



Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

December 30, 2014

TO: Union County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Meeting Announcement

The Union County Transportation Disadvantaged Coordinating Board will meet Tuesday, January 6, 2015 at 1:15 p.m. in the A & A Transport Office located at the Union County Transportation Facility, 255 SW 9th Avenue, Lake Butler, Florida. All Board members are encouraged to attend this meeting.

Attached is the meeting agenda and supporting materials. If you have any questions, please do not hesitate to contact me at extension 110.

Attachments

t:\lynn\td2015\union\memos\jan.docx

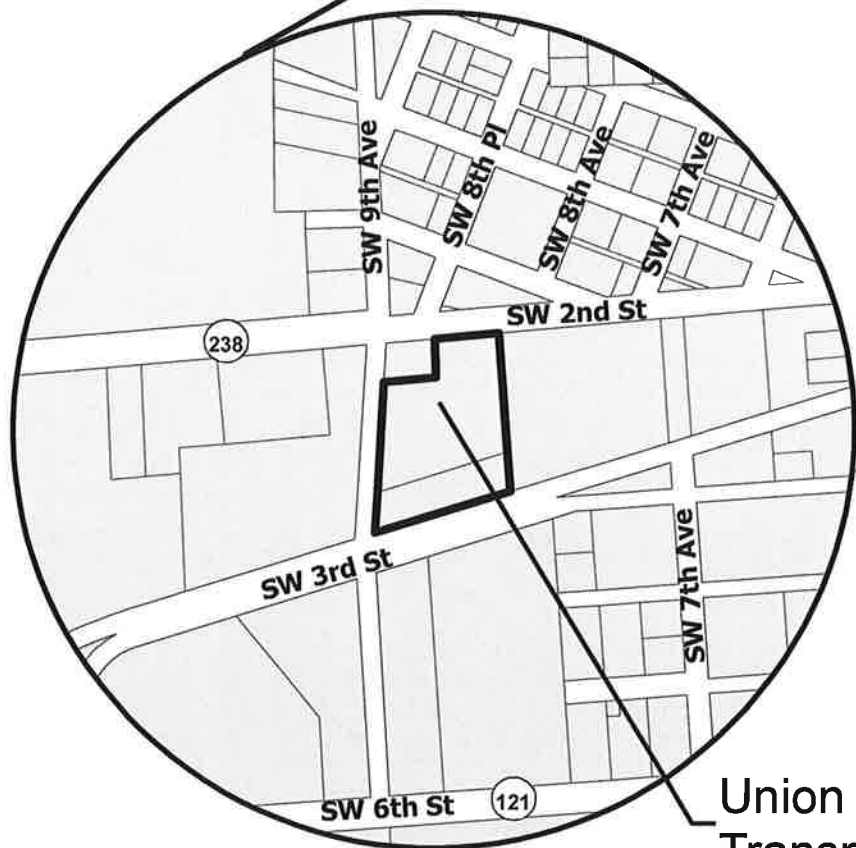
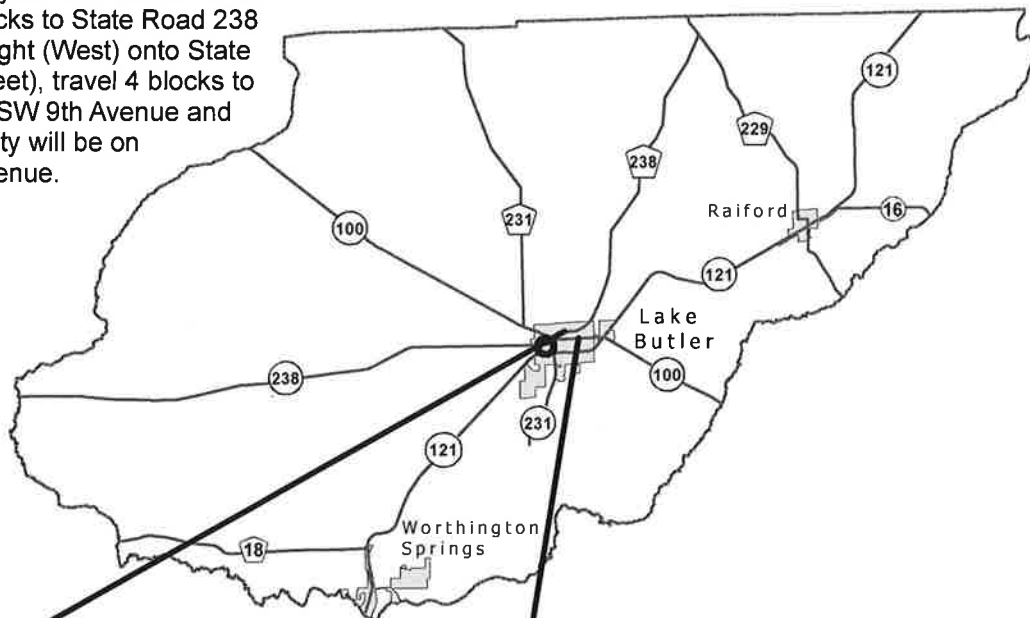
Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.

# Union County Transportation Facility

## A & A Transport Office

255 SW 9th Avenue  
Lake Butler, Florida 32054

Directions: From the intersection of State Road 100 (also known as Main St) and State Road 238 (also known as 6th Ave) in the City of Lake Butler, head Southwesterly onto State Road 238 (also known as 6th Ave) travel two blocks to State Road 238 (also known as SW 2nd Street), turn right (West) onto State Road 238 (also known as SW 2nd Street), travel 4 blocks to SW 9th Avenue, turn left (South) onto SW 9th Avenue and the Union County Transportation Facility will be on the left, on the East side of SW 9th Avenue.



1 inch = 500 feet



Union County  
Transportation Facility



Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

**UNION COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

**MEETING AGENDA**

**A & A Transport Office  
Union County Transportation Facility  
255 SW 9th Avenue  
Lake Butler, Florida**

**Tuesday  
January 6, 2014  
1:15 p.m.**

**I. BUSINESS MEETING – CALL TO ORDER**

**A. Introductions**

**B. Approval of the Meeting Agenda**

**ACTION REQUIRED**

**C. Approval of the October 14, 2014  
Minutes**

**Page 7**

**ACTION REQUIRED**

**II. UNFINISHED BUSINESS**

**A. Community Transportation Coordinator  
Annual Performance Evaluation**

**Page 11**

**NO ACTION REQUIRED**

**III. NEW BUSINESS**

**A. Union County Transportation  
Disadvantaged Service Plan Amendment**

**Page 13**

**ACTION REQUIRED**

The Board needs to review and approve the Fiscal Year 2014/15 service rates

**B. 2013/14 Annual Operations Report**

**Page 27**

**NO ACTION REQUIRED**

The Board needs to review the 2013/14 Annual Operations Report

**C. Operations Reports**

**Page 45**

**NO ACTION REQUIRED**

**IV. OTHER BUSINESS**

**A. Comments**

- 1. Members**
- 2. Citizens**

**V. FUTURE MEETING DATES**

- A. April 14, 2015 at 1:15 p.m**
- B. July 14, 2015 at 1:15 p.m.**
- C. October 13, 2015 at 1:15 p.m.**

\* Please note that this is a tentative meeting schedule, all dates and times are subject to change.

If you have any questions concerning the enclosed materials, please do not hesitate to contact me at 1-800-226-0690, extension 110.

**UNION COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

<b>MEMBER/REPRESENTING</b>	<b>ALTERNATE/REPRESENTING</b>
Commissioner Woody Kitler Local Elected Official/Chair	
Sandra Collins Florida Department of Transportation Grievance Committee Member	Janell Damato Florida Department of Transportation
Jaime Sanchez-Bianchi Florida Department of Children and Families	Vacant Florida Department of Children and Families
Vacant Florida Department of Education Grievance Committee Member	Jeff Aboumrad Florida Department of Education
Cara Ladnyk Florida Department of Elder Affairs	Casey Ladd Florida Department of Elder Affairs
Alana McKay Florida Agency for Health Care Administration Grievance Committee Member	Andrew Singer Florida Agency for Health Care Administration
Vacant Regional Workforce Board	Vacant Regional Workforce Board
Matthew Pearson Florida Association for Community Action Grievance Committee Member Term ending June 30, 2017	Vacant Florida Association for Community Action Term ending June 30, 2017
Mike Pittman Public Education	Vacant Public Education
Barbara Fischer Veterans Grievance Committee Member Term ending June 30, 2017	Vacant Veterans Term ending June 30, 2017
Doyle Archer Citizen Advocate Term ending June 30, 2015	Vernon Dukes, Vice-Chair Citizen Advocate Term ending June 30, 2015
Vacant Citizen Advocate - User Term ending June 30, 2015	Vacant Citizen Advocate - User Term ending June 30, 2015
Bill McGill Persons with Disabilities Term ending June 30, 2015	Vacant Persons with Disabilities Term ending June 30, 2015
Donald Pettit Elderly Term ending June 30, 2017	Vacant Elderly Term ending June 30, 2017
Vacant Medical Community Term ending June 30, 2016	Vacant Medical Community Term ending June 30, 2016
Alberta Hampton Children at Risk Term ending June 30, 2016	Vacant Children at Risk Term ending June 30, 2016
Vacant Private Transit Term ending June 30, 2016	Vacant Private Transit Term ending June 30, 2016

Note: Unless specified, members and alternates serve at the pleasure of the North Central Florida Regional Planning Council.



**UNION COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

**MEETING MINUTES**

A & A Transport Office  
Union County Transportation Facility  
255 SW 9th Avenue  
Lake Butler, Florida

Tuesday  
October 14, 2014  
1:15 p.m.

**VOTING MEMBERS PRESENT**

Sandra Collins, Florida Department of Transportation  
Barbara Fischer, Veterans Representative  
Jeff Aboumrad, Florida Department of Education  
Cara Ladnyk, Florida Department of Elder Affairs  
Bill McGill, Persons with Disabilities Representative  
Alana McKay, Florida Agency for Health Care Administration – Medicaid, Vice-Chair  
Matthew Pearson, Community Action Agency  
Donald Pettit, Elderly Representative  
Mike Pittman, Public Education Representative  
Jaime Sanchez-Bianchi, Florida Department of Children and Families

**ALTERNATE MEMBERS PRESENT**

Barbara Harrington, Florida Department of Education

**VOTING MEMBERS ABSENT**

Commissioner M. Wayne Smith, Chairman  
Doyle Archer, Citizen Advocate  
Alberta Hampton Early Childhood Services Representative

**OTHERS PRESENT**

Curtis Allen, A & A Transport  
Shantel Prats, Career Source Florida Crown

**STAFF PRESENT**

Lynn Godfrey, North Central Florida Regional Planning Council

**I. CALL TO ORDER**

Due to Chairman Smith's absence Vice-Chair McKay called the meeting to order at 1:15 p.m.

**A. Introductions**

Vice-Chair McKay asked everyone to introduce themselves.

**B. Approval of the Meeting Agenda**

**ACTION:** Sandra Collins moved to approve the meeting agenda. Matthew Pearson seconded; motion passed unanimously.

**C. Approval of the July 15, 2014 Minutes**

**ACTION:** Matthew Pearson moved to approve the July 15, 2014 meeting minutes. Mike Pittman seconded; motion passed unanimously.

**II. NEW BUSINESS**

**A. Community Transportation Coordinator Annual Performance Evaluation**

Ms. Lynn Godfrey, North Central Florida Regional Planning Council Senior Planner, stated that the Board is required to annually evaluate the transportation services provided by A & A Transport. She said the draft evaluation is included in the meeting packet for the Board's review.

The Board reviewed A & A Transport's annual performance evaluation.

Mr. Curtis Allen, A & A Transport General Manager, stated that they received an extension for filing the 2013/14 Annual Operations Report from the Florida Commission for the Transportation Disadvantaged.

The Board requested assurance from Mr. Allen that he will submit the Annual Operations Report and the other required documents to the Board by the next meeting.

Mr. Allen stated that he would provide the required documents to the Board at the next meeting.

**ACTION:** Barbara Fischer moved to approve A & A Transport's annual performance evaluation. Bill McGill seconded; motion passed unanimously.



**B. Appoint Grievance Committee**

Ms. Godfrey stated that the Board's Grievance Procedures requires the Chair to appoint five voting members to a Grievance Committee.

**ACTION: Vice-Chair McKay appointed the following Board members to the Grievance Committee: Jeff Aboumrad, Sandra Collins, Barbara Fischer, Alana McKay and Matthew Pearson.**

**C. Operations Reports**

Mr. Curtis Allen, A & A Transport General Manager distributed the operations report for the second quarter of 2014.

The Board reviewed the operations report.

Ms. Alana McKay requested A & A Transport provide data from the previous Fiscal Year in the operations report for comparison purposes.

Mr. Pearson asked if A & A Transport is experiencing any payment issues with the Medicaid transportation brokers.

Mr. Allen said they have had some billing problems with Logisticare.

**III. OTHER BUSINESS**

**A. Comments**

**1. Members**

Ms. Sandra Collins stated that the Florida Department of Transportation is holding a Grants Workshop Thursday, October 16, 2014 at 10:00 a.m.

**2. Citizens**

There were no citizen comments.

**IV. FUTURE MEETING DATES**

Vice-Chair McKay stated that the next Board meeting is scheduled for January 6, 2015 at 1:15 p.m.

**ADJOURNMENT**

The meeting was adjourned at 1:45 p.m.

---

Coordinating Board Chair

---

Date



## II.A

Serving

Alachua • Bradford

Columbia • Dixie • Gilchrist

Hamilton • Lafayette • Madison

Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

December 30, 2014

TO: Union County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Annual Performance Evaluation

### RECOMMENDATION

**No action required. For information only.**

### BACKGROUND

The Board requested the following documents at its October 14, 2014 meeting as part of A & A Transport's annual performance evaluation

- Fiscal Year 2014/15 Florida Commission for the Transportation Disadvantaged Rate Model worksheets (agenda item III. A).
- Fiscal Year 2013/14 Annual Operations Report (agenda item III. B.).
- Transportation Disadvantaged Program eligibility application.
- Copy of completed Transportation Disadvantaged Program eligibility application.
- A & A Transport's complaint form.
- A & A Transport's Rider Guide/informational brochure.

Staff has not received the requested documents from A & A Transport. If you have any questions concerning this matter, please contact me at extension 110.

### Attachments

t:\lynn\td2015\union\memos\eval2.docx

Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.





### **III.A.**

Serving

Alachua • Bradford

Columbia • Bradford • Gilchrist

Hamilton • Lafayette • Madison

Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

December 30, 2014

TO: Union County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Union County Transportation Disadvantaged Service Plan Amendment

#### STAFF RECOMMENDATION

**Approve the Union County Transportation Disadvantaged Service Plan amendment.**

#### BACKGROUND

The Union County Transportation Disadvantaged Service Plan includes the rates charged for Transportation Disadvantaged Program sponsored services. Enclosed are A & A Transport's proposed Fiscal Year 2014/15 rates. The Board needs to review and approve A & A Transport's service rates.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

t:\lynn\td2015\union\memos\tdspamendrates.docx



## Appendix B: Cost/Revenue Allocation and Rate Structure Justification

**COMMUNITY TRANSPORTATION COORDINATOR:** A & A Transport, Inc.

**COUNTY:** Union

**CONTRACT PERIOD:** July 1, 2014 - June 30, 2015

**PURCHASING AGENCY:** Florida Commission for the Transportation Disadvantaged

PROGRAM/SERVICE TYPE	COST PER UNIT
Transportation Disadvantaged Program Ambulatory	<del>\$2.08</del> 1.76/passenger mile
Transportation Disadvantaged Program Wheelchair	<del>\$3.57</del> 3.02/passenger mile
Transportation Disadvantaged Program Stretcher	<del>\$7.44</del> 7.44/passenger mile

## Preliminary Information Worksheet

Version 1.4

**CTC Name:** A & A Transport, Inc.

**County (Service Area):** Union

**Contact Person:** Curtis E. Allen

**Phone #** 386-496-2056

Check Applicable Characteristic:

**ORGANIZATIONAL TYPE:**

☐

Governmental

☒

Private Non-Profit

☐

Private For Profit

**NETWORK TYPE:**

☐

Fully Brokered

☒

Partially Brokered

☐

Sole Source

***Once completed, proceed to the Worksheet entitled  
"Comprehensive Budget"***



# Comprehensive Budget Worksheet

Version 1.4

CTC: A & A Transport, Inc.  
County: Union

1. Complete applicable GREEN cells in columns 2, 3, 4, and 7

	Prior Year's ACTUALS from July 1st of 2012 to June 30th of 2013	Current Year's APPROVED Budget, as amended from July 1st of 2013 to June 30th of 2014	Upcoming Year's PROPOSED Budget from July 1st of 2014 to June 30th of 2015	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

## REVENUES (CTC/Operators ONLY / Do NOT include coordination contractors!)

### Local Non-Govt

Farebox						In "Other" category, loans increased to help pay operational expenses.
Medicaid Co-Pay Received	\$ 5,750	\$ 5,764	\$ 5,764	0.2%	0.0%	
Donations/ Contributions						
In-Kind, Contributed Services						
Other	\$ 10,000	\$ 26,356	\$ 35,000	163.6%	32.8%	
Bus Pass Program Revenue						

### Local Government

District School Board	\$ 48,359	\$ 24,361	\$ 24,361	-49.6%	0.0%	Less demand by District School Board
Compl. ADA Services						
County Cash	\$ 9,546	\$ 10,101	\$ 10,101	5.8%	0.0%	
County In-Kind, Contributed Services						
City Cash						
City In-kind, Contributed Services						
Other Cash						
Other In-Kind, Contributed Services						
Bus Pass Program Revenue						

### CTD

Non-Spons. Trip Program	\$ 85,915	\$ 90,907	\$ 90,907	5.8%	0.0%	
Non-Spons. Capital Equipment						
Rural Capital Equipment						
Other TD (specify in explanation)						
Bus Pass Program Revenue						

### USDOT & FDOT

49 USC 5307						
49 USC 5310						
49 USC 5311 (Operating)	\$ 94,806	\$ 97,026	\$ 97,026	2.3%	0.0%	
49 USC 5311(Capital)						
Block Grant						
Service Development						
Commuter Assistance						
Other DOT (specify in explanation)						
Bus Pass Program Revenue						

### AHCA

Medicaid	\$ 100,966	\$ 108,396	\$ 108,396	7.3%	0.0%	
Other AHCA (specify in explanation)						
Bus Pass Program Revenue						

### DCF

Alcoh. Drug & Mental Health						
Family Safety & Preservation						
Comm. Care Dis./Aging & Adult Serv.						
Other DCF (specify in explanation)						
Bus Pass Program Revenue						

### DOH

Children Medical Services						
County Public Health						
Other DOH (specify in explanation)						
Bus Pass Program Revenue						

# Comprehensive Budget Worksheet

Version 1.4

CTC: A & A Transport, Inc.  
County: Union

1. Complete applicable **GREEN** cells in columns 2, 3, 4, and 7

	Prior Year's ACTUALS from July 1st of 2012 to June 30th of 2013	Current Year's APPROVED Budget, as amended from July 1st of 2013 to June 30th of 2014	Upcoming Year's PROPOSED Budget from July 1st of 2014 to June 30th of 2015	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

## DOE (state)

Carl Perkins  
Div of Blind Services  
Vocational Rehabilitation  
Day Care Programs  
Other DOE (specify in explanation)  
Bus Pass Program Revenue

## AWI

WAGES/Workforce Board  
Other AWI (specify in explanation)  
Bus Pass Program Revenue

## DOEA

Older Americans Act  
Community Care for Elderly  
Other DOEA (specify in explanation)  
Bus Pass Program Revenue

Funding for Meal Site Clients increased

## DCA

Community Services  
Other DCA (specify in explanation)  
Bus Pass Admin. Revenue

# Comprehensive Budget Worksheet

Version 1.4

CTC: A & A Transport, Inc.  
County: Union

1. Complete applicable **GREEN** cells in columns 2, 3, 4, and 7

	Prior Year's ACTUALS from July 1st of 2012 to June 30th of 2013	Current Year's APPROVED Budget, as amended from July 1st of 2013 to June 30th of 2014	Upcoming Year's PROPOSED Budget from July 1st of 2014 to June 30th of 2015	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are $\geq \pm 10\%$ and Also $\geq \pm \$50,000$
1	2	3	4	5	6	7

## APD

Office of Disability Determination						Coordination contractor to report figures
Developmental Services						
Other APD (specify in explanation)	\$ 43,500			-100.0%		
Bus Pass Program Revenue						

## DJJ

(specify in explanation)						
Bus Pass Program Revenue						

## Other Fed or State

XXX						
XXX						
XXX						
Bus Pass Program Revenue						

## Other Revenues

Interest Earnings						
XXXX						
XXXX						
Bus Pass Program Revenue						

## Balancing Revenue to Prevent Deficit

Actual or Planned Use of Cash Reserve						
---------------------------------------	--	--	--	--	--	--

Balancing Revenue is Short By =		None	None		
Total Revenues =	\$402,862	\$369,231	\$377,875	-8.3%	2.3%

## EXPENDITURES (CTC/Operators ONLY / Do NOT include Coordination Contractors!)

### Operating Expenditures

Labor	\$ 127,000	\$ 172,758	\$ 172,758	38.0%	0.0%	Labor changed from net to gross salaries. Fringe benefits was under-reported in initial year. Cost of Services increased. Cost of Material and Supplies overstated in initial year. Utilities cheaper due to moving into new building. Huge jump in cost in auto insurance due to no fault of A & A's. Taxes no longer includes withholdings, social security, medicare taxes and FICA. All the aforementioned now listed in labor category except FICA which is now listed in Fringe Benefits, Contracted Transportation Services, Other, Operating Debt Services and Contribution to Capital Equipment to be listed by coordination contractor. Miscellaneous higher due to purchases for new building. Allocated indirect higher due to loan(s) payback.
Fringe Benefits	\$ 7,500	\$ 18,026	\$ 18,026	140.3%	0.0%	
Services	\$ 29,948	\$ 36,806	\$ 36,806	22.9%	0.0%	
Materials and Supplies	\$ 64,000	\$ 49,897	\$ 49,897	-22.1%	0.0%	
Utilities	\$ 10,787	\$ 8,742	\$ 8,742	-19.0%	0.0%	
Casualty and Liability	\$ 16,775	\$ 44,791	\$ 44,791	167.0%	0.0%	
Taxes	\$ 47,301	\$ 292	\$ 292	-99.4%	0.0%	
Purchased Transportation:						
Purchased Bus Pass Expenses						
School Bus Utilization Expenses						
Contracted Transportation Services	\$ 43,806			-100.0%		
Other	\$ 1,100			-100.0%		
Miscellaneous	\$ 12,000	\$ 17,414	\$ 17,414	45.1%	0.0%	
Operating Debt Service - Principal & Interest	\$ 15,500			-100.0%		
Leases and Rentals	\$ 5,145	\$ 5,535	\$ 5,535	7.6%	0.0%	
Contrib. to Capital Equip. Replacement Fund	\$ 22,000			-100.0%		
In-Kind, Contributed Services	\$ -	\$ -	\$ -			
Allocated Indirect		\$ 15,000	\$ 23,644		57.6%	
Capital Expenditures						
Equip. Purchases with Grant Funds						

# Comprehensive Budget Worksheet

Version 1.4

CTC: A & A Transport, Inc.  
County: Union

1. Complete applicable **GREEN** cells in columns 2, 3, 4, and 7

	Prior Year's ACTUALS from July 1st of 2012 to June 30th of 2013	Current Year's APPROVED Budget, as amended from July 1st of 2013 to June 30th of 2014	Upcoming Year's PROPOSED Budget from July 1st of 2014 to June 30th of 2015	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7
Equip. Purchases with Local Revenue						
Equip. Purchases with Rate Generated Rev.						
Capital Debt Service - Principal & Interest						
Total Expenditures =	\$402,862	\$369,231	\$377,875	-8.3%	2.3%	

Once completed, proceed to the Worksheet entitled "Budgeted Rate Base"



# Budgeted Rate Base Worksheet

Version 1.4

CTC: A & A Transport, Inc.

County: Union

1. Complete applicable **GREEN** cells in column 3; **YELLOW** and **BLUE** cells are automatically completed in column 3
2. Complete applicable **GOLD** cells in column and 5

Upcoming Year's BUDGETED Revenues	
from	
July 1st of	
2014	
to	
June 30th of	
2015	
1	2

What amount of the Budgeted Revenue in col. 2 will be generated at the rate per unit determined by this spreadsheet, OR used as local match for these type revenues?	Budgeted Rate Subsidy Revenue Excluded from the Rate Base	What amount of the Subsidy Revenue in col. 4 will come from funds to purchase equipment, OR will be used as match for the purchase of equipment?
3	4	5

## REVENUES (CTC/Operators ONLY)

### Local Non-Govt

Farebox	\$ -
Medicaid Co-Pay Received	\$ 5,764
Donations/ Contributions	\$ -
In-Kind, Contributed Services	\$ -
Other	\$ 35,000
Bus Pass Program Revenue	\$ -

### Local Government

District School Board	\$ 24,361
Compl. ADA Services	\$ -
County Cash	\$ 10,101
County In-Kind, Contributed Services	\$ -
City Cash	\$ -
City In-Kind, Contributed Services	\$ -
Other Cash	\$ -
Other In-Kind, Contributed Services	\$ -
Bus Pass Program Revenue	\$ -

### CTD

Non-Spons. Trip Program	\$ 90,907
Non-Spons. Capital Equipment	\$ -
Rural Capital Equipment	\$ -
Other TD	\$ -
Bus Pass Program Revenue	\$ -

### USDOT & FDOT

49 USC 5307	\$ -
49 USC 5310	\$ -
49 USC 5311 (Operating)	\$ 97,026
49 USC 5311(Capital)	\$ -
Block Grant	\$ -
Service Development	\$ -
Commuter Assistance	\$ -
Other DOT	\$ -
Bus Pass Program Revenue	\$ -

### AHCA

Medicaid	\$ 108,396
Other AHCA	\$ -
Bus Pass Program Revenue	\$ -

### DCF

Alcohol, Drug & Mental Health	\$ -
Family Safety & Preservation	\$ -
Comm. Care Dis./Aging & Adult Serv.	\$ -
Other DCF	\$ -
Bus Pass Program Revenue	\$ -

### DOH

Children Medical Services	\$ -
County Public Health	\$ -
Other DOH	\$ -
Bus Pass Program Revenue	\$ -

### DOE (state)

Carl Perkins	\$ -
Div of Blind Services	\$ -
Vocational Rehabilitation	\$ -
Day Care Programs	\$ -
Other DOE	\$ -
Bus Pass Program Revenue	\$ -

### AWI

WAGES/Workforce Board	\$ -
AWI	\$ -
Bus Pass Program Revenue	\$ -

### DOEA

Older Americans Act	\$ -
Community Care for Elderly	\$ -
Other DOEA	\$ 6,320
Bus Pass Program Revenue	\$ -

### DCA

Community Services	\$ -
Other DCA	\$ -
Bus Pass Program Revenue	\$ -

\$ -	\$ -	
\$ 5,764	\$ -	
\$ -	\$ -	
\$ 10,101	\$ 24,800	
\$ -	\$ -	

\$ -	\$ 24,361	
\$ -	\$ -	
\$ -	\$ 10,101	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	

\$ 90,907	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

\$ -	\$ -	
\$ -	\$ -	
\$ 97,026	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	

\$ 108,396	\$ -	
\$ -	\$ -	
\$ -	\$ -	

\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	

\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	

\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	

\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	

\$ -	\$ -	
\$ -	\$ -	
\$ 6,320	\$ -	
\$ -	\$ -	

\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	

YELLOW cells  
are **NEVER** Generated by Applying Authorized Rates

BLUE cells  
Should be funds generated by rates in this spreadsheet

GREEN cells  
**MAY BE** Revenue Generated by Applying  
Authorized Rate per Mile/Trip Charges

Fill in that portion of budgeted revenue in Column 2 that will be **GENERATED** through the application of authorized per mile, per trip, or combination per trip plus per mile rates. Also, include the amount of funds that are Earmarked as local match for Transportation Services and **NOT** Capital Equipment purchases.

If the Farebox Revenues are used as a source of Local Match Dollars, then identify the appropriate amount of Farebox Revenue that represents the portion of Local Match required on any state or federal grants. This does not mean that Farebox is the only source for Local Match.

Please review all Grant Applications and Agreements containing State and/or Federal funds for the proper Match Requirement levels and allowed sources.

GOLD cells

Fill in that portion of Budgeted Rate Subsidy Revenue in Column 4 that will come from Funds Earmarked by the Funding Source for Purchasing Capital Equipment. Also include the portion of Local Funds earmarked as Match related to the **Purchase of Capital Equipment** if a match amount is required by the Funding Source.

## County: Union

- |  |   |  |
|--|---|--|
| <p>What amount of the <u>Budgeted Revenue</u> in col. 2 will be generated at the rate per unit determined by this spreadsheet, OR used as local match for these type revenues?</p> | <p><u>Budgeted Rate</u><br/><u>Subsidy Revenue</u><br/><u>Excluded from the Rate Base</u></p> | <p>What amount of the <u>Subsidy Revenue</u> in col. 4 will come from funds to purchase equipment, OR will be used as match for the purchase of equipment?</p> |
| 3  | 4   | 5  |

[illegible]

Amount of  
Budgeted  
Operating Rate  
Subsidy Revenue

If necessary and justified, this cell is where you could optionally adjust proposed service rates up or down to adjust for program revenue (or unapproved profit), or losses from the Actual period shown at the bottom of the Comprehensive Budget Sheet. This is not the only acceptable location or method of reconciling for excess gains or losses. If allowed by the respective funding sources, excess gains may also be adjusted by providing system subsidy revenue for the purchase of additional trips in a period following the Actual period. If such an adjustment has been made, provide notation in the respective explanation area of the Comprehensive Budget tab.

2012 - 2013

Page 2 of 2

## Worksheet for Program-wide Rates

CTC: A & A Transport, In Version 1.4  
County: Union

1. Complete Total Projected Passenger Miles and ONE-WAY Passenger Trips ( **GREEN** cells) below

Do **NOT** include trips or miles related to Coordination Contractors!

Do **NOT** include School Board trips or miles UNLESS.....

**INCLUDE** all ONE-WAY passenger trips and passenger miles related to services you purchased from your transportation operators!

Do **NOT** include trips or miles for services provided to the general public/private pay UNLESS..

Do **NOT** include escort activity as passenger trips or passenger miles unless charged the full rate for service!

Do **NOT** include fixed route bus program trips or passenger miles!

### PROGRAM-WIDE RATES

Total Projected Passenger Miles = 112,000

Rate Per Passenger Mile = \$ 1.87

Total Projected Passenger Trips = 10,000

Rate Per Passenger Trip = \$ 20.94

Fiscal Year

2014 - 2015

Avg. Passenger Trip Length = 11.2 Miles

### Rates If No Revenue Funds Were Identified As Subsidy Funds

Rate Per Passenger Mile = \$ 3.37

Rate Per Passenger Trip = \$ 37.79

**Once Completed, Proceed to the Worksheet entitled "Multiple Service Rates"**

#### Vehicle Miles

The miles that a vehicle is scheduled to or actually travels from the time it pulls out from its garage to go into revenue service to the time it pulls in from revenue service.

#### Vehicle Revenue Miles (VRM)

The miles that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue miles exclude:

Deadhead  
Operator training, and  
Vehicle maintenance testing, as well as  
School bus and charter services.

#### Passenger Miles (PM)

The cumulative sum of the distances ridden by each passenger.

## Worksheet for Multiple Service Rates

CTC: A & A Transport Version 1.4  
County: Union

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

### SECTION I: Services Provided

1. Will the CTC be providing any of these Services to transportation disadvantaged passengers in the upcoming budget year?

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes	<input checked="" type="radio"/> Yes	<input checked="" type="radio"/> Yes	<input type="radio"/> Yes
<input type="radio"/> No	<input type="radio"/> No	<input type="radio"/> No	<input checked="" type="radio"/> No
Go to Section II for Ambulatory Service	Go to Section II for Wheelchair Service	Go to Section II for Stretcher Service	STOP! Do NOT Complete Sections II - V for Group Service

### SECTION II: Contracted Services

1. Will the CTC be contracting out any of these Services TOTALLY in the upcoming budget year?....

Ambulatory	Wheelchair	Stretcher	Group
<input type="radio"/> Yes	<input type="radio"/> Yes	<input type="radio"/> Yes	<input type="radio"/> Yes
<input checked="" type="radio"/> No	<input checked="" type="radio"/> No	<input checked="" type="radio"/> No	<input checked="" type="radio"/> No
Skip # 2, 3 & 4 and Go to Section III for Ambulatory Service	Skip # 2, 3 & 4 and Go to Section III for Wheelchair Service	Skip # 2, 3 & 4 and Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service

2. If you answered YES to #1 above, do you want to arrive at the billing rate by simply dividing the proposed contract amount by the projected Passenger Miles / passenger trips?....

<input type="radio"/> Yes	<input type="radio"/> Yes	<input type="radio"/> Yes	<input type="radio"/> Yes
<input checked="" type="radio"/> No	<input checked="" type="radio"/> No	<input checked="" type="radio"/> No	<input checked="" type="radio"/> No

3. If you answered YES to #1 & #2 above, how much is the proposed contract amount for the service?  
How many of the total projected Passenger Miles relate to the contracted service?  
How many of the total projected passenger trips relate to the contracted service?

Ambulatory	Wheelchair	Stretcher	Group
Leave Blank	Leave Blank	Leave Blank	Do NOT Complete Section II for Group Service

Effective Rate for Contracted Services:  
per Passenger Mile =  
per Passenger Trip =

Ambulatory	Wheelchair	Stretcher	Group
Go to Section III for Ambulatory Service	Go to Section III for Wheelchair Service	Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service

4. If you answered # 3 & want a Combined Rate per Trip PLUS a per Mile add-on for 1 or more services, INPUT the Desired per Trip Rate (but must be less than per trip rate in #3 above)  
Rate per Passenger Mile for Balance =

Combination Trip and Mile Rate			
Leave Blank and Go to Section III for Ambulatory Service	Leave Blank and Go to Section III for Wheelchair Service	Leave Blank and Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service



## Worksheet for Multiple Service Rates

CTC: A & A Transport Version 1.4  
County: Union

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

### SECTION III: Escort Service

1. Do you want to charge all escorts a fee?

☐ Yes  
☒ No

Skip #2 - 4 and  
Section IV and  
Go to Section V

2. If you answered Yes to #1, do you want to charge the fee per passenger trip OR

☒ Pass Trip  
☐ Pass Mile

Leave Blank

per passenger mile?

3. If you answered Yes to #1 and completed #2, for how many of the projected  
Passenger Trips / Passenger Miles will a passenger be accompanied by an escort?

Leave Blank

4. How much will you charge each escort?

Leave Blank

### SECTION IV: Group Service Loading

1. If the message "You Must Complete This Section" appears to the right, what is the projected total  
number of Group Service Passenger Miles? (otherwise leave blank)

Do NOT  
Complete  
Section IV

And what is the projected total number of Group Vehicle Revenue Miles?

Loading Rate  
0.00 to 1.00

### SECTION V: Rate Calculations for Multiple Services:

1. Input Projected Passenger Miles and Passenger Trips for each Service in the GREEN cells and the Rates for each Service will be calculated automatically
  - \* Miles and Trips you input must sum to the total for all Services entered on the "Program-wide Rates" Worksheet, MINUS miles and trips for contracted services IF the rates were calculated in the Section II above
  - \* Be sure to leave the service BLANK if you answered NO in Section I or YES to question #2 in Section II

Projected Passenger Miles (excluding totally contracted services addressed in Section II) = 112,000

Rate per Passenger Mile =

RATES FOR FY: 2014 - 2015				
Ambul	Wheel Chair	Stretcher	Group	
102,600	9,400		Leave Blank	
			0	
\$1.76	\$3.02	\$0.00	\$0.00	\$0.00
			per passenger	per group

Projected Passenger Trips (excluding totally contracted services addressed in Section II) = 10,000

Rate per Passenger Trip =

Ambul	Wheel Chair	Stretcher	Group	
9,466	534		Leave Blank	
\$20.17	\$34.58	\$0.00	\$0.00	\$0.00
			per passenger	per group

2. If you answered #1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services,...

...INPUT the Desired Rate per Trip (but must be less than per trip rate above) =

Rate per Passenger Mile for Balance =

Combination Trip and Mile Rate				
Ambul	Wheel Chair	Stretcher	Group	
			Leave Blank	
\$1.76	\$3.02	\$0.00	\$0.00	\$0.00
			per passenger	per group

Rate per Passenger Mile =

Rates if No Revenue Funds Were Identified As Subsidy Funds				
Ambul	Wheel Chair	Stretcher	Group	
\$3.18	\$5.46	\$0.00	\$0.00	\$0.00
			per passenger	per group
Ambul	Wheel Chair	Stretcher	Group	
\$36.40	\$62.40	\$0.00	\$0.00	\$0.00
			per passenger	per group
Program These Rates Into Your Medicaid Encounter Data				





### III.B.

Serving

Alachua • Bradford

Columbia • Dixie • Gilchrist

Hamilton • Lafayette • Madison

Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

December 30, 2014

TO: Union County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: 2013-2014 Annual Operations Report

#### RECOMMENDATION

**Review the 2013/2014 Annual Operations Report.**

#### BACKGROUND

A & A Transport is required to submit an annual operations report to the Florida Commission for the Transportation Disadvantaged by September 15 of each year. Attached is A & A Transport's 2013-2014 Annual Operations Report. If you have any questions concerning the attached report, please contact me at extension 110.

Attachment

t:\lynn\td2015\union\memos\lor.docx

Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.



# FLCTD

## Annual Operations Report

### Section I: Face Sheet

<b>County:</b> Union	<b>Fiscal Year:</b> July 1, 2013 - June 30, 2014
<b>Status:</b> Complete	
<b>FLCTD Status:</b> Approved	
<b>Report Date:</b>	10/24/2014
<b>Period Covered:</b>	July 1, 2013 - June 30, 2014
<b>Coordinator's Name:</b>	A & A Transport, Inc.
<b>Address:</b>	255 S.W. 9th Avenue
<b>City:</b>	Lake Butler
<b>Zip Code:</b>	32054-1414
<b>Service Area:</b>	Union
<b>Contact Person:</b>	Curtis E. Allen
<b>Title:</b>	President
<b>Phone:</b>	(386) 496 - 2056
<b>Fax:</b>	(386) 496 - 2961
<b>Email:</b>	ceallen1954@yahoo.com
<b>Network Type:</b>	Partial Brokerage
<b>Organization Type:</b>	Private Non-Profit
<b>CTC Certification:</b>	
<p>I, Curtis E. Allen, President, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.</p>	
<p><b>CTC Representative (signature)</b> Curtis E. Allen - 10/24/2014</p>	
<b>LCB Statement:</b>	
<p>I, _____, as the local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(7) F.S. that the local Coordinating Board has reviewed this report and the Planning Agency has received a copy.</p>	
<p><b>LCB Signature</b> _____</p>	

**FLCTD**  
**Annual Operations Report**  
**Section II: General Info**

County: **Union**

Fiscal Year: **July 1, 2013 - June 30, 2014**

Status: **Complete**

FLCTD Status: **Approved**

**Section II: Coordinated System General Information**

**1. Provider Listing (include the CTC, if the CTC provides transportation services)**

Number of Private Non-Profits: 2

Number of Private For-Profits: 0

**Public Entities:**

School Board: 0

Municipality: 0

County: 0

Transit Authority: 0

Other: 0

**Total: 2**

**2. How many of the providers listed in 1 are coordination contractors?**

0

# FLCTD

## Annual Operations Report

### Section III: Passenger Trip Info

County: <b>Union</b>		Fiscal Year: <b>July 1, 2013 - June 30, 2014</b>	
<b>Status: Complete</b>			
<b>FLCTD Status: Approved</b>			
<b>Section III: Passenger Trip Information</b>			
<b>1a. One-Way Passenger Trips</b>			
<b>Type of Service</b>	<b>Service Area</b>		
<b>Fixed Route/Fixed Schedule</b>	<b>Within</b>	<b>Outside</b>	<b>Total</b>
Daily Trip Tickets	0	0	0
Weekly Passes	0	0	0
Monthly Passes	0	0	0
<b>Deviated Fixed Route Service</b>	0	0	0
<b>Paratransit</b>			
Ambulatory	4302	5163	9465
Non-Ambulatory	382	488	870
Stretcher	1	0	1
<b>Other Services</b>			
School Board Trips	0	0	0
Total Trips	4685	5651	10336
<b>1b. How many of the total trips were provided by contracted transportation providers (do not include the CTC, if the CTC provides transportation services)?</b>			0
<b>1c. How many of the total trips were provided by coordination contractors?</b>			0
<b>2. One-Way Trips by Funding Source</b>			
Agency for Health Care Administration			4639
Agency for Persons with Disabilities			0
Agency for Workforce Innovation			0
Commission for the Transportation Disadvantaged			2344
Department of Children and Families			0
Department of Community Affairs			0
Department of Education			0
Department of Elder Affairs			632

Department of Health	0
Department of Juvenile Justice	0
Florida Department of Transportation	0
Local Government	2721
Local Non-Government	0
Other Federal Programs	0
<b>Total:</b>	10336
<b>3. One-Way Trips by Passenger Type</b>	
Was this information obtained by sampling?	yes
<b>Elderly</b>	
Low Income:	1440
Disabled:	3
Low Income and Disabled:	447
Other:	341
<b>Children</b>	
Low Income:	283
Disabled:	2076
Low Income and Disabled:	702
Other:	0
<b>Other</b>	
Low Income:	2448
Disabled:	0
Low Income and Disabled:	2596
Other:	0
<b>Total:</b>	10336
<b>4. One-Way Passenger Trips - by Purpose</b>	
Was this information obtained by sampling?	yes
Medical Purpose	7243
Employment Purpose	0
Education/Training/Daycare Purpose	2461
Nutritional Purpose	632
Life-Sustaining/Other Purpose	0
<b>Total:</b>	10336
<b>5. Unduplicated Passenger Head Count</b>	



5a. Paratransit/Deviated Fixed Route/ School Brd	738
5b. Fixed Route	0
<b>Total:</b>	738
<b>6. Number of Unmet Trip Requests</b>	70
<b>Unmet Trip Requests by Type of Trip</b>	
Unmet Medical	45
Unmet Employment	0
Unmet Education/Training/Daycare	0
Unmet Nutritional	0
Unmet Life-Sustaining/Other	25
<b>Reason Trip was Denied (Optional)</b>	
Lack of Funding:	0
Lack of Vehicle Availability:	0
Lack of Driver Availability:	0
Other:	0
<b>7.) Number of Passenger No-shows</b>	80
<b>Passenger No-Shows by Funding Source (optional)</b>	
CTD:	31
AHCA:	42
AWI:	0
DCF:	0
APD:	0
DOE:	0
DOEA:	0
Other:	7
<b>8. Complaints</b>	
Complaints by Service	0
Complaints by Policy	0
Complaints by Vehicle	0
Complaints by Other	0
<b>Complaint Total:</b>	0
<b>9. Commendations</b>	

Commendations by CTC	0
Commendations by Transportation Providers	0
Commendations by Coordination Contractors	0
<b>Total Commendations:</b>	0

# FLCTD

## Annual Operations Report

### Section IV: Vehicle Info

<b>County: Union</b>	<b>Fiscal Year: July 1, 2013 - June 30, 2014</b>		
<b>Status: Complete</b>			
<b>FLCTD Status: Approved</b>			
<b>Section IV: Vehicle Information</b>			
<b>1. Mileage Information</b>			
	<b>Vehicle Miles</b>		<b>Revenue Miles</b>
CTC:	129784		112683
Transportation Providers:	0		0
Coordination Contractors:	0		0
School Bus Utilization Agreement:	0		0
<b>Total:</b>	129784		112683
<b>2. Roadcalls</b>			
	3		
<b>3. Accidents</b>			
	<b>Chargeable</b>		<b>Non-Chargeable</b>
Total Accidents Person Only:	0		0
Total Accidents Vehicle Only:	0		0
Total Accidents Person & Vehicle:	0		0
<b>Total Accidents:</b>	0		0
<b>Grand Total:</b>	0		
<b>4. Total Number of Vehicles</b>			
	8		
		<b>Count</b>	<b>Percentage</b>
a. Total vehicles that are wheelchair accessible:		5	62.00%
b. Total vehicles that are stretcher equipped:		1	12.00%

# FLCTD

## Annual Operations Report

### Section V: Employee Info

County: <b>Union</b>		Fiscal Year: <b>July 1, 2013 - June 30, 2014</b>	
<b>Status: Complete</b>			
<b>FLCTD Status: Approved</b>			
<b>Section V: Employee Information</b>			
<b>1. CTC and Transportation Provider Employee Information</b>			
			<b>Hours</b>
Full-Time Drivers	0		0
Part-Time Drivers	4		2102
Volunteer Drivers	0		0
<b>Total Hours:</b>			2102
Maintenance Employees	0		
Dispatchers	1		
Schedulers	0		
Call Intake/Reserv./Cust. Serv.	1		
Other Operations Employees	0		
			<b>Hours</b>
Other Volunteers	0		0
Administrative Support	0		
Management Employees	1		
<b>Total</b>	<b>7</b>		
<b>2. Coordination Contractors Employee Information</b>			
			<b>Hours</b>
Full-Time Drivers	0		0
Part-Time Drivers	0		0
Volunteer Drivers	0		0
<b>Total Hours:</b>			0
Maintenance Employees	0		
Dispatchers	0		
Schedulers	0		

Call Intake/Reserv./Cust. Serv.	0	
Other Operations Employees	0	
		<b>Hours</b>
Other Volunteers	0	0
Administrative Support	0	
Management Employees	0	
<b>Total</b>	0	
		<b>TOTAL HOURS: 2102</b>

# FLCTD

## Annual Operations Report

### Section VI: Revenue Sources

County: Union		Fiscal Year: July 1, 2013 - June 30, 2014	
Status: Complete			
FLCTD Status: Approved			
Section VI: Financial Data			
1. Detailed Revenue and Trips Provided by Funding Source			
Revenue Source	CTC and Transportation Providers	Coordination Contractors	TOTAL REVENUES
Agency for Health Care Administration			
Medicaid Non-Emergency	\$108,396.00	\$0.00	\$108,396.00
Medicaid Non-Emergency (under fixed fee service with AHCA)	\$0.00	\$0.00	\$0.00
Agency for Persons with Disabilities			
Comm Care for Dis Adults/Aging & Adult Services	\$0.00	\$0.00	\$0.00
Developmental Services	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Agency for Workforce Innovation			
WAGES/Workforce Board	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Commission for the Transportation Disadvantaged			

Non-Sponsored Trip Program	\$90,907.00	\$0.00	\$90,907.00
Non-Sponsored Cap. Equip.	\$0.00	\$0.00	\$0.00
Rural Capital Equip.	\$0.00	\$0.00	\$0.00
TD Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Children and Families</b>			
Alcohol, Drug Abuse & Mental Health Program	\$0.00	\$0.00	\$0.00
Family Safety & Preservation	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Community Affairs</b>			
Community Services	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Education</b>			
Carl Perkins Vocational Ed. Act	\$0.00	\$0.00	\$0.00
Division of Blind Services	\$0.00	\$0.00	\$0.00
Vocational Rehabilitation	\$0.00	\$0.00	\$0.00
Day Care Programs	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Elder Affairs</b>			
Older Americans Act	\$0.00	\$0.00	\$0.00
Community Care for the Elderly	\$0.00	\$0.00	\$0.00
Other (specify)Meal Site	\$6,320.00	\$0.00	\$6,320.00
<b>Department of Health</b>			
Children's Medical Services	\$0.00	\$0.00	\$0.00

Office of Disability Deter.	\$0.00	\$0.00	\$0.00
County Public Health Unit	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Juvenile Justice</b>			
(specify)	\$0.00	\$0.00	\$0.00
<b>Department of Transportation</b>			
49 USC 5307 (Section 9)	\$0.00	\$0.00	\$0.00
49 USC 5310 (Section 16)	\$0.00	\$0.00	\$0.00
49 USC 5311 (Section 18)	\$97,026.00	\$0.00	\$97,026.00
490USC 5311(f) (Section 18i)	\$0.00	\$0.00	\$0.00
Block Grant	\$0.00	\$0.00	\$0.00
Service Development	\$0.00	\$0.00	\$0.00
Commuter Assistance Program	\$0.00	\$0.00	\$0.00
Other DOT (Specify)	\$0.00	\$0.00	\$0.00
<b>Local Government</b>			
School Board Service	\$24,361.00	\$0.00	\$24,361.00
Complementary ADA Service	\$0.00	\$0.00	\$0.00
County Cash	\$0.00	\$0.00	\$0.00
County In-Kind	\$10,101.00	\$0.00	\$10,101.00
City Cash	\$0.00	\$0.00	\$0.00
City In-Kind	\$0.00	\$0.00	\$0.00
Other Cash (specify)	\$0.00	\$0.00	\$0.00
Other In-Kind (specify)	\$0.00	\$0.00	\$0.00
<b>Local Non-Government</b>			



Farebox	\$0.00	\$0.00	\$0.00
Donations, Contributions	\$0.00	\$0.00	\$0.00
In-Kind Services	\$0.00	\$0.00	\$0.00
Other Non-Government	\$32,120.00	\$0.00	\$32,120.00
<b>Other Federal or State Programs</b>			
(specify)	\$0.00	\$0.00	\$0.00
(specify)	\$0.00	\$0.00	\$0.00
(specify)	\$0.00	\$0.00	\$0.00
<b>GRAND TOTAL:</b>	\$369,231.00	\$0.00	\$369,231.00

# FLCTD

## Annual Operations Report

### Section VII: Expense Sources

County: Union		Fiscal Year: July 1, 2013 - June 30, 2014	
Status: Complete			
FLCTD Status: Approved			
Section VII: Financial Data			
2. Expense Sources			
Expense Item	Community Transportation Coordinator	Coordination Contractor	TOTAL EXPENSES
Labor (501):	\$172,758.00	\$0.00	\$172,758.00
Fringe Benefits (502):	\$18,026.00	\$0.00	\$18,026.00
Services (503):	\$36,806.00	\$0.00	\$36,806.00
Materials and Supplies Cons. (504):	\$49,867.00	\$0.00	\$49,867.00
Utilities (505):	\$8,742.00	\$0.00	\$8,742.00
Casualty and Liability (506):	\$44,791.00	\$0.00	\$44,791.00
Taxes (507):	\$292.00	\$0.00	\$292.00
Purchased Transportation Services (508)			
Bus Pass Expenses:	\$0.00	\$0.00	\$0.00
School Bus Expenses:	\$0.00	\$0.00	\$0.00
Other:	\$0.00	\$0.00	\$0.00
Miscellaneous (509):	\$17,414.00	\$0.00	\$17,414.00
Interest (511):	\$0.00	\$0.00	\$0.00
Leases and Rentals (512):	\$5,535.00	\$0.00	\$5,535.00
Annual Depreciation (513):	\$15,000.00	\$0.00	\$15,000.00
Contributed Services (530):	\$0.00	\$0.00	\$0.00
Allocated Indirect Expenses:	\$0.00	\$0.00	\$0.00
GRAND TOTAL:	\$369,231.00	\$0.00	\$369,231.00

**PERFORMANCE TRENDS  
UNION COUNTY, 2012-2014**

PERFORMANCE STANDARD	MEASURE	2012 July 1, 2011 - June 30, 2012	2013 July 1, 2012 - June 30, 2013	2014 July 1, 2013 - June 30, 2014	Percent of Change (2013 - 2014)
<b>TOTAL SERVICE</b>	Total Passenger Trips	26,858	26,153	10,336	-153%
	Ambulatory Trips	21,877	25,250	9,465	-167%
	Non-Ambulatory Trips	920	891	870	-2%
	Stretcher Trips	6	12	1	-1100%
	Total Revenue Vehicle Miles	209,767	114,715	112,683	-2%
	Total Vehicle Miles	263,436	143,394	129,784	-10%
	Total Driver Hours	5,850	6,750	2,102	-221%
<b>SERVICE EFFECTIVENESS</b>	Passenger Trips/Revenue Vehicle Mile	0.13	0.23	0.09	-149%
	Passenger Trips/Vehicle Mile	0.10	0.18	0.08	-129%
	Passenger Trips/Driver Hour	4.59	3.87	4.92	21%
<b>COST EFFECTIVENESS &amp; EFFICIENCY</b>	Total Revenue	\$488,731	\$400,571	\$369,231	-8%
	Total Expenses	\$449,967	\$400,571	\$369,231	-8%
	Cost/Passenger Trip	\$16.75	\$15.32	\$35.72	57%
	Cost/Vehicle Mile	\$1.71	\$2.79	\$2.84	2%
	Cost/Revenue Vehicle Mile	\$2.15	\$3.49	\$3.28	-7%
	Cost/Vehicle	\$40,906	\$50,071	\$46,154	-8%
	Cost/Driver Hour	\$76.92	\$59.34	\$175.66	66%
<b>VEHICLE UTILIZATION</b>	Total Vehicles	11	8	8	0%
	Passenger Trips/Vehicle	2,442	3,269	1,292	-153%
	Total Vehicle Miles/Vehicle	23,949	17,924	16,223	-10%
	Total Revenue Vehicle Miles/Vehicle	19,070	14,339	14,085	-2%
	Revenue Vehicle Miles/Driver Hour	36	17	54	68%
	Driver Hours/Vehicle	532	844	263	-221%
<b>SAFETY</b>	Total Number of Accidents	0	1	0	#DIV/0!
	Accidents/100,000 Miles	0.00	0.70	0.00	#DIV/0!
<b>SERVICE AVAILABILITY</b>	Average Vehicle Miles Between Roadcalls	131,718	71,697	43,261	-66%
	Roadcalls	2	2	3	33%
	No Shows	243	166	80	-108%
	Number of Unmet Trip Requests	1,350	1,200	70	-1614%

Source: Annual Operations Reports





Serving  
Alachua • Union  
Columbia • Union • Union  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

December 30, 2014

TO: Union County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Operations Reports

RECOMMENDATION

**No action required. This agenda item is for information only.**

BACKGROUND

Attached is the Fiscal Year 2014/15 Medicaid Non-Emergency Transportation Program Encounter Data Report.

Staff did not receive the following reports from A & A Transport:

1. A & A Transport's Operations Report;
2. Complaint/Commendation Report; and
3. Unmet Transportation Needs Report.

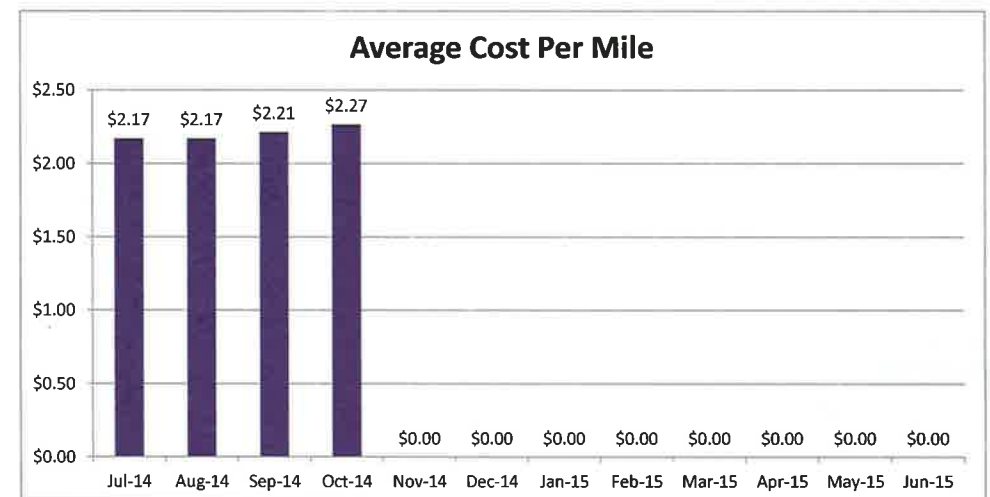
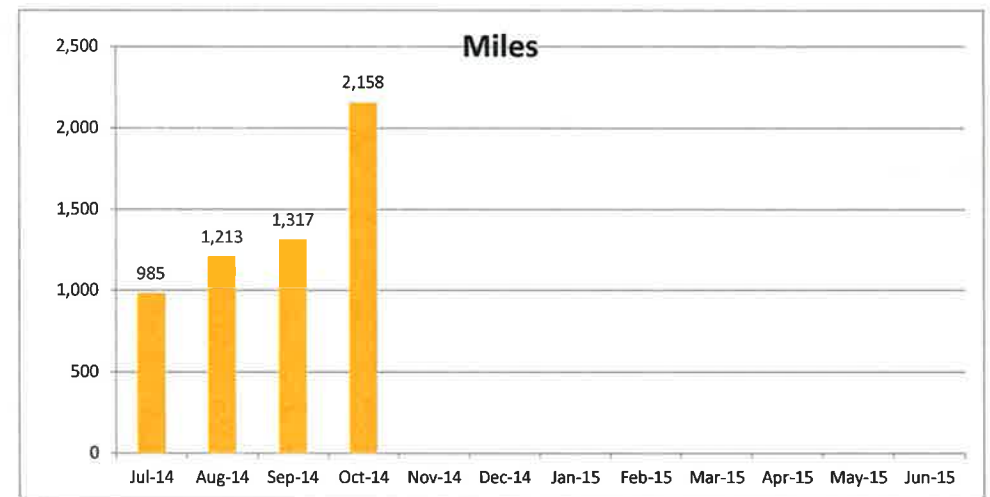
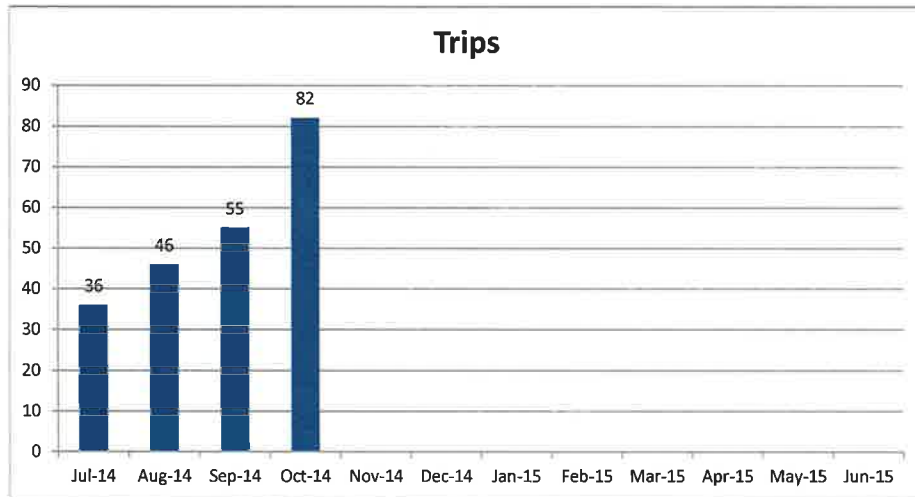
If you have any questions regarding this matter, please do not hesitate to contact me.

Attachment

t:\lynn\td2015\union\memos\statjan.docx



**FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED  
MEDICAID ENCOUNTER DATA REPORTS  
FISCAL YEAR 2014/15  
UNION COUNTY**







# ATTENDANCE RECORD

## UNION COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD

MEMBER/ORGANIZATION	NAME	01/14/2014	04/15/2014	07/15/2014	10/14/2014
Chair	Commissioner Woody Kitler				
Florida Department of Transportation	Sandra Collins	A	P	A	P
Alternate Member	Janell Damato	A	A	A	A
Florida Department of Children and Families	Jaime Sanchez-Bianchi	P	P	P	P
Alternate Member	(Vacant)				
Florida Agency for Health Care Administration	Alana McKay	P	P	P	P
Alternate Member	Andrew Singer	A	A	A	A
Florida Department of Education	(Vacant)				
Alternate Member	Jeffrey Aboumrad				P
Public Education	Mike Pittman	A	P	A	P
Alternate Member	(Vacant)				
Citizen Advocate	Doyle Archer	A	A	A	A
Alternate Member	Vernon C. Dukes	A	A	A	A
Citizen Advocate-User	(Vacant)				
Alternate Member	(Vacant)				
Elderly	Donald Pettit	P	P	P	P
Alternate Member	(Vacant)				
Veterans	Barbara Fischer	P	P	A	P
Alternate Member	(Vacant)				
Persons with Disabilities	Bill McGill	A	P	P	P
Alternate Member	(Vacant)				
Florida Association for Community Action	Matthew Pearson	P	P	P	P
Alternate Member	(Vacant)				
Florida Department of Elder Affairs	Cara Ladnyk			P	P
Alternate Member	Casey Ladd			A	A
Children at Risk	Alberta Hampton	P	A	A	A
Alternate Member	(Vacant)				
Regional Workforce Board	(Vacant)				
Alternate Member	(Vacant)				
Local Medical Community	(Vacant)				
Alternate Member	(Vacant)				

LEGEND KEY: P-Present A-Absent - Not Applicable (newly appointed member)

ATTENDANCE POLICY: According to Article III, Section 5 of the Coordinating Board bylaws: "The North Central Florida Regional Planning Council shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings."