

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

May 24, 2012
7:30 p.m.

MEMBERS PRESENT

Stephen Bailey, Columbia County
LaBarfield Bryant, City of Jasper
Jim Catron, City of Madison
Louie Davis, City of Waldo
Alphonso Dowdell, City of Perry
Roy Ellis, Madison County
Sandra Haas, Suwannee County
Thomas Hawkins, City of Gainesville
Jordan Marlowe, City of Newberry
Charles Maultsby, Taylor County
Ronny Morgan, Hamilton County
Garth Nobles, Jr., City of Live Oak
Lee Pinkoson, Alachua County
Daniel Riddick, Bradford County
Carolyn Spooner, City of Starke
Lorene Thomas, Dixie County
Robert Wilford, City of Alachua
Charles Williams, Hamilton County

STAFF PRESENT

Steve Dopp
Sandra Joseph
Scott Koons
Carol Laine
Jean Strong

Board Members names are bolded
Gubernatorial Members names are italicized

MEMBERS ABSENT

Susan Baird, Alachua County
Bob Barnas, City of High Springs
Mike Byerly, Alachua County
Todd Chase, City of Gainesville
Thomas Collett, Alachua County
Paula DeLaney, Alachua County
Rusty DePratter, Columbia County
Donnie Hamlin, Lafayette County
Yvonne Hinson-Rawls, City of Gainesville
Jason Holifield, Dixie County
James Montgomery, Columbia County
Frank Ogborn, City of Archer
Lauren Poe, City of Gainesville
Eleanor Randall, City of Hawthorne
James Tallman, Union County
Kenrick Thomas, Gilchrist County
Wesley Wainwright, Suwannee County
Randy Wells, City of Gainesville
Mark Wiggins, Taylor County
Mike Williams, Madison County
Stephen Witt, City of Lake City

OTHERS PRESENT

Tim Bennett, City of Madison
Winston Bradley, Alachua County
Commissioner
Dave Cobb, Florida Power and Light
Renee Cobb
Diana Davis
Jordan Green, representing Florida Dept. of
Transportation
Ina Thompson, Madison City Commissioner

I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Chair Ellis called the meeting to order at 7:30 p.m. with an invocation given by Commissioner Catron and a pledge of allegiance to the flag. Chair Ellis stated that there was a quorum of the Board of Directors and all Council members were able to vote.

Chair Ellis introduced and welcomed new Council member Robert Wilford, who will be representing the City of Alachua on the Council. He also introduced and welcomed Winston Bradley, Alachua County Commissioner, Ina Thompson, Madison City Commissioner, Tim Bennett, City Manager for the City of Madison, Dave Cobb from Florida Power and Light and his wife Renee and Diana Davis, wife of Council member Mayor Louie Davis.

Chair Ellis asked that Item IV.D.1. Employee Certificate of Service for Carmelita Franco be removed from the agenda and Item VI.B.4. #74 - City of Gainesville Comprehensive Plan Adopted Amendments, which was received by staff after the meeting packets were mailed, be added to the agenda.

ACTION: Ms. Thomas made the motion, with a second by Commissioner Spooner to delete Item IV.D.1. Employee Certificate of Service for Carmelita Franco and to add Item VI.B.4. #74 - City of Gainesville Comprehensive Plan Adopted Amendments to the agenda. The motion carried unanimously.

II. APPROVAL OF MINUTES - April 26, 2012

Chair Ellis asked that the minutes of the April 26, 2012 meeting be approved as written.

ACTION: Commissioner Bailey made the motion, with a second by Commissioner Marlowe, to approve the minutes of the April 26, 2012 meeting as written. The motion carried unanimously.

III. CONSENT AGENDA

- A. Meeting Schedule - Program Year 2012-13
- B. Agreement with Florida Division of Emergency Management for Local Emergency Planning Committee, Fiscal Year 2012-13
- C. Agreement with Florida Division of Emergency Management for Hazardous Materials Emergency Preparedness - Fiscal Year 2012-13
- D. Purchase Order with Apalachee Regional Planning Council to Assist with Evaluating Statewide Hurricane Exercise

Chair Ellis asked if there were any questions regarding the items on the Consent Agenda and requested that these items be approved.

ACTION: Commissioner Spooner made the motion, with a second by Mr. Maultsby, to approve the items on the Consent Agenda. The motion carried unanimously.

IV. CHAIR'S REPORT

A. Transportation Disadvantaged Program Resolution of Appreciation - Kathy Haas

Chair Ellis asked that a Resolution of Appreciation for past services be approved for Kathy Haas, who served as the Florida Department of Education Representative on the Dixie and Gilchrist County Transportation Disadvantaged Boards since January 22, 2010.

ACTION: Commissioner Spooner made the motion, with a second by Commissioner Bryant, to approve a Resolution of Appreciation for Kathy Haas. The motion carried unanimously.

B. Resolution of Appreciation - Scherwin Henry

Chair Ellis asked that a Resolution of Appreciation for past services to the Council be approved for former Commissioner Scherwin Henry, representing the City of Gainesville on the Council since June 2006.

ACTION: Mayor Davis made the motion, with a second by Commissioner Marlowe, to approve a Resolution of Appreciation for former Commissioner Scherwin Henry. The motion carried unanimously.

C. Comprehensive Economic Development Strategy Committee Appointment

Chair Ellis asked that his appointment of Dug Jones, Assistant Vice-President for Economic Development, Santa Fe College, to the Comprehensive Economic Development Strategy Committee be ratified by the Council.

ACTION: Commissioner Catron made the motion, with a second by Ms. Thomas, to ratify the appointment of Dug Jones to the Comprehensive Economic Development Strategy Committee. The motion carried unanimously.

D. Certificate of Employee Service - Sandra Joseph

Scott Koons, Executive Director, introduced Sandra Joseph, who joined the Council staff on April 30, 2007. Ms. Joseph currently serves as a Senior Planner in the Local Government Comprehensive Planning Program. Chair Ellis presented a five-year Certificate of Service and a five-year service pin to Ms. Joseph. Mr. Koons and Chair Ellis thanked her for her years of dedicated service to the Council.

V. NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PRESENTATION YEAR 2011 REVIEW

Mr. Koons gave a PowerPoint presentation which reviewed Council activities during the past year in the Regional Planning, Public Safety and Regulatory Compliance, Economic Development, Local Government Assistance and Transportation Programs of the Council. He also reviewed the services that the Council provides which benefit its local governments, including community

planning assistance, grant application and administration services, transportation planning assistance, hazardous waste monitoring, emergency response planning assistance, and economic development activities. Chair Ellis thanked Mr. Koons for his presentation.

VI. COMMITTEE REPORTS

B. Clearinghouse Committee

Chair Sandra Haas gave the Clearinghouse Committee report. She stated that the Clearinghouse Committee met earlier in the evening and reviewed four local government comprehensive plan amendments.

Ms. Haas further stated that subsequent to the distribution of the Council meeting packets, Council staff received one late-arriving local government comprehensive plan amendment which required action prior to the next regularly scheduled Council meeting. She stated that this item was added to the Council meeting agenda earlier tonight and a copy of the staff report was handed out prior to the meeting.

#69 - City of Alachua Comprehensive Plan Adopted Amendment
#70 - Town of Micanopy Comprehensive Plan Adopted Amendment
#73 - Dixie County Comprehensive Plan Adopted Amendments
#74 - City of Gainesville Comprehensive Plan Adopted Amendments (added to agenda)

Ms. Haas stated that the Clearinghouse Committee found that the comprehensive plans, as amended, do not create significant adverse impacts to Natural Resources of Regional Significance, regional facilities or adjacent local governments. She further stated that the Clearinghouse Committee recommended that the City of Alachua and Town of Micanopy include Transportation Best Practices contained in the regional plan as goals and policies in their local government comprehensive plans. Ms. Haas stated that the Committee recommended forwarding these findings to the respective local governments and the Florida Department of Economic Opportunity as regional comment.

ACTION: Ms. Haas made the motion, with a second by Commissioner Spooner, to approve the Clearinghouse Committee recommendations concerning Item #69, City of Alachua Comprehensive Plan Adopted Amendment, Item #70, Town of Micanopy Comprehensive Plan Adopted Amendment, Item #73, Dixie County Comprehensive Plan Adopted Amendments and Item #74, City of Gainesville Comprehensive Plan Adopted Amendments (added to agenda). The motion carried unanimously.

C. Program Committee - Fiscal Year 2012-13 Overall Program Design

Ms. Lorene Thomas, Program Committee Chair, stated that the Program Committee met on March 22, 2012, to develop an Overall Program Design for the Council's consideration for Program Year 2012-13. She stated that except for editorial revisions, the document is the same as the current year edition.

Ms. Thomas reported that the Program Committee recommended approval of the Overall Program Design for Program Year 2012-13.

ACTION: Ms. Thomas made the motion, with a second by Mayor Davis, to approve the Overall Program Design for Program Year 2012-13 as recommended by the Program Committee. The motion carried unanimously.

D. Fiscal Year 2012-13 Budget

Mayor Garth Nobles, Jr., Finance Committee Chair, stated that the Finance Committee met on May 10, 2012, to review the proposed budget for Fiscal Year 2012-13. He stated that the anticipated expenditures for next year will be \$1,967,300 which is \$73,000 more than the current year budget. It was reported that members pay dues, which are proposed to remain at \$.30 per capita for the 31st year as recommended by the Finance Committee, producing \$118,900, or approximately (\$4,700) less than last year.

Mayor Nobles reviewed the most significant policy decisions to be made with respect to the budget which were personnel items. He stated that in the line item descriptions in the budget, there is a provision for a total of 16 full-time staff positions, plus funds for part-time positions, which were the same number of positions budgeted for the current year. The budget includes a nonrecurring payment across the board for all employees, including the Executive Director, equal to two percent of the salary of each employee, as recommended by the Finance Committee.

Mayor Nobles stated that this budget provides for significant services to be rendered to member cities and counties. This is to be done by effectively using all available resources, and at the same time, ensuring that the Council remains in a sound financial condition.

ACTION: Mayor Nobles made the motion, with a second by Mayor Davis, to approve the Fiscal Year 2012-13 budget as recommended by the Finance Committee. The motion carried unanimously.

E. Nominating Committee - Election of Officers and Board of Directors

Mayor Louie Davis, Chair of the Nominating Committee, stated that the Nominating Committee met on May 3, 2012 to make, for the Council's consideration, recommendations regarding all officer positions, including the additional Executive Committee member, and other members of the Board of Directors to a one-year term for Program Year 2012-13.

The Nominating Committee recommendations for the officer positions are, as follows.

Chair - Lorene Thomas
Vice-Chair - Garth Nobles, Jr.
Secretary-Treasurer - Kenrick Thomas
Member - Carolyn Spooner
Immediate Past Chairman - Roy Ellis

The Nominating Committee recommendations for the Board of Directors are, as follows.

City Representatives

Louie Davis, City of Waldo
Alphonso Dowdell, City of Perry
Thomas Hawkins, City of Gainesville

County Representatives

Stephen Bailey, Columbia County
Donnie Hamlin, Lafayette County
Ronny Morgan, Hamilton County

Gubernatorial Representatives

Thomas Collett, Alachua County
Sandra Haas, Suwannee County
Charles Maultsby, Taylor County
James Montgomery, Columbia County

Chair Ellis then opened the floor for nominations from Council members. There were no nominations made from the floor.

ACTION: Mayor Davis made the motion, with a second by Commissioner Pinkoson, to close the nominations and elect the slate of nominees to the Executive Committee and Board of Directors to a one-year term for Program Year 2012-13 as recommended by the Nominating Committee. The motion carried unanimously.

VII. EXECUTIVE DIRECTOR'S REPORT

A. Quarterly Financial Report for the Period Ending March 31, 2012

Mr. Koons reported that the overall expenditures for the operation of the Council for the past six months are within budgeted figures. He stated that the total expenditure pattern at the end of six months is generally in line with the budgeted amount with some variations within individual programs. He stated that normal changes in distribution of staff effort and increases and decreases in program budgets will address these variances. He reported that the fund balance of the Council was \$1,529,688 at the end of the last fiscal year. For the six months ending on March 31, 2012, the fund balance of the Council had increased to \$1,617,064. He stated that it is anticipated that the fiscal year should end with revenues exceeding expenditures.

B. Florida's Leaders Organized for Water

Mr. Koons reported that on May 14, 2012, the fifth meeting of the Florida Leaders Organized for Water was held in Lake City. He stated that the Board of Directors for Florida Leaders Organized for Water heard reports from the four working groups established at the April 9, 2012 meeting. The four working groups are Science, Legislative, Legal and Public Information. Finally, Mr. Koons stated that Council

members Commissioner Lee Pinkoson from Alachua County and Commissioner Wesley Wainwright from Suwannee County are serving as representatives for their respective counties to the organization.

E. North Florida Regional Water Supply Partnership

Mr. Koons reported that in September 2011, the St. Johns River Water Management District, the Suwannee River Water Management District and the Florida Department of Environmental Protection entered into an agreement that formalizes the coordination of water resource management in north Florida. He stated that the water management districts are working closely together on regulatory programs in north Florida, sharing data and technology, developing joint water resource protection strategies, and focusing more attention on communication with stakeholders across district boundaries. He stated that both water management districts recently formed the North Florida Regional Water Supply Partnership.

Mr. Koons stated that the Partnership is structured such that a wide range of public interests are included, while keeping the Committee small enough to be effective and productive. Partnership representatives will closely coordinate with the constituencies they represent, as well as being responsive to the interested public. Partnership meetings will be open to the public so stakeholders beyond the Partnership membership can attend and participate. He added that the 12 representatives have recently been selected to serve on the North Florida Regional Water Supply Partnership to share viewpoints of stakeholder groups with the St. Johns River and Suwannee River Water Management Districts and the Florida Department of Environmental Protection.

F. Florida Brownfields Redevelopment Workshop

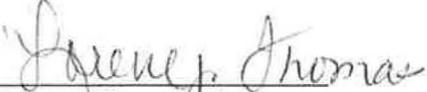
Mr. Koons stated that the Brownfield Communities Network is a national network of local communities working to demonstrate how the cleanup and reuse of contaminated property can be an effective tool for community revitalization. He stated that the Brownfields Community Network, in association with the National Association of Local Government Environmental Professionals, will be holding a Florida Brownfields Redevelopment Workshop in Alachua, Florida. The workshop will be held on June 4, 2012 at the Alachua Woman's Club located at 14565 Main Street, Alachua, Florida.

G. Financial Disclosure Report Filing

Mr. Koons reminded all gubernatorial appointees to the Council to file their financial disclosure forms with the supervisor of elections in their respective counties by July 1, 2012.

Ms. Lorene Thomas presented outgoing Chair Ellis with a framed photograph of the Aucilla River, and thanked him for his leadership during the past year. Chair Ellis thanked the Council for allowing him to serve as Chair for the past year.

Chair Ellis informed the Council that the next Council meeting will be held on June 28, 2012 at the Holiday Inn Hotel & Suites in Lake City. The meeting was adjourned at 8:22 p.m.



Lorene J. Thomas, Chair

6/28/12

Date