



Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653 • 1603 • 352.955.2200

# **MEETING NOTICE**

## **EXECUTIVE COMMITTEE**

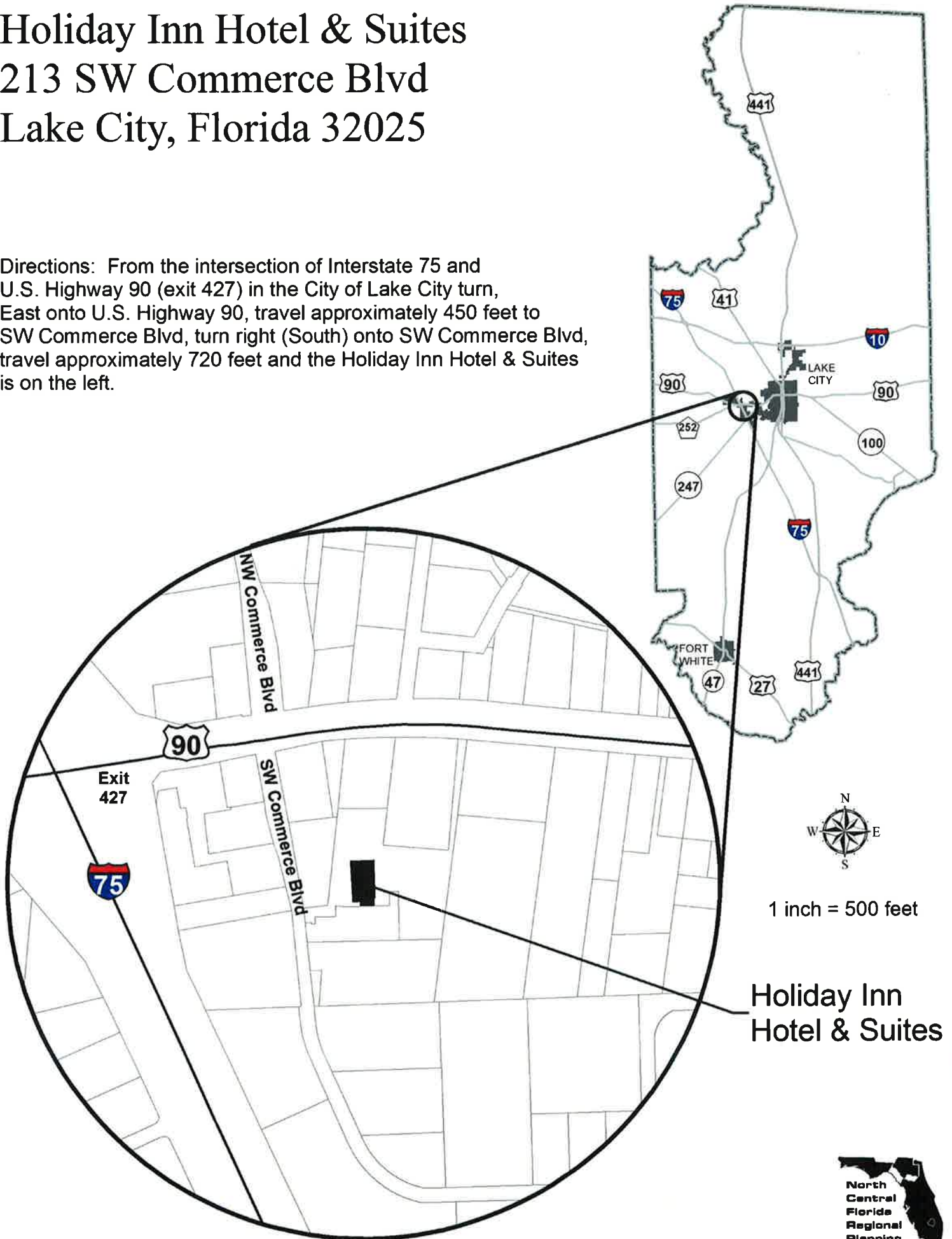
There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on May 23, 2013. The meeting will be held at the Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida at 6:00 p.m.

(Location Map on Back)

# Holiday Inn Hotel & Suites

213 SW Commerce Blvd  
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.





Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653 - 1603 • 352.955.2200

## AGENDA

### EXECUTIVE COMMITTEE

Holiday Inn Hotel & Suites  
Lake City, Florida

May 23, 2013  
6:00 p.m.

#### Page

- \* I. APPROVAL OF MINUTES - April 25, 2013 5
- II. CONTRACTS AND APPLICATIONS
- \* A. Agreement with Florida Division of Emergency Management  
for Local Emergency Planning Committee, Fiscal Year 2013-14 7
- \* B. Agreement with Florida Division of Emergency Management  
for Hazardous Materials Emergency Preparedness - Fiscal Year 2013-14 9
- \* C. Agreement with the City of High Springs for Comprehensive Planning  
Assistance Services - Fiscal Year 2012-13 11
- \* D. Purchase Order with Northeast Florida Regional Council to Update with  
Statewide Hurricane Evacuation Study 13
- \* E. Purchase Order with Northeast Florida Regional Council to Assist with  
Interoperability Workshop 15
- \* III. PROGRAM REPORT - Resolution Recommending Designation of a  
Combined Service Area and Supporting Establishment of a  
Multi-County Transportation Disadvantaged  
Coordinating Board for Columbia, Hamilton, and  
Suwannee Counties 17
- IV. CHAIR'S REPORT
- \* V. GENERAL ADMINISTRATION - Meeting Schedule Program Year 2013-14 21
- VI. OTHER BUSINESS - Florida Regional Councils Association Policy Board Meeting  
Tampa - June 28, 2013

\* See Attachments

O:\Carol\COUNCIL.MTG\EC\Agendas\2013\Executive Committee\Agenda5-23-13.docx

Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.



EXECUTIVE COMMITTEE  
MINUTESHoliday Inn Hotel & Suites  
Lake City, FloridaApril 25, 2013  
6:00 p.m.MEMBERS PRESENTGarth Nobles, Jr., Vice-Chair  
Carolyn Spooner, Executive Committee Member  
Lorene Thomas, ChairMEMBERS ABSENTLouie Davis, Immediate Past Chair  
Kenrick Thomas, Secretary-TreasurerSTAFF PRESENT

Scott R. Koons

Chair Lorene Thomas called the meeting to order at 6:08 p.m.

## I. APPROVAL OF MINUTES - March 28, 2013

Chair Thomas asked that the minutes for the March 28, 2013 Executive Committee meeting be approved as written.

**ACTION: Commissioner Spooner made the motion, with a second by Mayor Nobles, to approve the minutes of the Executive Committee meeting held on March 28, 2013 as written. The motion carried unanimously.**

## II. CONTRACTS AND APPLICATIONS

A. Amendment to Memorandum of Agreement with Tampa Bay  
Regional Planning Council Concerning Regional Economic Modeling, Inc.**ACTION: Mayor Nobles made the motion, with a second by Commissioner Spooner, to recommend that the Council authorize the Executive Director to sign an amendment to the memorandum of agreement with Tampa Bay Regional Planning Council for an additional year as a user of the Regional Economic Modeling, Inc., for a fixed fee amount of \$6,285.50. The motion carried unanimously.**B. Amendment No. 1 to Hazardous Waste Monitoring Agreement  
with Hamilton County - Fiscal Year 2012-13**ACTION: Commissioner Spooner made the motion, with a second by Mayor Nobles, to recommend that the Council authorize the Chair to execute Amendment No. 1 to the Hazardous Waste Monitoring Agreement for Hamilton County - Fiscal Year 2012-13 to add \$2,899 to the contract amount to conduct an additional 20 percent site visits. The motion carried unanimously.**

III. PROGRAM REPORT

- A. Selection of Bradford County Community Transportation Coordinator
- B. Selection of Lafayette County Community Transportation Coordinator
- C. Selection of Union County Community Transportation Coordinator

**ACTION:** Mayor Nobles made the motion, with a second by Commissioner Spooner, to recommend that the Council approve Resolution 2013-04 recommending that the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. as the Lafayette County Community Transportation Coordinator for a five-year period effective July 1, 2013, Resolution 2013-05 recommending that the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. as the Bradford County Community Transportation Coordinator for a five-year period effective July 1, 2013 and Resolution 2013-06 recommending that the Florida Commission for the Transportation Disadvantaged designate A & A Transport, Inc. as the Union County Community Transportation Coordinator for a five-year period effective July 1, 2013. The motion carried unanimously.

- D. Proclamation Declaring May 4-12, 2013 as Travel and Tourism Week

**ACTION:** Commissioner Spooner made the motion, with a second by Mayor Nobles, to recommend that the Council adopt a proclamation declaring the week of May 4-12, 2013 as Travel and Tourism Week. The motion carried unanimously.

The meeting was adjourned at 6:32 p.m.

---

Lorene J. Thomas, Chair

5/23/13  
Date




Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 16, 2013

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Agreement with the Florida Division of Emergency Management for  
Local Emergency Planning Committee, Fiscal Year 2013-14

RECOMMENDATION:

**Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2013-14 to provide the services to the North Central Florida Local Emergency Planning Committee as described below for an anticipated amount not to exceed \$40,909.**

BACKGROUND:

This item concerns an annual contract which the Council enters into with the Division of Emergency Management to cover the costs of the Council's emergency planning activities.

These funds are used to provide Council staff support to the North Central Florida Local Emergency Planning Committee, including providing assistance with meetings, plan updates and training exercises.

o:\carol\council.mtg\cnc\mtgmemos\dem contract 13-14.docx







**II.B.**


Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 16, 2013

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Agreement with Florida Division of Emergency Management for  
Hazardous Materials Emergency Preparedness - Fiscal Year 2013-14

RECOMMENDATION:

**Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for an anticipated amount of \$52,604 in training and planning funds, on behalf of the North Central Florida Local Emergency Planning Committee, for Fiscal Year 2013-14.**

BACKGROUND:

The Florida Division of Emergency Management passes through funds from the United States Department of Transportation for hazardous materials planning and training. The Council, on behalf of the North Central Florida Local Emergency Planning Committee, offers free hazardous materials response training to local government employees.

This training includes basic awareness level through more advanced technician level training. The Council will receive an anticipated \$20,000 to conduct a planning project and an anticipated \$32,604 to offer free training classes.

The Local Emergency Planning Committee selects the planning project for the year. The project last year consisted of a transportation response exercise to a chemical release.

If you have questions concerning this matter, please do not hesitate to contact me.

o:\carol\council.mtg\cnc\mtgmemos\hmem agreement 2013-14.docx





Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

---

2008 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 16, 2013

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Agreement with the City of High Springs for Comprehensive Planning Assistance Services - Fiscal Year 2012-13

RECOMMENDATION:

**Authorize the Chair to execute a technical assistance services agreement to assist the City of High Springs with processing comprehensive plan amendments and land development regulation amendments, and reviewing site and development plans and subdivision plats for Fiscal Year 2012-13 for a fixed fee amount of \$5,000.**

BACKGROUND:

The City of High Springs is requesting technical assistance services to implement their comprehensive plan and land development regulations. The scope of work will include assisting the City to process comprehensive plan amendments and land development regulation amendments and to review site and development plans and subdivision plats. The amount of the fixed fee agreement will be \$5,000.

If you have any questions concerning these agreements, please do not hesitate to contact me.

o:\carol\council.mtg\cnc\mtgmemos\cos-tasmemhigh springs.docx





Serving  
 Alachua • Bradford  
 Columbia • Dixie • Gilchrist  
 Hamilton • Lafayette • Madison  
 Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 16, 2013

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Purchase Order with the Northeast Florida Regional Council to Assist with Updating the Statewide Hurricane Evacuation Study

**RECOMMENDATION:**

**Authorize the Council to provide services pursuant to a purchase order with the Northeast Florida Regional Council to assist with updating the Statewide Hurricane Evacuation Study for a fixed fee amount of \$13,000.**

**BACKGROUND:**

The Florida Division of Emergency Management contracted with the Northeast Florida Regional Council to coordinate the state-wide update of Regional Evacuation Studies. The scope of work will consist of updating socio-economic data to determine hurricane evacuation needs. Each of the 11 regional planning councils will be responsible for update of the Regional Evacuation Study for their respective region.

The Council will be paid a fixed fee amount of \$13,000 by the Northeast Florida Regional Council to assist with the update of the Study.

If you have questions concerning this matter, please do not hesitate to contact me.

o:\carol\council.mtg\cnc\mtgmemos\po nefrc hurricaneevacstudy2013.docx





Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 16, 2013

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Purchase Order with Northeast Florida Regional Council  
to Assist with Interoperable Workshop

RECOMMENDATION:

**Authorize the Council to assist the Northeast Florida Regional Council with additional Interoperable Communications implementation, planning and documentation pursuant to a purchase order for a fixed fee of \$4,000.**

BACKGROUND:

The U.S. Department of Homeland Security has provided funding to the State of Florida for regional planning councils to assist with improving regional Tactical Interoperable Communications capabilities. The goal includes training, planning and conducting exercises. The objective is to ensure that during an emergency that state and local government responders are able to communicate with each other.

The Council has been asked to provide staff assistance for an Interoperability workshop in northeast Florida. Staff has previously assisted with previous interoperable communications exercise implementation, planning and development of documents with both the Northeast and Central Florida Regional Planning Councils.

The Council will be paid a fixed fee amount of \$4,000 by the Northeast Florida Regional Council for these services.

If you have questions concerning this matter, please do not hesitate to contact me.

o:\carol\council.mtg\cnc\mtgmemos\po nefrc interoperable workshop support.docx







Serving  
 Alachua • Bradford  
 Columbia • Dixie • Gilchrist  
 Hamilton • Lafayette • Madison  
 Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 16, 2013

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Resolution Recommending Designation of a Combined Designated Service Area and Supporting Establishment of a Multi-County Transportation Disadvantaged Coordinating Board for Columbia, Hamilton and Suwannee Counties

#### STAFF RECOMMENDATION

**Adopt the attached resolution recommending the designation of Columbia, Hamilton and Suwannee Counties by the Florida Commission for the Transportation Disadvantaged as a combined designated service area under Florida's Transportation Disadvantaged Program and supporting the establishment of a multi-county Transportation Disadvantaged Coordinating Board for Columbia, Hamilton and Suwannee Counties.**

#### BACKGROUND

The Columbia, Hamilton and Suwannee County Transportation Disadvantaged Coordinating Boards adopted resolutions supporting the designation of Columbia, Hamilton and Suwannee Counties as a combined designated service area under Florida's Transportation Disadvantaged Program. The adopted resolutions also support the establishment of a multi-county Transportation Disadvantaged Coordinating Board for Columbia, Hamilton and Suwannee Counties.

In addition, the Boards of County Commissions of Columbia, Hamilton and Suwannee Counties adopted resolutions supporting the establishment of a multi-county Transportation Disadvantaged Coordinating Board for Columbia, Hamilton and Suwannee Counties.

As the Designated Official Planning Agency for Florida's Transportation Disadvantaged Program for Columbia, Hamilton and Suwannee Counties, it is the responsibility of the Council to make a recommendation to the Florida Commission for the Transportation Disadvantaged concerning the designation of Columbia, Hamilton and Suwannee Counties by the Florida Commission for the Transportation Disadvantaged as a combined designated service area.

Please find attached a resolution recommending the designation of Columbia, Hamilton and Suwannee Counties as a combined designated service area under Florida's Transportation Disadvantaged Program and supporting the establishment of a multi-county Transportation Disadvantaged Coordinating Board for Columbia, Hamilton and Suwannee Counties.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

Dedicated to improving the quality of life of the Region's citizens,  
 by coordinating growth management, protecting regional resources,  
 promoting economic development and providing technical services to local governments.



RESOLUTION NO. 2013-07

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL RECOMMENDING THE DESIGNATION OF COLUMBIA, HAMILTON AND SUWANNEE COUNTIES BY THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED AS A COMBINED DESIGNATED SERVICE AREA UNDER FLORIDA'S TRANSPORTATION DISADVANTAGED PROGRAM AND SUPPORTING THE ESTABLISHMENT OF A MULTI-COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD FOR COLUMBIA, HAMILTON AND SUWANNEE COUNTIES

WHEREAS, the North Central Florida Regional Planning Council is the designated Official Planning Agency for Columbia, Hamilton and Suwannee Counties as defined by Rule 41-2.009 of the Florida Administrative Code;

WHEREAS, Rule 41-2.002(4) of the Florida Administrative Code defines a designated service area as a geographical area recommended by a designated official planning agency, subject to approval by the Florida Commission for the Transportation Disadvantaged;

WHEREAS, the designated service area defines the community where coordinated transportation services will be provided to the transportation disadvantaged;

WHEREAS, the North Central Florida Regional Planning Council recommends the designation of Columbia, Hamilton and Suwannee Counties by the Florida Commission for the Transportation Disadvantaged as a combined designated service area under Florida's Transportation Disadvantaged Program; and

WHEREAS, the North Central Florida Regional Planning Council supports the establishment of a multi-county Transportation Disadvantaged Coordinating Board for Columbia, Hamilton and Suwannee Counties.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL THAT:

1. In accordance with Chapter 427, Florida Statutes and Rule 41-2 of the Florida Administrative Code, the North Central Florida Regional Planning Council recommends the designation of Columbia, Hamilton and Suwannee Counties as a combined designated service area by the Florida Commission for the Transportation Disadvantaged under Florida's Transportation Disadvantaged Program; and
2. In accordance with Chapter 427, Florida Statutes and Rule 41-2 of the Florida Administrative Code, the North Central Florida Regional Planning Council supports the establishment of a multi-county Transportation Disadvantaged Coordinating Board for Columbia, Hamilton and Suwannee Counties.

APPROVED AND DULY ADOPTED by the North Central Florida Regional Planning Council, this 23rd day of May 2013.

NORTH CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL

ATTEST:

\_\_\_\_\_  
Scott R. Koons, Executive Director

\_\_\_\_\_  
Lorene J. Thomas, Chair

t:\lynn\td13\columbia\tdservearearesrpc.docx





V.

Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 16, 2013

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Council Meeting Schedule

RECOMMENDATION:

**Approve the attached Council Meeting Schedule for 2013-14.**

BACKGROUND:

Please find attached the Council meeting schedule for 2013-14. Generally, Council meetings are held on the fourth Thursday of each month. Please note that there is no meeting in November and the December meeting will be held on the second Thursday, December 12, 2013.

If you have any questions concerning this matter, please do not hesitate to contact me.

o:\carol\council.mtg\cnc\mtgmemos\councilmeetingschedule2013.docx





Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

## NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

### MEETING SCHEDULE

2013-14

June 20, 2013	Holiday Inn Hotel & Suites, Lake City, FL
July 25, 2013	Holiday Inn Hotel & Suites, Lake City, FL
August 22, 2013	Holiday Inn Hotel & Suites, Lake City, FL
September 26, 2013	Holiday Inn Hotel & Suites, Lake City, FL
October 24, 2013	Holiday Inn Hotel & Suites, Lake City, FL
December 12, 2013	Holiday Inn Hotel & Suites, Lake City, FL
January 23, 2014	Holiday Inn Hotel & Suites, Lake City, FL
February 27, 2014	Holiday Inn Hotel & Suites, Lake City, FL
March 27, 2014	Holiday Inn Hotel & Suites, Lake City, FL
April 24, 2014	Holiday Inn Hotel & Suites, Lake City, FL
May 22, 2014	Holiday Inn Hotel & Suites, Lake City, FL

All Council meetings start at 7:30 p.m., with dinner being served at 7:00 p.m.

