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MEETING NOTICE

EXECUTIVE COMMITTEE

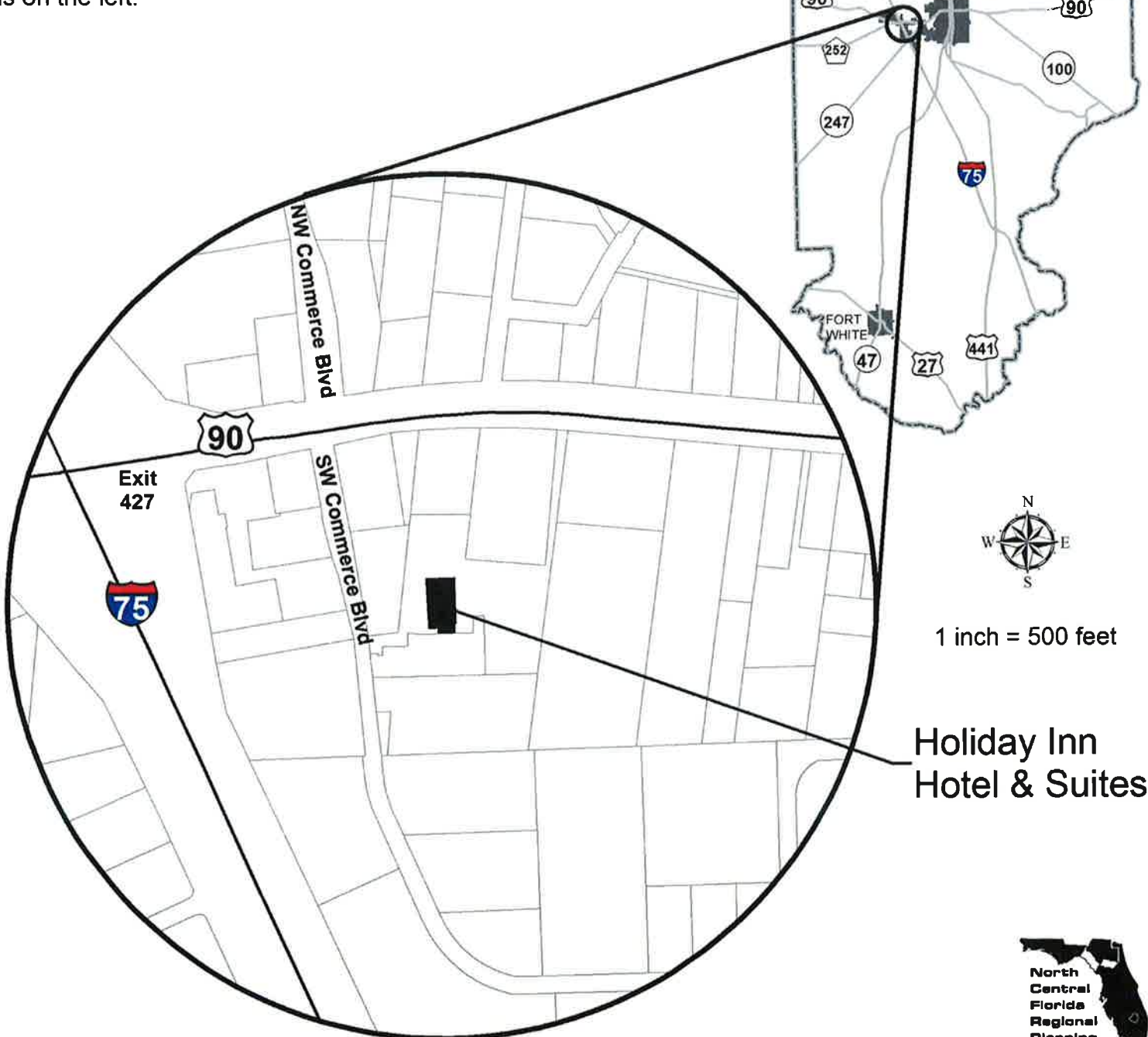
There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on June 20, 2013. The meeting will be held at the Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida at 6:00 p.m.

(Location Map on Back)

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.





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AGENDA

EXECUTIVE COMMITTEE

Holiday Inn Hotel & Suites
Lake City, Florida

June 20, 2013
6:00 p.m.

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* I. APPROVAL OF MINUTES - May 23, 2013	5
* II. CONTRACTS AND APPLICATIONS - Purchase Order with Northeast Florida Regional Council to Assist with Developing a Vulnerable Population Template	9
* III. PROGRAM REPORT - Columbia, Hamilton and Suwannee County Transportation Disadvantaged Coordinating Board Appointments	11
IV. GENERAL ADMINISTRATION - None	
V. OTHER BUSINESS	
A. Florida Regional Councils Association Policy Board Meeting Tampa - June 28, 2013	
B. National Association of Development Organizations Conference Annual Training Conference - San Francisco - August 23-28, 2013	

* See Attachments

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EXECUTIVE COMMITTEE
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

May 23, 2013
6:00 p.m.

MEMBERS PRESENT

Garth Nobles, Jr., Vice-Chair
Carolyn Spooner, Executive Committee Member
Kenrick Thomas, Secretary-Treasurer
Lorene Thomas, Chair

MEMBERS ABSENT

Louie Davis, Immediate Past Chair

STAFF PRESENT

Scott R. Koons

Chair Lorene Thomas called the meeting to order at 6:03 p.m.

I. APPROVAL OF MINUTES - April 25, 2013

Chair Thomas asked that the minutes for the April 25, 2013 Executive Committee meeting be approved as written.

ACTION: Commissioner Spooner made the motion, with a second by Mayor Nobles, to approve the minutes of the Executive Committee meeting held on April 25, 2013 as written. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS

A. Agreement with Florida Division of Emergency Management for Local Emergency Planning Committee, Fiscal Year 2013-14

ACTION: Commissioner Thomas made the motion, with a second by Commissioner Spooner, to recommend that the Council authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2013-14 to provide the services to the North Central Florida Local Emergency Planning Committee as described below for an anticipated amount not to exceed \$40,909. The motion carried unanimously.

B. Agreement with Florida Division of Emergency Management for Hazardous Materials Emergency Preparedness - Fiscal Year 2013-14

ACTION: Commissioner Spooner made the motion, with a second by Commissioner Thomas, to recommend that the Council authorize the Chair to execute an agreement with the Florida Division of Emergency Management for an anticipated amount of \$52,604 in training and planning funds, on behalf of the North Central Florida Local Emergency Planning Committee, for Fiscal Year 2013-14. The motion carried unanimously.

- C. Agreement with the City of High Springs for Comprehensive Planning Assistance Services - Fiscal Year 2012-13

ACTION: Commissioner Thomas made the motion, with a second by Commissioner Spooner, to recommend that the Council authorize the Chair to execute a technical assistance services agreement to assist the City of High Springs with processing comprehensive plan amendments and land development regulation amendments and reviewing site and development plans and subdivision plats for Fiscal Year 2012-13, for a fixed fee amount of \$5,000. The motion carried unanimously.

- D. Purchase Order with the Northeast Florida Regional Council to Assist with Updating the Statewide Hurricane Evacuation Study

ACTION: Commissioner Spooner made the motion, with a second by Mayor Nobles, to authorize the Council to provide services pursuant to a purchase order with the Northeast Florida Regional Council to assist with updating the Statewide Hurricane Evacuation Study for a fixed fee amount of \$13,000. The motion carried unanimously.

- E. Purchase Order with Northeast Florida Regional Council to Assist with Interoperable Workshop

ACTION: Commissioner Thomas made the motion, with a second by Mayor Nobles, to authorize the Council to assist the Northeast Florida Regional Council with additional Interoperable Communications implementation, planning and documentation pursuant to a purchase order for a fixed fee amount of \$4,000. The motion carried unanimously.

- III. PROGRAM REPORT - Resolution Recommending Designation of a Combined Designated Service Area and Supporting Establishment of a Multi-County Transportation Disadvantaged Coordinating Board for Columbia, Hamilton and Suwannee Counties

ACTION: Commissioner Thomas made the motion, with a second by Commissioner Spooner, to recommend that the Council adopt Resolution 2013-07 recommending the designation of Columbia, Hamilton and Suwannee Counties by the Florida Commission for the Transportation Disadvantaged as a combined designated service area under Florida's Transportation Disadvantaged Program and supporting the establishment of a multi-county Transportation Disadvantaged Coordinating Board for Columbia, Hamilton and Suwannee Counties. The motion carried unanimously.

V. GENERAL ADMINISTRATION - Meeting Schedule Program Year 2013-14

ACTION: Commissioner Spooner made the motion, with a second by Mayor Nobles, to recommend that the Council approve the meeting schedule for 2013-14. The motion carried unanimously.

The meeting was adjourned at 6:43 p.m.

Garth R. Nobles, Jr., Chair

6/20/13
Date



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June 13, 2013

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Purchase Order with Northeast Florida Regional Council to Assist with Developing a Vulnerable Population Template

RECOMMENDATION:

Authorize the Council to provide services pursuant to a purchase order with the Northeast Florida Regional Council to assist with developing a template to help collect and quantify local vulnerable population data for a fixed fee amount of \$8,000.

BACKGROUND:

In emergency preparedness and response, the Center for Disease Control defines vulnerable populations as groups whose needs are not fully addressed by traditional service providers or who feel they cannot comfortably or safely access and use the standard resources offered in emergency preparedness, relief and recovery. The Council has been asked to provide technical assistance to the Northeast Florida Regional Council by developing a template to collect and quantify local vulnerable population data.

The Council will be paid a fixed fee amount of \$8,000 by the Northeast Florida Regional Council to assist with this project.

If you have questions concerning this matter, please do not hesitate to contact me.

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June 13, 2013

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Columbia, Hamilton and Suwannee County
 Transportation Disadvantaged Coordinating Board Appointments

RECOMMENDATION:

Appoint voting and alternate members to the Columbia, Hamilton, Suwannee County Transportation Disadvantaged Coordinating Board.

BACKGROUND:

The Florida Commission for the Transportation Disadvantaged designated Columbia, Hamilton and Suwannee Counties as a combined designated service area under Florida's Transportation Disadvantaged Program effective July 1, 2013. The Florida Commission for the Transportation Disadvantaged also established a multi-county Transportation Disadvantaged Coordinating Board for Columbia, Hamilton and Suwannee Counties.

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the Columbia, Hamilton, Suwannee County Transportation Disadvantaged Coordinating Board. Applications were solicited for member and alternate positions on the Columbia, Hamilton, Suwannee County Transportation Disadvantaged Coordinating Board. Based upon these applications, please find attached the list of recommended member and alternate appointees for the Columbia, Hamilton, Suwannee Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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**COLUMBIA, HAMILTON AND SUWANNEE COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD
JUNE 20, 2013**

MEMBER/ORGANIZATION	ALTERNATE
Commissioner Bucky Nash Local Elected Official/Chair	Not Applicable
Commissioner Beth Burnam Local Elected Official	Not Applicable
Commissioner Jason Bashaw Local Elected Official	Not Applicable
Sandra Collins Florida Department of Transportation	Janell Damato Florida Department of Transportation
Kay Tice Florida Department of Children and Families	Jaime Sanchez-Bianchi Florida Department of Children and Families
Rayford Riels Florida Department of Education	Allison Gill Florida Department of Education
Bruce Evans Florida Department of Elder Affairs	David Roundtree Florida Department of Elder Affairs
Alana McKay Florida Agency for Health Care Administration	Andrew Singer Florida Agency for Health Care Administration
Sheryl Rehberg Regional Workforce Board	Jeannie Carr Regional Workforce Board
Matthew Pearson Florida Association for Community Action	Vacant Florida Association for Community Action
Keith Hatcher Public Education	Vacant Public Education
Clay Lambert Veterans	Ellis A. Gray, III Veterans
Danny Johnson (Term ending June 30, 2014) Citizen Advocate	Jeanne d'Eauede Citizen Advocate
LJ Johnson (Term ending June 30, 2015) Citizen Advocate - User	Vacant Citizen Advocate - User
Ralph Kitchens (Term ending June 30, 2016) Persons with Disabilities	Vacant Persons with Disabilities
Reverend Charles Burke (Term ending June 30, 2014) Elderly	Sandra Buck-Camp Elderly
Kathy Barrs Medical Community	Vacant Medical Community
Colleen Cody Children at Risk	Vacant Children at Risk
Vacant Private Transit	Vacant Private Transit

Note: Unless specified, members and alternates serve at the pleasure of the North Central Florida Regional Planning Council.

