



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

July 9, 2013

TO: Bradford County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Meeting Announcement

The Bradford County Transportation Disadvantaged Coordinating Board will meet **Tuesday, July 16, 2013 at 9:30 a.m.** in the City of Starke Commission Meeting Room located at 209 N. Thompson Street in the City of Starke. All Board members are encouraged to this meeting.

Attached is the meeting agenda and supporting materials. If you have any questions, please do not hesitate to contact me at extension 110.

Attachments

t:\lynn\td13\bradford\memos\july.docx





Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653 -1603 • 352.955.2200

**BRADFORD COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD
MEETING ANNOUNCEMENT AND AGENDA**

City Commission Meeting Room
209 N. Thompson Street
Starke, Florida

Tuesday
July 16, 2013
9:30 a.m.

I. BUSINESS MEETING – CALL TO ORDER

A. Introductions

B. Approval of the Meeting Agenda

ACTION REQUIRED

C. Approval of the April 16, 2013 Minutes

ACTION REQUIRED

II. UNFINISHED BUSINESS

A. Community Transportation Coordinator Selection

NO ACTION REQUIRED

Staff will update the Board on the designation of the Bradford County Community Transportation Coordinator

III. NEW BUSINESS

A. Memorandum of Agreement

ACTION REQUIRED

The Board needs to approve the Memorandum of Agreement between the Florida Commission for the Transportation Disadvantaged and Suwannee River Economic Council

B. Bylaws

ACTION REQUIRED

The Board needs to review and approve the Bylaws

C. Unmet Needs **NO ACTION REQUIRED**

The Board needs to discuss ways to identify unmet transportation needs in Bradford County

D. Statewide Medicaid Managed Care Program **NO ACTION REQUIRED**

Agency for Health Care Administration staff will discuss the Statewide Medicaid Managed Care Program

E. Operations Reports **NO ACTION REQUIRED**

F. 2013 Florida Legislative Session **NO ACTION REQUIRED**

IV. OTHER BUSINESS

A. Comments

1. Members

2. Citizens

V. FUTURE MEETING DATES

A. Tuesday, October 15, 2013 at 9:30 a.m.

* Please note that this is a tentative meeting schedule, all dates and times are subject to change.

If you have any questions concerning the enclosed materials, please do not hesitate to contact me at 1-800-226-0690, extension 110.

**BRADFORD COUNTY
COORDINATING BOARD**

Voting Members

Chairperson
Commissioner Danny Riddick

Department of Transportation
Sandra Collins - Grievance Committee Member

Department of Children and Families
Brad Seeling

Florida Department of Education
Jeffrey Aboumrad

Public Education
Richard Sapp

Citizen Advocate
Jean Rosebrock

Citizen Advocate - User
Patricia Fountain

Elderly Representative
(Vacant)

Veteran Representative
Barbara Fischer

Persons with Disabilities Representative
Mary Lou Black

Community Action Agency Representative
E.W. Hodges

Department of Elder Affairs
Cindy Roberts

Children at Risk
Kyle Bonesteel

Private Transit Representative
Steve Futch - Vice Chairman

Agency for Health Care Administration - Medicaid
Alana McKay - Grievance Committee Member

Regional Workforce Development Board
Linda Tatum

Alternate Members

Chairperson
Commissioner Tommy Chastain

Department of Transportation
Janell Damato

Department of Children and Families
Vacant

Florida Department of Education
(Vacant)

Public Education
(Vacant)

Citizen Advocate
William Harris

Citizen Advocate - User
Lou Hall

Elderly Representative
(Vacant)

Veteran Representative
(Vacant)

Persons with Disabilities Representative
Sherry Ruszkowski

Community Action Agency Representative
(Vacant)

Department of Elder Affairs
(Vacant)

Early Childhood Services
(Vacant)

Private Transit Representative
Laura Crews

Agency for Health Care Administration - Medicaid
Andrew Singer

Regional Workforce Development Board
(Vacant)

THE [illegible]

[illegible]

[The following text is extremely faint and illegible. It appears to be a list or a series of entries, possibly a table with multiple columns. The text is too light to transcribe accurately.]

**BRADFORD COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEETING MINUTES

City Commission Meeting Room
209 N. Thompson Street
Starke, Florida

Tuesday
April 16, 2013
9:30 a.m.

VOTING MEMBERS PRESENT

Jeffrey Aboumrad, Florida Department of Education
Sandra Collins, Florida Department of Transportation
Steve Futch, Private Transit Representative, Vice-Chair
Alana McKay, Florida Agency for Health Care Administration - Medicaid
Cindy Roberts, Florida Department of Elder Affairs
Jean Rosebrock, Citizen Advocate
Jaime Sanchez-Bianchi, representing Brad Seeling, Florida Department of Children and Families
Linda Tatum, Regional Workforce Development Board

VOTING MEMBERS ABSENT

Mary Lou Black, Persons with Disabilities Representative
Kyle Bonesteel, Early Childhood Services Representative
Barbara Fischer, Veterans Representative
Patricia Fountain, Citizen Advocate -User
E.W. Hodges, Community Action Agency Representative
Commissioner Danny Riddick, Chairman
Richard Sapp, Public Education Representative

OTHERS PRESENT

Terry Goodwin, Florida Commission for the Transportation Disadvantaged
Matthew Pearson, Suwannee River Economic Council

STAFF PRESENT

Lynn Godfrey, North Central Florida Regional Planning Council

I. PUBLIC HEARING CALL TO ORDER

Vice-Chair Futch called the public hearing to order at 9:35 a.m.

A. Introductions

Vice-Chair Futch asked everyone to introduce themselves.

B. Receive Public Testimony

There was no public testimony received.

C. Close Public Hearing

Vice-Chair Futch closed the public hearing at 9:36 a.m.

II. BUSINESS MEETING CALL TO ORDER

Vice-Chair Futch called the business meeting to order at 9:35 a.m.

A. Approval of the Meeting Agenda

ACTION: Linda Tatum moved to approve the meeting agenda. Cindy Roberts seconded; motion passed unanimously.

B. Approval of the January 8, 2013 Minutes

ACTION: Linda Tatum moved to approve the January 8, 2013 meeting minutes. Alana McKay seconded; motion passed unanimously.

III. UNFINISHED BUSINESS

A. Community Transportation Coordinator Selection

Ms. Godfrey stated that the North Central Florida Regional Planning Council issued a request for proposals for Bradford County Community Transportation Coordinator on January 3, 2013. She said that, in response to the request for proposals, one proposal was received from Suwannee River Economic Council, Inc.

Ms. Godfrey explained that the North Central Florida Regional Planning Council authorized the Executive Director to appoint a Technical Review Committee to review and score proposals for the Bradford County Community Transportation Coordinator. She said the Technical Review Committee reviewed Suwannee River Economic Council's proposal and determined that it is responsive to the request for proposals.

ACTION: Linda Tatum moved to recommend the designation of Suwannee River Economic Council as the Community Transportation Coordinator for Bradford County. Alana McKay seconded; motion passed unanimously.

IV. NEW BUSINESS

A. Bradford County Transportation Disadvantaged Service Plan

Ms. Godfrey stated that Chapter 427, Florida Statutes requires Suwannee River Economic Council to prepare a Transportation Disadvantaged Service Plan in cooperation with the North Central Florida Regional Planning Council for the local Coordinating Board's approval. She said this plan provides information needed by the local Coordinating Board to continually review and assess transportation disadvantaged needs for the service area. She said the Service Plan must be submitted to the Florida Commission for the Transportation Disadvantaged annually.

The Board reviewed the Bradford County Transportation Disadvantaged Service Plan.

ACTION: Cindy Roberts moved to approve the Bradford County Transportation Disadvantaged Service Plan. Alana McKay seconded; motion passed unanimously.

B. Operations Reports

Ms. Godfrey stated that the operations reports for the fourth quarter of 2013 are included in the meeting packet for the Board's review. She said there is no action required on this agenda item.

The Board reviewed the operations reports.

C. 2013 Florida Legislative Session

Ms. Godfrey stated that the Governor's proposed Fiscal Year 2013/14 budget includes an increase of \$10 million to the Transportation Disadvantaged Trust Fund. She said that, if the Legislature passes this budget increase, Bradford County will receive additional Transportation Disadvantaged Trust Funds. She said other Transportation Disadvantaged Boards have sent letters of support for this increase to the Senate and House Appropriations Committees and their Legislative Delegations.

Ms. Terry Goodwin, Florida Commission for the Transportation Disadvantaged Project Manager, explained the proposed legislation and suggested that, if the Board sends letters supporting the Governor's budget, that they support the \$10 million increase as a recurring increase.

ACTION: Cindy Roberts moved to send letters to the Senate and House Appropriations Committees and the Bradford County Legislative Delegation supporting the Governor's proposed budget increasing the Transportation Disadvantaged Trust Fund on a recurring basis. Linda Tatum seconded; motion passed unanimously.

V. OTHER BUSINESS

A. Comments

1. Members

Jean Rosebrock asked how the U.S.C. Section 5311 Grant funds are used.

Mr. Matthew Pearson, Suwannee River Economic Council Transportation Director, stated that the U.S.C. Section 5311 Grant funds are used to help pay for driver salaries, vehicle maintenance, fuel and other operating expenses.

Vice-Chair Futch asked how many vehicles are in Suwannee River Economic Council's vehicle fleet.

Mr. Pearson stated that they are currently operating eight vehicles and will receive another vehicle in the summer.

Ms. Cindy Roberts asked Ms. Goodwin to inquire whether the Board could meet via teleconference.

Ms. Goodwin said she would inquire about the Board meeting via telecommunications technology.

2. Citizens

Ms. Terry Goodwin encouraged the Board to fill the vacancies on the Board and encouraged all Board members to attend the meetings.

Mr. stated that Ms. Norma Rhoden retired from her position at Suwannee River Economic Council. He said they hired Ms. Linda Reed as the new dispatcher.

ACTION: Alana McKay moved to send a certificate of appreciation to Ms. Rhoden for her service. Cindy Roberts seconded; motion passed

IV. FUTURE MEETING DATES

Vice-Chair Futch stated that the next meeting of the Board will be held Tuesday, July 16, 2013 at 9:30 a.m.

ADJOURNMENT

The meeting adjourned at 10:30 a.m.

Coordinating Board Chair

Date



Serving
Alachua • Bradford
Columbia • Gilchrist • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

II.A.

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

July 9, 2013

TO: Bradford County Transportation Disadvantaged Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Request for Proposals for Community Transportation Coordinator Designation

RECOMMENDATION:

No action required. For the Board's information only.

BACKGROUND:

The North Central Florida Regional Planning Council issued a request for proposals for Bradford County Community Transportation Coordinator on January 3, 2013. In response to the request for proposals, one proposal was received from Suwannee River Economic Council, Inc.

At its May 21, 2013 meeting, the Florida Commission for the Transportation Disadvantaged designated Suwannee River Economic Council the Community Transportation Coordinator for Bradford County. If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653 • 1 800 • 352.955.2200

Mr. David Darm, Chairman
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399-0450

RE: Designation of Bradford County Community Transportation Coordinator

Dear Commissioner Darm:

This letter is in regard to the designation of the Community Transportation Coordinator for Bradford County. The North Central Florida Regional Planning Council issued a request for proposals for Bradford County Community Transportation Coordinator designation on January 3, 2013. The Council received one proposal from Suwannee River Economic Council, Inc. in response to the request for proposals.

The Council authorized the Executive Director to appoint a Technical Review Committee to review and score proposals for the Bradford County Community Transportation Coordinator. The Technical Review Committee reviewed Suwannee River Economic Council, Inc.'s proposal and determined that it is responsive to the request for proposals.

The Bradford County Transportation Disadvantaged Coordinating Board, at its April 16, 2013 meeting, recommended that Suwannee River Economic Council, Inc. be designated the Community Transportation Coordinator for Bradford County.

At its April 25, 2013 meeting, the Council approved the enclosed resolution recommending that the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. as the Bradford County Community Transportation Coordinator for a five-year period effective July 1, 2013. Please find enclosed a copy of Suwannee River Economic Council, Inc.'s proposal.

If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner, at extension 110.

Sincerely,

Scott R. Koons, AICP
Executive Director

Enclosures

xc: Frances Terry, Executive Director, Suwannee River Economic Council, Inc.
Bradford County Transportation Disadvantaged Coordinating Board

t:\lynn\rfp\brad2013\rfpcfetd.docx

Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

RESOLUTION NO. 2013-05

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL RECOMMENDING SUWANNEE RIVER ECONOMIC COUNCIL, INC. AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR BRADFORD COUNTY

WHEREAS, the North Central Florida Regional Planning Council has the authority to recommend the Community Transportation Coordinator for Bradford County;

WHEREAS, the North Central Florida Regional Planning Council issued a request for proposals for the Bradford County Community Transportation Coordinator designation on January 3, 2013;

WHEREAS, the North Central Florida Regional Planning Council received one proposal in response to the request for proposals;

WHEREAS, the North Central Florida Regional Planning Council appointed a Technical Review Committee to score and rank the proposals;

WHEREAS, the Technical Review Committee found Suwannee River Economic Council, Inc.'s proposal to be responsive to the request for proposals;

WHEREAS, the Bradford County Transportation Disadvantaged Coordinating Board recommended that the North Central Florida Regional Planning Council recommend to the Florida Commission for the Transportation Disadvantaged the designation of Suwannee River Economic Council, Inc. as the Community Transportation Coordinator for Bradford County;

NOW, THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL THAT:

In accordance with Chapter 427, Florida Statutes, the North Central Florida Regional Planning Council recommends to the Florida Commission for the Transportation Disadvantaged that Suwannee River Economic Council, Inc. be designated the Community Transportation Coordinator for Bradford County for a five-year period effective July 1, 2013.

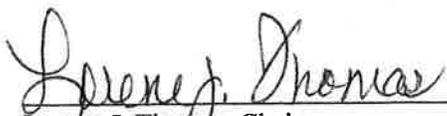
APPROVED AND ADOPTED by the North Central Florida Regional Planning Council this 25th day of April 2013.

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

ATTEST:



Scott R. Koons, Executive Director



Lorene J. Thomas, Chair



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

III.A.

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

July 9, 2013

TO: Bradford County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Memorandum of Agreement

STAFF RECOMMENDATION

Approve the Memorandum of Agreement.

BACKGROUND

The Memorandum of Agreement is a binding contract between the Florida Commission for the Transportation Disadvantaged and a Community Transportation Coordinator. The Memorandum of Agreement recognizes the Community Transportation Coordinator as a State contract vendor for a designated service area. The Memorandum of Agreement contains the Florida Commission for the Transportation Disadvantaged's minimum service requirements. The local Coordinating Board shall approve the Memorandum of Agreement.

Attached is the Memorandum of Agreement between the Florida Commission for the Transportation Disadvantaged and Suwannee River Economic Council. If you have any questions, please do not hesitate to contact me.

Attachment

t:\lynn\td13\bradford\memos\moa.docx

Contract # TD-1328

Effective: July 1, 2013 to June 30, 2018

STATE OF FLORIDA
COMMISSION FOR THE TRANSPORTATION DISADVANTAGED
MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is between the COMMISSION FOR THE TRANSPORTATION DISADVANTAGED, hereby referred to as the "Commission," and Suwannee River Economic Council, Post Office Box 70, Live Oak, FL 32064, the COMMUNITY TRANSPORTATION COORDINATOR, designated pursuant to Chapter 427, F.S., to serve the transportation disadvantaged for the community that includes the entire area of Bradford County(ies), and hereafter referred to as the "Coordinator."

This Agreement is made in consideration of the mutual benefits to both parties; said consideration acknowledged hereto by the parties as good and valuable consideration.

The Parties Agree:

- I. The Coordinator Shall:
 - A. Become and remain totally apprised of all of the Transportation Disadvantaged resources available or planned in their designated service area. This knowledge will be used to plan, coordinate, and implement the most cost effective transportation disadvantaged transit system possible under the economic and other conditions that exist in the designated service area.
 - B. Plan and work with Community Transportation Coordinators in adjacent and other areas of the state to coordinate the provision of community trips that might be handled at a lower overall cost to the community by another Coordinator. This includes honoring any Commission-approved statewide certification program that allows for intercounty transportation opportunities.
 - C. Arrange for all services in accordance with Chapter 427, Florida Statutes, and Rule 41-2, FAC, and as further required by the Commission and the local Coordinating Board approved Transportation Disadvantaged Service Plan.
 - D. Return any acquired profits or surplus funds originating through the course of business as the Coordinator that are beyond the amounts(s) specifically identified and approved in the accompanying Transportation Disadvantaged Service Plan. Such profits or funds shall be returned to the Coordinator's transportation system or to any subsequent Coordinator, as a total transportation system subsidy, to be applied to the immediate following operational year. The Coordinator will include similar language in all coordination contracts to assure that transportation disadvantaged related revenues are put back into transportation disadvantaged services.

E. Accomplish this Project by:

1. Developing a Transportation Disadvantaged Service Plan for approval by the local Coordinating Board and the Commission. Coordinators who are newly designated to a particular service area shall submit a local Coordinating Board approved Transportation Disadvantaged Service Plan, within 120 calendar days following the execution of the Coordinator's initial memorandum of agreement with the Commission, for approval by the Commission. All subsequent Transportation Disadvantaged Service Plans shall be submitted and approved with the corresponding memorandum of agreement. The approved Transportation Disadvantaged Service Plan will be implemented and monitored to provide for community-wide transportation services for purchase by non-sponsored transportation disadvantaged persons, contracting social service agencies, and other entities that use local, state, or federal government funds for the purchase of transportation for the transportation disadvantaged.
2. Maximizing the use of available public school transportation resources and public fixed route or fixed schedule transit services and assuring that private or public transit, paratransit operators, and school boards have been afforded a fair opportunity to participate to the maximum extent feasible in the planning process and in the development of the provisions of the Transportation Disadvantaged Service Plan for the transportation disadvantaged.
3. Providing or arranging 24-hour, 7-day per week transportation disadvantaged service as required in the designated service area by any Federal, State or Local Government agency sponsoring such services. The provision of said services shall be furnished in accordance with the prior notification requirements identified in the local Coordinating Board and Commission approved Transportation Disadvantaged Service Plan.
4. Complying with all local, state, and federal laws and regulations that apply to the provision of transportation disadvantaged services.
5. Submitting to the Commission an Annual Operating Report detailing demographic, operational, and financial data regarding coordination activities in the designated service area. The report shall be prepared on forms provided by the Commission and according to the instructions of said forms.

F. Comply with Audit and Record Keeping Requirements by:

1. Utilizing the Commission recognized Chart of Accounts defined in the *Transportation Accounting Consortium Model Uniform Accounting System for Rural and Specialized Transportation Providers* (uniform accounting system) for all transportation disadvantaged accounting and reporting purposes. Community Transportation Coordinators with existing and equivalent accounting systems are not required to adopt the Chart of Accounts in lieu of their existing Chart of Accounts but shall prepare all reports, invoices, and fiscal documents relating to the transportation disadvantaged functions and activities using the chart of accounts and accounting definitions as outlined in the above referenced manual.

2. Assuming the responsibility of invoicing for any transportation services arranged, unless otherwise stipulated by a purchase of service contract or coordination contract.
 3. Maintaining and filing with the Commission, local Coordinating Board, and all purchasing agencies/entities such progress, fiscal, inventory, and other reports as those entities may require during the period of this Agreement.
 4. Providing copies of finance and compliance audits to the Commission and local Coordinating Board as requested by the Commission or local Coordinating Board.
- G. Retain all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for a period of five (5) years after termination of this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings. The Coordinator shall assure that these records shall be subject to inspection, review, or audit at all reasonable times by persons duly authorized by the Commission or this Agreement. They shall have full access to and the right to examine any of the said records and documents during the retention period.
- H. Comply with Safety Requirements by:
1. Complying with Section 341.061, F.S., and Rule 14-90, FAC, concerning System Safety; or complying with Chapter 234.051, F.S., regarding school bus safety requirements for those services provided through a school board; and
 2. Assuring compliance with local, state, and federal laws, and Commission policies relating to drug testing. Conduct drug and alcohol testing for safety sensitive job positions within the coordinated system regarding pre-employment, randomization, post-accident, and reasonable suspicion as required by the Federal Highway Administration and the Federal Transit Administration.
- I. Comply with Commission insurance requirements by maintaining at least minimum liability insurance coverage in the amount of \$200,000 for any one person and \$300,000 per occurrence at all times during the existence of this Agreement for all transportation services purchased or provided for the transportation disadvantaged through the Community Transportation Coordinator. Upon the execution of this Agreement, the Coordinator shall add the Commission as an additional **named insured** to all insurance policies covering vehicles transporting the transportation disadvantaged. In the event of any cancellation or changes in the limits of liability in the insurance policy, the insurance agent or broker shall notify the Commission. The Coordinator shall insure that contracting transportation operators and coordination contractors also maintain the same minimum liability insurance, or an equal governmental insurance program. Insurance coverage in excess of \$1 million per occurrence must be approved by the Commission and the local Coordinating Board before inclusion in the Transportation Disadvantaged Service Plan or in the justification of rates and fare structures. Such coverage may be provided by a self-insurance program established and operating under the laws of the State of Florida and written verification of insurance protection in accordance with Section 768.28, Florida Statutes, shall be provided to the Commission upon request.

- J. Safeguard information by not using or disclosing any information concerning a user of services under this Agreement for any purpose not in conformity with the local, state and federal regulations (45 CFR, Part 205.50), except upon order of a court, written consent of the recipient, or his/her responsible parent or guardian when authorized by law.
- K. Protect Civil Rights by:
1. Complying with state and federal laws including but not limited to laws regarding discrimination on the basis of sex, race, religion, age, disability, sexual orientation, or national origin. The Coordinator gives this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance and agreeing to complete a Civil Rights Compliance Questionnaire if so requested by the Commission.
 2. Agreeing that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the Coordinator, its successors, subcontractors, transferee, and assignees for the period during which such assistance is provided. Assure that all operators, subcontractors, subgrantee, or others with whom the Coordinator arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the Coordinator agrees that the Commission may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.
- L. To the extent allowed by Section 768.28, Florida Statutes, and only to the monetary and other limitations contained therein, indemnify and hold harmless the Commission and all of the Commission's members, officers, agents, and employees; purchasing agency/entity officers, agents, and employees; and the local, state, and federal governments from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Coordinator during the performance of this Agreement, whether direct or indirect, and whether to any person or property to which the Commission or said parties may be subject, except that neither the Coordinator nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the Commission or any of its members, officers, agents or employees; purchasing agency/entity, officers, agents, and employees; and local, state, or federal governments. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency/entity or Coordinator to which sovereign immunity may be applicable. Nothing herein shall be construed as consent by a state agency/entity or political subdivision of the State of Florida or the federal government to be sued by third parties in any matter arising out of any Agreement or contract. Notwithstanding the foregoing, pursuant to Section 768.28, Florida Statutes, no agency or subdivision of the state shall be required to indemnify, insure, or assume any liability for the Commission's negligence.

- M. Comply with standards and performance requirements of the Commission, the local Coordinating Board approved Transportation Disadvantaged Service Plan, and any purchase of service contracting agencies/entities. Failure to meet the requirements or obligations set forth in this MOA, and performance requirements established and monitored by the local Coordinating Board in the approved Transportation Disadvantaged Service Plan, shall be due cause for non-payment of reimbursement invoices until such deficiencies have been addressed or corrected to the satisfaction of the Commission.
- N. Comply with subcontracting requirements by executing or negotiating contracts for transportation services with Transportation Operators and Coordination Contractors, and assuring that the conditions of such contracts are maintained. The requirements of Part 1, Paragraph E.5. through M are to be included in all contracts, subcontracts, coordination contracts, and assignments made by the Coordinator for services under this Agreement. Said contracts, subcontracts, coordination contracts, and assignments will be reviewed and approved annually by the Coordinator and local Coordinating Board for conformance with the requirements of this Agreement.
- O. Comply with the following requirements concerning drivers and vehicles:
1. Drivers for paratransit services, including coordination contractors, shall be required to announce and identify themselves by name and company in a manner that is conducive to communications with the specific passenger, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations where the driver regularly transports the rider on a recurring basis. Each driver must have photo identification that is in view of the passenger. Name patches, inscriptions or badges that affix to driver clothing are acceptable. For transit services, the driver photo identification shall be in a conspicuous location in the vehicle.
 2. The paratransit driver shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. The boarding assistance shall include opening the vehicle door, fastening the seat belt or utilization of wheelchair securement devices, storage of mobility assistive devices, and closing the vehicle door. In certain paratransit service categories, the driver may also be required to open and close doors to buildings, except in situations in which assistance in opening/closing building doors would not be safe for passengers remaining on the vehicle. Assisted access must be in a dignified manner. Drivers may not assist wheelchair up or down more than one step, unless it can be performed safely as determined by the passenger, guardian, and driver.
 3. All vehicles shall be equipped with two-way communications in good working order and be audible to the driver at all times to the base.
 4. All vehicles providing service within the coordinated system, shall have working air conditioners and heaters in each vehicle. Vehicles that do not have a working air conditioner or heater will be scheduled for repair or replacement as soon as possible.

P. Comply with other requirements as follows:

1. Transport an escort of a passenger and dependent children as locally negotiated and identified in the local Transportation Disadvantaged Service Plan.
2. Determine locally in the Transportation Disadvantaged Service Plan, the use, responsibility, and cost of child restraint devices.
3. Transport with the passenger at no additional charge, passenger property that can be carried by the passenger and/or driver in one trip and can be safely stowed on the vehicle. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistive devices, or intravenous devices.
4. Provide shelter, security, and safety of passengers at vehicle transfer points.
5. Post a local or other toll-free number for complaints or grievances inside each vehicle. The local complaint process shall be outlined as a section in the local Transportation Disadvantaged Service Plan including advising the dissatisfied person about the Commission's Ombudsman Program as a step within the process as approved by the local Coordinating Board.
6. Provide out-of-service-area trips, when determined locally and approved by the local Coordinating Board, except in instances where local ordinances prohibit such trips.
7. Keep interior of all vehicles free from dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger.
8. Determine locally by the local Coordinating Board and provide in the local Transportation Disadvantaged Service Plan the billing requirements of the Community Transportation Coordinator. All bills shall be paid to subcontractors within 7 calendar days after receipt of said payment by the Coordinator, in accordance with Section 287.0585, Florida Statutes.
9. Maintain or have access to a passenger/trip database on each rider being transported within the system.
10. Provide each rider and escort, child, or personal care attendant adequate seating for paratransit services. No more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time. For transit services provided by transit vehicles, adequate seating or standing space will be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating or standing capacity shall be scheduled or transported in a vehicle at any time.
11. First Aid shall be determined locally and provided in the local Transportation

Disadvantaged Service Plan.

12. Cardiopulmonary Resuscitation shall be determined locally and provided in the local Transportation Disadvantaged Service Plan.

II. The Commission Shall:

- A. Recognize the Coordinator as the entity described in Section 427.011(5), Florida Statutes, and Rule 41-2.002(4), F.A.C.
- B. Attempt to insure that all entities with transportation disadvantaged funds will purchase transportation disadvantaged services through the Coordinator's system.

III. The Coordinator and the Commission Further Agree:

- A. Nothing in this Agreement shall require the Commission to observe or enforce compliance with any provision thereof, perform any other act or do any other thing in contravention of any applicable state law. If any of the provisions of this Agreement is found by a court of law to violate any applicable state law, the purchasing agency/entity will at once notify the Commission in writing in order that appropriate changes and modifications may be made by the Commission and the Coordinator to the end that the Coordinator may proceed as soon as possible with the provision of transportation services.
- B. If any part or provision of this Agreement is held invalid, the remainder of this Agreement shall be binding on the parties hereto.
- C. Termination Conditions:
 1. Termination at Will - This Agreement may be terminated by either party upon no less than thirty (30) days notice, without cause. Said notice shall be delivered by certified mail, return receipt required, or in person with proof of delivery.
 2. Termination for Breach - Unless the Coordinator's breach is waived by the Commission in writing, the Commission may, by written notice to the Coordinator, terminate this Agreement upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. Waiver by the Commission of breach of any provision of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement, and shall not act as a waiver or estoppel to enforcement of any provision of this Agreement. The provisions herein do not limit the Commission's right to remedies at law or to damages.
- D. This agreement will expire unless an extension is granted to the Coordinator in writing by the Commission, in accordance with Chapter 287, Florida Statutes.
- E. Renegotiations or Modifications of this Agreement shall only be valid when they have been reduced to writing, duly approved by the Commission, and signed by both parties hereto.

F. Notice and Contact:

The name and address of the contract manager for the Commission for this Agreement is: **Executive Director, 605 Suwannee Street, MS-49, Tallahassee, FL 32399-0450**. The representative/position of the Coordinator responsible for administration of the program under this Agreement is:

NAME and TITLE:
DEPARTMENT:
MAILING ADDRESS:

In the event that either party designates different representatives after execution of this Agreement, notice of the name and address of the new representative will be rendered in writing to the other party and said notification attached to originals of this Agreement.

This document has been reviewed in its entirety and approved by the local Coordinating Board at its official meeting held on _____, 2013.

Coordinating Board Chairperson

WITNESS WHEREOF, the parties hereto have caused these presents to be executed.

COMMUNITY TRANSPORTATION
COORDINATOR:

STATE OF FLORIDA, COMMISSION FOR
THE TRANSPORTATION DISADVANTAGED:

Suwannee River Economic Council
Agency Name

Steven Holmes
Printed Name of Authorized Individual

Printed Name of Authorized Individual

Signature: _____

Signature: _____

Title: _____

Title: Executive Director



Serving **III.6.**
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

July 9, 2013

TO: Bradford County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Bradford County Transportation Disadvantaged Coordinating Board Bylaws

STAFF RECOMMENDATION

Approve the Board's Bylaws.

BACKGROUND

The Florida Commission for the Transportation Disadvantaged requires that the Board review and approve the Bylaws annually. Attached are the Board's Bylaws for review and approval.

If you have any questions concerning the Bylaws, please contact me at extension 110.

Attachment

t:\lynn\td13\bradford\memos\bylaws.docx

Bylaws

July 16, 2013

Bradford County Transportation Disadvantaged Coordinating Board



Bylaws

Approved by the
Bradford County Transportation Disadvantaged Coordinating Board

2009 NW 67th Place
Gainesville, FL 32653
www.ncfrpc.org/mtpo
352.955.2000

Danny Riddick, Chair

with Assistance from

North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, FL 32653
www.ncfrpc.org
352.955.2200

July 16, 2013

THIS PAGE LEFT BLANK INTENTIONALLY

Table of Contents

Chapter I: Bradford County Transportation Disadvantaged Coordinating Board Bylaws.....	1
A. Preamble	1
B. Agency Description	1
C. Definitions	1
D. Name and Purpose	2
E. Membership	3
F. Officers.....	5
G. Meetings.....	5
H. Administration	6
I. Duties.....	6
J. Committees.....	8
K. Amendments.....	8
L. Certification	8

THIS PAGE LEFT BLANK INTENTIONALLY

Chapter I: Bradford County Transportation Disadvantaged Coordinating Board Bylaws

A. Preamble

The following sets forth the bylaws which shall serve to guide the proper functioning of the Bradford County Transportation Disadvantaged Coordinating Board. The intent is to provide procedures and policies for fulfilling the requirements of Section 427, Florida Statutes, Rule 41-2, Florida Administrative Code, and subsequent laws setting forth requirements for the coordination of transportation services to the transportation disadvantaged.

B. Agency Description

The Bradford County Transportation Disadvantaged Coordinating Board is a public body appointed by the North Central Florida Regional Planning Council serving as the Designated Official Planning Agency as authorized by Section 427.015, Florida Statutes.

C. Definitions

Transportation disadvantaged means those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in Section 411.202, Florida Statutes.

Agency means an official, officer, commission, authority, council, committee, department, division, bureau, board, section, or any other unit or entity of the state or of a city, town, municipality, county, or other local governing body or a private nonprofit transportation service-providing agency.

Community Transportation Coordinator means a transportation entity recommended by a metropolitan planning organization, or by the appropriate designated official planning agency as provided for in Section 427.011, Florida Statutes in an area outside the purview of a metropolitan planning organization, to ensure that coordinated transportation services are provided to the transportation disadvantaged population in a designated service area.

Coordinating Board means an advisory entity in each designated service area composed of representatives appointed by the metropolitan planning organization or designated official planning agency, to provide assistance to the community transportation coordinator relative to the coordination of transportation services.

Coordination means the arrangement for the provision of transportation services to the transportation disadvantaged in a manner that is cost-effective, efficient and reduces fragmentation and duplication of services.

Designated Official Planning Agency means the official body or agency designated by the Commission to fulfill the functions of transportation disadvantaged planning in areas not covered by a Metropolitan Planning Organization. The Metropolitan Planning Organization shall serve as the designated official planning agency in areas covered by such organizations.

Designated Service Area means a geographical area recommended by a designated official planning agency, subject to approval by the Florida Commission for the Transportation Disadvantaged, which defines the community where coordinated transportation services will be provided to the transportation disadvantaged.

Florida Coordinated Transportation System means a transportation system responsible for coordination and service provisions for the transportation disadvantaged as outlined in Chapter 427, Florida Statutes.

Memorandum of Agreement is the state contract for transportation disadvantaged services purchased with federal, state or local government transportation disadvantaged funds. This agreement is between the Florida Commission for the Transportation Disadvantaged and the Community Transportation Coordinator and recognizes the Community Transportation Coordinator as being responsible for the arrangement of the provision of transportation disadvantaged services for a designated service area.

Transportation Disadvantaged Service Plan means an annually updated plan jointly developed by the Designated Official Planning Agency and the Community Transportation Coordinator which contains a development plan, service plan and quality assurance components. The plan shall be approved and used by the local Coordinating Board to evaluate the Community Transportation Coordinator.

D. Name and Purpose

- (1) The name of the Coordinating Board shall be the Bradford County Transportation Disadvantaged Coordinating Board, hereinafter referred to as the Board.
- (2) The purpose of the Board is to identify local service needs and provide information, advice and direction to the Community Transportation Coordinator on the provision of services to the transportation disadvantaged.

E. Membership

(1) Voting Members. In accordance with Section 427.0157, Florida Statutes, all voting members of the Board shall be appointed by the Designated Official Planning Agency. The Designated Official Planning Agency for Bradford County is the North Central Florida Regional Planning Council.

- (a) An elected official from the service area which the Board serves shall be appointed to the Board.
- (b) A local representative of the Florida Department of Transportation;
- (c) A local representative of the Florida Department of Children and Family Services;
- (d) A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office or Headstart Program in areas where the School District is responsible;
- (e) In areas where they exist, a local representative of the Florida Division of Vocational Rehabilitation or the Division of Blind Services, representing the Department of Education;
- (f) A person recommended by the local Veterans Service Office representing the veterans of the county;
- (g) A person who is recognized by the Florida Association for Community Action (President), representing the economically disadvantaged in the county;
- (h) A person over age sixty (60) representing the elderly in the county;
- (i) A person with a disability representing the disabled in the county;
- (j) Two citizen advocate representatives in the county; one who must be a person who uses the transportation service(s) of the system as their primary means of transportation;
- (k) A local representative for children at risk;
- (l) In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit System's Board, except in cases where they are also the Community Transportation Coordinator;
- (m) A local representative of the Florida Department of Elder Affairs;

- (n) An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non profit representative shall be appointed, except where said representative is also the Community Transportation Coordinator;
 - (o) A local representative of the Florida Agency for Health Care Administration;
 - (p) A representative of the Regional Workforce Development Board established in Chapter 445, Florida Statutes; and
 - (q) A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, assisted living facilities, hospitals, local health department or other home and community based services, etc.
 - (r) No employee of a Community Transportation Coordinator shall serve as a voting member of the Coordinating Board in an area where the Community Transportation Coordinator serves. However, an elected official serving as a member of the Community Transportation Coordinator's Board of Directors, or other governmental employees that are not employed for the purpose of making provisions for transportation and are not directly supervised by the Community Transportation Coordinator, shall not be precluded from serving as voting members of the Coordinating Board.
- (2) Alternate Members. The North Central Florida Regional Planning Council may appoint one alternate member to represent appointed voting members in their absence. Alternate members may vote only in the absence of the voting member on a one-vote-per-member basis.
- (3) Terms of Appointment. Except for the Chair, non-agency members of the Board shall be appointed for three-year staggered terms with initial membership being appointed equally for one, two and three years. The Chair shall serve until elected term of office has expired or otherwise replaced by the North Central Florida Regional Planning Council. There are no limits to the number of terms served by any member of the Board.
- (4) Termination of Membership. Any member of the Board may resign at any time. Each member of the Board is expected to demonstrate his/her interest in the Board's activities through attendance of the scheduled meetings, except for reasons of an unavoidable nature. In each instance of an unavoidable absence, the absent member should ensure that his/her alternate will attend.

F. Officers

- (1) Chair. The North Central Florida Regional Planning Council shall appoint the Chair for all Board meetings. The appointed Chair shall be an elected official from Bradford County. The Chair shall preside at all meetings.
- (2) Vice-Chair. The Board shall hold an organizational meeting each year for the purpose of electing a Vice-Chair. The Vice-Chair shall be elected by a majority vote of a quorum of the members of the Board present and voting at the organizational meeting. The Vice-Chair shall serve a term of one year starting with the next meeting. In the event of the Chair's absence, the Vice-Chair shall assume the duties of the Chairperson and conduct the meeting.

G. Meetings

- (1) Regular Meetings. The Board shall meet at least quarterly. The Board may meet as often as necessary to fulfill its responsibilities as set forth in Section 427.0157, Florida Statutes.
- (2) Emergency Meetings. The Board may hold emergency meetings in order to transact business necessary to ensure the continuation of services to the transportation disadvantaged population. Special meetings may be called by the Chair or by writing by 1/3 of the Board's voting membership.
- (3) Special Meetings. Special meetings of the Board may be called for any appropriate purpose by the Chair or by written request of at least seven (7) voting members of the Board.
- (4) Notice of Regular and Special Meetings. Notices and tentative agendas shall be sent to all Board members and other interested parties at least two weeks prior to each Board meeting. Such notice shall state the date, time and the place of the meeting.
- (5) Quorum. At all meetings of the Board, the presence in person of a majority of the voting members shall be necessary and sufficient to constitute a quorum for the transaction of business. In the absence of a quorum, those present may, without notice other than by announcement at the meeting, recess the meeting from time to time, until a quorum shall be present. At any such recessed meeting, any business may be transacted which might have been transacted at the meeting as originally called.
- (6) Voting. At all meetings of the Board at which a quorum is present, all matters, except as otherwise expressly required by law or these Bylaws, shall be decided by the vote of a majority of the members of the Board present.

As required by Section 286.012, Florida Statutes, all Board members, including the Chair of the Board, must vote on all official actions taken by the Board except when there appears to be a possible conflict of interest with a member or members of the Board.

- (7) Conflict of Interest. In accordance with Chapter 112 (Part III), Florida Statutes, "No county, municipal, or other public office shall vote in an official capacity upon any measure which would inure to his or her special private gain or loss, or which the officer know would inure to the special private gain or loss of a principal by whom he or she is retained, of the parent organization or subsidiary of a corporate principal which he or she is retained, of a relative or of a business associate. The officer must publicly announce the nature of his or her interest before the vote and must file a memorandum of voting conflict on Ethics Commission Form 8B with the meeting's recording officer within 15 days after the vote occurs disclosing the nature of his or her interest in the matter."
- (8) Proxy Voting. Proxy voting is not permitted.
- (9) Parliamentary Procedures. The Board will conduct business using parliamentary procedures according to Robert's Rules of Order, except when in conflict with these Bylaws.
- (10) Attendance. The North Central Florida Regional Planning Council shall review, and consider rescinding, the appointment of any voting member of the Board who fails to attend three consecutive meetings. The North Central Florida Regional Planning Council shall notify the Florida Commission for the Transportation Disadvantaged if any state agency voting member or their alternate fails to attend three consecutive meetings.

H. Administration

- (1) Staff Support. The North Central Florida Regional Planning Council shall provide the Board with sufficient staff support and resources to enable the Board to fulfill its responsibilities as set forth in Section 427.0157, Florida Statutes. These responsibilities include providing sufficient staff to manage and oversee the operations of the Board and assist in the scheduling of meetings, preparing meeting agenda packets and other necessary administrative duties as required by the Board within the limits of the resources available.
- (2) Minutes. The North Central Florida Regional Planning Council is responsible for maintaining an official set of minutes for each Board meeting.

I. Duties

- (1) Board Duties. The following Board duties are set forth in Section 427, Florida Statutes and Rule 41-2, Florida Administrative Code.
 - (a) Maintain official meeting minutes, including an attendance roster, reflecting official actions and provide a copy of same to the Florida Commission for the Transportation Disadvantaged.
 - (b) Review and approve the Memorandum of Agreement and Transportation Disadvantaged Service Plan.

- (c) Annually evaluate the Community Transportation Coordinator's performance in general and relative to Florida Commission for the Transportation Disadvantaged and local standards as referenced in Rule 41-2.006, Florida Administrative Code, and the performance results of the most recent Transportation Disadvantaged Service Plan. As part of the Community Transportation Coordinator's performance, the Board shall also set an annual percentage goal increase for the number of trips provided within the system for ridership on public transit, where applicable. In areas where the public transit is being utilized, the Board shall set an annual percentage of the number of trips to be provided on public transit. The Florida Commission for the Transportation Disadvantaged shall provide evaluation criteria for the Board to use relative to the performance of the Community Transportation Coordinator. This evaluation shall be submitted to the Florida Commission for the Transportation Disadvantaged upon approval by the Board.
- (d) In cooperation with the Community Transportation Coordinator, review all applications for local, state or federal funds relating to transportation of the transportation disadvantaged in the service area to ensure that any expenditures within the county are provided in the most cost effective and efficient manner.
- (e) Review coordination strategies for service provision to the transportation disadvantaged in the service area to seek innovative ways to improve cost effectiveness, efficiency, safety, working hours and types of service in an effort to increase ridership to a broader population. Such strategies should also encourage multi-county and regional transportation service agreements between area Community Transportation Coordinators and consolidation of adjacent counties when it is appropriate and cost effective to do so.
- (f) Working with the Community Transportation Coordinator, jointly develop applications for funds that may become available.
- (g) Assist the Community Transportation Coordinator in establishing trip priorities for trips that are purchased with Transportation Disadvantaged Trust Funds.
- (h) Annually review coordination contracts to advise the Community Transportation Coordinator whether the continuation of said contract provides the most cost effective and efficient transportation available.
- (i) Annually review all transportation operator contracts as to the effectiveness and efficiency of the transportation operator and recommend approval or disapproval of such contracts to the Community Transportation Coordinator.
- (j) Annually hold a public hearing for the purpose of receiving input on unmet transportation needs or any other areas that relate to the local transportation services.
- (k) Annually review the Annual Operations Report.

J. Committees

The Chair subject to approval by the Board shall appoint a Grievance Committee to process and investigate complaints from agencies, users, transportation operators and potential users of the system in the designated service area. The Grievance Committee shall make recommendations to the Board or to the Florida Commission for the Transportation Disadvantaged for improvement of service. The Board shall establish a process and procedures to provide regular opportunities for issues to be brought before the Grievance Committee and to address them in a timely manner. Rider brochures or other documents provided to users or potential users of the system shall provide information about the complaint and grievance process including the publishing of the Florida Commission for the Transportation Disadvantaged's Transportation Disadvantaged Helpline service when local resolution has not occurred. When requested, all materials shall be made available in accessible format. Members appointed to the Grievance Committee shall be voting members of the Board. If a Grievant claims a conflict between the Grievant and a Grievance Committee member, the Grievance Committee member identified as having a conflict shall recuse themselves from hearing the grievance.

Additional committees shall be appointed by the Chair, subject to approval by the Board, as necessary to investigate and report on specific subject areas of interest to the Board and to deal with administrative and legislative procedures.

K. Amendments

These Bylaws may be amended by a majority vote of members present at regular meetings.

L. Certification

The undersigned hereby certifies that he/she is the Chair of the Bradford County Transportation Disadvantaged Coordinating Board and that the foregoing is a full, true and correct copy of the Bylaws of this Board as adopted by the Bradford County Transportation Disadvantaged Coordinating Board the 16th day of July 2013.

Danny Riddick, Chair
Bradford County Transportation Disadvantaged Coordinating Board Chair

t:\ynn\bylaws\newbradford.docx

Bradford County Transportation Disadvantaged Coordinating Board

Bylaws Team

Scott R. Koons, AICP, Executive Director

- * Marlie Sanderson, AICP, Director of Transportation Planning
- ** Lynn Franson-Godfrey, AICP, Senior Planner
- ** Steven Dopp, Senior Planner

- * Primary Responsibility
- ** Secondary Responsibility



Use the QR Reader App
on your smart phone to
visit our website!

Bradford County Transportation Disadvantaged Coordinating Board

2009 NW 67th Place, Gainesville, FL 32653-1603

www.ncfrpc.org



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

III.C.

2009 NW 67th Place, Gainesville, FL 32653 - 1603 • 352.955.2200

July 9, 2013

TO: Bradford County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Unmet Transportation Needs

STAFF RECOMMENDATION

Discuss ways to identify unmet transportation needs of Bradford County residents.

BACKGROUND

The Florida Commission for the Transportation Disadvantaged was questioned by the Governor's Office why the Transportation Disadvantaged Program needed all of the \$7.6 million in new Transportation Disadvantaged Trust Funds that the Florida Commission for the Transportation Disadvantaged requested in its Fiscal Year 2013/14 Legislative budget request. The Governor's Office also questioned why some Counties need additional Transportation Disadvantaged Trust Funds if they are meeting all of the transportation needs in their communities as reported by zero unmet trip requests the Annual Operations Reports.

In order to assist the Florida Commission for the Transportation provide usable information to the Florida Legislative members so they can make funding decisions, the Board needs to identify unmet transportation needs in Bradord County. Attached a sample unmet transportation needs survey. We would like the Board to discuss ways to identify unmet transportation needs by using the attached survey. If you have any questions, please do not hesitate to contact me.

Attachment

t:\lynn\td13\bradford\memos\unmetneeds.docx

Date: _____

**ALL PERSONAL INFORMATION WILL BE KEPT CONFIDENTIAL
WITHIN THE AGENCY**

Record of Customer's Unmet Transportation Need

Name of person completing form: _____

Position: _____ Agency: _____

Telephone and e-mail: _____

Customer name and contact information: _____

Eligible for ADA-complementary paratransit? Yes No

Description of problem and impact on customer's ability to access services or job:

TRIP INFORMATION:

Name and address of customer's *originating location* (include zip code)

Geographic location (choose one in each column):

<input type="checkbox"/> North		<input type="checkbox"/> city or town
<input type="checkbox"/> South	part of	<input type="checkbox"/> metropolitan area
<input type="checkbox"/> East		<input type="checkbox"/> county
<input type="checkbox"/> West		

Time of day needed to travel: _____

Frequency: _____

Type of trip (e.g., medical, social, work, etc.): _____

Name and address of customer's *originating location* (include Zip Code)

Geographic location (choose one in each column):

<input type="checkbox"/> North		<input type="checkbox"/> city or town
<input type="checkbox"/> South	part of	<input type="checkbox"/> metropolitan area
<input type="checkbox"/> East		<input type="checkbox"/> county
<input type="checkbox"/> West		

Time of day needed to travel: _____

Length of time at destination: _____

PLEASE COMPLETE THE BACK OF THE FORM ALSO!

Options considered.

Private vehicle available? Yes No

Public transit route available? Yes No

Paratransit available? Yes No

Shuttle/circulator bus available: Yes No

Carpool available? Yes No

Taxi available? Yes No

Other option? _____

Comments: _____

Current solution or does problem remain unresolved? _____

Please provide a narrative statement to describe the impact of the newly arranged transportation, or the continuing lack of transportation, on this customer:



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

H.O.

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

July 9, 2013

TO: Bradford County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Statewide Medicaid Managed Care Program

STAFF RECOMMENDATION

For information only. No action is required.

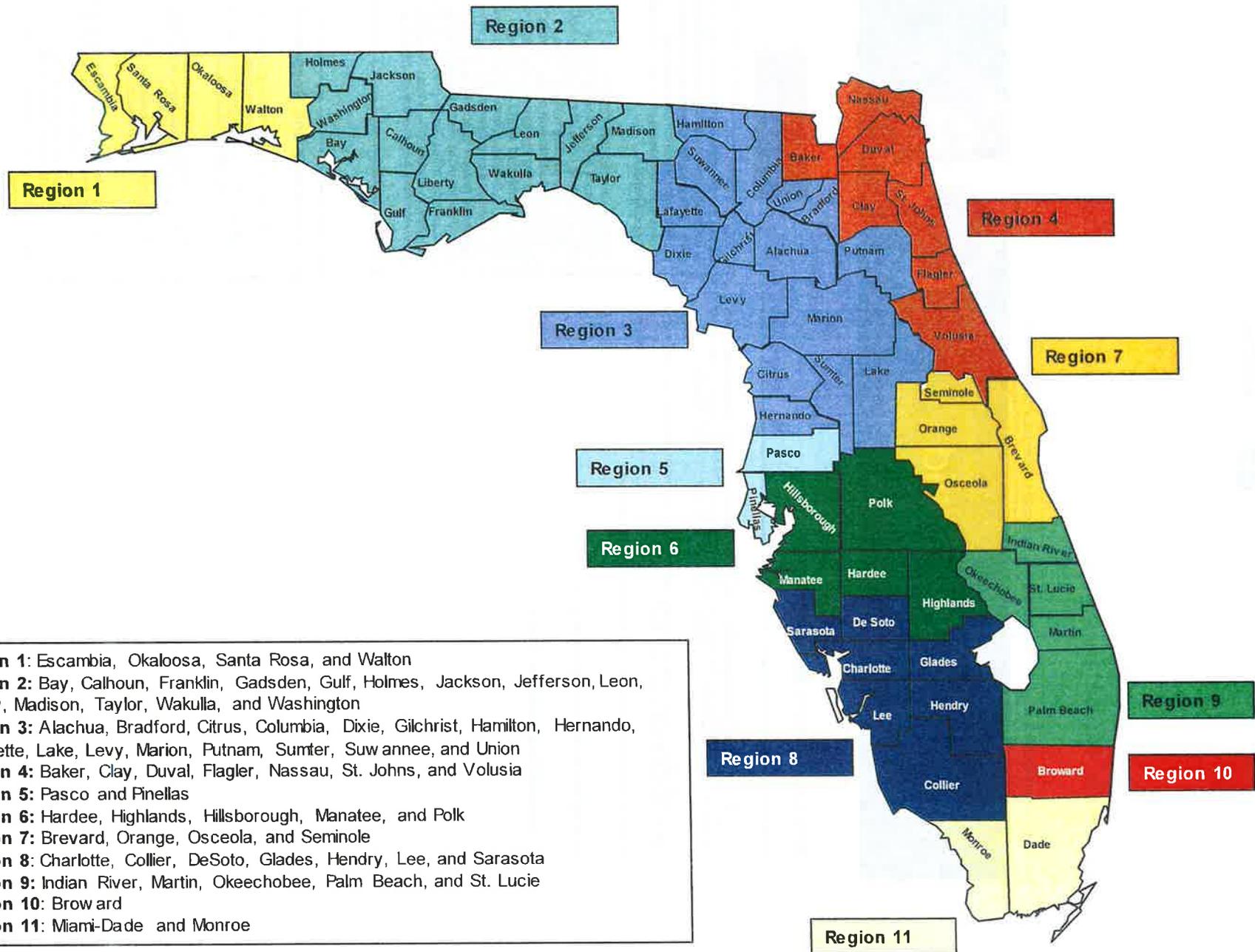
BACKGROUND

Attached information concerning the Statewide Medicaid Managed Care Program as it relates to Medicaid non-emergency medical transportation. Medicaid Area 3 Office staff will discuss the changes to the Medicaid Non-Emergency Transportation Program at the July 16, 2013 meeting.

Please do not hesitate to contact me if you have any questions.

Attachment

Statewide Medicaid Managed Care Region Map



Region 1: Escambia, Okaloosa, Santa Rosa, and Walton
Region 2: Bay, Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Jefferson, Leon, Liberty, Madison, Taylor, Wakulla, and Washington
Region 3: Alachua, Bradford, Citrus, Columbia, Dixie, Gilchrist, Hamilton, Hernando, Lafayette, Lake, Levy, Marion, Putnam, Sumter, Suwannee, and Union
Region 4: Baker, Clay, Duval, Flagler, Nassau, St. Johns, and Volusia
Region 5: Pasco and Pinellas
Region 6: Hardee, Highlands, Hillsborough, Manatee, and Polk
Region 7: Brevard, Orange, Osceola, and Seminole
Region 8: Charlotte, Collier, DeSoto, Glades, Hendry, Lee, and Sarasota
Region 9: Indian River, Martin, Okeechobee, Palm Beach, and St. Lucie
Region 10: Broward
Region 11: Miami-Dade and Monroe



Site Menu

Search

Home About Us Dashboard Public Records Procurements Publications Find a Facility Contact Us REPORT FRAUD

[AHCA Home Page](#) | [Florida Medicaid Home Page](#) | [Statewide Medicaid Managed Care Program Home Page](#) | [Public Meetings](#)



Florida Medicaid

Statewide Medicaid Managed Care Program

SIGN UP
For Program Updates

In 2011, the Florida Legislature created Part IV of Chapter 409, Florida Statutes, directing the Agency to create the Statewide Medicaid Managed Care (SMMC) program. The SMMC program has two key components: the Managed Medical Assistance program and the Long-term Care program.

Choose a tab above to view guidance statements and specific information regarding the Long-term Care and Managed Medical Assistance programs.

Choose an arrow below to view general information about the program.

- ↕ [Program Overview and Summary](#) ↕
- ↕ [Achieved Savings Rebate Rule](#) ↕

Due to the competitive procurement, we are in a statutorily imposed "Blackout Period" until 72 hours after the award and cannot provide interpretation or additional information not included in the LTC or MMA ITN documents.

As stated in s.287.057(23), F.S., "Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response."

Comments and Questions?

Members of the media should contact the Office of Communications at AHCACommunications@ahca.myflorida.com or by calling 850-412-3623.

Members of the public can email comments and suggestions about the Statewide Medicaid Managed Care program to FLMedicaidManagedCare@ahca.myflorida.com or mail them to:

Statewide Medicaid Managed Care program
Office of the Deputy Secretary for Medicaid
Agency for Health Care Administration
2727 Mahan Drive, MS #8
Tallahassee, Florida 32308

News and Events



Choose an **arrow below** for information and upcoming events related to the Statewide Medicaid Managed Care program.

- ↕ [Calendar of Events and Training](#) ↕
- ↕ [Event and Training Materials](#) ↕
- ↕ [Frequently Asked Questions](#) ↕
- ↕ [Archive](#) ↕
- ↕ [Guidance Statements](#) ↕

Comments and Questions?

Members of the public can email comments and suggestions about the Statewide Medicaid Managed Care program to
FL.MedicaidManagedCare@ahca.myflorida.com
 or mail them to:

Statewide Medicaid Managed Care program
 Office of the Deputy Secretary for Medicaid
 Agency for Health Care Administration
 2727 Mahan Drive, MS #3
 Tallahassee, Florida 32308

Long-term Care

The Long-term Care component of the Statewide Medicaid Managed Care program will be implemented first.

- Long-term Care program [Snapshot](#) [277KB PDF] Updated 5/29/2013

Choose an **arrow below** to view more information about the program.

- ↕ [Region Map](#) ↕
- ↕ [What Plans are Available in My Region?](#) ↕

Region	Healthcare Plans						
	American Eldercare, Inc.	Amerigroup Florida, Inc.	Coventry Health Plan	Humana Medical Plan, Inc.	Molina Healthcare of Florida, Inc.	Sunshine State Health Plan	United Healthcare of Florida, Inc.
1	X					X	
2	X						X
3	X					X	X
4	X			X		X	X
5	X				X	X	X
6	X		X		X	X	X
7	X		X			X	X
8	X					X	X
9	X		X			X	X
10	X	X		X		X	
11	X	X	X	X	X	X	X

- ↕ [Roll-Out Schedule](#) ↕

Region	Enrollment Effective Date	Total Eligible Population
7	August 1, 2013	Region 7: 9,338
8 & 9	September 1, 2013	Region 8: 5,596 Region 9: 7,854 Total = 13,450
2 & 10	November 1, 2013	Region 2: 4,058; Region 10: 7,877 Total = 11,935
11	December 1, 2013	Region 11: 17,257

5 & 6	February 1, 2014	Region 5: 9,963 Region 6: 9,575 Total = 19,538
1, 3, 4	March 1, 2014	Region 1: 2,973 Region 3: 6,911 Region 4: 9,087 Total = 18,971

Long-term Care Recipients

Prior to implementation in your region, you will receive plan selection materials from the choice counselor by mail.

All Medicaid recipients receiving services in a nursing facility, or through the Nursing Home Diversion Waiver, Aged and Disabled Adult Waiver, Assisted Living Waiver, Channeling Waiver, or the Frail Elder Option will have the opportunity to receive choice counseling prior to enrollment into the Long-term Care program.

If a recipient is currently receiving services from a LTC health plan that will also be a long-term care health plan in the region where the recipient resides, the recipient can choose to remain with the original plan, or the recipient can choose to enroll with a different plan.

A counselor will assist you in selecting the plan in your region that best meets your needs. When you have been notified that you can select a plan, you can contact a choice counselor by using your computer and go to www.flmedicaidmanagedcare.com; or you can call 1-877-711-3662 to talk to a Choice Counselor. You can request an in person visit from a Choice Counselor as well.

For additional information please click on the Medicaid snapshot document below:

Long-term Care program [Snapshot](#) [277KB PDF] Updated 5/29/2013

- ↕ [When will I be notified and be required to enroll?](#) ↕
- ↕ [Region Map](#) ↕

Long-term Care Providers

Choose an arrow below to view more information about the program.

- ↕ [Plan Contacts for Providers](#) ↕
- ↕ [Region Map](#) ↕

Long-term Care Plans

Plan Readiness

- ↕ [Roll-Out Schedule and Plan Readiness Submission Documents](#) ↕
- ↕ [Statewide Medicaid Managed Care Report Guide](#) ↕
- ↕ [Participant Direction Option \(PDO\)](#) ↕

Managed Medical Assistance

The Managed Medical Assistance component of the Statewide Medicaid Managed Care program will be implemented second.

Choose an arrow below to view more information about the program.

↔ [Procurement](#) ↔

↔ [Agency Requests Non-binding Letter of Intent from Potential Managed Medical Assistance Plans](#) ↔

Managed Medical Assistance Provider Comments

April 3, 2012

Respondents to Statewide Medicaid Managed Care Managed Medical Assistance (MMA) Invitations to Negotiate

Section 409.966(2) directs the Agency to select a limited number of eligible plans to participate in the Medicaid program using invitations to negotiate in accordance with s. 287.057(3)(a). This section also requires that separate and simultaneous procurements be conducted in 11 regions of the state. Accordingly, on December 28, 2012 the Agency issued 11 separate and simultaneous invitations to negotiate (ITN's) in each of the 11 regions. The ITNs may be accessed via the Department of Management Services' Vendor Bid System (VBS) at: http://www.myflorida.com/apps/vbs/vbs_main_menu.

Pursuant to s. 409.966(3)(a)8, the Agency shall consider comments submitted in writing by any enrolled Medicaid provider relating to a specifically identified plan participating in the procurement in the same region as the submitting provider. Therefore, the Agency is publishing the following list of respondents to the ITNs:

↔ [List of Respondents to MMA ITNs](#) ↔

As published in the March 25, 2013 Florida Administrative Register (FAR), providers may submit comments to the Agency through the online survey tools published below.

Comments must be submitted to the Agency by April 17, 2013, at 5:00 PM, EDT.

The Agency will consider each distinct comment only once. Additionally, the Agency will only consider comments submitted by enrolled Medicaid providers within the same region as the specifically identified plan participating in the procurement.

↔ [Survey Tools and Instructions](#) ↔

Managed Medical Assistance Data Book

The Agency released the Managed Medical Assistance (MMA) Invitation to Negotiate (ITN) on December 28, 2012. The data book has been included in the ITN. The data book can be found on the Agency for Health Care Administration's procurement page which can be accessed through the following link:

[December 28, 2012 Managed Medical Assistance Data Book](#)

If you are unable to locate the ITN, please contact us at FLMedicaidManagedCare@ahca.myflorida.com for further assistance.

Choose an arrow below to view more information.

↔ [Public Meetings](#) ↔

Federal Authorities

Summary of Federal Authorities Requested

Managed Medical Assistance

Choose an arrow below to view more information.

- Request for 1115 Waiver / Medically Needy Component
Program Overview and Summary of Requests to Federal CMS
Request(s) for Amendment of the Florida Medicaid State Plan
Request(s) for Amendment of the 1115 MEDS AD Waiver
Request(s) for Amendment of the 1115 Medicaid Reform Waiver
Federal and State Correspondence after Request Submission

Long-term Care

- Approved Long-term Care Waivers

SIGN UP For Program Updates

Comments and Questions?
Members of the media should contact the Office of Communications at AHCACommunications@ahca.myflorida.com or by calling 850-412-3623.
Members of the public can email comments and suggestions about the Statewide Medicaid Managed Care program to FLMedicaidManagedCare@ahca.myflorida.com or mail them to:
Statewide Medicaid Managed Care program
Office of the Deputy Secretary for Medicaid
Agency for Health Care Administration
2727 Mahan Drive, MS #8
Tallahassee, Florida 32308

AHCA Home Page | Florida Medicaid Home Page | Statewide Medicaid Managed Care Program Home Page | Public Meetings

REPORT MEDICAID FRAUD ONLINE or 866-966-7226 REPORTE FRAUDE DE MEDICAID

Florida Agency for Health Care Administration
© 2011 | Privacy Policy
Facility Feed Builder

Home
MyFlorida.com
Doing Business with AHCA
Refund Policy
Disclaimer
Contact Webmaster

Individuals & Families
Providers
Publications
Find a Facility
Direct to Our Divisions
Download Adobe Reader





Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

July 8, 2013

TO: Bradford County Transportation Disadvantaged Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Operations Reports

STAFF RECOMMENDATION

No action required. This agenda item is for information only.

BACKGROUND

Attached are the following reports for the Board's review:

1. Suwannee River Economic Council's Operations Report January - March 2013;
2. Fiscal Year 2012/13 Transportation Disadvantaged Trust Fund Status Report;
3. Medicaid Non-Emergency Transportation Program Encounter Data Report July 2012-May 2013; and
4. Suwannee River Economic Council Complaint/Commendation Report for January - March 2013; and

If you have any questions regarding the attached information, please contact me.

Attachment

t:\lynn\td13\bradford\memos\statjuly.docx

Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

**QUARTERLY OPERATING REPORT
BRADFORD COUNTY
JANUARY - MARCH 2013**

OPERATING DATA	SREC	ARC of Bradford	TOTAL
NUMBER OF INVOICED TRIPS	2,677	5,539	8,216
Medicaid	933		933
Title III-B	660		660
TD Trust Fund	1,084		1,084
Agency for Persons with Disabilities	0	5,539	5,539
TOTAL VEHICLE MILES	20,772	23,534	44,306
TOTAL REVENUE VEHICLE MILES	15,585		15,585
TOTAL VEHICLE HOURS	1,555	1,141	2,696
TOTAL DOLLARS INVOICED	\$82,242.51	\$35,363.76	\$117,606
Medicaid	\$44,001.12		\$44,001
Title III-B	\$10,137.60		\$10,138
TD Trust Fund	\$28,103.79		\$28,104
Medwaiver			\$0
AVERAGE COST PER TRIP	\$30.72	\$6.38	\$14.31
Medicaid	\$47.16	#DIV/0!	\$47.16
Title III-B	\$15.36	#DIV/0!	\$15.36
TD Trust Fund	\$25.93	#DIV/0!	\$25.93
Other	#DIV/0!	\$0.00	-
AVERAGE COST PER MILE	\$3.96	\$1.50	\$2.65
AVERAGE COST PER REV. VEH. MI.	\$5.28	#DIV/0!	\$7.55
AVERAGE COST PER HOUR	\$52.89	\$30.99	\$43.62
TRIP PURPOSE*	-	-	-
Medical	2,017		2,017
Employment			0
Education/Training			0
Fixed		5,255	5,255
Inclusion		53	53
Shopping			0
Meal Site	660		660
Recreation			0
Other		215	215
NUMBER OF TRIPS DENIED	0		0
NUMBER OF SINGLE PASSENGER TRIPS PROVIDED	447		447
PERCENT OF SINGLE PASSENGER TRIPS	17%	0%	0%
NUMBER OF ACCIDENTS	0		0
NUMBER OF VEHICLES	8	10	18
AVERAGE TRIPS PER VEHICLE	335	554	456
AVERAGE MILES PER TRIP	8	4	5
NUMBER OF ROADCALLS	2		2

**QUARTERLY OPERATING REPORT
BRADFORD COUNTY
JANUARY - MARCH 2012**

OPERATING DATA	TOTAL
NUMBER OF INVOICED TRIPS	7,708
Medicaid	1,299
Title III-B	500
TD Trust Fund	897
Medwaiver	5,012
TOTAL VEHICLE MILES	61,319
TOTAL REVENUE VEHICLE MILES	49,705
TOTAL VEHICLE HOURS	3,761
TOTAL DOLLARS INVOICED	\$136,538
Medicaid	\$107,335
Title III-B	\$3,550
TD Trust Fund	\$25,653
Medwaiver	\$0
AVERAGE COST PER TRIP	\$17.71
Medicaid	\$82.63
Title III-B	\$7.10
TD Trust Fund	\$28.60
Other	-
AVERAGE COST PER MILE	\$2.23
AVERAGE COST PER REV. VEH. MI.	\$2.75
AVERAGE COST PER HOUR	\$36.30
TRIP PURPOSE*	-
Medical	2,196
Employment	118
Education/Training	4,894
Fixed	0
Inclusion	0
Shopping	0
Meal Site	500
Recreation	0
Other	0
NUMBER OF TRIPS DENIED	0
NUMBER OF SINGLE PASSENGER TRIPS PROVIDED	104
PERCENT OF SINGLE PASSENGER TRIPS	1%
NUMBER OF ACCIDENTS	0
NUMBER OF VEHICLES	14
AVERAGE TRIPS PER VEHICLE	551
AVERAGE MILES PER TRIP	8
NUMBER OF ROADCALLS	0

CTC: Suwannee River Economic Council

Rates Charged to TD Trust Fund:

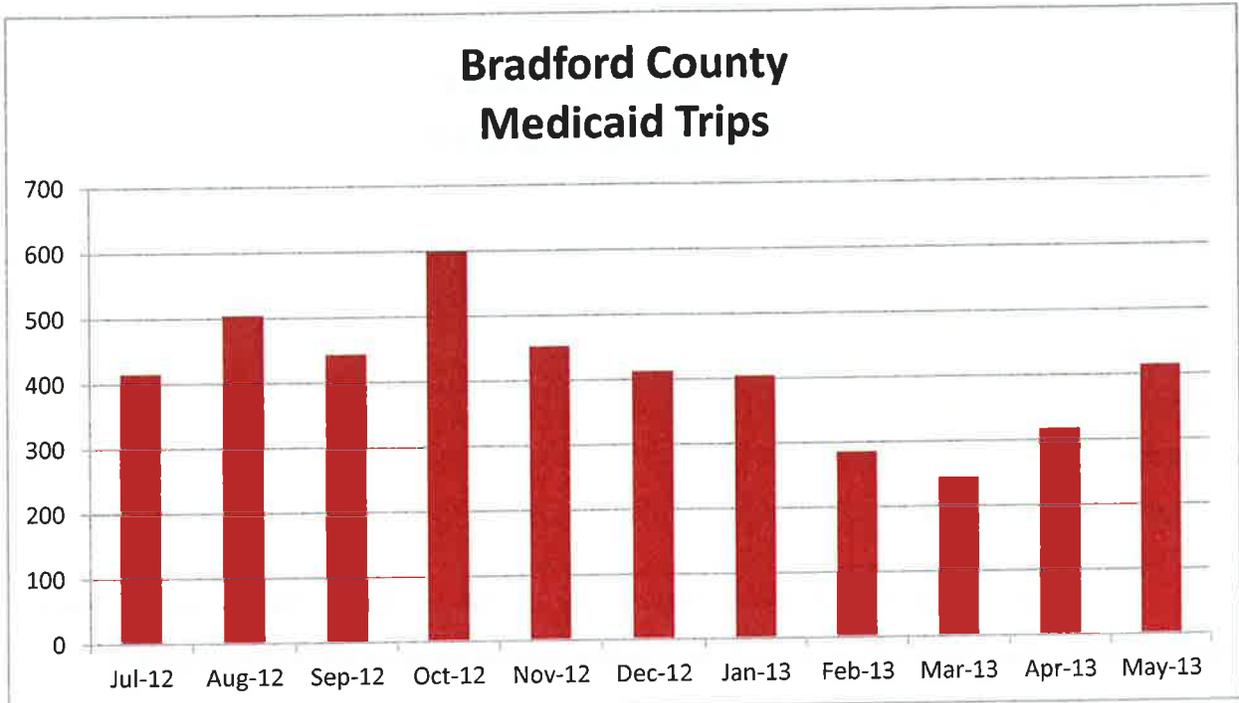
Ambulatory: \$1.67 per passenger mile

Wheelchair: \$2.86 per passenger mile

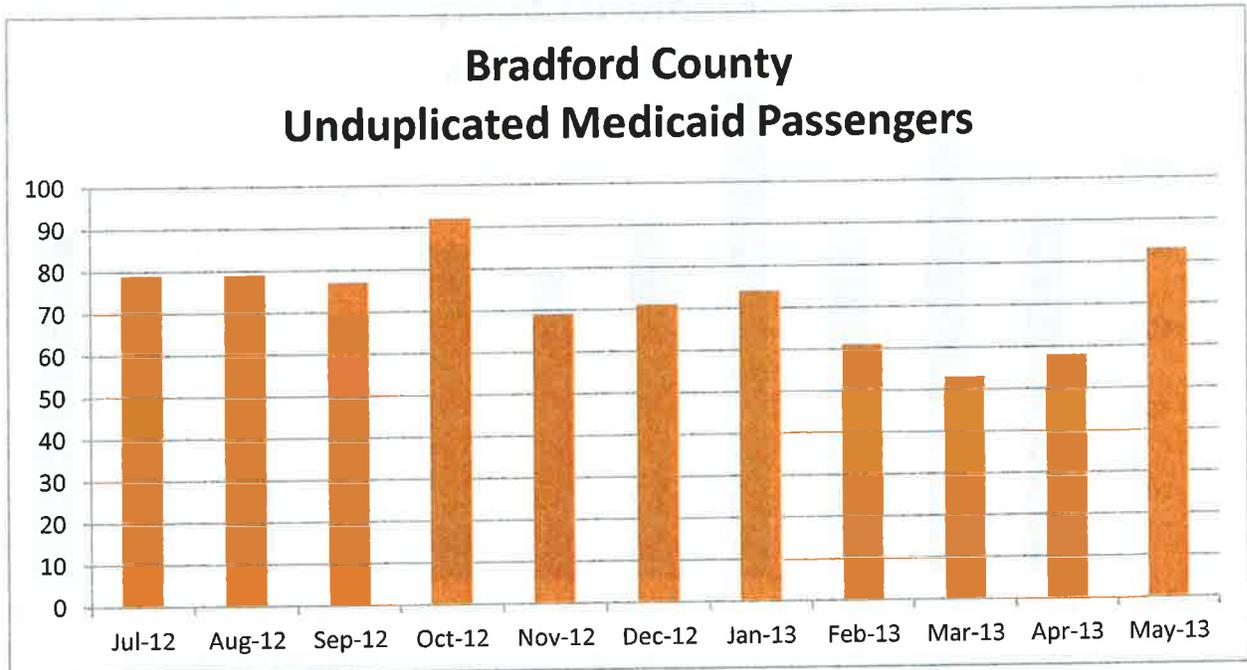
Stretcher: \$5.96 per passenger mile

**2012-2013 TD TRUST FUND SUMMARY
BRADFORD COUNTY**

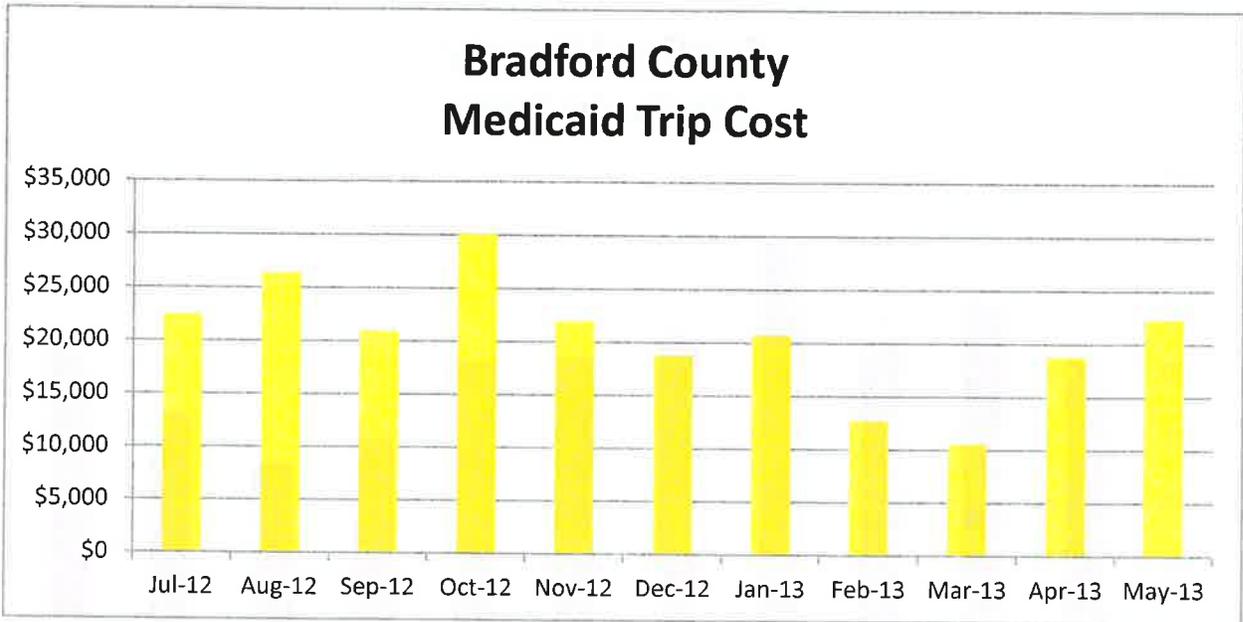
MONTH/YEAR	TOTAL AMOUNT	TOTAL DOLLARS SPENT	GRANT FUNDS REMAINING	NUMBER OF TRIPS	AVERAGE COST PER TRIP
Jul-12	\$96,015.00	\$8,904.64	\$87,110.36	306	\$29.10
Aug-12	-	\$8,888.27	\$78,222.09	306	\$29.05
Sep-12	-	\$8,887.76	\$69,334.33	314	\$28.30
Oct-12	-	\$8,887.85	\$60,446.48	399	\$22.28
Nov-12	-	\$8,854.45	\$51,592.03	366	\$24.19
Dec-12	-	\$7,488.95	\$44,103.08	368	\$20.35
Jan-13	-	\$8,886.69	\$35,216.39	368	\$24.15
Feb-13	-	\$8,887.92	\$26,328.47	353	\$25.18
Mar-13	-	\$10,329.18	\$15,999.29	363	\$28.46
Apr-13	-		\$15,999.29		#DIV/0!
May-13	-		\$15,999.29		#DIV/0!
Jun-13	-	-	#VALUE!	-	-
TOTAL	-	\$80,015.71	-	3,143	\$25.46



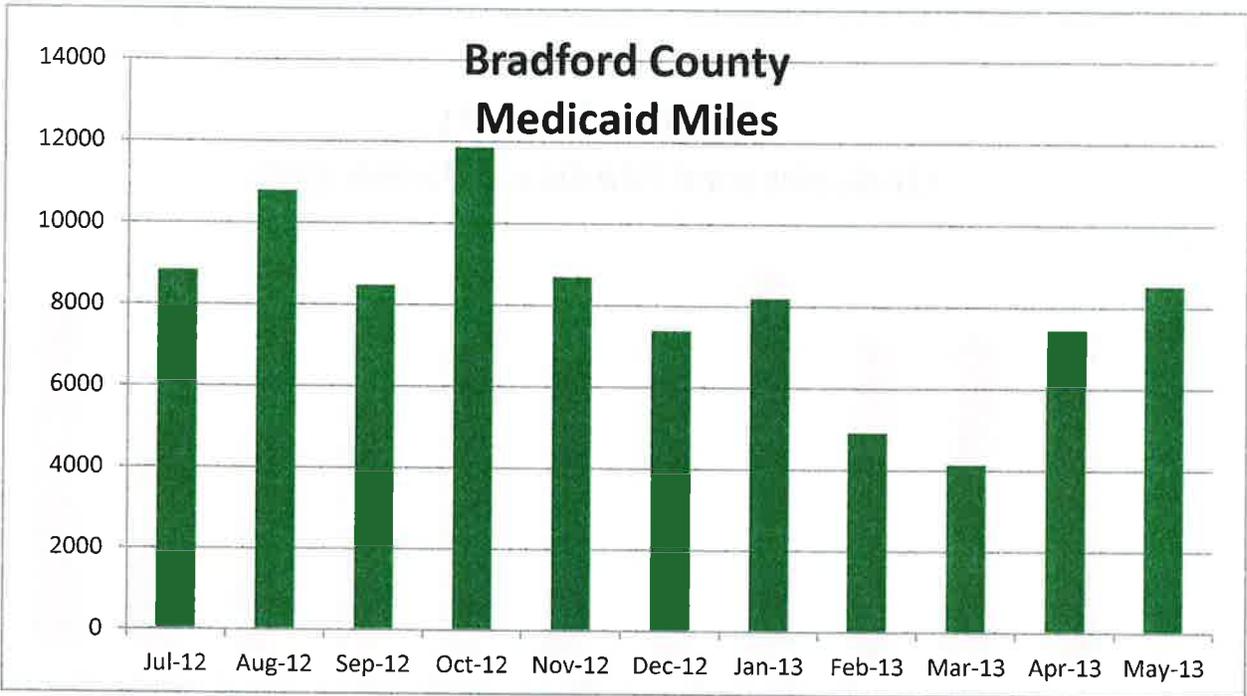
Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports



Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

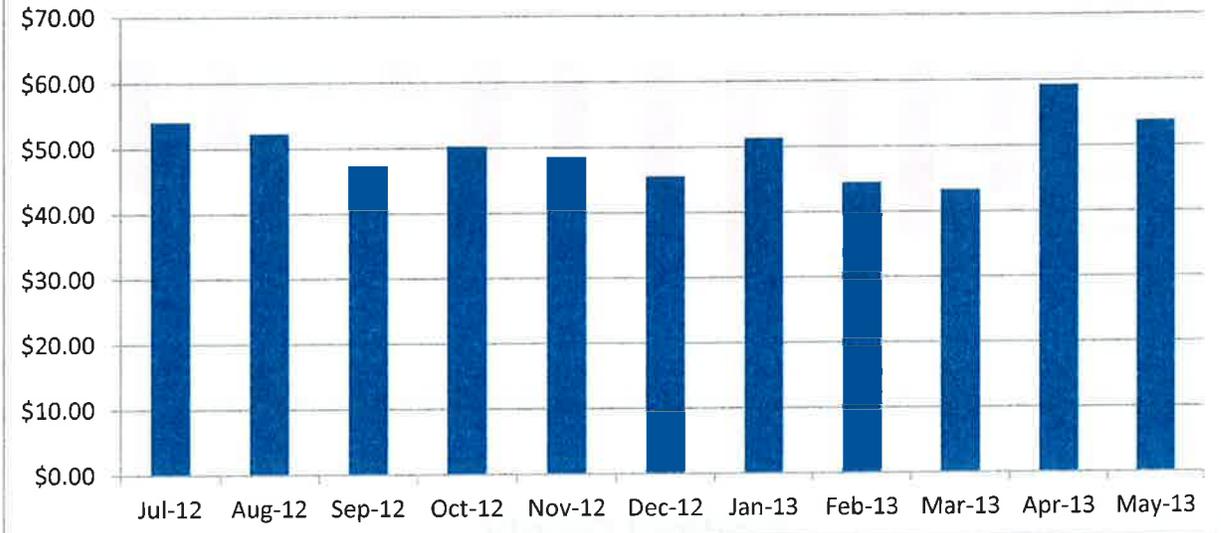


Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports



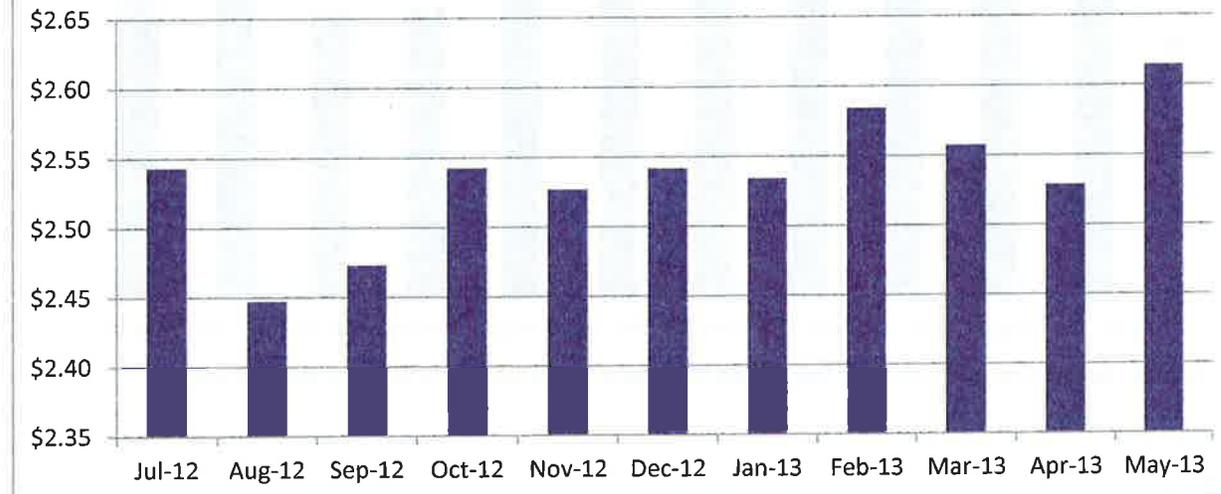
Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

Bradford County Average Cost Per Medicaid Trip



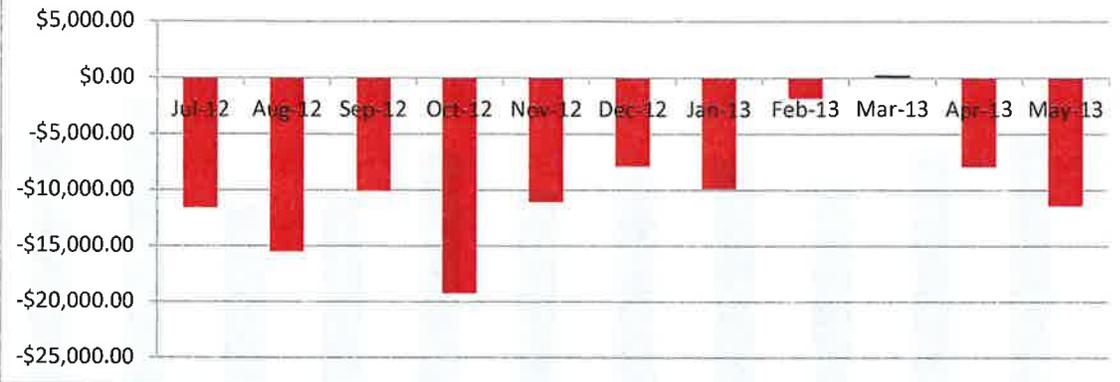
Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

Bradford County Average Cost Per Medicaid Mile



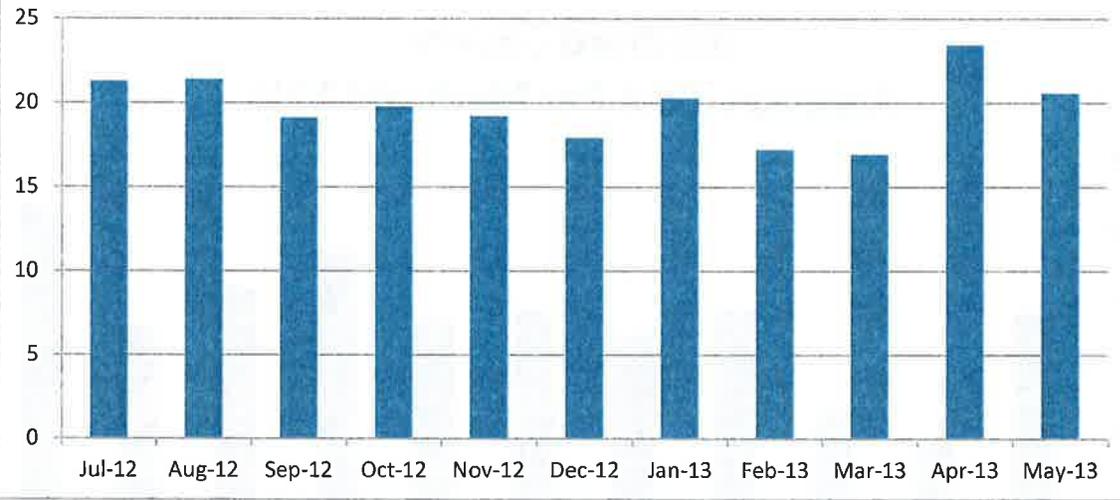
Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

Bradford County Medicaid Allocation vs Actual Service Cost



Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

Bradford County Average Medicaid Miles Per Trip



Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

**BRADFORD COUNTY
 QUARTERLY SUMMARY OF SERVICE COMPLAINTS/COMMENDATIONS
 JANUARY - MARCH 2013**

TYPE OF COMPLAINT	Suwannee River Economic Council	Resolved
Vehicle Condition	0	-
Driver's Behavior	0	-
Client Behavior	0	-
Tardiness - Late pickup	0	-
Tardiness - Late dropoff	0	-
No Show by Operator	0	-
Dispatch/Scheduling	1	1
Service Denial	0	-
Other	1	1
TOTALS	2	2
COMMENDATIONS	0	-

MEMORANDUM FOR THE RECORD

DATE: 10/15/64
SUBJECT: [Illegible]

[Illegible text block containing the main body of the memorandum, including a description of the subject matter and any actions taken or recommended.]

W.F.

Allocation of Transportation Disadvantaged Trust Funds to Counties for Fiscal Year 2013-14							
County	Trip and Equipment			Voluntary Dollars			Trip/Equip Grant*
	Funds	Local Match	Total	Funds	Local Match	Total	Allocation
Alachua	\$615,151	\$68,350	\$683,501	\$270	\$30	\$300	\$683,800
Baker	\$185,620	\$20,625	\$206,245	\$1	\$0	\$1	\$206,246
Bay	\$448,149	\$49,794	\$497,944	\$38	\$4	\$42	\$497,986
Bradford	\$121,230	\$13,470	\$134,699	\$1	\$0	\$1	\$134,701
Brevard	\$1,463,241	\$162,582	\$1,625,823	\$737	\$82	\$819	\$1,626,642
Broward	\$3,718,727	\$413,192	\$4,131,918	\$1,396	\$155	\$1,551	\$4,133,469
Calhoun	\$179,009	\$19,890	\$198,899	\$2	\$0	\$2	\$198,902
Charlotte	\$364,324	\$40,480	\$404,804	\$84	\$9	\$93	\$404,897
Citrus	\$420,411	\$46,712	\$467,123	\$134	\$15	\$149	\$467,273
Clay	\$364,760	\$40,529	\$405,288	\$101	\$11	\$112	\$405,401
Collier	\$853,876	\$94,875	\$948,751	\$77	\$9	\$85	\$948,836
Columbia	\$322,317	\$35,813	\$358,129	\$12	\$1	\$13	\$358,143
DeSoto	\$229,805	\$25,534	\$255,339	\$4	\$0	\$4	\$255,343
Dixie	\$191,075	\$21,231	\$212,305	\$3	\$0	\$3	\$212,308
Duval	\$1,516,228	\$168,470	\$1,684,698	\$715	\$80	\$795	\$1,685,493
Escambia	\$671,156	\$74,573	\$745,729	\$231	\$26	\$256	\$745,985
Flagler	\$276,705	\$30,745	\$307,450	\$91	\$10	\$101	\$307,551
Franklin	\$175,933	\$19,548	\$195,481	\$0	\$0	\$0	\$195,481
Gadsden	\$318,822	\$35,425	\$354,246	\$30	\$3	\$33	\$354,279
Gilchrist	\$108,514	\$12,057	\$120,571	\$1	\$0	\$1	\$120,572
Glades	\$190,284	\$21,143	\$211,427	\$0	\$0	\$0	\$211,427
Gulf	\$170,210	\$18,912	\$189,122	\$1	\$0	\$1	\$189,123
Hamilton	\$157,194	\$17,466	\$174,660	\$1	\$0	\$1	\$174,661
Hardee	\$240,124	\$26,680	\$266,804	\$5	\$1	\$6	\$266,810
Hendry	\$332,710	\$36,968	\$369,677	\$4	\$0	\$4	\$369,682
Hernando	\$397,378	\$44,153	\$441,531	\$40	\$5	\$45	\$441,576
Highlands	\$453,030	\$50,337	\$503,366	\$34	\$4	\$38	\$503,404
Hillsborough	\$1,988,655	\$220,962	\$2,209,617	\$983	\$109	\$1,092	\$2,210,709
Holmes	\$185,586	\$20,621	\$206,207	\$60	\$7	\$67	\$206,274
Indian River	\$313,259	\$34,807	\$348,066	\$34	\$4	\$38	\$348,104
Jackson	\$400,789	\$44,532	\$445,321	\$35	\$4	\$39	\$445,360
Jefferson	\$171,983	\$19,109	\$191,092	\$0	\$0	\$0	\$191,092
Lafayette	\$141,783	\$15,754	\$157,537	\$0	\$0	\$0	\$157,537
Lake	\$708,711	\$78,746	\$787,457	\$217	\$24	\$241	\$787,697
Lee	\$763,196	\$84,800	\$847,996	\$1,247	\$139	\$1,386	\$849,381
Leon	\$510,851	\$56,761	\$567,612	\$365	\$41	\$406	\$568,018
Levy	\$361,472	\$40,164	\$401,636	\$18	\$2	\$20	\$401,656
Liberty	\$243,264	\$27,029	\$270,293	\$0	\$0	\$0	\$270,293
Madison	\$208,724	\$23,192	\$231,916	\$0	\$0	\$0	\$231,916
Manatee	\$583,934	\$64,882	\$648,815	\$165	\$18	\$183	\$648,999
Marion	\$830,290	\$92,255	\$922,545	\$75	\$8	\$83	\$922,628
Martin	\$275,520	\$30,613	\$306,133	\$39	\$4	\$43	\$306,176
Miami-Dade	\$8,758,528	\$973,170	\$9,731,698	\$3,766	\$419	\$4,185	\$9,735,883

Allocation of Transportation Disadvantaged Trust Funds to Counties for Fiscal Year 2013-14							
County	Trip and Equipment			Voluntary Dollars			Trip/Equip Grant*
	Funds	Local Match	Total	Funds	Local Match	Total	Allocation
Monroe	\$370,154	\$41,128	\$411,282	\$205	\$23	\$228	\$411,510
Nassau	\$293,378	\$32,598	\$325,976	\$80	\$9	\$89	\$326,065
Okaloosa	\$465,613	\$51,735	\$517,348	\$39	\$4	\$43	\$517,391
Okeechobee	\$253,555	\$28,173	\$281,728	\$0	\$0	\$0	\$281,728
Orange	\$2,059,802	\$228,867	\$2,288,668	\$784	\$87	\$870	\$2,289,539
Osceola	\$986,971	\$109,664	\$1,096,635	\$40	\$4	\$44	\$1,096,679
Palm Beach	\$2,750,961	\$305,662	\$3,056,623	\$1,511	\$168	\$1,677	\$3,058,300
Pasco	\$657,648	\$73,072	\$730,720	\$227	\$25	\$252	\$730,972
Pinellas	\$2,193,876	\$243,764	\$2,437,640	\$630	\$70	\$699	\$2,438,340
Polk	\$1,180,558	\$131,173	\$1,311,731	\$251	\$28	\$278	\$1,312,009
Putnam	\$331,493	\$36,833	\$368,326	\$31	\$3	\$34	\$368,360
Saint Johns	\$378,851	\$42,095	\$420,945	\$115	\$13	\$127	\$421,072
Saint Lucie	\$501,091	\$55,677	\$556,768	\$139	\$16	\$154	\$556,922
Santa Rosa	\$396,975	\$44,108	\$441,084	\$53	\$6	\$59	\$441,142
Sarasota	\$627,749	\$69,750	\$697,499	\$525	\$58	\$583	\$698,082
Seminole	\$680,976	\$75,664	\$756,640	\$355	\$40	\$394	\$757,034
Sumter	\$285,526	\$31,725	\$317,251	\$50	\$6	\$55	\$317,306
Suwannee	\$232,949	\$25,883	\$258,832	\$19	\$2	\$21	\$258,853
Taylor	\$284,073	\$31,564	\$315,636	\$2	\$0	\$2	\$315,639
Union	\$101,008	\$11,223	\$112,232	\$1	\$0	\$1	\$112,233
Volusia	\$1,052,132	\$116,904	\$1,169,036	\$432	\$48	\$480	\$1,169,516
Wakulla	\$189,011	\$21,001	\$210,012	\$3	\$0	\$3	\$210,015
Walton	\$376,990	\$41,888	\$418,877	\$13	\$1	\$14	\$418,892
Washington	\$213,434	\$23,715	\$237,149	\$3	\$0	\$3	\$237,152
TOTALS	\$47,797,296	\$5,310,811	\$53,108,108	\$16,524	\$1,836	\$18,342	\$53,126,450



**North
Central
Florida
Regional
Planning
Council**

Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653 -1603 • 352.955.2200

April 19, 2013

Senator Rob Bradley
208 Senate Office Building
404 South Monroe Street
Tallahassee, FL 32399-1100

RE: Florida's Transportation Disadvantaged Program

Dear Senator Bradley:

This letter is in regard to Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. The purpose of this program is to assist individuals who are unable to transport themselves because of age, disability or income status.

The Bradford County Transportation Disadvantaged Coordinating Board respectfully requests your support of the Governor's proposed Fiscal Year 2013/14 budget that provides additional funds for transportation disadvantaged services. We would also like to request that these be reoccurring funds for future years.

Florida's Transportation Disadvantaged Program provides much needed public transportation services to elderly, disabled and low-income residents of Bradford County. Suwannee River Economic Council, the Bradford County Community Transportation Coordinator, has done an outstanding job coordinating transportation services in Bradford County in order to utilize public funds more efficiently and to meet the increasing number of unmet transportation needs in the County.

Thank you for your consideration in this matter and support of Florida's Transportation Disadvantaged Program. If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner at extension 110.

Sincerely,

Danny Riddick, Chair
Bradford County Transportation Disadvantaged
Coordinating Board

xc: Steve Holmes, Executive Director, Florida Commission for the Transportation Disadvantaged
Bradford County Transportation Disadvantaged Coordinating Board

t:\lynn\td13\bradford\legdelletheadley.doc



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

April 19, 2013

The Honorable Charles E. Van Zant.
Florida House of Representatives
405 House Office Building
402 South Monroe Street
Tallahassee, FL 32399-1300

RE: Florida's Transportation Disadvantaged Program

Dear Representative Van Zant:

This letter is in regard to Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. The purpose of this program is to assist individuals who are unable to transport themselves because of age, disability or income status.

The Bradford County Transportation Disadvantaged Coordinating Board respectfully requests your support of the Governor's proposed Fiscal Year 2013/14 budget that provides additional funds for transportation disadvantaged services. We would also like to request that these be reoccurring funds for future years.

Florida's Transportation Disadvantaged Program provides much needed public transportation services to elderly, disabled and low-income residents of Bradford County. Suwannee River Economic Council, the Bradford County Community Transportation Coordinator, has done an outstanding job coordinating transportation services in Bradford County in order to utilize public funds more efficiently and to meet the increasing number of unmet transportation needs in the County.

Thank you for your consideration in this matter and support of Florida's Transportation Disadvantaged Program. If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner at extension 110.

Sincerely,

Danny Riddick, Chair
Bradford County Transportation Disadvantaged
Coordinating Board

xc: Steve Holmes, Executive Director, Florida Commission for the Transportation Disadvantaged
Bradford County Transportation Disadvantaged Coordinating Board

t:\lynn\td13\bradford\egdelletvanzant.doc



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653 - 1603 • 352.955.2200

April 19, 2013

Senator Andy Gardiner, Chair
Senate Appropriations Subcommittee on Transportation,
Tourism and Economic Development
420 Senate Office Building
404 South Monroe Street
Tallahassee, FL 32399-1100

RE: Florida's Transportation Disadvantaged Program

Dear Senator Gardiner:

This letter is in regard to Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. The purpose of this program is to assist individuals who are unable to transport themselves because of age, disability or income status.

The Bradford County Transportation Disadvantaged Coordinating Board respectfully requests your support of the Governor's proposed Fiscal Year 2013/14 budget that provides additional funds for transportation disadvantaged services. We would also like to request that these be reoccurring funds for future years.

Florida's Transportation Disadvantaged Program provides much needed public transportation services to elderly, disabled and low-income residents of Bradford County. Suwannee River Economic Council, the Bradford County Community Transportation Coordinator, has done an outstanding job coordinating transportation services in Bradford County in order to utilize public funds more efficiently and to meet the increasing number of unmet transportation needs in the County.

Thank you for your consideration in this matter and support of Florida's Transportation Disadvantaged Program. If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner at extension 110.

Sincerely,

Danny Riddick, Chair
Bradford County Transportation Disadvantaged
Coordinating Board

xc: Steve Holmes, Executive Director, Florida Commission for the Transportation Disadvantaged
Bradford County Transportation Disadvantaged Coordinating Board

t:\lynn\td13\bradford\legdellelgardiner.doc

Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

April 19, 2013

The Honorable Ed Hooper, Chair
House Transportation and Economic Development
Appropriations Subcommittee
222 The Capital
402 South Monroe Street
Tallahassee, FL 32399-1100

RE: Florida's Transportation Disadvantaged Program

Dear Representative Hooper:

This letter is in regard to Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. The purpose of this program is to assist individuals who are unable to transport themselves because of age, disability or income status.

The Bradford County Transportation Disadvantaged Coordinating Board respectfully requests your support of the Governor's proposed Fiscal Year 2013/14 budget that provides additional funds for transportation-disadvantaged services. We would also like to request that these be reoccurring funds for future years.

Florida's Transportation Disadvantaged Program provides much needed public transportation services to elderly, disabled and low-income residents of Bradford County. Suwannee River Economic Council, the Bradford County Community Transportation Coordinator, has done an outstanding job coordinating transportation services in Bradford County in order to utilize public funds more efficiently and to meet the increasing number of unmet transportation needs in the County.

Thank you for your consideration in this matter and support of Florida's Transportation Disadvantaged Program. If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner at extension 110.

Sincerely,

Danny Riddick, Chair
Bradford County Transportation Disadvantaged
Coordinating Board

xc: Steve Holmes, Executive Director, Florida Commission for the Transportation Disadvantaged
Bradford County Transportation Disadvantaged Coordinating Board

t:\lynn\td13\bradford\legdellethooper.doc

Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

April 19, 2013

The Honorable Seth McKeel, Chair
House Appropriations Committee
222 The Capital
402 South Monroe Street
Tallahassee, FL 32399-1100

RE: Florida's Transportation Disadvantaged Program

Dear Representative McKeel:

This letter is in regard to Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. The purpose of this program is to assist individuals who are unable to transport themselves because of age, disability or income status.

The Bradford County Transportation Disadvantaged Coordinating Board respectfully requests your support of the Governor's proposed Fiscal Year 2013/14 budget that provides additional funds for transportation disadvantaged services. We would also like to request that these be reoccurring funds for future years.

Florida's Transportation Disadvantaged Program provides much needed public transportation services to elderly, disabled and low-income residents of Bradford County. Suwannee River Economic Council, the Bradford County Community Transportation Coordinator, has done an outstanding job coordinating transportation services in Bradford County in order to utilize public funds more efficiently and to meet the increasing number of unmet transportation needs in the County.

Thank you for your consideration in this matter and support of Florida's Transportation Disadvantaged Program. If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner at extension 110.

Sincerely,

Danny Riddick, Chair
Bradford County Transportation Disadvantaged
Coordinating Board

xc: Steve Holmes, Executive Director, Florida Commission for the Transportation Disadvantaged
Bradford County Transportation Disadvantaged Coordinating Board

t:\lynn\td13\bradford\legdellemtmckeel.doc



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653 -1603 • 352.955.2200

April 19, 2013

Senator Joe Negron, Chair
Senate Committee on Appropriations
412 Senate Office Building
404 South Monroe Street
Tallahassee, FL 32399-1100

RE: Florida's Transportation Disadvantaged Program

Dear Senator Negron:

This letter is in regard to Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. The purpose of this program is to assist individuals who are unable to transport themselves because of age, disability or income status.

The Bradford County Transportation Disadvantaged Coordinating Board respectfully requests your support of the Governor's proposed Fiscal Year 2013/14 budget that provides additional funds for transportation disadvantaged services. We would also like to request that these be reoccurring funds for future years.

Florida's Transportation Disadvantaged Program provides much needed public transportation services to elderly, disabled and low-income residents of Bradford County. Suwannee River Economic Council, the Bradford County Community Transportation Coordinator, has done an outstanding job coordinating transportation services in Bradford County in order to utilize public funds more efficiently and to meet the increasing number of unmet transportation needs in the County.

Thank you for your consideration in this matter and support of Florida's Transportation Disadvantaged Program. If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner at extension 110.

Sincerely,

Danny Riddick, Chair
Bradford County Transportation Disadvantaged
Coordinating Board

xc: Steve Holmes, Executive Director, Florida Commission for the Transportation Disadvantaged
Bradford County Transportation Disadvantaged Coordinating Board

t:\lynn\td13\bradford\legdelletnegron.doc



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653 - 1 603 • 352.955.2200

May 15, 2013

Ms. Norma Rhoden
c/o Suwannee River Economic Council
P.O. Box 70
Live Oak, FL 32060

RE: Florida's Transportation Disadvantaged Program

Dear Ms. Rhoden:

As a token of appreciation for your service, the Bradford County Transportation Disadvantaged Coordinating Board at its April 16, 2013 meeting unanimously approved the enclosed certificate of appreciation. The Board greatly appreciated your dedicated service to the Bradford County Transportation Disadvantaged Program and for your concern for the public transportation needs of Bradford County residents.

Sincerely,



Lynn Godfrey, AICP
Senior Planner

Enclosure

xc: Matthew Pearson, Suwannee River Economic Council Transportation Director
Bradford County Transportation Disadvantaged Coordinating Board

t:\lynn\td13\bradford\certapprlet.doc

CERTIFICATE OF APPRECIATION

This Certificate of Appreciation is presented by the Bradford County Transportation Disadvantaged Coordinating Board to Norma Rhoden in recognition of her ongoing commitment to Florida's Transportation Disadvantaged Program and disadvantaged residents of Bradford County

Ms. Rhoden performed in her position as Transportation Operations Manager in an outstanding manner from June 14, 2004 until her retirement on April 5, 2013. She assisted individuals who could not transport themselves to medical appointments and other life sustaining activities. She had an excellent working relationship with the Bradford County Transportation Disadvantaged Coordinating Board, public agencies and most importantly users of the transportation system. She was always willing to provide information and assistance to those who needed it.

The members and staff of the Bradford County Transportation Disadvantaged Coordinating Board do hereby express their appreciation to Norma Rhoden for the dedicated service she rendered to the Bradford County Transportation Disadvantaged Program, and for her concern for the transportation disadvantaged needs of Bradford County residents.



Danny Riddick, Chair

May 6, 2013

Date

ATTENDANCE RECORD

**BRADFORD COUNTY
TRANSPORTATION DISADVANTAGED
COORDINATING BOARD**

POSITION	NAME	7/17/12	10/16/12	1/8/13	4/16/13
Chairperson	Commissioner Danny Riddick	P	P	P	A
Alternate Chairperson	Commissioner Tommy Chastain	A	Linda Johns	Linda Johns	A
FDOT	Sandra Collins	A	P	A	P
Alternate Member	Janel Damato			A	A
FDCF	Brad Seeling	P	P	P	P
Alternate Member	(Vacant)				
Medicaid - AHCA	Alana McKay	A	P	P	P
Alternate Member	Andrew Singer	P	A	A	A
FL Dept of Education	Jeffrey Aboumrad	P	P	P	P
Alternate Member	(Vacant)				
Public Education	Richard Sapp	P	P	A	A
Alternate Member	(Vacant)				
Citizen Advocate (CA)	Jean Rosebrock	P	A	P	P
Alternate Member	William Harris	A	A	A	A
CA-User	Patricia Fountain	A	A	P	A
Alternate Member	Lou Hall	A	A	A	A
Elderly Rep.	(Vacant)				
Alternate Member	(Vacant)				
Veterans Rep.	Barbara Fischer	A	A	P	A
Alternate Member	(Vacant)				
Persons with Disabilities Rep.	Mary Lou Black	P	A	A	A
Alternate Member	Sherry Ruskowski	P	A	A	A
CAA Rep.	E.W. Hodges	A	A	A	A
Alternate Member	(Vacant)				
FDEA	Cindy Roberts	A	A	P	P
Alternate Member	(Vacant)				
Children at Risk	Kyle Bonesteel	A	A	A	A
Alternate Member	(Vacant)				
Private Transit Rep.	Steve Futch	A	P	A	P
Alternate Member	Laura Crews				
Workforce Development Board	Linda Tatum	P	P	P	P
Alternate Member	(Vacant)				

LEGEND KEY: P-Present A-Absent - Not Applicable (newly appointed member)

ATTENDANCE POLICY: According to Article III, Section 5 of the Coordinating Board bylaws: "The North Central Florida Regional Planning Council shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings."

