

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
FULL COUNCIL  
MINUTES

The Gathering Café  
Branford, Florida

May 25, 2006  
7:30 p.m.

MEMBERS PRESENT

Paula DeLaney, Alachua County  
**David Dodge, Bradford County**  
John Driggers, Dixie County  
**Roy Ellis, Madison County**  
**Steve Futch, City of Starke**  
**Gail Garrard, Lafayette County**  
John Glanzer, City of Newberry  
**Randy Hatch, Suwannee County**  
**John Hersey, Bradford County**  
Emily Weed Ketring, City of Perry  
Eddie Martin, Alachua County  
**Charles Maultsby, Taylor County**  
**Garth Nobles, Jr., City of Live Oak**  
Gerald O'Neil, Alachua County  
Malcolm Page, Taylor County  
James Painter, Alachua County  
**Lorene Thomas, Dixie County**  
**Myra Valentine, City of Madison**

GUESTS PRESENT

Rick & Patti Causey  
David Coffey  
Gale & John Dickert  
Consuelo Dodge  
Joy Ezell  
Jim Flournoy  
Heather Hatch  
Melanie Henderson-Lowe  
Peggy Hersey  
Ward Ketring  
Sherette C. Stokes, IV  
Carole Taitt  
Diane Whitfield  
Bill & Carole Zegel

MEMBERS ABSENT

Martha Butler, Hamilton County  
Mike Byerly, Alachua County  
Rick Bryant, City of Gainesville  
**John Carlson, Alachua County**  
Gib Coerper, City of Alachua  
Melaine "Red" Clyatt, Union County  
**Louie Davis, City of Waldo**  
**Dixie Donovan, Columbia County**  
Jack Donovan, City of Gainesville  
Kirk Eppenstein, City of High Springs  
Mitchell Gentry, Gilchrist County  
Sandra Haas, Suwannee County  
Matthew Hawkins, City of Jasper  
John Martin, City of Hawthorne  
Heather Neill, Lafayette County  
**Lee Pinkoson, Alachua County**  
Tracy Reeves, Madison County  
Andrew Smith, Union County  
**Lewis Vaughn, Hamilton County**  
Stephen Witt, City of Lake City

EX-OFFICIO MEMBERS PRESENT

None

STAFF PRESENT

Robin Barnes  
Steve Dopp  
Charles Justice  
Scott Koons  
Carol Laine  
Jayne Moraski

**Board Members names are bolded**

Chairman Maultsby called the meeting to order at 7:35 p.m., noting that there was a quorum of the Board of Directors and that all Council members were able to vote.

I. APPROVAL OF MINUTES - March 23, 2006

Chairman Maultsby asked that the minutes of the March 23, 2006 meeting be approved as written.

**ACTION: Mayor Futch made the motion, with a second by Dr. O'Neil, to approve the minutes of the March 23, 2006, meeting as written. The motion carried unanimously.**

II. CONSENT AGENDA

A. Ratification of Executive Committee Action

1. Employee Insurance Renewal
2. Authorization to Allow Payroll Deduction for Aflac Insurance Program

B. Meeting Schedule for 2006-2007

C. Transportation Disadvantaged Program - Board Membership Certifications for Bradford and Union Counties

D. Contract with City of Perry - Community Development Block Grant Economic Development - \$54,500

Chairman Maultsby asked if there were questions regarding the items on the Consent Agenda and requested that these items be approved.

**ACTION: Commissioner Page made the motion, with a second by Mayor Ketring, to approve the items on the Consent Agenda. The motion carried unanimously.**

### III. CHAIRMAN'S REPORT

- A. Introduction of New Members - None
- B. Resolution of Appreciation

Chairman Maultsby asked that a Resolution of Appreciation for past services to the Council be approved for Charles Chestnut, IV representing the City of Gainesville.

**ACTION: Dr. O'Neil made the motion, with a second by Mayor Futch, to approve the Resolution of Appreciation for Mr. Chestnut. The motion carried unanimously.**

- C. Report on Executive Director Search

Mr. Justice reported that 22 resumes/applications were received from applicants for the executive director position prior to the May 22, 2006 deadline for submissions. He informed the Council that the Search Committee is scheduled to meet on June 13, 2006 at 3:00 p.m. at the Gathering Café in Branford to prepare a short list of applicants to bring before the Council at their meeting on June 22nd.

### IV. COMMITTEE REPORTS

- A. Executive Committee

- 1. Contract with Florida Department of Community Affairs (DCA) for Growth Management Funds, FY July 2005-2006

Mr. Justice reported that the contract with DCA is the standard contract which the Council enters into with the State each year to cover the costs of the Council's growth management activities. Mr. Justice stated that the Executive Committee recommended that the Chairman be authorized to execute an agreement with DCA for which it is anticipated that the State will pay the Council from \$215,000 to \$230,000.

**ACTION: Commissioner DeLaney made the motion, with a second by Mayor Futch, to authorize the Chairman to execute an agreement with DCA for growth management funds for fiscal year 2005-2006 for which it is anticipated that the State will pay the Council from \$215,000 to \$230,000. The motion carried unanimously.**

2. Contract with Florida Department of Community Affairs (DCA) Division of Emergency Management, for State Appropriated Funds, July 2005-2006

Mr. Justice reported that the contract with DCA is to cover Council costs in providing staff support to the Local Emergency Planning Committee (LEPC) and that the contract will contain a scope of work which provides for assistance by staff to the LEPC for meetings, plan updates and exercises. Mr. Justice stated that the Executive Committee recommended that the Chairman be authorized to execute an agreement with DCA to provide the services as described for which it is anticipated that the State will pay the Council \$40,900.

**ACTION: Mayor Futch made the motion, with a second by Commissioner DeLaney, to authorize the Chairman to execute an agreement with DCA to cover Council costs in providing staff support to the LEPC for meetings, plan updates and exercises for an amount of approximately \$40,900. The motion carried unanimously.**

3. Amendment to Personnel Regulations - Re: Expense Reimbursement Rates

Mr. Justice reported that in December 2005 the travel reimbursement rates in the Council's Personnel Regulations were amended. He stated that during the last session of the Legislature, state rates for per diem and travel expenses were increased to those approved by the Council in December with the exception of meal reimbursements. He added that since there was very little difference in the daily total between the two meal rates, changing to the state rates for meal reimbursement would simplify billing for these expenses under state contracts. Mr. Justice reported that the Executive Committee recommended amending meal reimbursement rates in the Personnel Regulations, Section 5 to \$6 for breakfast, \$11 for lunch and \$19 for dinner, effective July 1, 2006.

**ACTION: Mayor Ketring made the motion, with a second by Mayor Futch, to amend the meal reimbursement rates in the Personnel Regulations, Section 5 to \$6 for breakfast, \$11 for lunch and \$19 for dinner, effective July 1, 2006. The motion carried unanimously.**

B. Clearinghouse Committee

Local Government Comprehensive Plan Amendments

Commissioner Paula DeLaney, Clearinghouse Committee member, reported that the Clearinghouse Committee met on April 27, 2006 and reviewed two items on behalf of the Council as per Clearinghouse Committee procedures for local government comprehensive plan amendments with response deadlines prior to the next regularly-scheduled Council meeting. The reviewed items were:

Alachua County Comprehensive Plan Draft Amendments (DCA No. 06-1)  
City of Lake City Comprehensive Plan Adopted Amendment (DCA No. 05-2)

She reported that a copy of the Committee report and findings for these items were included in the packet mailed to each Council member.

Commissioner DeLaney reported that the Clearinghouse Committee met earlier and reviewed seven Committee-level items which required Council action.

Developments of Regional Impact

Turkey Creek Notice of Proposed Change

Commissioner DeLaney reported that the Clearinghouse Committee recommended forwarding a finding to the City of Alachua that the Notice of Proposed Change does not constitute a Substantial Deviation. Nevertheless, the Committee recommends amending the development order to include the following three conditions:

1. Category I and II exotic plant species as published in the Florida Exotic Pest Plant Council annual list of invasive species shall be prohibited from the southern 380 acres of the project site which is the subject of this Notice of Proposed Change;
2. The southern 380 acres shall be surveyed annually for Category I and II exotic plant species as published in the Florida Exotic Pest Plant Council annual list of invasive species. All such identified exotic plant species shall be destroyed; and
3. The internal roadway system located in the southern 380 acres of the project site shall be connected to NW 93rd Avenue.

Commissioner DeLaney further reported that the Clearinghouse Committee also recommended that the City of Alachua be advised that the Council will not participate at the City's public hearing on this request.

**ACTION: Commissioner DeLaney made the motion, with a second by Mayor Futch, to approve the Clearinghouse Committee recommendation concerning the Turkey Creek Notice of Proposed Change. The motion carried unanimously.**

#58 - City of Newberry Comprehensive Plan Adopted Amendments (DCA No. 05-1)

Commissioner DeLaney reported that the Clearinghouse Committee found that the City Comprehensive Plan, as amended, remained consistent with the regional plan and the Committee recommends forwarding this finding to the City of Newberry and the Florida Department of Community Affairs as regional comment.

**ACTION: Commissioner DeLaney made the motion, with a second by Dr. O'Neil, to approve the Clearinghouse Committee recommendation concerning Item #58. The motion carried unanimously.**

#71 - City of Alachua Comprehensive Plan Draft Amendment (DCA No. 06-CIE1)

#72 - City of Waldo Comprehensive Plan Draft Amendment (DCA No. 06-1)

#76 - City of Madison Comprehensive Plan Draft Amendment (DCA No. 06-1)

Commissioner DeLaney reported that with regards to these items, the Clearinghouse Committee found no adverse impacts to regional facilities, Natural Resources of Regional Significance, or adjoining local governments and that the Committee has no Objections, Recommendations, or Comments. She reported that the Clearinghouse Committee found the Comprehensive Plans, if amended as proposed, will remain consistent with the regional plan and recommended forwarding these findings to the respective local governments and the Florida Department of Community Affairs as regional comment.

**ACTION: Commissioner DeLaney made the motion, with a second by Mayor Futch, to approve the Clearinghouse Committee recommendations concerning Items #71, #72 and #76. The motion carried unanimously.**

#69 - City of Newberry Comprehensive Plan Draft Amendments (DCA No. 06-2)

Commissioner DeLaney reported that with regards to this item, the Clearinghouse Committee found that the proposed amendments will not adversely affect Natural Resources of Regional Significance or adjoining local governments. However, she reported that the Committee found that significant adverse impacts are anticipated to occur to a segment of State Road 26, which is part of the regional road network, as a result of City items CPA 06-1, CPA 06-4, and CPA 06-6. The Clearinghouse Committee therefore recommended forwarding two Objections and Recommendations regarding adverse impacts created to State Road 26 as a result of these items and the preparation of an Objections, Recommendations, and Comments report to address these concerns.

Commissioner DeLaney further reported that the Clearinghouse Committee found that the City Comprehensive Plan, if amended as proposed by City items CPA 06-7, CPA 06-8, and CPA 06-19 would remain consistent with the regional plan. However, the City Comprehensive Plan, if amended as proposed by City items CPA 06-1, CPA 06-4, and CPA 06-6 would be inconsistent with Regional Plan Goal 5.1 and Regional Plan Policy 5.1.8. Nevertheless, this inconsistency was not enough to find the City plan as a whole inconsistent with the regional plan. Therefore, the City plan would remain consistent with the regional plan should the City adopt the proposed amendments without further modification. Commissioner DeLaney reported that the Clearinghouse Committee recommended forwarding these findings to the City of Newberry and the Florida Department of Community Affairs as regional comment.

**ACTION: Commissioner DeLaney made the motion, with a second by Commissioner Garrard, to approve the Clearinghouse Committee recommendation concerning Item #69. The motion carried unanimously.**

#73 - City of Alachua Comprehensive Plan Draft Amendments (DCA No. 06-1)

Commissioner DeLaney reported that the Clearinghouse Committee found that the proposed amendments would not adversely affect Natural Resources of Regional Significance or adjoining local governments. However, the Committee found that significant adverse impacts are anticipated to occur to segments of U.S. Highway 441 and State Road 235, both of which are part of the regional road network, as a result of City items CPA 06-14 and CPA 06-16. Commissioner DeLaney reported that the Clearinghouse Committee therefore recommended forwarding one Objection and Recommendation regarding adverse impacts to the regional road network and the preparation of an Objections, Recommendations, and Comments report to address the concerns of the Council.

Commissioner DeLaney stated that the Clearinghouse Committee further found that the City Comprehensive Plan, if amended as proposed by City items CPA 06-13, CPA 06-17, and CPA 06-18 would remain consistent with the regional plan; however, the City Comprehensive Plan, if amended as proposed by City items CPA 06-14 and CPA 06-16 would be inconsistent with Regional Plan Goal 5.1 and Regional Plan Policy 5.1.9. Nevertheless, she stated that this inconsistency was not enough to find the City plan as a whole inconsistent with the regional plan. Therefore, the City plan would remain consistent with the regional plan should the City adopt the proposed amendments without further modification. She reported that the Clearinghouse Committee recommended forwarding these findings to the City of Alachua and the Florida Department of Community Affairs as regional comment.

**ACTION: Commissioner DeLaney made the motion, with a second by Commissioner Valentine, to approve the Clearinghouse Committee recommendation concerning Item #73. The motion carried unanimously.**

C. Comprehensive Economic Development Strategy (CEDS) Committee - CEDS 2005-2006 List of Projects

Chairman Maultsby introduced staff member Jayne Moraski, Director of Economic Development who described the process in prioritizing the region's list of projects to be submitted to the Economic Development Administration (EDA) to meet the Council's contractual obligations and to qualify the counties in the region for funding under its economic development program. Ms. Moraski stated that this year the EDA altered the way in which the CEDS report identified projects for funding. She further reported that the EDA created a new set of guidelines to follow in order to comply with Section 303.7 of the Public Works and Economic Development Act of 1964, as amended. She stated that the CEDS Committee received 150 projects for consideration and narrowed these projects to a list of 25 as the highest priority projects for the region. She reported that the completed draft report would be submitted for Council approval at the June 22nd meeting and then transmitted to the individual counties for their review and approval during July.

Several individuals from the public sector voiced concerns regarding the environmental impacts to the region if certain proposed projects were funded by the EDA. Ms. Moraski stated that EDA would only fund a grant to a project that has been approved and has met all environmental permitting process requirements.

After further discussion, Mr. Justice asked that the Council tentatively approve the list of projects, as prepared by the CEDS Committee, to be included as part of the CEDS report which is currently being updated.

**ACTION: Commissioner Page made the motion, with a second by Mayor Futch to tentatively approve the list of projects, as prepared by the CEDS Committee, to be included as part of the CEDS report which is currently being updated. The motion carried unanimously.**

D. Program Committee - Overall Program Design, FY 2006-2007

Ms. Lorene Thomas, Program Committee Chair, stated that the Program Committee met on May 5, 2006, to develop an Overall Program Design (OPD) for the Council's consideration which will be for next year. She stated that there are no changes proposed in the OPD which include new programs not previously discussed and/or approved by the Council. She did state that the only significant program changes are found in Section 302.3 where the "North Central Florida Economic Development Partnership" is replaced by the newly organizing "North Florida Economic Development Partnership," and in Section 503.6 where "North Florida Rural Transportation Planning Organization" is added. She stated that the document is essentially the same as the current year edition.

Ms. Thomas reported that the Program Committee recommended approval of the OPD for Fiscal Year 2006-2007.

**ACTION: Ms. Thomas made the motion, with a second by Commissioner Hersey, to approve the Committee recommendation to approve the Overall Program Design for Fiscal Year 2006-2007. The motion carried unanimously.**

E. Finance Committee - Proposed Budget, FY 2006-2007

Commissioner Roy Ellis, Finance Committee Chairman, stated that the Finance Committee met on May 5, 2006, to review the proposed budget for Fiscal Year 2006-2007. He stated that the anticipated expenditures for next year will be \$2,232,999, which is \$329,699 more than the current year budget. It was reported that members pay dues, which are proposed to remain at \$.30 per capita for the twenty-fifth year, producing \$115,824, or approximately \$1,700 more than last year, as a result of population increases. The Council also has unencumbered funds which may be appropriated, and it is requested that \$6,000 of this reserve be made available to increase services to members.

Commissioner Ellis reviewed the most significant policy decisions to be made with respect to the budget which are personnel items. In the line item descriptions in the budget, there is a provision for a total of 19 full-time staff positions, plus limited funds for part-time positions, which is an increase of three positions over

that budgeted for the current year. The budget includes a three percent salary increase across the board for all employees, and one percent for merit increases.

Commissioner Ellis stated that this budget provides for significant service to be rendered to member cities and counties. This is to be done by effectively using all available resources, and at the same time, ensuring that the Council remains in a sound financial condition.

Commissioner Ellis reported that the Finance Committee recommends approval of the proposed budget for Fiscal Year 2006-2007.

**ACTION: Commissioner Ellis made the motion, with a second by Dr. O'Neil, to approve the Committee recommendation to approve the Fiscal Year 2006-2007 budget. The motion carried unanimously.**

F. Nominating Committee

Mayor Nobles, Chairman of the Nominating Committee, reported that the Nominating Committee met on May 2, 2006 and selected a slate of officers and Board of Directors for Council consideration.

1. Election of Officers

Lorene Thomas, Chair  
Roy Ellis, Vice-Chairman  
Randy Hatch, Secretary/Treasurer  
Charles Maultsby, Immediate Past Chairman  
Steve Futch, Member

2. Election of Board of Directors

Lee Pinkoson, Alachua County  
Louie Davis, City of Waldo  
John Hersey, Bradford County  
Lewis Vaughn, Hamilton County  
Myra Valentine, City of Madison  
Sonny Nobles, City of Live Oak  
Emily Ketring, City of Perry  
Eddie Martin, Gubernatorial Appointee, Alachua County  
David Dodge, Gubernatorial Appointee, Bradford County  
Dixie Donovan, Gubernatorial Appointee, Columbia County

**ACTION: Mayor Nobles made the motion, with a second by Commissioner DeLaney, to elect the slate of nominees to the Executive Committee**

**and Board of Directors as recommended by the Nominating Committee. The motion carried unanimously.**

V. DIRECTOR'S REPORT

A. Legislative Report

Mr. Justice stated that the Fiscally Constrained Counties Act is an important piece of legislation and all the counties should be aware of this legislation.

Mr. Justice reported that House Bill 682 dealing with growth management does not significantly impact regional planning councils.

B. Quarterly Financial Report - Quarter Ending March 31, 2006

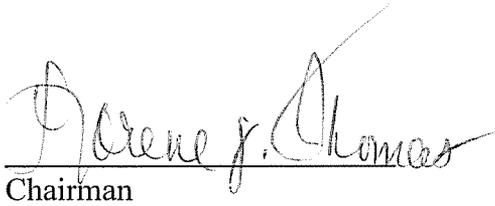
Mr. Justice reported that the overall expenditure pattern for the operation of the Council for the past six months is on target when compared to the budgeted figures. He stated that at the end of 50 percent of the year, the "Regional" program has expended only 39.5 percent of the budget, however this situation is expected to change as a result of increased activity during the balance of the year, especially with respect to DRI reviews. He stated that "Program Development" is over expended due to annual computer purchases earlier than usual and unexpected travel by Council members when the Governor asked that his appointees attend a growth management meeting in Miami. Mr. Justice reported while the total expenditure pattern at the end of six months is very close to the budgeted amount, there are some variations within individual programs. He stated that none of these is of particular concern and the year should end with revenues closely matching expenditures.

Mr. Justice stated that all gubernatorial appointees to the Council should file financial disclosure forms with the supervisor of elections.

Mr. Justice reported that staff will look into what can be done to reduce the paper volume in preparing Council packets.

Chair Thomas presented outgoing Chairman Maultsby with a framed print, and thanked him for his leadership over the past year.

Chairman Maultsby announced that the next meeting of the Council will be held on June 22, 2006. The meeting was adjourned at 9:02 p.m.

  
Chairman

6-22-06  
Date