

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
FULL COUNCIL  
MINUTES

Holiday Inn Hotel & Suites  
Lake City, Florida

August 28, 2008  
7:30 p.m.

MEMBERS PRESENT

Stephen Bailey, Columbia County  
**Roy Ellis, Madison County**  
**Donnie Hamlin, Lafayette County**  
**Randy Hatch, Suwannee County**  
Thomas Hawkins, City of Gainesville  
**John Hersey, Bradford County**  
Roberta Hodges, City of Archer  
**Emily Weed Ketring, City of Perry**  
**Eddie Martin, Alachua County**  
**Charles Maultsby, Taylor County**  
**Garth Nobles, Jr., City of Live Oak**  
**James Painter, Alachua County**  
Lee Pinkoson, Alachua County  
Lauren Poe, City of Gainesville  
**Lorene Thomas, Dixie County**  
**Myra Valentine, City of Madison**  
Ronald Williams, Columbia County  
Stephen Witt, City of Lake City

GUESTS PRESENT

James Montgomery, Columbia County  
Senator Steve Oelrich  
Scott Reynolds, City of Lake City

COUNCIL ATTORNEY PRESENT

Jon Wershow

STAFF PRESENT

Steve Dopp  
Scott Koons  
Carol Laine  
Martha Orthofer  
Jean Strong

MEMBERS ABSENT

Mike Byerly, Alachua County  
Cynthia Chestnut, Alachua County  
Melaine Clyatt, Union County  
Gib Coerper, City of Alachua  
**Louie Davis, City of Waldo**  
Paula DeLaney, Alachua County  
David Dodge, Bradford County  
Dixie Donovan, Columbia County  
Jack Donovan, City of Gainesville  
Kirk Eppenstein, City of High Springs  
John Glanzer, City of Newberry  
**Sandra Haas, Suwannee County**  
D. Ray Harrison, Jr., Gilchrist County  
Scherwin Henry, City of Gainesville  
Hoyt (Buddy) Lamb, Dixie County  
Ann Lessman, City of Jasper  
Jeanna Mastrodicasa, City of Gainesville  
Rudolph Parker, Taylor County  
Eleanor Randall, City of Hawthorne  
Tracy Reeves, Madison County  
Andrew Smith, Union County  
**Carolyn Spooner, City of Starke**  
**Lewis Vaughn, Hamilton County**

EX-OFFICIO MEMBERS PRESENT

Bill Henderson, representing Charles Baldwin,  
FL Dept. of Transportation

**Board Members names are bolded**

I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Chairman Randy Hatch called the meeting to order at 7:30 p.m. with an invocation given by Mr. Martin, and a pledge of allegiance to the flag. Chairman Hatch stated that there was a quorum of the Board of Directors and all Council members were able to vote.

Chairman Hatch asked that Items VI.B.10 - #170, Alachua County Comprehensive Plan Adopted Amendments (DCA No. 08-1), VI.B.11 - #171, Gilchrist County Comprehensive Plan Adopted Amendment (DCA No. 08-1), VI.B.12 - #172, City of Live Oak Comprehensive Plan Draft Amendments (DCA Nos. 08-1 & 08-2) and VI.B.13 - #173, City of Gainesville Comprehensive Plan Draft Amendments (DCA No. 08-1) be added to the agenda.

**ACTION: Commissioner Ellis made the motion, with a second by Mr. Painter, to add Items VI.B.10 - #170, Alachua County Comprehensive Plan Adopted Amendments (DCA No. 08-1), VI.B.11 - #171, Gilchrist County Comprehensive Plan Adopted Amendment (DCA No. 08-1), VI.B.12 - #172, City of Live Oak Comprehensive Plan Draft Amendments (DCA Nos. 08-1 & 08-2) and VI.B.13 - #173, City of Gainesville Comprehensive Plan Draft Amendments (DCA No. 08-1) to the agenda. The motion carried unanimously.**

Chairman Hatch introduced and welcomed former Council member James Montgomery and Scott Reynolds, City Manager from the City of Lake City.

II. LEGISLATIVE GUEST SPEAKER - Honorable Senator Steve Oelrich,  
Florida Senate, District 14

Chairman Hatch introduced Senator Steve Oelrich, representing District 14, of the Florida Senate. Senator Oelrich discussed programs he has supported and has been involved with during the past legislative session. He informed the Council that the next legislative session will see more budget cuts and then spoke about issues that he felt would be important to north central Florida in the future. Chairman Hatch thanked Senator Oelrich for his presentation.

III. APPROVAL OF MINUTES - July 24, 2008

Chairman Hatch asked that the minutes of the July 24, 2008 meeting be approved as written.

**ACTION: Commissioner Pinkoson made the motion, with a second by Mr. Maultsby, to approve the minutes of the July 24, 2008 meeting as written. The motion carried unanimously.**

IV. CONSENT AGENDA

- A. Local Government Comprehensive Planning Assistance Services Agreements - Fiscal Year 2008-09
- B. Agreements with Counties to Conduct Hazardous Waste Monitoring Verification and Notification Activities - Fiscal Year 2008-09
- C. Agreement with Florida Division of Emergency Management to Update Hazards Analyses - Fiscal Year 2008-09
- D. Amendment to Agreement with Northeast Florida Regional Council for Hurricane Regional Evacuation Study

Chairman Hatch asked if there were any questions regarding the items on the Consent Agenda and requested that these items be approved.

**ACTION: Commissioner Williams made the motion, with a second by Mr. Martin, to approve the items listed on the Consent Agenda. The motion carried unanimously.**

V. CHAIRMAN'S REPORT

- A. Introduction of New Members

Chairman Hatch stated that there were no new members present to introduce.

- C. Employee Certificate of Service - Martha Orthoefer - 5 Years

Scott Koons, Executive Director, introduced Martha Orthoefer, who joined the Council staff on July 28, 2003. Ms. Orthoefer currently serves as a Senior Planner in the Council's Community Development Block Grant Program. Chairman Hatch presented a 5-year Certificate of Service and a 5-year service pin to Ms. Orthoefer. Mr. Koons and Chairman Hatch thanked her for her dedicated service to the Council.

- D. Executive Director Elected Vice-Chairman of Florida Regional Councils Association Executive Directors Advisory Committee

Chairman Hatch reported that the executive directors of the 11 regional planning councils in Florida elected Mr. Koons Vice-Chairman of the Florida Regional Councils Association Executive Directors Advisory Committee. He added that Mr. Koons will serve a one-year term in this position. Chairman Hatch stated that the Florida Regional Councils Association is a statewide organization comprised of the

11 regional planning councils in Florida. He stated that membership in the Association consists of three representatives from each member regional planning council, one county elected official, one municipal elected official and one gubernatorial appointee. He further stated that the Florida Regional Councils Association Executive Directors Advisory Council meets on a regular basis throughout the year to coordinate statewide initiatives, exchange information on best practices for regional planning councils, meet with senior officials of state agencies and develop recommendations for consideration by the Policy Board of the Association.

## VI. COMMITTEE REPORTS

### A. Executive Committee

#### 1. Council and Committee Meeting Packet Paper Recycling Program

Mr. Koons stated that for many years the Council staff has implemented an office paper recycling program. He reported that after the July 24, 2008 Council meeting, several Council members asked staff if they would recycle copies of the Council and Clearinghouse Committee meeting packets. Mr. Koons stated that the Executive Committee recommended that the Council establish a Council and Committee Meeting Packet Recycling Program to recycle copies of meeting packets.

**ACTION: Mayor Ketring made the motion, with a second by Commissioner Williams to establish a Council and Committee Meeting Packet Recycling Program. The motion carried unanimously.**

#### 2. 2008 Florida League of Cities Advocacy Report

Mr. Koons reviewed the 2008 Florida League of Cities Advocacy Report which highlighted key legislation considered this past legislative session that would have preempted municipal Home Rule authority. He stated that the report included House and Senate sponsors, co-sponsors and specific votes on bills related to citizen participation, public construction works and local government revenue limitations.

No action was required on this item.

### B. Clearinghouse Committee

In the absence of the Clearinghouse Committee Chair and Vice-Chair, Committee Member Mayor Emily Ketring gave the Clearinghouse Committee report. She stated

that members of the Clearinghouse Committee met earlier in the evening with a quorum present and reviewed 9 agenda items and Items VI.B.10 - #170, Alachua County Comprehensive Plan Adopted Amendments (DCA No. 08-1), VI.B.11 - #171, Gilchrist County Comprehensive Plan Adopted Amendment (DCA No. 08-1), VI.B.12 - #172, City of Live Oak Comprehensive Plan Draft Amendments (DCA Nos. 08-1 & 08-2) and VI.B.13 - #173, City of Gainesville Comprehensive Plan Draft Amendments (DCA No. 08-1) , which were added to the agenda. She stated that these items would be grouped for purposes of presentation.

- #161 - City of Hawthorne Comprehensive Plan Draft Amendments (DCA No. 08-PEFE1)
- #162 - City of High Springs Comprehensive Plan Draft Amendments (DCA No. 08-PEFE1)
- #165 - Town of Micanopy Comprehensive Plan Draft Amendment (DCA No. 08-PEFE1)
- #167 - City of Waldo Comprehensive Plan Draft Amendment (DCA No. 08-PEFE1)

Mayor Ketring stated that the Clearinghouse Committee found no significant adverse impacts to regional facilities, Natural Resources of Regional Significance, or adjoining local governments and the Committee has no Objections, Recommendations or Comments. She stated that the Committee found the comprehensive plans, if amended as proposed, would remain consistent with the regional plan. Mayor Ketring stated that the Clearinghouse Committee recommended forwarding the findings and recommendations contained in the staff report to the respective local governments and the Florida Department of Community Affairs as regional comment.

**ACTION: Mayor Ketring made the motion, with a second by Mr. Painter, to approve the Clearinghouse Committee recommendation concerning Item #161 - City of Hawthorne Comprehensive Plan Draft Amendments (DCA No. 08-PEFE1), Item #162 - City of High Springs Comprehensive Plan Draft Amendments (DCA No. 08-PEFE1), Item #165 - Town of Micanopy Comprehensive Plan Draft Amendment (DCA No. 08-PEFE1), Item #167 - City of Waldo Comprehensive Plan Draft Amendment (DCA No. 08-PEFE1). The motion carried unanimously.**

- #166 - Alachua County Comprehensive Plan Adopted Amendments (DCA No 08PEFE1)
- #169 - Madison County Comprehensive Plan Adopted Amendment (DCA No. 08-PEFE1)

Mayor Ketring stated that the Clearinghouse Committee found the local government comprehensive plans, as amended, remained consistent with the regional plan. She stated that the Clearinghouse Committee recommended

forwarding the findings for these two items to the respective local governments and the Florida Department of Community Affairs as regional comment.

**ACTION: Mayor Ketring made the motion, with a second by Commissioner Pinkoson, to approve the Clearinghouse Committee recommendation concerning Item #166, Alachua County Comprehensive Plan Adopted Amendments (DCA No. 08PEFE1) and Item #169 - Madison County Comprehensive Plan Adopted Amendment (DCA No. 08-PEFE1). The motion carried unanimously.**

- #163 - City of Lake City Comprehensive Plan Draft Amendment (DCA No. 08-1)
- #164 - City of Newberry Comprehensive Plan Draft Amendments DCA No. 08-2)
- #168 - Madison County Comprehensive Plan Draft Amendment (DCA No. 08-1)
- #173 - City of Gainesville Comprehensive Plan Draft Amendments (DCA No. 08-1)  
(added to agenda)

Mayor Ketring stated that the Clearinghouse Committee found no significant adverse impacts to regional facilities, Natural Resources of Regional Significance, or adjoining local governments. She added that, with the exception of City of Newberry Item #164, the Committee has no Objections, Recommendations, or Comments.

Mayor Ketring stated that the Clearinghouse Committee recommended forwarding one Objection and Recommendation to the City of Newberry regarding Item #164 noting that the amendment may have significant adverse impacts to a segment of the Regional Road Network. She reported that the Clearinghouse Committee also recommended the preparation of an Objections, Recommendations and Comments report to address the Objection. Despite the Objection, the Clearinghouse Committee found all four Comprehensive Plans, if amended as proposed, would remain consistent with the regional plan. Mayor Ketring stated that the Clearinghouse Committee recommended forwarding these findings to the respective local governments and the Florida Department of Community Affairs as regional comment.

**ACTION: Mayor Ketring made the motion, with a second by Commissioner Williams, to approve the Clearinghouse Committee recommendation concerning Item #163 - City of Lake City Comprehensive Plan Draft Amendment (DCA No. 08-1), Item #164 - City of Newberry Comprehensive Plan Draft Amendments DCA No. 08-2), Item #168 - Madison County Comprehensive Plan Draft Amendment (DCA No. 08-1) and Item #173 - City of Gainesville Comprehensive Plan Draft Amendments (DCA No. 08-1) (added to agenda). The motion carried unanimously.**

#170 - Alachua County Comprehensive Plan Adopted Amendments (DCA No. 08-1) (added to agenda)

#171 - Gilchrist County Comprehensive Plan Adopted Amendment (DCA No. 08-1) (added to agenda)

#172 - City of Live Oak Comprehensive Plan Draft Amendments (DCA Nos. 08-1 & 08-2) (added to agenda)

Mayor Ketring stated that the Clearinghouse Committee recommended forwarding one Comment and Recommendation on the Gilchrist County amendment noting that the Regional Planning Council is not a “regulatory” agency. Mayor Ketring further stated that the Clearinghouse Committee also recommended forwarding one Objection and Recommendation on the Alachua County amendments noting that Alachua County Item CPA 02-08 may have significant adverse impacts to a segment of the Regional Road Network. However, she reported that the Clearinghouse Committee found that all three Comprehensive Plans, as amended, remained consistent with the regional plan. Mayor Ketring stated that the Clearinghouse Committee recommended forwarding these findings to the respective local governments and the Florida Department of Community Affairs as regional comment.

**ACTION:** Mayor Ketring made the motion, with a second by Commissioner Hamlin, to approve the Clearinghouse Committee recommendation concerning Item #170 - Alachua County Comprehensive Plan Adopted Amendments (DCA No. 08-1) (added to agenda), Item #171 - Gilchrist County Comprehensive Plan Adopted Amendment (DCA No. 08-1) (added to agenda) and Item #172 - City of Live Oak Comprehensive Plan Draft Amendments (DCA Nos. 08-1 & 08-2) (added to agenda). The motion carried unanimously.

C. Regional Planning Committee - Strategic Regional Policy Plan Evaluation and Appraisal Report Update

Mr. James Painter, Chairman of the Regional Planning Committee, reported that every five years each regional planning council is required to perform an evaluation and appraisal of its Strategic Regional Policy Plan. He stated that the evaluation and appraisal process is a two-step process. The first step involves the preparation and adoption of the Evaluation and Appraisal Report and the second step involves the preparation and adoption of amendments to the Strategic Regional Policy Plan. Mr. Painter reported that the Regional Planning Committee has been meeting over the past two years to review the Strategic Regional Policy Plan and based upon this review, the Committee has prepared the Evaluation and Appraisal Report. He stated

that it is anticipated that the Evaluation and Appraisal Report will be presented to the Council for consideration and adoption at the October 23, 2008 meeting.

No action is required on this item.

D. Finance Committee - Amended Budget for Fiscal Year 2007-08

Ms. Lorene Thomas, Finance Committee member, reported that the Finance Committee met on August 20, 2008 and agreed upon a budget amendment for Fiscal Year 2007-08. She stated that this budget amendment takes into account action taken by the Council during the past year to accept work under contracts and additional grants which were not anticipated when the original budget was prepared. She reviewed the proposed budget amendment and noted that it contained an overall decrease of \$283,400, which represents a 11.2% overall change. Ms. Thomas stated that the Finance Committee recommended that the Council approve the proposed amended Fiscal Year 2007-08 budget.

**ACTION: Ms. Thomas made the motion, with a second by Commissioner Ellis, to approve the amendment to the FY 2007-08 budget as recommended by the Finance Committee. The motion carried unanimously.**

VII. EXECUTIVE DIRECTOR'S REPORT

A. Quarterly Report for Period Ending June 30, 2008

Mr. Koons reviewed the Financial Report for the period ending June 30, 2008. He noted that the financial condition of the Council is sound and that, when taking into account all of the decisions made during the year with respect to additional contracts and programs, the expenditure pattern for the past nine months is at 62.5% of budget. He added that it is expected the year should end with expenditures being less than budgeted revenue.

**ACTION: Commissioner Hamlin made the motion, with a second by Commissioner Ellis, to accept the Financial Report for the Period Ending June 30, 2008. The motion carried unanimously.**

B. SpringHills Comprehensive Plan Amendments for the Development of Regional Impact Lawsuit Status Report

Mr. Koons reported that on December 6, 2007 Circuit Court Judge Roundtree dismissed the case filed by the plaintiff against the County and the Council and gave the plaintiff an opportunity to refile their motion. However, the written order dismissing the case was not filed until March 27, 2008. On February 29, 2008, the Plaintiff prematurely filed a first amended Complaint for Declaratory and Injunctive



Relief. The Council attorney, in conjunction with the Alachua County attorney, filed a Motion to Dismiss the amended lawsuit on April 18, 2008.

Mr. Koons stated that a hearing was held on July 16, 2008 with Council attorneys, County attorneys, plaintiff attorneys and Circuit Court Judge Roundtree concerning the amended Motion to Abate, Dismiss, Strike and for More Definite Statement. At that hearing Judge Roundtree dismissed the amended complaint filed by the plaintiff against the County and the Council.

Mr. Jon Wershow, County Attorney, reported that the written order granting the motion to dismiss the amended complaint was received from Judge Roundtree during the past week and that the applicant still has the opportunity to refile their amended complaint.

C. Florida Regional Councils Association Policy Board Meeting Report

Mr. Koons reported that he, along with Chairman Randy Hatch, Vice-Chair Myra Valentine and Executive Committee member Eddie Martin attended the semi-annual meeting of the Florida Regional Councils Association Policy Board in Tampa on August 15, 2008. He added that the meeting was held in conjunction with the Florida League of Cities Annual Conference.

Mr. Koons reported that the Policy Board heard presentations from a number of speakers, including Mayor Rick Baker of St. Petersburg, John Thomas, Director of Policy and Political Affairs for the Florida League of Cities, Manny Pumariega, Executive Director of the Tampa Bay Regional Planning Council and Fred Abousleman, Executive Director of the National Association of Regional Councils. Mr. Koons also stated that a report was given by the Association's Executive Director concerning state legislative matters.

Mr. Koons stated that the Policy Board also reviewed and approved the assembled Association's financial statements for Fiscal Year 2006-07 and the budget for Fiscal Year 2008-09. He further stated that the Policy Board held their election of officers for Fiscal Year 2008-09 at the meeting.

D. North Central Florida Local Emergency Planning Committee Seminar - Helping Florida Businesses Survive Disasters

Mr. Koons reported the North Central Florida Local Emergency Planning Committee has the responsibility to increase chemical safety in our communities. The Council provides staff services to the Local Emergency Planning Committee to assist them with implementing their programs. He stated that a free seminar entitled, "Helping Florida Businesses Survive Disasters" will be held at the Alachua County Emergency Operations Center in Gainesville, Florida on September 16, 2008 from 9:30 a.m. to

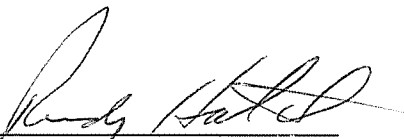
10:30 a.m. He further stated that the seminar is being co-sponsored by Alachua County Emergency Management and funded in part by the Florida Division of Emergency Management. He added that additional information could be obtained by contacting Dwayne Mundy, the Council's Public Safety and Regulatory Compliance Program Director.

E. Florida Hazardous Waste State Olympics Silver Medal

Mr. Koons stated that, at the Third Annual Florida Hazardous Waste Olympics held in Daytona Beach on May 29, 2008, the Northeast State, Regional and Local team won a Silver Medal during the competition. He stated that the team consisted of team captain Dwayne Mundy, Public Safety and Regulatory Compliance Director of the Council, Pam Fellabaum, a hazardous waste inspector with the Florida Department of Environmental Protection and Kurt Seaburg, Manager of the Alachua County Household Hazardous Waste Collection Center.

Mr. Koons reported that Ms. Janice Carpenter has accepted a position at the Council as an Accounting Clerk in the Finance Department.

Chairman Hatch informed the Council that Representative Larry Cretul, Florida House of Representatives, District 22 will be speaking at the next Council meeting to be held on September 25, 2008 at the Holiday Inn Hotel & Suites in Lake City. The meeting was adjourned at 8:46 p.m.

  
\_\_\_\_\_  
Randy Hatch, Chairman

\_\_\_\_\_  
9/25/08  
Date