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MEETING NOTICE

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

There will be a meeting of the North Central Florida Regional Planning Council on **July 23, 2015**. The meeting will be held at the **Lake City Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida**. Dinner will start at 7:00 p.m. and the meeting at **7:30 p.m.**

*Please call the Council at 352.955.2200, or 800.226.0690, or email strong@ncfrpc.org by July 20, 2015 to let us know if you will be attending the meeting. (You can call after hours and leave a message on voice mail too.) **THANK YOU.***

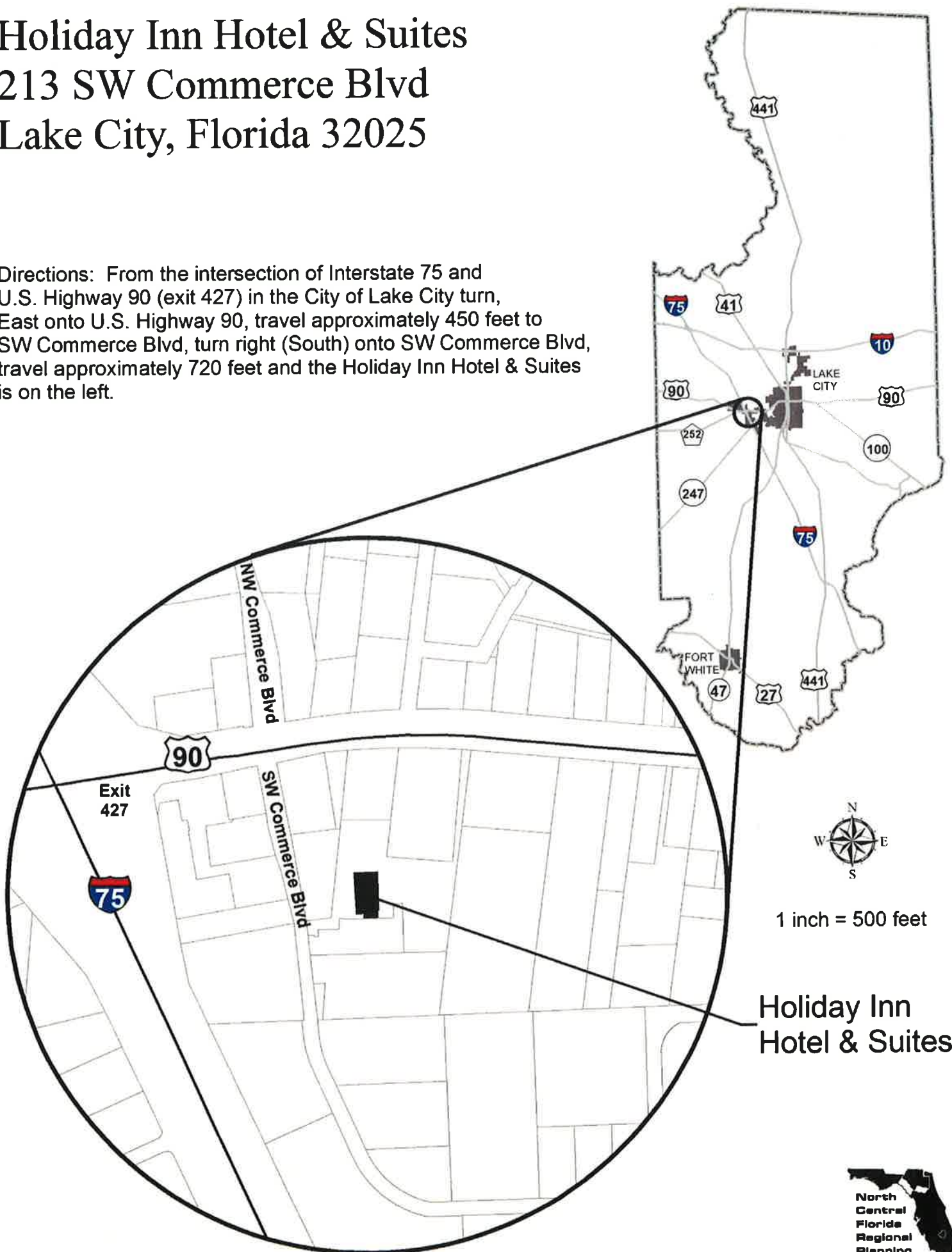
(Location Map on Back)

Please be advised that the Council meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on North Central Florida Regional Planning Council Full Packet.)

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



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AGENDA

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Holiday Inn Hotel & Suites
213 Southwest Commerce Boulevard
Lake City, Florida

July 23, 2015
7:30 p.m.

Page

- I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS
- II. GUEST SPEAKER - Honorable Elizabeth Porter,
Florida House of Representatives, District 10
- * III. APPROVAL OF MINUTES - June 25, 2015 5
- * IV. CONSENT AGENDA -
- * A. Monthly Financial Report - June 2015 13
- * B. Local Government Geographic Information Systems Mapping Services Agreement
Fiscal Year 2014-15 City of Newberry 19
- * V. CHAIR'S REPORT - Transportation Disadvantaged Program Resolution of Appreciation -
Andrew Singer 21
- VI. COMMITTEE REPORTS
- * A. Executive Committee - Employee Health Insurance Proposal 25
- * B. Clearinghouse Committee 31
- Committee Level Comprehensive Plan Review Items
 - 1. #67 - City of Gainesville Comprehensive Plan Adopted Amendments
 - 2. #69 - Suwannee County Comprehensive Plan Draft Amendments
 - 3. #70 - City of High Springs Comprehensive Plan Adopted Amendment
 - 4. #71 - City of Perry Comprehensive Plan Adopted Amendment
 - 5. #72 - Madison County Comprehensive Plan Adopted Amendment
- * C. Regional Planning Committee - Evaluation and Appraisal Report of
North Central Florida Strategic Regional Policy Plan 33

VII. EX-OFFICIO MEMBER REPORTS

VIII. CITIZEN COMMENTS

This agenda item provides an opportunity for citizens to address the Council on any matter not included on the agenda. The comment period is limited to three minutes for each individual.

IX. EXECUTIVE DIRECTOR'S REPORT

*	A.	Florida Regional Councils Association Monthly Report	35
*	B.	Florida Regional Councils Association Policy Board Meeting Report	39
*	C.	Florida Chamber Foundation Scorecard	45
*	D.	North Florida Regional Water Supply Partnership	47
*	E.	2014 - 15 Member Certificates of Outstanding Attendance	49
*	F.	Executive Director's Cup	51
*	G.	Check Fraud Status Report	53

* See Attachments

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

June 25, 2015
7:30 p.m.

MEMBERS PRESENT

Ed Braddy, City of Gainesville
LaBarfield Bryant, City of Jasper
Harvey Budd, City of Gainesville
Jim Catron, City of Madison
Charles Chestnut IV, Alachua County
Louie Davis, City of Waldo
Rick Davis, Madison County
Scarlet Frisina, Columbia County
Donnie Hamlin, Lafayette County
William Hunter, Hamilton County
Doug Jones, City of Archer
James Montgomery, Columbia County
Patricia Patterson, Taylor County
Daniel Riddick, Bradford County
DeLoris Roberts, City of Hawthorne
Carolyn Spooner, City of Starke
James Tallman, Union County
Kenrick Thomas, Gilchrist County
Lorene Thomas, Dixie County
Helen Warren, City of Gainesville
Randy Wells, City of Gainesville
Robert Wilford, City of Alachua

NON-VOTING DELEGATE PRESENT

Scott Thomason

EX-OFFICIO MEMBER REPRESENTATIVES
PRESENT

Carlos Herd, Suwannee River Water
Management District

MEMBERS ABSENT

Beth Burnam, Hamilton County
Craig Carter, City of Gainesville
Ken Cornell, Alachua County
Jason Evans, High Springs
Sandra Haas, Suwannee County
Robert Hutchinson, Alachua County
Jason Holifield, Dixie County
Timothy Marden, City of Newberry
Garth Nobles, Jr., City of Live Oak
Everett Phillips, Columbia County
Lee Pinkoson, Alachua County
Larry Sessions, Suwannee County
David Sullivan, City of Perry
Daniel Webb, Union County
Mike Williams, Madison County
Stephen Witt, City of Lake City

OTHERS PRESENT

Tim Bennett
Xavier Bishop
Sandra Buck-Camp
David Cobb
Stew Lilker
John Meeks

COUNCIL ATTORNEY PRESENT

Jonathan Wershow

STAFF PRESENT

Steven Dopp
Carmelita Franco
Scott Koons
Jean Strong

Board Members names are bolded
Gubernatorial Members names are italicized

I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Chair Riddick called the meeting to order at 7:30 p.m. with an invocation given by Commissioner Spooner and a pledge of allegiance to the flag. Chair Riddick stated that there was a quorum of the Council.

Chair Riddick welcomed and introduced John Meeks, County Commissioner from Levy County; Tim Bennett, City Manager from the City of Madison; Xavier Bishop, Interim City Manager from the City of Archer; David Cobb, from Florida Power and Light; Sandra Buck-Camp, member of the Columbia, Hamilton, Suwannee Transportation Disadvantaged Local Coordinating Board; and Stew Lilker, from the Columbia County Observer.

II. PRESENTATION ON ECONOMIC DEVELOPMENT STRATEGIES FOR NORTH CENTRAL FLORIDA

Steven Dopp, Senior Planner, gave a PowerPoint presentation on the Economic Development Strategies for North Central Florida. Mr. Dopp outlined the duties of the Council as an economic development district and gave an overview of the Economic Development Strategy for the North Central Florida Economic Development District. He also discussed the marketing programs, including travel trade shows attended by Task Force members of The Original Florida Tourism Task Force to promote increased tourism as a means of economic development through "Visit Natural North Florida" and "Fish Natural North Florida." Chair Riddick thanked Mr. Dopp for his presentation.

III. APPROVAL OF MINUTES - May 28, 2015

Chair Riddick asked that the minutes of the May 28, 2015 meeting be approved as written.

ACTION: Commissioner Wilford made the motion, with a second by Commissioner Wells, to approve the minutes of the May 28, 2015 meeting as written. The motion carried unanimously.

IV. CONSENT AGENDA

- A. Monthly Financial Report - May 2015
- B. Local Government Comprehensive Planning Services Agreement
Fiscal Year 2014-15 Town of Mayo
- C. Community Planning Technical Assistance Grant Application Fiscal Year 2015-16
- D. Transportation Disadvantaged Program Local Coordinating Board Appointments
- E. Transportation Disadvantaged Program Local Coordinating Board Reappointments

Chair Riddick asked if there were any questions regarding any of the items on the Consent Agenda and requested that these items be approved.

ACTION: Councilman Bryant made the motion, with a second by Commissioner Frisina, to approve the items on the Consent Agenda. The motion carried unanimously.

V. CHAIR'S REPORT

A. Introduction of New Members

Chair Riddick introduced new Council member, Commissioner Harvey Budd, from the City of Gainesville and new Non-Voting Delegate Scott Thomason from the City of High Springs.

B. Transportation Disadvantaged Program Resolutions of Appreciation

1. Patricia Bonsteel
2. Patricia Fountain
3. Matthew Pearson
4. Larry Sessions

ACTION: Councilman Bryant made the motion, with a second by Commissioner Chestnut, to approve the Resolutions of Appreciation for Patricia Bonsteel, Patricia Fountain, Matthew Pearson and Larry Sessions. The motion carried unanimously.

C. 2015-16 Committee Appointments

Chair Riddick asked that the appointments to the Comprehensive Economic Development Strategy Committee, Finance Committee, Clearinghouse Committee, Nominating Committee, Program Committee, Regional Planning Committee and Representatives to the Florida Regional Councils Association be approved as recommended by the Chair.

ACTION: Commissioner Catron made the motion, with a second by Commissioner Jones, to approve the appointments to the Comprehensive Economic Development Strategy Committee, Finance Committee, Clearinghouse Committee, Nominating Committee, Program Committee, Regional Planning Committee and Representatives to the Florida Regional Councils Association as recommended by the Chair. The motion carried unanimously.

VI. COMMITTEE REPORTS

A. 1. Assigned Fund Balance - Capital Reserve

Mr. Koons stated that during Fiscal Year 2013-14, \$43,877 for depreciation of building and equipment was applied to the capital assets of the Council. After adding \$5,853 of purchased furniture fixtures and equipment, it resulted in a net total of \$525,689 accumulated depreciation of fixed assets. He also stated that the Capital Reserve Fund is maintained at an amount approximate to the accumulated depreciation of building and equipment to cover one-time capital expenditures for building improvements/repairs and equipment replacement/upgrades. Mr. Koons further stated that in order to maintain the Capital Reserve Fund at this level, it is recommended that \$25,000 from the Council's unassigned fund balance be encumbered as part of the Capital Reserve Fund assigned fund balance to increase the amount for accumulated depreciation of building and equipment costs from \$500,000 to \$525,000.

ACTION: Commissioner Wells made the motion, with a second by Commissioner Chestnut, to encumber \$25,000 of the Council's unassigned fund balance as part of the assigned fund balance to increase the Capital Reserve Fund balance for accumulated depreciation of building and equipment costs to \$525,000. The motion carried unanimously.

2. Executive Committee - Proposed Interlocal Agreement Amendments

Mr. Koons reported that, Senate Bill 1216 (Chapter 2015-30, Laws of Florida) recently enacted by the Legislature dissolved the Withlacoochee Regional Planning Council and transferred Levy County and Marion County to the north central Florida region. He also stated that the North Central Florida Regional Planning Council was created by an interlocal agreement pursuant to Section 163.01, Florida Statutes, entered into by counties and municipalities located in the north central Florida region. Mr. Koons stated that in order to add Levy County and Marion County to the membership of the Council, the existing member local governments will need to amend the interlocal agreement.

Mr. Koons further stated that the Executive Committee is recommending that the Council consider recommending several amendments to the interlocal agreement to the member local governments, these amendments should include the following provisions: geographic area; governance structure; additional representatives; and dues credit. He stated that the first interlocal agreement amendment that the Executive Committee is recommending would add Levy County and Marion County to the list of counties within the geographic area of the north central Florida region.

Mr. Koons reported that the second amendment would change the governance structure of the Council. The current governance structure provides for representation by member local governments on a population basis. He stated that based upon the current structure, Levy County would be entitled to two local elected representatives and Marion County would be entitled to ten local elected official representatives. He stated that along with one additional gubernatorial representative from Levy County and five additional gubernatorial representatives from Marion County, the total number of representatives to the Council would increase from 48 to 66. He stated that the Executive Committee reviewed three options concerning governance structure and is recommending that the population-based representation be deleted from the interlocal agreement, resulting in 39 representatives to the Council.

Mr. Koons stated that the third amendment that the Executive Committee is recommending would delete the additional representatives provision, the current interlocal agreement provides for a member local government to appoint additional representatives if requested by the Council to ensure representation of minority population.

Mr. Koons stated that the fourth amendment that the Executive Committee is recommending would delete the dues credit provision. The current interlocal agreement includes a provision for a dues credit to certain local governments of an amount equal to one percent of funds expended on planning activities during the preceding fiscal year. He also stated that, however, the dues credit cannot lower the dues assessment to an amount less than \$20,000. He also stated that currently, only Alachua County and the City of Gainesville are eligible for the dues credit. Mr. Koons reported that for Fiscal Year

2015-16, the dues credit for Alachua County would be (\$10,268) and the City of Gainesville would be (\$15,735). In addition, Marion County would also be eligible for a dues credit of (\$12,953).

Mr. Koons stated that the Executive Committee recommends that the Council recommend to the member local governments several other administrative amendments and technical amendments such as statutory and administrative code citations, and aligning the powers and duties of the Council to confirm to the powers and duties as listed in Chapter 186, Florida Statutes, as amended.

ACTION: Mayor Davis made the motion, with a second by Commissioner Frisina, to amend the interlocal agreement creating the Council to recommend amendments to the interlocal agreement to the member local governments to (1) add Levy County and Marion County to the geographic area of the Council; (2) delete the population-based formula for determining the number of member local government representatives to the Council provision; (3) delete the additional minority representatives provision; (4) delete the member local government dues assessment credit provision; (5) update statutory and administrative rule citations; and (6) revise the duties and powers to align with Florida Statutes as recommended by the Executive Committee. The motion carried with 17 ayes and 5 nays.

B. Clearinghouse Committee

Vice-Chair James Montgomery, gave the Clearinghouse Committee report. He stated that the Clearinghouse Committee met earlier in the evening and reviewed two local government comprehensive plan amendments.

#50, City of High Springs Comprehensive Plan Draft Amendment
#51, Madison County Comprehensive Plan Draft Amendment

He noted that the Committee finds that the local government comprehensive plan, as amended, is not anticipated to result in significant adverse impact to regional facilities, Natural Resources of Regional Significance or adjoining local governments. Mr. Montgomery also stated that the Committee recommends forwarding this finding to the respective local governments, and the Florida Department of Economic Opportunity.

ACTION: Mr. Montgomery made the motion, with a second by Mayor Davis, to approve the Clearinghouse Committee recommendation concerning Item #50 High Springs Comprehensive Plan Draft Amendment and Item #51, Madison County Comprehensive Plan Draft Amendment. The motion carried unanimously.

C. Regional Planning Committee -Evaluation and Appraisal Report of North Central Florida Strategic Regional Policy Plan

Commissioner Wells, Regional Planning Committee Chair, reported that, every five years the North Central Florida Regional Planning Council is required by State law to prepare an Evaluation and Appraisal Report of its regional plan. He also stated that the Report is due by the end of 2015.

Commissioner Wells reported that the purpose of an Evaluation and Appraisal Report is to evaluate the successes and failures of the regional plan and to identify possible future amendments, revisions or updates to the plan. He also stated that the report serves as a basis for future amendments to the regional plan.

Commissioner Wells stated that the Regional Planning Committee met tonight and continued its review of the regional plan focusing on Regional Transportation Element.

VII. EX-OFFICIO MEMBER REPORTS

Carlos Herd, Water Supply Division Director and Interim Executive Director, Suwannee River Water Management District, reported that the Fiscal Year 2015-16 budget as approved by the Legislature includes \$47.5 million for springs projects.

VIII. CITIZEN COMMENTS - None

IX. EXECUTIVE DIRECTOR'S REPORT

A. Florida Regional Councils Association Monthly Activity Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the 11 regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. He stated that the Association's new Director of Intergovernmental Affairs is Martha Lord.

B. Florida Chamber Foundation Scorecard™

Mr. Koons stated that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to develop a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. He further stated that the Scorecard reports metrics for each of the Six Pillars benchmarked to the other 49 states. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. He reviewed the June 2015 Scorecard™ included in the Council meeting packet.

C. Legislative Report

Mr. Koons reported that the Governor did not recommend any funding for regional planning councils for Fiscal Year 2015-16 and the House of Representatives adopted budget does not include any funding for regional planning councils for Fiscal Year 2015-16. He also stated that the Senate adopted budget includes \$200,000 in funding for all 11 regional planning councils for Fiscal Year 2015-16 and the Council's share of the \$200,000 in funding would be approximately \$15,000 and the Legislature did not pass the Fiscal Year 2015-16 budget during the regular session. Mr. Koons also stated that the budget was addressed during the recently completed special session. The Fiscal Year 2015-16 budget adopted by the House of Representatives and Senate for Fiscal Year

2015-16 includes \$2.5 million for all 10 regional planning councils. The Council's share of the \$2.5 million in funding would have been approximately \$215,000. He further reported that on June 23, 2015 the Governor vetoed the \$2.5 million appropriation for regional planning councils.

D. Financial Disclosure Report Filing

Mr. Koons reported that all members of the Council are required to file a financial disclosure form by July 1st of each year. He stated the financial disclosure forms filed by county commissioners and city commissioners for their elected offices fulfills this requirement. Gubernatorial members must file a financial disclosure form with the Supervisor of Elections office in their respective counties to fulfill this requirement. Council members should have received a copy of the financial disclosure form in the mail within the past few weeks.

F. Check Fraud Status Report

Mr. Koons reported that on March 20, 2013, a fraudulent check in the amount of \$49,523.00 that was written on the Council's bank account was processed and paid by Wells Fargo. Also on March 20, 2013, Council staff filed an affidavit of check fraud concerning this matter with Wells Fargo. On March 25, 2013, Council staff filed a crime report concerning this matter with the Gainesville Police Department. On April 18, 2013, the Council Attorney sent a letter to Wells Fargo requesting that Wells Fargo remit to the Council within 30 days the unauthorized \$49,523.00 released by Wells Fargo from the Council's account. He added that on June 3, 2013, attorneys for Wells Fargo responded via letter stating that Wells Fargo will not reimburse the Council for the \$49,523.00 released from the Council's account by Wells Fargo.

Mr. Koons stated that at their meeting on July 25, 2013, the Council authorized the Council Attorney to file a lawsuit against Wells Fargo to recover the unauthorized \$49,523.00, to engage Stanley Cushman from the law firm of Scruggs and Carmichael to serve as co-counsel for the lawsuit and to designate Scott Koons, Executive Director, as the Council's representative concerning all matters related to such lawsuit. He stated that on August 6, 2013, a lawsuit was filed against Wells Fargo to recover the Council's funds.

Mr. Koons further reported that on September 9, 2013, Wells Fargo responded to the complaint by filing a Motion to Compel Arbitration. Council Attorney Wershow and Co-Counsel Cushman responded to the motion stating that arbitration does not apply to the dispute and have filed a motion for a hearing on the motion to compel arbitration. A hearing originally scheduled for October 30, 2013 in the Circuit Court of the Eighth Judicial Circuit in and for Alachua County, Florida on the Motion to Compel Arbitration filed by Wells Fargo to resolve the dispute between the Council and Wells Fargo was rescheduled for January 24, 2014. Mr. Koons reported that at the conclusion of the hearing, the Circuit Court granted the Motion to Compel Arbitration.

Mr. Koons reported that a letter was sent to Wells Fargo on May 13, 2014 requesting additional information concerning the disputed check. On September 24, 2014 a Notice of Arbitration and Statement of Claim was filed with the American Arbitration Association by Co-Counsel Stanley Cushman on behalf of the Council. On October 14,

2014 attorneys from Wells Fargo filed a Respondent's Answering Statement to the Statement of Claim.

Council Attorney Wershow reported that an agreement has been reached with Wells Fargo concerning a mutually acceptable arbitrator, Robert Cowles from Jacksonville, FL. He further reported that a preliminary arbitration conference was held on February 2, 2015 and that the parties have agreed to schedule the arbitration hearing for May 11, 2015 in Gainesville.

Mr. Koons reported that a press release was sent to state and regional news media on March 3, 2015 concerning the fraudulent check matter. He also stated that the arbitration hearing that was scheduled for May 11, 2015 was rescheduled and held on June 22, 2015

Mr. Wershow reported on the arbitration hearing held on June 22, 2015 and stated that a decision by the arbitrator is anticipated in approximately 60 days.

Chair Riddick informed the Council that the next Council meeting will be held on July 23, 2015 at the Holiday Inn Hotel & Suites in Lake City. The meeting was adjourned at 9:02 p.m.

Daniel Riddick, Chair

7/23/15

Date



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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Monthly Financial Report - June 2015

Please find attached a copy of the Monthly Financial Report for the Council's activities for June 2015. The following paragraphs discuss revenues and expenditures to the budget for the month and year to date.

Revenue

The total revenue for the Council for year to date is within budgeted figures. Revenue at the end of nine months is 67 percent of budget.

Expenditures

The total expenditures for the Council for year to date are within budgeted figures. Total expenditures at the end of nine months is 68 percent of budget. It is anticipated that the year should end with revenues exceeding expenditures.

Conclusion

In conclusion, staff is pleased with the financial condition of the Council. The adjusted general fund balance should remain at an acceptable level at the end of the fiscal year.

Overall, as is regularly reported, the financial condition of the Council is sound. Staff is not aware of anything in the current fiscal year that will change this situation.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
June 30, 2015

BALANCE SHEET

ASSETS

Current Assets	
Checking / Savings	626,611
Accounts Receivable	336,872
Other Current Assets	116,769
Total Current Assets	<u>1,080,252</u>
TOTAL ASSETS	<u><u>1,080,252</u></u>

LIABILITIES & EQUITY

Liabilities	
Current Liabilities	
Accounts Payable	0
Other Current Liabilities	47,521
Total Liabilities	<u>47,521</u>
Equity	<u>1,032,731</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,080,252</u></u>

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
June 30, 2015

SUMMARY STATEMENT

	Adopted Budget FY 2014 - 15	June 2015	Year to Date	Percent of Budget
Revenue	1,688,600	283,214	1,126,145	67%
Expenses	1,688,600	116,422	1,156,087	68%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
June 30, 2015

REVENUE

Account	Adopted Budget FY 2014 - 15	June 2015	Year to Date	Percent of Budget
Program Development	24,800	413	24,290	98%
Regional Planning				
Regional Planning & Review	40,000	0	40,017	100%
Public Safety & Regulatory Compliance				
Homeland Security Activities	23,700	0	0	0%
Hazardous Waste Monitoring	42,400	2,899	7,593	18%
Local Emergency Planning Committee	93,500	49,527	70,125	75%
Hazards Analyses	9,100	11,552	11,552	127%
Hurricane Evacuation Study	0	2,500	10,500	
Transportation				
Gainesville Urbanized Area Transportation Planning	502,000	105,610	273,480	54%
Gainesville Urbanized Area Mass Transit	212,300	52,400	157,553	74%
Transportation Disadvantaged - Alachua County	24,200	0	17,656	73%
Transportation Disadvantaged - Region	173,700	0	125,408	72%
Economic Development				
Comp Econ Development Strategy & Tech Assistance	108,000	0	92,270	85%
Original Florida Tourism Task Force Staffing	35,000	0	23,570	67%
Original Florida Tourism Task Force	39,000	0	38,000	97%
Vision North Central Florida	0	0	2,500	
Original Florida Tourism Task Force - Trade Shows	0	0	5,650	
Local Government Assistance				
General Technical Services	10,000	0	10,004	100%
City & County Planning Services	291,700	58,313	209,956	72%
Community Development Block Grant Administration	59,200	0	6,021	10%
Total Revenue	1,688,600	283,214	1,126,145	67%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
June 30, 2015

EXPENDITURES

Account	Adopted Budget FY 2014 - 15	June 2015	Year to Date	Percent of Budget
Audit	15,000	0	0	0%
Building Occupancy & Grounds	31,000	2,364	30,238	98%
Contractual Services	20,000	5,041	51,693	258%
Dues, Publications & Subscriptions	50,000	1,121	60,639	121%
Furniture & Equipment	15,000	0	4,077	27%
Insurance and Bonding	18,000	0	12,373	69%
Legal Costs	14,000	10,828	37,634	269%
Machine Rental/Maintenance	5,000	1,086	4,145	83%
Meeting Expenses	19,000	3,865	14,469	76%
Moving Expense	2,000	0	0	0%
Office Supplies	21,000	1,913	20,200	96%
Personnel Costs	1,270,700	81,105	851,268	67%
Postage	8,000	55	2,979	37%
Printing	2,000		2,132	107%
Recruiting	2,000	16	76	4%
Reproduction	13,000	1,766	9,281	71%
Telephone	7,000	665	5,632	80%
Travel	98,000	6,597	49,251	50%
Original Florida Tourism Task Force	39,000	0	0	0%
Contingency	38,900		0	0%
Total Expenses	1,688,600	116,422	1,156,087	68%



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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Local Government Geographic Information Systems Mappings Services Agreement
Fiscal Year 2014-15 City of Newberry

RECOMMENDATION:

Authorize the Chair to execute an agreement with the City of Newberry to provide Local Government Geographic Information Systems Mapping Services in the amount of \$15,000.

BACKGROUND:

The Council proposes to enter into a technical assistance agreement with the City of Newberry to provide Local Government Geographic Information Systems Mapping Services for Fiscal Year 2014-15. The project will consist of digitally mapping the geographic locations of utility customers, street jurisdictional responsibility, potable water distribution system, wastewater collection system, electric distribution system, stormwater system and critical facilities. The amount of the agreement will be \$15,000.

If you have any questions concerning this matter, please do not hesitate to contact me.

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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Program Resolution of Appreciation

RECOMMENDATION:

Approve the attached resolution of appreciation for Andrew Singer.

BACKGROUND:

The attached resolution of appreciation is regarding Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. Andrew Singer served as the Florida Agency for Health Care Administration Representative on the Bradford, Columbia, Hamilton and Suwannee, Dixie, Gilchrist, Lafayette, Madison and Union County Transportation Disadvantaged Coordinating Boards since December 2011.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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RESOLUTION

WHEREAS, Andrew Singer has served as the Florida Agency for Health Care Representative on the Bradford, Columbia, Hamilton and Suwannee, Dixie, Gilchrist, Lafayette, Madison and Union County Transportation Disadvantaged Coordinating Boards since December 2011; and

WHEREAS, Andrew Singer ably discharged his duties as the Florida Agency for Health Care Administration Representative on the Bradford, Columbia, Hamilton and Suwannee, Dixie, Gilchrist, Lafayette, Madison and Union Counties Transportation Disadvantaged Coordinating Boards;

NOW, THEREFORE, BE IT RESOLVED: That the members and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Andrew Singer for the dedicated service he rendered to the Bradford, Columbia, Hamilton and Suwannee, Dixie, Gilchrist, Lafayette, Madison and Union Counties Transportation Disadvantaged Coordinating Boards, and for his concern for the transportation disadvantaged needs of Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Madison, Suwannee and Union Counties and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the community to view and recognize the accomplishments and service of Andrew Singer.

Daniel Riddick, Chair

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL


July 23, 2015
Date



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July 16, 2015

TO: Council Members
 FROM: Scott R. Koons, AICP, Executive Director 
 SUBJECT: Employee Health Insurance Proposal

RECOMMENDATION:

Review health insurance alternative proposals and either renew the existing plan or select an alternative plan for employee health insurance, for dental insurance and life insurance for the year beginning September 1, 2015.

BACKGROUND:

United Healthcare has offered to continue health insurance coverage for the Council with an increase in premiums for the coming year beginning September 1, 2015. The total increase in cost to the Council for the coming year would be \$1,677 per month, or an increase of 21.0 percent. The resulting total monthly cost to the Council would be \$9,668.

United Healthcare is proposing no change in life insurance premiums for the coming year. United Healthcare is proposing to increase the cost for dental insurance to employees for the coming year by \$21 per month or a increase of 10.0 percent. The resulting total monthly cost to employees would be \$236.

Staff has secured alternative proposals for health insurance from United Healthcare for your consideration. Attached is a summary of the existing plan and two alternative plans with coverage and costs. The alternative proposals include changes to benefits for employees.

Also, please find attached for your information a graph showing the total cost to the Council and employees for health, life and dental insurance costs from Fiscal Year 2006-07 through Fiscal Year 2015-16.

The Executive Committee will make a recommendation to the Council at its July 23, 2015 meeting concerning employee health insurance, dental insurance and life insurance for the year beginning September 1, 2015.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

**SUMMARY OF HEALTH INSURANCE BENEFIT PLANS
UNITED HEALTHCARE**

July 16, 2015

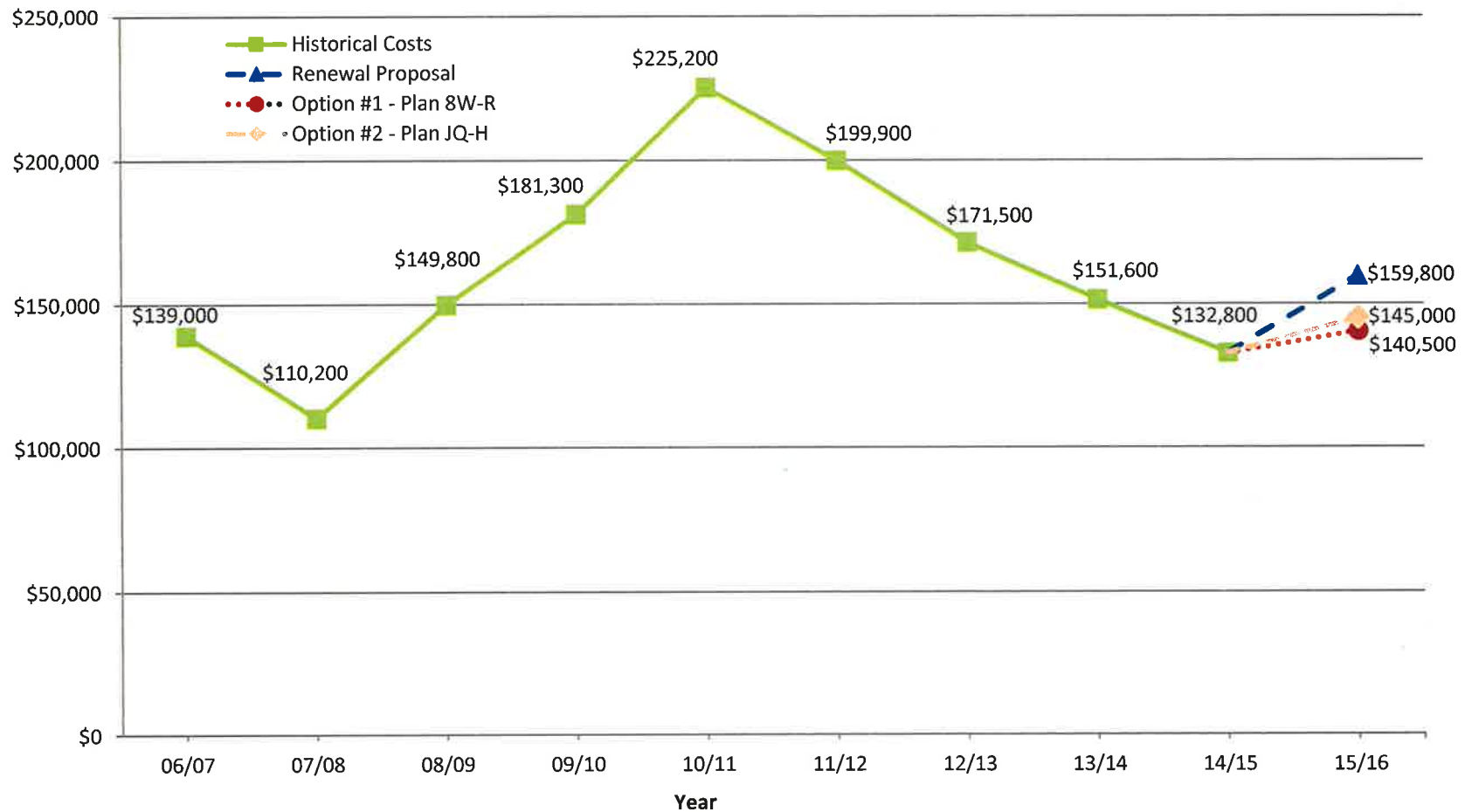
	<u>DEDUCTIBLE</u> (Individual/Family)	<u>CO-INSURANCE</u> (In Network/Out Network)	<u>OUT-OF-POCKET</u> <u>MAXIMUM</u> (Individual/Family)	<u>PRESCRIPTIONS</u> (Generic/Brand/ Non-Preferred)
<u>CURRENT PLAN</u> LG-N/RXPX	\$2,000/\$4,000	100%/70%	\$5,000/\$10,000	\$15/\$45/\$85
<u>OPTION #1</u> 8W-R/RXAA	\$2,000/\$4,000	70%/50%	\$6,250/12,500	\$15/\$50/\$75
<u>OPTION #2</u> JQ-H/RXPV	\$2,000/ \$4,000	80%/60%	\$6,000/12,000	\$10/\$35/\$60

Council Cost per Month/Annum

	<u>Month / Annum</u>	<u>Annual Change</u>	<u>Percent Change</u>
Current Plan - Existing Cost	\$ 7,991 / \$95,892	N/A	N/A
Current Plan - Proposed Cost	\$9,668 / \$116,016	\$20,124	21.0%
Option #1 - 8W-R	\$ 8,460 / \$101,520	\$ 5,628	5.9%
Option #2 - JQ-H	\$ 8,739 / \$104,868	\$ 8,976	9.4%

N/A - Not Applicable

North Central Florida Regional Planning Council Total Health, Life and Dental Insurance Costs 2006-07 to 2015-16



Note: Number of Council employees decreased from 16 employees to 13 employees during Fiscal Year 2013-14.
Number of Council employees decreased from 13 employees to 9 employees during Fiscal Year 2014-15.



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July 16, 2015

TO: Council Members

FROM: Sandra Haas, Chair
Clearinghouse Committee

RE: Chair's Report

I. COMMITTEE-LEVEL REVIEW ITEMS

The next regularly-scheduled meeting of the Clearinghouse Committee is 6:00 p.m., July 23, 2015 at the Holiday Inn and Suites, 213 SW Commerce Boulevard, Lake City. At its meeting, the Committee will review the following Committee-level items which require Council action. I will present an oral report on the Committee's actions and recommendations at the Council meeting held later that evening.

Local Government Comprehensive Plan Amendments

- #67 - City of Gainesville Comprehensive Plan Adopted Amendments (DEO No. 15-1ESR)
- #69 - Suwannee County Comprehensive Plan Draft Amendments (DEO No. 15-2ESR)
- #70 - City of High Springs Comprehensive Plan Adopted Amendment (DEO No. 15-1ER)
- #71 - City of Perry Comprehensive Plan Adopted Amendment (DEO No. 15-1ER)
- #72 - Madison County Comprehensive Plan Adopted Amendment (DEO No. 15-1ESR)

Please be advised that the Clearinghouse Committee meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on Clearinghouse Committee Full Packet).

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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: North Central Florida Strategic Regional Policy Plan Evaluation and Appraisal Report

In a manner similar to the process required by local governments, every five years each regional planning council is required to perform an evaluation and appraisal of its Strategic Regional Policy Plan.

The evaluation and appraisal process is a two-step process. The first step involves the preparation and adoption of the Evaluation and Appraisal Report. The second step involves the preparation and adoption of amendments to the Strategic Regional Policy Plan.

The purpose of the Evaluation and Appraisal Report is to evaluate the progress of the regional plan at achieving the goals and at implementing the policies contained in the plan. The Evaluation and Appraisal Report should identify those areas of the plan in need of revision based on new information, changes to Florida Statutes, or changing regional trends and conditions. Subsequent to the adoption of the Evaluation and Appraisal Report, amendments may need to be prepared and considered by the Council for adoption based upon the recommendations contained in the Evaluation and Appraisal Report.

The Regional Planning Committee met on June 25, 2015 to continue its review of the plan focusing on the Regional Transportation Element. The Committee will meet on July 23, 2015 to discuss Regionally Significant Facilities and Resources.

If you have questions concerning this matter, please do not hesitate to contact me.

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IX.A.

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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Regional Councils Association Monthly Activity Report

The Florida Regional Councils Association is the statewide organization of the ten regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives.

The Association strives to accomplish these goals by carrying-out the following objectives:

- Ensure regional planning councils are effective service organizations to the State of Florida, its local governments, and the citizens they serve;
- Ensure regional planning councils are consensus builders and problem solvers, and serve as conveners of the region by helping to articulate those multijurisdictional issues that need resolution;
- Encourage and promote opportunities for regional planning councils to become partners in state programs and initiatives, while promoting the unique themes of each region within the state and legislative environments;
- Monitor substantive state and federal legislative issues for the benefit of its members, and promote mutually supportive policy positions among the regional planning councils;
- Represent regional planning councils in national organizations, such as the National Association of Regional Councils, National Association of Development Organizations, and SouthEast Regional Directors Institute; and
- Foster relationships and partnerships and coordinate with state, regional, and national associations and organizations; non-profit entities; public-private partnerships; the Governor's Office; state agencies; and others, on issues of mutual interest and concern, and with whom the Association shares mutual goals and programs.

Please find attached the June 2015 Monthly Activity Report highlighting the activities of the Association's Director of Intergovernmental Affairs, Martha Lord.

If you have questions concerning this matter, please do not hesitate to contact me.

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Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.



Apalachee • Central Florida
East Central Florida • North Central Florida
Northeast Florida • South Florida • Southwest Florida
Tampa Bay • Treasure Coast • West Florida

104 West Jefferson Street, Tallahassee, FL 32301-1713 • 850.224.3427

Intergovernmental Affairs Activity Report

June 8 – 30, 2015

Following is an overview of activities and work performed during the month of June 2015.

OUTREACH

Prepared editorial plan and layout for Summer FRCA Newsletter and sought contributions from EDAC for July-August publication of email newsletter, *Insights*.

Prepared for and staffed FAC Annual Conference Exhibit Jun. 17-19. Represented FRCA and disseminated information.

Prepared outline for FRCA Communications Plan and Messaging.

Updated 2015-16 Events Calendar for dissemination to the EDAC and Policy Board.

RESOURCE DEVELOPMENT/CAPACITY BUILDING

Monitored/Distributed notices of funding and grant opportunities and other items of interest to the regional planning council Executive Directors.

Prepared list of targeted stakeholders as the basis for future meetings with Directors and IA Director.

LEGISLATIVE SUPPORT

Met with Ron Book and Rana Brown to exchange information and establish a working relationship.

OPERATIONS

Set up FRCA Office in ARPC Offices

Orientation as new Director of Intergovernmental Affairs – Meetings, discussion with Sheri Coven. Review of files, procedures and resources.

Drafted preliminary Communications Plan (PowerPoint) for FRCA to support repositioning of RPCs following SB1216.

Produced 1-page concept flyer for FRCA promotion/meeting leave-behind.

Produced FRCA Organization Chart

Drafted communications for FRCA Policy Board Nominating Committee.

Provided staff support to the FRCA Executive Directors Advisory Committee and Chair.

Managed all tasks associated with planning and organizing:

- June 2015 Business and June 2015 Partners Meetings
- July 2015 Business Meeting and Policy Board Meeting
including agenda preparation, invitations to guest speakers, drafting meeting summaries, hotel/venue contract negotiations, and logistics.

Updated FRCA website to reflect post SB1216 information.

Updated FRCA meetings calendar for dissemination to EDAC and Board.

Initiated research and planning for 2014-15 Annual Report publication.




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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Florida Regional Councils Association Policy Board Meeting Report

Immediate Past Chair Carolyn Spooner and I attended the semi-annual meeting of the Florida Regional Councils Association Policy Board held in Altamonte Springs on July 10, 2015.

The Policy Board adopted the attached mission statement and strategic operating plan. The plan was the culmination of the strategic retreat process conducted by the Policy Board during the past year. The plan includes the following goals:

- **Goal 1:** Create a business development strategy that identifies a variety of funding sources and seeks funding opportunities to support the priorities and programs of the regional planning councils.
- **Goal 2:** Utilize an advisory council from among the regional planning council gubernatorial appointees to advocate on behalf of regional planning councils.
- **Goal 3:** Promote the core programs that are common among the ten regional planning councils (i.e., economic development, emergency management, transportation, quality of life and regional conveners).
- **Goal 4:** Strengthen the role of regional planning councils as conveners of their regions.
- **Goal 5:** Enhance the role of regional planning councils as data centers.
- **Goal 6:** Develop a communications program.

The Policy Board reviewed a financial report, and approved the Fiscal Year 2013-14 Assembled Financial Statements, a Fiscal Year 2014-15 budget amendment and Fiscal Year 2015-16 budget. The Policy Board also elected officers for Fiscal Year 2015-16. Commissioner Carolyn Spooner was elected Second Vice-President of the Policy Board. Congratulations to Commissioner Spooner

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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FLORIDA REGIONAL COUNCILS ASSOCIATION 2015-16 STRATEGIC OPERATING PLAN

Mission Statement

The Florida Regional Councils Association fosters regional strategies, solutions, and partnerships to support economic growth and improve quality of life; promotes a standard of excellence in the delivery of regional planning council programs and technical professional assistance and expertise; and, advocates for the role of regional planning councils as the state's primary organizations to address problems that are of greater-than-local concern.

GOAL 1: Create a business development strategy that identifies a variety of funding sources and seeks funding opportunities to support the priorities and programs of the regional planning councils.

Objective 1: Organize the business development strategy around regional planning council statewide core programs and develop a template for each regional planning council to use and supplement with programs that may be unique to their region.

Objective 2: Strengthen partnerships with state agencies and other statewide organizations on a perpetual basis to reinforce the relevance of and benefits of working with regional planning councils.

Objective 3: Promote the value of contracting with the regional planning councils for statewide work through a single contract and point of contact.

Objective 4: Identify and distribute grant opportunities and announcements to the regional planning councils.

Objective 5: Identify regional planning council programs that are ripe for expansion and explore how that might occur.

Objective 6: Promote regional planning council economic modeling services to local governments, local economic development organizations, and local chambers of commerce.

Objective 7: Explore partnerships with non-traditional organizations, such as Visit Florida and Tourist Development Councils.

Objective 8: Explore non-traditional funding opportunities for regional planning councils, such as endowments, public-private partnerships, foundations, and summit/training registration fees.

Objective 9: Continue to explore meaningful opportunities for securing state funding.

GOAL 2: Utilize an advisory council from among the regional planning council gubernatorial appointees to advocate on behalf of regional planning councils.

Objective 1: Identify tactics to improve communication between regional planning council gubernatorial appointees and the Governor and his staff.

Objective 2: Identify regional planning council programs and activities that cannot be carried out without a state appropriation.

Objective 3: Identify regional planning council programs and activities that are in sync with the Governors priorities.

Objective 4: Communicate to the Governor and his staff how regional planning council gubernatorial appointees could be used as a delivery mechanism for his priorities.

GOAL 3: Promote the core programs that are common among the 10 regional planning councils (i.e., economic development, emergency management, transportation, quality of life, and regional conveners).

Objective 1: Develop a statewide core program message to be utilized in FRCA's Communications Program.

Objective 2: Identify specific regional planning council mechanisms to promote the core program message.

GOAL 4: Strengthen the role of regional planning councils as conveners of their regions.

Objective 1: Identify subject areas best suited for utilizing regional planning councils as conveners.

Objective 2: Determine how and to whom this message should be communicated.

GOAL 5: Enhance the role of regional planning councils as data centers.

Objective 1: Identify and secure a funding source to enhance the Regional Scorecard Website.

Objective 2: Identify means to promote regional planning council GIS services within each region.

Objective 3: Evaluate whether regional planning councils should be a clearinghouse of existing data or collector of new primary data and once determined, develop strategies for accomplishing and promoting this in a meaningful way and consistently among the councils.

Objective 4: Build a relationship with the Florida Department of Economic Opportunity's Office of Labor Market Statistics to ensure consistency in the area of economic modeling for economic development projects and encourage referrals from that office to regional planning councils as may be appropriate.

GOAL 6: Develop a communications program.

Objective 1: Issue a quarterly FRCA Newsletter that addresses core programs and examples of regional planning councils' best practices and transferable activities.

Objective 2: Maintain a FRCA Website.

Objective 4: Issue press releases and public service announcements and encourage regional planning councils to do the same.

Objective 3: Secure exhibit hall space at the Florida Association of Counties and Florida League of Cities annual conferences, and other conferences that may be relevant.

Objective 4: Develop focused, independent marketing materials on the regional planning council economic modeling program; economic development tool box; dispute resolution; regional scorecard website; data centers; and role of regional planning councils as conveners of their regions.

Objective 5: Develop a common overview of regional planning councils focused on their ownership by and worth to local governments, their citizens, and thus, their constituents.

Objective 6: Explore whether engaging in social media would be cost effective in terms of staff time, audience, and beneficial outcomes.

Objective 7: Provide a FRCA orientation package to new FRCA Policy Board members.

Objective 8: Develop and distribute a FRCA-related orientation package to each regional planning council for inclusion in their respective orientation package for new regional planning council board members and encourage sharing the same with all new elected officials in person.

Objective 9: Encourage regional planning councils meet with each local economic development organization in their region on an annual basis to outline the resources that regional planning councils bring to the table.

Objective 10: Develop a strategy for being more proactive with the media.

Objective 11: Review the FRCA logo and byline to ensure their relevancy.

Objective 12: Revise the FRCA Letterhead to include the statewide core program message.



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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Chamber Foundation Scorecard™

The Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan.

The Scorecard reports metrics for each of the Six Pillars benchmarked to the other 49 states. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. Please find attached the July 2015 Scorecard.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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THE FLORIDA SCORECARD

The Metrics that Help Florida Leaders Secure Florida's Future

Search the Scorecard

Log-In to Your Scorecard

HOME

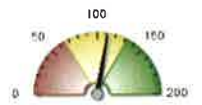
ABOUT THE FOUNDATION

TRUSTEES

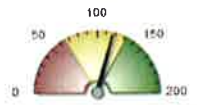
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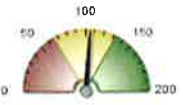
Talent Supply & Education



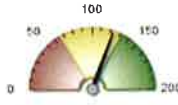
Innovation & Economic Development



Infrastructure & Growth Leadership



Business Climate & Competitiveness



Civic & Governance Systems



Quality of Life & Quality Places

Current News

2030 Metrics

County Data

Interactive Chart

My Metrics

Tourism Indicators

Since 2010, Florida's Private Sector Businesses Created 651,300 Jobs for Florida Families

DID YOU KNOW? Florida job creators added 12,800 private-sector jobs over the month of September which helped lower Florida's seasonally adjusted unemployment rate to 6.1%, down two basis points to one of the lowest since the recession began. Nine of the ten major industries across Florida experienced positive over the year job growth through September, with only government employment showing a decline over the year. In September, 66 of Florida's 67 counties saw unemployment drop.

Since December of 2010, Florida has added 651,300 private-sector jobs and we have dropped five percentage points in unemployment, reducing Florida's unemployment rate from 11.1% to 6.1%. Our state has experienced 50 consecutive months of positive job growth and Florida's annual job growth rate has been better than the nation's rate since April of 2012.

Forecasts from the July meeting of the Florida Economic Estimating Conference suggest that, assuming no significant changes, Florida is forecasted to add approximately 200,000 over the year as it marches back to its peak employment by 2016.

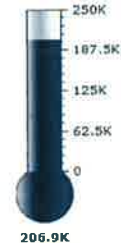
As we project forward to 2030, population growth and demographic changes are going to play a big part in Florida's future workforce. Based on Florida Chamber Foundation estimates, we will need to create close to two million net new jobs across the state to maintain a six percent unemployment rate. "The kind of jobs we create will define the kind of Florida we live in," said Chamber Foundation Executive Vice President Tony Carvajal. "As the global landscape continues to evolve and Florida positions itself as the leading place for talent and economic opportunity, we will need to maintain a focus on the diversification of our economy in every community in order to achieve global competitiveness, high wage jobs, and vibrant and sustainable communities."

Is your community experiencing the benefits of the economic recovery of the last four years? What kind of activities would you like to see the state continue, or avoid, as we continue our growth? How is your community and industry preparing for the economy of tomorrow? Tell us your story



Employment - Monthly

Florida Net 12-Month Job Creation



FLORIDA JOBS



SCORECARD NEWSLETTER

Provide your email address to receive monthly Scorecard updates

SUBSCRIBE

Ranking Florida

Key Indicators



Home Foreclosures

As Florida continues to recover from the housing market collapse, trends in home foreclosures provide insight into Florida's progress through the extended recovery...



Consumer Confidence

The Florida Consumer Confidence Index measures residents' perceptions of personal finances now compared to a year ago and expectations of U.S....



Population

Florida has the 4th largest population in the U.S., estimated at just over 19 million in April 2012...



Unemployment Rate

Florida has an labor force of over 9 million, ready to meet the workforce needs of businesses...



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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: North Florida Regional Water Supply Partnership

In September 2011, the St. Johns River Water Management District, the Suwannee River Water Management District and the Florida Department of Environmental Protection entered into an agreement that formalizes the coordination of water resource management in north Florida. Ensuring sustainable water supplies and protecting north Florida's waterways and natural systems is a collaborative effort among the water management districts, Florida Department of Environmental Protection, local elected officials and area stakeholders.

The Stakeholder Advisory Committee, which was formed in May 2012, serves as an advisory body to offer viewpoints from stakeholder groups to the St. Johns River and Suwannee River water management districts and the Florida Department of Environmental Protection to help address the region's water supply issues. The Stakeholder Committee is structured such that a wide range of public interests are included, while keeping the Committee small enough to be effective and productive. Stakeholder Committee representatives closely coordinate with the constituencies they represent, as well as being responsive to the interested public. Committee meetings are open to the public so stakeholders beyond the Committee membership can attend and participate.

The Committee met on June 29, 2015. The Committee heard presentations from water management district staff on the status of alternative water supply projects.

If you have any questions concerning this matter, please do not hesitate to contact me.

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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: 2014-15 Member Certificates of Outstanding Attendance

An essential component of the ability of the Council to conduct its business is the regular attendance of members at Council meetings. A Council Member Attendance Recognition Program was established by the Council at the May 22, 2008 Council meeting to recognize the commitment of those Council members actively engaged in the organization by regularly attending Council meetings.

A Certificate of Outstanding Attendance will be awarded to the following members at the July 23, 2015 Council meeting in recognition of their attendance at every scheduled Council meeting during Program Year 2014-15.

City

LaBarfield Bryant, City of Jasper
Garth Nobles, Jr., City of Live Oak
Carolyn Spooner, City of Starke

Please join me in recognizing the service and commitment of these Council members as exhibited by their perfect attendance record.

If you have questions concerning this matter, please do not hesitate to contact me.

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IX.F.

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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Executive Director's Cup

In furtherance of the Council Member Attendance Recognition Program and to encourage attendance at Council meetings, an Executive Director's Cup is awarded each year to recognize the perfect attendance by either county, city or gubernatorial members during a program year.

For Program Year 2014-15, the Executive Director's Cup will be awarded at the July 23, 2015 Council meeting to city members LaBarfield Bryant, City of Jasper, Garth Nobles, Jr., City of Live Oak and Carolyn Spooner, City of Starke in recognition of their perfect attendance. The Executive Director's Cup is prominently displayed at the Council office.

Congratulations to Councilman Bryant, Mayor Nobles and Commissioner Spooner for winning the Program Year 2014-15 Executive Director's Cup for the city members.

If you have questions concerning this matter, please do not hesitate to contact me.

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July 16, 2015

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Check Fraud Status Report

On March 20, 2013, a fraudulent check in the amount of \$49,523.00 that was written on the Council's bank account was processed and paid by Wells Fargo. Also on March 20, 2013, Council staff filed an affidavit of check fraud concerning this matter with Wells Fargo. On March 25, 2013, Council staff filed a crime report concerning this matter with the Gainesville Police Department.

On March 28, 2013, Council Attorney Jonathan Wershow and Council staff briefed the Executive Committee concerning this matter. On April 18, 2013, the Council Attorney sent a letter to Wells Fargo requesting that Wells Fargo remit to the Council within 30 days the unauthorized \$49,523.00 released by Wells Fargo from the Council's account. On April 25, 2013, Council staff briefed the Council concerning this matter. On June 3, 2013, attorneys for Wells Fargo responded via letter to Mr. Wershow's letter stating that Wells Fargo will not reimburse the Council for the \$49,523.00 released from the Council's account by Wells Fargo.

On July 25, 2013, the Council authorized the Council Attorney to file a lawsuit against Wells Fargo to recover the unauthorized \$49,523.00 and designate Scott Koons, Executive Director, as the Council's representative concerning all matters related to such lawsuit. In addition, the Council authorized the Council Attorney and the Executive Director to contact federal and state law enforcement agencies to discuss the fraudulent check processed and paid out of the Council's bank account by Wells Fargo.

On August 5, 2013, Council Attorney Wershow and I met with Mr. William Cervone, State's Attorney for the Eighth Judicial Circuit of Florida to discuss the check fraud incident. Mr. Cervone offered the assistance of his staff to work with the Gainesville Police Department to secure the bank records relating to the check fraud incident.

On August 6, 2013, Council Attorney Wershow and Co-Council Stanley Cushman filed a five-count lawsuit in the Circuit Court of the Eighth Judicial Circuit in and for Alachua County, Florida, against Wells Fargo Bank, N.A. to recover the unauthorized \$49,523.00 released by Wells Fargo from the Council's bank account.

June 17, 2015

Page 2

On September 9, 2013, Wells Fargo responded to the complaint by filing a Motion to Compel Arbitration. Wells Fargo alleges that disputes related to the Council's checking account are to be resolved by an arbitrator. Council Attorney Wershow and Co-Counsel Stanley Cushman responded to the motion stating arbitration does not apply to the dispute.

A hearing was scheduled for October 30, 2013 in the Circuit Court of the Eighth Judicial Circuit in and for Alachua County, Florida on the Motion to Compel Arbitration filed by Wells Fargo to resolve the dispute between the Council and Wells Fargo. However, the hearing was rescheduled for January 24, 2014. At the conclusion of the hearing, the Circuit Court granted the Motion to Compel Arbitration.

A letter was sent to Wells Fargo on May 13, 2014 requesting additional information concerning the disputed check. On September 24, 2014 a Notice of Arbitration and Statement of Claim was filed with the American Arbitration Association by Co-Counsel Stanley Cushman on behalf of the Council. On October 14, 2014 attorneys from Wells Fargo filed a Respondent's Answering Statement to the Statement of Claim.

Council Attorney Wershow and Co-Counsel Stanley Cushman have coordinated with the attorney of Wells Fargo on the selection of an arbitrator and on January 8, 2015 mutually agreed to American Arbitration Association Arbitrator Robert Cowles of Jacksonville, FL. On February 2, 2015 a preliminary arbitration conference was held via teleconference. The arbitrator and parties agreed to schedule the arbitration hearing for May 11, 2015 in Gainesville, FL. However the arbitrator and parties agreed to reschedule the arbitration hearing for June 22, 2015 in Gainesville, FL.

On March 3, 2015 a press release concerning the check fraud incident was issued to regional and state news media. An arbitration hearing was scheduled for May 11, 2015 and was rescheduled for June 22, 2015 due to a conflict interest by the expert witness from Wells Fargo.

An arbitration hearing was held on June 22, 2015 in Gainesville. It is anticipated that the arbitrator will issue an arbitration order in August 2015.

Please find attached a summary of legal fees incurred to date concerning the lawsuit.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Wells Fargo Lawsuit
Legal Fees

July 16, 2015

<u>Month</u>	<u>Amount</u>
August 2013	\$1,383
September 2013	\$2,253
October 2013	\$3,445
November 2013	\$180
December 2013	\$0
January 2014	\$2,760
February 2014	\$1,410
March 2014	\$2,502
April 2014	\$2,669
May 2014	\$2,970
June 2014	\$6,515
July 2014	\$330
August 2014	\$420
September 2014	\$810
October 2014	\$3,429
November 2014	\$0
December 2014	\$2,295
January 2015	\$454
February 2015	\$2,978
March 2015	\$765
April 2015	\$7,000
May 2015	<u>\$10,010</u>
 TOTAL	 \$54,578