantaged Resolution of Appreciation (added to agenda)

Chair Thomas introduced Commissioner Donnie Hamlin, Council member from Lafayette County, who asked that a Resolution of Appreciation for past services be approved for W. C. McCray, who served as the Veterans Representative on the Lafayette County Transportation Disadvantaged Coordinating Board from June 1999 to October 2004 and who also served as the Elderly Representative on the Coordinating Board from October 2004 to September 2012. Commissioner Hamlin stated that he would personally present the Resolution to Mr. McCray.

**ACTION:** Commissioner Ellis made the motion, with a second by Mr. Maultsby, to approve the Resolution of Appreciation for W. C. McCray. The motion carried unanimously.

VI. COMMITTEE REPORTS

A. Executive Committee


Chair Thomas stated that Philip T. Trader, Florida Economic Development Representative of the Atlanta Region of the U. S. Economic Development Administration is retiring after 11 years of service. She stated that Mr. Trader has been a long-time advocate for the U. S. Economic Development Administration mission in support of the region’s economically distressed communities and the work the Council performs as a U.S. Economic Development Administration designated economic development district. From Fiscal Year 2000 to date, the U.S. Economic Development Administration has invested $125,874,580 in 213 projects in the State of Florida to help create/retain an estimated 25,507 jobs and generate an estimated $2,128,513,120 in private investment. She stated that the Executive Committee recommended that the Council approve a resolution, which is attached hereto and made a part of these minutes, recognizing the service of Mr. Trader.
ACTION: Commissioner Ellis made the motion, with a second by Commissioner Wells, to approve a resolution, which is attached hereto and made a part of these minutes, recognizing the service of Philip T. Trader as Florida Economic Development Representative of the Atlanta Region of the U. S. Economic Development Administration. The motion carried unanimously.

2. Proclamation Declaring October 2012 as Community Planning Month

Chair Thomas stated that the month of October 2012 has been chosen to celebrate National Community Planning Month. She added that the American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of life in communities and the environment. Chair Thomas stated that the Executive Committee recommended that a Proclamation proclaiming October 2012 as Community Planning Month be adopted, which has been attached hereto and made a part of these minutes.

ACTION: Commissioner Wells made the motion, with a second by Commissioner Bailey, to adopt a Proclamation proclaiming October 2012 as Community Planning Month, which has been attached hereto and made a part of these minutes. The motion carried unanimously.

3. Regional Visioning Process

Mr. Koons stated that regional visioning initiatives bring together elected officials, economic development organizations, workforce boards, educational institutions, environmental and community representatives to develop a vision for the future based upon shared core values. The regional visioning process provides a framework for working together to accommodate growth, protect resources, maintain economic vitality and enhance quality of life while adding value to communities within a region.

Mr. Koons added that at the July 19, 2012 Council meeting, the Council authorized staff to work with the Florida Department of Transportation to develop a scope, schedule and funding mechanism for a regional visioning process in north central Florida. He reported that the Department has authorized the use of one of its general planning assistance consultants, Cambridge Systematics, Inc., to assist with this effort. Cambridge Systematics, Inc. has been involved in several of the regional visioning initiatives throughout Florida and played a significant role in assisting the Florida Department of Economic Opportunity in the preparation of the recently completed Five-Year Strategic Plan for Economic Development.

Mr. Koons stated that regional visioning process would advance the Council’s mission of improving the quality of life of the region’s citizens, by coordinating growth management, protecting regional resources, promoting economic development and providing technical services to local governments. He then
reviewed a scope, schedule and funding mechanism for a regional visioning process in north central Florida. He stated that the Executive Committee recommended that the Council authorize staff to convene and coordinate a regional visioning process for north central Florida.

**ACTION:** Commissioner Wells made the motion, with a second by Vice-Mayor Spooner to authorize staff to convene and coordinate a regional visioning process for north central Florida. The motion carried unanimously.

**B. Clearinghouse Committee**

Due to the absence of Clearinghouse Committee Chair Sandra Haas, Vice-Chair Thomas Hawkins gave the Clearinghouse Committee report. He stated that the Clearinghouse Committee met earlier in the evening and reviewed five local government comprehensive plan amendments.

Commissioner Hawkins further stated that subsequent to the distribution of the Council meeting packets, Council staff received two late-arriving local government comprehensive plan amendments which required action prior to the next regularly scheduled Council meeting. He stated that these items were added to the Council meeting agenda earlier tonight and copies of the staff report were handed out prior to the meeting.

1. #87 - City of Waldo Comprehensive Plan Draft Amendment
2. #88 - City of Gainesville Comprehensive Plan Adopted Amendments
3. #89 - Suwannee County Comprehensive Plan Draft Amendment
4. #91 - Madison County Comprehensive Plan Draft Amendment (added to agenda)

Commissioner Hawkins stated that the Clearinghouse Committee found that the comprehensive plans, as amended, for the City of Waldo, the City of Gainesville, Suwannee County and Madison County do not create significant adverse impacts to Natural Resources of Regional Significance, regional facilities or adjacent local governments.

5. #90 - City of Archer Comprehensive Plan Draft Amendment (added to agenda)

Commissioner Hawkins stated that, regarding Item #90 - City of Archer Comprehensive Plan Draft Amendment, the Clearinghouse Committee found that the City of Archer Comprehensive Plan, as amended, may result in significant adverse impacts to portions of the Regional Road Network as well as potential adverse impacts to road segments located in unincorporated Alachua County. The Committee recommended that the City include Transportation Best Practices contained in the regional plan as goals and policies in the local government comprehensive plan to mitigate the potential adverse impacts.

Commissioner Hawkins stated that the Clearinghouse Committee recommended forwarding these findings to the respective local governments and the Florida Department of Economic Opportunity as regional comment.

**ACTION:** Commissioner Hawkins made the motion, with a second by Commissioner Ellis, to approve the Clearinghouse Committee recommendations concerning Item #87, City of Waldo Comprehensive Plan Draft Amendment, Item #88,
City of Gainesville Comprehensive Plan Adopted Amendments, Item #89, Suwannee County Comprehensive Plan Draft Amendment, Item #90 - City of Archer Comprehensive Plan Draft Amendment (added to agenda) and Item #91, Madison County Comprehensive Plan Draft Amendment (added to agenda). The motion carried unanimously.


Susan Ramsey, Comprehensive Economic Development Strategy Committee Chair, reported that the Committee has been working the past several months with staff to complete the required five-year update of the Strategy. The Committee has reviewed existing strategies and has recommended new strategies. She stated that the Committee completed a draft of the Strategy at its July 17, 2012 meeting. She reported that the Council approved the draft Comprehensive Economic Development Strategy 2013-2017 and authorized that the draft Strategy be noticed for a 30-day public comment period at their meeting on July 26, 2012. She further reported that no comments were received. Ms. Ramsey stated that the Committee recommended that the Council approve the Comprehensive Economic Development Strategy Report 2013-17 and authorize that it be submitted to the U.S. Economic Development Administration and counties in the region.

ACTION: Commissioner Ellis made the motion, with a second by Mr. Montgomery to approve the Comprehensive Economic Development Strategy 2013-2017 and authorize that it be submitted to the U.S. Economic Development Administration and counties in the region. The motion carried unanimously.

D. Finance Committee - Fiscal Year 2011-12 Amended Budget

Secretary-Treasurer Kenrick Thomas, serving as Chair of the Finance Committee, reported that the Finance Committee met on September 17, 2012 and agreed upon a budget amendment for Fiscal Year 2011-12. He stated that this budget amendment takes into account action taken by the Council during the past year to accept work under contracts and additional grants which were not anticipated when the original budget was prepared as well as reductions in anticipated revenues. He reviewed the proposed budget amendment and noted that it contained an overall net increase of $10,500, which represents a 0.6 percent increase. Secretary-Treasurer Thomas stated that the Finance Committee recommended that the Council approve the proposed amended Fiscal Year 2011-12 budget.

ACTION: Commissioner Thomas made the motion, with a second by Mr. Maultsby, to approve the amendment to the Fiscal Year 2011-12 budget as recommended by the Finance Committee. The motion carried unanimously.
VII. EXECUTIVE DIRECTOR’S REPORT

A. Florida Regional Councils Association Monthly Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the 11 regional planning councils. The Association strengthens Florida’s regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. He stated that the accomplishments of the Association’s Director of Intergovernmental Affairs, Sheri Coven, are reported each month at the Council meeting. He added that the August 2012 report included in the Council meeting packet addresses outreach, resource development/capacity building, legislative and administrative activities. He also highlighted several of the accomplishments listed in the report.

B. Florida Regional Councils Association Policy Board Meeting Report

Mr. Koons reported that he, Chair Thomas and Vice-Chair Nobles attended the semi-annual meeting of the Florida Regional Councils Association Policy Board held in Hollywood, Florida on August 25, 2012. He reported that Howard Glassman, Executive Director, Metropolitan Planning Organization Advisory Council, reported on the Metropolitan Planning Organization Advisory Council Revenue Study. Barbara Foster, Coordinator for Planning, Program Evaluation and Partnerships, Florida Department of Economic Opportunity, addressed the Policy Board and gave an update on the State Strategic Economic Development Plan. David Armstrong, President of Broward College and Chair of the Greater Fort Lauderdale Alliance, addressed the Policy Board and discussed the economic development initiatives of the Greater Fort Lauderdale Alliance.

Mr. Koons further reported that Deborah Cox, Director of Government Relations and Legislative Affairs of the National Association of Development Organizations reported on legislative affairs at the national level and Jose Gonzalez, Vice-President of Flagler addressed the Policy Board concerning the Florida East Coast Railway “All Aboard Florida” project. He stated that the Policy Board also received a report from Ron Book, Executive Director and Sheri Coven, Director of Intergovernmental Affairs, reviewed a financial report of the Association, approved the Fiscal Year 2012-13 budget and elected officers for Fiscal Year 2012-13.

C. Florida Chamber Foundation Scorecard™

Mr. Koons stated that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida’s future. The Florida Chamber Foundation’s objective to develop a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. He further stated that the Scorecard™ reports metrics for each of the Six Pillars benchmarked to the other 49 states. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. He added that the
Scorecard™ is presented each month at the Council meeting. He reviewed the September 2012 Scorecard™ that was included in the Council meeting packet.


Mr. Koons reviewed the Financial Report for the period ending June 30, 2012. He noted that the financial condition of the Council is sound and that the expenditure pattern for the past nine months indicates that 75.7 percent of budgeted funds have been expended by June 30, 2012.

E. Florida Transportation Commission Governance Workshop

Mr. Koons stated that the Florida Transportation Commission was created in 1987, under Section 20.23, Florida Statutes, to serve as an oversight board for the Florida Department of Transportation. He stated that the mission of the Florida Transportation Commission is to provide leadership in meeting Florida's transportation needs through policy guidance on issues of statewide importance and by maintaining oversight and public accountability for the Department and other statutorily specified transportation authorities.

Mr. Koons reported that at its meeting held on July 12, 2012, the Commission invited the Florida Regional Councils Association to make a presentation concerning the transportation planning roles and responsibilities of regional planning councils at its workshop to be held in Tallahassee on September 19, 2012.

Mr. Koons stated that he, serving as Chair of the Florida Regional Councils Association Executive Directors Advisory Committee, Brian Teeple, Chief Executive Officer, Northeast Florida Regional Council, serving as Vice-Chair of the Florida Regional Councils Association Executive Directors Advisory Committee, Patricia Steed, Executive Director, Central Florida Regional Planning Council, serving as Immediate Past Chair of the Florida Regional Councils Association Executive Directors Advisory Committee and Sheri Coven, Director of Intergovernmental Affairs for the Florida Regional Councils Association, attended the Workshop and made a presentation to the Commission concerning the transportation planning roles and responsibilities of regional planning councils. Mr. Koons further stated that he spoke about the organizational structure of regional planning councils and the staffing and planning services provided by regional planning councils to metropolitan planning organizations; Mr. Teeple spoke about linking regional transportation with economic systems; and Ms. Steed spoke about regional transportation governance systems.

F. Florida Leaders Organized for Water

Mr. Koons reported that on September 10, 2012, the seventh meeting of the Florida Leaders Organized for Water was held in Lake City. He stated that the Board of Directors heard reports from the Science, Legislative, Legal and Public Information working groups. He added that the Board of Directors agreed to develop a legislative proposal, in conjunction with the Florida Association of Counties and the Florida League of Cities, to address water issues. Finally, Mr. Koons stated that Council members Commissioner Lee
Pinkoson from Alachua County and Commissioner Wesley Wainwright from Suwannee County are serving as representatives for their respective counties to the organization.

G. City of Live Oak Post-Disaster Redevelopment Plan

Mr. Koons stated that the Florida Department of Economic Opportunity and the Florida Division of Emergency Management are meeting with local officials and community representatives in Live Oak and Suwannee County to develop a post-disaster redevelopment to address the impacts of Tropical Storm Debby. He stated that on July 24, 2012, Hunting Deutsch, Executive Director of the Florida Department of Economic Opportunity and several staff from the Department and the Florida Division of Emergency Management toured the flood damage in downtown Live Oak and surrounding residential neighborhoods, and met with local officials and community representatives.

Mr. Koons reported that on August 20, 2012, Department staff held a second meeting in Live Oak to continue discussions to identify stakeholders and develop a year-long plan redevelopment process. He stated that at the August 20, 2012 meeting, the Council was identified as a stakeholder participant for the preparation of the post-disaster redevelopment plan. Mr. Koons further stated that on September 11, 2012, Department staff held the first stakeholder meeting with Council staff in attendance in Live Oak to identify issues to be addressed in a post-disaster redevelopment plan.

Chair Thomas informed the Council that the next Council meeting will be held on October 25, 2012 at the Holiday Inn Hotel & Suites in Lake City. The meeting was adjourned at 9:03 p.m.

Lorene J. Thomas, Chair

\[Signature\]

10/25/12

Date
PROCLAMATION

DECLARING OCTOBER 2012 AS COMMUNITY PLANNING MONTH

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, rural areas, regions, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October 2012 is designated as National Community Planning Month throughout the United States of America and its territories; and

WHEREAS, the celebration of National Community Planning Month provides an opportunity to publicly recognize the participation and dedication of the members of planning and zoning boards and other citizen planners who have contributed their time and expertise to the improvement of the north central Florida region; and

WHEREAS, the celebration of National Community Planning Month provides an opportunity to publicly recognize the many valuable contributions made by professional community and regional planners in the north central Florida region and extend our heartfelt thanks for the continued commitment to public service by these professionals.

NOW, THEREFORE, BE IT RESOLVED by the North Central Florida Regional Planning Council that the month of October 2012 is hereby proclaimed as Community Planning Month throughout the north central Florida region in conjunction with the celebration of National Community Planning Month.

DULY ADOPTED AND PROCLAIMED this 27th day of September 2012.

ATTEST:

SEAL

Kenrick Thomas, Secretary-Treasurer

Lorene J. Thomas, Chair
RESOLUTION NO. 2012-05

RECOGNIZING SERVICE OF
PHILIP T. TRADER
AS
FLORIDA ECONOMIC DEVELOPMENT REPRESENTATIVE,
ATLANTA REGION,
U.S. ECONOMIC DEVELOPMENT ADMINISTRATION

WHEREAS, Philip T. Trader has recently completed a 35-year career in the public and private sector, including serving as an Economic Development Specialist for the Southeast Georgia Area Planning and Development Commission;

WHEREAS, Philip T. Trader has provided 11 years of distinguished service as an employee of the Atlanta Region, U.S. Economic Development Administration;

WHEREAS, Philip T. Trader also served as Florida Economic Development Representative, Atlanta Region, U.S. Economic Development Administration;

WHEREAS, Philip T. Trader is a graduate of the University of London with a Bachelor's Degree in Economics; and

WHEREAS, Philip T. Trader retired as the Florida Economic Development Representative of the Atlanta Region of the U.S. Economic Development Administration on August 31, 2012.

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby recognizes the outstanding contributions made to the communities and citizens of north central Florida by Philip T. Trader as a dedicated public servant.

DULY ADOPTED AND PROCLAIMED this 27th day of September 2012.

Attest: NORTH CENTRAL FLORIDA
SECRETARY-CHAIR
REGIONAL PLANNING COUNCIL

Kenrick Thomas.
Secretary-Treasurer

Lorene J. Thomas
Chair