

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
FULL COUNCIL  
MINUTES

Holiday Inn Restaurant  
Lake City, Florida

December 5, 2002  
8:00 p.m.

MEMBERS PRESENT

William Alexander, City of Perry  
Minnie Crevasse, Alachua County  
**Louie Davis, City of Waldo**  
**Dixie Donovan, Columbia County**  
Sandra Haas, Suwannee County  
Grady Hartzog, City of Newberry  
James King, Madison County  
**Eddie Martin, Hawthorne**  
Charles Maultsby, Taylor County  
**James Montgomery, Columbia County**  
L. B. Nelson, City of Archer  
**Garth Nobles, Jr., City of Live Oak**  
**Emory Philman, Gilchrist County**  
Tamara Robbins, City of Alachua  
**Edd Sadler, Taylor County**  
**Lorene Thomas, Dixie County**  
**Lewis Vaughn, Hamilton County**

STAFF PRESENT

Robin Barnes  
Steve Dopp  
Charles Justice  
Scott Koons  
Carol Laine

MEMBERS ABSENT

Ed Braddy, City of Gainesville  
Wilbur Bush, Gilchrist County  
John Carlson, Alachua County  
**Chuck Chestnut, City of Gainesville**  
Melaine "Red" Clyatt, Union County  
John Cooper, Bradford County  
Bill Coughlin, City of High Springs  
David Dodge, Bradford County  
Tony Domenech, City of Gainesville  
John Driggers, Dixie County  
**Roy Ellis, Madison County**  
Steve Futch, City of Starke  
**Gail Garrard, Lafayette County**  
Alan Hammock, Union County  
Matthew Hawkins, City of Jasper  
Robert Hutchinson, Alachua County  
**Ray Kirkland, City of Lake City**  
**William Naulls, Alachua County**  
Dave Newport, Alachua County  
Kathy Pults, City of High Springs  
Paul L. Remzey Samarra, Town of Micanopy  
**Jim Tompkins, Hamilton County**  
Douglas Udell, Suwannee County  
Myra Valentine, City of Madison  
Penny Wheat, Alachua County

GUESTS PRESENT

Buddy Crevasse  
Diana Davis  
Larry D. Lee  
Jon Wershow

**Board Members Names Bolded**

Chairman Montgomery called the meeting to order at 8:00 p.m., and noted that a quorum of the Council was not present. He announced that only Board members were able to vote.

Chairman Montgomery asked that Item IV.B. #19, Lafayette County Comprehensive Plan Draft Amendments and Item IV.B. #22, City of Perry Comprehensive Plan Draft Amendments, be added to the agenda.

**ACTION: Commissioner Vaughn made the motion, with a second by Ms. Donovan, to add Item IV.B. #19 Lafayette County Comprehensive Plan Draft Amendments and Item IV.B. #22, City of Perry Comprehensive Plan Draft Amendments to the agenda. The motion carried unanimously.**

I. APPROVAL OF MINUTES - October 24, 2002

Chairman Montgomery asked that the minutes of the October 24, 2002 meeting be approved as written.

**ACTION: Commissioner Martin made the motion, with a second by Mr. Philman, to approve the minutes of the October 24, 2002, meeting as written. The motion carried unanimously.**

II. CONSENT AGENDA

- A. Hazardous Materials Emergency Preparedness Planning and Training Grants.
- B. Transportation Disadvantaged Program - Community Transportation Coordinator Annual Performance Evaluation.

Chairman Montgomery asked if there were questions regarding the items listed on the Consent Agenda, and requested that these items be approved.

**ACTION: Commissioner Martin made the motion, with a second by Mayor Davis, to approve the items listed on the Consent Agenda. The motion carried unanimously.**

III. CHAIRMAN'S REPORT - James Montgomery

- A. Resolutions of Appreciation

Chairman Montgomery asked that Resolutions of Appreciation be approved for former Council members Commissioner Robert Hutchinson and Commissioner Dave Newport from Alachua County and Commissioner Wilbur Bush from Gilchrist County.

**ACTION: Mr. Philman made the motion, with a second by Ms. Thomas, to approve the Resolutions of Appreciation for former Council members**

**Commissioner Hutchinson, Commissioner Newport and  
Commissioner Bush. The motion carried unanimously.**

IV. COMMITTEE REPORTS

A. Executive Committee

1. Coordinated Land Use and School Planning Interlocal Agreements

Chairman Montgomery reported that the Executive Committee had recommended that authorization be given to the Executive Director to enter into an agreement with an individual to work with local governments and school boards in an effort to secure interlocal agreements to coordinate land use and school planning among those entities in accordance with state law, provided the individual engaged is not paid more than \$3,000 per county.

**ACTION: Commissioner Sadler made the motion, with a second by Mayor Davis, to approve the recommendation of the Executive Committee. The motion carried unanimously.**

2. Amend Council's Contract with Florida Department of Community Affairs to Assist Counties with EAR Amendments

Chairman Montgomery reported that the Executive Committee had recommended that the Council agree to an amendment to the current contract with the Florida Department of Community Affairs (DCA) to provide an additional \$30,000 to be used to assist Bradford, Dixie, Hamilton, Lafayette, Taylor and Union Counties in the preparation of Evaluation and Appraisal Reports amendments to their comprehensive plans.

**ACTION: Commissioner Martin made the motion, with a second by Commissioner Sadler, to approve the recommendation of the Executive Committee. The motion carried unanimously.**

3. Small Business Disaster Survival Kits

Chairman Montgomery reported that the Executive Committee had recommended that the Council approve entering into an agreement with the Tampa Bay Regional Planning Council for the purpose of establishing a public information and promotional campaign relating to the distribution of a small business disaster survival kit for the amount of \$2,500.

**ACTION: Commissioner Sadler made the motion, with a second by Commissioner Martin, to approve the recommendation of the Executive Committee. The motion carried unanimously.**

4. Workshop Related to a Proposed Strategic Energy Plan for the State

Mr. Justice reported that the Executive Committee had recommended that the Council enter into an agreement with the University of Central Florida's Solar Energy Center in the amount of \$2,500 to be used to hold a one day workshop for the review of a proposed Strategic Energy Plan for the State.

**ACTION: Mayor Davis made the motion, with a second by Ms. Donovan, to approve the recommendation of the Executive Committee. The motion carried unanimously.**

5. Amendments to the DRI Review Agreement

Mr. Justice stated that the Executive Committee had recommended that the Council approve the proposed amendments to the agreement entered into between the Council and DRI applicants. He stated that the proposed amendments notify the applicant that additional charges may result if all required information is not provided, and, when preparing the transportation and affordable housing elements, the agreed upon methodologies are not followed. He added that the amendments also provide for the Council to develop monthly estimates of expenditures on the review after a total of \$75,000 is expended.

**ACTION: Ms. Thomas made the motion, with a second by Commissioner Martin, to approve the recommendation of the Executive Committee. The motion carried unanimously.**

6. Required GUST II Amendments and EGTRRA Amendments to the Council's Pension Plan

Chairman Montgomery reported that the Executive Committee had recommended that the Council approve the adoption of required amendments to the Council's pension plan, authorize Pension Plan Professionals, Inc. (PPP) to submit these amendments to the Internal Revenue Service on behalf of the Council and to pay for the services of PPP, which is estimated to be approximately \$300.

**ACTION: Commissioner Martin made the motion, with a second by Mayor Davis, to approve the recommendation of the Executive Committee. The motion carried unanimously.**

7. Consider Refinancing Note Used When Purchasing the Council's Office Building

Chairman Montgomery reported that the Executive Committee had recommended that the Council agree to amend the South Trust Bank note used when purchasing the Council's office building to reduce the effective interest rate from 5.35% to 4.54%, with all other provisions of the note remaining unchanged. He further reported that the Executive Committee recommended that the Council authorize appropriate officers and the Council attorney to take action to secure the amendment to the South Trust note.

**ACTION: Commissioner Vaughn made the motion, with a second by Mr. Philman, to approve the recommendation of the Executive Committee. The motion carried unanimously.**

8. Options for Obtaining a Quorum for Council Meetings

Chairman Montgomery reported that the Executive Committee reviewed three options for obtaining a quorum for Council Meetings: to reduce the quorum requirement to 40%; to restructure the Council to schedule Council meetings on a quarterly basis with the Board of Directors meeting on a monthly basis, and; amend the rule to allow the Board of Directors to act on all items on the Council's agenda when acting on behalf of the Council, including electing officers and other Board of Directors. He reported that the Executive Committee recommended that the Council authorize staff to begin the process of eliminating the organization rule and then adopt the organization rule as policy of the Council. He further stated that if the elimination of the organization rule is not possible under state law, the Executive Committee recommended that the Council seek a rule change that would reduce the quorum requirements from one more than 50% to 40%.

**ACTION: Commissioner Martin made the motion, with a second by Ms. Donovan, to approve the recommendation of the Executive Committee. The motion carried unanimously.**

9. Local Mitigation Strategy Update Technical Assistance Grants

Mr. Justice reported that the Executive Committee had recommended that the Council authorize the Chairman to execute an agreement with the Florida Department of Community Affairs for \$80,000 which the Council will use to provide technical assistance to Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Suwannee, Taylor and Union Counties to update their Local Mitigation Strategies to comply with the federal Disaster Mitigation Act of 2000.

**ACTION: Commissioner Martin made the motion, with a second by Ms. Donovan, to approve the recommendation of the Executive Committee. The motion carried unanimously.**

B. Clearinghouse Committee

Local Government Comprehensive Plan Amendments

- #12- Hamilton County Comprehensive Plan Draft Amendment (DCA No. 03-1)
- #18- Bradford County Comprehensive Plan Draft Amendment (DCA No. 03-1)
- #19- Lafayette County Comprehensive Plan Draft Amendments - added to agenda
- #22- City of Perry Comprehensive Plan Draft Amendments - added to agenda

Chairman Philman reported that the Committee had reviewed comprehensive plan draft amendments from Hamilton County (#12), Bradford County (#18), Lafayette County (#19) and the City of Perry (#22) and had concluded that the draft amendments did not adversely affect natural resources of regional significance, regional facilities or adjacent local governments. However, Chairman Philman reported that the Committee recommended forwarding one recommendation that Lafayette County delete a reference to the Regional Plan as identified in the County's urban development area. Chairman Philman noted that the Committee recommended forwarding these findings to the respective local governments and the Florida Department of Community Affairs as regional comment.

**ACTION: Chairman Philman made the motion to approve the recommendations of the Clearinghouse Committee. The motion carried unanimously.**

C. Nominating Committee

1. Election of Officers
2. Election of Board of Directors

Chairman Montgomery noted that since there was no quorum of the Council, the election of officers and the Board of Directors would be conducted during the January meeting.

VI. DIRECTOR'S REPORT

Mr. Justice noted that the Full Council has not had a quorum since April.

A. Status of Process to Resolve DRI Fee Challenge

Mr. Wershow stated the administrative law judge is in the process of setting up a hearing date. He stated that due to scheduling conflicts, the judge has allowed additional time and that a hearing date should be scheduled sometime during the month of February.

B. FRCA Annual Report

Mr. Justice stated that the Florida's Regional Planning Councils 2001-2002 Joint Report and Directory was handed out prior to the meeting and contains general information about the regional planning councils throughout the state.

Mr. Justice reported that Secretary Siebert of the Florida Department of Community Affairs and Secretary Barry from the Florida Department of Transportation have resigned effective January 2003.

Mr. Justice stated that a workshop was advertised to be held after the regular Council meeting concerning the Strategic Regional Policy Plan and the amendments thereto. He reported that there were no requests for a workshop to be held and that the amendments to the Strategic Regional Policy Plan would be on the January agenda for adoption.

Chairman Montgomery announced that the next meeting of the Council is scheduled to be held at the Holiday Inn, Lake City, on January 23, 2003, at 8:00 p.m.

The meeting was adjourned at 8:42 p.m.

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Chairman

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Date