North Central Florida Regional Planning Council

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MEETING NOTICE

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

There will be a meeting of the North Central Florida Regional Planning Council on **May 24, 2018**. The meeting will be held at the **Lake City Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida**. Dinner will start at 6:30 p.m. and the meeting at **7:00 p.m.**

MEETING STARTS AT 7:00 P.M.

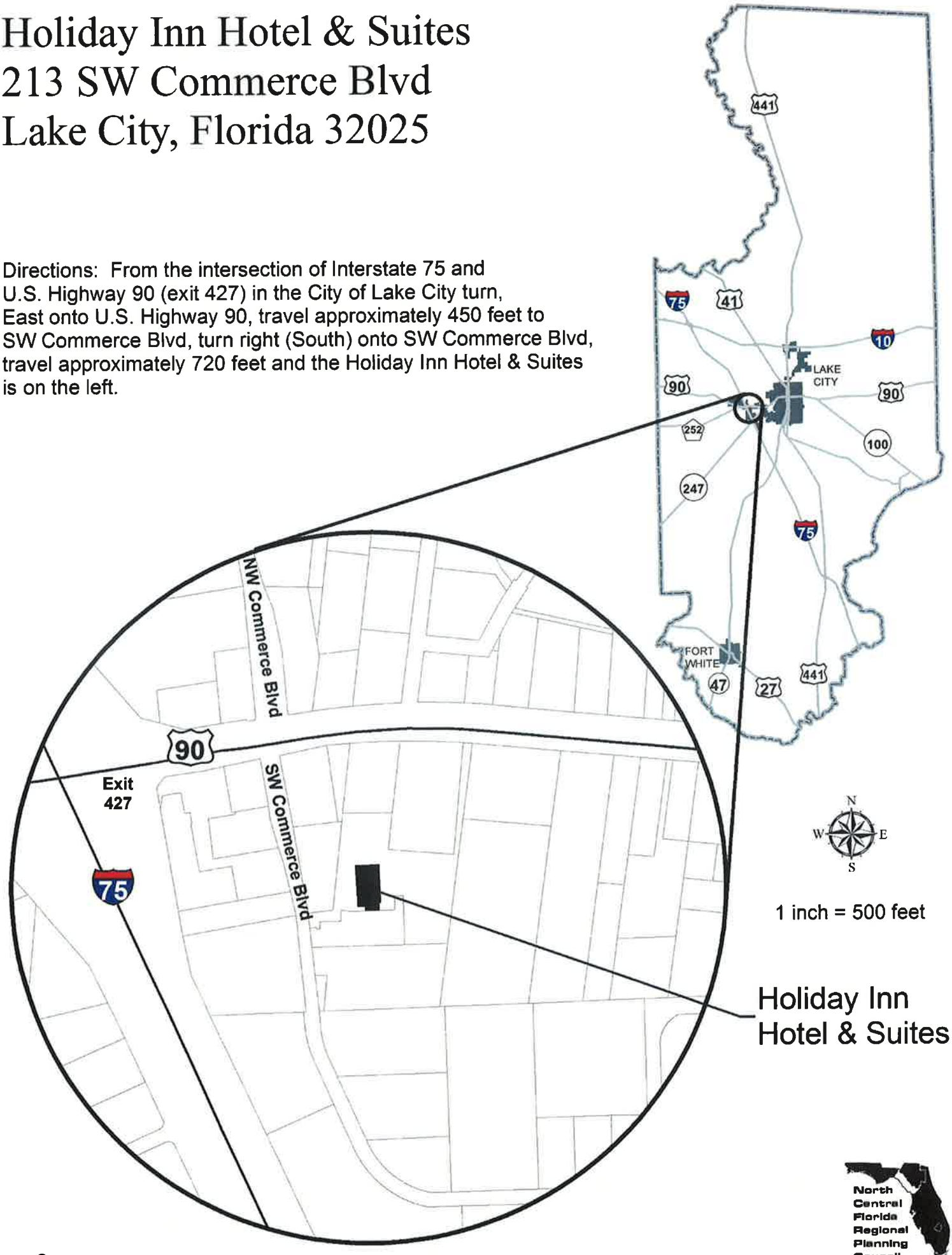
Please call the Council at 352.955.2200, or 800.226.0690**, or email strong@ncfrpc.org by May 21, 2018 to let us know if you will be attending the meeting. (You can call after hours and leave a message on voice mail too.) **THANK YOU.

(Location Map on Back)

Please be advised that the Council meeting packet is posted on the Council website at http://ncfrpc.org (click on Upcoming Meetings and Meeting Packets, then click on North Central Florida Regional Planning Council Full Packet.)

Holiday Inn Hotel & Suites
213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



North Central Florida Regional Planning Council

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AGENDA
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Holiday Inn Hotel & Suites
213 Southwest Commerce Boulevard
Lake City, Florida

May 24, 2018
7:00 p.m.

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This agenda item provides an opportunity for citizens to address the Council on any matter not included on the agenda. The comment period is limited to three minutes for each individual.

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

April 26, 2018
7:00 p.m.

MEMBERS PRESENT

Anthony Adams, Lafayette County
David Arreola, City of Gainesville
Patricia Bouie, City of Hawthorne
Robert Brown, Hamilton County
LaBarfield Bryant, City of Jasper
James Catron, City of Madison
Charles Chestnut IV, Alachua County
Ken Cornell, Alachua County
Louie Davis, City of Waldo
Rick Davis, Madison County
Mike Deming, City of Perry
Thomas Demps, Taylor County
Gene Higginbotham, Dixie County
Fletcher Hope, City of Archer
John Meeks, Levy County
Janice Mortimer, City of Starke
Tim Murphy, Columbia County
Garth Nobles, Jr., City of Live Oak
Daniel Riddick, Bradford County
Larry Sessions, Suwannee County
James Tallman, Union County
Lorene Thomas, Dixie County
Helen Warren, City of Gainesville
Stephen Witt, City of Lake City

NON-VOTING DELEGATE PRESENT

None

EX-OFFICIO MEMBER REPRESENTATIVES PRESENT

Barney Bennett, Florida Department of Transportation
Daniel Penniman, Florida Fish and Wildlife Conservation Commission
Ben Glass, Suwannee River Water Management Department
James Troiano, Suwannee River Water Management District

MEMBERS ABSENT

Harvey Budd, City of Gainesville
Rick Coleman, City of Newberry
Robert Hutchinson, Alachua County
Linda Jones, City of High Springs
James Montgomery, Columbia County
Kenrick Thomas, Gilchrist County
Robert Wilford, City of Alachua
Mike Williams, Madison County

OTHERS PRESENT

Tim Alexander
Sandra Buck-Camp
Brad Carter
Diana Davis
Chris Doolin
LJ Two Spirits Johnson
Stew Lilker
Ben Scott

COUNCIL ATTORNEY PRESENT

Jonathan Wershow

STAFF PRESENT

Steven Dopp
Scott Koons
Jean Strong
Tara Tucker

Executive Members names are bolded
Gubernatorial Members names are italicized

I. INVOCATION

Chair Thomas called the meeting to order at 7:00 p.m. with an invocation given by Commissioner Catron.

II. PLEDGE OF ALLEGIANCE

The Council and guests pledged allegiance to the flag of the United States of America.

III. INTRODUCTIONS

Chair Thomas stated there was a quorum of the Council, and welcomed and introduced Brad Carter, Bradford County Manager; Ben Scott, Columbia County Manager, Tim Alexander, Dixie County Manager; Sandra Buck-Camp and LJ Two Spirts Johnson, members of the Columbia, Hamilton, Suwannee Transportation Disadvantaged Local Coordinating Board; Diana Davis, wife of Mayor Louie Davis from Waldo and Stew Lilker from the Columbia County Observer.

IV. APPROVAL OF CONSENT AGENDA

A. Minutes - March 22, 2018

B. Monthly Financial Report - March 2018

C. Local Government Comprehensive Planning Assistance Agreement - Fiscal Year 2017-18 City of Lake City

D. Purchase Order with the Northeast Florida Regional Council to Assist with Hurricane Exercise Planning, Evaluation and Documentation

E. Transportation Disadvantaged Program Local Coordinating Board Appointment

Chair Thomas asked if there were any questions regarding the items on the Consent Agenda and requested that these items be approved.

ACTION: Commissioner Meeks made the motion, with a second by Mayor Davis, to approve the items on the Consent Agenda. The motion carried unanimously.

V. APPROVAL OF REGULAR AGENDA

Chair Thomas asked that the regular agenda be approved.

ACTION: Commissioner Catron made the motion, with a second by Councilman Bryant, to approve the Regular Agenda. The motion carried unanimously.

VI. CITIZEN COMMENTS

None

VII. GUEST SPEAKER - Chris Doolin, Legislative Consultant
Small County Coalition of Florida

Scott Koons, Executive Director, introduced Chris Doolin, Legislative Consultant for Small County Coalition and the Small Counties School Board Association of Florida. Mr. Doolin stated that the Coalition's agenda was to give small counties a collective voice when dealing with the Legislature. He then reviewed issues of interest to local governments that were addressed during the 2018 at the legislative session. Chair Thomas thanked Mr. Doolin for his comments.

VIII. CHAIR REPORT -

A. Resolution of Appreciation
1. William Hunter
2. Daniel Webb

ACTION: **Commissioner Meeks made the motion, with a second by Commissioner Demps, to approve Resolutions of Appreciation for William Hunter and Daniel Webb. The motion carried unanimously.**

B. Committee Appointments
1. Finance Committee - Thomas Demps
2. Comprehensive Economic Development Strategy Committee - Lacey Ekberg

Chair Thomas asked for ratification of the appointment of Thomas Demps to the Finance Committee and Lacey Ekberg, Tourism Manager, VisitGainesville to the Comprehensive Economic Development Strategy Committee.

ACTION: **Commissioner Catron made the motion, with a second by Mayor Davis, to ratify the appointment of Thomas Demps to the Finance Committee and Lacey Ekberg, Tourism Manager, VisitGainesville as a member of the Comprehensive Economic Development Strategy Committee as recommended by the Chair. The motion carried unanimously.**

IX. COMMITTEE REPORTS

A. Executive Committee

1. Proclamation Declaring May 6-12, 2018 as Travel and Tourism Week

Mr. Koons stated that the Executive Committee recommends that the Council adopt a proclamation declaring the week of May 6-12, 2018 as Travel and Tourism Week as declared by the Travel Industry Association. He also stated that activities are planned throughout the United States and Florida to support and celebrate the tourism industry.

ACTION: **Commissioner Chestnut made the motion, with a second by Commissioner Demps to adopt a proclamation proclaiming May 6-12, 2018 as Travel and Tourism Week which is attached hereto and made part of these minuets. The motion carried unanimously.**

2. Assigned Fund Balance - Capital Reserve

Mr. Koons stated that during Fiscal Year 2016-17, $10,521 for depreciation of building and equipment was applied to the capital assets of the Council. After adding $5,419 of purchased furniture fixtures and equipment, it resulted in a net total of $559,645 accumulated depreciation of fixed assets. He also stated that the Capital Reserve Fund is maintained at an amount approximate to the accumulated depreciation of building and equipment to cover one-time capital expenditures for building improvements/repairs and equipment replacement/upgrades. Mr. Koons further stated that in order to maintain the Capital Reserve Fund at this level, the Executive Committee recommends that $5,000 from the Council's unassigned fund balance be encumbered as part of the Capital Reserve Fund assigned fund balance to increase the amount for accumulated depreciation of building and equipment costs from $555,000 to $560,000.

ACTION: **Councilman Bryant made the motion, with a second by Mayor Davis, to encumber $5,000 of the Council's unassigned fund balance as part of the assigned fund balance to increase the Capital Reserve Fund balance for accumulated depreciation of building and equipment costs to $560,000. The motion carried unanimously.**

B. Clearinghouse Committee

Commissioner Adams, Clearinghouse Committee Vice-Chair, gave the Clearinghouse Committee report. He stated that the Clearinghouse Committee met earlier in the evening and reviewed the following local government comprehensive plan amendments which were included on the Council agenda for consideration.

#29 - Town of LaCrosse Comprehensive Adopted Draft Amendment
#30 - City of Archer Comprehensive Plan Draft Amendment
#31 - City of High Springs Comprehensive Plan Draft Amendment
#32 - Alachua County Comprehensive Plan Draft Amendment

Commissioner Adams stated that the Committee finds that local government comprehensive plans as amended are not anticipated to result in significant adverse impacts to regional facilities, Natural Resources of Significance or adjacent local governments. He stated that the Committee recommends forwarding these findings to the respective local governments and the Florida Department of Economic Opportunity.

ACTION: **Commissioner Adams made the motion, with a second by Commissioner Meeks to approve the Clearinghouse Committee recommendations concerning Item #29 - Town of LaCrosse Comprehensive Adopted Amendment; Item #30 - City of Archer Comprehensive Plan Draft Amendment; Item #31 - City of High Springs Comprehensive Plan Draft Amendment; and #32 Alachua County Comprehensive Plan Draft Amendment. The motion carried unanimously.**

C. Program Committee - 2018-19 Overall Program Design

Mayor Davis, Program Committee Chair, gave the Program Committee Report, he stated that the Program Committee met earlier in the evening to review a draft of the Overall Program Design for the coming year. He stated that this document is to be used as a basis for the

development of a budget and is also to give instruction to staff as to the work which is to be done during the next year. He stated that there are no changes proposed in the Overall Program Design which include new programs not previously discussed and/or approved by the Council. Mr. Davis finally stated the Committee anticipates recommending the Overall Program Design to the Council for adoption at the May 24, 2018 Council meeting.

X. EX-OFFICIO MEMBER REPORTS

Ben Glass, Suwannee River Water Management District, stated that the annual Farm Cares dinner will be held on May 3, 2018 at the 6:00 p.m. at the North Florida Research and Education Center in Live Oak. He also stated that the District is currently ranking applications for springs and river projects and is scheduled to make funding decisions in April 2018.

James Troiano, St. Johns River Water Management District, stated that the District's Governing Board on April 10, 2018 approved 27 cost share projects totaling $16 million. Mr. Troiano stated that none of the county funded projects were located in Alachua County or Bradford County

XI. EXECUTIVE DIRECTOR REPORT

A. Florida Regional Councils Association Monthly Activity Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the ten regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. He stated that the Association strives to accomplish these goals by carrying out the activities listed in the March 2018 activities report included in the Council meeting packet.

B. Florida Chamber Foundation Scorecard™

Mr. Koons stated that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to develop a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. He further stated that the Scorecard reports metrics related to each of the Six Pillars. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. He stated that April 2018 Scorecard™ was included in the Council meeting packet.

Chair Thomas informed the Council that the next Council meeting will be held on May 24, 2018. The meeting was adjourned at 8:27 p.m.

_____ 5/24/18
Lorene J. Thomas, Chair Date

North Central Florida Regional Planning Council

PROCLAMATION

DECLARING MAY 6-12, 2018 AS TRAVEL AND TOURISM WEEK

WHEREAS, tourism brings over 116 million visitors annually to the State of Florida, generates $111.7 billion in economic activity, over $11.3 billion in annual sales tax revenues and employs over 1.4 million persons;

WHEREAS, the North Central Florida Regional Planning Council recognizes the importance of tourism to the north central Florida regional economy and quality of life;

WHEREAS, local governments, tourist development councils and the North Central Florida Regional Planning Council support tourism opportunities in north central Florida; and

WHEREAS, local governments, businesses, chambers of commerce, visitors bureaus, tourist development councils and the North Central Florida Regional Planning Council are working together to support this vital part of north central Florida's economy and all who play a role in tourism to ensure that north central Florida continues to be a place where traditions will be created and continued for years to come.

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby declares the week of May 6-12, 2018 as Travel and Tourism Week throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 26th day of April 2018.

ATTEST:

SEAL

Robert W. Wilford, Secretary-Treasurer

Lorene J. Thomas, Chair

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director SRK

SUBJECT: Monthly Financial Report - April 2018

Please find attached a copy of the Monthly Financial Report for the Council's activities for April 2018. The following paragraphs discuss revenues and expenditures to the budget for the month and year to date.

Revenue

The total revenue for the Council for year to date is within budgeted figures. Revenue at the end of seven months is 53 percent of budget.

Expenditures

The total expenditures for the Council for year to date are within budgeted figures. Total expenditures at the end of seven months is 54 percent of budget.

Conclusion

In conclusion, staff is pleased with the financial condition of the Council. The adjusted general fund balance should remain at an acceptable level at the end of the fiscal year.

Overall, as is regularly reported, the financial condition of the Council is sound. Staff is not aware of anything in the current fiscal year that will change this situation.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Summary Financial Statement (Unaudited)
April 30, 2018

BALANCE SHEET

ASSETS	
Current Assets	
Checking / Savings	1,181,839
Accounts Receivable	653,860
Other Current Assets	20,921
Total Current Assets	1,856,620
TOTAL ASSETS	1,856,620
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	18,600
Other Current Liabilities	233,564
Total Liabilities	252,164
Equity	1,604,456
TOTAL LIABILITIES & EQUITY	1,856,620

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Summary Financial Statement (Unaudited)
April 30, 2018

SUMMARY STATEMENT

	Adopted Budget FY 2017-18	April 2018	Year to Date	Percent of Budget
Revenue	2,102,300	113,242	1,104,978	53%
Expenses	2,102,300	147,545	1,136,803	54%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2018

REVENUE

Account	Adopted Budget FY 2017-18	April 2018	Year to Date	Percent of Budget
Program Development	37,300	851	33,211	89%
Regional Planning				
State Planning & Review	110,000	0	67,028	61%
Public Safety & Regulatory Compliance				
Hazardous Waste Monitoring	58,900	0	0	0%
Local Emergency Planning Committee	133,600	500	68,928	52%
Hazards Analyses	18,500	0	0	0%
Public Safety Training Exercises	20,000	0	0	0%
Transportation				
Gainesville Urbanized Area Transportation Planning	411,200	100,217	305,817	74%
Gainesville Urbanized Area Mass Transit	184,000	9,546	70,879	39%
Transportation Disadvantaged - Alachua County	24,100	0	11,543	48%
Transportation Disadvantaged - Region	192,700	0	81,948	43%
Economic Development				
Comp Econ Development Strategy & Tech Assistance	150,000	0	83,719	56%
Original Florida Tourism Task Force Staffing	53,300	0	13,250	25%
Original Florida Tourism Task Force	303,000	0	178,638	59%
Vision North Central Florida		0	2,500	
Local Government Assistance				
General Technical Services	35,000	0	21,334	61%
City & County Planning Services	214,700	2,128	118,252	55%
Community Development Block Grant Administration	156,000	0	47,931	31%
Total Revenue	2,102,300	113,242	1,104,978	53%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Summary Financial Statement (Unaudited)
April 30, 2018

EXPENDITURES

Account	Adopted Budget FY 2017-18	April 2018	Year to Date	Percent of Budget
Audit	16,000	0	15,801	99%
Building Occupancy & Grounds	40,000	2,829	19,273	48%
Contractual Services	150,000	7,083	84,247	56%
Dues, Publications & Subscriptions	54,000	3,929	45,057	83%
Furniture & Equipment	15,000	0	0	0%
Insurance and Bonding	21,000	4,780	15,582	74%
Legal Costs	17,000	2,117	6,213	37%
Machine Rental/Maintenance	5,000	0	2,203	44%
Meeting Expenses	21,000	1,350	8,890	42%
Moving Expense	2,000	0	0	0%
Office Supplies	25,000	1,344	15,460	62%
Personnel Costs	1,211,700	94,847	652,855	54%
Postage	6,000	512	2,836	47%
Printing	2,000	0	1,650	83%
Recruiting	2,000	0	0	0%
Reproduction	18,000	1,702	11,882	66%
Telephone	7,000	461	2,901	41%
Travel	83,000	5,317	35,155	42%
Original Florida Tourism Task Force	303,000	21,274	216,798	72%
Contingency	103,600	0	0	0%
Total Expenses	2,102,300	147,545	1,136,803	54%

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director SRK

SUBJECT: Agency Regulatory Plan
Fiscal Year 2018-19

RECOMMENDATION:

Approve the Fiscal Year 2018-19 Agency Regulatory Plan and authorize the Chair, Executive Director and Council Attorney to sign the letter transmitting the Plan to the Joint Administrative Procedures Committee.

BACKGROUND:

Effective July 1, 2015 Chapter 2015-162, Laws of Florida amended Section 120.74, Florida Statutes, regarding the procedures for submission and the content of agency regulatory plans.

The new requirements specify that the agency regulatory plan must include statements concerning laws enacted or amended during the previous 12 months related to rulemaking responsibilities, laws expected to be implemented by rulemaking prior to July 1 of the succeeding year, whether the agency desires to update the regulatory plan for the previous year, and that the agency officials with rulemaking authority have reviewed the plan and existing agency rules and whether existing rules are consistent with the rulemaking authority agency.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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May 24, 2018

Mr. Kenneth J. Plante, Coordinator
Joint Administrative Procedures Committee
Room 680, Pepper Building
111 West Madison Street
Tallahassee, FL 32399-1400

RE: Agency Regulatory Plan
Fiscal Year 2018-19

Dear Mr. Plante:

The following is the Agency Regulatory Plan for Fiscal Year 2018-19 for the North Central Florida Regional Planning Council.

a. No laws were enacted or amended during the previous 12 months;
b. No new laws are expected to be implemented by rulemaking before the following July 1, 2019;
c. There is no desired update to the regulatory plan for the prior year; and
d. The Council Chair, Executive Director, and Council Attorney certify that they have reviewed this plan and the agency regularly reviews all its rules. The existing rules were most recently reviewed in association with preparation of this plan. The existing rules were determined to remain consistent with the agency's rulemaking authority and the laws implemented. However, the Council intends to amend Rule 27E-5 by adopting an amended North Central Florida Strategic Regional Policy Plan prior to July 1, 2019.

Certification:

Lorene J. Thomas Council Chair	Scott R. Koons, AICP Executive Director	Jonathan F. Wershow, Esq. Council Attorney

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Agreement with the Florida Division of Emergency Management for Local Emergency Planning Committee - Fiscal Year 2018-19

RECOMMENDATION:

Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2018-19 to provide the services to the North Central Florida Local Emergency Planning Committee for an anticipated amount not to exceed $80,000.

BACKGROUND:

This item concerns an annual contract which the Council enters into with the Division of Emergency Management to cover the costs of the Council's emergency planning activities.

These funds are used to provide Council staff support to the North Central Florida Local Emergency Planning Committee, including providing assistance with meetings, plan updates and training exercises.

If you have any questions concerning this matter, please do not hesitate to contact me.

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director SRK

SUBJECT: Agreement with Florida Division of Emergency Management to Update Hazards Analyses - Fiscal Year 2018-19

RECOMMENDATION:

Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2018-19 to update hazards analyses for Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Madison, Suwannee and Taylor Counties for an estimated amount of $18,869.

BACKGROUND:

Each year, the Florida Division of Emergency Management provides funding to the Council to update hazards analyses for locations that contain extremely hazardous substances that if released could cause off-site injuries.

Sites located in the following counties will be included in the hazard analyses update: Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Madison, Suwannee and Taylor Counties. The estimated amount of the agreement will be $18,869.

If you have any questions concerning this matter, please do not hesitate to contact me.

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Meeting Schedule Program Year 2018-19

RECOMMENDATION:

Approve the attached Council Meeting Schedule for 2018-19.

BACKGROUND:

Please find attached the Council meeting schedule for 2018-19. Generally, Council meetings are held on the fourth Thursday of each month. Please note that the meeting in June will be held the third Thursday, June 21, 2018 and that there is no meeting in November and the December meeting will be held on the second Thursday, December 13, 2018.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

MEETING SCHEDULE

2018-19

June 21, 2018	Holiday Inn Hotel & Suites, Lake City, FL
July 26, 2018	Holiday Inn Hotel & Suites, Lake City, FL
August 23, 2018	Holiday Inn Hotel & Suites, Lake City, FL
September 27, 2018	Holiday Inn Hotel & Suites, Lake City, FL
October 25, 2018	Holiday Inn Hotel & Suites, Lake City, FL
December 13, 2018	Holiday Inn Hotel & Suites, Lake City, FL
January 24, 2019	Holiday Inn Hotel & Suites, Lake City, FL
February 28, 2019	Holiday Inn Hotel & Suites, Lake City, FL
March 28, 2019	Holiday Inn Hotel & Suites, Lake City, FL
April 25, 2019	Holiday Inn Hotel & Suites, Lake City, FL
May 23, 2019	Holiday Inn Hotel & Suites, Lake City, FL

All Council meetings start at 7:00 p.m., with dinner being served at 6:30 p.m.

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North Central Florida Regional Planning Council

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director SRK

SUBJECT: Transportation Disadvantaged Local Coordinating Board Appointments

RECOMMENDATION:

- **Appoint Jeffrey Bradley as the voting Citizen Advocate Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board;**
- **Appoint Charles J. Harris, Jr. as the voting Florida Association for Community Action on the Levy County Transportation Disadvantaged Coordinating Board;**
- **Appoint Tiffany McKenzie as the alternate Florida Association for Community Action on the Levy County Transportation Disadvantaged Coordinating Board; and**
- **Appoint Carl Sims, Jr. as the voting Elderly Representative on the Madison County Transportation Disadvantaged Coordinating Board.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended that Jeffrey Bradley be appointed the voting Citizen Advocate Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board. It is recommended that Charles J. Harris, Jr. be appointed the voting Florida Association for Community Action Representative on the Levy County Transportation Disadvantaged Coordinating Board. It is recommended that Tiffany McKenzie be appointed the alternate Florida Association for Community Action Representative on the Levy County Transportation Disadvantaged Coordinating Board. It is recommended Carl Sims, Jr. be appointed the voting Elderly Representative on the Madison County Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Transportation Disadvantaged Coordinating Board Reappointments

RECOMMENDATION:

- **Reappoint Paula Arnold as the voting Persons with Disabilities Representative on the Madison County Transportation Disadvantaged Coordinating Board;**
- **Reappoint Richard Bryant as the voting Citizen Advocate - User Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board;**
- **Reappoint Renate Cannon as the voting Citizen Advocate Representative on the Levy County Transportation Disadvantaged Coordinating Board;**
- **Reappoint Leslie Esseck as the voting Persons with Disabilities Representative on the Gilchrist County Transportation Disadvantaged Coordinating Board;**
- **Reappoint Tammy Jean Ippolito as the voting Citizen Advocate - User Representative on the Levy County Transportation Disadvantaged Coordinating Board;**
- **Reappoint Ralph Kitchens as the voting Persons with Disabilities Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board;**
- **Reappoint James McCrone as the voting Citizen Advocate - User Representative on the Gilchrist County Transportation Disadvantaged Coordinating Board;**
- **Reappoint William McGill as the voting Citizen Advocate Representative on the Union County Transportation Disadvantaged Coordinating Board;**
- **Reappoint Shanetha Mitchell as the voting Citizen Advocate Representative on the Madison County Transportation Disadvantaged Coordinating Board;**
- **Reappoint Denise Morgan as the alternate Persons with Disabilities Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board; and**
- **Reappoint Sherry Ruszkowski as the voting Persons with Disabilities Representative on the Bradford County Transportation Disadvantaged Coordinating Board.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. Several Board members' terms of appointment expire on June 30, 2018. The above Board members are willing to serve an additional three-year term of reappointment to the Boards.

If you have any questions concerning this matter, please do not hesitate to contact me.

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Transportation Disadvantaged Local Coordinating Board Chair Appointment
Columbia, Hamilton and Suwannee Counties

RECOMMENDATION:

Appoint Commissioner Bucky Nash as Chair of the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board for a one-year term beginning July 1, 2018 and ending June 30, 2019.

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing the Chair of the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board.

Chapter I. F. (1) of the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board Bylaws provides for the Board to annually recommend a local elected official to serve as Chair of the Board to the Council. At its May 16, 2018 meeting, the Board recommended the Council appoint Commissioner Bucky Nash as Chair of the Board.

If you have any questions concerning this matter, please do not hesitate to contact me.

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May 17, 2018

TO: Council Members

FROM: Lorene J. Thomas, Chair

SUBJECT: Resolution of Appreciation - Harvey Budd

RECOMMENDATION:

Approve the attached resolution of appreciation for Harvey Budd.

BACKGROUND:

As a token of appreciation for his service on the Council since June 2015 and in recognition of his commitment and concern for the growth and development of the north central Florida area, the attached resolution of appreciation is recommended for approval by the Council.

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Resolution

OF APPRECIATION

WHEREAS, Harvey Budd has been representing the City of Gainesville on the North Central Florida Regional Planning Council since June 2015;

WHEREAS, Harvey Budd has ably discharged the duties of a representative on the North Central Florida Regional Planning Council;

NOW, THEREFORE, BE IT RESOLVED: That the membership and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Harvey Budd for dedicated service rendered to the North Central Florida Regional Planning Council and concern for the future growth and development of the region and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the region to view and recognize the accomplishments and service of Harvey Budd.

_____
Lorene J. Thomas, Chair

ATTEST:

_____
Robert W. Wilford, Secretary-Treasurer

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AT THEIR MEETING OF May 24, 2018.

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Transportation Disadvantaged Program Resolutions of Appreciation

RECOMMENDATION:

Approve the attached resolutions of appreciation for Barbara Jeffords Lemley and Margaret Minter.

BACKGROUND:

The attached resolutions of appreciation are regarding Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. Barbara Jeffords Lemley served as the Citizen Advocate Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board since May 2017. Margaret Minter served as the alternate Florida Department of Elder Affairs Representative on the Madison County Transportation Disadvantaged Coordinating Board since December 2014.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachments

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RESOLUTION

WHEREAS, Barbara Jeffords Lemley has served as the Citizen Advocate Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board since May 2017; and

WHEREAS, Barbara Jeffords Lemley ably discharged the duties of the Citizen Advocate Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board;

NOW, THEREFORE, BE IT RESOLVED: That the members and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Barbara Jeffords Lemley for dedicated service rendered to the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board and concern for the transportation disadvantaged needs of Columbia, Hamilton and Suwannee Counties and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the community to view and recognize the accomplishments and service of Barbara Jeffords Lemley.

_____

Lorene J. Thomas, Chair

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

May 24, 2018
Date

RESOLUTION

WHEREAS, Margaret Minter has served as the alternate Florida Department of Elder Affairs Representative on the Madison Country Transportation Disadvantaged Coordinating Board since December 2014; and

WHEREAS, Margaret Minter ably discharged the duties of the alternate Florida Department of Elder Affairs Representative on the Madison County Transportation Disadvantaged Coordinating Board;

NOW, THEREFORE, BE IT RESOLVED: That the members and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Margaret Minter for dedicated service rendered to the Madison County Transportation Disadvantaged Coordinating Board and concern for the transportation disadvantaged needs of Madison County and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the community to view and recognize the accomplishments and service of Margaret Minter.

_____

Lorene J. Thomas, Chair

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

May 24, 2018
Date

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May 17, 2018

TO: Council Members

FROM: Lorene J. Thomas, Chair

SUBJECT: Executive Director Employment Contract Extension

RECOMMENDATION:

Approve and authorize the Chair and Secretary-Treasurer to execute an amendment to the employment contract with Scott R. Koons as executive director, extending the term of the employment contract for an additional four-year term, beginning October 1, 2018 and terminating on September 30, 2022, with all other terms and conditions of employment remaining in full force and effect.

BACKGROUND:

Scott Koons, our current Executive Director, was selected by the Council as our executive director effective October 1, 2006. To formalize that decision, an employment contract was negotiated and executed with Mr. Koons, which terminated on September 30, 2010.

The existing employment contract includes a provision that the parties may mutually agree to additional four-year extensions of the contract. Such extensions would result in all other terms and conditions of the employment remaining in full force and effect. The existing contract was extended for an additional four-year term beginning on October 1, 2010 and terminating on September 30, 2014 and an additional four-year term beginning on October 1, 2014 and terminating on September 30, 2018.

All of the annual evaluations of the performance of Mr. Koons conducted by the Executive Committee during his current term of employment have resulted in "exceeds job requirements" level for all evaluation criteria. Based upon these performance evaluations, the Executive Committee recommends to the Council that the employment contract with Mr. Koons be amended by extending the term of the employment contract for an additional four-year term ending September 30, 2022, with all other terms and conditions of employment remaining in full force and effect (see attachment).

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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AMENDMENT NO. 3

TO THE

AGREEMENT BETWEEN THE

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

AND

SCOTT R. KOONS

PROVIDING FOR EMPLOYMENT

AS EXECUTIVE DIRECTOR

This amendment is entered into on this 24th day of May 2018.

This is an amendment to an Agreement dated August 24, 2006, amended on May 27, 2010 and amended on May 22, 2014 between the North Central Florida Regional Planning Council, hereinafter referred to as NCFRPC, and Scott R. Koons, hereinafter referred to as the "EXECUTIVE DIRECTOR."

WHEREAS, the NCFRPC and the EXECUTIVE DIRECTOR by mutual agreement desire to exercise the provisions of Article II, Term, Paragraph 3.0 to renew the above referenced Agreement for an additional four (4) year term.

NOW, THEREFORE the following section of the above referenced Agreement is hereby amended, as follows.

3.0 This Agreement shall commence on the 1st day of October 2006 and shall terminate on the 30th day of September 2022. However, the parties hereto further agree that this Agreement may be renewed for additional four (4) year terms at its natural termination by mutual agreement of the parties, or as agreed to by the parties in a later document of equal dignity herewith, unless terminated as otherwise provided herein. The terms of this Agreement shall remain in full force and effect and hold over until the EXECUTIVE DIRECTOR's employment is terminated under the terms herein, or a new Agreement has been negotiated and entered into by the EXECUTIVE DIRECTOR and the NCFRPC.

All terms and conditions of the above referenced Agreement shall remain in full force and effect except as expressly modified by Amendment No. 1, Amendment No. 2. and this Amendment No. 3.

IN WITNESS WHEREOF the parties hereto have made and executed this Amendment No. 3 on the respective dates under each signature, the NCFRPC, through its governing body, signing by and through its Chair and Secretary-Treasurer, authorized to execute same by NCFRPC governing body action on the 24th day of May 2018.

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

By: _____
LORENE J. THOMAS Chair
Date: _____

Attest: _____
ROBERT W. WILFORD Secretary-Treasurer
Date: _____

Signed, Sealed and Delivered
In our Presence as Witnesses:

EXECUTIVE DIRECTOR

_____
SCOTT R. KOONS
Date: _____

_____
(Print or Type Name of Witness)

_____

_____
(Print or Type Name of Witness)

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May 17, 2018

TO: Council Members

FROM: James Montgomery, Chair
Clearinghouse Committee

RE: Chair's Report

I. COMMITTEE-LEVEL REVIEW ITEMS

The next regularly-scheduled meeting of the Clearinghouse Committee is 6:00 p.m., May 24, 2018 at the Holiday Inn and Suites, 213 SW Commerce Boulevard, Lake City. At its meeting, the Committee will review the following Committee-level item which requires Council action. I will present an oral report on the Committee's actions and recommendations at the Council meeting held later that evening.

Local Government Comprehensive Plan Amendments

#35 - Bradford County Comprehensive Plan Adopted Amendment (DEO No. 18-1ESR)

Please be advised that the Clearinghouse Committee meeting packet is posted on the Council website at http://ncfrpc.org (click on Upcoming Meetings and Meeting Packets, then click on Clearinghouse Committee Full Packet).

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director SRK

SUBJECT: Fiscal Year 2018-19 Overall Program Design

RECOMMENDATION:

Approve the Fiscal Year 2018-19 Overall Program Design as recommended by the Program Committee.

BACKGROUND:

The Program Committee met on April 26, 2018 to develop and recommend for your consideration an Overall Program Design for Fiscal Year 2018-19. A copy of the document is attached for your information.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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Overall Program Design
Fiscal Year 2018-19

North Central Florida
Regional Planning Council

May 24, 2018

Overall Program Design
Fiscal Year 2018-19

North Central Florida Regional Planning Council
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May 24, 2018

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Introduction

The Overall Program Design is a planning and management tool which is used to assist the Council approach its work program in an orderly and comprehensive manner. It provides a detailed outline of the Council's work program for the fiscal year. Strategies, standards, objectives and long-range elements are re-evaluated, based upon previously identified problems and priorities. This is the 45th annual update of the work program.

The Program Committee is responsible for reviewing and evaluating the overall work program of the organization and making recommendations for alterations in it to the Council. Several indicators have been used to determine the future direction proposed by the Program Committee. However, primary guidance came from priorities established in past years with consideration being given to recent actions taken by the Council.

During the current program year, Council activities and discussions at meetings have highlighted the need for continued emphasis on economic development programs and for the provision of technical assistance and support to local governments. Regional planning has also continued to be a topic of discussion.

These program areas are reflected in this Overall Program Design to the extent possible, as they have been in previous years.

Program Committee

Louie Davis, Chair
Jim Catron, Vice-Chair
Patricia Bouie
LaBarfield Bryant
Ken Cornell
Daniel Riddick
James Tallman
Kendrick Thomas

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Mission Statement

To improve the quality of life of the Region's citizens by coordinating growth management, protecting regional resources, promoting economic development, and providing technical services to local governments.

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Chapter I: Executive Management

In order to maintain and improve the effectiveness of the Council's operations, the proper administration of the several planning programs requires activities which are not directly attributable to any one program. Several tools are useful, including updating the Overall Program Design and periodic program evaluations. These and other activities ensure that the Council's goals and objectives are being implemented.

Goal: To implement the goals and objectives of the Council by:

- management of a well-qualified and organized staff;
- efficient and economical use of personnel and funds; and
- coordination of all phases of work to prevent overlap and duplication.

A. General Administration

1. Objective

To ensure the efficient and effective utilization of Council staff and resources.

2. Work Elements and End Products

a. Grants Management

Work Element: Bookkeeping, request for payments, billing and allocation of costs are some of the activities necessary for proper grants management. (Continuing Activity)

End Product consists of management of fiscal affairs.

b. Personnel

Work Element: Interviewing, hiring, ensuring a diversified workforce, orienting new employees and maintaining personnel files are some of the necessary personnel administration responsibilities. (Continuing Activity)

End Product consists of the management of personnel affairs.

B. Overall Program Design and Evaluation

1. Objective

To update the Overall Program Design and conduct periodic program evaluation.

2. Work Element and End Product

a. Overall Program Design

Work Element: Update of the Overall Program Design.

End Product consists of the Overall Program Design. (Continuing Activity)

C. Program Development

1. Objective

To investigate and develop new programs that have been identified by the Council as potentially beneficial.

2. Work Element and End Product

a. Program Development

Work Element: Examination of planning needs and services in the region and the preparation of Council responses. (Continuing Activity)

End Product consists of periodic staff reports to the Council and the preparation of applications for program assistance.

Chapter II: Public Information and Participation

Awareness of issues and participation in programs by the public is essential for effective government. The Council is committed to providing information about Council programs and opportunities for effective citizen participation.

Goal: To provide ample opportunities for citizens to be informed and involved.

A. Communications Program

1. Objective

To acquire and disseminate information about planning issues generally and Council programs specifically.

2. Work Elements and End Products

a. Special Reports

Work Element: Special reports, as appropriate, dealing with timely topics, to be posted on the Council's website. (Continuing Activity)

End Product consists of special reports.

b. Annual Report

Work Element: Annual report prepared at the end of each fiscal year summarizing the Council's accomplishments. The annual report is sent to interested persons, as well as posted on the Council's website. (Continuing Activity)

End Product consists of an Annual Report.

c. Council Library

Work Element: Library maintained by the Council containing material related to Council functions as well as reference documents. All library materials are available for use by the public.

End Product consists of library material.

d. Website

Work Element: Website maintained by the Council located at http://ncfrpc.org. General information about the Council can be viewed at the site. Links to other related websites such as The Original Florida Tourism Task Force at http://naturalnorthflorida.org and the North Central Florida Local Emergency Planning Committee at http://ncflepc.org, are also available on the Council website.

End Product consists of a website.

Chapter III: Regional Planning

The Florida Regional Planning Council Act, passed in 1980 and subsequently amended in 1982, 1992 and again in 1993, requires that each regional planning council prepare and adopt a Strategic Regional Policy Plan. The Strategic Regional Policy Plan must be based upon studies of the region's resources and be consistent with the State Comprehensive Plan. The Act requires that once the Strategic Regional Policy Plan is adopted, it must be utilized by regional planning councils as "the basis for regional review of developments of regional impact, regional review of federally assisted projects, and other regional comment functions."

The Act directs that the Strategic Regional Policy Plan contain goals and policies specifically to address growth management issues. The plan must identify key regional issues, document trends, forecast future conditions, and analyze the problems, needs, and opportunities associated with growth in the region. Further, the regional goals and policies shall be used to develop a coordinated program of regional actions directed at resolving the identified problems and needs.

The Strategic Regional Policy Plan must, at a minimum, address affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional transportation. It may also address other subjects which relate to the particular needs and circumstances of the regional planning district as determined by the regional planning council. Furthermore, consideration must be given to existing state, regional, and local plans in preparing the Strategic Regional Policy Plan.

In addition to the preparation of the Strategic Regional Policy Plan and its maintenance, the Council also undertakes specific regional programs as are necessary or deemed appropriate. Other on-going programs include economic development, public safety and transportation disadvantaged program.

Goal: To address regional issues in a comprehensive way by offering realistic solutions to problems and providing leadership to take advantage of identified opportunities.

A. Strategic Regional Policy Plan

1. Objective

To maintain a long-range guide for the physical, economic and social development of the region.

2. Work Element and End Product

a. Strategic Regional Policy Plan

Work Element: The Strategic Regional Policy Plan "shall be developed through a collaborative process that emphasizes consensus and coordination between local governments, regional entities, state and federal agencies, other appropriate organizations, and the public. Thus, the plan is a plan for the region, not merely for the regional planning council. Regional goals and policies shall be used to develop a coordinated program of regional actions directed at resolving identified problems and needs. At a minimum, the plan shall contain regional goals and policies that address affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional transportation, and shall identify significant regional resources and facilities. The Strategic Regional Policy Plan shall be strategic

rather than comprehensive in nature and need not address all goals and policies in the State Comprehensive Plan. However, goals and policies included in the Strategic Regional Policy Plan shall be consistent with and further the State Comprehensive Plan." (Rule 27E-5, Rules of Practice and Procedure Pertaining to Strategic Regional Policy Plans)

During the 1995-96 program year, the Council completed the development of the Strategic Regional Policy Plan, and it was amended during the 1996-97 program year, 2002-03 program year and 2011-12 program year. It is important to continually evaluate the plan to determine when further changes are necessary for it to remain as an appropriate document to guide the development of the region. The Council updates its Strategic Regional Policy Plan every five years.

End Product consists of the maintenance of the North Central Florida Strategic Regional Policy Plan.

B. Economic Development

1. Objective

To study and plan for changes in the economy of the region including economic development and fiscal impacts of development and redevelopment.

2. Work Elements and End Products

a. Comprehensive Economic Development Strategy

Work Element: The Council is an Economic Development District designated by the U.S. Economic Development Administration. To maintain this designation, the Council updates its Comprehensive Economic Development Strategy every five years. (Continuing Activity)

End Product consists of a Comprehensive Economic Development Strategy Update, maintenance of current data files, meetings, correspondence, grant and loan applications, conferences and reports.

b. Program for Tourism Development

Work Element: In 1992, the Council, with grants provided by the U.S. Economic Development Administration and in conjunction with facility owners, local governments, other agencies and environmental organizations, developed a comprehensive program to promote increased tourism in the region and established an implementation program. From 1993 through 1998, this program was pursued by The Original Florida Tourism Task Force, which was created as part of the Council.

In 1998, the Council, in cooperation with members of the Task Force, county tourist development councils, facility owners, and others, assisted the counties of north central Florida with creating The Original Florida Tourism Task Force, as a separate, stand-alone task force, through an interlocal agreement.

End Product consists of providing staff support to the Task Force to implement its regional tourism marketing program by coordinating Task Force representatives attendance at travel shows, printing brochures and regional maps, as well as maintaining its website.

c. Regional Economic Impact Modeling

Work Plan: The Council has a license to use an econometric model which provides the Council, its local governments, economic development agencies, and others with a dynamic tool for economic and demographic analysis and forecasting. The model can be used to review system-wide effects over both short- and long-range time horizons, including economic and fiscal impact analyses, policy impact analyses, and economic development/redevelopment analyses. The model can be configured to either address the entire region or any number of county-based subsets of the region, as well as including counties in adjacent regions.

End Products consists of providing economic and fiscal impact analyses for local governments, analyses of specific projects for economic development partners.

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C. Public Safety

1. Objective

To study and plan for the safety and security of the population of the region.

2. Work Elements and End Products

a. North Central Florida Local Emergency Planning Committee

Work Element: Council staff provides staff services for the North Central Florida Local Emergency Planning Committee, which was established by the State Emergency Response Commission. The North Central Florida Local Emergency Planning Committee is responsible for data gathering and management, and establishing a structure to coordinate emergency response activities within the region by preparing a plan which compliments county emergency preparedness planning efforts.

End Product consists of a comprehensive emergency response plan for the region and the development of a regional emergency response capacity.

b. North Central Florida Regional Hazardous Emergency Response Team

Work Element: In 2000, three cities and five counties in the region, at the request of the North Central Florida Local Emergency Planning Committee, adopted an interlocal agreement creating the North Central Florida Regional Hazardous Materials Emergency Response Team. The Team provides equipment and training to first responders within the jurisdictions of its members.

End Product consists of providing staff support to the North Central Florida Regional Hazardous Materials Emergency Response Team by assisting with the provision of hazardous materials training for each participating local government and maintaining fully equipped trailers to be used by participating county and city first responders.

c. Homeland Security Activities

Work Element: The State of Florida has created seven Regional Domestic Security Task Forces of which two serve parts of the region. A primary goal of these organizations is to help enable local governments to respond to terrorism threats effectively. The Council staff provides support to the Regional Domestic Security Task Forces in carrying out their mission.

End Product consists of providing staff support to the Regional Domestic Security Task Forces in implementing homeland security training exercises, and in evaluating site-specific facilities for the purpose of recommending solutions to terrorism vulnerability.

D. Transportation Disadvantaged Program

1. Objective

To assist in securing resources for counties in the region to provide increased services to citizens determined to be transportation disadvantaged.

2. Work Element and End Product

a. Designated Official Planning Agency

Work Element: The Council, as the Designated Official Planning Agency, is responsible for appointing coordinating board members for Bradford; Columbia Hamilton Suwannee; Dixie; Gilchrist; Lafayette; Levy; Madison; and Union Counties. As the Designated Official Planning Agency, the Council provides staff services for those boards. The Designated Official Planning Agency is to ensure, through this structure, that there is a review and analysis of the transportation disadvantaged problems, and further, that the program is continuously monitored.

End Product consists of providing staff support to coordinating boards by assisting with preparation of transportation disadvantaged plans and development of recommendations regarding designation of community transportation coordinators.

Chapter IV: Plan Implementation

The Council performs several activities to implement regional plans.

Goal: To implement regional plans and programs.

A. Review Responsibilities

1. Objective

To review and comment on applications for Federal assistance, local government comprehensive plans and other agency plans.

2. Work Elements and End Products

a. Federal Assistance

Work Element: The Council, through its Clearinghouse Committee and staff, reviews applications for Federal assistance, direct Federal projects and some State plans as provided for under Federal Office of Management and Budget guidelines in accordance with a program developed by the Governor's Office, to identify conflicts and duplications between programs and inconsistencies with local and regional plans. (Continuing Activity)

End Product consists of staff reports, committee recommendations and Council action.

b. Local Government Plans

Work Element: The Council reviews and comments on local government plans and plan amendments for consistency with regional plans in accordance with the Community Planning Act of 2011. (Continuing Activity)

End Product consists of comments and recommendations submitted to local governments and the Florida Department of Economic Opportunity.

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Chapter V: Council Assistance

The Council responds to requests for assistance from local, State and Federal agencies.

Goal: To provide, on a continuing basis, a variety of technical assistance.

A. Gainesville Urbanized Area Transportation Planning

1. Objective

To foster the establishment of a continuing, cooperative and comprehensive transportation system development program that is in accordance with the planned development of the Gainesville Urbanized Area.

2. Work Element and End Product

a. Gainesville Urbanized Area Transportation Planning

Work Element: Provide professional staff services to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to plan and program transportation projects in the Gainesville Urbanized Area. Council staff performs tasks as identified in the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Unified Planning Work Program and maintains the planning certification for the urbanized area. (Continuing Activity)

End Product consists of the following:

Bicycle Usage Trends Report
Continuity of Operations Plan
List of Priority Projects
Long Range Transportation Plan
Multi-Modal Level of Service Report
Public Participation Plan
Regional Transportation Plan
Transit Monitoring Ridership Report
Unified Planning Work Program

B. Local Government Comprehensive Plans

1. Objective

To assist local governments in the preparation and maintenance of local comprehensive plans, ordinances and regulations.

2. Work Element and End Product

a. Local Government Comprehensive Plans

Work Element: Local governments contract with the Council for assistance to meet their long-range and day-to-day planning needs. (Continuing Activity)

End Product consists of local government comprehensive plans, ordinances and regulations.

C. General Technical Services

1. Objective

To provide local governments with information about and assistance in the preparation of State and Federal grant and loan applications.

2. Work Elements and End Products

a. Grant Application Assistance

Work Element: Local governments are provided with information and assistance on State and Federal programs and applications. (Continuing Activity)

End Product consists of application assistance responses and grant and loan applications.

b. County Hazardous Waste Monitoring Program

Work Element: The Council assists counties in carrying out their legal responsibilities for monitoring small quantity generators of hazardous waste.

End Product consists of completion of surveying and reporting of activities associated with small quantity generation of hazardous waste.

D. Community Development Block Grant Administration

1. Objective

To assist local governments in the effective management and administration of their Community Development Block Grant Programs.

2. Work Element and End Product

a. Community Development Project Grant Administration

Work Element: The services of the Council to local governments include grant application preparation and project administration, including bid specifications, legal notices, progress reports, and compliance with Federal regulations and State rules. Projects address housing rehabilitation, neighborhood revitalization, commercial revitalization and economic development needs.

End Product consists of the preparation of Community Development Block Grant applications and administration of Community Development Block Grant projects.

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North Central Florida Regional Planning Council

Overall Program Design Team

* Scott R. Koons, AICP, Executive Director

** Jean Strong, Executive Assistant to the Executive Director

* Primary Responsibility
** Secondary Responsibility

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Regional Planning Council

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director SRK

SUBJECT: Fiscal Year 2018-19 Budget

RECOMMENDATION:

Approve the Fiscal Year 2018-19 budget as recommended by the Finance Committee.

BACKGROUND:

A meeting of the Finance Committee was held on May 15, 2018. The purpose of the meeting was to consider a recommendation to the Council for the Fiscal Year 2018-19 budget. For your information, please find attached a proposed budget as prepared by staff.

As you can see, the anticipated expenditures for next year will be $2,144,600 which is $42,300 more than the current year budget.

As usual, almost all funds to be expended by the Council are received through contracts for services and grants. There is one exception: Member local governments pay dues, which are proposed to remain at $0.30 per capita for the 37th year, and will produce approximately $160,600.

The most significant policy decision that must be made with respect to the budget is related to personnel. There is provision for a total of 12 full-time staff positions, plus funds for part-time positions, which is one more full-time staff position than budgeted for the current year. The budget includes a recurring increase across the board for all employees, including the Executive Director, equal to two percent of the salary for each employee and one percent of the salary budget for merit increases for all employees, except the Executive Director.

Overall, this budget provides for significant services to be rendered to member cities and counties. This is to be done by effectively using resources, and at the same time, ensuring that the Council remains in a sound financial condition.

If you have any questions concerning this matter, please do not hesitate to call me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

PROPOSED BUDGET

FISCAL YEAR OCTOBER 1, 2018 - SEPTEMBER 30, 2019

Expenses by Line Item
May 24, 2018

AUDIT

This item includes fees for audit performed by a certified public accounting firm for the Council.

Indirect: $16,000

BUILDING OCCUPANCY AND GROUNDS

This item includes costs associated with maintaining the Council office building such as electricity, heat/air, water, sanitary sewer, custodial services, pest control services, lawn services, maintenance and repairs.

Indirect: $33,000

CONTRACTUAL SERVICES

This item includes costs to be incurred through charges related to the hazardous materials preparedness training program.

Indirect: $100,000 **Direct: $43,300**

DUES, PUBLICATIONS AND SUBSCRIPTIONS

This item includes membership dues in organizations such as National Association of Development Organizations, National Regional Councils Association, Florida Regional Councils Association, subscriptions to newspapers and periodicals, and books. The Florida Regional Councils Association costs pay for a cooperative program with other regional planning councils to work with state agencies, the Governor's Office, and the Legislature.

Indirect: $30,000 **Direct: $20,000**

FURNITURE AND EQUIPMENT

This item includes computer upgrades and replacement office furniture costing more than $1,000.

Direct: $15,000

INSURANCE AND BONDING

This item includes general liability/fire and casualty, workers' compensation and fidelity, and officers and directors liability insurance.

Indirect: $21,000

LEGAL SERVICES AND PUBLIC NOTICES

This item includes expenses for required publication of legal notices. Also included are funds for legal services from the Council Attorney.

Indirect: $8,000 **Direct: $4,000**

MACHINE RENTAL/MAINTENANCE

This item includes lease of a postage meter and maintenance contract for a check writing machine.

Indirect: $5,000

MEETING EXPENSES

This item includes expenses for Council and committee meetings.

Indirect: $8,000 **Direct: $9,000**

MOVING EXPENSES

This item includes costs for moving expenses of new employees and office furniture.

Indirect: $2,000

OFFICE SUPPLIES

This item includes supplies for office use. Also included in this item is furniture, equipment and computer programs costing $1,000 or less, computer program licenses, not purchased, such as Regional Economic Models, Inc., as well as maintenance and support costs for such programs.

Indirect: $23,000 **Direct: $1,000**

PERSONNEL

Total Payroll	$951,600
Fringe Benefits	$399,700
Total Personnel Costs	$1,351,300

This item includes payroll costs. Total payroll includes a proposal for a recurring increase across the board for all employees, including the Executive Director, equal to 2.0 percent of the salary for each employee and 1.0 percent of the salary budget for merit increases for all employees, except the Executive Director. Fringe Benefits include employer social security, health insurance and retirement plan contributions.

(Note: The total proposed full-time staff level is 12 positions, plus part-time labor.)

Indirect: $453,600 **Direct: $897,700**

POSTAGE

This item includes costs for administrative mail and program mail.

Indirect: $4,000 **Direct: $3,000**

PRINTING

This item includes cost of printing of the Annual Report, letterhead and business cards.

Indirect: $2,000

RECRUITING

This item includes advertising job positions and interview expenses.

Indirect: $2,000

REPRODUCTION

This item includes cost of photocopier maintenance.

Indirect: $15,000

TELEPHONE

This item includes charges for local and long distance telephone calls.

Indirect: $5,000

TRAVEL

This item includes automobile travel at the U. S. Internal Revenue Service rate, currently $0.535 per mile, and per diem of $80 per day (or $36 a day for meals, plus lodging and air travel). These expenses are staff travel for program related meetings and attending training conferences and workshops, and Council members travel for attending Council meetings and conferences such as the Florida Regional Councils Association and the National Association of Development Organizations.

Indirect: $52,000 **Direct: $32,000**

ORIGINAL FLORIDA TOURISM TASK FORCE

This item includes all expenditures approved by and paid for by The Original Florida Tourism Task Force including travel trade show attendance and printing promotional material.

Direct: $279,700

CONTINGENCY

This item includes funds for unanticipated expenditures.

Direct: $60,300

INDIRECT COSTS

Indirect costs are defined by the Code of Federal Regulations 200.414: Cost Principles for as which are: (1) incurred for a common or joint purpose benefitting more than one cost objective, and (2) not readily assignable to the cost objective specifically benefitted, without effort disproportionate to the results achieved. All indirect costs are accumulated in a pool and distributed as charges to each program by use of an indirect cost rate. The indirect cost rate is the total indirect cost divided by total direct personnel dollars. Thus, indirect costs are distributed based upon the number of salary dollars for each program. This method provides an equitable distribution of costs. The Indirect Rate for Fiscal Year 2018-19 is estimated to be approximately 87 percent.

TABLE I
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
BUDGET - Proposed May 24, 2018
FISCAL YEAR OCTOBER 1, 2018 - SEPTEMBER 30, 2019

EXPENSES	INDIRECT EXPENSES	DIRECT EXPENSES
Audit	$16,000	
Building Occupancy & Grounds	$33,000	
Contractual Services	$100,000	$43,300
Dues, Pubs., Subs. & Training	$30,000	$20,000
Furniture & Equipment		$15,000
Insurance & Bonding	$21,000	
Legal Services & Public Notices	$8,000	$4,000
Machine Rental & Maintenance	$5,000	
Meeting Expenses	$8,000	$9,000
Moving Expenses	$2,000	
Office Supplies	$23,000	$1,000
Personnel	$453,600	$897,700
Postage	$4,000	$3,000
Printing	$2,000	
Recruiting	$2,000	
Reproduction	$15,000	
Telephone	$5,000	
Travel	$52,000	$32,000
Original Florida Tourism Task Force		$279,700
Contingency		$60,300
Total Indirect Expenses	$779,600	
Total Direct Expenses		$1,365,000
TOTAL EXPENSES (Direct & Indirect)		$2,144,600

REVENUE	
Program Development	$35,600
Regional Planning	
Regional Planning & Review	$80,000
Public Safety & Regulatory Compliance	
Hazardous Waste Monitoring	$58,900
Local Emergency Planning Committee	$136,500
Hazards Analyses	$18,800
Public Safety Training Exercises	$10,000
Transportation	
Gainesville Urbanized Area Transportation Planning	$443,500
Gainesville Urbanized Area Mass Transit	$212,600
Transportation Disadvantaged - Alachua County	$24,200
Transportation Disadvantaged - Region	$199,800
Economic Development	
Economic Strategy & Technical Assistance	$90,000
Economic Strategy & Technical Assistance	$125,000
Original Florida Tourism Task Force Staffing	$53,300
Original Florida Tourism Task Force	$279,700
Local Government Assistance	
General Technical Services	$10,000
City & County Planning Services	$224,200
Community Development Block Grant Administration	$142,500
TOTAL REVENUE	$2,144,600

TABLE II
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
REVENUE BY PROGRAM - Proposed May 24, 2018
FISCAL YEAR OCTOBER 1, 2018 - SEPTEMBER 30, 2019

REVENUE	FEDERAL FUNDS	STATE FUNDS	MEMBER DUES	MTPO* FUNDS	SERVICE CONTRACTS	TOURISM TASK FORCE FUNDS	OTHER INCOME	TOTAL	TOTAL BY PROGRAM	% TOTAL BY PROGRAM
PROGRAM DEVELOPMENT			$25,600				$10,000	$35,600		
									$35,600	2%
REGIONAL PLANNING										
Regional Planning & Review			$80,000					$80,000		
									$80,000	4%
PUBLIC SAFETY & REGULATORY COM										
Hazardous Waste Monitoring					$58,900			$58,900		
Local Emergency Planning Committee	$56,500	$80,000						$136,500		
Hazards Analyses		$18,800						$18,800		
Public Safety Training Exercises					$10,000			$10,000		
									$224,200	10%
TRANSPORTATION										
Gainesville Urbanized Area Trans Planning				$443,500				$443,500		
Gainesville Urbanized Area Mass Transit				$212,600				$212,600		
Trans Disadvantaged - Alachua Co				$24,200				$24,200		
Trans Disadvantaged - Region		$199,800						$199,800		
									$880,100	41%
ECONOMIC DEVELOPMENT										
Economic Strategy & Technical Assistance	$70,000		$20,000					$90,000		
Economic Strategy & Technical Assistance	$100,000		$25,000					$125,000		
Original Florida Tourism Task Force Staffing		$26,500				$26,800		$53,300		
Original Florida Tourism Task Force		$123,500				$156,200		$279,700		
									$548,000	26%
LOCAL GOVERNMENT ASSISTANCE										
General Technical Services			$10,000					$10,000		
City & County Planning Services					$224,200			$224,200		
Community Development Block Grant Admin					$142,500			$142,500		
									$376,700	17%
TOTAL	$226,500	$448,600	$160,600	$680,300	$435,600	$183,000	$10,000	$2,144,600	$2,144,600	100%

* Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

TABLE III
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
EXPENSES BY PROGRAM - Proposed May 24, 2018
FISCAL YEAR OCTOBER 1, 2018 - SEPTEMBER 30, 2019

			REGIONAL	PUBLIC SAFETY & REGULATORY COMPLIANCE				ECONOMIC DEVELOPMENT				TRANSPORTATION			LOCAL GOVERNMENT ASSISTANCE			
TOTAL	EXPENSES	PROGRAM DEVELOP	STATE PLANNING & REVIEW	HAZARDOUS WASTE MONITORING	LOCAL EMERGENCY PLANNING COMMITTEE	HAZARDS ANALYSES	PUBLIC SAFETY TRAINING EXERCISES	COMP ED STRATEGY & TECHNICAL ASSIST	ECONOMIC DISASTER RECOVERY	TOURISM TASK FORCE STAFFING	TOURISM TASK FORCE	TRANS DISADVANT	GAINESVILLE URBANIZED AREA TRANS PLANNING	GAINESVILLE URBANIZED AREA MASS TRANSIT	GENERAL TECHNICAL SERVICES	LOCAL PLANNING SERVICES	COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN	TOTAL
$43,300	Contractual Services				$43,300													$43,300
$20,000	Dues, Pubs., Subs. & Training	$8,000			$12,000													$20,000
$15,000	Furniture & Equipment	$15,000																$15,000
$4,000	Legal Services & Public Notices				$1,500							$2,500						$4,000
$9,000	Meeting Expenses	$8,500			$500													$9,000
$1,000	Office Supplies	$1,000																$1,000
$897,700	Personnel		$38,800	$25,100	$36,500	$6,800	$3,400	$44,700	$64,600	$27,900		$113,600	$234,100	$111,700	$3,800	$114,000	$72,700	$897,700
$3,000	Postage		$200	$300	$500			$400				$400	$300		$100	$500	$300	$3,000
$32,000	Travel		$2,500	$4,000	$8,500	$2,500		$3,500				$3,000	$3,500		$1,500	$1,500	$1,500	$32,000
$279,700	Original FL Tourism Task Force										$279,700							$279,700
$60,300	Contingency	$3,100	$4,804	$7,702	$2,002	$3,595	$3,647	$2,581	$4,299	$1,170	$0	$5,845	$2,288	$3,895	$1,300	$9,198	$4,864	$60,300
$779,600	Indirect Costs*		$33,696	$21,798	$31,698	$5,905	$2,953	$38,819	$56,101	$24,230		$98,655	$203,302	$97,005	$3,300	$99,002	$63,136	$779,600
$2,144,600	TOTAL	$35,600	$80,000	$58,900	$136,500	$18,800	$10,000	$90,000	$125,000	$53,300	$279,700	$224,000	$443,500	$212,600	$10,000	$224,200	$142,500	$2,144,600

* See Table I for line item expenses of Indirect Costs. Total indirect expenses are distributed among programs at the rate of 86.84% of Direct Personnel costs.

TABLE IV
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MEMBER LOCAL GOVERNMENT DUES - Proposed May 24, 2018
FISCAL YEAR OCTOBER 1, 2018 - SEPTEMBER 30, 2019

	POPULATION*		DUES @ .30**
	JURISDICTION	TOTAL COUNTY	PER CAPITA
Alachua County		258,747	
County Government	104,311		$31,293
Alachua	9,936		$2,981
Archer	1,165		$750
Gainesville	129,038		$38,711
Hawthorne	1,412		$750
High Springs	6,023		$1,807
Newberry	5,907		$1,772
Waldo	955		$750
Bradford County		24,673	
County Government	19,165		$5,750
Starke	5,508		$1,652
Columbia County		64,999	
County Government	53,051		$15,915
Lake City	11,948		$3,584
Dixie County		15,076	
County Government	15,076		$4,523
Gilchrist County		16,475	
County Government	16,475		$4,943
Hamilton County		12,106	
County Government	10,402		$3,121
Jasper	1,704		$750
Lafayette County		7,085	
County Government	7,085		$2,126
Levy County		41,015	
County Government	41,015		$12,305
Madison County		17,704	
County Government	14,683		$4,405
Madison	3,021		$906
Suwannee County		42,097	
County Government	35,237		$10,571
Live Oak	6,860		$2,058
Taylor County		19,866	
County Government	12,912		$3,874
Perry	6,954		$2,086
Union County		10,735	
County Government	10,735		$3,221
TOTAL	530,578	530,578	$160,604

*Official State estimates used for Revenue Sharing purposes: April 1, 2017.
**Minimum dues paid by any member local government is $750.

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director SRK

SUBJECT: Election of Officers

RECOMMENDATION:

Approve the Nominating Committee officer slate of nominees for the Program Year 2018-19.

BACKGROUND:

The Nominating Committee met on May 15, 2018, to develop, for the Council's consideration, recommendations concerning the Executive Committee positions, including the Executive Committee member position. A list of those recommendations is attached.

Also attached, for your information, are excerpts from the Bylaws which govern the election of officers. Specifically, the Council is to elect individuals to the following positions.

Chair
Vice-Chair
Secretary-Treasurer
Executive Committee Member
Immediate Past Chair

NOTE: No more than one officer may be from representatives appointed by the same governmental unit.

In addition, if you want to make a nomination from the floor, please find attached a list of current Council members. Only local government representatives and gubernatorial appointees are eligible for election as officers.

If you have any questions concerning the election process, please do not hesitate to contact me.

Attachments

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

2018-19
May 17, 2018

EXECUTIVE COMMITTEE MEMBERS

Louie Davis, Chair
Robert Wilford, Vice-Chair
Larry Sessions, Secretary-Treasurer
Charles Chestnut IV, Executive Committee Member
Lorene Thomas, Immediate Past Chair

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Section 6: Officers---Duties---Term of Office.

(1) The members of the Council shall elect a Chair, Vice-Chair and Secretary-Treasurer to serve as officers of the Council. The officers shall be elected from among the members of the Council and may be elected or gubernatorial appointees no more than one (1) of who may be from representatives appointed by the same general purpose local governmental unit and no more than one (1) may be a gubernatorial appointee from the same county as another gubernatorial appointee. Should a vacancy occur among the officers, the vacancy shall be filled in the same manner in which the preceding officers were originally elected.

(2) The officers shall perform the duties enumerated below and other duties prescribed by the Council:

(a) The Chair shall preside at meetings of the Council and of the Board; sign, with the counter-signature of the Secretary-Treasurer, or Executive Director, as authorized by the Council, any contracts or other instruments which is deemed in the Council's best interest; and perform such other duties incident to the office as may be prescribed by the Council.

(b) The Vice-Chair shall assist the Chair in the performance of the Chair's duties, and either in the absence of the Chair or in the event of the Chair's inability or refusal to act, shall have the powers and shall perform the duties of the Chair.

(c) The Secretary-Treasurer shall see that minutes of the meetings and the records of the Council are kept; attest the signatures of the Council officers; and see that notices are duly given in accordance with the provisions of these Bylaws or as required by law.

(d) The Secretary-Treasurer shall, see that proper financial records of the Council are maintained in accordance with generally accepted governmental accounting principles. Further, the Secretary-Treasurer shall, in general, perform all duties that may be assigned to him/her by the Chair or the Council.

(3) Each member elected to an office shall serve for one (1) year or until a successor is elected, and shall not be eligible for reelection to the same officer position in a succeeding year once their service for the one (1) year term of office has been completed and provided that the immediate past-Chair shall not be eligible to be elected to another officer or Executive Committee member position until two (2) years have elapsed following the end of their term as immediate past-Chair nor shall an elected official immediate past-Chair be succeeded in the office of Chair by a representative appointed by the same general purpose governmental unit or a gubernatorial appointee from the same county as another gubernatorial appointee.

(4) Newly elected officers shall be declared installed following the election, and shall assume the duties of office upon adjournment of the Annual Meeting at which they are elected.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MEMBERS

May 8, 2018

COUNTY REPRESENTATIVES

1.	Anthony Adams	Lafayette County
2.	Robert Brown	Hamilton County
3.	Charles Chestnut IV	Alachua County
4.	Ken Cornell	Alachua County
5.	**Rick Davis**	**Madison County**
6.	Thomas Demps	Taylor County
7.	Gene Higginbotham	Dixie County
8.	Robert Hutchinson	Alachua County
9.	John Meeks	Levy County
10.	Tim Murphy	Columbia County
11.	Daniel Riddick	Bradford County
12.	**Larry Sessions**	**Suwannee County**
13.	James Tallman	Union County
14.	Kenrick Thomas	Gilchrist County

CITY REPRESENTATIVES

15.	David Arreola	Gainesville
16.	Patricia Bouie	Hawthorne
17.	LaBarfield Bryant	Jasper
18.	Jim Catron	Madison
19.	Rick Coleman	Newberry
20.	**Louie Davis**	**Waldo**
21.	Mike Deming	Perry
22.	Fletcher Hope	Archer
23.	Linda Jones	High Springs
24.	Janice Mortimer	Starke
25.	Garth Nobles, Jr.	Live Oak
26.	Helen Warren	Gainesville
27.	**Robert Wilford**	**Alachua**
28.	Stephen Witt	Lake City

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GUBERNATORIAL REPRESENTATIVES

29.	James Montgomery	Columbia County
30.	**Lorene Thomas**	**Dixie County**
31.	Mike Williams	Madison County
33.	Vacant	Alachua County
34.	Vacant	Alachua County
35.	Vacant	Alachua County
36.	Vacant	Alachua County
37.	Vacant	Bradford County
38.	Vacant	Gilchrist County
39.	Vacant	Hamilton County
40.	Vacant	Lafayette County
41.	Vacant	Levy County
42.	Vacant	Suwannee County
43.	Vacant	Taylor County
44.	Vacant	Union County

NON-VOTING DELEGATE

William Whitelock, High Springs

EX-OFFICIO REPRESENTATIVES

1. Vacant, Florida Department of Economic Opportunity
2. Vacant, Florida Department of Environmental Protection
3. Vacant, Florida Department of Transportation
4. Vacant, St. Johns River Water Management District
5. Vacant, Southwest Florida Water Management District
6. Vacant, Suwannee River Water Management District

Executive Committee Members are Bolded

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director SRK

SUBJECT: Proposed Evaluation and Appraisal Report-based Amendments to the North Central Florida Strategic Regional Policy Plan

At its December 14, 2017 meeting, the Council voted to authorize the addition of a proposed amendment in response to state and regional agency, and local government comments, and revised amendments as recommended by the Regional Planning Committee to the proposed Evaluation and Appraisal Report-based amendments to the North Central Florida Strategic Regional Policy Plan. In addition, the Council authorized the initiation of the rule making process pursuant to Chapter 120, Florida Statutes, to adopt the proposed amendments to the Regional Plan.

Pursuant to this action by the Council, rule development workshops were held on March 13, 2018 in Chiefland and March 15, 2018 in Gainesville. The Committee met on March 22, 2018 and reviewed comments from the workshops. In addition, the Committee considered a request from the Alachua County Board County Commissioners concerning additional areas to the Regional Ecological Greenways Network map of the regionally significant natural resources of the proposed amendments to the Regional Plan. Finally, the Committee will meet on May 24, 2018 to continue reviewing revisions to the proposed amendments.

If you have any questions concerning this matter, please do not hesitate to contact me.

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director SRK

SUBJECT: Florida Regional Councils Association Monthly Activity Report

The Florida Regional Councils Association is the statewide organization of the ten regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives.

The Association strives to accomplish these goals by carrying-out the following objectives.

- Ensure regional planning councils are effective service organizations to the State of Florida, its local governments, and the citizens they serve;
- Ensure regional planning councils are consensus builders and problem solvers, and serve as conveners of the region by helping to articulate those multijurisdictional issues that need resolution;
- Encourage and promote opportunities for regional planning councils to become partners in state programs and initiatives, while promoting the unique themes of each region within the state and legislative environments;
- Monitor substantive state and federal legislative issues for the benefit of its members, and promote mutually supportive policy positions among the regional planning councils;
- Represent regional planning councils in national organizations, such as the National Association of Regional Councils, National Association of Development Organizations, and SouthEast Regional Directors Institute; and
- Foster relationships and partnerships and coordinate with state, regional, and national associations and organizations; non-profit entities; public-private partnerships; the Governor's Office; state agencies; and others, on issues of mutual interest and concern, and with whom the Association shares mutual goals and programs.

Please find attached the April 2018 Monthly Activity Report highlighting the activities of the Association.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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MONTHLY ACTIVITY REPORT: April 2018

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Organized and distributed the March 2018 Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward*. Began collecting articles and formatting the April 2018 Newsletter. Continued to update the FRCA Facebook page.
- Continued to work with the Florida Association of Counties regarding the maintenance and enhancement of the FRCA website and newsletter. Continued to update and maintain the email listserv for the more than 2,500 individuals who receive *FRCA Forward.*
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, participated in or attended the following meetings and shared information:
    - IFAS Coordination Meeting, April 4th
    - FDOT Workshop on F.S. 333 – Airport Zoning Regulations, April 24th
- Facilitated the Economic Development Planner and Disaster Recovery Coordinator Conference Call with the Economic Development Administration, April 13th
- Worked with the Department of Economic Opportunity and the Department of Environmental Protection to submit two presentation ideas which were selected for the American Planning Association Florida Annual Conference being held being held in West Palm Beach, September 11 – 14, 2018.

ASSOCIATION MANAGEMENT

- Participated in the March 8 - 9, 2018, Executive Directors Advisory Council (EDAC) and Partners Meetings held in Tallahassee. Prepared for the May 10th EDAC meeting being held by conference call including developing agendas and distributing meeting materials.
- Coordinated FRCA participation with the upcoming annual conferences:
    - National Association of Regional Councils
    - Florida Association of Counties
    - Florida League of Cities
    - American Planning Association, Florida Chapter
- Updated and enhanced the FRCA website.
- Distributed grant opportunities and information of interest from state and national organizations.

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director SRK

SUBJECT: Florida Chamber Foundation Scorecard™

The Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan.

The Scorecard reports metrics for each of the following Six Pillars.

- Talent and Supply Education;
- Innovation and Economic Development;
- Infrastructure and Growth Leadership;
- Business Climate and Competitiveness;
- Civic and Governance Systems; and
- Quality of Life and Quality Places.

Please find attached the May 2018 Scorecard.

If you have questions concerning this matter, please do not hesitate to contact me.

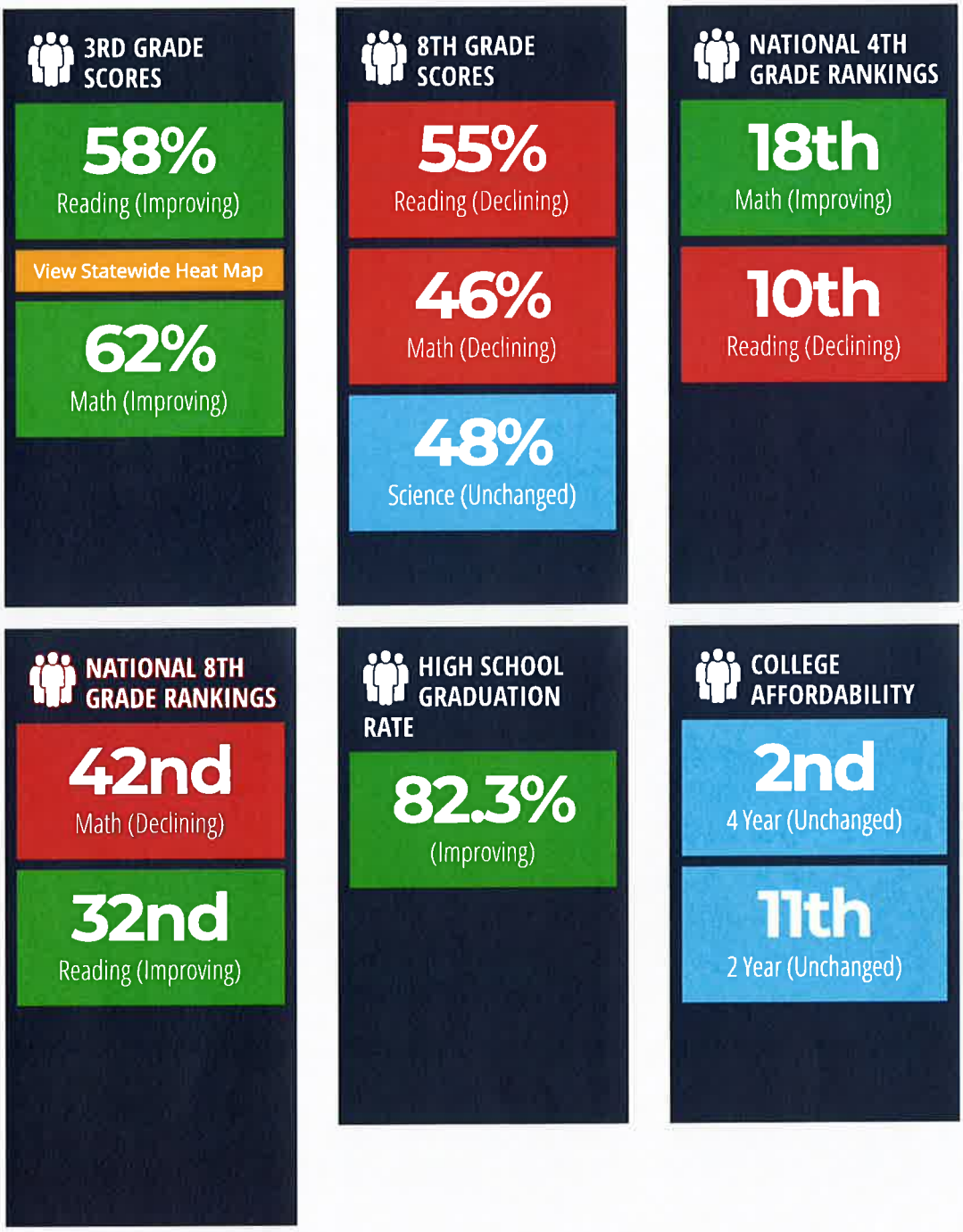
Attachment

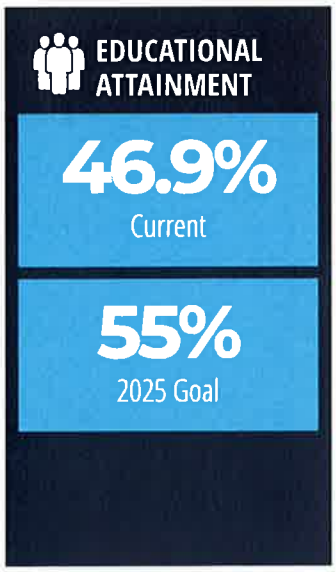
o:\council.mtg\cnc\mtgmemos\flchamberscorecard may 2018.docx

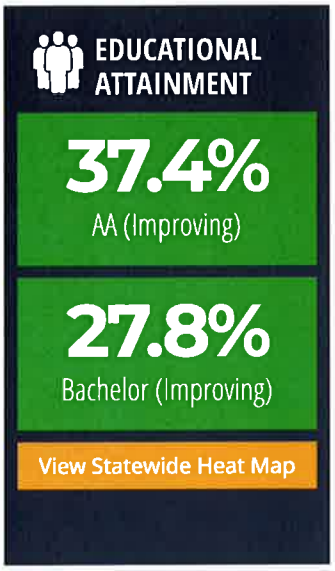
THE FLORIDA SCORECARD
METRICS TO HELP SECURE FLORIDA'S FUTURE

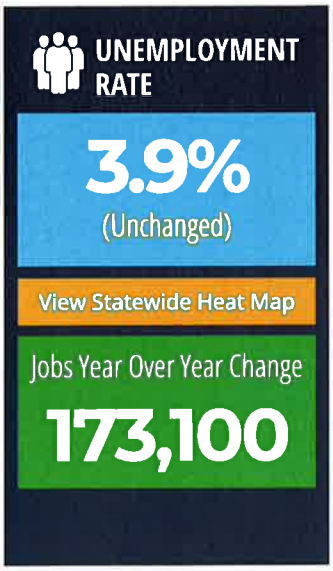
State of Florida Metrics

Talent Supply & Education









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THE FLORIDA SCORECARD
METRICS TO HELP SECURE FLORIDA'S FUTURE

State of Florida Metrics

Innovation & Economic Development

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Infrastructure & Growth Leadership

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THE FLORIDA SCORECARD
METRICS TO HELP SECURE FLORIDA'S FUTURE

State of Florida Metrics

Business Climate & Competitiveness

FLORIDA LEADING INDEX
78,900
Jobs

CONSUMER SENTIMENT
98.1
(Improving)

CEO RANK
2nd
(Unchanged)

STATE LEGAL CLIMATE RANKING
46th
(Declining)

SALES TAX REVENUE
$2.445
Billion per Month
(Declining)

BUSINESS TAX CLIMATE
4th

LEADING AND COINCIDENT INDICES
2.11
Leading Index (Improving)
236.76
Coincident Index
(Improving)

OPEN JOBS
244,300
(Declining)
400,000
Unemployed Persons
(Increasing)

STATE RANKING FOR AUTOMOBILE INSURANCE AFFORDABILITY
#47

THE FLORIDA SCORECARD
METRICS TO HELP SECURE FLORIDA'S FUTURE

State of Florida Metrics

Civic & Governance Systems

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THE FLORIDA SCORECARD
METRICS TO HELP SECURE FLORIDA'S FUTURE

State of Florida Metrics

Quality of Life and Quality Places

FREE & REDUCED LUNCH
60.5%
(Increasing)
View Statewide Heat Map

YOUTH OBESITY
12.3%
(Worse)

PER CAPITA INCOME
$46,858
(Improving)
View Statewide Heat Map

HOMELESS SCHOOL CHILDREN
69,956

POVERTY RATE
14.8%
(Better)
View Statewide Heat Map

HOME OWNERSHIP RATE
65.5%
(Improving)

FLORIDIANS WITHOUT HEALTH INSURANCE COVERAGE
2,544
Thousand (Declining)
12.5%
(Declining)

North Central Florida Regional Planning Council

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May 17, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director SRK

SUBJECT: Financial Disclosure Report Filing

All members of the Council are required to file a financial disclosure form by July 1st of each year.

The financial disclosure forms filed by county commissioners and city commissioners for their elected offices fulfills this requirement. Gubernatorial members must file a financial disclosure form with the Supervisor of Elections office in their respective counties to fulfill this requirement. Council members will be receiving a copy of the financial disclosure form in the mail within the next few weeks.

If you have questions concerning this matter, please do not hesitate to contact me.

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