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MEETING NOTICE

EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **December 8, 2016**. The meeting will be held at the Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida at 6:00 p.m.

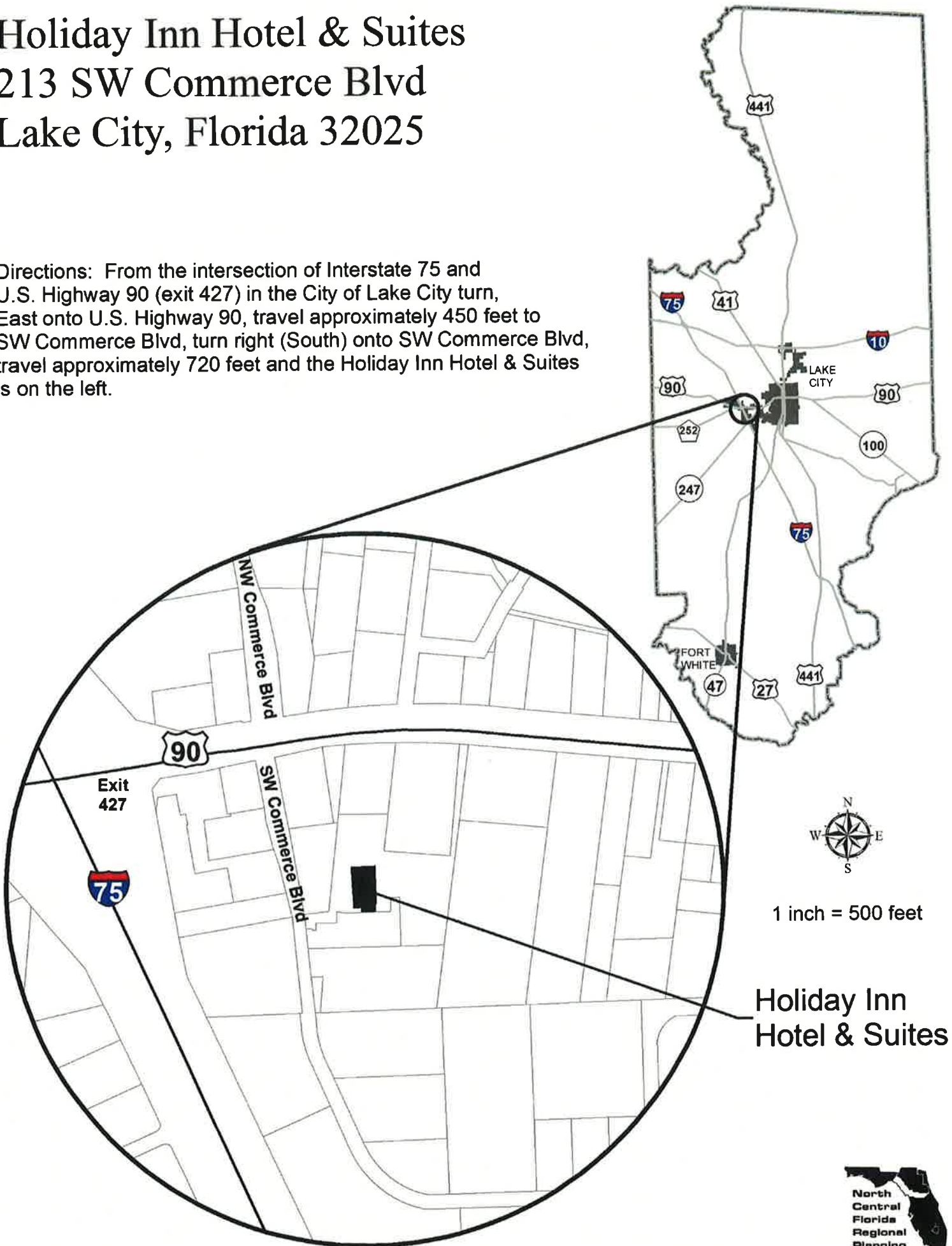
(Location Map on Back)

Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.





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AGENDA EXECUTIVE COMMITTEE

Holiday Inn Hotel & Suites
 Lake City, Florida

December 8, 2016
 6:00 p.m.

		<u>Page</u>
*	I. APPROVAL OF MINUTES - October 27, 2016	5
*	II. CONTRACTS AND APPLICATIONS - Local Government Comprehensive Planning Services Agreement - Fiscal Year 2016-17 Town of Mayo	9
*	III. PROGRAM REPORT - Transportation Disadvantaged Local Coordinating Board Appointment	11
	IV. GENERAL ADMINISTRATION - None	
	V. OTHER BUSINESS	
	A. Executive Director Receives Small County Coalition Outstanding Service Award	13
	B. Florida Regional Council Association Policy Board Meeting Tallahassee - January 13, 2017	

* See Attachments

EXECUTIVE COMMITTEE
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

October 27, 2016
6:00 p.m.

MEMBERS PRESENT

Rick Davis, Chair
Louie Davis, Secretary-Treasurer
Lorene Thomas, Vice-Chair
Daniel Riddick, Immediate Past Chair
Robert Wilford, Member

STAFF PRESENT

Scott Koons

GUEST PRESENT

Stew Lilker

Chair Rick Davis called the meeting to order at 6:07 p.m.

Chair Davis asked that Item III.D. North Central Florida Areawide Development Co., Inc. Appointments be added to the agenda.

ACTION: Mayor Davis made the motion, with a second by Vice-Mayor Wilford, to add Item III.D. North Central Florida Areawide Development Co., Inc. Appointments to the agenda. The motion carried unanimously.

I. APPROVAL OF MINUTES - September 22, 2016

Chair Davis asked that the minutes for the September 22, 2016 Executive Committee meeting be approved as written.

ACTION: Ms. Thomas made the motion, with a second by Commissioner Riddick to approve the minutes for September 22, 2016 as written. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS

A. 2017-19 U.S. Economic Development Partnership
Planning Grant Application

ACTION: Vice-Mayor Wilford made the motion, with a second by Commissioner Riddick to recommend that the Council authorize the Chair to submit an Application for a three-year Partnership Planning investment grant to U.S. Economic Development Administration in the amount of \$189,000 and authorize the Chair to execute the grant award if the application is approved. The motion carried unanimously.

B. Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area Staff Services Agreement

ACTION: Mayor Davis made the motion, with a second by Commissioner Riddick to recommend that the Council authorize the Chair to execute the Professional Staff Services Agreement with the Metropolitan Transportation Planning

Organization for the Gainesville Urbanized Area. The motion carried unanimously.

- C. Florida Department of Transportation District 2
Local Government Transportation Summit Sponsorship

ACTION: Vice-Mayor Wilford made the motion, with a second by Ms. Thomas to recommend that the Council approve the Council being a sponsor for the Florida Department of Transportation District 2 Local Government Transportation Summit for an estimated amount of \$1,500. The motion carried unanimously.

- D. Local Government Comprehensive Plan Services Agreement
Fiscal Year 2016-17 Town of Bell

ACTION: Mayor Davis made the motion, with a second by Commissioner Riddick to recommend that the Council authorize the Chair to execute an agreement with the Town of Bell to provide local government comprehensive planning assistance services for Fiscal Year 2016-17 in the amount of \$10,000. The motion carried unanimously.

- E. Local Government Comprehensive Plan Services Agreement
Fiscal Year 2016-17 Town of Mayo

ACTION: Commissioner Riddick made the motion, with a second by Ms. Thomas to recommend that the Council authorize the Chair to execute an agreement with the Town of Mayo to provide local government comprehensive planning assistance services for Fiscal Year 2016-17 in the amount of \$5,500. The motion carried unanimously.

III. PROGRAM REPORT

- A. Transportation Disadvantaged Local Coordinating Board Chair Appointment
Columbia, Hamilton and Suwannee Counties

ACTION: Mayor Davis made the motion, with a second by Vice-Mayor Wilford to recommend that the Council appoint Beth Burnam Chair of the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board for a one-year term. The motion carried unanimously.

- B. Transportation Disadvantaged Local Coordinating Board Chair Appointments
Levy County

ACTION: Vice-Mayor Wilford made the motion, with a second by Mayor Davis to recommend that the Council appoint Dale French as voting Workforce Development Board Representative and Kathleen Woodring as the alternate Workforce Development Board Representative on the Levy County Transportation Disadvantaged Coordinating Board. The motion carried unanimously.

- C. Florida Transportation Disadvantaged Program
Community Transportation Coordinator Designations for Madison County

ACTION: Mayor Davis made the motion, with a second by Commissioner Riddick to recommend that the Council request authorization from the Florida Commission for the Transportation Disadvantaged to use the competitive request for proposals process to recommend the designation of a Community Transportation Coordinator for Madison County, authorize the Executive Director to appoint a Selection Committee of at least three Council employees who have experience and knowledge of Florida's Transportation Disadvantaged Program and authorize the Selection Committee to review and assign points to the proposals and make a recommendation to the Council concerning the designation of the Community Transportation Coordinator for Madison County. The motion carried unanimously.

- D. Appoint members for two-year terms to the North Central Florida Areawide Development Co., Inc.

ACTION: Vice-Mayor Wilford made the motion, with a second by Mayor Davis to recommend that the Council appoint Anthony Adams, Lafayette County; LaBarfield Bryant, Hamilton County; Harvey Budd, Alachua County; Beth Burnam, Hamilton County; Jim Catron, Madison County; Charles Chestnut, IV, Alachua County; Ken Cornell, Alachua County; Louie Davis, Alachua County; Rick Davis, Madison County; Shirly Hampton, Taylor County; Adrian Hayes-Santos, Alachua County; John Meeks, Levy County; James Montgomery, Columbia County; Garth Nobles, Jr., Suwannee County; David Pieklik, Levy County; Daniel Riddick, Bradford County; DeLoris Roberts, Alachua County; Larry Sessions, Suwannee County; Kevin Sheilley, Marion County; James Tallman, Union County; Kenrick Thomas, Gilchrist County; Lorene Thomas, Dixie County; Helen Warren, Alachua County; Robert Wilford, Alachua County; and Stephen Witt, Columbia County as members to two-year terms to the North Central Florida Areawide Development Co., Inc. The motion carried unanimously.

IV. GENERAL ADMINISTRATION -None

V. OTHER BUSINESS

- A. Florida Regional Council Association Policy Board Meeting
Tallahassee - January 13, 2017

Mr. Koons announced that the next Florida Regional Councils Association Policy Board meeting will be held in Tallahassee on January 13, 2017.

- B. Executive Director Elected Second Vice-President
National Association of Development Organizations

Chair Davis congratulated Executive Director, Scott Koons on recently being elected as Second Vice-President of the National Association of Development Organizations. He stated that the Association was founded in 1967 and provides advocacy, education, networking and research for the network of 540 regional development organizations. He also stated that the organization also promotes programs and policies that strengthen local governments, communities and economies through regional cooperation, program delivery and comprehensive strategies.

C. Employee Holiday Luncheon

ACTION: Ms. Thomas made the motion, with a second by Vice-Mayor Wilford, to authorize the Council to pay an estimated cost of \$650 to sponsor a holiday luncheon for staff. The motion carried unanimously.

The meeting adjourned at 6:45 p.m.

Rick Davis, Chair

12/8/16

Date




II.

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December 1, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Local Government Comprehensive Planning Services Agreement
Fiscal Year 2016-17 Town of Mayo

RECOMMENDATION:

Authorize the Chair to execute an agreement with the Town of Mayo to provide local government comprehensive planning assistance services in the amount of \$5,250.

BACKGROUND:

The Council proposes to enter into a technical assistance agreement with the Town of Mayo to provide local government comprehensive planning assistance to prepare public notices, draft ordinances, data and analysis and concurrency review for comprehensive plan text and map and land development regulations text and zoning map amendments. The amount of the agreement will be \$5,250.

If you have any questions concerning this matter, please do not hesitate to contact me.

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December 1, 2016

TO: Council Members
 FROM: Scott R. Koons, AICP, Executive Director *SRK*
 SUBJECT: Transportation Disadvantaged Local Coordinating Board Appointment

RECOMMENDATION:

Appoint Diane Head as the voting Workforce Development Board Representative on the Lafayette and Madison County Transportation Disadvantaged Coordinating Boards and the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board.

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended Diane Head be appointed the voting Workforce Development Board Representative on the Lafayette and Madison County Transportation Disadvantaged Coordinating Boards and the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.



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December 1, 2016

TO: Council Members
FROM: Rick Davis, Chair
SUBJECT: Executive Director Elected Receives Small County Coalition
Outstanding Service Award

Our executive director, Scott Koons, received a Small County Coalition Outstanding Service Award for his outstanding leadership, tremendous knowledge and continuous service to local county officials and the citizens of the state of Florida at the Small County Coalition Fall Meeting held on November 16-17, 2016 in Tallahassee.

The Small County Coalition is a statewide alliance of county commissions from small and rural counties. The purpose of the Coalition is to give increased visibility and support to the issues to small counties and rural communities. The Small County Coalition's primary mission is to help Florida's small and rural counties address legislative issues from a small county/rural perspective and work effectively with state agencies leadership.

The Small County Coalition believes in the importance of a state rural policy that protects the character of our small and rural areas; promotes economic development; and, maintains and promotes the viability of existing small county economies such as agriculture and eco-tourism. The Small County Coalition supports programs that improve the financial viability and fiscal capacity of Florida's local governments in small counties.

The Small County Coalition supports programs that help provide services to Floridians who reside in small counties; Floridians who visit their communities for enjoyment; and, Visitors from outside the state who travel through small counties in route to destinations in and out of Florida.

Congratulations to Scott.

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