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MEETING NOTICE

EXECUTIVE COMMITTEE

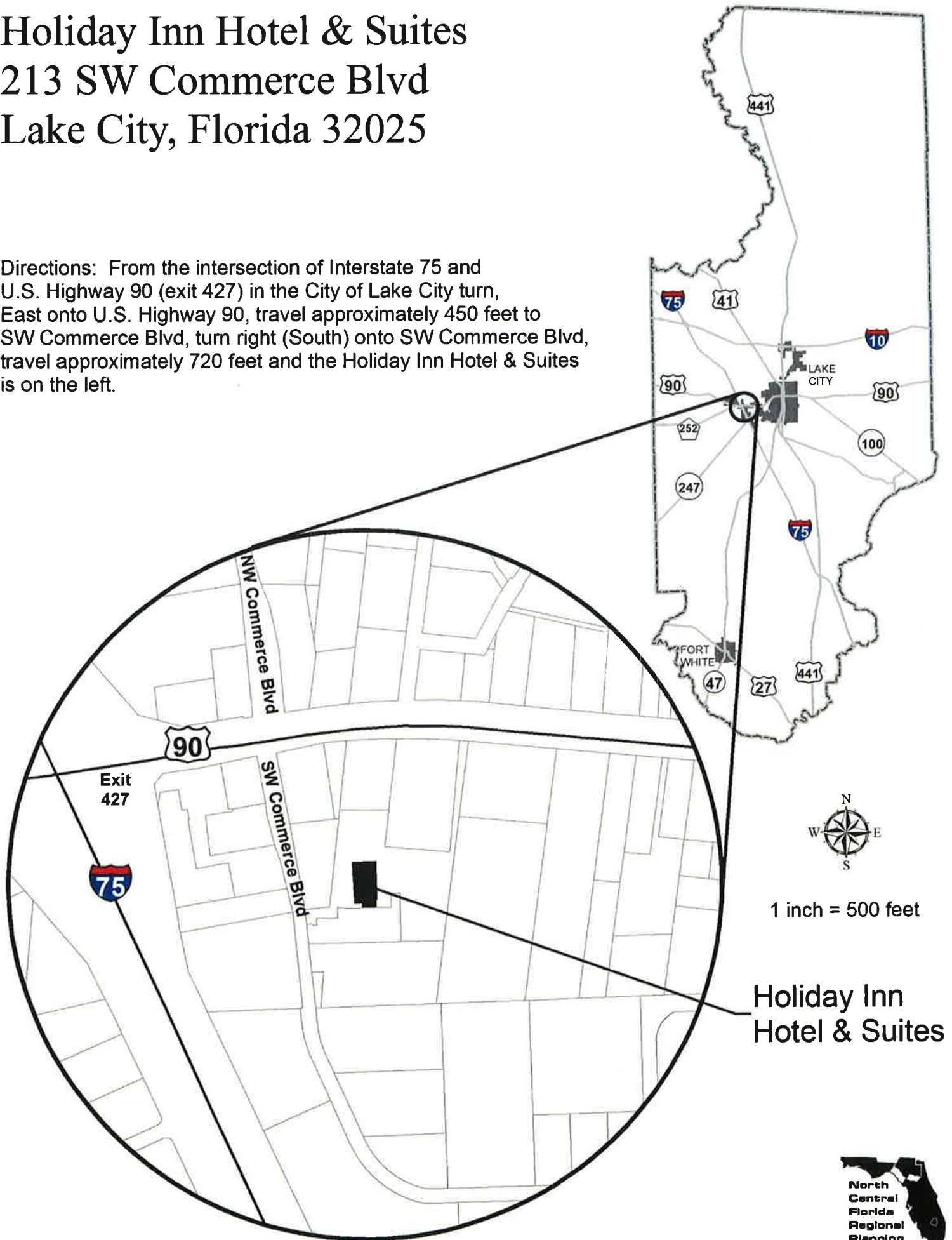
There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on July 23, 2015. The meeting will be held at the Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida at 6:00 p.m.

(Location Map on Back)

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.





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AGENDA

EXECUTIVE COMMITTEE

Holiday Inn Hotel & Suites
Lake City, Florida

July 23, 2015
6:00 p.m.

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* I. APPROVAL OF MINUTES - June 25, 2015	5
* II. CONTRACTS AND APPLICATIONS - Local Government Geographic Information Systems Mapping Services Agreement Fiscal Year 2014-15 City of Newberry	9
III. PROGRAM REPORT - None	
IV. GENERAL ADMINISTRATION -	
* A. Employee Health Insurance Proposal	11
* B. Check Fraud Status Report	17
V. OTHER BUSINESS	

* See Attachments

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Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

EXECUTIVE COMMITTEE
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

June 25, 2015
6:00 p.m.

MEMBERS PRESENT

Rick Davis, Vice-Chair
Daniel Riddick, Chair
Carolyn Spooner, Immediate Past Chair
Lorene Thomas, Secretary-Treasurer

STAFF PRESENT

Scott R. Koons

GUESTS PRESENT

Stew Lilker, Columbia County Observer

MEMBERS ABSENT

Louie Davis, Member

Chair Daniel Riddick called the meeting to order at 6:12 p.m.

I. APPROVAL OF MINUTES - May 28, 2015

Chair Riddick asked that the minutes for the May 28, 2015 Executive Committee meeting be approved as written.

ACTION: Commissioner Spooner made the motion, with a second by Commissioner Davis to approve the minutes for May 28, 2015 as written. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS -

- A. Local Government Comprehensive Planning Services Agreement
Fiscal Year 2014-15 Town of Mayo

ACTION: Commissioner Davis made the motion, with a second by Commissioner Spooner to recommend that the Council authorize the Chair to sign a Local Government Comprehensive Planning Service Agreement for Fiscal Year 2014-15 for the Town of Mayo. The motion carried unanimously.

- B. Community Planning Technical Assistance Grant Application
Fiscal Year 2015-16

ACTION: Commissioner Spooner made the motion, with a second by Ms. Thomas to recommend that the Council authorize the Executive Director to submit a Community Planning Technical Assistance Grant Application for Fiscal Year 2015-16. The motion carried unanimously.

III. PROGRAM REPORT

- A. Transportation Disadvantaged Program Local Coordinating Board Appointments

ACTION: Commissioner Davis made the motion, with a second by Ms. Thomas to appoint Commissioner Jason Bashaw as the Local Elected Official for Suwannee County on

the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board; Bo Beauchemin as the voting Veterans Representative on the Columbia; Hamilton and Suwannee Transportation Disadvantaged Coordinating Board; Jeffrey Bradley as the voting Citizen Advocate on the Gilchrist County Transportation Disadvantaged Coordinating Board; Richard Bryant as the voting Citizen Advocate-User on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board; Jeannie Carr as the voting Regional Workforce Board Representative on the Dixie County and Union County Transportation Disadvantaged Coordinating Boards; Colleen Cody as the voting Children at Risk Representative on the Lafayette County Transportation Disadvantaged Coordinating Board; LJ Johnson as the alternate Citizen Advocate-User Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board; Sifoa Nunu as the alternate Regional Workforce Board Representative on the Dixie County Transportation Disadvantaged Coordinating Board; and Sandra Pauwels as the voting Citizen Advocate on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board. The motion carried unanimously.

B. Transportation Disadvantaged Program Local Coordinating Board Reappointments

ACTION: Commissioner Davis made the motion, with a second by Commissioner Spooner to reappoint Sherry Ruskowski, as the voting Persons with Disabilities Representative on the Bradford County Transportation Disadvantaged Board; Sherry Ruskowski, as the voting Persons with Disabilities Representative on the Bradford County Transportation Disadvantaged Board; Leslie Esseck, as the voting Persons With Disabilities Representative on the Gilchrist County Transportation Disadvantaged Board; James McCrone as the voting Citizen Advocate-User Representative on the Gilchrist County Transportation Disadvantaged Board; Cindy Morgan as the voting Citizen Advocate Representative on the Lafayette County Transportation Disadvantaged Board; Shanetha Mitchell as the voting Citizen Advocate Representative on the Madison County Transportation Disadvantaged Board; Doyle Archer as the voting Citizen Advocate Representative on the Union County Transportation Disadvantaged Board; and William McGill as the voting Persons with Disabilities Representative on the Union County Transportation Disadvantaged Board. The motion carried unanimously.

IV. LEGISLATIVE REPORT

Mr. Koons reported that the Legislature adopted Fiscal Year 2015-16 budget includes \$2.5 million for all 10 regional planning councils. He further reported that on June 23, 2015 the Governor vetoed the \$2.5 million appropriations for the regional planning councils.

V. GENERAL ADMINISTRATION -

A. Proposed Interlocal Agreement Amendment

ACTION: Commissioner Davis made the motion, with a second by Ms. Thomas to recommend that the Council recommend to its member local governments to amend the interlocal agreement creating the Council to: (1) add Levy County and Marion County to the geographic area of the Council; (2) delete the population-based formula for determining the number of member local government representatives to the Council provision; (3) delete the additional minority representatives provision; and (4) delete the member local government dues assessment credit provision (5) update statutory and

administrative rule citations; and (6) revise the duties and powers to align with Florida Statutes. The motion carried unanimously.

B. Check Fraud Status

Mr. Koons updated the Committee concerning the status of the \$49,523.00 check fraud issue with Wells Fargo.

V. OTHER BUSINESS - Florida Regional Councils Association Policy Board Meeting
Altamonte Springs - July 10, 2015

Mr. Koons announced that the next Florida Regional Councils Association Policy Board meeting will be held in Altamonte Springs on July 10, 2015.

The meeting adjourned at 6:28 p.m.

Daniel Riddick, Chair

7/23/15
Date




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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Local Government Geographic Information Systems Mappings Services Agreement
 Fiscal Year 2014-15 City of Newberry

RECOMMENDATION:

Authorize the Chair to execute an agreement with the City of Newberry to provide Local Government Geographic Information Systems Mapping Services in the amount of \$15,000.

BACKGROUND:

The Council proposes to enter into a technical assistance agreement with the City of Newberry to provide Local Government Geographic Information Systems Mapping Services for Fiscal Year 2014-15. The project will consist of digitally mapping the geographic locations of utility customers, street jurisdictional responsibility, potable water distribution system, wastewater collection system, electric distribution system, stormwater system and critical facilities. The amount of the agreement will be \$15,000.

If you have any questions concerning this matter, please do not hesitate to contact me.


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July 16, 2015

TO: Council Members
 FROM: Scott R. Koons, AICP, Executive Director 
 SUBJECT: Employee Health Insurance Proposal

RECOMMENDATION:

Review health insurance alternative proposals and either renew the existing plan or select an alternative plan for employee health insurance, for dental insurance and life insurance for the year beginning September 1, 2015.

BACKGROUND:

United Healthcare has offered to continue health insurance coverage for the Council with an increase in premiums for the coming year beginning September 1, 2015. The total increase in cost to the Council for the coming year would be \$1,677 per month, or an increase of 21.0 percent. The resulting total monthly cost to the Council would be \$9,668.

United Healthcare is proposing no change in life insurance premiums for the coming year. United Healthcare is proposing to increase the cost for dental insurance to employees for the coming year by \$21 per month or a increase of 10.0 percent. The resulting total monthly cost to employees would be \$236.

Staff has secured alternative proposals for health insurance from United Healthcare for your consideration. Attached is a summary of the existing plan and two alternative plans with coverage and costs. The alternative proposals include changes to benefits for employees.

Also, please find attached for your information a graph showing the total cost to the Council and employees for health, life and dental insurance costs from Fiscal Year 2006-07 through Fiscal Year 2015-16.

The Executive Committee will make a recommendation to the Council at its July 23, 2015 meeting concerning employee health insurance, dental insurance and life insurance for the year beginning September 1, 2015.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

**SUMMARY OF HEALTH INSURANCE BENEFIT PLANS
UNITED HEALTHCARE**

July 16, 2015

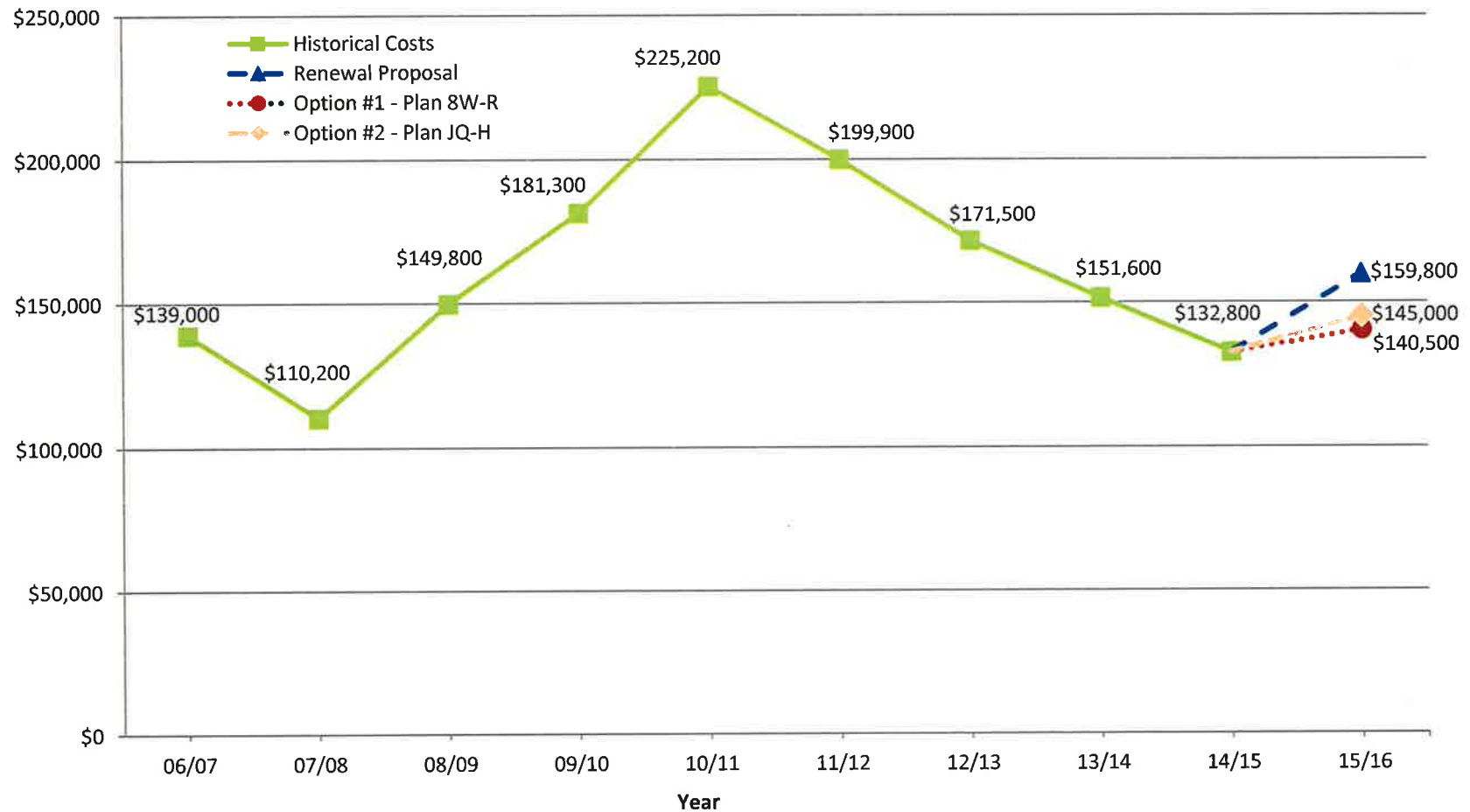
	<u>DEDUCTIBLE</u> (Individual/Family)	<u>CO-INSURANCE</u> (In Network/Out Network)	<u>OUT-OF-POCKET MAXIMUM</u> (Individual/Family)	<u>PRESCRIPTIONS</u> (Generic/Brand/ Non-Preferred)
<u>CURRENT PLAN</u> LG-N/RXPX	\$2,000/\$4,000	100%/70%	\$5,000/\$10,000	\$15/\$45/\$85
<u>OPTION #1</u> 8W-R/RXAA	\$2,000/\$4,000	70%/50%	\$6,250/12,500	\$15/\$50/\$75
<u>OPTION #2</u> JQ-H/RXPV	\$2,000/ \$4,000	80%/60%	\$6,000/12,000	\$10/\$35/\$60

Council Cost per Month/Annum

	<u>Month / Annum</u>	<u>Annual Change</u>	<u>Percent Change</u>
Current Plan - Existing Cost	\$ 7,991 / \$95,892	N/A	N/A
Current Plan - Proposed Cost	\$9,668 / \$116,016	\$20,124	21.0%
Option #1 - 8W-R	\$ 8,460 / \$101,520	\$ 5,628	5.9%
Option #2 - JQ-H	\$ 8,739 / \$104,868	\$ 8,976	9.4%

N/A - Not Applicable

North Central Florida Regional Planning Council Total Health, Life and Dental Insurance Costs 2006-07 to 2015-16



Note: Number of Council employees decreased from 16 employees to 13 employees during Fiscal Year 2013-14.
 Number of Council employees decreased from 13 employees to 9 employees during Fiscal Year 2014-15.



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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Check Fraud Status Report

On March 20, 2013, a fraudulent check in the amount of \$49,523.00 that was written on the Council's bank account was processed and paid by Wells Fargo. Also on March 20, 2013, Council staff filed an affidavit of check fraud concerning this matter with Wells Fargo. On March 25, 2013, Council staff filed a crime report concerning this matter with the Gainesville Police Department.

On March 28, 2013, Council Attorney Jonathan Wershow and Council staff briefed the Executive Committee concerning this matter. On April 18, 2013, the Council Attorney sent a letter to Wells Fargo requesting that Wells Fargo remit to the Council within 30 days the unauthorized \$49,523.00 released by Wells Fargo from the Council's account. On April 25, 2013, Council staff briefed the Council concerning this matter. On June 3, 2013, attorneys for Wells Fargo responded via letter to Mr. Wershow's letter stating that Wells Fargo will not reimburse the Council for the \$49,523.00 released from the Council's account by Wells Fargo.

On July 25, 2013, the Council authorized the Council Attorney to file a lawsuit against Wells Fargo to recover the unauthorized \$49,523.00 and designate Scott Koons, Executive Director, as the Council's representative concerning all matters related to such lawsuit. In addition, the Council authorized the Council Attorney and the Executive Director to contact federal and state law enforcement agencies to discuss the fraudulent check processed and paid out of the Council's bank account by Wells Fargo.

On August 5, 2013, Council Attorney Wershow and I met with Mr. William Cervone, State's Attorney for the Eighth Judicial Circuit of Florida to discuss the check fraud incident. Mr. Cervone offered the assistance of his staff to work with the Gainesville Police Department to secure the bank records relating to the check fraud incident.

On August 6, 2013, Council Attorney Wershow and Co-Council Stanley Cushman filed a five-count lawsuit in the Circuit Court of the Eighth Judicial Circuit in and for Alachua County, Florida, against Wells Fargo Bank, N.A. to recover the unauthorized \$49,523.00 released by Wells Fargo from the Council's bank account.

On September 9, 2013, Wells Fargo responded to the complaint by filing a Motion to Compel Arbitration. Wells Fargo alleges that disputes related to the Council's checking account are to be resolved by an arbitrator. Council Attorney Wershow and Co-Counsel Stanley Cushman responded to the motion stating arbitration does not apply to the dispute.

A hearing was scheduled for October 30, 2013 in the Circuit Court of the Eighth Judicial Circuit in and for Alachua County, Florida on the Motion to Compel Arbitration filed by Wells Fargo to resolve the dispute between the Council and Wells Fargo. However, the hearing was rescheduled for January 24, 2014. At the conclusion of the hearing, the Circuit Court granted the Motion to Compel Arbitration.

A letter was sent to Wells Fargo on May 13, 2014 requesting additional information concerning the disputed check. On September 24, 2014 a Notice of Arbitration and Statement of Claim was filed with the American Arbitration Association by Co-Counsel Stanley Cushman on behalf of the Council. On October 14, 2014 attorneys from Wells Fargo filed a Respondent's Answering Statement to the Statement of Claim.

Council Attorney Wershow and Co-Counsel Stanley Cushman have coordinated with the attorney of Wells Fargo on the selection of an arbitrator and on January 8, 2015 mutually agreed to American Arbitration Association Arbitrator Robert Cowles of Jacksonville, FL. On February 2, 2015 a preliminary arbitration conference was held via teleconference. The arbitrator and parties agreed to schedule the arbitration hearing for May 11, 2015 in Gainesville, FL. However the arbitrator and parties agreed to reschedule the arbitration hearing for June 22, 2015 in Gainesville, FL.

On March 3, 2015 a press release concerning the check fraud incident was issued to regional and state news media. An arbitration hearing was scheduled for May 11, 2015 and was rescheduled for June 22, 2015 due to a conflict interest by the expert witness from Wells Fargo.

An arbitration hearing was held on June 22, 2015 in Gainesville. It is anticipated that the arbitrator will issue an arbitration order in August 2015.

Please find attached a summary of legal fees incurred to date concerning the lawsuit.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Wells Fargo Lawsuit
Legal Fees

July 16, 2015

<u>Month</u>	<u>Amount</u>
August 2013	\$1,383
September 2013	\$2,253
October 2013	\$3,445
November 2013	\$180
December 2013	\$0
January 2014	\$2,760
February 2014	\$1,410
March 2014	\$2,502
April 2014	\$2,669
May 2014	\$2,970
June 2014	\$6,515
July 2014	\$330
August 2014	\$420
September 2014	\$810
October 2014	\$3,429
November 2014	\$0
December 2014	\$2,295
January 2015	\$454
February 2015	\$2,978
March 2015	\$765
April 2015	\$7,000
May 2015	<u>\$10,010</u>
 TOTAL	 \$54,578