

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
FULL COUNCIL
MINUTES

Holiday Inn Restaurant
Lake City, Florida

February 27, 2003
8:00 p.m.

MEMBERS PRESENT

Chuck Chestnut, City of Gainesville
Minnie Crevasse, Alachua County
Louie Davis, City of Waldo
David Dodge, Bradford County
Tony Domenech, City of Gainesville
Dixie Donovan, Columbia County
Steve Futch, City of Starke
Gail Garrard, Lafayette County
Mitchell Gentry, Gilchrist County
Alan Hammock, Union County
Grady Hartzog, City of Newberry
Matthew Hawkins, City of Jasper
Ray Kirkland, City of Lake City
Eddie Martin, Hawthorne
Charles Maultsby, Taylor County
James Montgomery, Columbia County
Garth Nobles, Jr., City of Live Oak
Emory Philman, Gilchrist County
Lee Pinkoson, Alachua County
Myra Valentine, City of Madison
Lewis Vaughn, Hamilton County

STAFF PRESENT

Robin Barnes
Steve Dopp
Charles Justice
Scott Koons
Carol Laine

MEMBERS ABSENT

William Alexander, City of Perry
Ed Braddy, City of Gainesville
John Carlson, Alachua County
Cynthia Moore Chestnut, Alachua County
Melaine "Red" Clyatt, Union County
John Cooper, Bradford County
Bill Coughlin, City of High Springs
John Driggers, Dixie County
Roy Ellis, Madison County
Sandra Haas, Suwannee County
James King, Madison County
William Nulls, Alachua County
L. B. Nelson, City of Archer
Tamara Robbins, City of Alachua
Edd Sadler, Taylor County
Paul L. Remzey Samarrai, Town of Micanopy
Lorene Thomas, Dixie County
Jim Tompkins, Hamilton County
Douglas Udell, Suwannee County
Penny Wheat, Alachua County

EX-OFFICIO MEMBERS PRESENT

Joye Brown, DOT

GUESTS PRESENT

Ralph Bowers
Buddy Crevasse
Diana Davis
Consuelo Dodge
Jon Wershow

Board Members names are bolded

Chairman Davis stated at 7:50 p.m. that Mr. Justice would present a portion of the Director's Report at this time and any items requiring action would be discussed after 8:00 p.m.

V. DIRECTOR'S REPORT

A. Legislative Report

Mr. Justice reported that the Senate is considering adoption of the Governor's proposed budget. He stated that regional planning councils are in the Governor's budget at a funding amount of \$1.98 million.

Mr. Justice requested that Item V.B, Proposed Amendments to DRI Applicant Agreement, be removed from the agenda.

C. Quarterly Financial Report

Mr. Justice reported that the overall expenditure pattern for the operation of the Council for the three months just ended is on target. He stated that only two program areas have been significantly over expended, "Regional" and "Economic Development", however, it is expected that there will be some increases in revenues and the year should end with revenues matching expenditures. He stated that the financial condition of the Council is sound and that the fund balance should remain unchanged at the end of the year.

D. DRI Fee Challenge Status Report

Mr. Justice stated that an administrative hearing has been scheduled for June 11-13, 2003 and will be held in Gainesville.

Mr. Justice stated that the Overall Program Design is being prepared and will be considered by the Program Committee at the March meeting.

Mr. Justice reported that Lowell Garrett has left employment with the Council and has accepted the position of City Planner for the City of Newberry. He also informed Council members that W. D. Higginbotham's wife, Jenny, passed away suddenly. He stated that flowers had been sent to the Higginbotham family on behalf of the Council.

Chairman Davis called the meeting to order at 8:10 p.m.

Chairman Davis asked that Item II.C Annual Grant Application to the U.S. Economic Development Administration be added to the consent agenda and Item III.C Committee Appointments be added to the agenda.

ACTION: Commissioner Martin made the motion, with a second by

Commissioner Chestnut, to approve adding Item II.C Annual Grant Application to the U.S. Economic Development Administration to the consent agenda and adding Item III.C Committee Appointments to the agenda. The motion carried unanimously.

I. APPROVAL OF MINUTES - January 23, 2003

Chairman Davis asked that the minutes of the January 23, 2003 meeting be approved as written.

ACTION: Commissioner Montgomery made the motion, with a second by Commissioner Chestnut, to approve the minutes of the January 23, 2003, meeting as written. The motion carried unanimously.

II. CONSENT AGENDA - Transportation Disadvantaged Program

- A. Bradford County Community Transportation Coordinator Selection
- B. Coordinating Board Membership Certifications, Bradford and Union Counties
- C. Annual Grant Application to the U.S. Economic Development Administration

Chairman Davis asked if there were questions regarding the items listed on the Consent Agenda, and requested that these items be approved.

ACTION: Commissioner Pinkoson made the motion, with a second by Mayor Futch, to approve the items listed on the Consent Agenda. The motion carried unanimously.

III. CHAIRMAN'S REPORT - Louie Davis

- A. Introduce New Members

Chairman Davis introduced and welcomed a new member from Gilchrist County, Commissioner Mitchell Gentry.

- B. Resolution of Appreciation for Jim Tompkins

Chairman Davis asked that a resolution of appreciation for past services as a member of the Planning Council be approved for Mr. Jim Tompkins from Hamilton County.

ACTION: Commissioner Montgomery made the motion, with a second by Commissioner Chestnut, to approve the Resolution of Appreciation for Jim Tompkins. The motion carried unanimously.

C. Committee Appointments

Chairman Davis asked that the appointments to the Executive Committee, Finance Committee, Clearinghouse Committee, Nominating Committee, Program Committee, Regional Planning Committee and Representatives to FRCA be approved as he recommended, with a name correction of Mike Gentry to Mitchell Gentry.

ACTION: Ms. Donovan made the motion, with a second by Commissioner Chestnut, to approve the appointments to the Executive Committee, Finance Committee, Clearinghouse Committee, Nominating Committee, Program Committee, Regional Planning Committee and Representatives to FRCA as recommended by the Chairman, with the correction noted above. The motion carried unanimously.

IV. COMMITTEE REPORTS

A. Executive Committee

1. Repeal of Council Organization Rule (29C-1.001 through 29C-1.018)

Mr. Justice reported that at the December meeting, the Council agreed that the Organization Rule which established operational procedures should be repealed. He further stated that the repeal of the Organization Rule had been advertised in the Florida Administrative Weekly and that no public hearing had been requested. He reported that the Executive Committee had recommended that the Council repeal Organization Rule (29C-1.001 through 29C-1.018).

ACTION: Mayor Kirkland made the motion, with a second by Commissioner Chestnut, to repeal Organization Rule (29C-1.001 through 29C-1.018). The motion carried unanimously.

2. Adoption of Organization Policies

Mr. Justice reported that several years ago the state encouraged government organizations to reduce the number of rules that have been adopted. He stated that under Item IV.A.2, the Council repealed Organization Rule 29C-1.001 through 29C-1.018. He added that establishing organization structure as policy gives the Council more control over its operational procedures. Mr. Justice stated that the Executive Committee had recommended that the quorum requirement in Section 7(6) be modified to state that when a quorum of the Board of Directors is present and acting on behalf of the Council, the majority of the votes cast by all Council members present shall decide any question

other than those items which require a majority of the entire membership. In addition, he also stated that the Executive Committee had recommended that the quorum requirement in Section 9(3) be modified to state that when a quorum of the Executive Committee is present and acting on behalf of the Board of Directors, the majority of the votes cast by all Council members present shall decide any question other than those items which require a majority of the entire membership. Mr. Justice reported that the Executive Committee had recommended that the Council adopt the Organization Policies with these two changes to quorum requirements, which are attached to and thereby made a part of these minutes.

ACTION: Mr. Dodge made the motion, with a second by Mr. Hawkins, to approve the recommendation by the Executive Committee to adopt the Organization Policies including the two changes to quorum requirements noted above, which are attached to and thereby made a part of these minutes. The motion carried unanimously.

3. Florida Regional Councils Association Community Budget Issues Request

Mr. Justice reported that the Florida Regional Councils Association (FRCA) was asking for individual councils to agenda this item in order to satisfy the Legislature's requirement that all requests for funding be heard in a publicly noticed meeting of a body of elected officials. The FRCA further requests that the Council support its request that the Legislature increase funding to RPCs from \$2.5 million per year to \$3 million. He noted that funding to RPCs has remained constant at \$2.5 million per year since 1985. Mr. Justice also reported that it has been documented by the FRCA that the local governments that support RPCs have, in fact, subsidized the increased legislatively-mandated functions of RPCs at the rate of approximately \$3.9 million per year. Mr. Justice reported that the Executive Committee recommends supporting the FRCA in making a formal request to the Legislature for an increase in funds for RPCs to \$3 million per year.

ACTION: Commissioner Pinkoson made the motion, with a second by Ms. Donovan, to approve the recommendation of the Executive Committee. The motion carried unanimously.

4. Authorization to Offer Assistance in Preparing County Terrorism Annex Plans and County Continuity of Operations Plans

Mr. Justice stated that the Florida Department of Community Affairs (DCA) is proposing to provide each county with \$25,000 of grant monies from the Federal Emergency Management Agency (FEMA) to prepare County Terrorism Annex Plans and County Continuity of Operations Plans. He added that the plans are being developed to address the roles and responsibilities of all appropriate agencies in the event of a terrorist attack. Mr. Justice reported that the Executive Committee recommends authorizing the Chairman to enter into agreements with individual counties to prepare the County Terrorism Annex Plans and County Continuity of Operations Plans.

ACTION: Commissioner Montgomery made the motion, with a second by Commissioner Chestnut, to approve the recommendation of the Executive Committee. The motion carried unanimously.

5. Regional Hazmat Team Activities

Mr. Justice stated that the Regional Hazmat Team is applying for a \$148,000 grant, which in part will establish a "Hazmat Boot Camp" on the two acres at the rear of the lot on which the Council offices are located to conduct training sessions on a limited basis. He added that in addition to making the facilities available, the Team would also be able to use the in kind value of the property, which should amount to \$9,600, to help match the grant.

Mr. Justice reported that the Executive Committee recommends authorizing the Regional Hazmat Team to use the two acres at the rear of the Council offices to establish a "Hazmat Boot Camp" and also to use the value of the property as in kind match for the grant.

ACTION: Mayor Futch made the motion, with a second by Ms. Donovan, to approve the recommendation of the Executive Committee. The motion carried unanimously.

B. Clearinghouse Committee

Local Government Comprehensive Plan Amendments

#54 - Taylor County Comprehensive Plan Adopted Amendment (DCA No. 01-1)

Chairman Philman reported that the Committee had reviewed an adopted comprehensive plan amendment from Taylor County (#54) and had concluded that the comprehensive plan, as amended, was consistent with the regional plan. Chairman Philman recommends

forwarding this finding to Taylor County and the Florida Department of Community Affairs as regional comment.

ACTION: Chairman Philman made the motion to approve the recommendation of the Clearinghouse Committee. The motion carried unanimously.

C. Regional Planning Committee

1. State and Local Review of Proposed Amendments to the North Central Florida Strategic Regional Policy Plan
2. Final Committee Recommendation to the Full Council on the North Central Florida Strategic Regional Policy Plan - Evaluation and Appraisal Report Proposed Amendments

Steve Dopp, Senior Planner for the Planning Council, reported the amendment to Rule 29C-9 had been advertized in the Florida Administrative Weekly and that no public hearing had been requested. Mr. Dopp further reported that the Regional Planning Committee had recommended that the Council conclude the adoption process for the proposed EAR-based amendments to the Strategic Regional Policy Plan by authorizing staff to amend Rule 29C-9, Florida Administrative Code, to recognize the amended Strategic Regional Policy Plan, dated September 26, 2002 which was mailed to the Joint Administrative Procedures Committee. He stated that the September 26th draft consisted of the December 6, 2001 draft amendments and the recommended amendments, dated February 21, 2002, which have been included in the Council packet. Mr. Dopp reported that the Regional Planning Committee further recommended that the Council forward a copy of the rule, the amended plan and associated maps to the Speaker of the House, the President of the Senate, the Executive Office of the Governor, state agencies, regional agencies and local governments within the region as per Rule 27E-5.007(3), Florida Administrative Code.

ACTION: Commissioner Chestnut made the motion, with a second by Commissioner Domenech, to approve the recommendations of the Regional Planning Committee to amend Rule 29C-9 by adopting the amended Strategic Regional Policy Plan. The motion carried unanimously.

Commissioner Garrard requested that the Council consider changing the time of the meeting from 8:00 p.m. to 7:30 p.m. Chairman Davis stated that next meeting would begin at 8:00 at the Holiday Inn in Lake City on March 27, 2003 and that the Executive Committee would discuss the recommendation at its next meeting.

The meeting was adjourned at 8:39 p.m.

Chairman

Date