

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
FULL COUNCIL
MINUTES

Quality Inn and Conference Center
Lake City, Florida

April 28, 2005
7:30 p.m.

MEMBERS PRESENT

Ed Braddy, City of Gainesville
Rick Bryant, City of Gainesville
John Carlson, Alachua County
Louie Davis, City of Waldo
Paula DeLaney, Alachua County
David Dodge, Bradford County
Dixie Donovan, Columbia County
John Driggers, Dixie County
Roy Ellis, Madison County
Steve Futch, City of Starke
Gail Garrard, Lafayette County
Mitchell Gentry, Gilchrist County
John Glanzer, City of Newberry
Randy Hatch, Suwannee County
Eddie Martin, City of Hawthorne
Charles Maultsby, Taylor County
Heather Neill, Lafayette County
Garth Nobles, Jr., City of Live Oak
Gerald O'Neil, Alachua County
Malcolm Page, Taylor County
James Painter, Alachua County
Lee Pinkoson, Alachua County
Tracy Reeves, Madison County
Andrew Smith, Union County
Myra Valentine, City of Madison

Jordan Green, representing Aage Schroder,
Florida Department of Transportation
Russell Simpson, Florida Department of
Environmental Protection

MEMBERS ABSENT

Martha Butler, Hamilton County
Chuck Chestnut, City of Gainesville
Melaine "Red" Clyatt, Union County
Gordon Dasher, Gilchrist County
Kirk Eppenstein, City of High Springs
Sandra Haas, Suwannee County
Matthew Hawkins, City of Jasper
John Hersey, Bradford County
Rodney Long, Alachua County
Rosalyn Mattingly, Alachua County
Lorene Thomas, Dixie County
Lewis Vaughn, Hamilton County

GUESTS PRESENT

Diana Davis
Consuelo Dodge

STAFF PRESENT

Robin Barnes
Steve Dopp
Charles Justice
Scott Koons
Carol Laine
Dwayne Mundy

Board Members names are bolded

EX-OFFICIO MEMBERS PRESENT

Chairman Martin called the meeting to order at 7:34 p.m., noting that there was a quorum of the Council and that all Council members were able to vote.

I. APPROVAL OF MINUTES - February 24, 2005

Chairman Martin asked that the minutes of the February 24, 2005 meeting be approved as written.

ACTION: Commissioner Futch made the motion, with a second by Commissioner Pinkoson, to approve the minutes of the February 24, 2005 meeting as written. The motion carried unanimously.

II. CONSENT AGENDA

- A. Request to Ratify Direct Deposits of Payroll and Staff Expense Payments
- B. Amendment to Employment Pension Plan, Re: Removal of Involuntary Cash-Out Provision

Chairman Martin asked if there were questions regarding the items listed on the Consent Agenda, and requested that these items be approved.

ACTION: Commissioner Braddy made the motion, with a second by Commissioner Gentry, to approve the items listed on the Consent Agenda. The motion carried unanimously.

III. CHAIRMAN'S REPORT

- A. Introduction of New Members

Chairman Martin introduced and welcomed a new gubernatorial appointee to the Council, Mr. Tracy Reeves from Madison County.

- B. Resolutions of Appreciation

Chairman Martin asked that a Resolution of Appreciation for past services as a member of the Planning Council be approved for Ray Kirkland from the City of Lake City.

ACTION: Commissioner Futch made the motion, with a second by Mayor Davis, to approve the Resolution of Appreciation for Ray Kirkland. The motion carried unanimously.

Chairman Martin also asked that Resolutions of Appreciation for past services be approved on three Transportation Disadvantaged Boards for Commissioner Jesse Caruthers and Ms. Eva Polite from Suwannee County, Ms. Wilma Dickey from Madison County and Mr. Herman Johnson from Bradford County.

ACTION: Commissioner Futch made the motion, with a second by Commissioner Pinkoson, to approve the Resolutions of Appreciation for Jesse Caruthers, Eva Polite, Wilma Dickey and Herman Johnson. The motion carried unanimously.

IV. COMMITTEE REPORTS

A. Executive Committee

1. Health Insurance Renewal Proposal

Mr. Justice stated that Blue Cross and Blue Shield (BC/BS) has proposed a significant increase in employee health insurance premiums for the insurance package for the coming year. He stated that the total increase in cost to the Council would be approximately \$1,013 per month, or an increase of about 15.3%. He added that there would be no increase in the premiums for dental and life insurance. Mr. Justice reported that the Executive Committee felt that this increase was manageable from a budget perspective and that the Executive Committee recommends that the Council accept the proposal from BC/BS to continue the Council's employee insurance package effective July 1, 2005 with an increase of 15.3% for health insurance and with no increase in premiums for dental and life insurance.

ACTION: Commissioner Ellis made the motion, with a second by Mr. Maultsby, that the Council accept the proposal from Blue Cross/Blue Shield to continue the Council's employee insurance package with an increase of 15.3% for health insurance and with no increase in premiums for dental and life insurance. The motion carried unanimously.

2. Accounting Program Replacement Proposal

Mr. Justice stated that the Council has been using its current accounting program for more than 20 years and that it is seriously outdated. Mr. Justice reported that proposals were requested and received from six firms as a result of a properly advertised request. He stated that the program recommended, MIT Fund Accounting Program from NFP Consultants, is the least expensive of all proposals received and has been

recommended by the Council auditor. The total cost, including first year annual maintenance and support, as well as staff training, is \$19,148.50. Mr. Justice reported that the Executive Committee recommends that the Council accepts the proposal submitted by NFP Consultants for the MIT Fund Accounting Program at a total cost of \$19,148.50, which includes the program purchase, training on the new program and the first year cost of maintenance and servicing.

ACTION: Mr. Dodge made the motion, with a second by Commissioner Ellis, to accept the proposal submitted by NFP Consultants for the MIT Fund Accounting Program for a total cost of \$19,148.50, which includes the program purchase, training on the new program and the first year cost of maintenance and servicing. The motion carried unanimously.

3. Printing Bid Award for North Florida Visitor's Guide

Mr. Justice stated that the Magazine Committee of the Original Florida Tourism Task Force (TTF) met on March 29, 2005 to review two bids for the publication of the North Florida Visitor's Guide. He added that the Magazine Committee selected Rowland Publishing's bid of \$52,350. Mr. Justice stated that the Interlocal Agreement used in forming the TTF requires that all business activities of the TTF follow the policies of the Council. He added that since the total bid for this work exceeds \$25,000, it is required that the bids come before the Council for final approval. Mr. Justice reported that the Executive Committee recommends that the Council approve the decision made by the TTF in selecting Rowland Publishing Company to print their North Florida Visitors Guide for a total cost of \$52,350.

ACTION: Commissioner Hatch made the motion, with a second by Mayor Davis, to approve a decision made by the Original Florida Tourism Task Force in selecting Rowland Publishing Company of Tallahassee to print its North Florida Visitor's Guide for a total cost of \$52,350. The motion carried unanimously.

B. Clearinghouse Committee

Ms. Dixie Donovan reported that the Clearinghouse Committee met earlier in the evening and reviewed the following four local government comprehensive plan amendments which require Council action.

#38 - City of Alachua Comprehensive Plan Adopted Amendment (DCA No. 04-D1)

Ms. Donovan stated that, with regards to Item #38, City of Alachua Comprehensive Plan Adopted Amendment, the Committee finds that the City Comprehensive Plan, as amended, remains consistent with the regional plan. Ms. Donovan stated that the Committee recommends forwarding this finding to the City of Alachua and the Florida Department of Community Affairs as regional comment.

ACTION: Ms. Donovan made the motion, with a second by Mr. Painter, to approve the Committee recommendation. The motion carried unanimously.

#55 - City of Alachua Comprehensive Plan Adopted Amendments (DCA No. 04-1)

#57 - City of High Springs Comprehensive Plan Adopted Amendments (DCA No. 04-1)

Ms. Donovan stated that the Committee also reviewed an additional, separate set of adopted amendments from the City of Alachua, Item #55, as well as adopted amendments from the City of High Springs, Item #57. Ms. Donovan reported that the Committee recommends forwarding three Objections and Recommendations on the City of Alachua amendments, and one Objection and Recommendation on the City of High Springs item concerning adverse impacts to the regional road network and adjoining local governments as listed in the staff report. She stated that the Committee finds that both items may have significant adverse impacts to segments of the regional road network, rendering both City Comprehensive Plans inconsistent with Regional Goal 5.1 and Regional Policy 5.1.9, however, these inconsistencies are insufficient to find the City Comprehensive Plans, as amended, inconsistent with the regional plan. Therefore, the City Comprehensive Plans of both jurisdictions remain consistent with the regional plan. Ms. Donovan stated that the Committee recommends forwarding these findings to the City of Alachua, the City of High Springs and the Florida Department of Community Affairs as regional comment.

ACTION: Ms. Donovan made the motion, with a second by Commissioner Futch, to approve the Committee recommendations. The motion carried unanimously.

#58 - City of Gainesville Comprehensive Plan Draft Amendments (DCA No. 05-1)

Ms. Donovan reported that, with regards to Item #58, City of Gainesville Comprehensive Plan Draft Amendments, the Committee finds that one of the City's proposed amendments may have significant adverse impacts to segments of the regional road network. Furthermore, she reported that the Committee recommends the preparation of an Objections, Recommendations, and Comments report to address one Objection and Recommendation regarding adverse impacts to the regional road network as listed in the staff report. Ms. Donovan added that, with regards to consistency with the regional plan, the Committee finds that, should further review indicate that one of the City's proposed amendments has adverse impacts to segments of the regional road

network, the City Comprehensive Plan will be inconsistent with Regional Goal 5.1 and Regional Policy 5.1.9. She stated that this inconsistency is insufficient to find the City Comprehensive Plan, as amended, inconsistent with the regional plan and that the City Comprehensive Plan, if amended as proposed, will remain consistent with the regional plan. Ms. Donovan reported that the Committee recommends forwarding these findings to the City of Gainesville and the Florida Department of Community Affairs as regional comment.

ACTION: Ms. Donovan made the motion, with a second by Commissioner Braddy, to approve the Committee recommendations. The motion carried with a vote of 24 - 0 with one abstention by Commissioner Delaney due to a conflict of interest (see attached Form 8B Memorandum of Voting Conflict).

V. PRESENTATION - Tri-State HazMat Mutual Aid Agreement

Mr. Justice introduced Mr. Dwayne Mundy, Director of Public Safety and Regulatory Compliance, who gave a presentation on the development of a tri-state hazardous materials response mutual aid agreement. He said the purpose of the agreement was to allow the closest Hazmat team to be able to respond to an incident. He stated that this project is being funded by the Florida Department of Community Affairs and is being organized by the Local Emergency Planning Committee, to which the Council provides staff support. The development and role of the North Central Florida Regional Hazmat Team was also discussed.

VI. DIRECTOR'S REPORT

Mr. Justice introduced Mr. Jordan Green from the Florida Department of Transportation (DOT) who announced that DOT will be hosting forums on the upcoming Transportation Plan 2025 in Gainesville, Lake City and Jacksonville during the month of May.

A. Quarterly Financial Report for Period Ending March 31, 2005

Mr. Justice reported that the overall expenditure pattern for the operation of the Council for the past six months is on target when compared to the budgeted figures. He stated that four program areas appear to have significant differences between budget and expenditures. He stated that "Regional" and "Public Safety and Regulatory Compliance" programs have expended only 42.0 and 31.5 percent of the budget, respectively, however this situation is expected to change as a result of increased activity in both programs during the balance of the year. He reported that two over expenditures have been experienced in "Transportation" where the Metropolitan Plan Update activities have been accelerated during the first half of the year and "Program Development" due to computer purchases which were earlier than expected. In both of these areas it is expected that the

rate of expenditures will be less during the next six months. Mr. Justice reported that the overall financial condition of the Council is sound and that the fund balance should remain unchanged at the end of the year.

B. Legislative Activities

Mr. Justice reported that the budget for regional planning councils in both the House and Senate is \$3,000,000 and is approximately \$46,000 more than the Council received last year.

Mr. Justice stated that the Office of Program Analysis and Government Accountability (OPAGA) has been asked to review regional planning council boundaries and to report its findings to the Governor, Legislature and the Florida Department of Community Affairs in December 2005.

C. I-75 Corridor Council Update

Mr. Justice reported on the Florida Department of Transportation's continuing improvements to the I-75 interchanges in the north central Florida region.

D. Use of REMI Economic Impact Model

Mr. Justice stated that the REMI Economic Impact Model has been used at the request of Santa Fe Community College to model the impact of a minor league baseball team.

Mr. Justice reported that, at the last meeting, Council staff was directed to take bids on the cost of sealing the metal roofs on the Council office and the warehouse building. Mr. Justice stated that, after further discussion, the Executive Committee recommends that bids also be solicited to replace both roofs with new metal roofs. Mr. Justice reported that staff is in the process of obtaining bids for the cost of installing new metal roofs on the buildings and will bring all the bids before the Council for consideration during the next fiscal year.

Chairman Martin announced that the next meeting of the Council will be held on May 26, 2005.
The meeting was adjourned at 8:35 p.m.

Eddie Martin
Chairman

5-26-05
Date