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MEETING NOTICE

EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **April 28, 2016**. The meeting will be held at the Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida at 6:00 p.m.

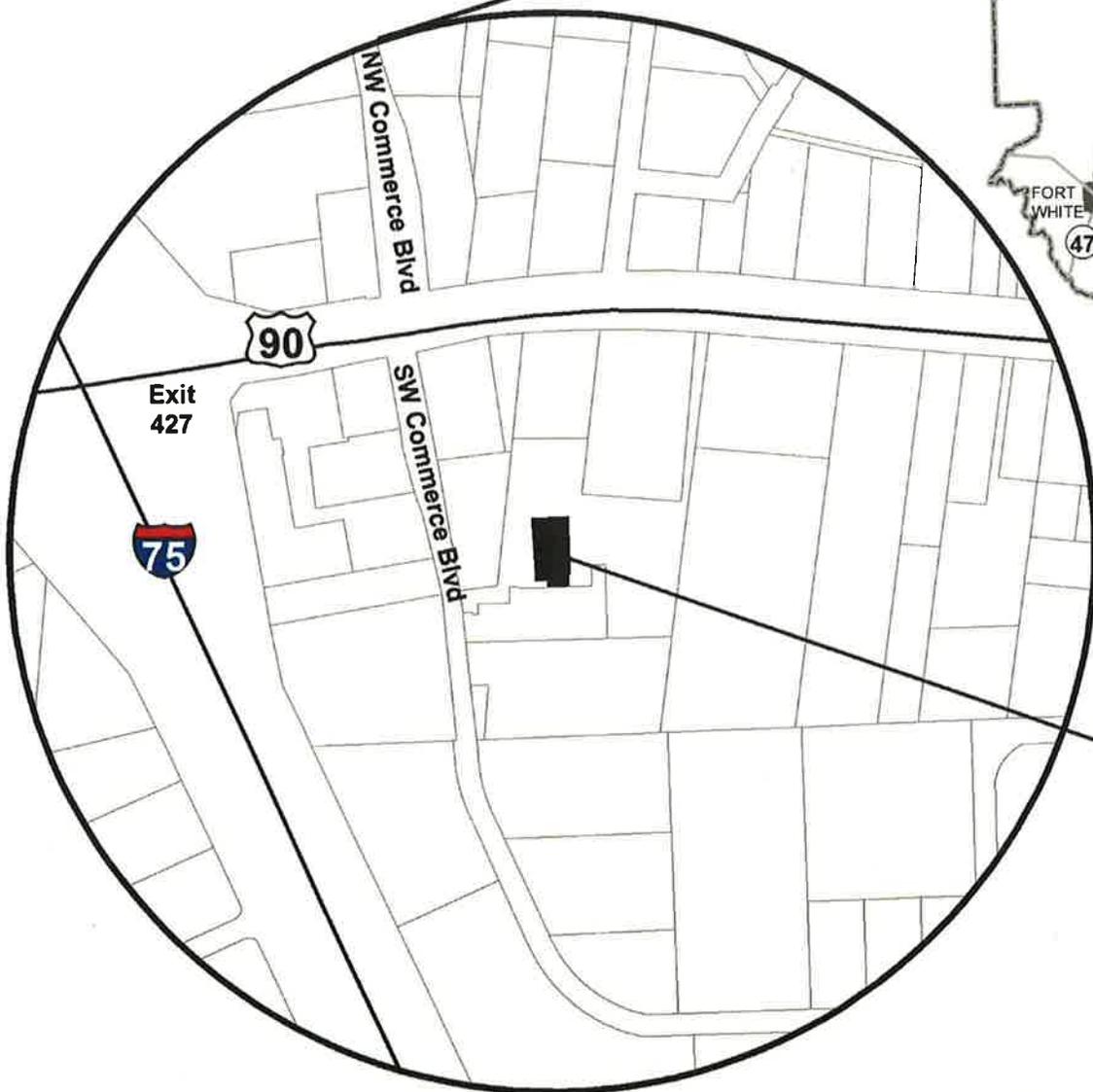
(Location Map on Back)

Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



1 inch = 500 feet

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AGENDA EXECUTIVE COMMITTEE

Holiday Inn Hotel & Suites
Lake City, Florida

April 28, 2016
6:00 p.m.

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Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

EXECUTIVE COMMITTEE
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

March 24, 2016
6:00 p.m.

MEMBERS PRESENT

Louie Davis, Member
Rick Davis, Vice-Chair
Daniel Riddick, Chair
Carolyn Spooner, Immediate Past Chair
Lorene Thomas, Secretary-Treasurer

MEMBERS ABSENT

None

STAFF PRESENT

Lynn Franson-Godfrey
Scott Koons

GUESTS PRESENT

Ralph Kitchens
Stew Lilker

Chair Daniel Riddick called the meeting to order at 6:10 p.m.

I. APPROVAL OF MINUTES - February 25, 2016

Chair Riddick asked that the minutes for the February 25, 2016 Executive Committee meeting be approved as written.

ACTION: Commissioner Spooner made the motion, with a second by Ms. Thomas to approve the minutes for February 25, 2016 as written. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS

A. U.S. Economic Development Administration
Short Term Planning and State Grant Agreement

ACTION: Ms. Thomas made the motion, with a second by Mayor Davis to recommend that the Council authorize the Executive Director to submit a six-month extension amendment for the Federal Assistance for a Short-Term Planning and State Planning Investment Grant awarded by the U.S. Economic Development Administration in the amount of \$200,000 and authorize the Chair to execute the time extension. The motion carried unanimously.

B. Florida Department of Transportation
Joint Participation Agreement and Resolution

ACTION: Commissioner Spooner made the motion, with a second by Ms. Thomas to recommend that the Council authorize the Executive Director to submit a 12-month extension amendment for the Joint Participation Agreement with the Florida Department of Transportation to provide support for transportation planning and regional visioning for Alachua, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Madison, Marion, Suwannee, Taylor and Union Counties and adopt Resolution No. 2016-02 authorizing the Chair to execute an amendment to the Joint Participation

Agreement with the Florida Department of Transportation in an amount not to exceed \$25,000. The motion carried unanimously.

- C. Amendment to Memorandum of Agreement with Tampa Bay Regional Council Concerning Regional Economic Modeling, Inc.

ACTION: Commissioner Davis made the motion, with a second by Commissioner Spooner to recommend that the Council authorize the Executive Director to sign an amendment to the memorandum of agreement with Tampa Bay Regional Planning Council for an additional year as a user of the Regional Economic Modeling, Inc., for a fixed fee amount of \$4,500. The motion carried unanimously.

- D. Purchase Order of Northeast Florida Regional Council Concerning Update of Statewide Regional Evacuation Study

ACTION: Commissioner Spooner made the motion, with a second by Mayor Davis to recommend that the Council authorize the Council to provide services pursuant to a purchase order with the Northeast Florida Regional Council to update sections of the Statewide Regional Evacuation Study for a fixed fee amount of \$28,600. The motion carried unanimously.

III. PROGRAM REPORT

- A. Transportation Disadvantaged Program Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties

ACTION: Commissioner Spooner made the motion, with a second by Mayor Davis to recommend that the Council recommend the Florida Commission for the Transportation Disadvantaged designate the Suwannee Valley Transit Authority as the Community Transportation Coordinator for the Columbia, Hamilton and Suwannee multi-county service area for the period July 1, 2016 to June 30, 2021.

Following a request by Stew Lilker from the Columbia County Observer and as a citizen of Columbia County to have the Council remove this item from the Consent Agenda and place it on the regular agenda, the motion on the floor was withdrawn and the following action was taken.

ACTION: Mayor Davis made the motion, with a second by Commissioner Spooner to request that the Council remove the recommendation concerning the designation of the Suwannee Valley Transit Authority as the Community Transportation Coordinator for the Columbia, Hamilton and Suwannee multi-county service area for the period July 1, 2016 to June 30, 2021 from the Consent Agenda and place it on the Regular Agenda. The motion carried unanimously.

- B. Transportation Disadvantaged Program Community Transportation Coordinator for Dixie County

ACTION: Ms. Thomas made the motion, with a second by Commissioner Davis to recommend that the Council recommend the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. as the Community Transportation Coordinator for Dixie County for the period July 1, 2016 to June 30, 2021. The motion carried unanimously.

- C. Transportation Disadvantaged Program Community Transportation Coordinator for Gilchrist County

ACTION: Commissioner Spooner made the motion, with a second by Ms. Thomas to recommend that the Council recommend the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. as the Community Transportation Coordinator for Gilchrist County for the period July 1, 2016 to June 30, 2021. The motion carried unanimously.

- D. Transportation Disadvantaged Program Community Transportation Coordinator for Union County

ACTION: Commissioner Spooner made the motion, with a second by Mayor Davis to recommend that the Council recommend the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. as the Community Transportation Coordinator for Union County for the period July 1, 2016 to June 30, 2021. The motion carried unanimously.

- E. Transportation Disadvantaged Program Local Coordinating Board Membership Certifications

ACTION: Commissioner Spooner made the motion, with a second by Commissioner Davis to recommend that the Council authorize the Chair to sign the Bradford, Columbia, Hamilton and Suwannee, Dixie, Gilchrist, Lafayette, Levy, Madison and Union County Transportation Disadvantaged Local Coordinating Board Membership Certifications. The motion carried unanimously.

IV. LEGISLATIVE REPORT

Due to time limitations, the legislative report was not discussed by the Committee.

V. GENERAL ADMINISTRATION - None

VI. OTHER BUSINESS - None

The meeting adjourned at 6:57 p.m.

Daniel Riddick, Chair

4/28/16

Date



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April 21, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Agreement with the Florida Division of Emergency Management for
Local Emergency Planning Committee - Fiscal Year 2016-17

RECOMMENDATION:

Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2016-17 to provide the services to the North Central Florida Local Emergency Planning Committee for an anticipated amount not to exceed \$59,000.

BACKGROUND:

This item concerns an annual contract which the Council enters into with the Division of Emergency Management to cover the costs of the Council's emergency planning activities.

These funds are used to provide Council staff support to the North Central Florida Local Emergency Planning Committee, including providing assistance with meetings, plan updates and training exercises.

If you have any questions concerning this matter, please do not hesitate to contact me.

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April 21, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Agreement with Florida Division of Emergency Management
to Update Hazards Analyses - Fiscal Year 2016-17

RECOMMENDATION:

Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2016-17 to update hazards analyses for Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Madison, Marion and Taylor Counties for an estimated amount of \$17,159.

BACKGROUND:

Each year, the Florida Division of Emergency Management provides funding to the Council to update hazards analyses for locations that contain extremely hazardous substances that if released could cause off-site injuries.

Sites located in the following counties will be included in the hazard analyses update: Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Madison, Marion and Taylor Counties. The estimated amount of the agreement will be \$17,159.

If you have any questions concerning this matter, please do not hesitate to contact me.



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April 21, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Hazards Analyses Services Agreement
with Gilchrist County - Fiscal Year 2015-16

RECOMMENDATION:

Authorize the Chair to execute a Hazard Analyses Services Agreement with Gilchrist County for Fiscal Year 2015-16 to update hazards analyses and conduct site visits at chemical facilities regulated under Section 302 of the Emergency Planning and Community Right-to-Know Act for a fixed fee amount of \$1,389.

BACKGROUND:

Under the Emergency Planning and Community Right-to-Know Act facilities that have a threshold planning quantity of an extremely hazardous substance are required to notify its Local Emergency Planning Committee. Site visits are conducted at sites to collect emergency planning information.

The Council has been asked to assist Gilchrist County with complying with these requirements. The Council will be paid a fixed fee amount \$1,389 for these services. Funding for this agreement is provided to the County by the Florida Division of Emergency Management.

If you have questions concerning this matter, please do not hesitate to contact me.

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April 21, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Transportation Disadvantaged Local Coordinating Board Appointments

RECOMMENDATION:

- **Appoint Louette Smith as the voting Public Education Representative on the Bradford County Transportation Disadvantaged Coordinating Board.**
- **Appoint Steve Russell as the voting Florida Department of Children and Families Representative on the Madison County Transportation Disadvantaged Coordinating Board; and**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended Steve Russell be appointed the voting Florida Department of Children and Families Representative on the Madison County Transportation Disadvantaged Coordinating Board and Louette Smith be appointed the voting Public Education Representative on the Bradford County Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.

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April 21, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: 125th Anniversary of the City of Dunnellon Resolution

RECOMMENDATION:

Adopt the attached resolution recognizing the 125th Anniversary of the City of Dunnellon.

BACKGROUND:

In recognition of the 125th anniversary of the establishment of the City of Dunnellon, the attached resolution is recommended for approval by the Council.

The City of Dunnellon, with a population of approximately 1,800 residents was incorporated in 1891 in Marion County. It is located in the southwest corner of Marion County where the Rainbow River merges with the Withlacoochee River and is the site of the first discovery of hard-rock phosphate in the state of Florida. The City of Dunnellon is also known as Boomtown as a result of the economic boom of the phosphate industry in the late 1800s and early 1900s. The City is a hub for ecotourism that annually brings thousands of tourists to the region to enjoy activities such as bass fishing, kayaking, tubing, diving and bird watching.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

RESOLUTION NO. 2016-07

A RESOLUTION OF THE NORTH CENTRAL
FLORIDA REGIONAL PLANNING COUNCIL
RECOGNIZING THE 125TH ANNIVERSARY OF
THE CITY OF DUNNELLON

WHEREAS, the City of Dunnellon, with a population of approximately 1,800 residents, was incorporated in 1891 in Marion County; and

WHEREAS, the City of Dunnellon is located in the southwest corner of Marion County where the Rainbow River merges with the Withlacoochee River, and

WHEREAS, the City of Dunnellon is the site of the first discovery of hard-rock phosphate in the state of Florida, and

WHEREAS, the City of Dunnellon is also known as Boomtown as a result of the economic boom of the phosphate industry in the late 1800s and early 1900s; and

WHEREAS, the City of Dunnellon, is a hub for ecotourism that annually brings thousands of tourists to the region to enjoy activities such as bass fishing, kayaking, tubing, diving and bird watching.

NOW, THEREFORE, BE IT RESOLVED, that the North Central Florida Regional Planning Council congratulates the City of Dunnellon on its 125th Anniversary.

DULY ADOPTED by the North Central Florida Regional Planning Council this 28th day of April 2016.

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Attest:

Scott R. Koons, Executive Director

Daniel Riddick, Chair



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April 21, 2016

TO: Council Members
 FROM: Scott R. Koons, AICP, Executive Director *SRK*
 SUBJECT: County Government Month Proclamation

RECOMMENDATION

Adopt the attached proclamation declaring April 2016 as County Government Month.

BACKGROUND

County Government Month is celebrated each April by counties across the country to raise public awareness and understanding about the roles and responsibilities of county government.

Counties participate in County Government Month by hosting a variety community outreach events and activities. These include tours of county facilities, recognition ceremonies for county employees and volunteers, distribution of information about county programs and services, sponsoring student essay or art contests, meetings with business and community leaders and adoption of resolutions.

The National Association of Counties encourages counties across the country to actively promote county government programs and services throughout the month.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment



PROCLAMATION

DECLARING MONTH OF APRIL AS COUNTY GOVERNMENT MONTH

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe, vibrant and economically resilient communities; and

WHEREAS, counties move America forward by building infrastructure, maintaining roads and bridges, providing health care, administrating justice, keeping communities safe, running election, managing solid waste, keeping records and much more; and

WHEREAS, counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in effective and cost-effective ways; and

WHEREAS, in order to remain healthy, vibrant, safe and economically competitive, America's counties provide transportation and infrastructure services that play a key role in everything from daily commutes to shipping goods around the world; and

WHEREAS, the National Association of Counties has designated April as County Government Month and encouraged counties across the country to actively promote their programs and services to the public they serve.

NOW, THEREFORE, the North Central Florida Regional Planning Council, hereby declares April 2016 as County Government Month throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 28th day of April 2016.

ATTEST:

Lorene Thomas, Secretary-Treasurer

Daniel Riddick, Chair

SEAL:



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April 21, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Travel and Tourism Week May 1-7, 2016 Proclamation

RECOMMENDATION:

Adopt the attached proclamation declaring the week of May 1-7, 2016 as Travel and Tourism Week.

BACKGROUND:

The Original Florida Tourism Task Force was created as a task force of the Council 23 years ago. It is now a 12-county independent tourism marketing interlocal agreement organization. The mission of the Original Florida Tourism Task Force is to "Promote the natural, historic, and cultural attractions of the north central Florida region to increase the number of visitors and extend their stay. The goal is to enhance the area's economy, image, and quality of life through expanded revenues and employment opportunities. At the same time, the region will encourage the preservation of the resources which bring focus to the area."

The week of May 1-7, 2016 is *National Travel and Tourism Week* as declared by the Travel Industry Association. Activities are planned throughout the United States and Florida to support and celebrate the tourism industry.

It is recommended that the Council adopt the attached proclamation declaring the week of May 1-7, 2016 as Travel and Tourism Week in north central Florida.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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