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## **MEETING NOTICE**

### **EXECUTIVE COMMITTEE**

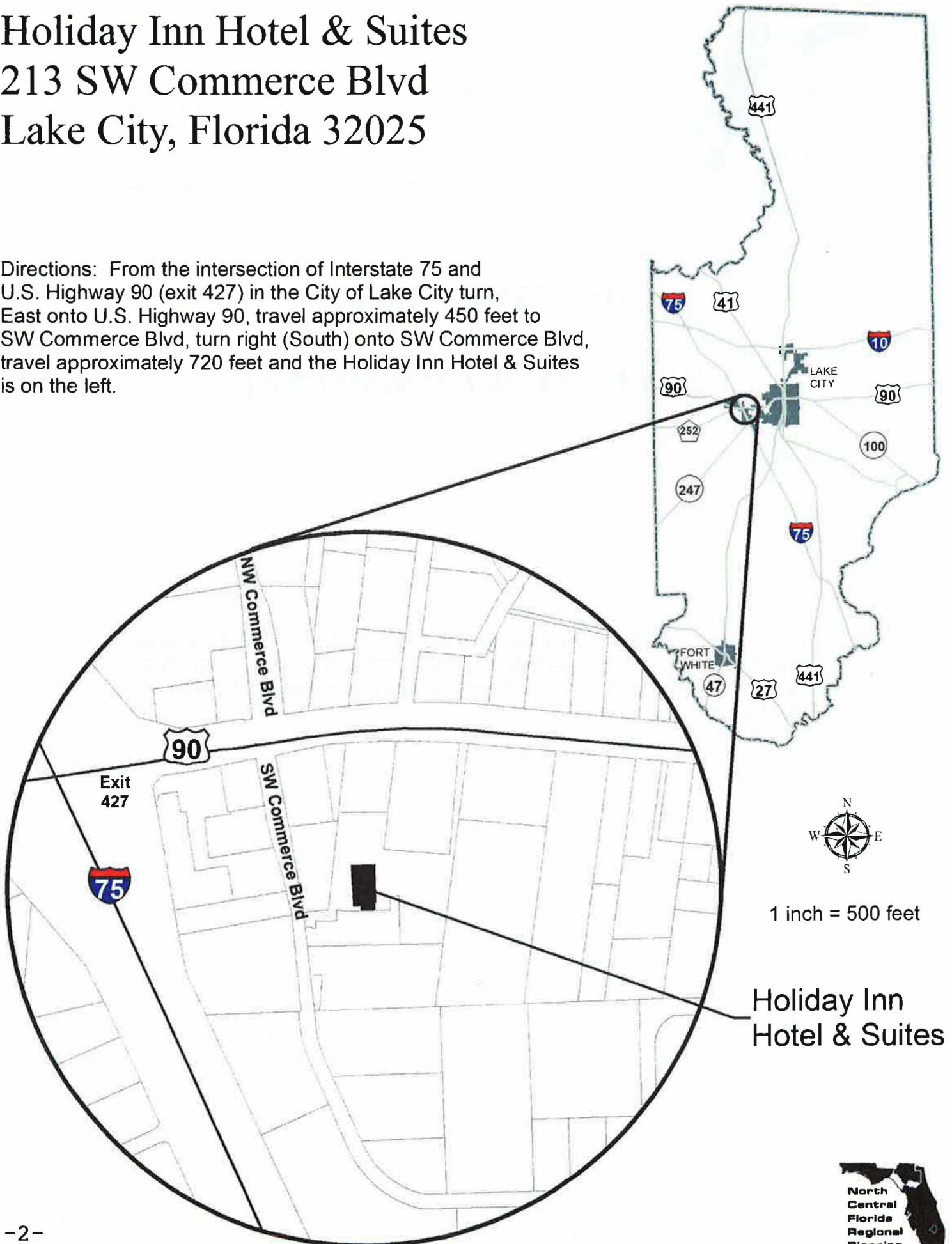
There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on June 28, 2012. The meeting will be held at the Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida at 6:00 p.m.

(Location Map on Back)

# Holiday Inn Hotel & Suites

213 SW Commerce Blvd  
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.





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## AGENDA

### EXECUTIVE COMMITTEE

Holiday Inn Hotel & Suites  
Lake City, Florida

June 28, 2012  
6:00 p.m.

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| * | I.   | APPROVAL OF MINUTES - May 24, 2012  | 5 |
| * | II.  | CONTRACTS AND APPLICATIONS - Neighborhood Stabilization Program 3<br>Administrative Services Agreement -<br>Columbia County | 7 |
|   | III. | PROGRAM REPORT - None   |   |
|   | IV.  | GENERAL ADMINISTRATION - None   |   |
|   | V.   | OTHER BUSINESS - Florida Regional Councils Association Policy Board Meeting<br>Hollywood - August 24, 2012                  |   |

\* See Attachments

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# EXECUTIVE COMMITTEE MINUTES

Holiday Inn Hotel & Suites  
Lake City, Florida

May 24, 2012  
6:00 p.m.

## MEMBERS PRESENT

Louie Davis, Immediate Past Chair  
Roy Ellis, Chair  
Garth Nobles, Jr., Secretary-Treasurer  
Lorene Thomas, Vice-Chair

## MEMBER ABSENT

Kenrick Thomas, Executive Committee Member

## STAFF PRESENT

Scott R. Koons

Chair Roy Ellis called the meeting to order at 6:15 p.m.

## I. APPROVAL OF MINUTES - April 26, 2012

Chair Ellis asked that the minutes for the April 26, 2012 Executive Committee meeting be approved as written.

**ACTION:** Mayor Davis made the motion, with a second by Ms. Thomas, to approve the minutes of the Executive Committee meeting held on April 26, 2012 as written. The motion carried unanimously.

## II. CONTRACTS AND APPLICATIONS

- A. Agreement with Florida Division of Emergency Management for Local Emergency Planning Committee, Fiscal Year 2012-13.

**ACTION:** Mayor Nobles made the motion, with a second by Ms. Thomas, to recommend to the Council that the Council authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2012-13 to provide the services to the North Central Florida Local Emergency Planning Committee for an anticipated amount not to exceed \$40,909. The motion carried unanimously.

- B. Agreement with Florida Division of Emergency Management for Hazardous Materials Emergency Preparedness - Fiscal Year 2012-13

**ACTION:** Ms. Thomas made the motion, with a second by Mayor Davis, to recommend to the Council that the Council authorize the Chair to execute an agreement with the Florida Division of Emergency Management for \$52,604 in training and planning funds, on behalf of the North Central Florida Local Emergency Planning Committee, for Fiscal Year 2012-13. The motion carried unanimously.

- C. Purchase Order with Apalachee Regional Planning Council to Assist with Evaluating Statewide Hurricane Exercise

**ACTION:** Mayor Davis made the motion, with a second by Ms. Thomas, to recommend to the Council that the Council assist the Apalachee Regional Planning Council with evaluating a Statewide Hurricane Exercise pursuant to a purchase order for services for a fixed fee amount of \$4,500. The motion carried unanimously.

III. PROGRAM REPORT - None

IV. GENERAL ADMINISTRATION - Meeting Schedule Program Year 2012-13

**ACTION:** Mayor Nobles made the motion, with a second by Mayor Davis, to recommend to the Council that the Council approve the 2012-13 Meeting Schedule. The motion carried unanimously.

The meeting was adjourned at 6:26 p.m.

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Lorene J. Thomas, Chair

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6/28/12

Date




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June 21, 2012

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Neighborhood Stabilization Program 3  
 Administrative Services Agreement - Columbia County

RECOMMENDATION:

**Authorize the Chair to sign an agreement with Columbia County to provide Community Development Block Grant administrative technical assistance services for their Neighborhood Stabilization Program 3 Project for a fixed fee amount of \$60,000.**

BACKGROUND:

The Council proposes to enter into a technical assistance agreement with Columbia County to provide assistance with the administration of their Neighborhood Stabilization Program 3 Project. This agreement will be funded with Neighborhood Stabilization Program funds.

The County has been awarded \$1,029,844 in Neighborhood Stabilization Program 3 funds from the Florida Department of Economic Opportunity to purchase and renovate foreclosed dwelling units in the County for rental or resale to low- or moderate-income persons.

The amount of the administrative technical assistance services agreement with the County will be a fixed fee amount of \$60,000.

If you have any questions concerning this matter, please do not hesitate to contact me.

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