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MEETING NOTICE

EXECUTIVE COMMITTEE

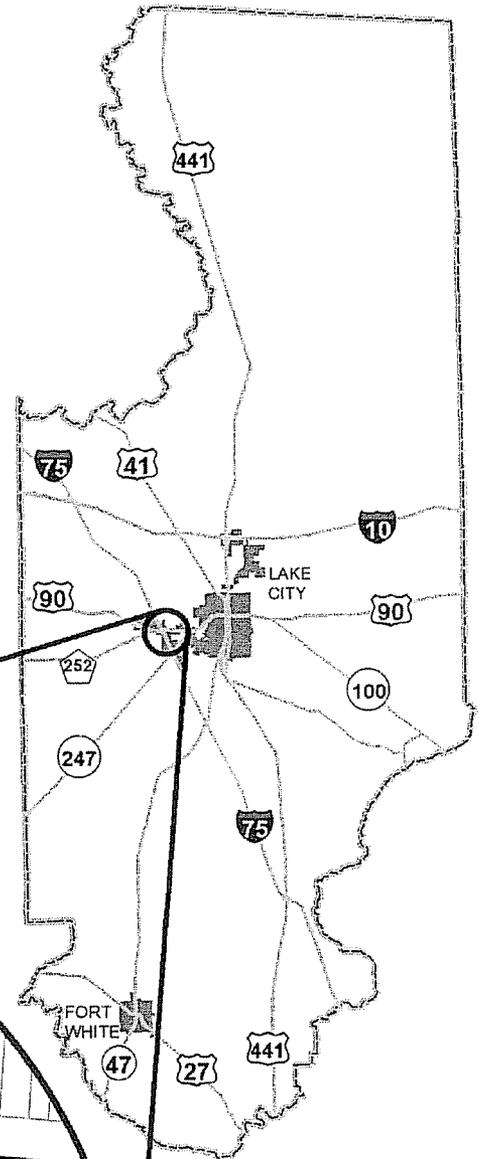
There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on May 24, 2012. The meeting will be held at the Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida at 6:00 p.m.

(Location Map on Back)

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



1 inch = 500 feet

Holiday Inn
Hotel & Suites





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AGENDA

EXECUTIVE COMMITTEE

Holiday Inn Hotel & Suites
Lake City, Florida

May 24, 2012
6:00 p.m.

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| * | C. Purchase Order with Apalachee Regional Planning Council to Assist with
Evaluating Statewide Hurricane Exercise | 11 |
| | III. PROGRAM REPORT - None | |
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| | V. OTHER BUSINESS - Florida Regional Councils Association Policy Board Meeting
Hollywood - August 24, 2012 | |

* See Attachments

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EXECUTIVE COMMITTEE
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

April 26, 2012
6:00 p.m.

MEMBERS PRESENT

Louie Davis, Immediate Past Chair
Roy Ellis, Chair
Garth Nobles, Jr., Secretary-Treasurer
Lorene Thomas, Vice-Chair

MEMBER ABSENT

Kenrick Thomas, Executive Committee Member

STAFF PRESENT

Scott R. Koons

Chair Roy Ellis called the meeting to order at 6:08 p.m.

I. APPROVAL OF MINUTES - March 22, 2012

Chair Ellis asked that the minutes for the March 22, 2012 Executive Committee meeting be approved as written.

ACTION: Mayor Davis made the motion, with a second by Mayor Nobles, to approve the minutes of the Executive Committee meeting held on March 22, 2012 as written. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS

A. Amendment to Memorandum of Agreement with Tampa Bay Regional Planning Council Concerning Regional Economic Modeling, Inc.

ACTION: Mayor Davis made the motion, with a second by Ms. Thomas, to recommend to the Council that the Council authorize the Executive Director to sign an amendment to the memorandum of agreement with Tampa Bay Regional Planning Council for an additional year as a user of the Regional Economic Modeling, Inc., for a fixed fee of \$6,285.50. The motion carried unanimously.

B. Amendment to Community Development Block Grant Housing Rehabilitation Administrative Services Agreement, Fiscal Year 2011 - City of Madison

ACTION: Mayor Nobles made the motion, with a second by Ms. Thomas, to recommend to the Council that the Council authorize the Chair to sign an amendment to a Fiscal Year 2011 Community Development Block Grant Housing Rehabilitation administrative services agreement with the City of Madison to revise existing language concerning Section 3 of the Housing and Community Development Act of 1968 provisions to clarify conformance with federal regulations. The motion carried unanimously.

III. PROGRAM REPORT - Proclamation Declaring May 5-13, 2012 as Travel and Tourism Week

ACTION: Ms. Thomas made the motion, with a second by Mayor Davis, to recommend to the Council that the Council adopt a proclamation declaring May 5-13, 2012 as Travel and Tourism Week. The motion carried unanimously.

IV. GENERAL ADMINISTRATION

A. Enhanced Biennial Administrative Rule Review and
Economic Impact Administrative Rule Review

ACTION: Mayor Davis made the motion, with a second by Ms. Thomas, to recommend to the Council that the Council approve the administrative rule review reports and authorize the Chair to sign the letters to the Legislature transmitting the reports. The motion carried unanimously.

B. Banking Services Proposals

ACTION: Mayor Davis made the motion, with a second by Ms. Thomas, to recommend to the Council that the Council authorize staff to solicit proposals for banking services and authorize the Executive Committee to review the proposals and make a recommendation to the Council for final action. The motion carried unanimously.

The meeting was adjourned at 6:56 p.m.

Roy Ellis, Chair

5/24/12

Date



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May 17, 2012

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Agreement with the Florida Division of Emergency Management for
 Local Emergency Planning Committee, Fiscal Year 2012-13

RECOMMENDATION:

Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2012-13 to provide the services to the North Central Florida Local Emergency Planning Committee as described below for an anticipated amount not to exceed \$40,909.

BACKGROUND:

This item concerns an annual contract which the Council enters into with the Division of Emergency Management to cover the costs of the Council's emergency planning activities.

These funds are used to provide Council staff support to the North Central Florida Local Emergency Planning Committee, including providing assistance with meetings, plan updates and training exercises.

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May 17, 2012

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Agreement with Florida Division of Emergency Management for
Hazardous Materials Emergency Preparedness - Fiscal Year 2012-13

RECOMMENDATION:

Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for \$52,604 in training and planning funds, on behalf of the North Central Florida Local Emergency Planning Committee, for Fiscal Year 2012-13.

BACKGROUND:

The Florida Division of Emergency Management passes through funds from the United States Department of Transportation for hazardous materials planning and training. The Council, on behalf of the North Central Florida Local Emergency Planning Committee, offers free hazardous materials response training to local government employees.

This training includes basic awareness level through more advanced technician level training. The Council will receive \$20,000 to conduct a planning project and \$32,604 to offer free training classes.

The Local Emergency Planning Committee selects the planning project for the year. The project last year consisted of a transportation response exercise to a chemical release.

If you have questions concerning this matter, please do not hesitate to contact me.

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May 17, 2012

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Purchase Order with Apalachee Regional Planning Council to Assist with Evaluating Statewide Hurricane Exercise

RECOMMENDATION:

Authorize the Council to assist the Apalachee Regional Planning Council with evaluating a Statewide Hurricane Exercise pursuant to a purchase order for services for a fixed fee amount of \$4,500.

BACKGROUND:

Each year the State of Florida plans a statewide hurricane exercise to be conducted prior to the start of hurricane season. This year the State Emergency Operations Center will test its operations plans with simulated Hurricane Gilbert. Regional planning councils will be providing the evaluators for this exercise. The exercise will use data from the Statewide Regional Evacuation Studies which were prepared by the regional planning councils.

The Council will be paid a fixed fee amount of \$4,500 by the Apalachee Regional Planning Council to serve as an evaluator for this exercise. The Council will be responsible for assisting with the evaluation of the exercise and preparation of an After Action Report. The evaluation will comply with Homeland Security Exercise and Evaluation Program standards. The exercise is scheduled to be held at the State Emergency Operations Center in Tallahassee.

If you have any questions concerning this matter, please do not hesitate to contact me.

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May 17, 2012

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Meeting Schedule Program Year 2012-13

RECOMMENDATION:

Approve the 2012-13 Council Meeting Schedule.

BACKGROUND:

The attached schedule lists the Council meetings from June 28, 2012 through May 23, 2013 which are scheduled to be held at the Holiday Inn Hotel & Suites in Lake City, Florida.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

MEETING SCHEDULE

2012-13

June 28, 2012	Holiday Inn Hotel & Suites, Lake City, FL
July 26, 2012	Holiday Inn Hotel & Suites, Lake City, FL
August 30, 2012	Holiday Inn Hotel & Suites, Lake City, FL
September 27, 2012	Holiday Inn Hotel & Suites, Lake City, FL
October 25, 2012	Holiday Inn Hotel & Suites, Lake City, FL
December 13, 2012	Holiday Inn Hotel & Suites, Lake City, FL
January 24, 2013	Holiday Inn Hotel & Suites, Lake City, FL
February 28, 2013	Holiday Inn Hotel & Suites, Lake City, FL
March 28, 2013	Holiday Inn Hotel & Suites, Lake City, FL
April 25, 2013	Holiday Inn Hotel & Suites, Lake City, FL
May 23, 2013	Holiday Inn Hotel & Suites, Lake City, FL

All Council meetings start at 7:30 p.m., with dinner being served at 7:00 p.m.

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Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

