

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
FULL COUNCIL
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

September 25, 2008
7:30 p.m.

MEMBERS PRESENT

Louie Davis, City of Waldo
David Dodge, Bradford County
Roy Ellis, Madison County
Sandra Haas, Suwannee County
Donnie Hamlin, Lafayette County
John Hersey, Bradford County
Eddie Martin, Alachua County
Charles Maulsby, Taylor County
Garth Nobles, Jr., City of Live Oak
James Painter, Alachua County
Rudolph Parker, Taylor County
Carolyn Spooner, City of Starke
Lorene Thomas, Dixie County
Myra Valentine, City of Madison
Lewis Vaughn, Hamilton County
Stephen Witt, City of Lake City

GUESTS PRESENT

Representative Larry Cretul
Diana Davis

COUNCIL ATTORNEY PRESENT

Jon Wershow

STAFF PRESENT

Steve Dopp
Scott Koons
Carol Laine
Jean Strong

MEMBERS ABSENT

Stephen Bailey, Columbia County
Mike Byerly, Alachua County
Cynthia Chestnut, Alachua County
Melaine Clyatt, Union County
Gib Coerper, City of Alachua
Paula DeLaney, Alachua County
Dixie Donovan, Columbia County
Jack Donovan, City of Gainesville
Kirk Eppenstein, City of High Springs
John Glanzer, City of Newberry
D. Ray Harrison, Jr., Gilchrist County
Randy Hatch, Suwannee County
Thomas Hawkins, City of Gainesville
Scherwin Henry, City of Gainesville
Robertta Hodges, City of Archer
Emily Weed Ketring, City of Perry
Hoyt (Buddy) Lamb, Dixie County
Ann Lessman, City of Jasper
Jeanna Mastrodicasa, City of Gainesville
Lee Pinkoson, Alachua County
Lauren Poe, City of Gainesville
Eleanor Randall, City of Hawthorne
Tracy Reeves, Madison County
Andrew Smith, Union County
Ronald Williams, Columbia County

EX-OFFICIO MEMBER PRESENT

Jordan Green, representing Charles Baldwin,
FL Dept. of Transportation

Board Members names are bolded

I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Due to the absence of Chairman Hatch, Vice-Chair Valentine called the meeting to order at 7:30 p.m. with an invocation given by Ms. Lorene Thomas, and a pledge of allegiance to the flag. Acting Chair Valentine stated that there was a quorum of the Board of Directors and all Council members were able to vote.

II. LEGISLATIVE GUEST SPEAKER - Honorable Representative Larry Cretul
Florida House of Representatives, District 22

Acting Chair Valentine introduced Representative Larry Cretul, representing District 22, of the Florida Senate who is currently in his third term of office and represents portions of Alachua, Levy and Marion Counties. Representative Cretul discussed the budget shortfall during the past legislative session and stated that he viewed education, healthcare and public safety as the most important issues facing Florida in the coming years. He informed the Council that the next legislative session will see more budget cuts and then spoke about issues that he felt would be important to north central Florida in the future. Acting Chair Valentine thanked Representative Cretul for his presentation.

III. APPROVAL OF MINUTES - August 28, 2008

Acting Chair Valentine asked that the minutes of the August 28, 2008 meeting be approved as written.

ACTION: Mr. Martin made the motion, with a second by Mr. Maultsby, to approve the minutes of the August 28, 2008 meeting as written. The motion carried unanimously.

IV. CONSENT AGENDA

- A. Engagement Letter for FY 2007-08 Audit
- B. Purchase Order with Northeast Florida Regional Council for Homeland Security Exercise Evaluation Program
- C. Purchase Order with East Central Florida Regional Planning Council for Homeland Security Exercise Project
- D. Local Government Comprehensive Planning Services Revised Agreement - Madison County - Fiscal Year 2008-09
- E. Transportation Disadvantaged Board Membership Certifications - Hamilton and Lafayette Counties
- F. Original Florida Tourism Task Force Paddling Guide Printing Bid

Acting Chair Valentine asked if there were any questions regarding the items on the Consent Agenda and requested that these items be approved.

ACTION: Mr. Maultsby made the motion, with a second by Commissioner Hamlin, to approve the items listed on the Consent Agenda. The motion carried unanimously.

V. CHAIRMAN'S REPORT

A. Introduction of New Members

Acting Chair Valentine stated that there were no new members present to introduce.

B. Transportation Disadvantaged Resolution of Appreciation - Ronnie Moore

Vice-Chair Valentine asked that a Resolution of Appreciation for past services be approved for Commissioner Ronnie Moore, who served as the Chairman of the Madison County Transportation Disadvantaged Coordinating Board.

ACTION: Commissioner Parker made the motion, with a second by Mr. Maultsby, to approve the Resolution of Appreciation for Commissioner Moore. The motion carried unanimously.

VI. COMMITTEE REPORTS

A. Executive Committee

1. Community Planning Month Proclamation

Mr. Koons, Executive Director, stated that the month of October 2008 has been designated as National Community Planning Month. He added that the American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of life in communities and the environment. Mr. Koons stated that the Executive Committee recommended that the Council proclaim October 2008 as Community Planning Month by adopting the Proclamation Declaring October 2008 as Community Planning Month, which has been attached hereto and made a part of these minutes.

ACTION: Commissioner Hamlin made the motion, with a second by Commissioner Hersey to proclaim October 2008 as Community Planning Month by adopting the Proclamation Declaring October 2008 as Community Planning Month, which has been attached hereto and made a part of these minutes. The motion carried unanimously.

2. Santa Fe Village Development of Regional Impact Time Extension

Mr. Koons stated that the Santa Fe Village Development of Regional Impact is located near the interchange of I-75 and State Road 222 in Alachua County and is adjacent to the SpringHills Development of Regional Impact. He stated that due to the denial of the SpringHills Development of Regional Impact comprehensive plan amendments and a substantial deviation for an expansion by the Alachua County Board of County Commissioners, a new road through the Santa Fe Healthcare Development of Regional Impact will not be constructed. He added that since the road will not be constructed, Santa Fe Healthcare Development of Regional Impact is revising their development plan for the site.

Mr. Koons reported that based upon previous Council action, the applicant is required to respond to its first sufficiency report regarding their proposal by October 10, 2008. Because the updated traffic analysis is still underway, the applicant has requested an additional four-month extension to extend the deadline to February 10, 2009, to allow time to complete all of the updated traffic analysis and finalize the first sufficiency response. Mr. Koons stated that the Executive Committee recommended approval of the requested extension of the first sufficiency response deadline for the Santa Fe Village Development of Regional Impact to February 10, 2009.

ACTION: Mr. Dodge made the motion, with a second by Commissioner Hamlin to approve the requested extension of the first sufficiency response deadline for the Santa Fe Village Development of Regional Impact to February 10, 2009. The motion carried unanimously.

3. Purchasing Procedures

Mr. Koons stated that to simplify and make more efficient the purchasing procedures of the Council, staff has recommended that the dollar limits of the various categories of the purchasing be amended as follows.

Less than ~~\$1,000~~ **\$2,499** - Outright Purchase.

~~\$1,000~~ **\$2,500** - ~~\$4,999~~ **\$9,999** - Telephone Quotes (3), or purchase under State Contract.

~~\$5,000~~ **\$10,000** - ~~\$9,999~~ **\$24,999** - Written Bids (3), or purchase under State Contract.

~~\$10,000~~ **\$25,000** and over - Advertised Sealed Bids - with Executive Committee approval or purchase under State Contract. If award is over ~~\$25,000~~ **\$50,000**, a Competitive Bid Report is presented to the Council for approval unless the purchase is made under State Contract. The Council will also be advised of any purchase made for ~~\$25,000~~ **\$50,000** or more.

Mr. Koons reported that the Executive Committee recommended that the dollar limits established by the Council for purchasing be amended as listed above.

ACTION: Mr. Maultsby made the motion, with a second by Commissioner Parker to amend the dollar limits established by the Council for purchasing as listed above. The motion carried unanimously.

4. North Florida Economic Development Partnership, Inc.

Mr. Koons stated that in 2006, the North Florida Economic Development Partnership, Inc. was created to implement the Governor's Executive Order creating the north central Florida Rural Area of Critical Economic Concern by facilitating the retention and expansion of existing businesses in the area, as well as recruiting new businesses to the area. Mr. Koons stated that in April 2007, the Partnership, in furtherance of its duties, entered into a recurring agreement with the Council to render certain technical or professional services.

He stated that the Partnership has recently advised the Council that it desired to terminate the recurring agreement with the Council effective September 30, 2008. He added that the agreement between the Council and Partnership provides for a 60-day notice by either party to terminate without cause. Mr. Koons stated that the Executive Committee recommended that the Council waive the 60-day notice provision for termination without cause of the recurring agreement between the Council and North Florida Economic Development Partnership, Inc. and accept the Partnership's termination notice effective September 30, 2008.

ACTION: Commissioner Hersey made the motion, with a second by Commissioner Hamlin to waive the 60-day notice provision for termination without cause of the recurring agreement between the Council and North Florida Economic Development Partnership, Inc. and accept the Partnership's termination notice effective September 30, 2008. The motion carried unanimously.

5. Executive Director Annual Performance Evaluation

Acting Chair Valentine stated that the employment contract between the Executive Director and the Council specifies that the Executive Committee shall adopt performance standards to annually review and evaluate the Executive Director and further specifies that the annual review and evaluation of the Executive Director shall be conducted by the Executive Committee. She added that, at its discretion, the Executive Committee is authorized to provide a merit increase to the Executive Director on an annual basis commencing October 1 of each year.

Acting Chair Valentine stated that the Executive Committee has adopted performance standards to review and evaluate the Executive Director and that the performance review was conducted by each Committee member prior to the September 25, 2008 Council meeting. She reported that the review resulted in "above average performance" for all evaluation standards, with an overall average score of 4.4 on a 5.0 scale. Acting Chair Valentine stated that, based upon this review, the Executive Committee has awarded the Executive Director a two and one half percent merit pay adjustment, effective October 1, 2008.

No Council action was required on this item.

B. Clearinghouse Committee

Ms. Sandra Haas, Clearinghouse Committee Chair, stated that members of the Clearinghouse Committee met earlier in the evening with a quorum present and reviewed five agenda items. She stated that these items would be grouped for purposes of presentation.

- #176 - Bradford County Comprehensive Plan Adopted Amendment (DCA No. 08-1PEFE)
- #177 - Town of Brooker Comprehensive Plan Adopted Amendment (DCA No. 08-1PEFE)
- #178 - City of Hampton Comprehensive Plan Adopted Amendment (DCA No. 08-1PEFE)
- #179 - City of Lawtey Comprehensive Plan Adopted Amendment (DCA No. 08-1PEFE)
- #180 - City of Starke Comprehensive Plan Adopted Amendment (DCA No. 08-1PEFE)

Chair Haas stated that the Clearinghouse Committee found the local government comprehensive plans, as amended, remained consistent with the regional plan. She stated that the Clearinghouse Committee recommended forwarding the findings for these five items to the respective local governments and the Florida Department of Community Affairs as regional comment.

ACTION: Chair Haas made the motion, with a second by Mr. Maulsby, to approve the Clearinghouse Committee recommendation concerning Item #176 - Bradford County Comprehensive Plan Adopted Amendment (DCA No. 08-1PEFE), Item #177 - Town of Brooker Comprehensive Plan Adopted Amendment (DCA No. 08-1PEFE), Item #178 - City of Hampton Comprehensive Plan Adopted Amendment (DCA No. 08-1PEFE), Item #179 - City of Lawtey Comprehensive Plan Adopted Amendment (DCA No. 08-1PEFE) and Item #180 - City of Starke Comprehensive Plan Adopted Amendment (DCA No. 08-1PEFE). The motion carried unanimously.

C. Comprehensive Economic Development Strategy Committee

Mr. Koons reported that the Council has been designated by the U. S. Economic Development Administration as an Economic Development District since 1978. As such, the Council is responsible for developing and adopting a Comprehensive Economic Development Strategy. He stated that the purpose of the strategy is to analyze the regional economy and serve as a guide for establishing regional goals and objectives, developing and implementing a regional plan of action and identifying investment priorities and funding sources.

Mr. Koons stated that a Comprehensive Economic Development Strategy Committee was appointed by the Council and is made up of private sector representatives, public officials representatives, community leaders, workforce development boards, higher education and minority and labor groups. He stated that based upon the recommendation of the Committee, the Council adopted the current Comprehensive Economic Development Strategy in 2007. Mr. Koons added that the Committee met on September 19, 2008 to review activities conducted during the past year to support the goals and objectives of the Comprehensive Economic Development Strategy. Based upon this review, the Committee does not recommend any changes to the Comprehensive Economic Development Strategy.

No action is required on this item.

VII. EXECUTIVE DIRECTOR'S REPORT

A. SpringHills Comprehensive Plan Amendments for the Development of Regional Impact Lawsuit Status Report

Mr. Koons reported that on December 6, 2007 Circuit Court Judge Roundtree dismissed the case filed by the plaintiff against the County and the Council and gave the plaintiff an opportunity to refile their motion. However, the written order

dismissing the case was not filed until March 27, 2008. On February 29, 2008, the Plaintiff prematurely filed a first amended Complaint for Declaratory and Injunctive Relief. The Council attorney, in conjunction with the Alachua County attorney, filed a Motion to Dismiss the amended lawsuit on April 18, 2008.

Mr. Koons stated that a hearing was held on July 16, 2008 with Council attorneys, County attorneys, plaintiff attorneys and Circuit Court Judge Roundtree concerning the amended Motion to Abate, Dismiss, Strike and for More Definite Statement. At that hearing Judge Roundtree dismissed the amended complaint filed by the plaintiff against the County and the Council and gave the plaintiff an opportunity to refile their motion. Mr. Koons stated that the written order granting the motion to dismiss the amended complaint was received from Judge Roundtree and that the applicant still had an opportunity to refile their amended complaint.

Mr. Jon Wershow, Council attorney, reported that on September 5, 2008 the plaintiff filed their Second Amended Complaint for Declaratory and Injunctive Relief. He stated that at the present time Council staff is working with him to prepare a response to the amended complaint.

B. Creekside at Beville Run Development of Regional Impact

Mr. Koons stated that on September 29, 2008, a pre-application conference will be held with the applicant of Creekside at Beville Run Development of Regional Impact and state and regional review agencies at the Council office. The proposed project would consist of an estimated 3,600 residential dwelling units, 180,000 square feet of retail space, 70,000 square feet of office space and 110,000 square feet of hotel space. He added that the pre-application conference for the development of regional impact is the first step in the review process.

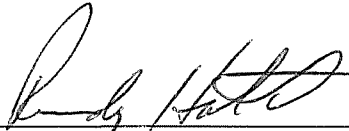
C. Florida Department of Transportation Strategic Intermodal System 2035 Cost Feasible Plan Draft

Mr. Koons stated that in 2005, the Florida Department of Transportation adopted the initial Strategic Intermodal System Strategic Plan. He stated that the Strategic Intermodal System is a transportation system that is made up of statewide and regionally significant facilities and services, contains all forms of transportation for moving both people and goods, including linkages that provide for smooth and efficient transfers between modes and major facilities and integrates individual facilities, services, forms of transportation and linkages into a single, integrated transportation network.

Mr. Koons reported that within the north central Florida region, I-10, I-75, U.S. 19, U.S. 301, State Road 20, State Road 26, State Road 100, State Road 222 and State Road 331 are Strategic Intermodal System facilities. He added that according to

the Florida Department of Transportation's Strategic Intermodal System 2035 Cost Feasible Plan Draft, there are no proposed construction projects listed to add lane capacity to any Strategic Intermodal System roads within the north central Florida region through the year 2035.

Acting Chair Valentine informed the Council that former Council member Penny Wheat will be speaking at the next Council meeting and presenting the recommendations of the Alachua County Energy Conservation Strategies Commission. She added that the next Council meeting will be held on October 23, 2008 at the Holiday Inn Hotel & Suites in Lake City. The meeting was adjourned at 8:42 p.m.



Randy Hatch, Chairman

10/23/08

Date

PROCLAMATION

DECLARING OCTOBER 2008 AS COMMUNITY PLANNING MONTH

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, boroughs, townships, rural areas, regions, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October 2008 is designated as National Community Planning Month throughout the United States of America and its territories; and

WHEREAS, the celebration of National Community Planning Month provides an opportunity to publicly recognize the participation and dedication of the members of planning and zoning boards and other citizen planners who have contributed their time and expertise to the improvement of the north central Florida region; and


WHEREAS, the celebration of National Community Planning Month provides an opportunity to publicly recognize the many valuable contributions made by professional community and regional planners in the north central Florida region and extend our heartfelt thanks for the continued commitment to public service by these professionals.

NOW, THEREFORE, BE IT RESOLVED by the North Central Florida Regional Planning Council that the month of October 2008 is hereby proclaimed as ***Community Planning Month*** throughout the north central Florida region in conjunction with the celebration of National Community Planning Month.

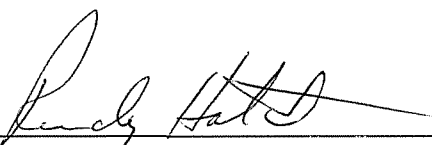
DULY ADOPTED AND PROCLAIMED this 25th day of September 2008.

ATTEST:

SEAL



Louie Davis, Secretary-Treasurer



Randy Hatch, Chairman