

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
FULL COUNCIL
MINUTES

Holiday Inn Restaurant
Lake City, Florida

May 23, 2002
8:00 p.m.

MEMBERS PRESENT

Chuck Chestnut, City of Gainesville
Melaine "Red" Clyatt, Union County
Minnie Crevasse, Alachua County
Louie Davis, City of Waldo
David Dodge, Bradford County
Dixie Donovan, Columbia County
Roy Ellis, Madison County
Gail Garrard, Lafayette County
Sandra Haas, Suwannee County
Alan Hammock, Union County
James King, Madison County
Ray Kirkland, City of Lake City
Eddie Martin, Hawthorne
Charles Maultsby, Taylor County
L. B. Nelson, City of Archer
Garth Nobles, Jr., City of Live Oak
Emory Philman, Gilchrist County
Tamara Robbins, City of Alachua
Edd Sadler, Taylor County

STAFF PRESENT

Steve Dopp
Charles Justice
Chuck Kiester
Scott Koons
Dorcas Ramseur
Marcy Wilson

EX-OFFICIO MEMBERS PRESENT

Joye Brown, DOT
Marvin Miller, DEP

MEMBERS ABSENT

William Alexander, City of Perry
Wilbur Bush, Gilchrist County
John Carlson, Alachua County
John Cooper, Bradford County
Bill Coughlin, City of High Springs
John Driggers, Dixie County
Steve Futch, City of Starke
Grady Hartzog, City of Newberry
Matthew Hawkins, City of Jasper
Robert Hutchinson, Alachua County
James Montgomery, Columbia County
William Nauls, Alachua County
Dave Newport, Alachua County
Warren Nielsen, City of Gainesville
Kathy Pults, City of High Springs
Tom Robinson, Alachua County
Lorene Thomas, Dixie County
Jim Tompkins, Hamilton County
Douglas Udell, Suwannee County
Myra Valentine, City of Madison
Lewis Vaughn, Hamilton County
Penny Wheat, Alachua County

GUESTS PRESENT

Consuela Dodge
Diana Davis
Louise Nelson
Busy Shires
Jon Wershow

Board Members Names Bolded

Vice-Chairman Davis called the meeting to order at 8:00 p.m., and noted that a quorum of the Council was not present. He announced that only Board members, the people with blue tags, were able to vote.

Vice-Chairman Davis asked that the Hamilton County Mine DRI be added to the agenda under Clearinghouse Committee items.

ACTION: Commissioner Martin made the motion, with a second by Ms. Donovan, to approve adding Hamilton County Mine DRI to the agenda. The motion carried unanimously.

I. APPROVAL OF MINUTES - April 25, 2002

Vice-Chairman Davis asked that the minutes of the April 25, 2002, meeting be approved as written.

ACTION: Commissioner Martin made the motion, with a second by Mayor Kirkland, to approve the minutes of the April 25, 2002, meeting as written. The motion carried unanimously.

II. CONSENT AGENDA

Vice-Chairman Davis requested that Item II.B. Council Meeting Schedule - July 2002-June 2003, be changed to Item IV.A.5, and moved off the Consent Agenda. He also asked that the items on the Consent Agenda be approved as amended.

ACTION: Commissioner Martin made the motion, with a second by Commissioner Chestnut, to change Item II.B. to Item IV.A.5., under Executive Committee items, and to approve Item II.A. on the Consent Agenda. The motion carried unanimously.

III. CHAIRMAN'S REPORT - Louie Davis

B. Introduction of New Members

Vice-Chairman Davis introduced and welcomed a new member from the City of Alachua, Tamara Robbins.

A. Resolutions of Appreciation for Past Members

Vice-Chairman Davis asked that resolutions of appreciation be approved for the following members, who were no longer on the Council: John Barrow, City of Gainesville; Gib Coerper, City of Alachua; and Steve Elder, Town of Micanopy.

ACTION: Mayor Kirkland made the motion, with a second by Commissioner Martin, to approve resolutions of appreciation for John Barrow, Gib Coerper and Steve Elder. The motion carried unanimously.

IV. COMMITTEE REPORTS

A. Executive Committee

1. Contract with Department of Community Affairs for Growth Management Funds, FY July 2002-2003

Mr. Justice reported that the Executive Committee recommends authorization be given to the Chairman to enter into an agreement with the Florida Department of Community Affairs (DCA) to provide the services for general review activities including the review of local plan amendments, maintaining and implementing the Strategic Regional Policy Plan, and activities in support of the DRI process not covered by a fee system. It also includes assistance to the Local Emergency Planning committee, plan updates and exercises. He noted that the DCA will pay approximately \$220,000 for these services.

ACTION: Mayor Kirkland made the motion, with a second by Commissioner Chestnut, to approve the recommendation of the Executive Committee. The motion carried unanimously.

2. Comprehensive Economic Development Strategy 2001-2002 Annual Report (CEDS)

Mr. Justice reported that the Executive Committee recommends that the CEDS 2001-2002 Annual Report be approved for submittal to regional counties and the U.S. Economic Development Administration, after amending it to include three late submittals made by Suwannee County. Mr. Justice explained that the information included in the CEDS report regarding the listing of projects was received as a result of contacts with our local governments. He noted that the projects include those that could be funded through the EDA as well as projects which could be funded through other revenue sources.

ACTION: Commissioner Chestnut made the motion, with a second by Mayor Kirkland, to approve the recommendation of the Executive Committee. The motion carried unanimously.

3. Notice of Dispute of Expenses by WACO Properties, Inc. for Alachua West DRI Review

Mr. Justice reported that the Council had received notice that WACO Properties, Inc. was disputing the charges made by the Council in reviewing the Alachua West DRI, and they had submitted a Notice of

Dispute to the Department of Community Affairs. Mr. Justice reported that after reviewing the facts, the Executive Committee recommends that authorization be given to the Chairman to accept or reject the determination by the Department of Community Affairs (DCA) regarding the challenge by WACO Properties, Inc. of charges made by the Council in reviewing the Alachua West DRI. This determination is to be made in the best interest of the Council, and in the event the determination is rejected, then the Chairman should be authorized to appeal said decision. Further, the Chairman should be authorized, upon advice of the Executive Director and Council attorney, to represent the Council in a dispute mediation process to resolve the issue, or to delegate to the Executive Director authorization to represent the Council in the process. The representative in the process should be given authority to make a final determination as to accept or reject a proposed agreement during mediation. The Executive Director recommended that the Council authorize staff and the Council Attorney to participate in an administrative hearing that DCA has been asked to hold in its review of this issue.

ACTION: Mayor Kirkland made the motion, with a second by Ms. Donovan, to approve the recommendation of the Executive Committee. The motion carried unanimously.

4. Employee Expense Reimbursements for Travel of Less than 24 Hours

Mr. Justice reported that the Executive Committee recommends that the Council approve reimbursing staff for expenses incurred during travel of less than 24 hours and that such reimbursement be paid from Council unencumbered funds in those instances involving programs funded under contracts with the State. Mr. Justice noted that the total cost of this decision should be no more than \$1,000.

ACTION: Commissioner Martin made the motion, with a second by Commissioner Sadler, to approve the recommendation of the Executive Committee. The motion carried unanimously.

5. Council Meeting Schedule - July 2002 - June 2003

Mr. Justice reported that the Executive Committee recommended that the Council agree to have all the Planning Council meetings at the Holiday Inn in Lake City, and to amend the meeting schedule included in the Council packet to move the March meeting from the Gateway Grand in Gainesville to the Holiday Inn in Lake City.

ACTION: Mayor Kirkland made the motion, with a second by Ms. Donovan, to approve the recommendation of the Executive Committee. The motion carried unanimously.

IV. B. Clearinghouse Committee - Chairman's Report

Steve Dopp, Senior Planner for the Planning Council, reported that a quorum of the Clearinghouse Committee was not present, so the recommendations being put forth were staff recommendations.

Ten-Year Site Plans

#80 - Ten-Year Site Plan: Gainesville Regional Utilities, 2002 - 2011

Mr. Dopp reported that no adverse impacts were noted in this site plan, and staff recommends forwarding a finding stating the Gainesville Regional Utilities 10-year site plan is consistent with the regional plan.

ACTION: Mayor Kirkland moved, and Commissioner Chestnut seconded, to forward a finding to the Florida Public Service Commission and to Gainesville Regional Utilities that the 10-year site plan is consistent with the regional plan. The motion carried unanimously.

Local Government Comprehensive Plan Amendments

#86-NR City of Madison Comprehensive Plan Small-Scale Adopted Amendment

No review required.

#87 - City of Madison Comprehensive Plan Draft Amendment (DCA No. 02-1)

Mr. Dopp reported that staff concluded that the draft amendment will not adversely impact adjacent local governments, regional facilities, or natural resources of regional significance, and recommends forwarding this finding to the City of Madison and the Florida Department of Community Affairs as regional comment.

ACTION: Commissioner Martin moved, and Ms. Donovan seconded, to notify the City of Madison and the Florida Department of Community Affairs that this draft amendment will not adversely impact adjacent local governments, regional facilities, or natural resources of regional significance. The motion carried unanimously.

#88-NR City of Trenton Comprehensive Plan Small-Scale Adopted Amendment

No review required.

Developments of Regional Impact

Hamilton County Mine Notice of Proposed Change

Mr. Chuck Kiester, Director of Regional Programs for the Regional Planning Council, reported that staff recommends that the Council requests the applicant withdraw their Notice of Proposed Change to Hamilton County and to work with Council staff and the Council's consultant in preparing for its resubmission. He further recommended that if the applicant does not agree, to request that Hamilton County find the project to be a substantial deviation.

ACTION: Commissioner Martin moved, and Mayor Kirkland seconded, to request the applicant to withdraw their Notice of Proposed Change, and if they refuse, to recommend to Hamilton County that they find the project to be a substantial deviation. The motion carried unanimously.

C. Program Committee - FY 2002-2003 Overall Program Design

Mayor Davis reported that the Program Committee had reviewed the Overall Program Design, and noted that there are no changes proposed in the OPD which include new programs not previously discussed and/or approved by the Council. He did note that one significant proposed change was to replace the no longer functioning Santa Fe Springs Working Group, with the Old Florida Heritage Highway Corridor Management Council, which will receive limited support from the Council. Mayor Davis reported that the Program Committee recommends the adoption of the FY 2002-2003 Overall Program Design.

ACTION: Commissioner Martin moved, and Mayor Kirkland seconded, to approve the recommendation of the Program Committee. The motion carried unanimously.

D. Finance Committee - FY 2002-2003 Proposed Budget

Commissioner Sadler reported that the Finance Committee prepared a proposed budget for the coming year. He noted that anticipated expenditures for next year will be \$1,628,643, which is \$205,664 less than the current year budget, almost all of which is a result of reductions in economic development programs. Commissioner Sadler reported that the Council also has unencumbered funds which may be appropriated, and it is requested that \$30,000 of this reserve be made available to increase services to members and to make capital purchases.

Commissioner Sadler noted that there is a provision for a total of 18 full-time staff positions, plus limited funds for part-time positions, which is a staff complement that is reduced by two from the current year. He noted that the budget includes a three percent salary increase across the board for all employees, and one percent for merit increases. Commissioner Sadler reported that the Finance Committee recommends approval of the FY 2002-2003 Budget.

ACTION: Commissioner Sadler moved, and Commissioner Chestnut seconded, to approve the recommendation of the Finance Committee. The motion carried unanimously.

- E. Nominating Committee
 - 1. Election of Officers
 - 2. Election of Board of Directors

Mayor Davis noted that since there was no quorum of the Council, the election of officers and the Board of Directors would be put off until July.

IV. DIRECTOR'S REPORT

A. State of the Region

Mr. Justice reported on Council activities over the past year, noting that things were going well.

B. Legislative Report

Mr. Justice told the Council about some contract problems staff has been having with OTTED, who refused to extend a grant after indicating that they would. He noted that OTTED still owed the Council \$20,000, and they say they cannot reinstate their contract with the Council to pay the \$20,000.

Vice-Chairman Davis announced that the next meeting of the Council is scheduled to be held at the Holiday Inn Lake City, on July 25, 2002, at 8:00 p.m.

The meeting was adjourned at 9:00 p.m.

Chairman

Date

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