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MEETING NOTICE

EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **February 25, 2016**. The meeting will be held at the Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida at 6:00 p.m.

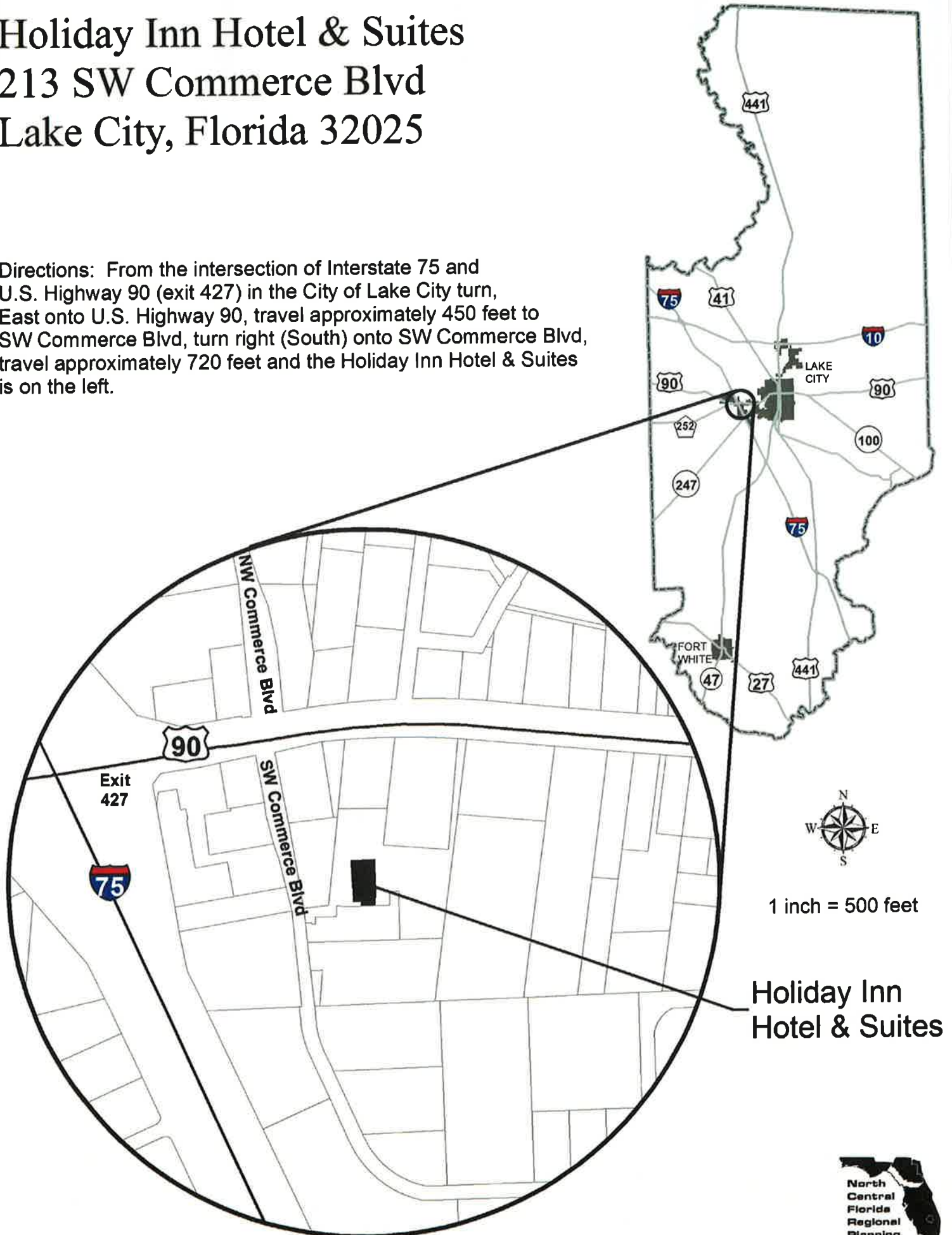
(Location Map on Back)

Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.





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AGENDA EXECUTIVE COMMITTEE

Holiday Inn Hotel & Suites
Lake City, Florida

February 25, 2016
6:00 p.m.

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EXECUTIVE COMMITTEE
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

January 28, 2016
6:00 p.m.

MEMBERS PRESENT

Rick Davis, Vice-Chair
Daniel Riddick, Chair
Carolyn Spooner, Immediate Past Chair
Lorene Thomas, Secretary-Treasurer

MEMBERS ABSENT

Louie Davis, Member

STAFF PRESENT

Scott Koons

Chair Daniel Riddick called the meeting to order at 6:06 p.m.

I. APPROVAL OF MINUTES - December 10, 2015

Chair Riddick asked that the minutes for the December 10, 2015 Executive Committee meeting be approved as written.

ACTION: Commissioner Spooner made the motion, with a second by Commissioner Davis to approve the minutes for December 10, 2015 as written. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS - None

III. PROGRAM REPORT - Transportation Disadvantaged Local Coordinating Board
Appointments

ACTION: Commissioner Davis made the motion, with a second by Ms. Thomas to recommend that the Council appoint Commissioner Anthony Adams as Chair of the Lafayette County Transportation Coordinating Board; Bruce Greenlee as voting Public Education Representative on the Levy County Transportation Disadvantaged Coordinating Board and appoint Scott Pendavis as the voting Medical Community Representative on the Dixie County Transportation Disadvantaged Coordinating Board. The motion carried unanimously.

IV. LEGISLATIVE REPORT

Mr. Koons updated the Committee on the status of several legislative bills of interest to regional planning councils.

V. GENERAL ADMINISTRATION

A. Removal of Surplus Property from List of Capital Assets

ACTION: Ms. Thomas made the motion, with a second by Commissioner Davis, to recommend that the Council declare the property listed on the schedule attached to these minutes and made a part thereof to be surplus property, and authorize its removal from the Council's list of capital assets, and disposed of in accordance with Council policy. The motion carried unanimously.

B. Proposed Interlocal Agreement Amendments

Mr. Koons stated that staff has completed presentations concerning the amendments to the interlocal agreement creating the Council with the current 24 member local governments and that all current 24 member local governments have approved the amendments to the interlocal agreement. He stated that the amended interlocal agreement became effective January 1, 2016.

VI. OTHER BUSINESS - None

The meeting adjourned at 6:28 p.m.

Daniel Riddick, Chair

2/25/16
Date



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January 6, 2016

TO: Scott R. Koons, AICP, Executive Director

FROM: Kevin D. Parrish, Information Technology and Property Management Director

SUBJECT: Surplus Inventory

Number	Original Cost	Description	Serial Number	Purchased
3124	\$2,015.82	Dell Dimension 9100 Computer	BFS1N81	10/14/05
3162	\$1,797.80	Dell Optiplex 755 Computer	C8KXQH1	11/23/08
3172	\$1,605.80	Dell Optiplex 760 Computer	9QVWTL1	01/11/10
	\$5,419.42	Sum * All fully depreciated		

The above items are either broken or of such outdated technology that they are no longer being used.

We need to have them taken off the inventory list so they can be disposed of.

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February 18, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Purchase Order with the South Florida Regional Council for Coastal Flood Hazard Resiliency Training

RECOMMENDATION:

Authorize the Council to provide services pursuant to a purchase order with the South Florida Regional Council for Coastal Flood Hazard Resiliency Training for a fixed fee amount of \$10,000.

BACKGROUND:

Coastal flooding is becoming an area of concern for coastal communities in Florida. A set of tools has been developed to assist local governments with planning and mitigating this threat. This project will result in Council staff being trained in using the available tools and being able to provide assistance to local governments with using the available tools.

The project is divided into four tasks. The first task will be attending a train-the-trainer class on using the tools to be conducted in March 2016. The second task will involve providing pilot assistance using the tools and developing a unified coastal assessment tool workshop by August 1, 2016. By January 1, 2017, the third task will consist of conducting a workshop for local governments. The final task involves providing ongoing technical assistance with the coastal flooding hazard assessment tools by March 31, 2017.

The Council will be paid a fixed fee amount of \$10,000 for this project

If you have questions concerning this matter, please do not hesitate to contact me.



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February 18, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SRK

SUBJECT: Purchase Order with the Dixie, Gilchrist and Levy County Departments of Health to Plan and Conduct a Mass Immunization Tabletop Exercise

RECOMMENDATION:

Authorize the Council to provide services pursuant to a purchase order with the Dixie, Gilchrist and Levy County Departments of Health to plan and conduct a mass immunization tabletop exercise for a fixed fee amount of \$8,000.

BACKGROUND:

The Departments of Health for Dixie, Gilchrist and Levy County have requested the Council to assist with the design, implementation and evaluation of a Homeland Security Exercise and Evaluation Program compliant, Strategic National Stockpile/Mass Prophylaxis and Immunization/Point of Dispensing tabletop exercise involving all three counties.

The tabletop exercise will be held on April 4, 2016 at the Dixie County Emergency Operations Center. The exercise will include three modules, participant feedback, a hotwash for the participants and a debriefing for the evaluators.

The goals for this exercise are to activate and staff the Point of Distribution in Dixie County, in a timely manner using the Dixie County Health Department Strategic National Stockpile Plan and to coordinate with federal state and local government officials and first responders.

The Council will be paid a fixed fee amount of \$8,000 to assist with this project.

If you have questions concerning this matter, please do not hesitate to contact me.

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February 18, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Program
Planning Grant Resolution, Fiscal Year 2016-17

RECOMMENDATION:

Approve the attached resolution authorizing the Chair to enter into the Fiscal Year 2016-17 Transportation Disadvantaged Planning Grant agreement with the Florida Commission for the Transportation Disadvantaged for Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Madison, Suwannee and Union Counties, authorize the Chair to sign the grant assurances and agreements or contracts, and authorize the Executive Director to sign invoices, warranties and certifications for the program.

BACKGROUND:

As you know, the Council is the designated official planning agency, pursuant to the Transportation Disadvantaged Program established by Chapter 427, Florida Statutes, for Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Madison, Suwannee and Union Counties. The designated official planning agency's responsibilities include Transportation Disadvantaged Program planning and providing the local Transportation Disadvantaged Coordinating Boards with staff support and resources to enable them to fulfill their responsibilities.

The Council receives approximately \$19,000 per County on a cost reimbursement basis to provide these services.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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RESOLUTION NO. 2016-01

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL
PLANNING COUNCIL AUTHORIZING THE EXECUTION OF THE FISCAL
YEAR 2016-17 TRANSPORTATION DISADVANTAGED TRUST FUND
GRANT AGREEMENT WITH THE FLORIDA COMMISSION FOR THE
TRANSPORTATION DISADVANTAGED

WHEREAS, the North Central Florida Regional Planning Council has the authority to enter into the Fiscal Year 2016-17 Transportation Disadvantaged Trust Fund Grant agreement and to undertake a transportation disadvantaged service project as authorized by Section 427.0159, Florida Statutes and Rule 41-2, Florida Administrative Code.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL THAT:

1. The North Central Florida Regional Planning Council has the authority to enter into the above referenced grant agreement;
2. The North Central Florida Regional Planning Council authorizes the Chair to execute the Transportation Disadvantaged Trust Fund Grant agreement on behalf of the North Central Florida Regional Planning Council with the Florida Commission for the Transportation Disadvantaged;
3. The North Central Florida Regional Planning Council authorizes the Executive Director to act in connection with the agreement and to provide such additional information as may be required by the Florida Commission for the Transportation Disadvantaged;
4. The North Central Florida Regional Planning Council authorizes the Chair to sign any and all assurances, agreements or contracts which are required in connection with the Transportation Disadvantaged Trust Fund Grant Program;
5. The North Central Florida Regional Planning Council authorizes its Executive Director to sign any and all reimbursement invoices, warranties, certifications and other documents which may be required in connection with the agreement; and
6. This resolution shall be effective upon adoption.

APPROVED AND DULY ADOPTED by the North Central Florida Regional Planning Council, this 25th day of February 2016.

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

ATTEST:

Scott R. Koons, Executive Director

Daniel Riddick, Chair



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February 18, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Legislative Report

The 2016 regular Legislative session convened on January 12, 2016 and is scheduled to adjourn on March 11, 2016. The legislative interim Committee schedule was, as follows.

- Week of September 16, 2015
- Week of October 5, 2015
- Week of October 19, 2015
- Week of November 2, 2015
- Week of November 16, 2015
- Week of November 30, 2015

The following paragraphs provide a summary of bills of interest to date.

REGIONAL PLANNING COUNCIL FUNDING

The Governor did not recommend any funding for regional planning councils for Fiscal Year 2016-17. The House of Representatives adopted budget does not include any general appropriation funding for regional planning councils for Fiscal Year 2016-17. The Senate adopted budget does not include any general appropriation funding for regional planning councils for Fiscal Year 2016-17. However, the Senate adopted budget does include a project specific appropriation of \$1,000,000 for regional planning councils, serving as economic development districts, to conduct a statewide industry cluster analysis for Fiscal Year 2016-17.

DEVELOPMENTS OF REGIONAL IMPACT

Senate Bill 7000 by Community Affairs Committee relates to developments of regional impact. Provides that proposed development consistent with the local government comprehensive plan is not required to undergo review pursuant to the state coordinated review process. **Passed by Appropriations Subcommittee on Transportation, Tourism and Economic Development; Fiscal Policy Committee; and Community Affairs Committee.** This bill has been heard on first reading by the Senate.

DEVELOPMENTS OF REGIONAL IMPACT/SECTOR PLANS

Senate Bill 1190 by Senator Diaz de la Portilla relates to developments of regional impact and sector plans. Specifies that persons do not lose the right to complete developments of regional impact upon certain changes to those developments; revises requirement concerning comprehensive plan amendments that must follow the state coordinated review process; authorizes specified parties to amend certain agreements without the submission, review or review or approval of a notification change when a project has been essentially built out; and authorizes the exchange of one approved land use for another under certain conditions. **Referred to Fiscal Policy Committee. Passed by Appropriations Subcommittee on Transportation and Tourism and Economic Development and Community Affairs Committee.**

House Bill 1361 by Representative LaRosa relates to developments of regional impact and sector plans. Revises provisions regarding developments of regional impact; and revises certain provisions regarding orders and final orders. **Referred to Economic Affairs Committee. Passed by Economic Development and Tourism Subcommittee; and Local Government Affairs Subcommittee. This bill is now in Economic Affairs Committee.**

PRIVATE PROPERTY RIGHTS

House Bill 1173 by Representative Perry relates to private property rights. Requires local governments to address protection of private property rights in comprehensive plans; requires comprehensive plan to include property rights element that addresses certain objectives; requires counties and municipalities to adopt land development regulations consistent with property rights element; provides deadlines for local governments to adopt private property rights element; requires state land planning agency to approve private property rights element adopted by local government if it substantially complies with specified form. **Referred to Economic Development and Tourism Subcommittee; Local Government Affairs Subcommittee; and Economic Affairs Committee. This bill is now in Economic Development and Tourism Subcommittee.**

AGRITOURISM

Senate Bill 304 by Senator Stargel relates to agritourism. Prohibits a local government from enforcing an ordinance, regulation, rule or policy that prohibits restricts, regulates, or otherwise limits an agritourism activity on land classified as agricultural land. **Passed by Agriculture Committee; Community Affairs Committee; and Fiscal Policy Committee. Placed on Special Order Calendar.**

House Bill 59 by Representative Combee relates to agritourism. Prohibits local governments from enforcing local ordinances, regulations, rules, or policies that prohibit, restrict, regulate, or otherwise limit agritourism activities on land classified as agricultural land. **Passed by Agriculture and Natural Resources Subcommittee; State Affairs Committee; and Local Government Affairs Subcommittee. This bill has been passed by the House of Representatives.**

WATER POLICY

Senate Bill 552 by Senator Dean relates to environmental resources. Requires the Florida Department of Environmental Protection to publish, update, and maintain a database of conservation lands; authorizes certain water management districts to designate and implement pilot projects; prohibits water management districts from modifying permitted allocation amounts under certain circumstances and creates the Florida Springs and Aquifer Protection Act. **Passed by the Legislature and signed by the Governor.**

If you have any questions concerning this matter, please do not hesitate to contact me.
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February 18, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Employee Pension Plan Trust Trustees

RECOMMENDATION:

Accept the resignation of Marlie Sanderson as a trustee of the North Central Florida Regional Council Employee Pension Plan Trust and appoint Steven Dopp as a trustee of the North Central Florida Regional Planning Council Employee Pension Plan Trust.

BACKGROUND:

Marlie Sanderson, Director of Transportation and Assistant Executive Director, retired as an employee of the Council on February 3, 2016. As a result of his retirement, he also resigned as a trustee of the North Central Florida Regional Planning Council Employee Pension Plan Trust effective February 3, 2016.

Thus, it is necessary for the Council to appoint a trustee to fill the currently vacant position. It is recommended that the Council accept the resignation of Marlie Sanderson as a trustee on the Employee Pension Plan Trust effective February 3, 2016 and appoint Steven Dopp, Senior Planner, as a trustee of the Employee Pension Plan Trust effective March 1, 2016.

If you have any questions concerning this matter, please do not hesitate to contact me.