



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

December 27, 2012

TO: Bradford County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Meeting Announcement

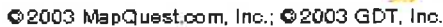
The Bradford County Transportation Disadvantaged Coordinating Board will meet **Tuesday, January 8, 2013 at 9:30 a.m.** in the City of Starke Commission Meeting Room located at 209 N. Thompson Street in the City of Starke. All Board members are encouraged to attend this meeting.

Attached is the meeting agenda and supporting materials. If you have any questions, please do not hesitate to contact me at extension 110.

Attachment

t:\lynn\td13\bradford\memos\jan.docx

Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.





Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

**BRADFORD COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEETING ANNOUNCEMENT AND AGENDA

City Commission Meeting Room
209 N. Thompson Street
Starke, Florida

Tuesday
January 8, 2013
9:30 a.m.

I. BUSINESS MEETING – CALL TO ORDER

A. Introductions

B. Approval of the Meeting Agenda

ACTION REQUIRED

**C. Approval of the October 16, 2012 Minutes
Minutes**

ACTION REQUIRED

II. NEW BUSINESS

A. Request for Proposals

NO ACTION REQUIRED

Staff will discuss the request for proposals for Bradford County Community
Transportation Coordinator

B. Operations Reports

NO ACTION REQUIRED

III. OTHER BUSINESS

A. Comments

1. Members

2. Citizens

IV. FUTURE MEETING DATES

- A. Tuesday, April 16, 2013 at 9:30 a.m.**
- B. Tuesday, July 16, 2013 at 9:30 a.m.**
- C. Tuesday, October 15, 2013 at 9:30 a.m.**

* Please note that this is a tentative meeting schedule, all dates and times are subject to change.

If you have any questions concerning the enclosed materials, please do not hesitate to contact me at 1-800-226-0690, extension 110.

BRADFORD COUNTY COORDINATING BOARD

Voting Members	Alternate Members
<i>Chairperson</i> Commissioner Danny Riddick	<i>Chairperson</i> Mayor Tommy Chastain
<i>Department of Transportation</i> Sandra Collins - Grievance Committee Member	<i>Department of Transportation</i> Janell Damato
<i>Department of Children and Families</i> Brad Seeling	<i>Department of Children and Families</i> Vacant
<i>Florida Department of Education</i> Jeffrey Aboumrad	<i>Florida Department of Education</i> (Vacant)
<i>Public Education</i> Richard Sapp	<i>Public Education</i> (Vacant)
<i>Citizen Advocate</i> Jean Rosebrock	<i>Citizen Advocate</i> William Harris
<i>Citizen Advocate - User</i> Patricia Fountain	<i>Citizen Advocate - User</i> Lou Hall
<i>Elderly Representative</i> (Vacant)	<i>Elderly Representative</i> (Vacant)
<i>Veteran Representative</i> Barbara Fischer	<i>Veteran Representative</i> (Vacant)
<i>Persons with Disabilities Representative</i> Mary Lou Black	<i>Persons with Disabilities Representative</i> Sherry Ruszkowski
<i>Community Action Agency Representative</i> E.W. Hodges	<i>Community Action Agency Representative</i> (Vacant)
<i>Department of Elder Affairs</i> Cindy Roberts	<i>Department of Elder Affairs</i> (Vacant)
<i>Children at Risk</i> Kyle Bonesteel	<i>Early Childhood Services</i> (Vacant)
<i>Private Transit Representative</i> Steve Futch - Vice Chairman	<i>Private Transit Representative</i> Laura Crews
<i>Agency for Health Care Administration - Medicaid</i> Alana McKay - Grievance Committee Member	<i>Agency for Health Care Administration - Medicaid</i> Andrew Singer
<i>Regional Workforce Development Board</i> Linda Tatum	<i>Regional Workforce Development Board</i> (Vacant)

**BRADFORD COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEETING MINUTES

City Commission Meeting Room
209 N. Thompson Street
Starke, Florida

Tuesday
October 16, 2012
9:30 a.m.

VOTING MEMBERS PRESENT

Commissioner Danny Riddick, Chairman
Jeffrey Aboumrad, Florida Department of Education
Sandra Collins, Florida Department of Transportation
Steve Futch, Private Transit Representative, Vice-Chair
Linda Johns representing Mayor Tommy Chastain
Alana McKay, Florida Agency for Health Care Administration - Medicaid
Richard Sapp, Public Education Representative
Brad Seeling, Florida Department of Children and Families
Linda Tatum, Regional Workforce Development Board

VOTING MEMBERS ABSENT

Mary Lou Black, Persons with Disabilities Representative
Kyle Bonesteel, Early Childhood Services Representative
Barbara Fischer, Veterans Representative
E.W. Hodges, Community Action Agency Representative
Cindy Roberts, Florida Department of Elder Affairs
Jean Rosebrock, Citizen Advocate

OTHERS PRESENT

Kristin Clements, Communities in Schools
Terry Goodwin, Florida Commission for the Transportation Disadvantaged
Matthew Pearson, Suwannee River Economic Council

STAFF PRESENT

Lynn Godfrey, North Central Florida Regional Planning Council

I. BUSINESS MEETING CALL TO ORDER

Chairman Riddick called the meeting to order at 9:30 a.m.

A. Introductions

Chairman Riddick asked everyone to introduce themselves.

B. Approval of the Meeting Agenda

ACTION: Steve Futch moved to approve the meeting agenda. Linda Tatum seconded; motion passed unanimously.

C. Approval of the July 17, 2012 Minutes

ACTION: Linda Tatum moved to approve the July 17, 2012 meeting minutes. Steve Futch seconded; motion passed unanimously.

II. NEW BUSINESS

A. 2011/12 Annual Operations Report

Ms. Lynn Godfrey, North Central Florida Regional Planning Council Senior Planner, stated that Suwannee River Economic Council is required to submit an Annual Operations Report to the Florida Commission for the Transportation Disadvantaged by September 15 of each year. She said Suwannee River Economic Council's 2011/12 Annual Operations Report for Bradford County is included in the meeting packet for the Board's review.

The Board reviewed the Annual Operations Report.

B. Rural Area Capital Assistance Support Grant Application

Ms. Godfrey stated that Suwannee River Economic Council applied for Rural Area Capital Assistance Support Grant funds to purchase a vehicle. She said the Board is required to review and approve this grant application.

The Board reviewed the grant application.

Ms. Terry Goodwin, Florida Commission for the Transportation Disadvantaged Regional Manager, stated that the Florida Commission for the Transportation Disadvantaged will award the Rural Area Capital Equipment Support Grant funds at their October 25, 2012 meeting.

ACTION: Sandra Collins moved to approve Suwannee River Economic Council's application for Rural Area Capital Assistance Support Grant funds. Alana McKay seconded; motion passed unanimously.

C. Operations Reports

Ms. Godfrey stated that the operations reports for the second quarter of 2012 are included in the meeting packet for the Board's review. She said there is no action required on this agenda item.

Mr. Steve Futch asked why the average cost per Medicaid sponsored trips is higher than the average cost per TD Trust Fund sponsored trip.

Mr. Matthew Pearson, Suwannee River Economic Council Transportation Director, explained that the Florida Commission for the Transportation Disadvantaged requires that Community Transportation Coordinators not apply and subsidy funds to Medicaid sponsored trips. Therefore, the average cost per Medicaid sponsored trip is higher. He also explained that Suwannee River Economic Council receives a monthly Medicaid Non-Emergency Transportation allocation. He said they have to provide all Medicaid eligible trips that are requested with those funds.

Ms. Goodwin explained that the Florida Commission for the Transportation Disadvantaged wants the Medicaid Program to be aware of the actual cost of providing Medicaid Non-Emergency Transportation services and that is why they don't want subsidy funds applied to Medicaid sponsored trips.

The Board reviewed the operations reports.

III. OTHER BUSINESS

A. Comments

1. Members

Ms. Sandra Collins announced that the Florida Department of Transportation will hold a Grants Workshop on November 27, 2012.

2. Citizens

There were no citizen comments.

IV. FUTURE MEETING DATES

Chairman Riddick stated that the next meeting of the Board will be held Tuesday, January 8, 2013 at 9:30 a.m.

ADJOURNMENT

The meeting adjourned at 10:30 a.m.

Coordinating Board Chairman

Date



Serving
Alachua • Bradford
Columbia • Dixie • Gilchrist
Hamilton • Lafayette • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

December 27, 2012

TO: Bradford County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Request for Proposals

STAFF RECOMMENDATION

No action required. For information only.

BACKGROUND:

The Florida Commission for the Transportation Disadvantaged requires that the North Central Florida Regional Planning Council use a competitive request for proposals process to select Community Transportation Coordinators at the end of each contract period.

Suwannee River Economic Council, Inc. is the designated Community Transportation Coordinator for Bradford County. Suwannee River Economic Council's Memorandum of Agreement will expire June 30, 2013. Therefore, the Council must use a competitive request for proposals process to select a Community Transportation Coordinator for Bradford County.

Any proposals submitted by the deadline will be scored and ranked by a Technical Review Committee. The Committee scores and rankings will be provided to the Board for review. The Board may provide non-binding comments concerning proposals to the North Central Florida Regional Planning Council.

The North Central Florida Regional Planning Council will review the recommendation of the Technical Review Committee and any comments provided by the Board and forward a recommendation to the Florida Commission for the Transportation Disadvantaged including any terms of designation. The Florida Commission for the Transportation Disadvantaged will make the final designation.

If you have any questions concerning this matter, please do not hesitate to contact me.

t:\lynn\td13\bradford\memos\rfp.docx

**QUARTERLY OPERATING REPORT
BRADFORD COUNTY
JULY - SEPTEMBER 2012**

OPERATING DATA	SREC	ARC of Bradford	TOTAL
NUMBER OF INVOICED TRIPS	3,063	4,942	8,005
Medicaid	1,362	0	1,362
Title III-B	926	0	926
TD Trust Fund	775	0	775
Agency for Persons with Disabilities	0	4,942	4,942
TOTAL VEHICLE MILES	31,060	28,770	59,830
TOTAL REVENUE VEHICLE MILES	21,187	Not Reported	21,187
TOTAL VEHICLE HOURS	2,392	682	3,074
TOTAL DOLLARS INVOICED	\$101,950.96	\$37,829.00	\$139,780
Medicaid	\$69,767.79	\$0.00	\$69,768
Title III-B	\$26,680.67	\$0.00	\$26,681
TD Trust Fund	\$5,502.50	\$0.00	\$5,503
Medwaiver	\$0.00	\$37,829.00	\$37,829
AVERAGE COST PER TRIP	\$33.28	\$7.65	\$40.93
Medicaid	\$51.22	#DIV/0!	\$51.22
Title III-B	\$28.81	#DIV/0!	\$28.81
TD Trust Fund	\$7.10	#DIV/0!	\$7.10
Other	#DIV/0!	\$7.65	\$7.65
AVERAGE COST PER MILE	\$3.28	\$1.31	\$4.59
AVERAGE COST PER REV. VEH. MI.	\$4.81	#VALUE!	\$6.60
AVERAGE COST PER HOUR	\$42.62	\$55.47	\$98.09
TRIP PURPOSE*	-	-	-
Medical	2,288		2,288
Employment	0	285	285
Education/Training	0	0	0
Fixed	0	0	0
Inclusion	0	4,570	4,570
Shopping	0	87	87
Meal Site	775	0	775
Recreation	0	0	0
Other	0	0	0
NUMBER OF TRIPS DENIED	0	0	0
NUMBER OF SINGLE PASSENGER TRIPS PROVIDED	557	0	557
PERCENT OF SINGLE PASSENGER TRIPS	18%	0%	7%
NUMBER OF ACCIDENTS	0	0	0
NUMBER OF VEHICLES	10	10	20
AVERAGE TRIPS PER VEHICLE	306	494	400
AVERAGE MILES PER TRIP	10	6	7
NUMBER OF ROADCALLS	2	0	2

**QUARTERLY OPERATING REPORT
BRADFORD COUNTY
JULY - SEPTEMBER 2011**

OPERATING DATA	TOTAL
NUMBER OF INVOICED TRIPS	10,501
Medicaid	1,471
Title III-B	611
TD Trust Fund	855
Medwaiver	7,564
TOTAL VEHICLE MILES	58,379
TOTAL REVENUE VEHICLE MILES	48,440
TOTAL VEHICLE HOURS	4,247
TOTAL DOLLARS INVOICED	\$158,392
Medicaid	\$84,097
Title III-B	\$4,338
TD Trust Fund	\$24,764
Medwaiver	\$45,193
AVERAGE COST PER TRIP	\$15.08
Medicaid	\$57.17
Title III-B	\$7.10
TD Trust Fund	\$28.96
Other	-
AVERAGE COST PER MILE	\$2.71
AVERAGE COST PER REV. VEH. MI.	\$3.27
AVERAGE COST PER HOUR	\$37.30
TRIP PURPOSE*	-
Medical	2,369
Employment	209
Education/Training	0
Fixed	
Inclusion	
Shopping	0
Meal Site	611
Recreation	6
Other	0
NUMBER OF TRIPS DENIED	0
NUMBER OF SINGLE PASSENGER TRIPS PROVIDED	114
PERCENT OF SINGLE PASSENGER TRIPS	-
NUMBER OF ACCIDENTS	0
NUMBER OF VEHICLES	13
AVERAGE TRIPS PER VEHICLE	808
AVERAGE MILES PER TRIP	6
NUMBER OF ROADCALLS	0

2012-2013 MEDICAID NET SUMMARY BRADFORD COUNTY

MONTH/YEAR	TOTAL AMOUNT	MONTHLY ALLOCATION	TOTAL DOLLARS SPENT	DIFFERENCE	NUMBER OF TRIPS	AVERAGE COST PER TRIP
Jul-12	\$129,674.00	\$10,806.00	\$22,452.71	-\$11,646.71	415	\$54.10
Aug-12	-	\$10,806.00	\$26,375.00	-\$15,569.00	504	\$52.33
Sep-12	-	\$10,806.00	\$20,939.90	-\$10,133.90	443	\$47.27
Oct-12	-	\$10,806.00		\$10,806.00		#DIV/0!
Nov-12	-	\$10,806.00		\$10,806.00		#DIV/0!
Dec-12	-	\$10,806.00		\$10,806.00		#DIV/0!
Jan-13	-	\$10,806.00		\$10,806.00		#DIV/0!
Feb-13	-	\$10,806.00		\$10,806.00		#DIV/0!
Mar-13	-	\$10,806.00		\$10,806.00		#DIV/0!
Apr-13	-	\$10,806.00		\$10,806.00		#DIV/0!
May-13	-	\$10,806.00		\$10,806.00		#DIV/0!
Jun-13	-	\$10,808.00		\$10,808.00		#DIV/0!
TOTAL	-	\$129,674.00	\$69,767.61	-	1,362	\$51.22

CTC: Suwannee River Economic Council

Rates Charged to TD Trust Fund:

Ambulatory: \$1.67 per passenger mile

Wheelchair: \$2.86 per passenger mile

Stretcher: \$5.96 per passenger mile

**2012-2013 TD TRUST FUND SUMMARY
BRADFORD COUNTY**

MONTH/YEAR	TOTAL AMOUNT	TOTAL DOLLARS SPENT	GRANT FUNDS REMAINING	NUMBER OF TRIPS	AVERAGE COST PER TRIP
Jul-12	\$96,015.00	\$8,904.64	\$87,110.36	306	\$29.10
Aug-12	-	\$8,888.27	\$78,222.09	306	\$29.05
Sep-12	-	\$8,887.76	\$69,334.33	314	\$28.30
Oct-12	-		\$69,334.33		#DIV/0!
Nov-12	-		\$69,334.33		#DIV/0!
Dec-12	-		\$69,334.33		#DIV/0!
Jan-13	-		\$69,334.33		#DIV/0!
Feb-13	-		\$69,334.33		#DIV/0!
Mar-13	-		\$69,334.33		#DIV/0!
Apr-13	-		\$69,334.33		#DIV/0!
May-13	-		\$69,334.33		#DIV/0!
Jun-13	-	-	#VALUE!	-	-
TOTAL	-	\$26,680.67	-	926	\$28.81

\\p1legspdlbra\srec0405.123

BRADFORD COUNTY
QUARTERLY SUMMARY OF SERVICE COMPLAINTS/COMMENDATIONS
JULY - SEPTEMBER 2012

TYPE OF COMPLAINT	Suwannee River Economic Council	Resolved
Vehicle Condition	0	-
Driver's Behavior	0	-
Client Behavior	0	-
Tardiness - Late pickup	0	-
Tardiness - Late dropoff	0	-
No Show by Operator	0	-
Dispatch/Scheduling	0	-
Service Denial	0	-
Other	0	-
TOTALS	0	-
COMMENDATIONS	0	-

\\p\griev\servco-1\bra\205.123

ATTENDANCE RECORD

BRADFORD COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD

POSITION	NAME	1/10/12	4/17/12	7/17/12	10/16/12
Chairperson	Commissioner Danny Riddick	A	P	P	P
Alternate Chairperson	Mayor Tommy Chastain	A	A	A	Linda Johns
FDOT	Sandra Collins	P	A	A	P
Alternate Member	Janell Damato				
FDCF	Brad Seeling	P	A	P	P
Alternate Member	(Vacant)				
Medicaid - AHCA	Alana McKay	A	A	A	P
Alternate Member	Andrew Singer	P	P	P	A
FL Dept of Education	Jeffrey Aboumrad	P	A	P	P
Alternate Member	(Vacant)				
Public Education	Richard Sapp	P	P	P	P
Alternate Member	(Vacant)				
Citizen Advocate (CA)	Jean Rosebrock		P	P	A
Alternate Member	William Harris	A	A	A	A
CA-User	Patricia Fountain	A	P	A	A
Alternate Member	Lou Hall	A	A	A	A
Elderly Rep.	(Vacant)				
Alternate Member	(Vacant)				
Veterans Rep.	Barbara Fischer	A	A	A	A
Alternate Member	(Vacant)				
Persons with Disabilities Rep.	Mary Lou Black	A	A	P	A
Alternate Member	Sherry Ruszkowski	P	P	P	A
CAA Rep.	E.W. Hodges	A	P	A	A
Alternate Member	(Vacant)				
FDEA	Cindy Roberts	A	A	A	A
Alternate Member	(Vacant)				
Children at Risk	Kyle Bonesteel	A	P	A	A
Alternate Member	(Vacant)				
Private Transit Rep.	Steve Futch	A	P	A	P
Alternate Member	Laura Crews				
Workforce Development Board	Linda Tatum	P	A	P	P
Alternate Member	(Vacant)				

LEGEND KEY: P-Present A-Absent - Not Applicable (newly appointed member)

ATTENDANCE POLICY: According to Article III, Section 5 of the Coordinating Board bylaws: "The North Central Florida Regional Planning Council shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings."

