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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

August 21, 2013

TO: Dixie County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

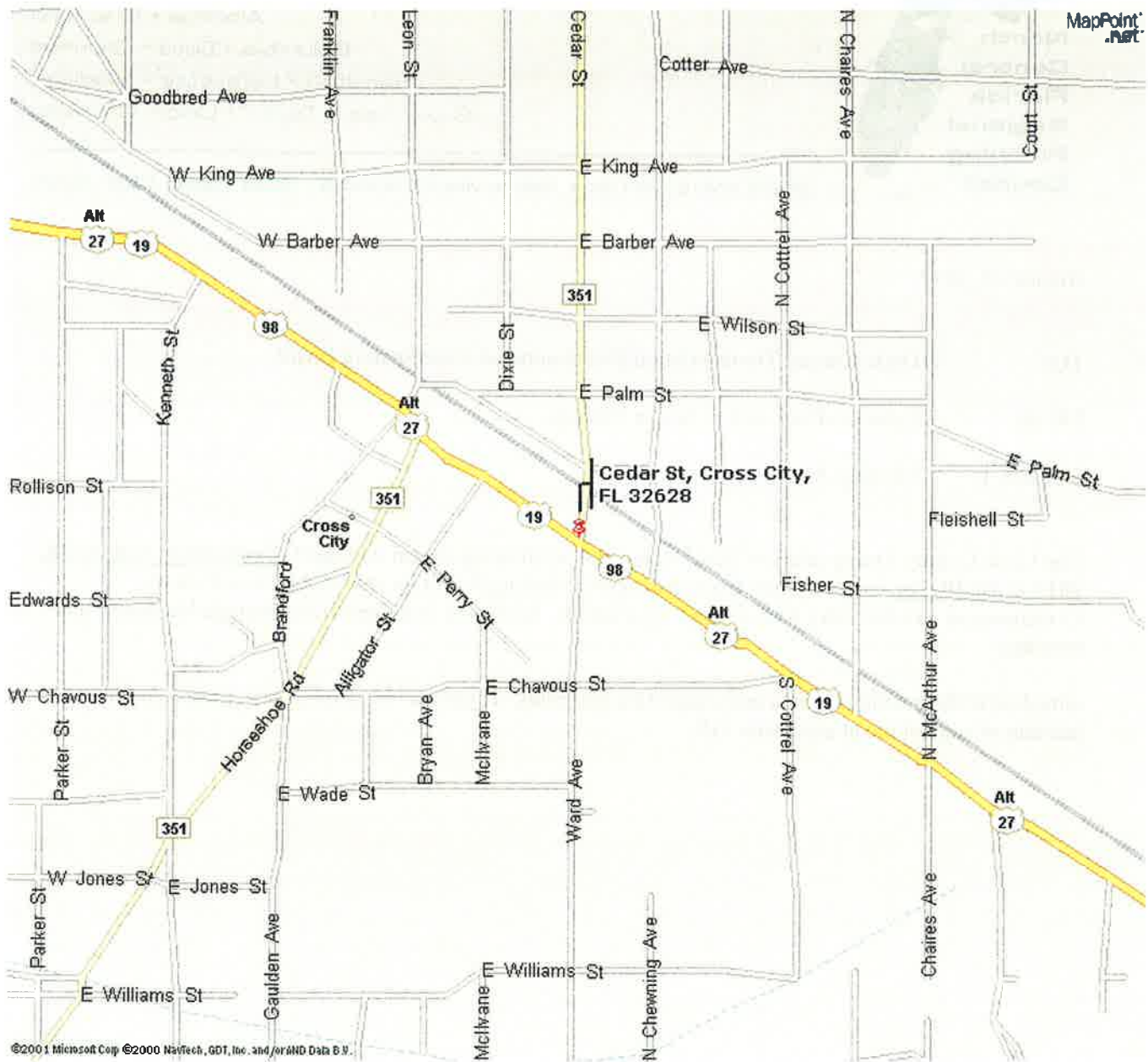
SUBJECT: Meeting Announcement

The Dixie County Transportation Disadvantaged Coordinating Board will meet **Wednesday, August 28, 2013 at 10:30 a.m.** in the County Commissioners' Meeting Room located in the Dixie County Courthouse at 214 NE Hwy 351, Cross City, Florida. All Board members are encouraged to attend this meeting.

Attached is the meeting agenda and supporting materials. If you have any questions, please do not hesitate to contact me at extension 110.

#### Attachments

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**DIXIE COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
MEETING ANNOUNCEMENT AND AGENDA**

County Commissioners' Meeting Room  
Dixie County Courthouse  
Cross City, Florida

Wednesday  
**August 28, 2013**  
10:30 a.m.

**I. BUSINESS MEETING – CALL TO ORDER**

**A. Introductions**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of the Meeting Agenda**

**ACTION REQUIRED**

**E. Approval of the April 17, 2013 Minutes**

**ACTION REQUIRED**

**II. NEW BUSINESS**

**A. Bylaws**

**ACTION REQUIRED**

The Board needs to review and approve the Bylaws

**B. Unmet Needs**

**NO ACTION REQUIRED**

The Board needs to discuss ways to identify unmet transportation needs in Dixie County

**C. Statewide Medicaid Managed Care Program**

**NO ACTION REQUIRED**

Agency for Health Care Administration staff will discuss the Statewide Medicaid Managed Care Program

**D. Operations Reports**

**NO ACTION REQUIRED**

### **III. OTHER BUSINESS**

#### **A. Comments**

##### **1. Members**

##### **2. Citizens**

### **IV. FUTURE MEETING DATES**

#### **A. Wednesday, October 16, 2013 at 10:30 a.m.**

\* Please note that this is a tentative meeting schedule, all dates and times are subject to change.

If you have any questions concerning the enclosed materials, please do not hesitate to contact me at 1-800-226-0690, extension 110.

**DIXIE COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
MEETING MINUTES**

County Commissioners' Meeting Room  
Dixie County Courthouse  
Cross City, Florida

Wednesday  
April 17, 2013  
10:30 a.m.

**VOTING MEMBERS PRESENT**

Tim Alexander, Public Education  
Sandra Collins, Florida Department of Transportation  
Tonya Hiers, Early Childhood Services Representative  
Alana McKay, Florida Agency for Health Care Administration - Medicaid  
Jerry Prater, Veteran Representative  
Cindy Roberts, Florida Department of Elder Affairs  
Brad Seeling, Florida Department of Children and Families  
Betty Touma, Elderly representative, Vice-Chair

**VOTING MEMBERS ABSENT**

William Dowdy, Citizen Advocate  
Commissioner Holifield, Chair  
Rayford Riels, Florida Department of Education

**OTHERS PRESENT**

Angela Cavanaugh, Florida Commission for the Transportation Disadvantaged  
Matthew Pearson, Suwannee River Economic Council

**STAFF PRESENT**

Lynn Godfrey, North Central Florida Regional Planning Council

**I. BUSINESS MEETING CALL TO ORDER**

Vice-Chair Touma called the meeting to order at 10:30 a.m.

**A. Invocation**

Mr. Jerry Prater gave the invocation.

**B. Pledge of Allegiance**

Vice-Chair Touma led the Board in reciting the Pledge of Allegiance.

**C. Introductions**

Vice-Chair Touma asked everyone to introduce themselves.

**D. Approval of the Meeting Agenda**

**ACTION:** Sandra Collins moved to approve the meeting agenda. Alana McKay seconded; motion passed unanimously.

**E. Approval of the January 9, 2013 Meeting Minutes**

**ACTION:** Cindy Roberts moved to approve the January 9, 2013 meeting minutes. Jerry Prater seconded; motion passed unanimously.

**II. NEW BUSINESS**

**A. Dixie County Transportation Disadvantaged Service Plan Amendment**

Ms. Godfrey stated that the Dixie County Transportation Disadvantaged Service Plan includes the rates charged for Transportation Disadvantaged and Medicaid Non-Emergency Transportation Program sponsored service. She said Suwannee River Economic Council's proposed Fiscal Year 2013/14 rates are included in the meeting packet for the Board's review and approval.

The Board reviewed Suwannee River Economic Council's proposed Fiscal Year 2013/14 rates.

**ACTION:** Alana McKay moved to approve the Dixie County Transportation Disadvantaged Service Plan amendment. Cindy Roberts seconded; motion passed unanimously.

**B. Operations Reports**

Ms. Godfrey stated that the operations reports for the first quarter of 2013 are included in the meeting packet for the Board's review. She said there is no action required on this agenda item.

The Board reviewed the operations reports.

**C. 2013 Florida Legislative Session**

Ms. Godfrey stated that the Governor's proposed Fiscal Year 2013/14 budget includes an increase of \$10 million to the Transportation Disadvantaged Trust Fund. She said that, if the Legislature passes this budget increase, Dixie County will receive additional Transportation Disadvantaged Trust Funds. She said other Transportation Disadvantaged Boards have sent letters of support for this increase to the Senate and House Appropriations Committees and their Legislative Delegations.

**ACTION:** Cindy Roberts moved to send letters to the Senate and House Appropriations Committees and the Dixie County Legislative Delegation supporting the Governor's proposed budget increasing the Transportation Disadvantaged Trust Fund on a recurring basis. Jerry Prater seconded; motion passed unanimously.

**IV. OTHER BUSINESS**

**A. Comments**

**1. Members**

There were no member comments.

**2. Citizens**

There were no citizen comments.

**V. FUTURE MEETING DATES**

Vice-Chair Touma stated that the next Board meeting is scheduled for Wednesday, July 17, 2013 at 10:30 a.m.

**ADJOURNMENT**

The meeting adjourned at 11:20 a.m.

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Coordinating Board Chair

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Date





# DIXIE COUNTY COORDINATING BOARD

Voting Members	Alternate Members
<i>Chairperson</i> <b>Commissioner Jason Holifield</b>	
<i>Department of Transportation</i> <b>Sandra Collins - Grievance Committee Member</b>	<i>Department of Transportation</i> <b>Janell Damato</b>
<i>Department of Children and Families</i> <b>Brad Seeling</b>	<i>Department of Children and Families</i> <b>(Vacant)</b>
<i>Department of Education</i> <b>Rayford Riels</b>	<i>Department of Education</i> <b>(Vacant)</b>
<i>Public Education</i> <b>Tim Alexander</b>	<i>Public Education</i> <b>Eloise Parrott</b>
<i>Citizen Advocate</i> <b>(Vacant)</b>	<i>Citizen Advocate</i> <b>Hattie Bell Johnson</b>
<i>Citizen Advocate - User</i> <b>(Vacant)</b>	<i>Citizen Advocate - User</i> <b>(Vacant)</b>
<i>Elderly Representative</i> <b>Betty Touma - Vice-Chair, Grievance Committee Member</b>	<i>Elderly Representative</i> <b>(Vacant)</b>
<i>Veteran Representative</i> <b>Jerry Prater</b>	<i>Veteran Representative</i> <b>(Vacant)</b>
<i>Persons with Disabilities Representative</i> <b>(Vacant)</b>	<i>Persons with Disabilities Representative</i> <b>(Vacant)</b>
<i>Department of Elder Affairs</i> <b>Cindy Roberts</b>	<i>Department of Elder Affairs</i> <b>(Vacant)</b>
<i>Children at Risk</i> <b>Tonya Hiers</b>	<i>Early Childhood Services</i> <b>(Vacant)</b>
<i>Agency for Health Care Administration - Medicaid</i> <b>Alana McKay - Grievance Committee Member</b>	<i>Agency for Health Care Administration - Medicaid</i> <b>Andrew Singer</b>
<i>Local Medical Community</i> <b>(Vacant)</b>	<i>Local Medical Community</i> <b>(Vacant)</b>
<i>Regional Workforce Development Board</i> <b>Elizabeth Jane Davis</b>	<i>Regional Workforce Development Board</i> <b>(Vacant)</b>

# THE HISTORY OF THE CITY OF BOSTON

BY  
JOHN H. COLEMAN

IN TWO VOLUMES.  
VOL. II.

PUBLISHED BY  
J. B. LEECH, 15 N. BOSTON ST.

NEW YORK:  
1857.

AT THE  
CITY OF BOSTON.

PRINTED BY  
J. B. LEECH, 15 N. BOSTON ST.

AND  
J. B. LEECH, 15 N. BOSTON ST.

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2009 NW 67th Place, Gainesville, FL 32653 • 1603 • 352.955.2200

August 21, 2013

TO: Dixie County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Dixie County Transportation Disadvantaged Coordinating Board Bylaws

RECOMMENDATION

**Approve the Board's Bylaws.**

BACKGROUND

The Florida Commission for the Transportation Disadvantaged requires that the Board review and approve the Bylaws annually. Attached are the Board's Bylaws for review and approval.

If you have any questions concerning the Bylaws, please contact me at extension 110.

**Attachment**

t:\lynn\td13\dixie\memos\bylaws.docx



# Bylaws

August 28, 2013

## Dixie County Transportation Disadvantaged Coordinating Board





# Bylaws

Approved by the  
Dixie County  
Transportation Disadvantaged Coordinating Board

2009 NW 67th Place  
Gainesville, FL 32653-1603  
[www.ncfrpc.org/mtpo](http://www.ncfrpc.org/mtpo)  
352.955.2000

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**Jason Holifield, Chair**

with Assistance from  
North Central Florida Regional Planning Council  
2009 NW 67th Place  
Gainesville, FL 32653-1603  
[www.ncfrpc.org](http://www.ncfrpc.org)  
352.955.2200

August 28, 2013

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# **Chapter I: Dixie County Transportation Disadvantaged Coordinating Board Bylaws**

## **A. Preamble**

The following sets forth the bylaws which shall serve to guide the proper functioning of the Dixie County Transportation Disadvantaged Coordinating Board. The intent is to provide procedures and policies for fulfilling the requirements of Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, and subsequent laws setting forth requirements for the coordination of transportation services to the transportation disadvantaged.

## **B. Agency Description**

The Dixie County Transportation Disadvantaged Coordinating Board is a public body appointed by the North Central Florida Regional Planning Council serving as the Designated Official Planning Agency as authorized by Section 427.015, Florida Statutes.

## **C. Definitions**

Transportation disadvantaged means those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in Section 411.202, Florida Statutes.

Agency means an official, officer, commission, authority, council, committee, department, division, bureau, board, section, or any other unit or entity of the state or of a city, town, municipality, county, or other local governing body or a private nonprofit transportation service-providing agency.

Community Transportation Coordinator means a transportation entity recommended by a metropolitan planning organization, or by the appropriate designated official planning agency as provided for in Section 427.011, Florida Statutes in an area outside the purview of a metropolitan planning organization, to ensure that coordinated transportation services are provided to the transportation disadvantaged population in a designated service area.

Coordinating Board means an advisory entity in each designated service area composed of representatives appointed by the metropolitan planning organization or designated official planning agency, to provide assistance to the community transportation coordinator relative to the coordination of transportation services.

Coordination means the arrangement for the provision of transportation services to the transportation disadvantaged in a manner that is cost-effective, efficient and reduces fragmentation and duplication of services.

Designated Official Planning Agency means the official body or agency designated by the Commission to fulfill the functions of transportation disadvantaged planning in areas not covered by a Metropolitan Planning Organization. The Metropolitan Planning Organization shall serve as the designated official planning agency in areas covered by such organizations.

Designated Service Area means a geographical area recommended by a designated official planning agency, subject to approval by the Florida Commission for the Transportation Disadvantaged, which defines the community where coordinated transportation services will be provided to the transportation disadvantaged.

Florida Coordinated Transportation System means a transportation system responsible for coordination and service provisions for the transportation disadvantaged as outlined in Chapter 427, Florida Statutes.

Memorandum of Agreement is the state contract for transportation disadvantaged services purchased with federal, state or local government transportation disadvantaged funds. This agreement is between the Florida Commission for the Transportation Disadvantaged and the Community Transportation Coordinator and recognizes the Community Transportation Coordinator as being responsible for the arrangement of the provision of transportation disadvantaged services for a designated service area.

Transportation Disadvantaged Service Plan means an annually updated plan jointly developed by the Designated Official Planning Agency and the Community Transportation Coordinator which contains a development plan, service plan and quality assurance components. The plan shall be approved and used by the local Coordinating Board to evaluate the Community Transportation Coordinator.

## **D. Name and Purpose**

- (1) The name of the Coordinating Board shall be the Dixie County Transportation Disadvantaged Coordinating Board, hereinafter referred to as the Board.
- (2) The purpose of the Board is to identify local service needs and provide information, advice and direction to the Community Transportation Coordinator on the provision of services to the transportation disadvantaged.

## **E. Membership**

- (1) Voting Members. In accordance with Section 427.0157, Florida Statutes, all voting members of the Board shall be appointed by the Designated Official Planning Agency. The Designated Official Planning Agency for Dixie County is the North Central Florida Regional Planning Council.
  - (a) An elected official from the service area which the Board serves shall be appointed to the Board.
  - (b) A local representative of the Florida Department of Transportation;
  - (c) A local representative of the Florida Department of Children and Family Services;
  - (d) A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office or Headstart Program in areas where the School District is responsible;

- (e) In areas where they exist, a local representative of the Florida Division of Vocational Rehabilitation or the Division of Blind Services, representing the Department of Education;
- (f) A person recommended by the local Veterans Service Office representing the veterans of the service area;
- (g) A person who is recognized by the Florida Association for Community Action (President), representing the economically disadvantaged in the service area;
- (h) A person over age sixty (60) representing the elderly in the service area;
- (i) A person with a disability representing the disabled in the service area;
- (j) Two citizen advocate representatives in the service area; one who must be a person who uses the transportation service(s) of the system as their primary means of transportation;
- (k) A local representative for children at risk;
- (l) In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit System's Board, except in cases where they are also the Community Transportation Coordinator;
- (m) A local representative of the Florida Department of Elder Affairs;
- (n) An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non profit representative shall be appointed, except where said representative is also the Community Transportation Coordinator;
- (o) A local representative of the Florida Agency for Health Care Administration;
- (p) A representative of the Regional Workforce Development Board established in Chapter 445, Florida Statutes; and
- (q) A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, assisted living facilities, hospitals, local health department or other home and community based services, etc.
- (r) No employee of a Community Transportation Coordinator shall serve as a voting member of the Coordinating Board in an area where the Community Transportation Coordinator serves. However, an elected official serving as a member of the Community Transportation Coordinator's Board of Directors, or other governmental employees that are not employed for the purpose of making provisions for transportation and are not directly supervised by the Community Transportation Coordinator, shall not be precluded from serving as voting members of the Coordinating Board.

- (2) **Alternate Members.** The North Central Florida Regional Planning Council may appoint one alternate member to represent appointed voting members in their absence. Alternate members may vote only in the absence of the voting member on a one-vote-per-member basis.
- (3) **Terms of Appointment.** Except for the Chair, non-agency members of the Board shall be appointed for three-year staggered terms with initial membership being appointed equally for one, two and three years. The Chair shall serve until elected term of office has expired or otherwise replaced by the North Central Florida Regional Planning Council. There are no limits to the number of terms served by any member of the Board.
- (4) **Termination of Membership.** Any member of the Board may resign at any time. Each member of the Board is expected to demonstrate his/her interest in the Board's activities through attendance of the scheduled meetings, except for reasons of an unavoidable nature. In each instance of an unavoidable absence, the absent member should ensure that his/her alternate will attend.

## **F. Officers**

- (1) **Chair.** The North Central Florida Regional Planning Council shall appoint the Chair for all Board meetings. The appointed Chair shall be an elected official from Dixie County. The Chair shall preside at all meetings.
- (2) **Vice-Chair.** The Board shall hold an organizational meeting each year for the purpose of electing a Vice-Chair. The Vice-Chair shall be elected by a majority vote of a quorum of the members of the Board present and voting at the organizational meeting. The Vice-Chair shall serve a term of one year starting with the next meeting. In the event of the Chair's absence, the Vice-Chair shall assume the duties of the Chairperson and conduct the meeting.

## **G. Meetings**

- (1) **Regular Meetings.** The Board shall meet at least quarterly. The Board may meet as often as necessary to fulfill its responsibilities as set forth in Section 427.0157, Florida Statutes.
- (2) **Emergency Meetings.** The Board may hold emergency meetings in order to transact business necessary to ensure the continuation of services to the transportation disadvantaged population. Special meetings may be called by the Chair or by writing by 1/3 of the Board's voting membership.
- (3) **Special Meetings.** Special meetings of the Board may be called for any appropriate purpose by the Chair or by written request of at least seven (7) voting members of the Board.
- (4) **Notice of Regular and Special Meetings.** Notices and tentative agendas shall be sent to all Board members and other interested parties at least two weeks prior to each Board meeting. Such notice shall state the date, time and the place of the meeting.

- (5) **Quorum.** At all meetings of the Board, the presence in person of a majority of the voting members shall be necessary and sufficient to constitute a quorum for the transaction of business. In the absence of a quorum, those present may, without notice other than by announcement at the meeting, recess the meeting from time to time, until a quorum shall be present. At any such recessed meeting, any business may be transacted which might have been transacted at the meeting as originally called.
- (6) **Voting.** At all meetings of the Board at which a quorum is present, all matters, except as otherwise expressly required by law or these Bylaws, shall be decided by the vote of a majority of the members of the Board present. As required by Section 286.012, Florida Statutes, all Board members, including the Chair of the Board, must vote on all official actions taken by the Board except when there appears to be a possible conflict of interest with a member or members of the Board.
- (7) **Conflict of Interest.** In accordance with Chapter 112 (Part III), Florida Statutes, "No county, municipal, or other public office shall vote in an official capacity upon any measure which would inure to his or her special private gain or loss, or which the officer know would inure to the special private gain or loss of a principal by whom he or she is retained, of the parent organization or subsidiary of a corporate principal which he or she is retained, of a relative or of a business associate. The officer must publicly announce the nature of his or her interest before the vote and must file a memorandum of voting conflict on Ethics Commission Form 8B with the meeting's recording officer within 15 days after the vote occurs disclosing the nature of his or her interest in the matter."
- (8) **Proxy Voting.** Proxy voting is not permitted.
- (9) **Parliamentary Procedures.** The Board will conduct business using parliamentary procedures according to Robert's Rules of Order, except when in conflict with these Bylaws.
- (10) **Attendance.** The North Central Florida Regional Planning Council shall review, and consider rescinding, the appointment of any voting member of the Board who fails to attend three consecutive meetings. The North Central Florida Regional Planning Council shall notify the Florida Commission for the Transportation Disadvantaged if any state agency voting member or their alternate fails to attend three consecutive meetings.

## **H. Administration**

- (1) **Staff Support.** The North Central Florida Regional Planning Council shall provide the Board with sufficient staff support and resources to enable the Board to fulfill its responsibilities as set forth in Section 427.0157, Florida Statutes. These responsibilities include providing sufficient staff to manage and oversee the operations of the Board and assist in the scheduling of meetings, preparing meeting agenda packets and other necessary administrative duties as required by the Board within the limits of the resources available.
- (2) **Minutes.** The North Central Florida Regional Planning Council is responsible for maintaining an official set of minutes for each Board meeting.

## **I. Duties**

- (1) Board Duties. The following Board duties are set forth in Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code.
  - (a) Maintain official meeting minutes, including an attendance roster, reflecting official actions and provide a copy of same to the Florida Commission for the Transportation Disadvantaged.
  - (b) Review and approve the Memorandum of Agreement and Transportation Disadvantaged Service Plan.
  - (c) Annually evaluate the Community Transportation Coordinator's performance in general and relative to Florida Commission for the Transportation Disadvantaged and local standards as referenced in Rule 41-2.006, Florida Administrative Code, and the performance results of the most recent Transportation Disadvantaged Service Plan. As part of the Community Transportation Coordinator's performance, the Board shall also set an annual percentage goal increase for the number of trips provided within the system for ridership on public transit, where applicable. In areas where the public transit is being utilized, the Board shall set an annual percentage of the number of trips to be provided on public transit. The Florida Commission for the Transportation Disadvantaged shall provide evaluation criteria for the Board to use relative to the performance of the Community Transportation Coordinator. This evaluation shall be submitted to the Florida Commission for the Transportation Disadvantaged upon approval by the Board.
  - (d) In cooperation with the Community Transportation Coordinator, review all applications for local, state or federal funds relating to transportation of the transportation disadvantaged in the service area to ensure that any expenditures within the county are provided in the most cost effective and efficient manner.
  - (e) Review coordination strategies for service provision to the transportation disadvantaged in the service area to seek innovative ways to improve cost effectiveness, efficiency, safety, working hours and types of service in an effort to increase ridership to a broader population. Such strategies should also encourage multi-county and regional transportation service agreements between area Community Transportation Coordinators and consolidation of adjacent counties when it is appropriate and cost effective to do so.
  - (f) Working with the Community Transportation Coordinator, jointly develop applications for funds that may become available.
  - (g) Assist the Community Transportation Coordinator in establishing trip priorities for trips that are purchased with Transportation Disadvantaged Trust Funds.
  - (h) Annually review coordination contracts to advise the Community Transportation Coordinator whether the continuation of said contract provides the most cost effective and efficient transportation available.
  - (i) Annually review all transportation operator contracts as to the effectiveness and efficiency of the transportation operator and recommend approval or disapproval of such contracts to the Community Transportation Coordinator.



- (j) Annually hold a public hearing for the purpose of receiving input on unmet transportation needs or any other areas that relate to the local transportation services.
- (k) Annually review the Annual Operations Report.

## **J. Committees**

The Chair subject to approval by the Board shall appoint a Grievance Committee to process and investigate complaints from agencies, users, transportation operators and potential users of the system in the designated service area. The Grievance Committee shall make recommendations to the Board or to the Florida Commission for the Transportation Disadvantaged for improvement of service. The Board shall establish a process and procedures to provide regular opportunities for issues to be brought before the Grievance Committee and to address them in a timely manner. Rider brochures or other documents provided to users or potential users of the system shall provide information about the complaint and grievance process including the publishing of the Florida Commission for the Transportation Disadvantaged's Transportation Disadvantaged Helpline service when local resolution has not occurred. When requested, all materials shall be made available in accessible format. Members appointed to the Grievance Committee shall be voting members of the Board. If a Grievant claims a conflict between the Grievant and a Grievance Committee member, the Grievance Committee member identified as having a conflict shall recuse themselves from hearing the grievance.

Additional committees shall be appointed by the Chair, subject to approval by the Board, as necessary to investigate and report on specific subject areas of interest to the Board and to deal with administrative and legislative procedures.

## **K. Amendments**

These Bylaws may be amended by a majority vote of members present at regular meetings.

## **L. Certification**

The undersigned hereby certifies that he/she is the Chair of the Dixie County Transportation Disadvantaged Coordinating Board and that the foregoing is a full, true and correct copy of the Bylaws of this Board as adopted by the Dixie County Transportation Disadvantaged Coordinating Board the 28th day of August 2013.

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Jason Holifield, Chair  
Dixie County Transportation Disadvantaged Coordinating Board

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# Dixie County Transportation Disadvantaged Coordinating Board

## *Bylaws Team*

Scott R. Koons, AICP, Executive Director

- \* Marlie Sanderson, AICP, Director of Transportation Planning
- \* Lynn Franson-Godfrey, AICP, Senior Planner

- \* Primary Responsibility
- \*\* Secondary Responsibility



Use the QR Reader App  
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## Dixie County Transportation Disadvantaged Coordinating Board

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

August 21, 2013

TO: Dixie County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Unmet Transportation Needs

**RECOMMENDATION**

**Discuss ways to identify unmet transportation needs of Dixie County residents.**

**BACKGROUND**

The Florida Commission for the Transportation Disadvantaged was questioned by the Governor's Office why the Transportation Disadvantaged Program needed all of the \$7.6 million in new Transportation Disadvantaged Trust Funds that the Florida Commission for the Transportation Disadvantaged requested in its Fiscal Year 2013/14 Legislative budget request. The Governor's Office also questioned why some Counties need additional Transportation Disadvantaged Trust Funds if they are meeting all of the transportation needs in their communities as reported by zero unmet trip requests the Annual Operations Reports.

In order to assist the Florida Commission for the Transportation provide usable information to the Florida Legislative members so they can make funding decisions, the Board needs to identify unmet transportation needs in Dixie County. Attached a sample unmet transportation needs survey. We would like the Board to discuss ways to identify unmet transportation needs by using the attached survey. If you have any questions, please do not hesitate to contact me.

Attachment

t:\lynn\td13\dixie\memos\unmetneeds.docx



Date: \_\_\_\_\_

**ALL PERSONAL INFORMATION WILL BE KEPT CONFIDENTIAL  
WITHIN THE AGENCY**

**Record of Customer's Unmet Transportation Need**

Name of person completing form: \_\_\_\_\_

Position: \_\_\_\_\_ Agency: \_\_\_\_\_

Telephone and e-mail: \_\_\_\_\_

Customer name and contact information: \_\_\_\_\_

Eligible for ADA-complementary paratransit?    \_\_\_ Yes    \_\_\_ No

Description of problem and impact on customer's ability to access services or job:

\_\_\_\_\_

**TRIP INFORMATION:**

Name and address of customer's *originating location* (include zip code)

\_\_\_\_\_

*Geographic location (choose one in each column):*

___ North		___ city or town
___ South	part of	___ metropolitan area
___ East		___ county
___ West		

*Time of day needed to travel:* \_\_\_\_\_

*Frequency:* \_\_\_\_\_

*Type of trip (e.g., medical, social, work, etc.):* \_\_\_\_\_

Name and address of customer's *originating location* (include Zip Code)

\_\_\_\_\_

*Geographic location (choose one in each column):*

___ North		___ city or town
___ South	part of	___ metropolitan area
___ East		___ county
___ West		

*Time of day needed to travel:* \_\_\_\_\_

Length of time at destination: \_\_\_\_\_

**PLEASE COMPLETE THE BACK OF THE FORM ALSO!**

**Options considered.**

Private vehicle available?    ☐ Yes        ☐ No

Public transit route available?        ☐ Yes        ☐ No

Paratransit available?        ☐ Yes        ☐ No

Shuttle/circulator bus available:        ☐ Yes        ☐ No

Carpool available?        ☐ Yes        ☐ No

Taxi available?        ☐ Yes        ☐ No

Other option? \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Current solution or does problem remain unresolved?** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please provide a narrative statement to describe the impact of the newly arranged transportation, or the continuing lack of transportation, on this customer:**





Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

II.C.

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

August 21, 2013

TO: Dixie County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Statewide Medicaid Managed Care Program

RECOMMENDATION

**For information only. No action is required.**

BACKGROUND

Attached information concerning the Statewide Medicaid Managed Care Program as it relates to Medicaid non-emergency medical transportation. Medicaid Area 3 Office staff will discuss the changes to the Medicaid Non-Emergency Transportation Program at the August 28, 2013 meeting.

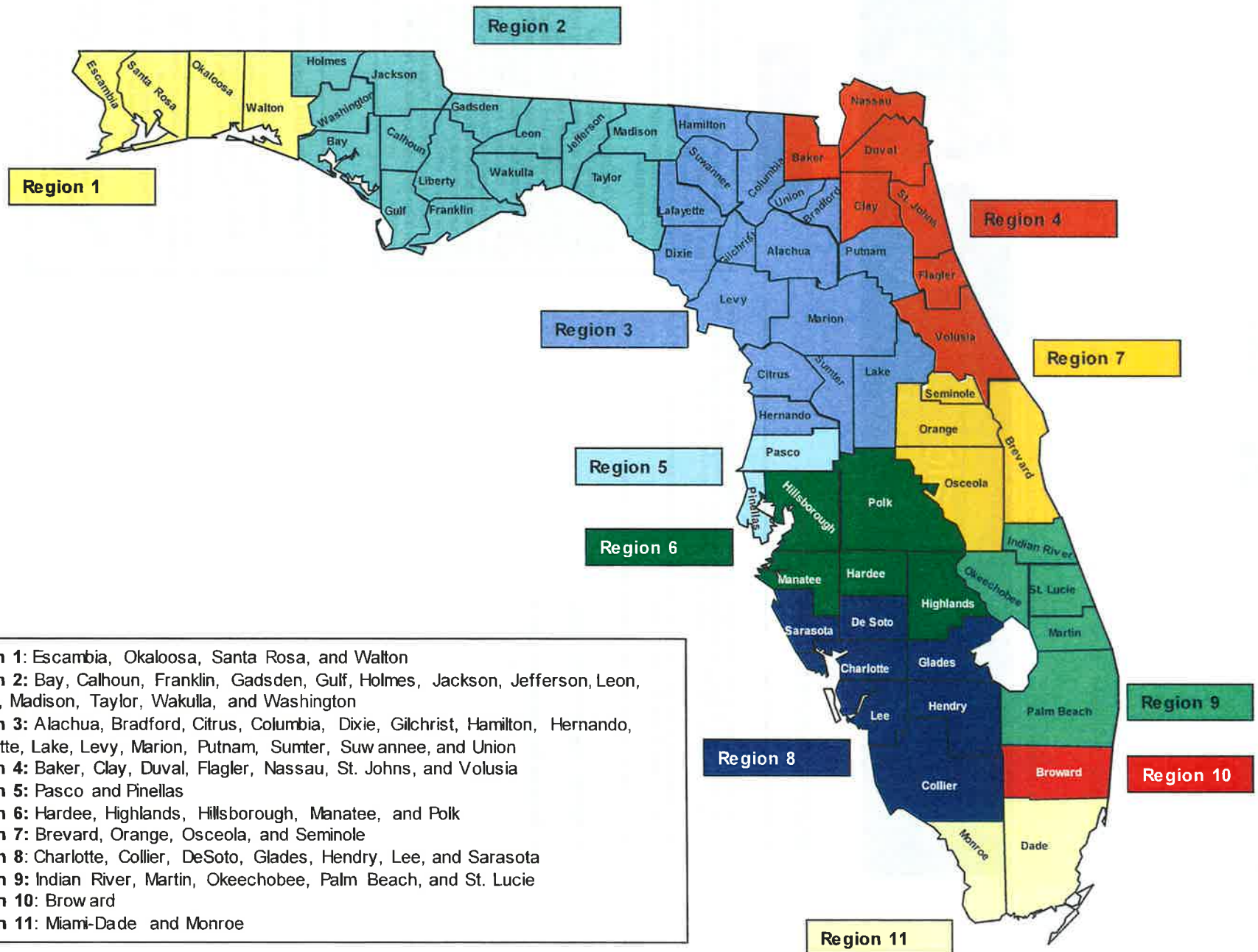
Please do not hesitate to contact me if you have any questions.

Attachment

t:\lynn\td13\dixie\memos\medicaidmanagedcare.docx



# Statewide Medicaid Managed Care Region Map





Site Menu

Search

[Home](#) [About Us](#) [Dashboard](#) [Public Records](#) [Procurements](#) [Publications](#) [Find a Facility](#) [Contact Us](#) [REPORT FRAUD](#)[AHCA Home Page](#) | [Florida Medicaid Home Page](#) | [Statewide Medicaid Managed Care Program Home Page](#) | [Public Meetings](#)

# Florida Medicaid



## Statewide Medicaid Managed Care Program

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In 2011, the Florida Legislature created Part IV of Chapter 409, Florida Statutes, directing the Agency to create the Statewide Medicaid Managed Care (SMMC) program. The SMMC program has two key components: the Managed Medical Assistance program and the Long-term Care program.

Choose a **tab above** to view guidance statements and specific information regarding the Long-term Care and Managed Medical Assistance programs.

Choose an **arrow below** to view general information about the program.

[◆ Program Overview and Summary ◆](#)[◆ Achieved Savings Rebate Rule ◆](#)

**Due to the competitive procurement, we are in a statutorily imposed "Blackout Period" until 72 hours after the award and cannot provide interpretation or additional information not included in the LTC or MMA ITN documents.**

As stated in s.287.057(23), F.S., "Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response."

### Comments and Questions?

Members of the media should contact the Office of Communications at [AHCACommunications@ahca.myflorida.com](mailto:AHCACommunications@ahca.myflorida.com) or by calling 850-412-3623.

Members of the public can email comments and suggestions about the Statewide Medicaid Managed Care program to [FL.MedicaidManagedCare@ahca.myflorida.com](mailto:FL.MedicaidManagedCare@ahca.myflorida.com) or mail them to:

Statewide Medicaid Managed Care program  
Office of the Deputy Secretary for Medicaid  
Agency for Health Care Administration  
2727 Mahan Drive, MS #8  
Tallahassee, Florida 32308

## News and Events

**SIGN UP**  
For Program Updates

Choose an **arrow below** for information and upcoming events related to the Statewide Medicaid Managed Care program.

- ↕ [Calendar of Events and Training](#) ↕
- ↕ [Event and Training Materials](#) ↕
- ↕ [Frequently Asked Questions](#) ↕
- ↕ [Archive](#) ↕
- ↕ [Guidance Statements](#) ↕

### Comments and Questions?

Members of the public can email comments and suggestions about the Statewide Medicaid Managed Care program to

[FL.MedicaidManagedCare@ahca.myflorida.com](mailto:FL.MedicaidManagedCare@ahca.myflorida.com)

or mail them to:

**Statewide Medicaid Managed Care program**  
Office of the Deputy Secretary for Medicaid  
Agency for Health Care Administration  
2727 Mahan Drive, MS #8  
Tallahassee, Florida 32308

## Long-term Care

The Long-term Care component of the Statewide Medicaid Managed Care program will be implemented first.

- Long-term Care program [Snapshot](#) [277KB PDF] Updated 5/29/2013

Choose an **arrow below** to view more information about the program.

- ↕ [Region Map](#) ↕
- ↕ [What Plans are Available in My Region?](#) ↕

Region	Healthcare Plans						
	American Eldercare, Inc.	Amerigroup Florida, Inc.	Coventry Health Plan	Humana Medical Plan, Inc.	Molina Healthcare of Florida, Inc.	Sunshine State Health Plan	United Healthcare of Florida, Inc.
1	X					X	
2	X						X
3	X					X	X
4	X			X		X	X
5	X				X	X	X
6	X		X		X	X	X
7	X		X			X	X
8	X					X	X
9	X		X			X	X
10	X	X		X		X	
11	X	X	X	X	X	X	X

- ↕ [Roll-Out Schedule](#) ↕

Region	Enrollment Effective Date	Total Eligible Population
7	August 1, 2013	Region 7: 9,338
8 & 9	September 1, 2013	Region 8: 5,596 Region 9: 7,854 Total = 13,450
2 & 10	November 1, 2013	Region 2: 4,058; Region 10: 7,877 Total = 11,935
11	December 1, 2013	Region 11: 17,257

5 & 6	February 1, 2014	Region 5: 9,963 Region 6: 9,575 Total = 19,538
1, 3, 4	March 1, 2014	Region 1: 2,973 Region 3: 6,911 Region 4: 9,087 Total = 18,971

## Long-term Care Recipients

Prior to implementation in your region, you will receive plan selection materials from the choice counselor by mail.

All Medicaid recipients receiving services in a nursing facility, or through the Nursing Home Diversion Waiver, Aged and Disabled Adult Waiver, Assisted Living Waiver, Channeling Waiver, or the Frail Elder Option will have the opportunity to receive choice counseling prior to enrollment into the Long-term Care program.

If a recipient is currently receiving services from a LTC health plan that will also be a long-term care health plan in the region where the recipient resides, the recipient can choose to remain with the original plan, or the recipient can choose to enroll with a different plan.

A counselor will assist you in selecting the plan in your region that best meets your needs. When you have been notified that you can select a plan, you can contact a choice counselor by using your computer and go to [www.flmedicaidmanagedcare.com](http://www.flmedicaidmanagedcare.com); or you can call 1-877-711-3662 to talk to a Choice Counselor. You can request an in person visit from a Choice Counselor as well.

For additional information please click on the Medicaid snapshot document below:

Long-term Care program [Snapshot](#) [277KB PDF] Updated 5/29/2013

✦ [When will I be notified and be required to enroll?](#) ✦

✦ [Region Map](#) ✦

## Long-term Care Providers

Choose an **arrow below** to view more information about the program.

✦ [Plan Contacts for Providers](#) ✦

✦ [Region Map](#) ✦

## Long-term Care Plans

### Plan Readiness

✦ [Roll-Out Schedule and Plan Readiness Submission Documents](#) ✦

✦ [Statewide Medicaid Managed Care Report Guide](#) ✦

✦ [Participant Direction Option \(PDO\)](#) ✦

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## Managed Medical Assistance

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The Managed Medical Assistance component of the Statewide Medicaid Managed Care program will be implemented second.

Choose an **arrow below** to view more information about the program.

➤ [Procurement](#) ➤

➤ [Agency Requests Non-binding Letter of Intent from Potential Managed Medical Assistance Plans](#) ➤

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## Managed Medical Assistance Provider Comments

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April 3, 2012

Respondents to Statewide Medicaid Managed Care Managed Medical Assistance (MMA) Invitations to Negotiate

Section 409.966(2) directs the Agency to select a limited number of eligible plans to participate in the Medicaid program using invitations to negotiate in accordance with s. 287.057(3)(a). This section also requires that separate and simultaneous procurements be conducted in 11 regions of the state. Accordingly, on December 28, 2012 the Agency issued 11 separate and simultaneous invitations to negotiate (ITN's) in each of the 11 regions. The ITNs may be accessed via the Department of Management Services' Vendor Bid System (VBS) at:  
[http://www.myflorida.com/apps/vbs/vbs\\_main\\_menu](http://www.myflorida.com/apps/vbs/vbs_main_menu)

Pursuant to s. 409.966(3)(a)8, the Agency shall consider comments submitted in writing by any enrolled Medicaid provider relating to a specifically identified plan participating in the procurement in the same region as the submitting provider. Therefore, the Agency is publishing the following list of respondents to the ITNs:

➤ [List of Respondents to MMA ITNs](#) ➤

As published in the March 25, 2013 Florida Administrative Register (FAR), providers may submit comments to the Agency through the online survey tools published below.

Comments must be submitted to the Agency by April 17, 2013, at 5:00 PM, EDT.

The Agency will consider each distinct comment only once. Additionally, the Agency will only consider comments submitted by enrolled Medicaid providers within the same region as the specifically identified plan participating in the procurement.

➤ [Survey Tools and Instructions](#) ➤

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## Managed Medical Assistance Data Book

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The Agency released the Managed Medical Assistance (MMA) Invitation to Negotiate (ITN) on December 28, 2012. The data book has been included in the ITN. The data book can be found on the Agency for Health Care Administration's procurement page which can be accessed through the following link:

[December 28, 2012 Managed Medical Assistance Data Book](#)

If you are unable to locate the ITN, please contact us at [FLMedicaidManagedCare@ahca.myflorida.com](mailto:FLMedicaidManagedCare@ahca.myflorida.com) for further assistance.

Choose an **arrow below** to view more information.

➤ [Public Meetings](#) ➤

## Federal Authorities



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◆ [Summary of Federal Authorities Requested](#) ◆

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**Managed Medical Assistance**

Choose an arrow below to view more information.

- ◆ [Request for 1115 Waiver / Medically Needy Component](#) ◆
  - ◆ [Program Overview and Summary of Requests to Federal CMS](#) ◆
  - ◆ [Request\(s\) for Amendment of the Florida Medicaid State Plan](#) ◆
  - ◆ [Request\(s\) for Amendment of the 1115 MEDS AD Waiver](#) ◆
  - ◆ [Request\(s\) for Amendment of the 1115 Medicaid Reform Waiver](#) ◆
  - ◆ [Federal and State Correspondence after Request Submission](#) ◆
- 

**Long-term Care**

- ◆ [Approved Long-term Care Waivers](#) ◆
- 

**SIGN UP**

For Program Updates

**Comments and Questions?**

Members of the media should contact the  
Office of Communications at  
[AHCACommunications@ahca.myflorida.com](mailto:AHCACommunications@ahca.myflorida.com) or  
by calling 850-412-3623.

Members of the public can email comments and  
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**Statewide Medicaid Managed Care program**  
Office of the Deputy Secretary for Medicaid  
Agency for Health Care Administration  
2727 Mahan Drive, MS #8  
Tallahassee, Florida 32308

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**REPORT MEDICAID FRAUD ONLINE or 866-966-7226 REPORTE FRAUDE DE MEDICAID**

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## Frequently Asked Questions



### Question:

Please explain how transportation services would work. The materials say LTC plans would be required to serve recipients for LTC services, but who would cover other transportation needs. For example, locally, Lynx is used a lot.

### Answer:

Each LTC plan will provide non-emergency transportation services to LTC services detailed in the enrollee's approved care plan. Each plan will instruct its plan members on accessing non-emergency transportation services and the plan's Enrollee Handbook will provide case manager and transportation contact numbers. Emergency transportation services are not covered by the LTC program nor are services to medical appointments. These services will continue to be provided as they are now (i.e., through the enrollee's Medicare coverage, Medicaid medical plan, CTD contract, or FFS emergency transportation).



### Question:

Several of the facility representatives here today do short-term rehab, for example, less than 60 or 90 days. What is the process for getting the recipient's eligibility complete, enrolled in a plan and get the plan to pay for the services? Usually these recipients don't get full eligibility until after they have already been discharged back into the community. Will the plan pick up the payment for them since they are no longer in the facility or will the stay be covered by FFS?

### Answer:

Short-term rehabilitation in nursing facilities is paid for by the plan member's Medicare coverage or fee-for-service Medicaid. Enrollment in the LTC program is not necessary to access this service.



### Question:

Is there a handbook that defines each provider service, or is it individually defined by each individual plan?

### Answer:

LTC plans must all provide the same core services. These services are defined in their contracts with the Agency and may also be defined in Medicaid Coverage and Limitations Handbooks.

**[Return to Table of Contents](#)**





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August 21, 2013

TO: Dixie County Transportation Disadvantaged Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Operations Reports

RECOMMENDATION

**No action required. This agenda item is for information only.**

BACKGROUND

Attached are the following reports for the Board's review:

1. Suwannee River Economic Council's Operations Reports January - June 2013;
2. Fiscal Year 2012/13 Transportation Disadvantaged Trust Fund Status Report;
3. Medicaid Non-Emergency Transportation Program Encounter Data Reports July 2012-July 2013; and
4. Suwannee River Economic Council Complaint/Commendation Report January 2013 - June 2013.

If you have any questions regarding the attached information, please contact me.

**Attachments**

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**QUARTERLY OPERATING REPORT  
DIXIE COUNTY  
JANUARY - MARCH 2013**

OPERATING DATA	OPERATOR		
	Suwannee River Economic Council	Dixie County	TOTAL
<b>NUMBER OF INVOICED TRIPS</b>	1,664	37	1,701
Medicaid	767	11	778
Title III-B	299		299
TD Trust Fund	598	26	624
Other			0
<b>TOTAL VEHICLE MILES</b>	26,294	3,706	30,000
<b>TOTAL REVENUE VEHICLE MILES</b>	23,402	3,326	26,728
<b>TOTAL VEHICLE HOURS</b>	1,446	118	1,564
<b>TOTAL DOLLARS INVOICED</b>	\$98,803.45	\$5,451.23	\$104,254.68
Medicaid	\$52,278.00	\$1,797.95	\$54,075.95
Title III-B	\$4,320.55		\$4,320.55
TD Trust Fund	\$42,204.90	\$3,653.28	\$45,858.18
Other			\$0.00
<b>AVERAGE COST PER TRIP</b>	\$59.38	\$147.33	\$61.29
Medicaid	\$68.16	\$163.45	\$69.51
Title III-B	\$14.45	\$0.00	\$14.45
TD Trust Fund	\$70.58	\$140.51	\$73.49
Other	\$0.00	\$0.00	#DIV/0!
<b>AVG. COST PER VEHICLE MILE</b>	\$3.76	\$1.47	\$3.48
<b>AVG. COST PER REVENUE. VEH. M</b>	\$4.22	\$1.64	\$3.90
<b>AVG. COST PER VEHICLE HOUR</b>	\$68.33	\$46.20	\$66.66
<b>TRIP PURPOSE*</b>	-	-	-
Medical	1,365	37	1,402
Employment	0		0
Education/Training	0		0
Shopping	0		0
Meal Site	266		266
Recreation	0		0
Other	0		0
<b>NUMBER OF TRIPS DENIED</b>	0		0
<b>NUMBER OF SINGLE PASSENGER TRIPS PROVIDED</b>	71	37	108
<b>% OF SINGLE PASSENGER TRIPS</b>	4%	100%	6%
<b>NUMBER OF ACCIDENTS</b>	0	0	0
<b>NUMBER OF VEHICLES</b>	9	2	11
<b>AVERAGE TRIPS PER VEHICLE</b>	185	19	155
<b>AVERAGE MILES PER TRIP</b>	16	100	18
<b>NUMBER OF ROADCALLS</b>	0		0

**QUARTERLY OPERATING REPORT  
DIXIE COUNTY  
JANUARY - MARCH 2012**

OPERATING DATA	TOTAL
<b>NUMBER OF INVOICED TRIPS</b>	2,306
Medicaid	1,261
Title III-B	285
TD Trust Fund	760
Other	0
<b>TOTAL VEHICLE MILES</b>	37,716
<b>TOTAL REVENUE VEHICLE MILES</b>	34,761
<b>TOTAL VEHICLE HOURS</b>	1,947
<b>TOTAL DOLLARS INVOICED</b>	\$134,065.27
Medicaid	\$91,119.93
Title III-B	\$2,023.50
TD Trust Fund	\$40,921.84
Other	\$0.00
<b>AVERAGE COST PER TRIP</b>	\$58.14
Medicaid	\$72.26
Title III-B	\$7.10
TD Trust Fund	\$53.84
Other	#DIV/0!
<b>AVG. COST PER VEHICLE MILE</b>	\$3.55
<b>AVG. COST PER REVENUE. VEH. MI.</b>	\$3.86
<b>AVG. COST PER VEHICLE HOUR</b>	\$68.86
<b>TRIP PURPOSE*</b>	-
Medical	2,030
Employment	0
Education/Training	0
Shopping	0
Meal Site	285
Recreation	0
Other	0
<b>NUMBER OF TRIPS DENIED</b>	0
<b>NUMBER OF SINGLE PASSENGER TRIPS PROVIDED</b>	161
<b>% OF SINGLE PASSENGER TRIPS</b>	7%
<b>NUMBER OF ACCIDENTS</b>	0
<b>NUMBER OF VEHICLES</b>	11
<b>AVERAGE TRIPS PER VEHICLE</b>	210
<b>AVERAGE MILES PER TRIP</b>	16
<b>NUMBER OF ROADCALLS</b>	0

**QUARTERLY OPERATING REPORT  
DIXIE COUNTY  
APRIL - JUNE 2013**

OPERATING DATA	OPERATOR		
	Suwannee River Economic Council	Dixie County	TOTAL
<b>NUMBER OF INVOICED TRIPS</b>	<b>1,537</b>	<b>51</b>	<b>1,588</b>
Medicaid	885	38	923
Title III-B	0	0	0
TD Trust Fund	652	13	665
Other	0	0	0
<b>TOTAL VEHICLE MILES</b>	<b>24,287</b>	<b>1,879</b>	<b>26,166</b>
<b>TOTAL REVENUE VEHICLE MILES</b>	<b>21,616</b>	<b>1,736</b>	<b>23,352</b>
<b>TOTAL VEHICLE HOURS</b>	<b>1,335</b>	<b>40</b>	<b>1,375</b>
<b>TOTAL DOLLARS INVOICED</b>	<b>\$107,353.68</b>	<b>\$9,962.26</b>	<b>\$117,315.94</b>
Medicaid	\$63,796.35	\$5,712.56	\$69,508.91
Title III-B	\$0.00	\$0.00	\$0.00
TD Trust Fund	\$43,557.33	\$4,249.70	\$47,807.03
Other	\$0.00	\$0.00	\$0.00
<b>AVERAGE COST PER TRIP</b>	<b>\$69.85</b>	<b>\$195.34</b>	<b>\$73.88</b>
Medicaid	\$72.09	\$150.33	\$75.31
Title III-B	#DIV/0!	\$0.00	#DIV/0!
TD Trust Fund	\$66.81	\$326.90	\$71.89
Other	\$0.00	\$0.00	#DIV/0!
<b>AVG. COST PER VEHICLE MILE</b>	<b>\$4.42</b>	<b>\$5.30</b>	<b>\$4.48</b>
<b>AVG. COST PER REVENUE. VEH. M</b>	<b>\$4.97</b>	<b>\$5.74</b>	<b>\$5.02</b>
<b>AVG. COST PER VEHICLE HOUR</b>	<b>\$80.41</b>	<b>\$249.06</b>	<b>\$85.32</b>
<b>TRIP PURPOSE*</b>			
Medical	1,537	51	1,588
Employment	0	0	0
Education/Training	0	0	0
Shopping	0	0	0
Meal Site	0	0	0
Recreation	0	0	0
Other	0	0	0
<b>NUMBER OF TRIPS DENIED</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NUMBER OF SINGLE PASSENGER TRIPS PROVIDED</b>	<b>60</b>	<b>51</b>	<b>111</b>
<b>% OF SINGLE PASSENGER TRIPS</b>	<b>4%</b>	<b>100%</b>	<b>7%</b>
<b>NUMBER OF ACCIDENTS</b>			<b>0</b>
<b>NUMBER OF VEHICLES</b>	<b>9</b>	<b>2</b>	<b>11</b>
<b>AVERAGE TRIPS PER VEHICLE</b>	<b>171</b>	<b>26</b>	<b>144</b>
<b>AVERAGE MILES PER TRIP</b>	<b>16</b>	<b>37</b>	<b>16</b>
<b>NUMBER OF ROADCALLS</b>	<b>0</b>	<b>0</b>	<b>0</b>

**QUARTERLY OPERATING REPORT  
DIXIE COUNTY  
APRIL - JUNE 2012**

OPERATING DATA	TOTAL
<b>NUMBER OF INVOICED TRIPS</b>	<b>2,270</b>
Medicaid	1,313
Title III-B	256
TD Trust Fund	701
Other	0
<b>TOTAL VEHICLE MILES</b>	<b>31,861</b>
<b>TOTAL REVENUE VEHICLE MILES</b>	<b>26,776</b>
<b>TOTAL VEHICLE HOURS</b>	<b>1,681</b>
<b>TOTAL DOLLARS INVOICED</b>	<b>\$137,081.14</b>
Medicaid	\$94,312.70
Title III-B	\$1,817.60
TD Trust Fund	\$40,950.84
Other	\$0.00
<b>AVERAGE COST PER TRIP</b>	<b>\$60.39</b>
Medicaid	\$71.83
Title III-B	\$7.10
TD Trust Fund	\$58.42
Other	#DIV/0!
<b>AVG. COST PER VEHICLE MILE</b>	<b>\$4.30</b>
<b>AVG. COST PER REVENUE. VEH. MI.</b>	<b>\$5.12</b>
<b>AVG. COST PER VEHICLE HOUR</b>	<b>\$81.55</b>
<b>TRIP PURPOSE*</b>	
Medical	2,014
Employment	0
Education/Training	0
Shopping	0
Meal Site	256
Recreation	0
Other	0
<b>NUMBER OF TRIPS DENIED</b>	<b>0</b>
<b>NUMBER OF SINGLE PASSENGER TRIPS PROVIDED</b>	<b>185</b>
<b>% OF SINGLE PASSENGER TRIPS</b>	<b>8%</b>
<b>NUMBER OF ACCIDENTS</b>	<b>0</b>
<b>NUMBER OF VEHICLES</b>	<b>11</b>
<b>AVERAGE TRIPS PER VEHICLE</b>	<b>206</b>
<b>AVERAGE MILES PER TRIP</b>	<b>14</b>
<b>NUMBER OF ROADCALLS</b>	<b>0</b>

**CTC: Suwannee River Economic Council**

**Rates Charged for TD Service:**

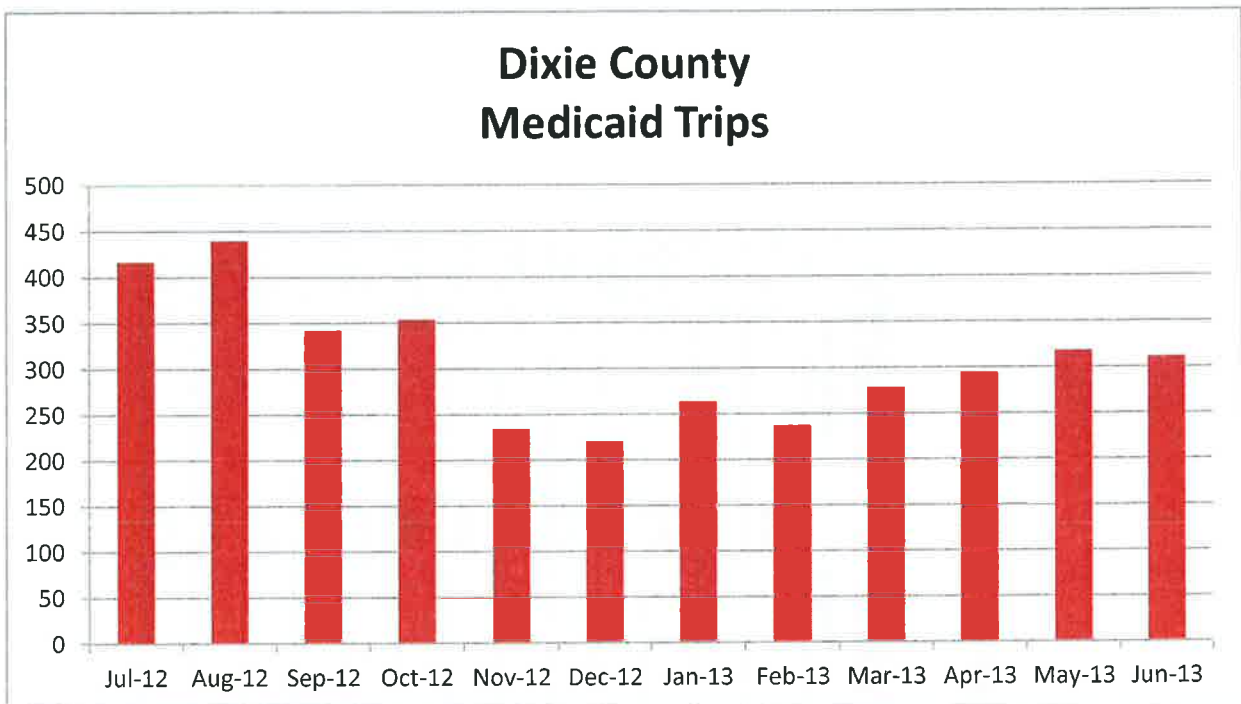
**Ambulatory: \$1.08 per passenger mile**

**Wheelchair: \$1.86 per passenger mile**

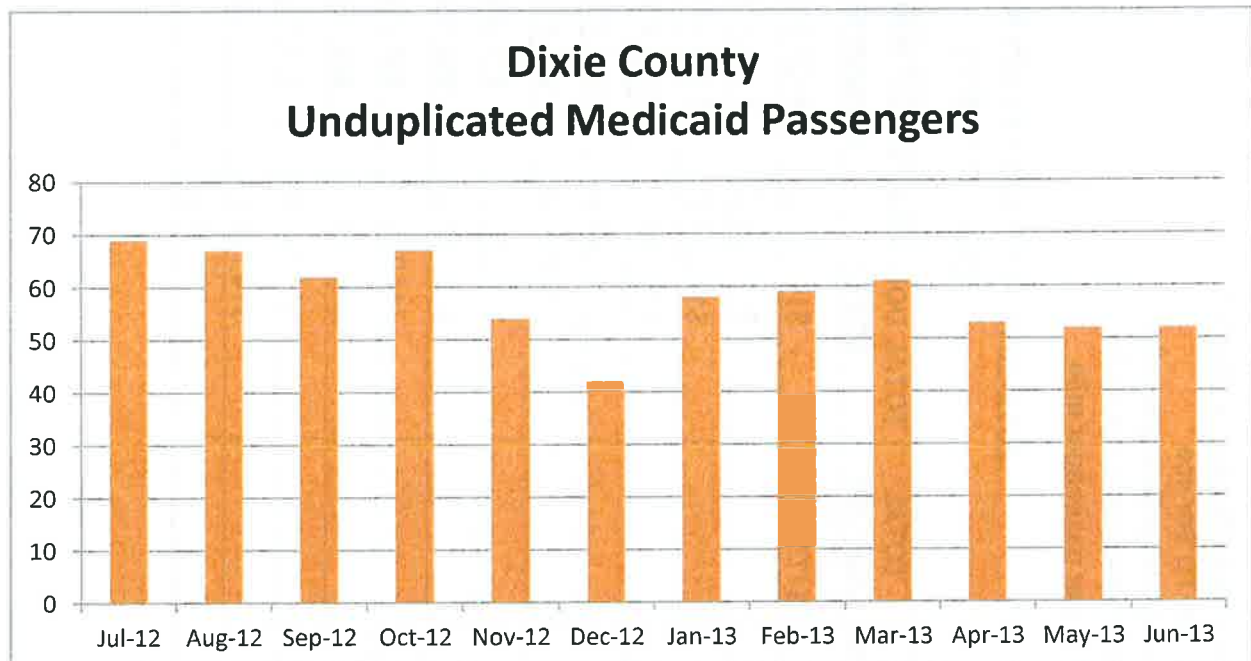
**Stretcher: \$3.87 per passenger mile**

**2012-2013 TD TRUST FUND SUMMARY  
DIXIE COUNTY**

<b>MONTH/YEAR</b>	<b>TOTAL AMOUNT</b>	<b>TOTAL DOLLARS SPENT</b>	<b>GRANT FUNDS REMAINING</b>	<b>NUMBER OF TRIPS</b>	<b>AVERAGE COST PER TRIP</b>
Jul-12	\$177,021.00	\$14,758.29	\$162,262.71	244	\$60.48
Aug-12	-	\$14,750.67	\$147,512.04	264	\$55.87
Sep-12	-	\$13,334.67	\$134,177.37	245	\$54.43
Oct-12	-	\$14,750.67	\$119,426.70	253	\$58.30
Nov-12	-	\$14,750.46	\$104,676.24	213	\$69.25
Dec-12	-	\$14,561.16	\$90,115.08	204	\$71.38
Jan-13	-	\$14,750.79	\$75,364.29	208	\$70.92
Feb-13	-	\$16,312.08	\$59,052.21	222	\$73.48
Mar-13	-	\$14,795.31	\$44,256.90	194	\$76.26
Apr-13	-	\$14,701.47	\$29,555.43	226	\$65.05
May-13	-	\$14,799.48	\$14,755.95	216	\$68.52
Jun-13	-	\$14,756.85	-\$0.90	223	\$66.17
<b>TOTAL</b>	<b>-</b>	<b>\$177,021.90</b>	<b>-</b>	<b>2,712</b>	<b>\$65.27</b>

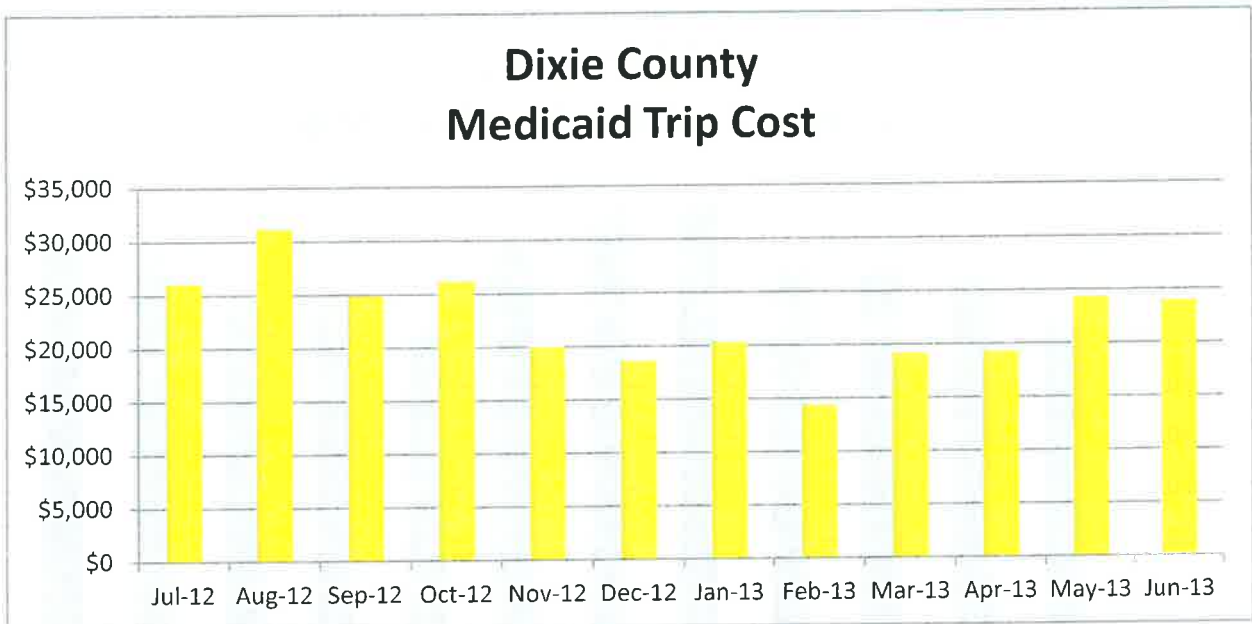


Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

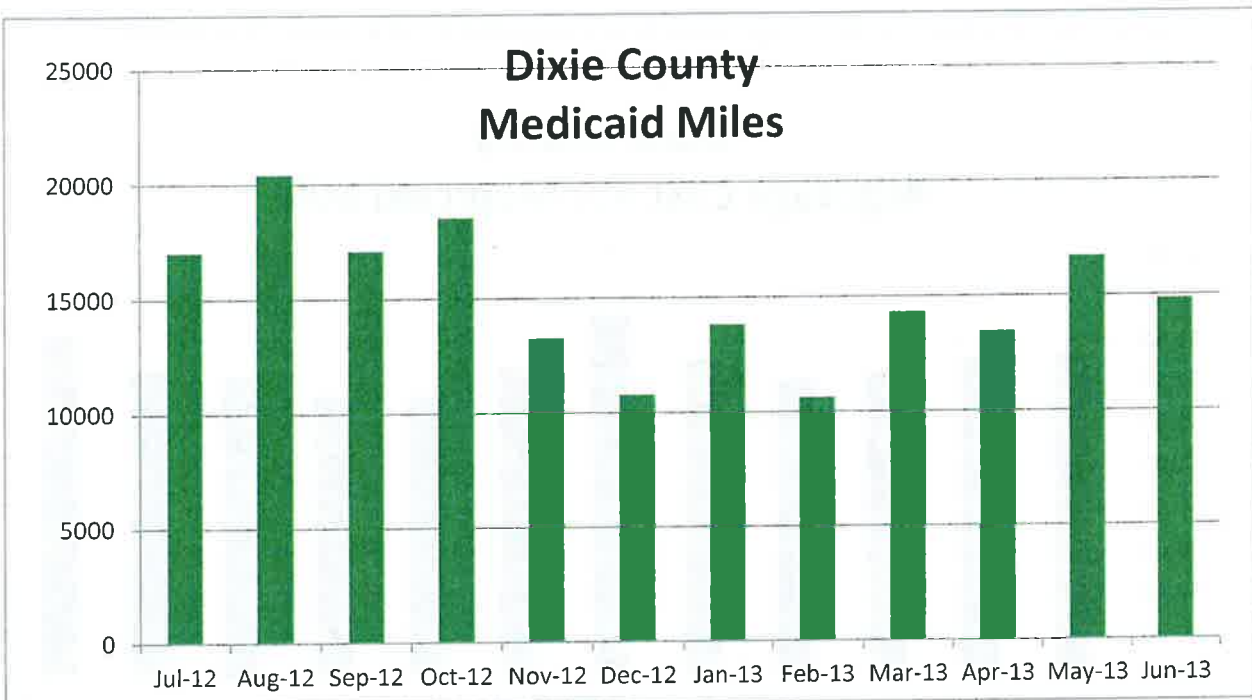


Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports



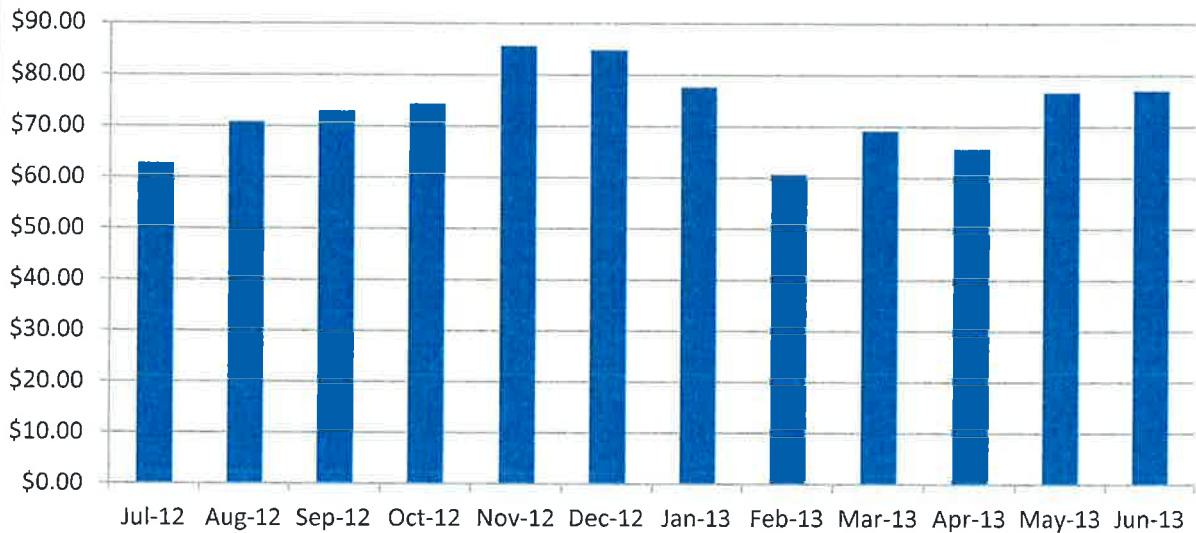


Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports



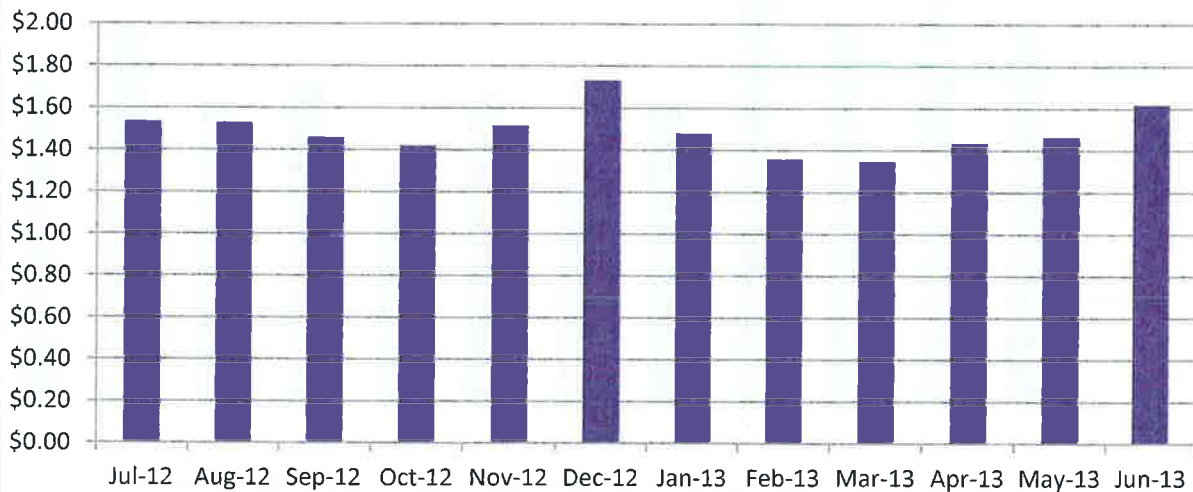
Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

### Dixie County Average Cost Per Medicaid Trip



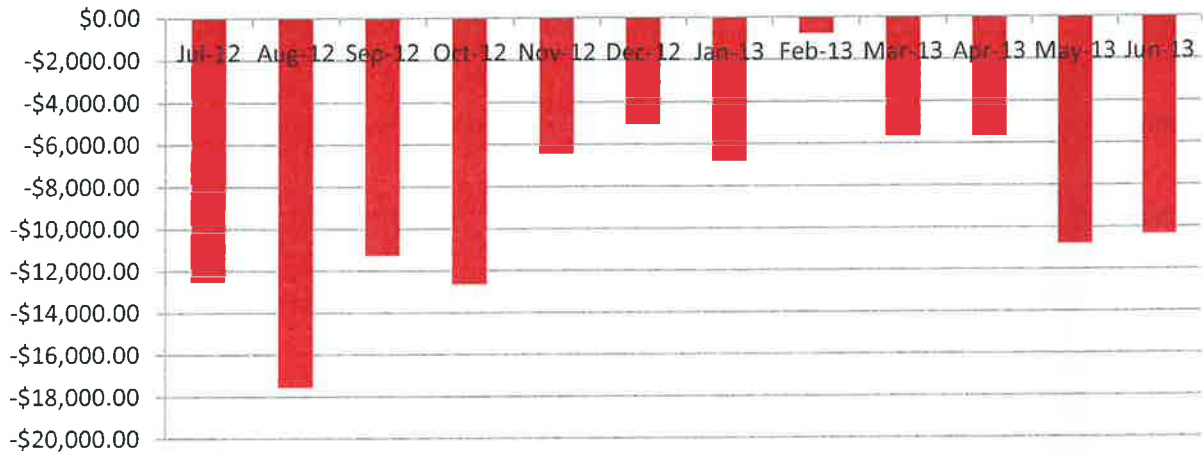
Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

### Dixie County Average Cost Per Medicaid Mile



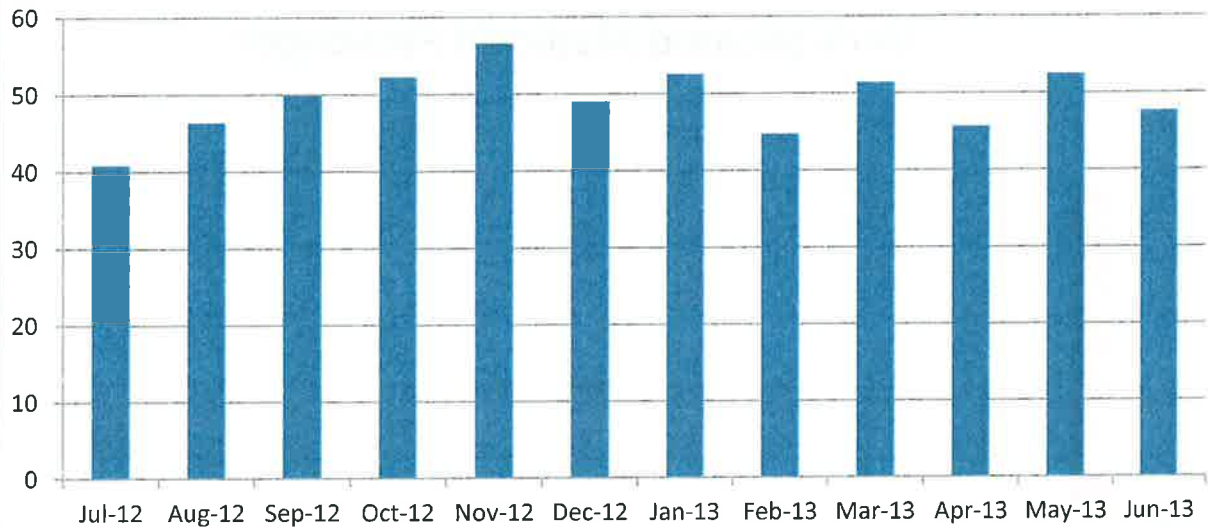
Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

## Dixie County Medicaid Allocation vs Actual Service Cost

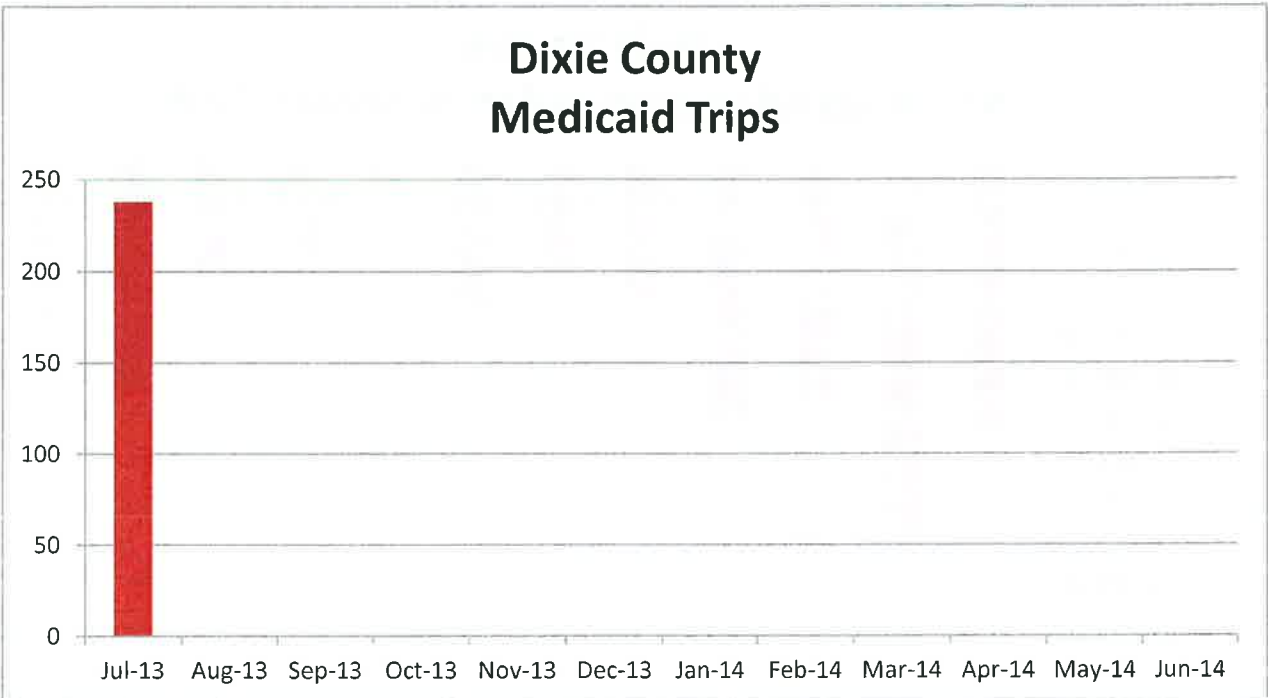


Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

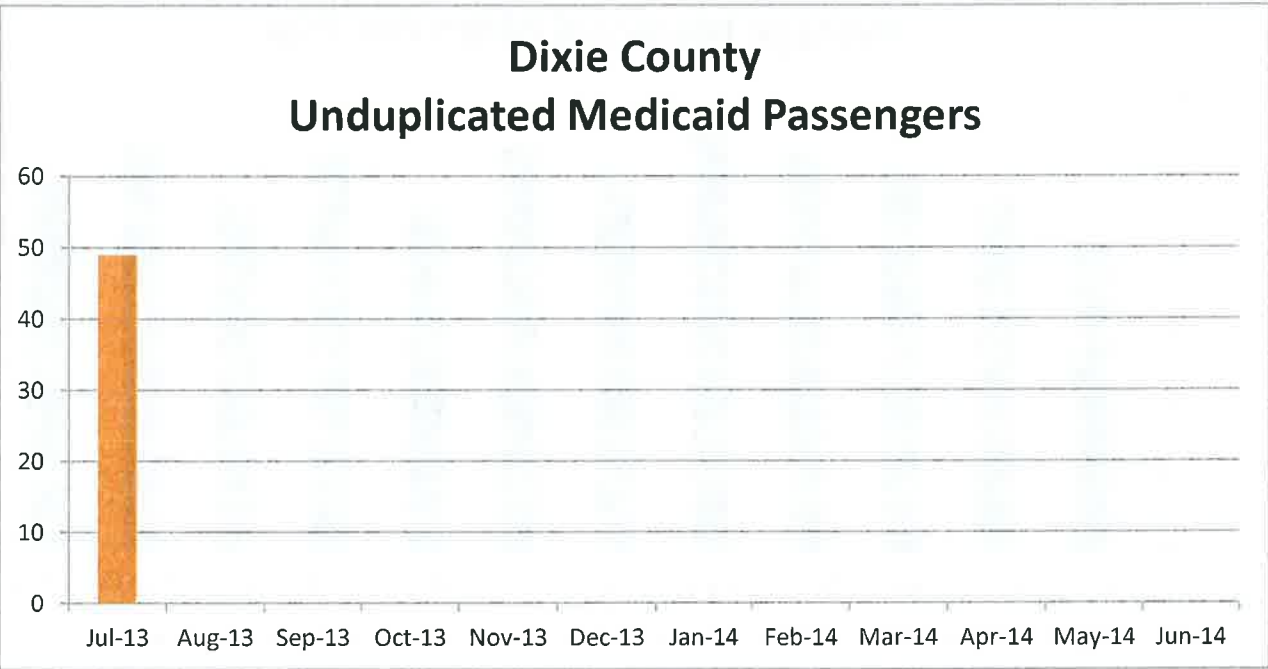
## Dixie County Average Medicaid Miles Per Trip



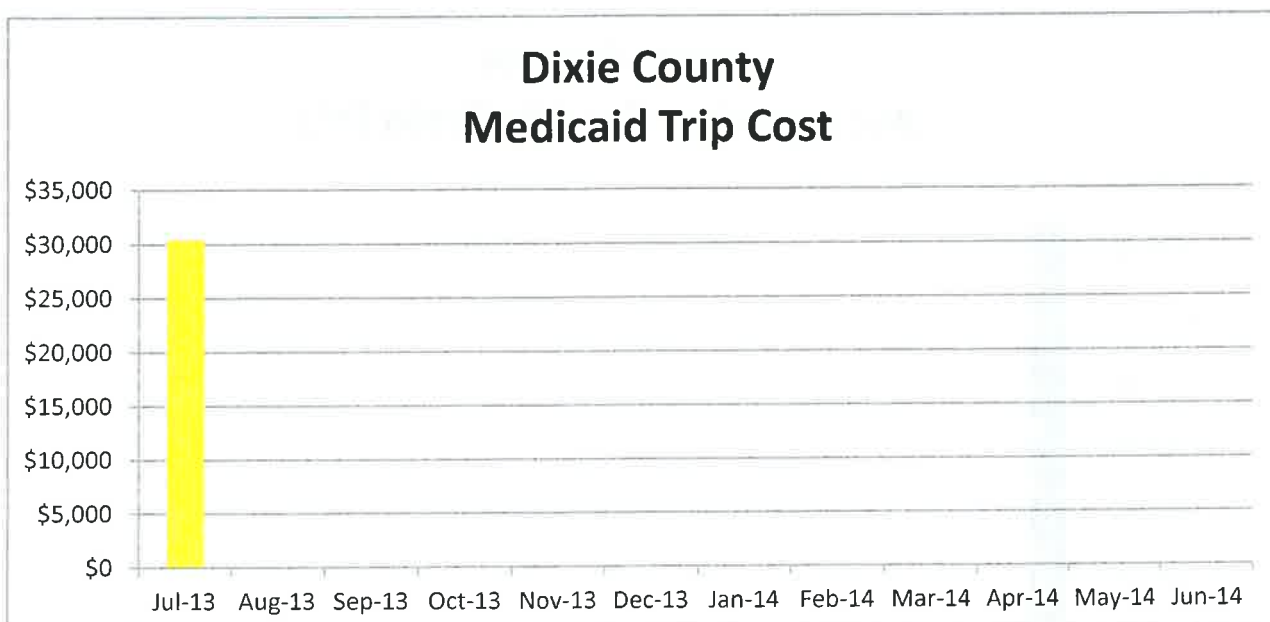
Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports



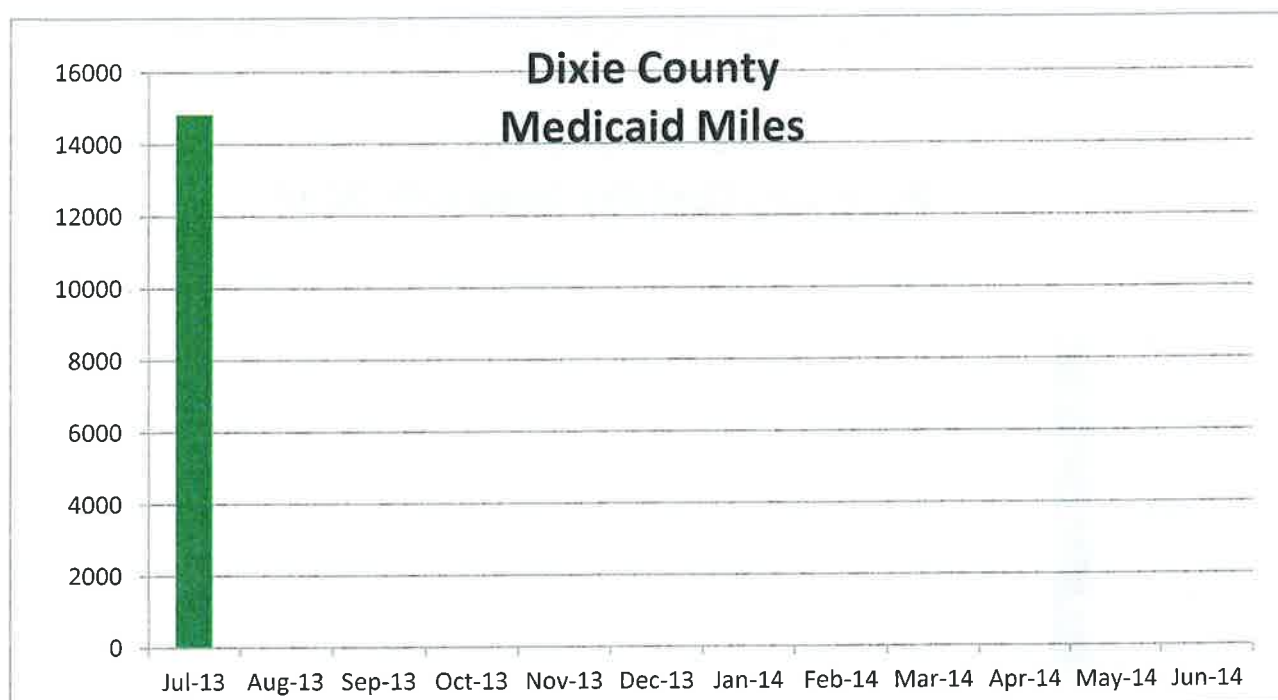
Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports



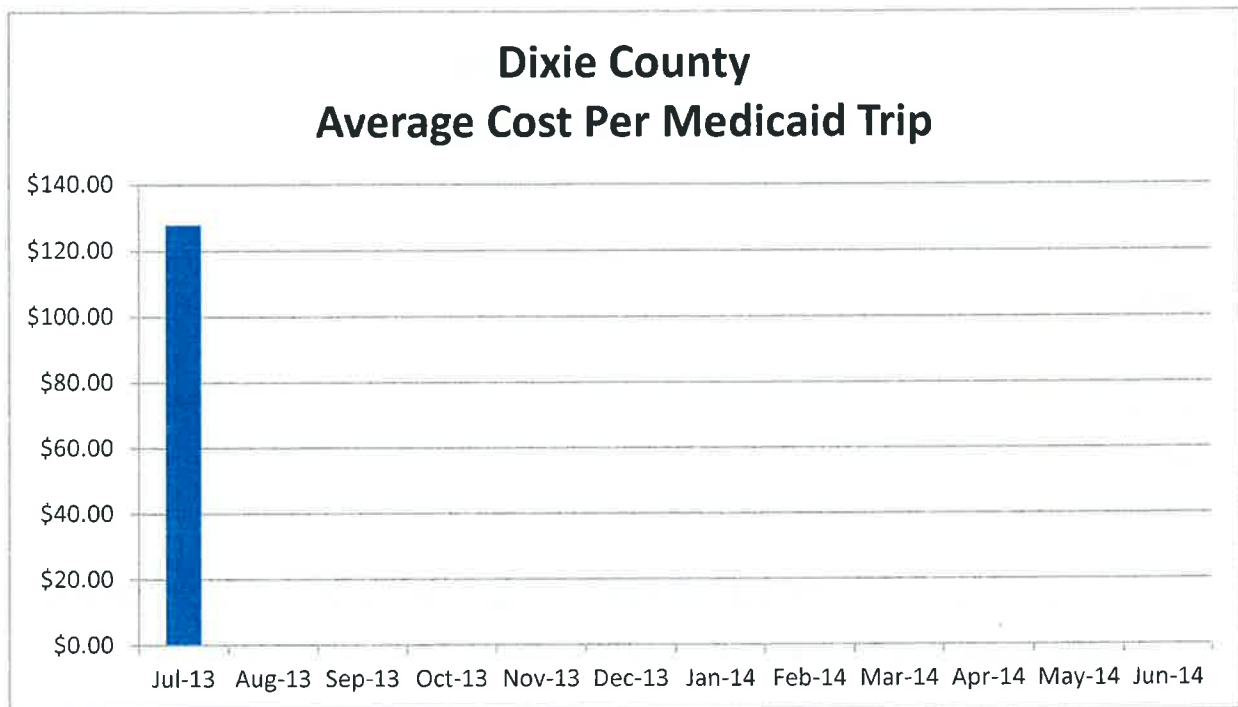
Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports



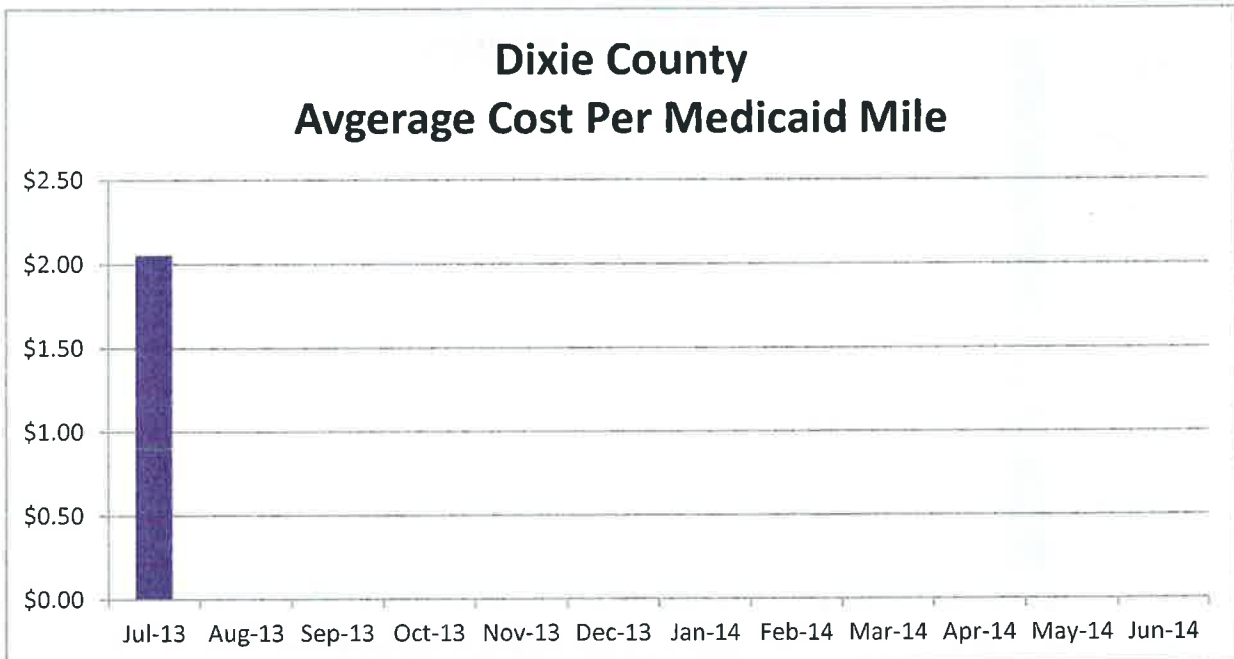
Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports



Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

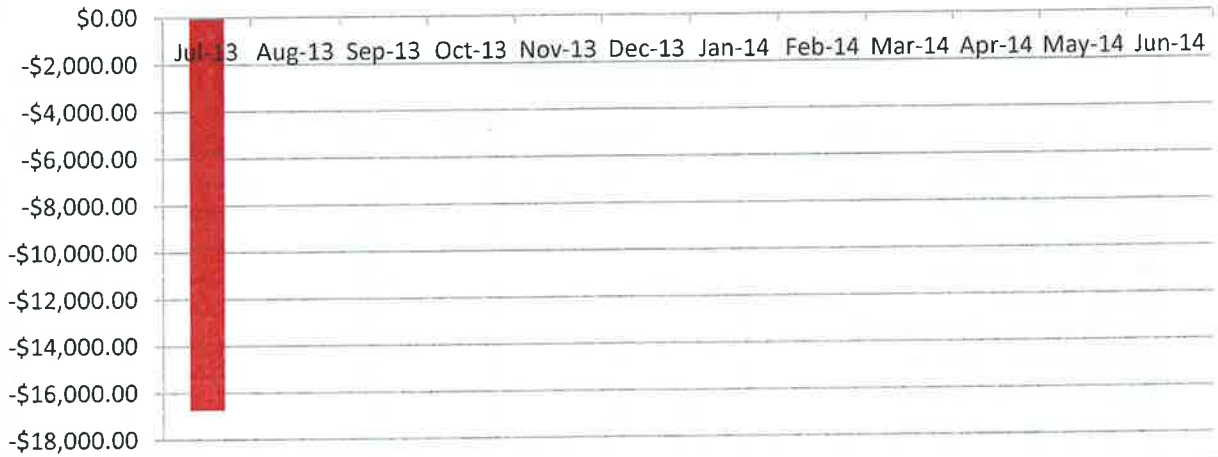


Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports



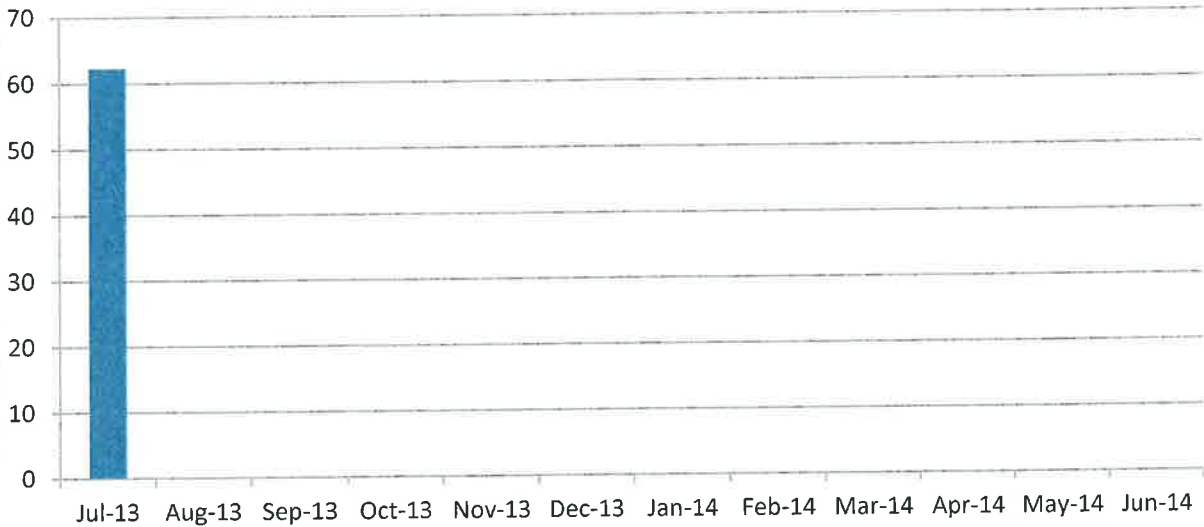
Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

## Dixie County Medicaid Allocation vs Actual Service Cost



Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

## Dixie County Average Medicaid Miles Per Trip



Source: Florida Commission for the Transportation Disadvantaged Medicaid Encounter Data Reports

**DIXIE COUNTY**  
**QUARTERLY SUMMARY OF SERVICE COMPLAINTS/COMMENDATIONS**  
**JANUARY - MARCH 2013**

<b>TYPE OF COMPLAINT</b>	<b>Suwannee River Economic Council</b>	<b>Dixie County EMS</b>	<b>Resolved</b>
Vehicle Condition	0	0	-
Driver's Behavior	0	0	-
Client Behavior	0	0	-
No Show by Client	0	0	-
Early pickup	0	0	-
Tardiness - Late dropoff	0	0	-
No Show by Operator	0	0	-
Dispatch/Scheduling	0	0	-
Other (manager behavior)	0	0	-
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>-</b>
<b>COMMENDATIONS</b>	<b>0</b>	<b>0</b>	<b>-</b>

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**DIXIE COUNTY**  
**QUARTERLY SUMMARY OF SERVICE COMPLAINTS/COMMENDATIONS**  
**APRIL - JUNE 2013**

<b>TYPE OF COMPLAINT</b>	<b>Suwannee River Economic Council</b>	<b>Dixie County EMS</b>	<b>Resolved</b>
Vehicle Condition	0	0	-
Driver's Behavior	0	0	-
Client Behavior	0	0	-
No Show by Client	0	0	-
Early pickup	0	0	-
Tardiness - Late dropoff	0	0	-
No Show by Operator	0	0	-
Dispatch/Scheduling	0	0	-
Other (manager behavior)	0	0	-
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>-</b>
<b>COMMENDATIONS</b>	<b>0</b>	<b>0</b>	<b>-</b>



# ATTENDANCE RECORD

## DIXIE COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD

POSITION	NAME	7-18-12	10-17-12	1-9-13	4-17-13
Chairperson	Commissioner Jason Holifield				A
Florida Department of Transportation Alternate Member	Sandra Collins Janell Damato	A	P	A	P
Florida Department of Children and Families Alternate Member	Brad Seeling (Vacant)	P	P	P	P
Florida Agency for Health Care Administration Alternate Member	Alana McKay Andrew Singer	A P	P A	P A	P A
Florida Department of Education Alternate Member	Rayford Riels (Vacant)	P	A	P	A
Public Education Alternate Member	Tim Alexander Eloisse Parrott	A A	A A	A A	P A
Citizen Advocate Alternate Member	(Vacant) (Vacant)				
Citizen Advocate-User Alternate Member	(Vacant) (Vacant)				
Elderly Representative Citizen Advocate	Betty Touma (Vacant)	P	P	P	P
Veterans Representative Alternate Member	Jerry Prater (Vacant)	P	P	P	P
Persons with Disabilities Representative Alternate Rep.	(Vacant) (Vacant)				
Florida Department of Edler Affairs Alternate Member	Cindy Roberts (Vacant)	A	A	P	P
Children at Risk Alternate Member	Tonya Hiers (Vacant)	P	P	A	P
Local Medical Community Alternate Member	(Vacant)				
Regional Workfoce Development Board Alternate Member	Elizabeth Jane Davis (Vacant)			A	A

\*Did not participate as a voting member at this meeting.

LEGEND KEY: P-Present A-Absent - Not Applicable (newly appointed member)

ATTENDANCE POLICY: According to Article III, Section 5 of the Coordinating Board bylaws: "The North Central Florida Regional Planning Council shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings."

