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MEETING NOTICE

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

There will be a meeting of the North Central Florida Regional Planning Council on **May 26, 2016**. The meeting will be held at the **Lake City Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida**. Dinner will start at 7:00 p.m. and the meeting at **7:30 p.m.**

*Please call the Council at 352.955.2200, or 800.226.0690, or email strong@ncfrpc.org by May 23, 2016 to let us know if you will be attending the meeting. (You can call after hours and leave a message on voice mail too.) **THANK YOU.***

(Location Map on Back)

Please be advised that the Council meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on North Central Florida Regional Planning Council Full Packet.)

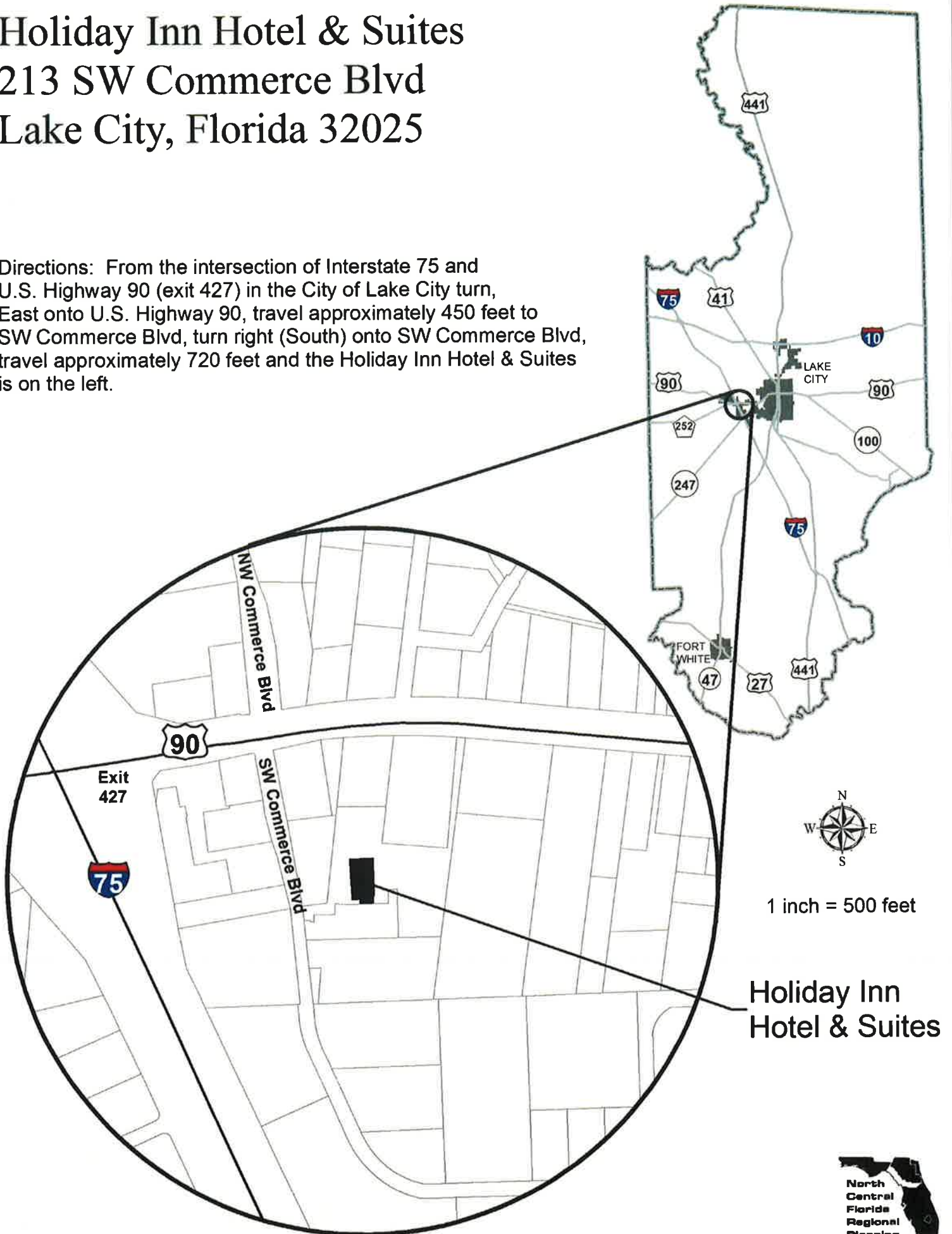
Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

Holiday Inn Hotel & Suites

213 SW Commerce Blvd

Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.





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AGENDA

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Holiday Inn Hotel & Suites
213 Southwest Commerce Boulevard
Lake City, Florida

May 26, 2016
7:30 p.m.
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	This agenda item provides an opportunity for citizens to address the Council on any matter not included on the agenda. The comment period is limited to three minutes for each individual.	
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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

April 28, 2016
7:30 p.m.

MEMBERS PRESENT

Anthony Adams, Lafayette County
LaBarfield Bryant, City of Jasper
Harvey Budd, City of Gainesville
Beth Burnam, Hamilton County
Jim Catron, City of Madison
Charles Chestnut IV, Alachua County
Ken Cornell, Alachua County
Louie Davis, City of Waldo
Rick Davis, Madison County
Scarlet Frisina, Columbia County
William Hunter, Hamilton County
James Montgomery, Columbia County
Patricia Patterson, Taylor County
Daniel Riddick, Bradford County
DeLoris Roberts, City of Hawthorne
Larry Sessions, Suwannee County
Lorene Thomas, Dixie County
Helen Warren, City of Gainesville
Robert Wilford, City of Alachua
Stephen Witt, City of Lake City

NON-VOTING DELEGATE PRESENT

None

EX-OFFICIO MEMBER REPRESENTATIVES
PRESENT

Barney Bennett, Florida Department
of Transportation

COUNCIL ATTORNEY PRESENT

Jonathan Wershow

MEMBERS ABSENT

Craig Carter, City of Gainesville
Jason Evans, High Springs
Jason Holifield, Dixie County
Doug Jones, City of Archer
Timothy Marden, City of Newberry
Garth Nobles, Jr., City of Live Oak
Lee Pinkoson, Alachua County
Carolyn Spooner, City of Starke
David Sullivan, City of Perry
James Tallman, Union County
Kenrick Thomas, Gilchrist County
Daniel Webb, Union County
Mike Williams, Madison County

OTHERS PRESENT

Leslie Ames
Sandra Buck-Camp
Diana Davis
Stew Lilker
John Meeks
Ginger Morgan
David Stegall
Noah Valenstein
Kim Worley

STAFF PRESENT

Steven Dopp
Carmelita Franco
Scott Koons
Jean Strong

Board Members names are bolded
Gubernatorial Members names are italicized

I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Chair Riddick called the meeting to order at 7:30 p.m. with an invocation given by Mayor Davis and a pledge of allegiance to the flag. Chair Riddick stated that there was a quorum of the Council.

Chair Riddick welcomed and introduced John Meeks, County Commissioner from Levy County; Kim Worley, City Manager from the City of Waldo; Noah Valenstein, Executive Director of the Suwannee River Water Management District; Sandra Buck-Camp, member of the Columbia, Hamilton, Suwannee Transportation Disadvantaged Local Coordinating Board; Ginger Morgan, Biology Scientist from Florida Fish and Wildlife Conservation Commission; David Stegall, citizen from Union County; Diana Davis, wife of Council member Louie Davis; and Stew Lilker from the Columbia County Observer.

II. GUEST SPEAKER - Leslie Ames, Project Manager
Suwannee River Water Management District

Scott Koons, Executive Director, introduced Leslie Ames, Project Manager from the Suwannee River Water Management District. Ms. Ames' remarks provided Council members an update on water projects of the Suwannee River Water Management District. Chair Riddick thanked Ms. Ames for her presentation.

Chair Riddick asked that Item IV.F. to authorize the Council to assist the Apalachee Regional Planning Council with evaluating a Statewide Hurricane Exercise pursuant to a purchase order for services for a fixed fee amount of \$8,000 and Item VI.B.3. #84 - Town of Fort White Comprehensive Plan Draft Amendment which was received subsequent to the distribution of the Council meeting packet, be added to the agenda.

ACTION: Commissioner Wilford made the motion, with a second by Councilman Bryant, to add Item IV.F. to authorize the Council to assist the Apalachee Regional Planning Council with evaluating a Statewide Hurricane Exercise pursuant to a purchase order for services for a fixed fee amount of \$8,000 and Item VI.B.3. #84 - Town of Fort White Comprehensive Plan Draft Amendment to the agenda. The motion carried unanimously.

III. APPROVAL OF MINUTES - March 24, 2016

Chair Riddick asked that the minutes of the March 24, 2016 meeting be approved as written.

ACTION: Commissioner Warren made the motion, with a second by Commissioner Budd, to approve the minutes of the March 24, 2016 meeting as written. The motion carried unanimously.

IV. CONSENT AGENDA -

- A. Monthly Financial Report - March 2016
- B. Agreement with Florida Division of Emergency Management for Local Emergency Planning Committee - Fiscal Year 2016-17
- C. Agreement with Florida Division of Emergency Management to Update Hazard Analyses - Fiscal Year 2016-17
- D. Hazard Analysis Services Agreement with Gilchrist County - Fiscal Year 2015-16
- E. Transportation Disadvantaged Local Coordinating Board Appointments

Chair Riddick asked if there were any questions regarding any of the items on the Consent Agenda as amended and requested that these items be approved.

ACTION: Commissioner Warren made the motion, with a second by Commissioner Budd, to approve the items on the Consent Agenda as amended which is attached. The motion carried unanimously.

V. CHAIR'S REPORT - None

VI. COMMITTEE REPORTS

A. Executive Committee -

1. 125th Anniversary of the City of Dunnellon Resolution

Mr. Koons stated that the City of Dunnellon is celebrating their 125th Anniversary this year and he gave a brief history of the City.

ACTION: Councilman Bryant made the motion, with a second by Commissioner Budd to approve a resolution recognizing the 125th Anniversary of the City of Dunnellon which is attached hereto and made part of these minutes. The motion carried unanimously.

2. County Government Month Proclamation

Mr. Koons stated that County Government Month is celebrated each April by counties across the country to raise public awareness and understanding about the roles and responsibilities of county government. He also presented a brief video on county government services.

ACTION: Commissioner Catron made the motion, with a second by Commissioner Patterson to adopt a proclamation which is attached to these minutes declaring April 2016 as County Government Month which is attached hereto and made part of these minutes. The motion carried unanimously.

3. Travel and Tourism Week May 1-7, 2016 Proclamation

Mr. Koons stated that the Original Florida Tourism Task Force was created as a task force of the Council 23 years ago. It is now a 12-county independent tourism marketing interlocal agreement organization. The mission of the Original Florida Tourism Task Force is to "promote the natural, historic, and cultural attractions of the north central Florida region to increase the number of visitors and extend their stay." Mr. Koons further stated that the week of May 1-7, 2016 is *National Travel and Tourism Week* as designated by the Travel Industry Association. He also stated that to support and celebrate the tourism industry, the Executive Committee recommends that the Council adopt a proclamation, which is attached hereto and made a part of these minutes, declaring the week of May 1-7, 2016 as Travel and Tourism Week in north central Florida.

ACTION: Commissioner Warren made the motion, with a second by Commissioner Budd to adopt the proclamation declaring the week of May 1-7, 2016 as Travel and Tourism Week in north central Florida which is attached hereto and made a part of these minutes. The motion carried unanimously.

B. Clearinghouse Committee

Mr. Montgomery, gave the Clearinghouse Committee report. He stated that the Clearinghouse Committee met earlier in the evening and reviewed the following local government comprehensive plan amendments which were included on the Council agenda for consideration.

#80 - Marion County Comprehensive Plan Adopted Amendment

#81 - City of Dunnellon Comprehensive Plan Draft Amendment

Mr. Montgomery stated that subsequent to the distribution of the Council meeting packets, the Council received the following late-arriving item which requires action prior to our next meeting.

#84 - Town of Fort White Comprehensive Plan Draft Amendment

Mr. Montgomery stated that the Committee finds that the local government comprehensive plans, as amended are not anticipated to result in significant adverse impacts to regional facilities, Natural Resources of Regional Significance or adjacent local governments.

ACTION: Mr. Montgomery made the motion, with a second by Mayor Davis, to approve the Clearinghouse Committee recommendations concerning #80 - Marion County Comprehensive Plan Adopted Amendment; #81 - City of Dunnellon Comprehensive Plan Draft Amendment; and #84 - Town of Fort White Comprehensive Plan Draft Amendment. The motion carried unanimously.

C. Regional Planning Committee - Evaluation and Appraisal Report Based Amendments
North Central Florida Strategic Regional Policy Plan

Commissioner Burnam, Regional Planning Committee Chair, reported that the Committee met earlier in the evening to continue the process of preparing amendments to the North Central Florida Strategic Regional Policy Plan. She stated that the preparation of the amendments is guided by the regional plan Evaluation and Appraisal Report recently adopted by the Council.

Commissioner Burnam further stated that earlier in the evening the Committee reviewed proposed changes to the maps of Natural Resources of Regional Significance. She stated that the Committee anticipates submitting the proposed amendments to the Council for its consideration at the October 2016 Council meeting.

D. Program Committee - 2016-17 Overall Program Design

Commissioner Davis reported that the Program Committee met earlier in the evening to review a draft of the Overall Program Design for the coming year. He stated that this document is to be use as the basis for the development of a budget and is also to give instructions to staff as to work which is to be done this year.

Commissioner Davis also stated that there are no changes proposed in the Overall Program Design which include new programs not previously discussed and/or approved by the Council. He also reported that except for editorial changes, the document is essentially the same as the current year edition.

Commissioner Davis stated that the Committee anticipates recommending the Overall Program Design to the Council for adoption at the May 26, 2016 Council meeting.

VII. EX-OFFICIO MEMBER REPORTS

Barney Bennett, Florida Department of Transportation, stated that the Department will be hosting a webinar entitled Performance Summit for Transportation Partners on May 10, 11 and 12, 2016.

Ginger Morgan from the Florida Fish and Wildlife Conservation Commission stated that the Commission is available to assist landowners with the development of conservation plans.

VIII. CITIZEN COMMENTS - None

IX. EXECUTIVE DIRECTOR'S REPORT

A. Florida Chamber Foundation Scorecard™

Mr. Koons stated that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future and the have a new format. The Florida Chamber Foundation's objective to develop a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. He further stated that the Scorecard reports metrics related to each of the Six Pillars. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. He reviewed the April 2016 Scorecard™ included in the Council meeting packet.

B. Original Florida Tourism Task Force Update

Mr. Koons reported that the Council provides staff services to the Original Florida Tourism Task Force to assist them in implementing their work program and in order to increase tourism generated revenues in the north Florida region, Mr. Koons stated that The Original Florida Tourism Task Force implements campaigns to increase tourist visits to the Natural North Florida region. He also stated that earlier this year, the Task Force launched a revamped website which provides potential visitors information concerning events and festivals, attractions, accommodations, trails, themed itineraries. He also stated that the Task Force recently completed its second year of its travel show partnership with VisitFlorida. He further stated that the Task Force members attended travel shows in Atlanta, GA; Berlin, Germany; Chicago IL; Dallas, TX; Detroit, MI; London, England; Madison, WI; New York, NY; Philadelphia, PA; Toronto, Canada and Washington, D.C. In addition to these international and out-of-state domestic shows. Finally, Mr. Koons reported that Task Force members will be attending travel shows in Jacksonville, Tampa and The Villages later this year.

Mr. Koons stated that the mission of The Original Florida Tourism Task Force is to promote the natural, historic and cultural attractions of the area to increase the number of visitors and to extend their stay in the region, and the goal is to enhance the economy of the area, image and quality of life through expanded revenues and employment opportunities.

Chair Riddick informed the Council that the next Council meeting will be held on May 26, 2016 at the Holiday Inn Hotel & Suites in Lake City. The meeting was adjourned at 8:10 p.m.

Daniel Riddick, Chair

5/26/16
Date



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May 19, 2016

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Monthly Financial Report - April 2016

Please find attached a copy of the Monthly Financial Report for the Council's activities for February 2016. The following paragraphs discuss revenues and expenditures to the budget for the month and year to date.

Revenue

The total revenue for the Council for year to date is within budgeted figures. Revenue at the end of seven months is 35 percent of budget.

Expenditures

The total expenditures for the Council for year to date are within budgeted figures. Total expenditures at the end of seven months is 57 percent of budget.

Conclusion

In conclusion, staff is pleased with the financial condition of the Council. The adjusted general fund balance should remain at an acceptable level at the end of the fiscal year.

Overall, as is regularly reported, the financial condition of the Council is sound. Staff is not aware of anything in the current fiscal year that will change this situation.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2016

BALANCE SHEET

ASSETS

Current Assets	
Checking / Savings	621,985
Accounts Receivable	866,761
Other Current Assets	5,404
Total Current Assets	<u>1,494,150</u>
TOTAL ASSETS	<u><u>1,494,150</u></u>

LIABILITIES & EQUITY

Liabilities	
Current Liabilities	
Accounts Payable	
Other Current Liabilities	21,394
Total Liabilities	<u>21,394</u>
Equity	<u>1,472,756</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,494,150</u></u>

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2016

SUMMARY STATEMENT

	Adopted Budget FY 2015 - 16	April 2016	Year to Date	Percent of Budget
Revenue	1,876,300	0	651,504	35%
Expenses	1,876,300	127,408	1,077,634	57%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2016

REVENUE

Account	Adopted Budget FY 2015 - 16	April 2016	Year to Date	Percent of Budget
Program Development	30,300	0	20,507	68%
Regional Planning				
Regional Planning & Review	90,000	0	49,110	55%
		0		
Public Safety & Regulatory Compliance				
Homeland Security Activities	0	0	0	0%
Hazardous Waste Monitoring	58,900	0	0	0%
Local Emergency Planning Committee	118,200	0	6,687	6%
Hazards Analyses	12,200	0	0	0%
Local Mitigation Strategies	17,400	0	12,300	71%
Transportation				
Gainesville Urbanized Area Transportation Planning	405,200	0	0	0%
Gainesville Urbanized Area Mass Transit	204,500	0	0	0%
Transportation Disadvantaged - Alachua County	24,200	0	10,754	44%
Transportation Disadvantaged - Region	192,700	0	87,952	46%
Economic Development				
Comp Econ Development Strategy & Tech Assistance	153,000	0	80,610	53%
Original Florida Tourism Task Force Staffing	72,000	0	5,625	8%
Original Florida Tourism Task Force	224,000	0	93,525	42%
Vision North Central Florida		0	2,500	
Local Government Assistance				
General Technical Services	8,000	0	4,389	55%
City & County Planning Services	215,700	0	232,894	108%
Community Development Block Grant Administration	50,000	0	44,651	89%
Total Revenue	1,876,300	0	651,504	35%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2016

EXPENDITURES

Account	Adopted Budget FY 2015 - 16	April 2016	Year to Date	Percent of Budget
Audit	15,000	0	0	0%
Building Occupancy & Grounds	55,000	2,836	20,169	37%
Contractual Services	48,000	5,202	26,804	56%
Dues, Publications , Subscriptions & Training	50,000	321	37,918	76%
Furniture & Equipment	15,000	0	0	0%
Insurance and Bonding	18,000	0	4,423	25%
Legal Costs	14,000	1,522	6,709	48%
Machine Rental/Maintenance	5,000	984	2,203	44%
Meeting Expenses	19,000	1,438	10,174	54%
Moving Expense	2,000	0	0	0%
Office Supplies	23,000	907	6,549	28%
Personnel	1,265,100	77,565	688,287	54%
Postage	8,000	0	500	6%
Printing	2,000	595	595	30%
Recruiting	2,000	0	0	0%
Reproduction	11,000	1,145	5,170	47%
Telephone	6,000	762	3,332	56%
Travel	80,000	8,532	40,433	51%
Original Florida Tourism Task Force	224,000	25,599	224,368	100%
Contingency	14,200	0	0	0%
Total Expenses	1,876,300	127,408	1,077,634	57%



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May 19, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Meeting Schedule Program Year 2016-17

RECOMMENDATION:

Approve the attached Council Meeting Schedule for 2016-17.

BACKGROUND:

Please find attached the Council meeting schedule for 2016-17. Generally, Council meetings are held on the fourth Thursday of each month. Please note that there is no meeting in November and the December meeting will be held on the second Thursday, December 8, 2016.

If you have any questions concerning this matter, please do not hesitate to contact me.

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

MEETING SCHEDULE

2016-17

June 23, 2016	Holiday Inn Hotel & Suites, Lake City, FL
July 28, 2016	Holiday Inn Hotel & Suites, Lake City, FL
August 25, 2016	Holiday Inn Hotel & Suites, Lake City, FL
September 22, 2016	Holiday Inn Hotel & Suites, Lake City, FL
October 27, 2016	Holiday Inn Hotel & Suites, Lake City, FL
December 8, 2016	Holiday Inn Hotel & Suites, Lake City, FL
January 26, 2017	Holiday Inn Hotel & Suites, Lake City, FL
February 23, 2017	Holiday Inn Hotel & Suites, Lake City, FL
March 30, 2017	Holiday Inn Hotel & Suites, Lake City, FL
April 27, 2017	Holiday Inn Hotel & Suites, Lake City, FL
May 25, 2017	Holiday Inn Hotel & Suites, Lake City, FL

All Council meetings start at 7:30 p.m., with dinner being served at 7:00 p.m.

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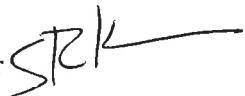


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May 19, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Local Coordinating Board Appointments

RECOMMENDATION:

- **Appoint Denise Morgan as the alternate Persons with Disabilities Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board.**
- **Appoint Lori Newman as the voting Public Education Representative on the Madison County Transportation Disadvantaged Coordinating Board.**
- **Appoint Sandra Woodard as the voting Children at Risk Representative on the Dixie, Gilchrist and Levy Transportation Disadvantaged Coordinating Boards.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended Denise Morgan be appointed the alternate Persons with Disabilities Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board. It is recommended Lori Newman be appointed the voting Public Education Representative on the Madison County Transportation Disadvantaged Coordinating Board. It is recommended Sandra Woodard be appointed the voting Children at Risk Representative on the Dixie, Gilchrist and Levy Transportation Disadvantaged Coordinating Boards.

If you have any questions concerning this matter, please do not hesitate to contact me.

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May 19, 2016

TO: Council Members
FROM: Daniel Riddick, Chair
SUBJECT: Resolution of Appreciation - Craig Carter

RECOMMENDATION:

Approve the attached resolution of appreciation for Craig Carter.

BACKGROUND:

As a token of appreciation for Craig Carter service on the Council since June 2014 and in recognition of his commitment and concern for the growth and development of the north central Florida area, the attached resolution of appreciation is recommended for approval by the Council.

Attachment

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Resolution

OF APPRECIATION

WHEREAS, Craig Carter has been representing City of Gainesville on the North Central Florida Regional Planning Council since June 2014;

WHEREAS, Craig Carter has ably discharged his duties throughout his association with the North Central Florida Regional Planning Council;

NOW, THEREFORE, BE IT RESOLVED: That the membership and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Craig Carter for the dedicated service he has rendered to the North Central Florida Regional Planning Council, and for his concern for the future growth and development of this area and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the region to view and recognize the accomplishments and service of Craig Carter.

Daniel Riddick, Chair

ATTEST:

Lorene Thomas, Secretary-Treasurer

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AT THEIR MEETING
OF May 26, 2016.





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May 19, 2016

TO: Council Members
FROM: Daniel Riddick, Chair
SUBJECT: Resolution of Appreciation - Doug Jones

RECOMMENDATION:

Approve the attached resolution of appreciation for Doug Jones.

BACKGROUND:

As a token of appreciation for his service on the Council since February 2015 and in recognition of his commitment and concern for the growth and development of the north central Florida area, the attached resolution of appreciation is recommended for approval by the Council.

Attachment

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Resolution

OF APPRECIATION

WHEREAS, Doug Jones has been representing City of Archer on the North Central Florida Regional Planning Council since February 2015;

WHEREAS, Doug Jones has ably discharged his duties throughout his association with the North Central Florida Regional Planning Council;

NOW, THEREFORE, BE IT RESOLVED: That the membership and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Doug Jones for the dedicated service he has rendered to the North Central Florida Regional Planning Council, and for his concern for the future growth and development of this area and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the region to view and recognize the accomplishments and service of Doug Jones.

Daniel Riddick, Chair

ATTEST:

Lorene Thomas, Secretary-Treasurer

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AT THEIR MEETING
OF May 26, 2016.






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May 19, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Program Resolutions of Appreciation

RECOMMENDATION:

- Approve the attached resolution of appreciation for Reverend Charles Burke.
- Approve the attached resolution of appreciation for Gladney Cherry.

BACKGROUND:

The attached resolutions of appreciation are regarding Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. Reverend Charles Burke served as the Elderly Representative on the Suwannee County Transportation Disadvantaged Coordinating Board since January 2001. He also served as the Elderly Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board since July 2013. Gladney Cherry served as the Public Education Representative on the Madison County Transportation Disadvantaged Coordinating Board since June 2009.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachments

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RESOLUTION OF APPRECIATION

WHEREAS, Reverend Charles Burke has served as the Elderly Representative on the Suwannee County Transportation Disadvantaged Coordinating Board since January 2001 and the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board since July, 2013; and

WHEREAS, Reverend Charles Burke ably discharged his duties as the Elderly Representative on the Suwannee County Transportation Disadvantaged Coordinating Board and the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board;

NOW, THEREFORE, BE IT RESOLVED: That the members and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Reverend Charles Burke for the dedicated service he rendered to the Suwannee County Transportation Disadvantaged Coordinating Board and the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board, and for his concern for the transportation disadvantaged needs of Columbia, Hamilton and Suwannee Counties and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the community to view and recognize the accomplishments and service of Reverend Charles Burke.

Daniel Riddick, Chair

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

May 26, 2016
Date

RESOLUTION

WHEREAS, Gladney Cherry has served as the Public Education Representative on the Madison County Transportation Disadvantaged Coordinating Board since June 2009; and

WHEREAS, Gladney Cherry ably discharged her duties as the Public Education Representative on the Madison County Transportation Disadvantaged Coordinating Board;

NOW, THEREFORE, BE IT RESOLVED: That the members and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Gladney Cherry for the dedicated service she rendered to the Madison County Transportation Disadvantaged Coordinating Board, and for her concern for the transportation disadvantaged needs of Madison County and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the community to view and recognize the accomplishments and service of Gladney Cherry.

Daniel Riddick, Chair

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

May 26, 2016

Date



V. D.

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May 19, 2016

TO: Council Members

FROM: Daniel Riddick, Chair

SUBJECT: Certificate of Service for Council Employee

As you know, the Council amended its Personnel Regulations to establish an Employee Length of Service Program.

The strength and stability of an organization is based upon the experience and institutional knowledge of its senior, long-serving employees. Scott Koons has been an employee of the Council since April 1, 1976 and currently serves as Executive Director. As a token of appreciation for 40 years of service to the Council and in recognition of his dedicated service to the Council, a certificate of service is being presented to Mr. Koons. Mr. Koons has served as an employee of the Council longer than any employee in the history of the Council.

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by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.




May 19, 2016

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TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Authorization to Begin Auditor Selection Process

RECOMMENDATION:

Designate the Executive Committee, along with a representative from the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, to serve as the Audit Committee, and authorize the Audit Committee to establish selection criteria, begin the auditor selection process, negotiate a contract for audit services and present a recommendation for auditing services to the Council for approval.

BACKGROUND:

The Council goes through an auditor selection process every three years with the intent of selecting a firm to perform audits on the Council's financial activity for each of the succeeding three years. A new contract for the auditor services is executed each year, but it is expected that the same firm will be used unless some specific reason is found that causes the Council to terminate its services. The current firm, Powell and Jones Certified Public Accountants, is completing its third year as auditor. Consequently, it is time to begin the process to select a firm for the next three years.

The process used for the Council has included sending a Request for Qualifications to qualified firms. The Executive Committee, serving as the Audit Committee, then reviews the applications received and ranks them in order of preference. The Committee then begins an interview and negotiation process with the top firm, and continues the interviews until a firm is found that the Committee agrees to recommend to the Council. The Council then considers the recommendation of the Audit Committee and engages an auditor for the next three years.

In past years, the same auditor has been retained by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to audit its financial activities as well. This has been an efficient arrangement, because the Council performs the financial work for both organizations. As a result of this process, the Council has invited the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to select one of its members to meet with the Executive Committee, serving as the Audit Committee, during the ranking process and the interviews and negotiations procedure.

Please note that the Council will also require the auditor selected to complete an audit of the pension program each year. The cost of doing the work for the pension plan is to be included in the primary contract the Council will have with the auditor.

If you have any questions concerning this matter, please do not hesitate to contact me.

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May 19, 2016

TO: Council Members

FROM: James Montgomery, Chair
 Clearinghouse Committee

RE: Chair's Report

COMMITTEE-LEVEL REVIEW ITEMS

The next regularly-scheduled meeting of the Clearinghouse Committee is 6:00 p.m., May 26, 2016 at the Holiday Inn and Suites, 213 SW Commerce Boulevard, Lake City. At its meeting, the Committee will review the following Committee-level items which require Council action.

I will present an oral report on the Committee's actions and recommendations at the Council meeting held later that evening.

Comprehensive Plan Amendments

- #83 - Draft Supplemental Environmental Impact Statement -
 Gulf of Mexico Outer Continental Shelf Oil and Gas
- #92 - City of Hampton Comprehensive Plan Draft Amendment (DEO No. 16-1ER)
- #95 - Alachua County Comprehensive Plan Draft Amendment (DEO No. 16-3ESR)
- #96 - Marion County Comprehensive Plan Adopted Amendment (DEO No. 15-2ESR)
- #97 - Alachua County Comprehensive Plan Draft Amendment (DEO No. 16-4ESR)

Please be advised that the Clearinghouse Committee meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on Clearinghouse Committee Full Packet).

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May 19, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: North Central Florida Strategic Regional Policy Plan Evaluation and Appraisal Report Amendments

In a manner similar to the process required by local governments, every five years each regional planning council is required to perform an evaluation and appraisal of its Strategic Regional Policy Plan.

The evaluation and appraisal process is a two-step process. The first step involves the preparation and adoption of the Evaluation and Appraisal Report. The second step involves the preparation and adoption of amendments to the Strategic Regional Policy Plan.

The Evaluation and Appraisal Report evaluates the progress of the regional plan at achieving the goals and at implementing the policies contained in the plan. The Evaluation and Appraisal Report identifies those areas of the plan in need of revision based on new information, changes to Florida Statutes, or changing regional trends and conditions. The Council adopted an Evaluation and Appraisal Report on December 10, 2015. The Evaluation and Appraisal Report identifies amendments that need to be prepared and considered by the Council for adoption.

The Regional Planning Committee will meet on April 28, 2016 to review and consider amendments to the Natural Resources of Regional Significance of the North Central Florida Strategic Regional Policy Plan.

If you have questions concerning this matter, please do not hesitate to contact me.



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May 19, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Fiscal Year 2016-17 Overall Program Design

RECOMMENDATION:

Approve the Fiscal Year 2016-17 Overall Program Design as recommended by the Program Committee.

BACKGROUND:

The Program Committee met on April 28, 2016 to develop and recommend for your consideration an Overall Program Design for Fiscal Year 2016-17. A copy of the document is attached for your information.

Except for editorial revisions, the document is essentially the same as the current year edition.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

Overall Program Design Fiscal Year 2016-17



North Central Florida
Regional Planning Council

May 26, 2016



Overall Program Design Fiscal Year 2016-17

North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, Florida 32653-1603
352.955.2200

May 26, 2016



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Introduction

The Overall Program Design is a planning and management tool which is used to assist the Council approach its work program in an orderly and comprehensive manner. It provides a detailed outline of the Council's work program for the fiscal year. Strategies, standards, objectives and long-range elements are re-evaluated, based upon previously identified problems and priorities. This is the 43rd annual update of the work program.

The Program Committee is responsible for reviewing and evaluating the overall work program of the organization and making recommendations for alterations in it to the Council. Several indicators have been used to determine the future direction proposed by the Program Committee. However, primary guidance came from priorities established in past years with consideration being given to recent actions taken by the Council.

During the current program year, Council activities and discussions at meetings have highlighted the need for continued emphasis on economic development programs and for the provision of technical assistance and support to local governments. Regional planning has also continued to be a topic of discussion.

These program areas are reflected in this Overall Program Design to the extent possible, as they have been in previous years. Except for minor editorial changes, the document is essentially the same as the current year edition.

Program Committee

Rick Davis, Chair
Scarlet Frisina, Vice-Chair
LaBarfield Bryant
Jim Catron
James Montgomery
Patricia Patterson
DeLoris Roberts
T. Daniel Webb
Mike Williams



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Mission Statement

To improve the quality of life of the Region's citizens by coordinating growth management, protecting regional resources, promoting economic development, and providing technical services to local governments.



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Chapter I: Executive Management

In order to maintain and improve the effectiveness of the Council's operations, the proper administration of the several planning programs requires activities which are not directly attributable to any one program. Several tools are useful, including updating the Overall Program Design and periodic program evaluations. These and other activities ensure that the Council's goals and objectives are being implemented.

Goal: To implement the goals and objectives of the Council by:

- management of a well-qualified and organized staff;
- efficient and economical use of personnel and funds; and
- coordination of all phases of work to prevent overlap and duplication.

A. General Administration

1. Objective

To ensure the efficient and effective utilization of Council staff and resources.

2. Work Elements and End Products

a. Grants Management

Work Element: Bookkeeping, request for payments, billing and allocation of costs are some of the activities necessary for proper grants management. (Continuing Activity)

End Product is management of fiscal affairs.

b. Personnel

Work Element: Interviewing, hiring, ensuring a diversified workforce, orienting new employees and maintaining personnel files are some of the necessary personnel administration responsibilities. (Continuing Activity)

End Product is the management of personnel affairs.



B. Overall Program Design and Evaluation

1. Objective

To update the Overall Program Design and conduct periodic program evaluation.

2. Work Element and End Product

a. Overall Program Design

Work Element: Update of the Overall Program Design.

End Product is the Overall Program Design. (Continuing Activity)

C. Program Development

1. Objective

To investigate and develop new programs that have been identified by the Council as potentially beneficial.

2. Work Element and End Product

a. Program Development

Work Element: Examination of planning needs and services in the region and the preparation of Council responses. (Continuing Activity)

End Product is periodic staff reports to the Council and the preparation of applications for program assistance.



Chapter II: Public Information and Participation

Awareness of issues and participation in programs by the public is essential for effective government. The Council is committed to providing information about Council programs and opportunities for effective citizen participation.

Goal: To provide ample opportunities for citizens to be informed and involved.

A. Communications Program

1. Objective

To acquire and disseminate information about planning issues generally and Council programs specifically.

2. Work Elements and End Products

a. Special Reports

Work Element: Special reports, as appropriate, dealing with timely topics, to be posted on the Council's website. (Continuing Activity)

End Product consists of special reports.

b. Annual Report

Work Element: Annual report prepared at the end of each fiscal year summarizing the Council's accomplishments. The annual report is sent to interested persons, as well as posted on the Council's website. (Continuing Activity)

End Product consists of an Annual Report.

c. Council Library

Work Element: Library maintained by the Council containing material related to Council functions as well as reference documents. All library materials are available for use by the public.

End Product consists of library material.



d. Website

Work Element: Website maintained by the Council located at <http://ncfrpc.org>. General information about the Council can be viewed at the site. Links to other related websites such as The Original Florida Tourism Task Force at <http://naturalnorthflorida.org> and the North Central Florida Local Emergency Planning Committee at <http://ncflepc.org>, are also available on the Council website.

End Product consists of a website.



Chapter III: Regional Planning

The Florida Regional Planning Council Act, passed in 1980 and subsequently amended in 1982, 1992 and again in 1993, requires that each regional planning council prepare and adopt a Strategic Regional Policy Plan. The Strategic Regional Policy Plan must be based upon studies of the region's resources and be consistent with the State Comprehensive Plan. The Act requires that once the Strategic Regional Policy Plan is adopted, it must be utilized by regional planning councils as "the basis for regional review of developments of regional impact, regional review of federally assisted projects, and other regional comment functions."

The Act directs that the Strategic Regional Policy Plan contain goals and policies specifically to address growth management issues. The plan must identify key regional issues, document trends, forecast future conditions, and analyze the problems, needs, and opportunities associated with growth in the region. Further, the regional goals and policies shall be used to develop a coordinated program of regional actions directed at resolving the identified problems and needs.

The Strategic Regional Policy Plan must, at a minimum, address affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional transportation. It may also address other subjects which relate to the particular needs and circumstances of the regional planning district as determined by the regional planning council. Furthermore, consideration must be given to existing state, regional, and local plans in preparing the Strategic Regional Policy Plan.

In addition to the preparation of the Strategic Regional Policy Plan and its maintenance, the Council also undertakes specific regional programs as are necessary or deemed appropriate. Other on-going programs include economic development, public safety and transportation disadvantaged program.

Goal: To address regional issues in a comprehensive way by offering realistic solutions to problems and providing leadership to take advantage of identified opportunities.

A. Strategic Regional Policy Plan

1. Objective

To maintain a long-range guide for the physical, economic and social development of the region.

2. Work Element and End Product

a. Strategic Regional Policy Plan

Work Element: The Strategic Regional Policy Plan "shall be developed through a collaborative process that emphasizes consensus and coordination between local governments, regional entities, state and federal agencies, other appropriate organizations, and the public. Thus, the plan is a plan for the region, not merely for the regional planning council. Regional goals and policies shall be used to develop a coordinated program of regional actions directed at resolving identified problems and needs. At a minimum, the plan shall contain regional goals and policies that address affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional transportation, and shall identify significant regional resources and facilities. The Strategic Regional Policy Plan shall be strategic



rather than comprehensive in nature and need not address all goals and policies in the State Comprehensive Plan. However, goals and policies included in the Strategic Regional Policy Plan shall be consistent with and further the State Comprehensive Plan." (Rule 27E-4, Rules of Practice and Procedure Pertaining to Strategic Regional Policy Plans)

During the 1995-96 program year, the Council completed the development of the Strategic Regional Policy Plan, and it was amended during the 1996-97 program year, 2002-03 program year and 2011-12 program year. It is important to continually evaluate the plan to determine when further changes are necessary for it to remain as an appropriate document to guide the development of the region. The Council updates its Strategic Regional Policy Plan every five years.

End Product consists of the maintenance of the North Central Florida Strategic Regional Policy Plan.



B. Economic Development

1. Objective

To study and plan for changes in the economy of the region including economic development and fiscal impacts of development and redevelopment.

2. Work Elements and End Products

a. Comprehensive Economic Development Strategy

Work Element: The Council is an Economic Development District designated by the U.S. Economic Development Administration. To maintain this designation, the Council updates its Comprehensive Economic Development Strategy every five years. (Continuing Activity)

End Product consists of a Comprehensive Economic Development Strategy Update, maintenance of current data files, meetings, correspondence, grant and loan applications, conferences and reports.

b. Program for Tourism Development

Work Element: In 1992, the Council, with grants provided by the U.S. Economic Development Administration and in conjunction with facility owners, local governments, other agencies and environmental organizations, developed a comprehensive program to promote increased tourism in the region and established an implementation program. From 1993 through 1998, this program was pursued by The Original Florida Tourism Task Force, which was created as part of the Council.

In 1998, the Council, in cooperation with members of the Task Force, county tourist development councils, facility owners, and others, assisted the counties of north central Florida with creating The Original Florida Tourism Task Force, as a separate, stand-alone task force, through an interlocal agreement.

End Product consists of providing staff support to the Task Force by assisting with conducting travel writer familiarization tours of the region, printing brochures, regional maps and magazine articles, as well as maintaining a website and an inquiry response center.

c. Regional Economic Impact Modeling

Work Plan: The Council has a license to use an econometric model which provides the Council, its local governments, economic development agencies, and others with a dynamic tool for economic and demographic analysis and forecasting. The model can be used to review system-wide effects over both short- and long-range time horizons, including economic and fiscal impact analyses, policy impact analyses, and economic development/redevelopment analyses. The model can be configured to either address the entire region or any number of county-based subsets of the region, as well as including counties in adjacent regions.



End Products consists of providing economic and fiscal impact analyses for local governments, analyses of specific projects for economic development partners, and evaluation of the impact of Developments of Regional Impact.



C. Public Safety

1. Objective

To study and plan for the safety and security of the population of the region.

2. Work Elements and End Products

a. North Central Florida Local Emergency Planning Committee

Work Element: Council staff provides staff services for the North Central Florida Local Emergency Planning Committee, which was established by the State Emergency Response Commission. The North Central Florida Local Emergency Planning Committee is responsible for data gathering and management, and establishing a structure to coordinate emergency response activities within the region by preparing a plan which compliments county emergency preparedness planning efforts.

End Product consists of a comprehensive emergency response plan for the region and the development of a regional emergency response capacity.

b. North Central Florida Regional Hazardous Emergency Response Team

Work Element: In 2000, three cities and five counties in the region, at the request of the North Central Florida Local Emergency Planning Committee, adopted an interlocal agreement creating the North Central Florida Regional Hazardous Materials Emergency Response Team. The Team provides equipment and training to first responders within the jurisdictions of its members.

End Product consists of providing staff support to the North Central Florida Regional Hazardous Materials Emergency Response Team by assisting with the provision of hazardous materials training for each participating local government and maintaining fully equipped trailers to be used by participating county and city first responders.

c. Homeland Security Activities

Work Element: The State of Florida has created seven Regional Domestic Security Task Forces of which two serve parts of the region. A primary goal of these organizations is to help enable local governments to respond to terrorism threats effectively. The Council staff provides support to the Regional Domestic Security Task Forces in carrying out their mission.

End Product consists of providing staff support to the Regional Domestic Security Task Forces in implementing homeland security training exercises, and in evaluating site-specific facilities for the purpose of recommending solutions to terrorism vulnerability.



D. Transportation Disadvantaged Program

1. Objective

To assist in securing resources for counties in the region to provide increased services to citizens determined to be transportation disadvantaged.

2. Work Element and End Product

a. Designated Official Planning Agency

Work Element: The Council, as the Designated Official Planning Agency, is responsible for appointing a coordinating board for Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Madison, Suwannee and Union Counties. As the Designated Official Planning Agency, the Council provides staff services for those boards. The Designated Official Planning Agency is to ensure, through this structure, that there is a review and analysis of the transportation disadvantaged problems, and further, that the program is continuously monitored.

End Product consists of providing staff support to coordinating boards by assisting with preparation of transportation disadvantaged plans and development of recommendations regarding designation of community transportation coordinators.



Chapter IV: Plan Implementation

The Council performs several activities to implement regional plans.

Goal: To implement regional plans and programs.

A. Review Responsibilities

1. Objective

To review and comment on applications for Federal assistance, Developments of Regional Impact, local government comprehensive plans and other agency plans.

2. Work Elements and End Products

a. Federal Assistance

Work Element: The Council, through its Clearinghouse Committee and staff, reviews applications for Federal assistance, direct Federal projects and some State plans as provided for under Federal Office of Management and Budget guidelines in accordance with a program developed by the Governor's Office, to identify conflicts and duplications between programs and inconsistencies with local and regional plans. (Continuing Activity)

End Products consist of staff reports, committee recommendations and Council action.

b. Developments of Regional Impacts

Work Element: The Council reviews, analyzes and monitors large scale developments presumed to be Developments of Regional Impact as required by the Environmental Land and Water Management Act of 1972. (Continuing Activity)

End Product consists of staff reports and Council recommendations to local governments.

c. Local Government Plans

Work Element: The Council reviews and comments on local government plans and plan amendments for consistency with regional plans in accordance with the Community Planning Act of 2011. (Continuing Activity)

End Product consists of comments and recommendations submitted to local governments and the Florida Department of Economic Opportunity.



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Chapter V: Council Assistance

The Council responds to requests for assistance from local, State and Federal agencies.

Goal: To provide, on a continuing basis, a variety of technical assistance.

A. Gainesville Urbanized Area Transportation Planning

1. Objective

To foster the establishment of a continuing, cooperative and comprehensive transportation system development program that is in accordance with the planned development of the Gainesville Urbanized Area.

2. Work Element and End Products

a. Gainesville Urbanized Area Transportation Planning

Work Element: Provide professional staff services to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to plan and program transportation projects in the Gainesville Urbanized Area. Council staff performs tasks as identified in the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Unified Planning Work Program and maintains the planning certification for the urbanized area. (Continuing Activity)

End Products consist of the following.

- Bicycle Usage Trends Report
- Continuity of Operations Plan
- List of Priority Projects
- Long Range Transportation Plan
- Multi-Modal Level of Service Report
- Public Participation Plan
- Regional Transportation Plan
- Transit Monitoring Ridership Report
- Unified Planning Work Program



B. Local Government Comprehensive Plans

1. Objective

To assist local governments in the preparation and maintenance of local comprehensive plans, ordinances and regulations.

2. Work Element and End Products

a. Local Government Comprehensive Plans

Work Element: Local governments contract with the Council for assistance to meet their long-range and day-to-day planning needs. (Continuing Activity)

End Products consist of local government comprehensive plans, ordinances and regulations.



C. General Technical Services

1. Objective

To provide local governments with information about and assistance in the preparation of State and Federal grant and loan applications.

2. Work Elements and End Products

a. Grant Application Assistance

Work Element: Local governments are provided with information and assistance on State and Federal programs and applications. (Continuing Activity)

End Products consist of application assistance responses and grant and loan applications.

b. County Hazardous Waste Monitoring Program

Work Element: The Council assists counties in carrying out their legal responsibilities for monitoring small quantity generators of hazardous waste.

End Product consists of completion of surveying and reporting of activities associated with small quantity generation of hazardous waste.

c. Homeland Security and Terrorism Response Assistance

Work Element: Counties have had to assume greater responsibility for defending regional citizens from terrorism-related activities. Of particular concern are prevention of attacks, and being prepared to provide services and maintain order in the event of attacks. Council staff is available upon request to assist in meeting these responsibilities.

End Products consist of preparing and maintaining county terrorism annex plans, county continuity of operations plans and related documents.



D. Community Development Block Grant Administration

1. Objective

To assist local governments in the effective management and administration of their Community Development Block Grant Programs.

2. Work Element and End Products

a. Community Development Full Service Project Grant Administration

Work Element: The services of the Council to local governments include full service project administration requirements, including grant applications, bid specifications, legal notices, progress reports and compliance with Federal and State rules and regulations. Projects address housing rehabilitation, neighborhood revitalization, commercial revitalization and economic development needs.

End Products consist of the preparation of Community Development Block Grant applications and administration of Community Development Block Grant projects.

North Central Florida Regional Planning Council

Overall Program Design Team

- * Scott R. Koons, AICP, Executive Director
- ** Jean Strong, Executive Assistant to the Executive Director

- * Primary Responsibility
- ** Secondary Responsibility



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May 19, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Fiscal Year 2016-17 Budget

RECOMMENDATION:

Approve the Fiscal Year 2016-17 budget as recommended by the Finance Committee.

BACKGROUND:

A meeting of the Finance Committee was held on May 18, 2016. The purpose of the meeting was to consider a recommendation to the Council for the Fiscal Year 2016-17 budget. For your information, please find attached a proposed budget as recommended by the Finance Committee.

As you can see, the anticipated expenditures for next year will be \$1,905,300 which is \$29,000 more than the current year budget.

As usual, almost all funds to be expended by the Council are received through contracts for services and grants. There is one exception: Member local governments pay dues, which are proposed to remain at \$0.30 per capita for the 35th year, and will produce approximately \$258,000.

The most significant policy decision that must be made with respect to the budget is related to personnel. There is provision for a total of 11 full-time staff positions, plus funds for part-time positions, which is one full-time staff position less than budgeted for the current year. The budget includes a recurring increase across the board for all employees, including the Executive Director, equal to two percent of the salary for each employee and one percent of the salary budget for merit increases for all employees, except the Executive Director.

Overall, this budget provides for significant services to be rendered to member cities and counties. This is to be done by effectively using resources, and at the same time, ensuring that the Council remains in a sound financial condition.

If you have any questions concerning this matter, please do not hesitate to call me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

PROPOSED BUDGET

FISCAL YEAR OCTOBER 1, 2016 - SEPTEMBER 30, 2017

Expenses by Line Item
May 19, 2016

AUDIT

This item includes fees for audit performed by a certified public accounting firm for the Council.

Indirect: \$18,000

BUILDING OCCUPANCY AND GROUNDS

This item includes costs associated with maintaining the Council office building such as electricity, heat/air, water, sanitary sewer, custodial services, pest control services, lawn services, maintenance and repairs.

Indirect: \$40,000

CONTRACTUAL SERVICES

This item includes costs to be incurred through charges related to the hazardous materials preparedness training program.

Indirect: \$3,000

Direct: \$45,000

DUES, PUBLICATIONS AND SUBSCRIPTIONS

This item includes membership dues in organizations such as National Association of Development Organizations, National Regional Councils Association, Florida Regional Councils Association, subscriptions to newspapers and periodicals, and books. The Florida Regional Councils Association costs pay for a cooperative program with other regional planning councils to work with state agencies, the Governor's Office, and the Legislature.

Indirect: \$35,000

Direct: \$19,000

FURNITURE AND EQUIPMENT

This item includes computer upgrades and replacement office furniture costing more than \$1,000.

Direct: \$15,000

INSURANCE AND BONDING

This item includes general liability/fire and casualty, workers' compensation and fidelity, and officers and directors liability insurance.

Indirect: \$21,000

LEGAL SERVICES AND PUBLIC NOTICES

This item includes expenses for required publication of legal notices. Also included are funds for legal services from the Council Attorney.

Indirect: \$10,000

Direct: \$4,000

MACHINE RENTAL/MAINTENANCE

This item includes lease of a postage meter and maintenance contract for a check writing machine.

Indirect: \$5,000

MEETING EXPENSES

This item includes expenses for Council and committee meetings.

Indirect: \$18,000

Direct: \$1,000

MOVING EXPENSES

This item includes costs for moving expenses of new employees and office furniture.

Indirect: \$2,000

OFFICE SUPPLIES

This item includes supplies for office use. Also included in this item is furniture, equipment and computer programs costing \$1,000 or less, computer program licenses, not purchased, such as Regional Economic Models, Inc., as well as maintenance and support costs for such programs.

Indirect: \$24,000

Direct: \$1,000

PERSONNEL

Total Payroll	\$812,500
Fringe Benefits	<u>\$341,200</u>
Total Personnel Costs	\$1,153,700

This item includes payroll costs. Total payroll includes a proposal for a recurring increase across the board for all employees, including the Executive Director, equal to 2.0 percent of the salary for each employee and 1.0 percent of the salary budget for merit increases for all employees, except the Executive Director. Fringe Benefits include employer social security, health insurance and retirement plan contributions.

(Note: The total proposed full-time staff level is 11 positions, plus part-time labor.)

Indirect: \$457,000

Direct: \$696,700

POSTAGE

This item includes costs for administrative mail and program mail.

Indirect: \$3,000

Direct: \$3,000

PRINTING

This item includes cost of printing of the Annual Report, letterhead and business cards.

Indirect: \$2,000

RECRUITING

This item includes advertising job positions and interview expenses.

Indirect: \$2,000

REPRODUCTION

This item includes cost of photocopier maintenance.

Indirect: \$15,000

TELEPHONE

This item includes charges for local and long distance telephone calls.

Indirect: \$7,000

TRAVEL

This item includes automobile travel at the U. S. Internal Revenue Service rate, currently \$0.54 per mile, and per diem of \$80 per day (or \$36 a day for meals, plus lodging and air travel). These expenses are staff travel for program related meetings and attending training conferences and workshops, and Council members travel for attending Council meetings and conferences such as the Florida Regional Councils Association and the National Association of Development Organizations.

Indirect: \$48,000

Direct: \$35,000

ORIGINAL FLORIDA TOURISM TASK FORCE

This item includes all expenditures approved by and paid for by The Original Florida Tourism Task Force including travel trade show attendance and printing promotional material.

Direct: \$274,100

CONTINGENCY

This item includes funds for unanticipated expenditures.

Direct: \$101,500

INDIRECT COSTS

Indirect costs are defined by the Code of Federal Regulations 200.414: Cost Principles for as which are: (1) incurred for a common or joint purpose benefitting more than one cost objective, and (2) not readily assignable to the cost objective specifically benefitted, without effort disproportionate to the results achieved. All indirect costs are accumulated in a pool and distributed as charges to each program by use of an indirect cost rate. The indirect cost rate is the total indirect cost divided by total direct personnel dollars. Thus, indirect costs are distributed based upon the number of salary dollars for each program. This method provides an equitable distribution of costs. The Indirect Rate for Fiscal Year 2016-17 is estimated to be approximately 102 percent.

TABLE I
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
BUDGET - Proposed May 26, 2016
FISCAL YEAR OCTOBER 1, 2016 - SEPTEMBER 30, 2017

EXPENSES	INDIRECT EXPENSES	DIRECT EXPENSES	REVENUE	
Audit	\$18,000		Program Development	\$29,800
Building Occupancy & Grounds	\$40,000			
Contractual Services	\$3,000	\$45,000	Regional Planning	
Dues, Pubs., Subs. & Training	\$35,000	\$19,000	Regional Planning & Review	\$110,000
Furniture & Equipment		\$15,000		
Insurance & Bonding	\$21,000		Public Safety & Regulatory Compliance	
Legal Services & Public Notices	\$10,000	\$4,000	Hazardous Waste Monitoring	\$58,900
Machine Rental & Maintenance	\$5,000		Local Emergency Planning Committee	\$129,200
Meeting Expenses	\$18,000	\$1,000	Hazards Analyses	\$18,500
Moving Expenses	\$2,000		Local Mitigation Strategies	\$10,500
Office Supplies	\$24,000	\$1,000		
Personnel	\$457,000	\$696,700	Transportation	
Postage	\$3,000	\$3,000	Gainesville Urbanized Area Transportation Planning	\$368,100
Printing	\$2,000		Gainesville Urbanized Area Mass Transit	\$203,300
Recruiting	\$2,000		Transportation Disadvantaged - Alachua County	\$24,100
Reproduction	\$15,000		Transportation Disadvantaged - Region	\$192,700
Telephone	\$7,000			
Travel	\$48,000	\$35,000	Economic Development	
Original Florida Tourism Task Force		\$274,100	Comp Econ Development Strategy & Technical Assistance	\$153,000
Contingency		\$101,500	Original Florida Tourism Task Force Staffing	\$59,400
			Original Florida Tourism Task Force	\$274,100
			Local Government Assistance	
			General Technical Services	\$30,000
			City & County Planning Services	\$243,700
Total Indirect Expenses	\$710,000			
Total Direct Expenses		\$1,195,300		
TOTAL EXPENSES (Direct & Indirect)		\$1,905,300	TOTAL REVENUE	\$1,905,300

TABLE II
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
REVENUE BY PROGRAM - Proposed May 26, 2016
FISCAL YEAR OCTOBER 1, 2016 - SEPTEMBER 30, 2017

REVENUE	FEDERAL FUNDS	STATE FUNDS	MEMBER DUES	MTPO* FUNDS	SERVICE CONTRACTS	TOURISM TASK FORCE FUNDS	OTHER INCOME	TOTAL	TOTAL BY PROGRAM	% TOTAL BY PROGRAM
PROGRAM DEVELOPMENT			\$28,800				\$1,000	\$29,800	\$29,800	2%
REGIONAL PLANNING										
Regional Planning & Review			\$110,000					\$110,000	\$110,000	6%
PUBLIC SAFETY & REGULATORY COM										
Hazardous Waste Monitoring					\$58,900			\$58,900		
Local Emergency Planning Committee	\$70,200	\$59,000						\$129,200		
Hazards Analyses		\$18,500						\$18,500		
Local Mitigation Strategies					\$10,500			\$10,500		
									\$217,100	11%
TRANSPORTATION										
Gainesville Urbanized Area Trans Planning				\$368,100				\$368,100		
Gainesville Urbanized Area Mass Transit				\$203,300				\$203,300		
Trans Disadvantaged - Alachua Co				\$24,100				\$24,100		
Trans Disadvantaged - Region		\$192,700						\$192,700		
									\$788,200	41%
ECONOMIC DEVELOPMENT										
Comp ED Strategy & Technical Assistance	\$63,000		\$90,000					\$153,000		
Original Florida Tourism Task Force Staffing		\$59,400						\$59,400		
Original Florida Tourism Task Force		\$225,600				\$48,500		\$274,100		
									\$486,500	26%
LOCAL GOVERNMENT ASSISTANCE										
General Technical Services			\$30,000					\$30,000		
City & County Planning Services					\$243,700			\$243,700		
									\$273,700	14%
TOTAL	\$133,200	\$555,200	\$258,800	\$595,500	\$313,100	\$48,500	\$1,000	\$1,905,300	\$1,905,300	100%

* Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

TABLE III
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
EXPENSES BY PROGRAM - Proposed May 26, 2016
FISCAL YEAR OCTOBER 1, 2016 - SEPTEMBER 30, 2017

		REGIONAL	PUBLIC SAFETY & REGULATORY COMPLIANCE				ECONOMIC DEVELOPMENT				TRANSPORTATION		LOCAL GOVERNMENT ASSISTANCE			
TOTAL	EXPENSES	PROGRAM DEVELOP	STATE PLANNING & REVIEW	HAZARDOUS WASTE MONITORING	LOCAL EMERGENCY PLANNING COMMITTEE	HAZARDS ANALYSES	LOCAL MITIGATION STRATEGIES	COMP ED STRATEGY & TECHNICAL ASSIST	TOURISM TASK FORCE STAFFING	TOURISM TASK FORCE	TRANS DISADVANT	GAINESVILLE URBANIZED AREA TRANS PLANNING	GAINESVILLE URBANIZED AREA MASS TRANSIT	GENERAL TECHNICAL SERVICES	LOCAL PLANNING SERVICES	TOTAL
\$45,000	Contractual Services				\$45,000											\$45,000
\$19,000	Dues, Pubs., Subs. & Training	\$8,000			\$11,000											\$19,000
\$15,000	Furniture & Equipment	\$15,000														\$15,000
\$4,000	Legal Services & Public Notices				\$1,500						\$2,500					\$4,000
\$1,000	Meeting Expenses	\$500			\$500											\$1,000
\$1,000	Office Supplies	\$1,000														\$1,000
\$696,700	Personnel		\$51,600	\$25,200	\$27,400	\$6,600	\$4,400	\$65,800	\$21,900		\$100,200	\$175,000	\$97,700	\$7,400	\$113,500	\$696,700
\$3,000	Postage		\$200	\$300	\$500			\$400			\$500	\$500		\$100	\$500	\$3,000
\$35,000	Travel		\$2,500	\$4,000	\$11,500	\$2,500		\$3,500			\$4,000	\$4,000		\$1,700	\$1,300	\$35,000
\$274,100	Original FL Tourism Task Force									\$274,100						\$274,100
\$101,500	Contingency	\$5,300	\$3,115	\$3,719	\$3,877	\$2,674	\$1,616	\$16,244	\$15,182	\$0	\$7,487	\$10,259	\$6,035	\$13,259	\$12,733	\$101,500
\$710,000	Indirect Costs*		\$52,585	\$25,681	\$27,923	\$6,726	\$4,484	\$67,056	\$22,318		\$102,113	\$178,341	\$99,565	\$7,541	\$115,667	\$710,000
\$1,905,300	TOTAL	\$29,800	\$110,000	\$58,900	\$129,200	\$18,500	\$10,500	\$153,000	\$59,400	\$274,100	\$216,800	\$368,100	\$203,300	\$30,000	\$243,700	\$1,905,300

* See Table I for line item expenses of Indirect Costs. Total indirect expenses are distributed among programs at the rate of 101.90% of Direct Personnel costs.

TABLE IV
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MEMBER LOCAL GOVERNMENT DUES - Proposed May 26, 2016
FISCAL YEAR OCTOBER 1, 2016 - SEPTEMBER 30, 2017

	POPULATION*		DUES @ .30** PER CAPITA
	JURISDICTION	TOTAL COUNTY	
Alachua County		253,603	
County Government	102,139		\$30,642
Alachua	9,788		\$2,936
Archer	1,140		\$750
Gainesville	127,113		\$38,134
Hawthorne	1,370		\$750
High Springs	5,742		\$1,723
Newberry	5,360		\$1,608
Waldo	951		\$750
Bradford County		24,388	
County Government	18,957		\$5,687
Starke	5,431		\$1,629
Columbia County		64,037	
County Government	52,356		\$15,707
Lake City	11,681		\$3,504
Dixie County		14,932	
County Government	14,932		\$4,480
Gilchrist County		16,158	
County Government	16,158		\$4,847
Hamilton County		12,141	
County Government	10,459		\$3,138
Jasper	1,682		\$750
Lafayette County		7,017	
County Government	7,017		\$2,105
Levy County		40,448	
County Government	40,448		\$12,134
Madison County		17,615	
County Government	14,554		\$4,366
Madison	3,061		\$918
Marion County		335,473	
County Government	335,473		\$100,642
Suwannee County		41,532	
County Government	34,679		\$10,404
Live Oak	6,853		\$2,056
Taylor County		19,766	
County Government	12,750		\$3,825
Perry	7,016		\$2,105
Union County		11,015	
County Government	11,015		\$3,305
TOTAL	858,125	858,125	\$258,895

*Official State estimates used for Revenue Sharing purposes: April 1, 2015.

**Minimum dues paid by any member local government is \$750.



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May 19, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Election of Officers and Board of Directors

RECOMMENDATION:

Approve the Nominating Committee slate of nominees for Executive Committee and Board of Directors for Program Year 2016-17.

BACKGROUND:

The Nominating Committee met on May 18, 2016, to develop, for the Council's consideration, recommendations concerning the Executive Committee positions, including the additional Executive Committee member, and other members of the Board of Directors. A list of those recommendations is attached.

Also attached, for your information, are excerpts from the policies which govern the elections to these positions. Specifically, the Council is to elect individuals to the following positions.

Chair
 Vice-Chair
 Secretary-Treasurer
 Executive Committee Member
 Immediate Past Chair
 Ten Non-Executive Committee Members for Board of Director Positions

NOTE:

1. No more than one officer may be from representatives appointed by the same governmental unit.
2. Of the total 15 members of the Board of Directors (including the Executive Committee), 10 shall be representatives appointed by city and county members, and 5 shall be selected from among gubernatorial appointees.
3. At least two-thirds (2/3) of the representatives on the Board must be elected officials.
4. There must be broad regional representation on the Board.

Council Members
May 19, 2016
Page 2

5. At least eight counties must be represented on the Board.
6. At least three Board members must be from Alachua County.

In addition, if you want to make nominations from the floor, please find attached a list of current Council members. Only local government representatives and gubernatorial appointees are eligible for election as officers and to the Board of Directors.

If you have any questions concerning the election process, please do not hesitate to contact me.

Attachments

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

2015-16
May 19, 2016

EXECUTIVE COMMITTEE MEMBERS

Rick Davis, Chair
Lorene Thomas, Vice-Chair
Louie Davis, Secretary/Treasurer
Robert Wilford, Member
Daniel Riddick, Immediate Past Chair

OTHER BOARD MEMBERS

LOCAL GOVERNMENT APPOINTEES

ALACHUA COUNTY

Charles Chestnut, IV

BRADFORD COUNTY

Starke

Carolyn Spooner

GILCHRIST COUNTY

Kenrick Thomas

HAMILTON COUNTY

Jasper

LaBarfield Bryant

SUWANNEE COUNTY

Live Oak

Garth Nobles, Jr.

TAYLOR COUNTY

Patricia Patterson

GUBERNATORIAL APPOINTEES

COLUMBIA COUNTY

James Montgomery

HAMILTON COUNTY

William Hunter

MADISON COUNTY

Mike Williams

UNION COUNTY

Daniel Webb



Section 6: Officers---Duties---Term of Office.

- (1) The members of the Council shall elect a Chairman, Vice-Chairman and Secretary-Treasurer to serve as officers of both the Council and of the Board of Directors. The officers shall be elected from among the members of the Council and may be elected or non-elected officials, no more than one of who may be from representatives appointed by the same governmental unit. Should a vacancy occur among the officers, the vacancy shall be filled in the same manner in which the preceding officers were originally elected.
- (2) The officers shall perform the duties enumerated below and other duties prescribed by the Council:
 - (a) The Chairman shall preside at meetings of the Council and of the Board; sign, with the counter-signature of the Secretary-Treasurer, or Executive Director, as authorized by the Council, any contracts or other instruments which is deemed in the Council's best interest; and perform such other duties incident to the office as may be prescribed by the Council.
 - (b) The Vice-Chairman shall assist the Chairman in the performance of the Chairman's duties, and either in the absence of the Chairman or in the event of the Chairman's inability or refusal to act, shall have the powers and shall perform the duties of the Chairman.
 - (c) The Secretary-Treasurer shall keep minutes of the meetings and the records of the Council and of the Board; attest the signatures of the Council officers; and see that notices are duly given in accordance with the provisions of these Policies or as required by law.
 - (d) The Secretary-Treasurer shall, with the Finance Committee, periodically review the financial needs of the Council and at least quarterly, report to the Council regarding its fiscal condition. The Secretary-Treasurer shall also monitor and periodically report to the Council as to whether the Executive Committee and staff are complying with policies of



the Council in matters relating to: 1) Receiving monies due the Council and depositing them in a depository designated by the Council; and 2) Expending the funds of the Council as authorized by the Council. Further, the Secretary-Treasurer shall, in general, perform all duties that may be assigned to him/her by the Chairman or the Council.

- (3) Each member elected to an office shall serve for one (1) year or until reelected or until a successor is elected, except that the Chairman's term of office shall be limited to two (2) consecutive one-year (1) terms and a past-chairman shall not be eligible again until two (2) additional years have elapsed nor shall a past-chairman be succeeded by a representative appointed by the same governmental unit.
- (4) Newly elected officers shall be declared installed following the election, and shall assume the duties of office upon adjournment of the Annual Meeting at which they are elected.



Section 7: Board of Directors.

- (1) The membership of the Board of Directors shall be elected by the whole Council at its Annual Meeting as follows:
 - (a) The composition of the Board shall consist of the Executive Committee and ten (10) other Council representatives. Of these fifteen, ten (10) shall be representatives appointed by city and county members, and five (5) shall be selected from among the representatives appointed by the Governor of the State of Florida. At least two-thirds (2/3) of the representatives serving on the Board shall be officials elected to the governing body of local governments or other county elected officials chosen by said governing boards or the Governor.
 - (b) The ten (10) non-Executive Committee Members of the Board shall be selected in the following manner. A slate of nominees to fill each of the ten (10) positions shall be presented by the Nominating Committee. In selecting nominees, the Committee shall:
 1. Ensure broad and equitable representation throughout the membership, with consideration being given to proper representation: 1) From both counties and cities, 2) From rural as well as urban areas, and 3) According to population distribution; and further, consideration should be given to nominating minority representatives in number sufficient to provide minority representation on the Board in approximately the same proportion as minority population exists in the Region's total population.
 2. Select at least one (1) nominee from a sufficient number of counties to ensure that eight counties are represented on the Board, including members of the Executive Committee. Furthermore, there shall be a sufficient number of nominees selected from among the representatives from all counties with more than 75,000 population to ensure that at least three members of the Board represent said county, including members of the Executive Committee.



- (c) Nominations may also be made from the floor providing that such nominees shall challenge specific nominees designated by the Committee, and such nominees shall satisfy the requirements set forth in Paragraphs (b)1. and (b)2.
- (2) Should a vacancy(ies) occur among the directors, the successor(s) shall be filled in the same manner in which the preceding directors were originally filled. Otherwise, all board members shall serve one (1) year or until successor is elected.
- (3) A majority of the Board of Directors shall constitute a quorum for the transaction of business. In the event a member of the Board resigns, or for other reasons is no longer a representative to the Council, then the position vacated by that member shall not be included in the total number of Board positions for the purpose of determining a quorum until such time as the position is filled. When a quorum is present at any meeting, a majority of the directors present shall decide any question under consideration.
- (4) The Board shall keep minutes of its proceedings and records of its official actions, all of which shall be filed in the office of the Council and shall be of public record.
- (5) The Board shall have the duties and responsibilities as may be delegated to it by the Council which will best effectuate and carry out the purposes and functions for which the Council is created and as outlined in these Policies.
- (6) In the event the Council fails to assemble a quorum for the purposes of transacting business at any regular or called meeting, the Board is authorized to act on behalf of the Council with respect to all items. In such instances, all members of the Council who are present may vote on items considered by the Board, and a majority of those voting shall decide any question under consideration. Actions of the Board shall be final.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MEMBERS

May 19, 2016

COUNTY REPRESENTATIVES

- | | |
|-------------------------------|-------------------------|
| 1. Anthony Adams | Lafayette County |
| 2. Beth Burnam | Hamilton County |
| 3. Charles Chestnut IV | Alachua County |
| 4. Ken Cornell | Alachua County |
| 5. Rick Davis | Madison County |
| 6. Scarlet Frisina | Columbia County |
| 7. Jason Holifield | Dixie County |
| 8. Patricia Patterson | Taylor County |
| 9. Lee Pinkoson | Alachua County |
| 10. Daniel Riddick | Bradford County |
| 11. Larry Sessions | Suwannee County |
| 12. James Tallman | Union County |
| 13. Kenrick Thomas | Gilchrist County |

GUBERNATORIAL REPRESENTATIVES

- | | |
|-----------------------------|------------------------|
| 29. William Hunter | Hamilton County |
| 30. James Montgomery | Columbia County |
| 31. Lorene Thomas | Dixie County |
| 32. Daniel Webb | Union County |
| 33. Mike Williams | Madison County |
| 34. Vacant | Alachua County |
| 35. Vacant | Alachua County |
| 36. Vacant | Alachua County |
| 37. Vacant | Alachua County |
| 38. Vacant | Bradford County |
| 39. Vacant | Gilchrist County |
| 40. Vacant | Lafayette County |
| 41. Vacant | Suwannee County |
| 42. Vacant | Taylor County |

CITY REPRESENTATIVES

- | | |
|------------------------------|-----------------|
| 14. LaBarfield Bryant | Jasper |
| 15. Harvey Budd | Gainesville |
| 16. Craig Carter | Gainesville |
| 17. Jim Catron | Madison |
| 18. Louie Davis | Waldo |
| 19. Jason Evans | High Springs |
| 20. Tim Marden | Newberry |
| 21. Garth Nobles, Jr. | Live Oak |
| 22. DeLoris Roberts | Hawthorne |
| 23. Carolyn Spooner | Starke |
| 24. David Sullivan | Perry |
| 25. Helen Warren | Gainesville |
| 26. Robert Wilford | Alachua |
| 27. Stephen Witt | Lake City |
| 28. Vacant | Archer |

NON-VOTING DELEGATE

Scott Thomason, High Springs

EX-OFFICIO REPRESENTATIVES

1. Vacant, Florida Department of Economic Opportunity
2. Vacant, Florida Department of Environmental Protection
3. Vacant, Florida Department of Transportation
4. Vacant, St. Johns River Water Management District
5. Vacant, Southwest Florida Water Management District
6. Vacant, Suwannee River Water Management District

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Board Members are Bolded




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May 19, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Florida Chamber Foundation Scorecard™

The Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan.

The Scorecard reports metrics for each of the Six Pillars. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. Please find attached the May 2016 Scorecard.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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THE FLORIDA SCORECARD

METRICS TO HELP SECURE FLORIDA'S FUTURE

State of Florida Metrics



**UNEMPLOYMENT
RATE**

4.9%

(Improving)

Jobs Year Over Year Change

243,200

Updated 02/2016



**CONSUMER
SENTIMENT**

93.4

(Improving)

Updated 03/2016



**STATE OF
FLORIDA
VISITORS**

\$89.1

Billion Visitor Spending

105.0

Million Visitors

Updated 01/2015



**STATE HOUSING
STARTS & SALES**

5,456

Starts (Improving)

23,056

Sales (Improving)

Updated 12/2015



**SALES TAX
REVENUE**

\$1.577

Billion per Month
(Improving)

Updated 2014



**WEALTH
MIGRATION**

\$805K

Per Hour



POVERTY RATE

16.6%

(Improving)

Updated 2014

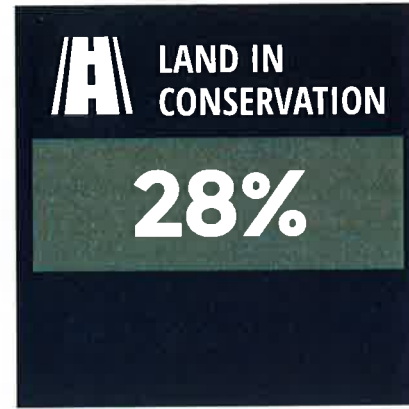


**HIGH SCHOOL
GRADUATION
RATE**

79.0%

(Improving)

Updated 01/2014



THE FLORIDA SCORECARD: [THEFLORIDASCORECARD.ORG](http://thefloridascorecard.org)

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May 19, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Financial Disclosure Report Filing

All members of the Council are required to file a financial disclosure form by July 1st of each year.

The financial disclosure forms filed by county commissioners and city commissioners for their elected offices fulfill this requirement. Gubernatorial members must file a financial disclosure form with the Supervisor of Elections office in their respective counties to fulfill this requirement. Council members will be receiving a copy of the financial disclosure form in the mail within the next few weeks.

If you have questions concerning this matter, please do not hesitate to contact me.

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May 19, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Greater Madison County Chamber of Commerce -
 Chamber Member Spotlight of the Month

The Greater Madison County Chamber of Commerce is recognizing the Council as the Chamber Member Spotlight of the Month for May 2016. The following article featuring the Council will be published in the May 2016 newsletter of the Chamber.

The North Central Florida Regional Planning Council, in partnership with economic development organizations and local governments, promotes regional strategies, partnerships and solutions to strengthen the economic competitiveness and quality of life of the 13 counties and 45 incorporated municipalities in the north central Florida region. The Council, whose members are local elected officials and gubernatorial appointees, administers a variety of state and federal programs for north central Florida including Alachua, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Madison, Marion, Suwannee, Taylor and Union Counties.

Madison County Commissioner Rick Davis, City of Madison Mayor Jim Catron and Gubernatorial Appointee Mike Williams are the local representatives to the Council. Commissioner Davis currently serves as the Vice-Chair of the Council.

Council programs include development of the Comprehensive Economic Development Strategy, the Strategic Regional Policy Plan, technical assistance to local governments in development of comprehensive plans, land development regulations and grant management, and administration of developments of regional impact, local mitigation strategies, hazardous materials, homeland security and economic development programs. In addition, the Council staffs the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, the North Central Florida Local Emergency Planning Committee, the North Central Florida Regional Hazardous Materials Response Team and *The Original Florida Tourism Task Force*

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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The Greater Madison County Chamber of Commerce, Inc.

Chamber Member


Spotlight of the Month
May 2016

North Central Florida Regional
Planning Council



MADISON COUNTY
FLORIDA

❖ *Our Attraction Is Only Natural* ❖



Lisa Frieman, Executive Director




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May 19, 2016

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Mayor Nobles Receives Home Rule Hero Award

The Florida League of Cities recently recognized Mayor Garth R. "Sonny" Nobles, Jr. as a recipient of a 2016 Home Rule Hero Award. This prestigious award was presented for his tireless efforts to advance the Florida League of Cities legislative agenda and help protect the home rule powers of Florida's cities during the 2016 Legislative Session. The award was presented at a recent meeting of the Suwannee River League of Cities.

Florida League of Cities Legislative Director Scott Dudley stated, "These mayors are some of the Florida League of Cities' biggest advocates for municipal issues, always willing and ready to contact legislators and travel to Tallahassee to be sure a local voice is heard on issues that are important to cities. It is clear that these public servants have devoted themselves to Florida's citizens and will remain loyal to their cities and state far into the future."

Home rule is the ability for a city to establish its own form of government and enact ordinances, codes, plans and resolutions without prior state approval. The Home Rule Hero Award recipients are local government officials, both elected and nonelected, who consistently responded to the League's request to reach out to members of the Legislature and help give a local perspective to an issue.

Founded in 1922, the Florida League of Cities is the united voice for Florida's municipal governments. Its goals are to promote local self-government and serve the needs of Florida's cities. Florida's cities are formed by their citizens and governed by their citizens. The League is founded on the belief that local self-government is the keystone of American democracy.

Congratulations Mayor Nobles.

If you have questions concerning this matter, please do not hesitate to contact me.

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