

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
FULL COUNCIL
MINUTES

The Gathering Café
Branford, Florida

August 24, 2006
7:30 p.m.

MEMBERS PRESENT

Louie Davis, City of Waldo
David Dodge, Bradford County
Dixie Donovan, Columbia County
Roy Ellis, Madison County
Steve Futch, City of Starke
Gail Garrard, Lafayette County
Mitchell Gentry, Gilchrist County
Sandra Haas, Suwannee County
John Hersey, Bradford County
Emily Weed Ketring, City of Perry
Eddie Martin, Alachua County
John Martin, City of Hawthorne
Charles Maultsby, Taylor County
Heather Neill, Lafayette County
Garth Nobles, Jr., City of Live Oak
Gerald O'Neil, Alachua County
Andrew Smith, Union County
Lorene Thomas, Dixie County
Lewis Vaughn, Hamilton County

GUESTS PRESENT

Joy Towles Ezell
Diana Davis
Peggy Hersey
Martha Vigeant
Jon Wershow

MEMBERS ABSENT

Paul Alcantar, City of Archer
Rick Bryant, City of Gainesville
Martha Butler, Hamilton County
Mike Byerly, Alachua County
John Carlson, Alachua County
Melaine "Red" Clyatt, Union County
Gib Coerper, City of Alachua
Paula DeLaney, Alachua County
Jack Donovan, City of Gainesville
John Driggers, Dixie County
Kirk Eppenstein, City of High Springs
John Glanzer, City of Newberry
Randy Hatch, Suwannee County
Matthew Hawkins, City of Jasper
Scherwin Henry, City of Gainesville
Malcolm Page, Taylor County
James Painter, Alachua County
Lee Pinkoson, Alachua County
Tracy Reeves, Madison County
Myra Valentine, City of Madison
Stephen Witt, City of Lake City

EX-OFFICIO MEMBERS PRESENT

Jordan Green, representing Charles Baldwin,
Florida Department of Transportation

STAFF PRESENT

Robin Barnes
Steve Dopp
Charles Justice
Scott Koons
Carol Laine
Jayne Moraski

Board Members names are bolded

I. INVOCATION, PLEDGE OF ALLEGIANCE, INTRODUCTIONS

Chair Thomas called the meeting to order at 7:36 p.m. with an invocation given by Mayor Futch, who agreed to serve as chaplain for the Council, and a pledge of allegiance to the flag. Chair Thomas stated that there was a quorum of the Board of Directors and she announced that, due to the changes made to the organization policy, all Council members were able to vote.

Chair Thomas introduced and welcomed guests present at the meeting.

II. APPROVAL OF MINUTES - July 27, 2006

Chair Thomas asked that the minutes of the July 27, 2006 meeting be approved as written.

ACTION: Commissioner Hersey made the motion, with a second by Mayor Futch, to approve the minutes of the July 27, 2006, meeting as written. The motion carried unanimously.

Chair Thomas asked that the following item be added to the agenda under V.B. Clearinghouse Committee:

#119 - City of Waldo Comprehensive Plan Adopted Amendment (DCA No. 06-1)

ACTION: Mayor Ketring made the motion, with a second by Mayor Futch, to add #119 - City of Waldo Comprehensive Plan Adopted Amendment (DCA No. 06-1) to Item V.B. Clearinghouse Committee. The motion carried unanimously.

III. CONSENT AGENDA

- A. Engagement Letter for FY 2005-2006 Audit
- B. Contracts with Counties to Update Hazards Analyses
- C. Hazardous Materials Emergency Preparedness Grant Funds
- D. Local Government Comprehensive Planning Assistance Services Agreements
- E. Contract with Bradford County to Provide State Housing Initiatives Partnership (SHIP) Program Assistance
- F. Intergovernmental Coordination Agreement with MTPO

Chair Thomas asked if there were questions regarding the items on the Consent Agenda and requested that these items be approved.

ACTION: Commissioner Ellis made the motion, with a second by Mayor Futch, to approve the items on the Consent Agenda. The motion carried unanimously.

IV. CHAIRMAN'S REPORT

A. Executive Director's Employment Agreement

Chair Thomas stated that, after a search of several months, Mr. Scott Koons, the Council's current Assistant Executive Director, was selected by the Council to become executive director, effective October 1, 2006. She stated that in addition to the benefits enjoyed by Council staff under the Personnel Regulations, Mr. Koons will have added terms and conditions that affect his employment, as follows:

1. Terms of Agreement - a four year contract beginning October 1, 2006 and terminating September 30, 2010.
2. Compensation - \$105,500 per year.
3. Annual Leave - the agreement provides for seven days per year beyond what is provided in the Personnel Regulations, for a total of 25 days.
4. Automobile Allowance - \$750 per month for travel with destinations within the region, plus compensation for destinations outside the region at the standard rate established in the Personnel Regulations.
5. Termination - the Council may terminate this agreement with or without cause. If the agreement is terminated with cause, no severance payments are anticipated. If the agreement is terminated without cause, the executive director will be given a 60 calendar day notice with severance pay for the total 60 day period.

Chair Thomas asked the Council approve the negotiated agreement with Mr. Koons providing for employment as executive director.

ACTION: Mayor Davis made the motion, with a second by Dr. O'Neal, to approve the negotiated agreement with Mr. Koons providing for employment as executive director. The motion carried unanimously.

Mr. Koons thanked the Council members for their support and vote of confidence. He stated that he looks forward to carrying out the Planning Council mission of coordinating growth management, protecting regional resources, promoting economic development and providing technical services to local governments in the north central Florida region.

B. Appointment of CEDS Committee

Chair Thomas stated that the Comprehensive Economic Development (CEDS) Committee members are appointed annually in the manner that other Council committees are appointed. She asked that the members appointed to the CEDS Committee be reappointed with the exception of Mike Deming, who no longer works for the North Florida Regional Workforce Board.

ACTION: Mayor Futch made the motion, with a second by Commissioner Gentry, to approve the reappointment of the members of the CEDS Committee with the exception of Mike Deming. The motion carried unanimously.

C. Transportation Disadvantaged Program - Resolution of Appreciation

Chair Thomas asked that a Resolution of Appreciation for past services be approved for Mr. Donald Andrews, who served as a member of Union County's Transportation Disadvantaged Coordinating Board.

ACTION: Mayor Davis made the motion, with a second by Mayor Futch, to approve the Resolution of Appreciation for Mr. Donald Andrews. The motion carried unanimously.

V. COMMITTEE REPORTS

A. Executive Committee

1. Employee Pension Trust Board Member Changes

Chair Thomas asked that the Council accept the resignation of Charles Justice from the Pension Plan Board of Trustees and to approve the appointment of Marlie Sanderson, Director of Transportation Planning, to replace him on the Board, effective October 1, 2006.

ACTION: Mayor Davis made the motion, with a second by Ms. Donovan, to accept the resignation of Charles Justice from the Employee Pension Trust Board and to approve the appointment of Marlie Sanderson as his replacement, effective October 1, 2006, as recommended by the Chair. The motion carried unanimously.

2. Authorize Scott Koons to Conduct Financial Transactions

Chair Thomas stated that currently the executive director is authorized to use his signature on a plate that is used in a check-writing machine and to take any other necessary actions with respect to local bank accounts. She added that he is also authorized to deal with the State Board of Administration on behalf of the Council.

Chair Thomas asked that the Council adopt necessary resolutions to authorize the newly appointed executive director, Scott Koons, to conduct financial transactions on behalf of the Council, including the use of a signature plate for the check-writing machine for local bank accounts and for dealing with the State Board of Administration.

ACTION: Commissioner Gentry made the motion, with a second by Ms. Donovan, to authorize the newly appointed executive director to conduct financial transactions on behalf of the Council, including the use of a signature plate for the check-writing machine for local bank accounts and for dealing with the State Board of Administration. The motion carried unanimously.

B. Clearinghouse Committee

Ms. Sandra Haas, Clearinghouse Committee Chair, reported that the Clearinghouse Committee met earlier in the evening and reviewed three items which require action by the Council. The reviewed items were:

Local Government Comprehensive Plan Amendments

#100- City of Gainesville Comprehensive Adopted Amendment (DCA No. 06-1)

#119- City of Waldo Comprehensive Plan Adopted Amendment (DCA No. 06-1)

#123- City of Perry Comprehensive Plan Adopted Amendment (DCA No. 06-1)

Ms. Haas stated that, concerning item #100, City of Gainesville Comprehensive Adopted Amendment (DCA No. 06-1), the Clearinghouse Committee found that impacts to regional facilities and adjoining local governments cannot be determined due to inadequate mapping because the map of the subject property forwarded by the City does not provide sufficient information or context to determine its location, or its relationship to the regional road network and to nearby local governments. Therefore, the Committee cannot determine whether the City Comprehensive Plan, as amended, remains consistent with the regional plan.

Ms. Haas stated that the Committee recommends forwarding the following Objection and Recommendation:

Objection #1: Regional and extrajurisdictional impacts cannot be determined. The map of the amendment forwarded to the Council by the City is inadequate to determine the location of the subject property relative to municipal boundaries, proximity to various land uses as classified on the Future Land Use Plan Map of unincorporated Alachua County, proximity to the regional road network, or proximity to extrajurisdictional facilities such as County roads.

Recommendation #1: It is recommended that the City provide one 11" x 17" map covering the entire City which identifies the location of the amendment. It is further recommended that municipal boundaries, major roads, and County roads be clearly identified on this map.

Ms. Haas stated that the Committee recommends forwarding these findings to the City of Gainesville and the Florida Department of Community Affairs as regional comment.

ACTION: Ms. Haas made the motion, with a second by Ms. Donovan, to approve the Clearinghouse Committee recommendations concerning Item #100. The motion carried unanimously.

Ms. Haas stated that, concerning item #119, City of Waldo Comprehensive Plan Adopted Amendment (DCA No. 06-1), the Clearinghouse Committee finds the City Comprehensive Plan, as amended, remains consistent with the regional plan and recommends forwarding this finding to the City of Waldo and the Florida Department of Community Affairs as regional comment.

ACTION: Ms. Haas made the motion, with a second by Mayor Futch, to approve the Clearinghouse Committee recommendations concerning Item #119. The motion carried unanimously.

Ms. Haas stated that, concerning item #123, City of Perry Comprehensive Plan Adopted Amendment (DCA No. 06-1), the Committee finds the City Comprehensive Plan, as amended, remains consistent with the regional plan and recommends forwarding this finding to the City of Perry and the Florida Department of Community Affairs as regional comment.

ACTION: Ms. Haas made the motion, with a second by Mayor Ketring, to approve the Clearinghouse Committee recommendations concerning Item #123. The motion carried unanimously.

C. Finance Committee

1. Budget Amendment - FY 2005-2006

Mr. Justice reported that the Finance Committee recommends changes in the FY 2005-2006 budget. He reviewed the proposed budget amendment and noted an overall increase of \$53,600, which represents a 2.8% increase. Mr. Justice asked that the proposed amendment to the Fiscal Year 2005-2006 budget be approved.

ACTION: Dr. O’Neal made the motion, with a second by Mayor Futch, to approve the amendment to the FY 2005-2006 budget as recommended by the Finance Committee. The motion carried unanimously

2. Financial Report for the Period Ending June 30, 2006

Mr. Justice reviewed the Financial Report for the period ending June 30, 2006. He answered questions and noted that the financial condition of the Council is sound and that, when taking into account all of decisions made during the year with respect to additional contracts and programs, the expenditure pattern for the past nine months is at 78%. He added that, providing that depreciation charges and interest income continue to accumulate as anticipated, it is expected that the fund balance at the end of the year will be increased somewhat.

ACTION: Ms. Neill made the motion, with a second by Mayor Futch, to accept the Financial Report for the Period Ending June 30, 2006. The motion carried unanimously

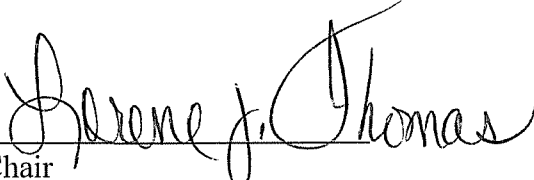
VI. DIRECTOR’S REPORT - Adoption of Comprehensive Economic Development Strategy (CEDS) Report - 2005-2006

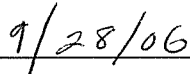
Mr. Justice stated that the final 2005-2006 CEDS Annual Report is being brought before the Council for consideration and approval before being submitted to the U.S. Economic Development Administration (EDA) to qualify the region’s counties for funding under its economic development program. He asked that the Council approve the final report for submission to the EDA and the counties within the region.

Ms. Jayne Moraski, Director of Economic Development, reviewed changes made to the final report and stated that the changes made were based upon public input received during the public comment period which ended on August 10, 2006.

ACTION: Mr. Maultsby made the motion, with a second by Mayor Davis to approve the final 2005-2006 CEDS Annual Report for submission to the EDA and the counties within the region. The motion carried unanimously

Chair Thomas stated that the next Council meeting would be held at the Gathering Café in Branford on September 28, 2006. The meeting was adjourned at 8:23 p.m.


Chair


Date